

an organizational chart must be submitted. The document is to include position titles and names, with the reporting structure clearly identified.

4. RESUME INFORMATION

Include a resume on all senior management staff within the corporation, minimally including the President and Chief Executive Officer, Chief Operating Officer, Chief Financial Officer and Chief Medical Officer or Medical Director.

Each resume should include information relating to their role with the firm, education, number of years with the company, related work experience, professional association memberships and all state licenses and registrations held by such personnel.

5. EXPERIENCE, CLIENT LIST AND REFERENCES

Geographic Scope – The vendor must identify the geographic scope of the firm, whether local, within Wisconsin, regional, national or international. If the company is not local, it must identify the location of the closest office designated to provide project support, supervision and oversight. Vendor must provide details regarding off-site (from MCBHDJ and HOC) resources dedicated to this contract and indicate percentage of time committed exclusively to this project.

Client List - Each responder must submit a detailed list of clients for the last five years. The client list must include both current and former contracts the status of the contract (either current, active or expired) and include appropriate contact person names and title, agency (city, county, state, federal, etc.), type of facility, location with address and telephone number as well as facsimile number and e-mail address (if in existence). Locations must be included where services were provided even if no executed agreement was ever reached.

References - Each submission must include a list of five (5) client references from jail or correctional facilities where Vendor provides Pharmacy service, identified by the company with the information listed immediately above. Indicate the size of the facility in terms of number of beds, inmates, and average yearly census. A form is included within this RFP for this specific purpose and must be submitted with the proposal. This information must be provided or the submission may be disqualified.

6. LITIGATION AND CLAIMS HISTORY AND EXPERIENCE

Each company must submit a listing of all legal claims closed and pending relating to inmate behavioral health services, problems or disputes over the firm's performance on contracts or projects held during the last five (5) years, specifying the jurisdiction of the case, i.e. state tort, malpractice, civil rights – individual versus class action, etc.

Cases should be separated by type of litigation, i.e. state tort malpractice, federal civil rights violation cases (identified as individual or class action), or related to contract terms, termination, breach or failure to perform.

Addition

Deletion