DEPARTMENT OF HEALTH AND HUMAN SERVICES

Milwaukee County

To: Community Agencies, Organizations and Interested Parties

The Milwaukee County Department of Health and Human Services (DHHS) invites community agencies, organizations and interested parties to participate in the RFP process by submitting proposals for human services programs to be purchased in the year 2012. The Department welcomes new prospective vendors to participate in this RFP process.

Program to be purchased (Disabilities Services Division) is:

STABILIZATION-CRISIS HOME

Proposal materials (*Program Requirements* and *Technical Requirements*) will be available in electronic format. Materials may be downloaded beginning June 29, 2012 from: http://county.milwaukee.gov/DHHS_bids

Respondents may email questions related to the RFP. Please email questions in advance to dhhsca@milwcnty.com no later than July 6, 2012.

All proposals for funding in response to this RFP must be received by the Department of Health and Human Services no later than 4:00 p.m. CDT on **Wednesday, July 18th, 2012**. No extensions will be granted for submission of proposals unless approved by the Director of the Department of Health and Human Services and the County Board Policy Committee.

Proposals may be mailed or delivered to:

Marcia P. Coggs Human Services Center
Attention: Dennis Buesing
Room B26
1220 West Vliet Street
Milwaukee, WI 53205

Following the proposal review process outlined in the *Technical Requirements,* contract award recommendations will be presented for approval to the County Board Committee on Health and Human Needs. The County Board of Supervisors may reject the funding recommendations and ask for an additional review and scoring of proposal(s), or require a re-issuance of the RFP for the program(s) being recommended. The County Executive may veto, in part, or whole, the County Board's action.

To receive information or assistance, please contact the following persons:

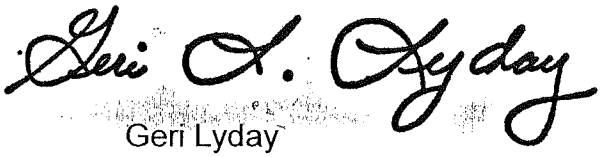
Program information:
Mark Stein Disabilities Services Division (414) 289-5916

Technical Requirements (questions about proposal submission requirements):
James Sponholz, Contract Administration (414) 289-5778
Sumanish Kalia, CPA, Contract Administration (414) 289-6757

Fiscal/budget questions: Sumanish Kalia, CPA, Contract Administration (414) 289-6757

Thank you for your interest in the Milwaukee County Department of Health and Human Services RFP process.

Sincerely,



Geri Lyday
Administrator, DSD
Milwaukee County Department of Health and Human Services