



DEPARTMENT OF HEALTH AND HUMAN SERVICES

# Milwaukee County

July, 2013

To: Community Agencies, Organizations and Interested Parties

The Milwaukee County Department of Health and Human Services (DHHS) invites community agencies, organizations and interested parties to participate in the RFP process by submitting proposals for human services programs to be purchased in the year 2014. The Department welcomes new prospective vendors to participate in this RFP process.

Proposal materials (*Program Requirements* and *Technical Requirements*) will be available for download in electronic format beginning **Monday, July 15, 2013** from:

[http://county.milwaukee.gov/DHHS\\_bids](http://county.milwaukee.gov/DHHS_bids)

Two (2) question and answer sessions (pre-Proposal conferences) will be held to discuss the proposal guidelines. In addition, a Technical Assistance Session has also been scheduled to assist proposers in completing proposals. The meetings have been scheduled at the following locations and times listed below. Please email questions in advance to [dhhsca@milwcnty.com](mailto:dhhsca@milwcnty.com) no later than August 2, 2013.

**Tuesday, August 6, 2013**

**3:00 – 4.30 p.m.**

**Washington Park Senior Center**

4420 W. Vliet Street

Milwaukee, WI 53208

**Thursday, August 8, 2013**

**4:00 – 5.30 p.m.**

**Bay View Library**

2566 South Kinnickinnic Avenue

Milwaukee, WI 53207

**Technical Assistance Session**  
**Tuesday, August 13, 2013**

**9:00a.m. – 11:00 a.m.**

**CATC Auditorium**

9501 W. Watertown Plank Rd.

Milwaukee, WI 53226

All proposals for funding in response to this RFP must be received by the Department of Health and Human Services no later than 4:00 p.m. CDT on **Tuesday September 3rd, 2013**. No extensions will be granted for submission of proposals unless approved by the Director of the Department of Health and Human Services and the County Board Policy Committee.

**Proposals may be mailed or delivered to:**

**Marcia P. Coggs Human Services Center  
Attention: Dennis Buesing  
1220 West Vliet Street  
Room 300  
Milwaukee, WI 53205**

To receive information or assistance, please contact the following persons:

**Program information:**

Marietta Luster, Disabilities Services Division, (414) 289-6758  
Laurice Lincoln (Birth to Three Services Only), (414) 289-6285  
Michelle Naples, Delinquency and Court Services Division, (414) 257-5725  
Stacey Bielski, Housing Division, (414) 257-7512  
Jennifer Wittwer, Behavioral Health Division (414) 257-4704  
Stephanie Erickson, Behavioral Health Division (414) 257-7354  
Bruce Kamradt, Wraparound Milwaukee, (414) 257-7639  
Wes Albinger, Wraparound Milwaukee, (414) 257-7835

**Technical Requirements (questions about proposal submission requirements):**

Jane Alexopoulos, Disabilities Services, (414) 289-5896  
Peter Madaus, Delinquency and Court Services, 257-7284  
Sumanish Kalia, CPA, Contract Administration (414) 289-6757

**Fiscal/budget questions:** Sumanish Kalia, Contract Administration (414) 289-6757

Thank you for your interest in the Milwaukee County Department of Health and Human Services RFP process.

Sincerely,



Héctor Colón  
Director

Milwaukee County Department of Health and Human Services