

MILWAUKEE COUNTY PARKS

RFP # 98160024

MANAGEMENT SYSTEM

QUESTIONS AND ANSWERS

SEPTEMBER 26, 2016

1. Are onsite demonstrations mandatory or would the County consider WebEx demonstrations?

The County will permit WebEx demonstrations.

2. Can companies from outside the USA apply for this RFP?

Yes.

3. Do companies need to come over there for meetings? Can they perform tasks (related to the RFP) outside the USA (like, from India or Canada)?

The County will permit remote demos from vendors so long as they comply with the rules of the RFP and they are technologically able to present remote demos to the County.

4. Can companies submit proposals via e-mail?

No, hard copy proposals must be submitted to the Milwaukee County Clerk's Office via the process set forth in the RFP.

5. Does the County have an implementation/Go Live date in mind? Is there flexibility with this date or does the software need to be live by a specific time?

The current Parks and Recreation POS Class and Fairway software will no longer be supported by their vendors after December 31, 2017, so the Go-Live Date must precede that date.

6. Are any of your members/participants eligible to receive subsidies/grants while signing up for the various activity offerings? If so, could you please provide a brief summary outlining who is eligible for the subsidies, how they are applied to fees, and what the current process is for managing the subsidies?

Parks does not directly provide any subsidies or grants, but there are occasionally funds provided by Friends groups or other outside groups to cover all or partial costs for some education programs. In those cases, the groups providing the funds pay Parks directly.

7. Within Section 1.6, under "Overview of Facility Types" on page 16 of the main document it states that overnight lodges are one type of facility, but does not mention camping. Our understanding is that Milwaukee County Parks does not allow for camping in any of the Parks locations with the exception of the two overnight lodges. Can you please confirm that managing

camp sites is not part of the scope of this project as it does not pertain to Milwaukee County Parks?

Milwaukee County Parks does not currently manage any camp sites.

8. Could you please provide a report from the Class software called "Daily Cash Balance, summarized" for a recent 12 month period?

Please see the attached Exhibit A.

9. Will the Milwaukee County Minimum Wage Ordinance apply to this project?

It appears that the Milwaukee County minimum wage ordinance does not apply to the services the vendor will provide under the POS RFP; however, we are required to collect Attachment 7.17 from every proposer, regardless of applicability. When you complete Attachment 7.17, check the box that states that you believe you're exempt from the statute for the following reason, and state "project is not included under MCO 111.01."

10. Can you indicate what will be discussed at the pre-proposal meeting? I am unable to attend.

The pre-proposal meeting has no set agenda, and it is not mandatory for proposers to attend the meeting; rather, is an opportunity for prospective proposers to ask direct questions of the RFP Administrator and various RFP stakeholders.

EXHIBIT A

Attached.

Daily Cash Balance Report - Summarized

Printed: Sep 13 2016, 10:53 AM

User: marshas

Date From: Tuesday, September 01, 2015

Date To: Wednesday, August 31, 2016

Payment Type	Debit	Credit	Net
American Express			
Payment	\$55,252.73	\$343.20	\$54,909.53
Refund	\$0.00	\$4,025.36	(\$4,025.36)
Total for American Express	\$55,252.73	\$4,368.56	\$50,884.17
Cash			
Journal Entry	\$0.00	\$274.56	(\$274.56)
Payment	\$318,377.44	\$549.12	\$317,828.32
Total for Cash	\$318,377.44	\$823.68	\$317,553.76
Check			
Journal Entry	\$274.56	\$0.00	\$274.56
Payment	\$911,594.19	\$0.00	\$911,594.19
Total for Check	\$911,868.75	\$0.00	\$911,868.75
Credit Card - Sports Complex			
Payment	\$6,528.86	\$0.00	\$6,528.86
Total for Credit Card - Sports Complex	\$6,528.86	\$0.00	\$6,528.86
Discover Card			
Payment	\$41,890.37	\$274.56	\$41,615.81
Refund	\$0.00	\$6,933.80	(\$6,933.80)
Total for Discover Card	\$41,890.37	\$7,208.36	\$34,682.01
Master Card			
Payment	\$382,248.12	\$1,217.52	\$381,030.60
Refund	\$0.00	\$33,572.39	(\$33,572.39)
Total for Master Card	\$382,248.12	\$34,789.91	\$347,458.21
Other			
Journal Entry	\$24,622.01	\$28,621.48	(\$3,999.47)
Total for Other	\$24,622.01	\$28,621.48	(\$3,999.47)
Visa Card			
Payment	\$986,533.84	\$3,315.66	\$983,218.18
Refund	\$0.00	\$79,565.37	(\$79,565.37)
Total for Visa Card	\$986,533.84	\$82,881.03	\$903,652.81
Total	\$2,727,322.12	\$158,693.02	\$2,568,629.10