

DOT-FLEET MANAGEMENT (5300) BUDGET

DEPT: DOT-Fleet Management

UNIT NO. 5300
FUND: General - 0030

Budget Summary

Category	2015 Budget	2015 Actual	2016 Budget	2017 Budget	2017/2016 Variance
Expenditures					
Personnel Costs	\$3,181,416	\$3,063,211	\$3,268,737	\$3,400,305	\$131,568
Operation Costs	\$2,172,312	\$2,084,439	\$2,057,157	\$2,029,389	(\$27,768)
Debt & Depreciation	\$3,985,000	\$4,000,000	\$3,720,000	\$3,691,836	(\$28,164)
Capital Outlay	\$227,499	\$198,679	\$273,145	\$115,798	(\$157,347)
Interdept. Charges	\$1,582,862	\$1,713,041	\$1,715,549	\$1,602,612	(\$112,937)
Total Expenditures	\$11,149,089	\$11,059,370	\$11,034,588	\$10,839,940	(\$194,648)
<i>Legacy Healthcare/Pension</i>	\$733,314	\$751,206	\$839,276	\$901,803	\$62,527
Revenues					
Direct Revenue	\$115,200	\$132,116*	\$12,100	\$15,100	\$3,000
Intergov Revenue	\$15,500	\$17,924	\$15,500	\$16,000	\$500
Indirect Revenue	\$11,872,964	\$11,708,461	\$11,854,556	\$11,697,815	(\$156,741)
Total Revenues	\$12,003,664	\$11,858,501	\$11,882,156	\$11,728,915	(\$153,241)
Tax Levy	(\$854,575)	(\$799,131)	(\$847,568)	(\$888,975)	(\$41,407)
Personnel					
Full-Time Pos. (FTE)	34	34	34	34	0
Seas/Hourly/Pool Pos.	0.5	0.5	0.5	0.5	0
Overtime \$	\$69,624	\$21,485	\$47,228	\$24,324	(\$22,904)

*2015 Actual revenues have been restated to remove the year end entries made by the Comptroller's Office for the annual CAFR.

Department Mission: Fleet Management is committed to providing a comprehensive fleet management program, including structured purchasing and preventive maintenance, that provides cost-effective customer service to all County departments.

Department Description: The Fleet Management Division purchases and maintains vehicles and equipment used by Milwaukee County departments. Keys to this program include minimizing vehicle and equipment downtime, providing a preventative maintenance program, and educating users on safe operation and daily maintenance. This division provides three main functions: Equipment Repairs, Inventory Management, and Equipment Coordination.

Equipment Repairs maintains and manages approximately 1,877 vehicles and pieces of equipment ranging from fairway mowers and squad cars, to wheel loaders and tandem axle patrol trucks.

Inventory Management maintains and manages repair parts inventory for all Milwaukee County vehicles. Inventory Management also manages and operates four conveniently located fueling sites supplying 780,000 gallons or more of fuel annually.

Equipment Coordination researches and develops the specifications for purchasing new vehicles and equipment and works with user departments to ensure the correct piece of equipment is purchased. Fleet hosts and coordinates a semi-annual Public Auction of used equipment for Milwaukee County and other municipalities in the area.

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Strategic Program Area 1: County Fleet Maintenance

Service Provision: Administrative, Discretionary

Strategic Outcome: High Quality, Responsive Services

What We Do: Activity			
Item	2015 Actual	2016 Target	2017 Target
Number of Preventable Accidents (Department Driven)	176	65	100
Monthly on Time Preventable Maintenance Completion	51%	65%	65%
Monthly Fleet Mechanic Performance	97%	96%	97%

How We Do It: Program Budget Summary					
Category	2015 Budget	2015 Actual	2016 Budget	2017 Budget	2017/2016 Var
Expenditures	\$11,149,089	\$11,059,370	\$11,034,588	\$10,839,940	(\$194,648)
Revenues	\$12,003,664	\$11,858,501	\$11,882,156	\$11,728,915	(\$153,241)
Tax Levy	(\$854,575)	(\$799,131)	(\$847,568)	(\$888,975)	(\$41,407)
FTE Positions	34.5	34.5	34.5	34.5	0

Performance Measure	2015 Actual	2016 Target	2017 Target
Vehicles Underutilized ¹	193	190	180
Vehicles Exceeding Replacement Criteria	147	135	128



Strategic Implementation:

This service is provided with 34.5 FTE. Overall expenditures decrease slightly as increases in costs for existing personnel are offset with decreases in costs for debt service. Outside service repair costs of \$300,000 and cost for repair parts of \$1,292,732 are \$52,818 lower than the prior budgeted level. Debt service on vehicles decreases by \$28,164 from \$3,720,000 to \$3,691,836. This amount reflects the debt repayment for equipment previously purchased. As the new equipment is purchased under the purchasing program, the auction revenue will be utilized towards purchasing new vehicles.

Milwaukee County Fleet Management was awarded as a “100 Best Fleets” in the Americas for 2016 by the 100 Best Fleets of North America.

¹Criteria for the use of Fleet vehicles can be found in the Milwaukee County Ordinance Chapter 56.22.

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The Department of Transportation and Fleet Management document and regularly provide accident damage summaries to individual departments. The policy continues in 2017 wherein these departments are being charged separately for all accident damage costs and will be responsible for covering those expenses within their own operating budgets. Departments will receive a credit if Fleet is able to recover damages from at fault 3rd party drivers.

2016 VEHICLE ROLLING STOCK ON & OFF ROAD ALLOTMENT PER DEPARTMENT	
DEPARTMENT	TOTAL
Behavioral Health Division (BHD)	10
District Attorney (DA)	17
Emergency Management	2
Environmental & Energy	1
Information management Services Division (IMSD)	3
DAS-Facilities **	60
House of Correction (HOC)	49
MCDOT – Directors Office	2
MCDOT – Fleet Management ***	21
MCDOT - Highway	144
MCDOT – Transportation Services	3
Medical Examiner	3
Office for Persons with Disabilities	1
Parks *	561
Sheriff	125
Zoo	26
TOTAL	1028

* These numbers include all mowing equipment

** Includes vehicles for the Architectural & Engineering division

*** Fleet Management also maintains motor pool vehicles



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DOT-Fleet Maintenance Budgeted Positions				
Title Code	2016 Budget	2017 Budget	2017/2016 Variance	Explanation
Analyst Financial	1	1	0	
Assistant Fleet-	1	1	0	
Auto And Eq Parts Tech	3	3	0	
Auto And Eq Serv Tech Asst	2	2	0	
Exdir2-Dir Fleet	1	1	0	
Facilities MtcWkr Fleet	1	1	0	
Ironworker DPW	2	2	0	
Lead Mechanic-	4	4	0	
Manager Fleet	1	1	0	
Manager Parts	1	1	0	
Mechanic-	15	15	0	
Supervisor Fleet	2	2	0	
Total Full-Time	34	34	0	

Ironworker Seasonal	0.5	0.5	0	
Total Seas/Hourly/Pool	0.5	0.5	0	