



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Milwaukee County

July, 2014

To: Community Agencies, Organizations and Interested Parties

The Milwaukee County Department of Health and Human Services (DHHS) invites community agencies, organizations and interested parties to participate in the RFP process by submitting proposals for human services programs to be purchased in the year 2015. The Department welcomes new prospective vendors to participate in this RFP process.

Proposal materials (*Program Requirements* and *Technical Requirements*) will be available for download in electronic format beginning **Monday, July 14, 2014** from:

http://county.milwaukee.gov/DHHS_bids

Two (2) question and answer sessions (pre-Proposal conferences) will be held to discuss the proposal guidelines. In addition, a Technical Assistance Session has also been scheduled to assist proposers in completing proposals. The meetings have been scheduled at the following locations and times listed below. Please email questions in advance to dhsca@milwaukeecountywi.gov no later than August 1, 2014.

Tuesday, August 5, 2014

4:00 – 5.30 p.m.

Bay View Library

2566 South Kinnickinnic Avenue

Milwaukee, WI 53207

Thursday, August 7, 2014

3:00 – 4:30 p.m.

Coggs Center Room 104

1220 W. Vliet Street

Milwaukee, WI 53205

Technical Assistance Session
Tuesday, August 12, 2014

9:30a.m. – 11:00 a.m.

Coggs Center Room 104

1220 W. Vliet Street

Milwaukee, WI 53205

All proposals for funding in response to this RFP must be received by the Department of Health and Human Services no later than 4:00 p.m. CDT on **Tuesday September 2nd, 2014**. No extensions will be granted for submission of proposals unless approved by the Director of the Department of Health and Human Services and the County Board Policy Committee.

Proposals may be mailed or delivered to:

**Marcia P. Coggs Human Services Center
Attention: Dennis Buesing
1220 West Vliet Street
Room 300
Milwaukee, WI 53205**

To receive information or assistance, please contact the following persons:

Program information:

Marietta Luster, Disabilities Services Division, (414) 289-6758
Kelly Pethke, Delinquency and Court Services Division, (414) 257-6619
Stacey Bielski, Housing Division, (414) 257-7512

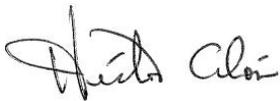
Technical Requirements (questions about proposal submission requirements):

Jane Alexopoulos, Disabilities Services, (414) 289-5896
Theresa Randall, Delinquency and Court Services Division, (414) 257-6869
Sumanish Kalia, CPA, Contract Administration (414) 289-6757

Fiscal/budget questions: Sumanish Kalia, Contract Administration (414) 289-6757

Thank you for your interest in the Milwaukee County Department of Health and Human Services RFP process.

Sincerely,



Héctor Colón
Director
Milwaukee County Department of Health and Human Services