



DEPARTMENT OF HEALTH AND HUMAN SERVICES

# Milwaukee County

Management Services Division, Contract Administration

September, 2012

Notice to Interested Parties  
Vending and Food Services

The Milwaukee County Department of Administration Services (DAS) is soliciting proposals by qualified providers of vending and food services. The awarded contract(s) will be for a period of one year. At the end of the year, the option for four additional one-year contracts, for a total of five years, may be awarded by mutual consent of both parties.

The facilities in need of vending and food services include the Marcia P. Coggs Center (1220 West Vliet Street, Milwaukee), the Behavioral Health Division (BHD) (9455 W Watertown Plank Road, Wauwatosa), and the Juvenile Justice Center (JJC) (10201 Watertown Plank Road, Wauwatosa), facilities of the Milwaukee County Department of Health and Human Services (DHHS). These facilities serve both employees and the general public.

Interested parties may download the RFP beginning Friday, September 28, 2012 at:

[http://county.milwaukee.gov/DHHS\\_bids](http://county.milwaukee.gov/DHHS_bids)

It is the Proposers responsibility to completely inspect the facilities prior to submitting a proposal to determine all requirements associated with the contract. An on-site visit and pre-bid meeting will be held on **Tuesday, October 16, 2012 at 9:30 a.m.** in conference room 104 at the Marcia P. Coggs Center, 1220 W. Vliet Street. On-site visits of the JJC and BHD will occur immediately following the pre-bid meeting and on-site visit at the Coggs Center.

Proposals are due **Oct 26, 2012 at 1:30 p.m. CDT.** **Proposals may be mailed or delivered to:**

**Milwaukee County Clerk  
901 North 9th Street. Courthouse - Room 105  
Milwaukee, WI 53233**

Thank you for your interest in the Milwaukee County RFP process.

Sincerely,

A handwritten signature in black ink, appearing to read "Hector Colon".

Héctor Colón  
Director

**Milwaukee County Department of Health and Human Services**