

## **SANDWICH RFP QUESTIONS**

### **Q. 1 Under Section 5.0 SANDWICH SPECIFICATIONS/5.5 Delivery: We are wondering if you require a Refrigerated Truck in the Summer months?**

The RFP does not mandate the transportation method; however, FDA guidelines require meats and cheeses to be kept and delivered at a temperature not to exceed 41 degrees Fahrenheit.

### **Q. 2 Would you consider a proposal based upon a five day delivery of Monday thru Friday? Friday's delivery would include Saturday & Sundays sandwiches.**

The RFP requires delivery Monday through Saturday. Sandwiches for Sunday can be delivered on Saturday. Monday - Saturday delivery is necessary to accommodate daily changes in census counts.

### **Q. 3 Who makes up the menu for the sandwiches?**

Contractors submit a menu to BHD Dietary staff, who will approve it. Menus can be submitted on a monthly basis; however, items on the menu must be rotated every two weeks.

### **Q. 4 Is it all the same type of sandwich each day? Or will it be a variety of sandwiches?**

Yes, deliveries for each day should be of the same sandwich type, as per the approved menu.

### **Q. 5 Do they need to be labeled with ingredient information on them?**

No, sandwiches do not need to be individually labeled; however, a nutrition fact sheet of ingredients/recipe is to be delivered each day with the sandwiches.

### **Q. 6 Price paid previous contracts – is this public information and if so, where would I find this information?**

Sandwiches are currently provided as an add-on to two existing contracts for other services. This is the first time sandwich delivery is being bid out as a stand-alone service. The sandwiches as they are currently delivered are outside the specifications of this RFP and the following prices may not be comparable.

Previous contracted rates:

Detention Center: \$.98/sandwich (2 slices of bread and filling)

PCS: \$.48/sandwich (1 slice of bread with filling, folded over)

**Q. 7 Sandwich specs show ounces for bread – would wraps be an acceptable bread replacement?**

Wraps would be acceptable but no more than twice a month.

**Q. 8 Can condiments be spread on the sandwich during construction or are only condiment PC's acceptable?**

Butter and mayonnaise may be spread on the sandwich during construction; however, other condiments should be served on the side.

**Q. 9 Under 5.3 Laws: How does BHD want the contractor to monitor and report food recalls and alerts?**

Vendors must monitor and report any product or ingredient recalls and action(s) taken to BHD and Detention. Reporting can be done in writing or through the Rasmus software system (subscribed to by BHD).