

Chairperson: Kimberly Walker
Vice-Chairman: Peter Carlson
Secretary: Dr. Robert Chayer
Senior Executive Assistant: Jodi Mapp, 257-5202

MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, April 23, 2015 - 8:00 A.M.
Milwaukee County Mental Health Complex Auditorium

MINUTES

PRESENT: *Peter Carlson, Robert Chayer, Ronald Diamond, Rochelle Landingham, Thomas Lutzow, Lyn Malofsky, *Mary Neubauer, Maria Perez, Duncan Shrout, Kimberly Walker, and Brenda Wesley

EXCUSED: Jon Lehrmann and Jeffrey Miller

*Board Members Carlson and Neubauer were not present at the time the roll was called but appeared shortly thereafter.

SCHEDULED ITEMS:

1. Approval of the Minutes from the February 26, 2015, Milwaukee County Mental Health Board Meeting.

The minutes from the February 26, 2015, meeting were reviewed.

MOTION BY: (Shrout) Approve the minutes from the February 26, 2015, Milwaukee County Mental Health Board meeting. 8-0
MOTION 2ND BY: (Perez)
AYES: Chayer, Landingham, Lutzow, Malofsky, Perez, Shrout, Walker, and Wesley - 8
NOES: 0
ABSTENTIONS: 0
EXCUSED: Carlson and Neubauer – 2

A voice vote was taken on this item.
2. State Audit Briefing and 2015 – 2017 Governor's Proposed Budget's Impact on the Behavioral Health Division's Programs and Services.

APPEARANCES:
Tom Engels, Deputy Secretary, Wisconsin Department of Health Services (DHS)
Patrick Cork, Administrator, Division of Mental Health and Substance Abuse Services, DHS
Hector Colon, Director, Milwaukee County Department of Health and Human Services

SCHEDULED ITEMS (CONTINUED):

	<p>The State presented its report, which recommended changes to mental health service delivery in Milwaukee County. A brief overview was given of the Act 203 Audit conducted on Operational and Programmatic, Inpatient and Crisis, and Community Based Services.</p> <p>Changes were recommended in the areas of Emergency Detention, Crisis Assessment, Community Programs, and reforms to reduce inpatient stays.</p> <p>The report on the Governor's proposed budget explained its impact on emergency detentions, Badger Care for childless adults, disproportionate share hospital payments, State mental health allocation, Institution for Mental Disease (IMD) and community placement funding, residential substance abuse services, and family care.</p> <p>Questions and comments ensued.</p> <p><i>The Board took no action regarding this informational item.</i></p>
3.	<p>Contract Approval.</p> <ul style="list-style-type: none">• 2015 Community Advocates Purchase of Service Contract Supported by Prevention Funds from the Bureau of Milwaukee Child Welfare• 2015 Community Advocates Purchase of Service Contract Amendment Inclusive of 2014 Unspent Funds from the Partnership for Success Grant• 2015 Genesis Behavioral Health Purchase of Service Contract <p>APPEARANCE: Amy Lorenz, Director, Community Access to Recovery Services, Behavioral Health Division, Department of Health and Human Services</p> <p>Chairwoman Walker explained the new contract agenda item format and process the Board will adhere to.</p> <p>Ms. Lorenz provided an overview of the contracts and services covered.</p> <p>MOTION BY: (Lutzow) Approve the 2015 Community Advocates Purchase of Service Contract Supported by Prevention Funds from the Bureau of Milwaukee Child Welfare. 8-0-2</p> <p>MOTION 2ND BY: (Perez)</p> <p>AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Perez, Shrout, and Wesley - 8</p> <p>NOES: 0</p> <p>ABSTENTIONS: Neubauer and Walker - 2</p> <p>EXCUSED: 0</p>

SCHEDULED ITEMS (CONTINUED):

	<p>MOTION BY: (Lutzow) Approve the 2015 Community Advocates Purchase of Service Contract Amendment Inclusive of 2014 Unspent Funds from the Partnership for Success Grant. 8-0-2</p> <p>MOTION 2ND BY: (Perez)</p> <p>AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Perez, Shrout, and Wesley - 8</p> <p>NOES: 0</p> <p>ABSTENTIONS: Neubauer and Walker - 2</p> <p>EXCUSED: 0</p> <p>MOTION BY: (Lutzow) Approve the 2015 Genesis Behavioral Health Purchase of Service Contract. 10-0</p> <p>MOTION 2ND BY: (Perez)</p> <p>AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Neubauer, Perez, Shrout, Walker, and Wesley - 10</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p> <p style="text-align: center;">A voice vote was taken on this item.</p>
4.	<p>Behavioral Health Division Annual Risk Management Report.</p> <p>APPEARANCES: Amy Pechacek, Director, Risk Management Division, Department of Administrative Services (DAS) Paul Schwegel, Claims and Safety Manager, Risk Management Division, DAS Patricia Schroeder, Administrator, Behavioral Health Division (BHD), Department of Health and Human Services (DHHS) Amy Lorenz, Director, Community Access to Recovery Services, BHD, DHHS Dr. John Schneider, Chief Medical Officer, BHD, DHHS</p> <p>Ms. Pechacek presented a five-year analysis and recommendations for BHD's workers' compensation claims and current Family Medical Leave Act (FML) usage. She reviewed claim frequency, the claim financial summary, claim severity, top claim accident types, and monthly claim distribution by occurrence.</p> <p>Mr. Schwegel explained the Experience Modification Factor.</p> <p>Ms. Pechacek continued discussions describing loss control initiatives, FML and its impact, and what can be done moving forward.</p> <p>Questions and comments ensued.</p> <p>The Board took no action regarding this informational item.</p>

SCHEDULED ITEMS (CONTINUED):

5.	<p>Medical Staff Rules and Regulations Amendment.</p> <p>APPEARANCE: Dr. Clarence Chou, Medical Staff President, Behavioral Health Division, Department of Health and Human Services</p> <p>Dr. Chou provided a summary of notable changes proposed to the Medical Staff Organization Rules and Regulations.</p> <p>MOTION BY: (Chayer) <i>Approve the Medical Staff Rules and Regulations Amendment. 10-0</i></p> <p>MOTION 2ND BY: (Neubauer)</p> <p>AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Neubauer, Perez, Shrout, Walker, and Wesley - 10</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p> <p style="text-align: center;">A voice vote was taken on this item.</p>
6.	<p>New Behavioral Health Division Facility Administrative Committee Update.</p> <p>APPEARANCES: Hector Colon, Director, Department of Health and Human Services (DHHS) Teig Whaley-Smith, Director, Department of Administrative Services Patricia Schroeder, Administrator, Behavioral Health Division, DHHS Colleen Foley, Deputy, Corporation Counsel</p> <p>Mr. Colon opened this item up for discussion by emphasizing the importance of the work performed by the New Behavioral Health Division (BHD) Facility Administrative Committee.</p> <p>Mr. Whaley-Smith stated the BHD facility project planning process is a mix of the fiscal analysis and comparing it to alternate models of facilities, in order to make a decision regarding the appropriate size and scope. This includes a space program, which identifies those models for comparison purposes. The fiscal impact and programming statement will lead into an implementation plan. He reminded the Board that this project is still in the study phase, and reviewed the timeline.</p> <p>Ms. Schroeder informed the Board that the current BHD facility is a Milwaukee County facility, owned and governed by Milwaukee County. The Mental Health Board and BHD have no capital reserves or bonding authority to finance a building. While options continue to be explored, one very solid possibility is to have someone other than Milwaukee County plan, build, and operate a facility. Options also need to be explored regarding operations, particularly of acute facilities and whether or not those should continue to be provided by Milwaukee County.</p>

SCHEDULED ITEMS (CONTINUED):

Questions and comments ensued regarding the exploration of the Request for Proposals process.

Vice-Chair Carlson recommended that a list of RFP requirements/options be put together for the Board's review.

MOTION BY: (Perez) *Authorize the Administration to proceed with a Request for Proposals for a new facility.*

MOTION 2ND BY: (Neubauer)

No vote was taken on the above motion.

Board Member Lutzow requested the motion be amended. There being no objections by Board Members, the motion was amended as follows:

MOTION BY: (Lutzow) *Authorize the Administration to proceed with the Request for Proposals (RFP) process for a new facility with the assistance of the New Behavioral Health Division Facility Administrative Committee in formulating and approval of the RFP language and requirements prior to Board review and approval.*

MOTION 2ND BY: (Shrout)

AYES: Chayer, Landingham, Lutzow, Malofsky, Neubauer, Perez, Shrout, Walker, and Wesley - 9

NOES: Carlson - 1

ABSTENTIONS: 0

EXCUSED: 0

A voice vote was taken on this item.

The Board took a break after Item 6 at 10:25 a.m. and reconvened at approximately 10:40 a.m. The roll was taken and all Board Members were present.

7. Eliminating Chronic Homelessness.

APPEARANCES:
Hector Colon, Director, Department of Health and Human Services (DHHS)
Eric Collins, Community Intervention Specialist, Housing Division, DHHS

Mr. Colon provided a brief overview of the vision and plan to eliminate chronic homelessness in Milwaukee County. The Behavioral Health Division plays a big role in that 70% of this population has mental health issues and 50% have Alcohol and Other Drug Abuse issues. This initiative is in line with the vision of moving toward a community-based system of care. Mr. Colon discussed successful Housing First models in place in New York and Denver, how the Housing Division applied for a Housing and Urban Development (HUD) Grant for this initiative, and program sustainability.

SCHEDULED ITEMS (CONTINUED):

	<p>Mr. Collins reviewed the report by elaborating further on the Housing First initiative, Milwaukee County's plan to eliminate chronic homelessness, the Homeless Preference in Section 8, projected increase in the Housing Division's Continuum of Care Rental Assistance (My Home) funding, short-term rental assistance, redesign of the Pathways to Permanent Housing model, creation of a new permanent supportive housing using Housing First, and additional staffing.</p> <p>Questions and comments ensued.</p> <p>MOTION BY: (Neubauer) <i>Approve the Transfer of 2015 Funds to the Housing Division to Support Milwaukee County's Plan to Eliminate Chronic Homelessness. 10-0</i></p> <p>MOTION 2ND BY: (Shrout)</p> <p>AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Neubauer, Perez, Shrout, Walker, and Wesley - 10</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p> <p style="text-align: center;">A voice vote was taken on this item.</p>
8.	<p>Administrative Update.</p> <p>APPEARANCES: Patricia Schroeder, Administrator, Behavioral Health Division, Department of Health and Human Services(DHHS) Colleen Foley, Deputy, Corporation Counsel Hector Colon, Director, DHHS</p> <p>Ms. Schroeder provided highlights of key activities and/or issues related to Behavioral Health Division (BHD) operations. She discussed a leadership transition, employee engagement, temporary bed hold in Acute Services, the pharmacy contract, closure of Long-Term Care, Southside Community Support Programs closure and transition, and salary and compensation at BHD.</p> <p>Questions and comments ensued.</p> <p>MOTION BY: (Shrout) <i>Designate Approval Authority Over All Salaries and Personnel Policies to the Behavioral Health Division Administrator, Director of the Department of Health and Human Services, and the County Executive. 4-4-2</i></p> <p>MOTION 2ND BY: (Carlson)</p> <p>AYES: Carlson, Chayer, Shrout, and Walker - 4</p> <p>NOES: Landingham, Malofsky, Neubauer, and Perez - 4</p> <p>ABSTENTIONS: Lutzow and Wesley - 2</p> <p>EXCUSED: 0</p>

SCHEDULED ITEMS (CONTINUED):

	<p>Due to clerical error in announcement of the vote (6-4-2), which indicated approval of the item, there was no objection to reconsideration of the item. Reconsideration occurred after Item 9.</p> <p>MOTION BY: <i>(Shrout) Designate Approval Authority Over All Salaries and Personnel Policies to the Behavioral Health Division Administrator, Director of the Department of Health and Human Services, and the County Executive. 5-5</i></p> <p>MOTION 2ND BY: <i>(Carlson)</i></p> <p>AYES: Carlson, Chayer, Lutzow Shrout, and Walker - 5</p> <p>NOES: Landingham, Malofsky, Neubauer, Perez, and Wesley - 5</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p> <p>A voice vote was taken on this item. Due to a tie vote, deferral was made to Corporation Counsel as to whether the motion was approved or failed.</p> <p>Ms. Foley confirmed a tie vote means an item fails. She did indicate the salary portion of this item was still before the Board for consideration.</p> <p>MOTION BY: <i>(Shrout) Approve 2015 Behavioral Health Division Pay Increases Inclusive of Job Evaluation and Cost of Living Compensation Changes. 10-0</i></p> <p>MOTION 2ND BY: <i>(Perez)</i></p> <p>AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Neubauer, Perez, Shrout, Walker, and Wesley - 10</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p> <p>A voice vote was taken on this item.</p>
9.	<p>Overview of Community Services.</p> <p>APPEARANCE: Amy Lorenz, Director, Community Access to Recovery Services (CARS), Behavioral Health Division, Department of Health and Human Services</p> <p>Ms. Lorenz presented the overview highlighting the area of mental health, which includes outpatient (indigent care), the Care Coordination Team, Targeted Case Management, Community Recovery Services, Comprehensive Community Services, Community Support Programs, Day Treatment, and community-based residential facilities. She discussed substance use detailing outpatient, recovery support services, recovery support coordination, Day Treatment, medication assisted treatment, residential, and detoxification. Ms. Lorenz concluded her overview with information on crisis services discussing the crisis line, Access Clinics and mental health outpatient services, the</p>

SCHEDULED ITEMS (CONTINUED):

	<p>Community Linkages and Stabilization Program, Community Consultation Team, Crisis Mobile Team, Crisis Assessment Response Team, crisis stabilization houses, and Crisis Resource Centers.</p> <p>Questions and comments ensued.</p> <p><i>The Board took no action regarding this informational item.</i></p>
10.	<p>Early Intervention Program for First Episode Psychosis.</p> <p>APPEARANCE: Bruce Kamradt, Director, Wraparound Milwaukee, Behavioral Health Division, Department of Health and Human Services</p> <p>The report presented by Mr. Kamradt provided information on the Coordinated Specialty Care Team, target population, outreach/engagement and key roles, team training, program elements and philosophy, funding, and the implementation timetable.</p> <p>Questions and comments ensued.</p> <p><i>The Board took no action regarding this informational item.</i></p>
11.	<p>Mobile Urgent Trauma Response Team Program.</p> <p>APPEARANCE: Bruce Kamradt, Director, Wraparound Milwaukee, Behavioral Health Division (BHD), Department of Health and Human Services</p> <p>Mr. Kamradt stated BHD's Wraparound Milwaukee Program has proposed to develop a model and explained the components of the model. He discussed the pilot site, Trauma Team, funding, and the implementation timetable.</p> <p>Questions and comments ensued.</p> <p><i>The Board took no action regarding this informational item.</i></p>
12.	<p>ACT 203 Annual Report on Funding Allocation for Mental Health Functions, Services, and Programs.</p> <p>APPEARANCES: Jennifer Bergersen, Chief Clinical Officer, Behavioral Health Division (BHD), Department of Health and Human Services (DHHS) Amy Lorenz, Director, Community Access to Recovery Services, BHD, DHHS</p> <p>Ms. Bergersen indicated the ultimate goal is to focus on quality, as well as workforce development. Improvements are being put in place regarding staffing and scheduling</p>

SCHEDULED ITEMS (CONTINUED):

	<p>related to the Electronic Health Record, as well as improvements in the pharmacy area. She also relayed to the Board that BHD is developing and partnering with community partners and advocates in the creation of a Family Advisory Council to provide additional support for patients and their families.</p> <p><i>The Board took no action regarding this informational item.</i></p>
13.	<p>Financial Report (2014 Year-End Results).</p> <p>APPEARANCE: Randy Oleszak, Fiscal Administrator, Behavioral Health Division, Department of Health and Human Services</p> <p>Mr. Oleszak detailed the key fiscal items outlined in the report, which include 2014 Results–Actual/Budget, 2014 Results-Budget Variances, 2014 Budget Surplus Allocation, and 2014 Surplus Drivers.</p> <p>Questions and comments ensued.</p> <p><i>The Board took no action regarding this informational item.</i></p>
14.	<p>Chairperson’s Report.</p> <p>APPEARANCE: Randy Oleszak, Fiscal Administrator, Behavioral Health Division (BHD), Department of Health and Human Services (DHHS)</p> <p>The Chairwoman explained this is a new recurring item that will appear on every agenda, when needed, and is a vehicle by which the Board’s concerns, comments, and questions on important topics can be addressed.</p> <p>Per the Chairwoman’s request, Mr. Oleszak provided an explanation of the Board timeline for the BHD Budget review and process.</p> <p>Topics addressed by the Board include time and location of meetings that are scheduled for public input; expanding the notice given for Board and committee meetings to the Journal Sentinel, community newspapers, and community partners; public email addresses for Board members; new agenda format for contracts, which is requested to now contain performance and outcome measurements; and provide employee survey results, as well as the designation of three employees including the nurses’ union for the Employee Engagement Committee.</p> <p>Questions and comments ensued.</p> <p><i>The Board took no action regarding this informational item.</i></p>

SCHEDULED ITEMS (CONTINUED):

15.	Adjournment. MOTION BY: (Neubauer) Adjourn. 10-0 MOTION 2ND BY: (Malofsky) AYES: Carlson, Chayer, Landingham, Lutzow, Malofsky, Neubauer, Perez, ShROUT, Walker, and Wesley - 10 NOES: 0 ABSTENTIONS: 0 EXCUSED: 0
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This meeting was recorded. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.

Length of meeting: 8:02 a.m. to 1:23 p.m.

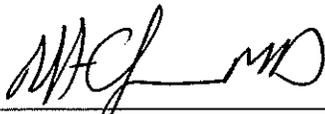
Adjourned,

Jodi Mapp

Senior Executive Assistant
Milwaukee County Mental Health Board

**The next regular meeting for the Milwaukee County Mental Health Board is
Thursday, June 25, 2015 @ 8:00 a.m.**

The April 23, 2015, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled meeting of the Milwaukee County Mental Health Board.



Dr. Robert Chayer, Secretary
Milwaukee County Mental Health Board