

III. SCOPE OF WORK

To ensure high quality pharmacy services to the following populations within the behavioral health division:

Contractor(s) must provide acute and inpatient pharmacy management services for a 105-bed inpatient hospital serving patients with a mental illness diagnosis as well as a 24-hour psychiatric emergency room, 18 bed observation unit and Children's Court Center. Also included are outpatient services at the Behavioral Health Division's (MCBHD) n Access Clinic, which operates during normal business hours Monday through Friday. There are approximately 350 medication evaluations that occur monthly at the Clinic. Outpatient pharmacy services are also provided to a MCBHD run, 32 Patient, Day Hospital program and to a contracted outpatient provider that serves a maximum of 650 Patients per year. In addition, long-term care pharmacy services for 2 programs that are each 70 beds. These services must be supplied within the standard of care for pharmacy services in acute, outpatient and long term settings, and in compliance with all Joint Commission Standards as well as current applicable federal, state and local rules, regulations, ordinances, and licensure requirements under which hospital pharmacies must operate. The Community Support Programs pharmaceutical services for members that have insurance are at the discretion of the patient.

Proposals submitted for provision of prescription pharmaceuticals for MCBHD's clients currently served by MCBHD outpatient clinic providers will, among other details;

- 1) Explain how the service will be provided and coordinated with MCBHD's outpatient clinics.
- 2) Delineate pharmaceutical costs separate from operational costs; and
- 3) Explain how management of Patient Assistance Plans, PAP, could be provided and estimated cost of this service.

See **ATTACHMENT A** for information relating to outpatient pharmaceutical activity to assist in preparing a proposal for this enhanced service.

Option 1: Pharmacy Acute Care, Outpatient and LTC Services provided by MCBHD

Provide Acute, Long Term Care and Outpatient Pharmacy services utilizing MCBHD Inpatient Pharmacy facilities including MCBHD Inpatient Pharmacy IT Systems; maintain drug master and formulary file for patient billing. Also provide manage Inventory and Purchasing using Milwaukee County or State approved vendors and suppliers in a manner that maximizes cost savings opportunities with inventory owned by MCBHD. MCBHD Hospital will hold the State Pharmacy Licenses and DEA Licenses. Provide necessary and adequate staffing approved by the hospital with appropriate licenses'.

Option 2: Acute Care Pharmacy and Outpatient Service Only by MCBHD Hospital

Provide Acute Care and Outpatient Services Only utilizing MCBHD Inpatient Pharmacy facilities and MCBHD Inpatient Pharmacy IT Systems; maintain drug master and formulary file for patient billing. Also provide manage Inventory and Purchasing using Milwaukee County or State approved vendors and suppliers with inventory owned by MCBHD. MCBHD Hospital will hold the State Pharmacy Licenses and DEA Licenses. Provide necessary and adequate staffing approved by the hospital with appropriate licenses'.

Option 3: Acute Care Pharmacy and Outpatient Services by MCBHD Hospital and LTC Services at Off Site Pharmacy

Provide Acute Care, Outpatient and Long Term Care Services utilizing MCBHD Inpatient Pharmacy facilities for Acute Services utilizing MCBHD Pharmacy IT Systems, Maintain Pharmacy Inventory and Purchasing using Milwaukee County approved vendors with inventory owned by MCBHD. MCBHD Hospital will hold the State Pharmacy Licenses and DEA Licenses. Provide necessary and adequate staffing approved by the hospital with appropriate licenses'. Provide Long Term Care Pharmacy services outside of the hospital in a separate Closed Door Pharmacy, including billing third party payors utilizing vendor supplied or MCBHD Pharmacy IT Systems.

Option 4: Long Term Care Services Only by an Off Site Pharmacy

Provide Long Term Care Pharmacy services outside of the hospital in a separate Closed Door Pharmacy, including billing third party payors utilizing vendor supplied or MCBHD Pharmacy IT Systems.

Vendors may propose to provide any number of the above options.

Additional Requirements:

- To provide hospital pharmacy services in accordance with the State of Wisconsin statutes governing pharmacy practice, American Correctional Association (ACA) and the National Commission on Correctional Health Care (NCCCHC).
- To maintain documentation of services required for operation under the State of Wisconsin Board of Pharmacy that is accurate, complete, thorough and comprehensive.
- To be licensed in accordance with the State of Wisconsin statutes, Board of Registration in Pharmacy, United States Department of Justice and the Drug Enforcement Agency. Proof of licensure must be submitted with the proposal. The Inpatient pharmacy licensure and DEA License is to be held by the Milwaukee County Behavioral Health Department Hospital and managed by contractor / vendor.
- All records will be maintained in a confidential manner in accordance with Wisconsin State Statutes 146.81 to 146.83 and any other applicable state or federal laws.

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- The vendor will be committed to assisting in MC's desire to reduce drug costs through utilization studies, clinical pharmacy services and complete monthly utilization reports.

Addition

Deletion