

Policy and Procedure	Date Issued	Policy Number CSB – 602	Page 1
Milwaukee County Behavioral Health Division Community Services Branch	Date Revised	Subject: Revising CCS Plan	

1. POLICY:

Per DHS 36.07 (1) (e) The CCS program shall have a plan in place for updating and revising the CCS plan to ensure that it accurately identifies current services provided and any changes in policies and procedures of the CCS.

2. PROCEDURE

- A. BHD shall notify the Milwaukee DQA surveyor of any change in administration, location, name, offered services, or any other change that may affect compliance with this chapter no later than the effective date of the change.
- B. In the case of any revision of the current/active CCS plan, BHD shall propose these modifications to the Recovery Advisory Committee (RAC) for review, discussion and recommendation. In order to ensure this procedure is followed, a standing agenda item will be added to every RAC meeting. The CCS Administrator will lead that discussion.
- C. The Recovery Advisory Committee shall review and make recommendations regarding:
 - 1. The initial and any revised CCS plan required under s. DHS 36.07
 - 2. The CCS quality improvement plan
 - 3. Personnel policies, other policies and practices
 - 4. Information that the committee deems relevant to determining the quality of the CCS program and protection of consumer rights.
 - 5. Proposed roll out and full implementation of the CCS program in Milwaukee County.



Reviewed and Approved by: _____

Jennifer Wittwer, Associate Director
Adult Community Services Branch