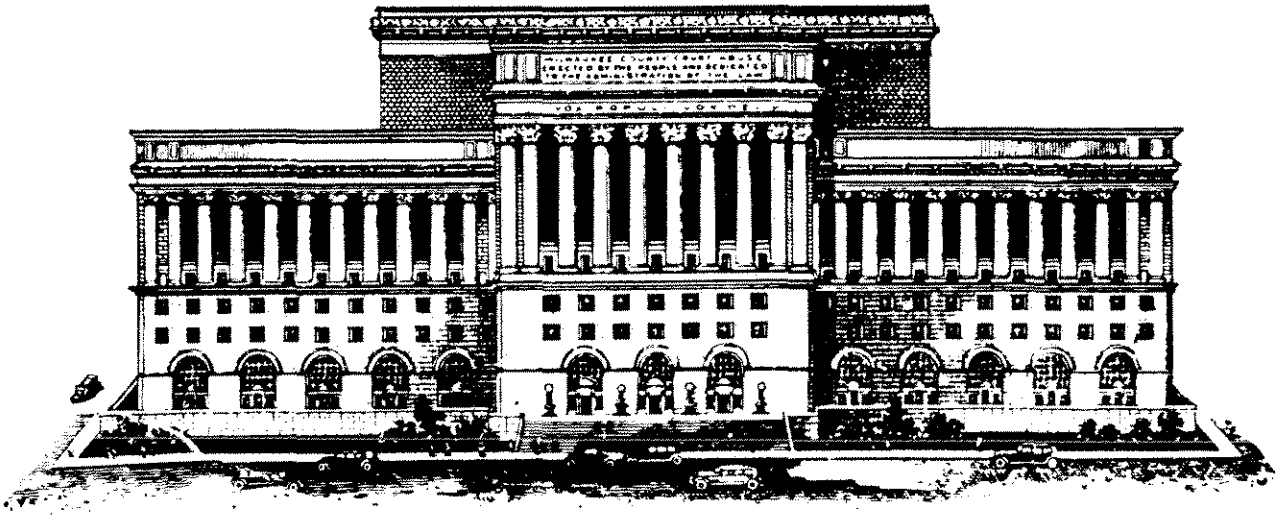
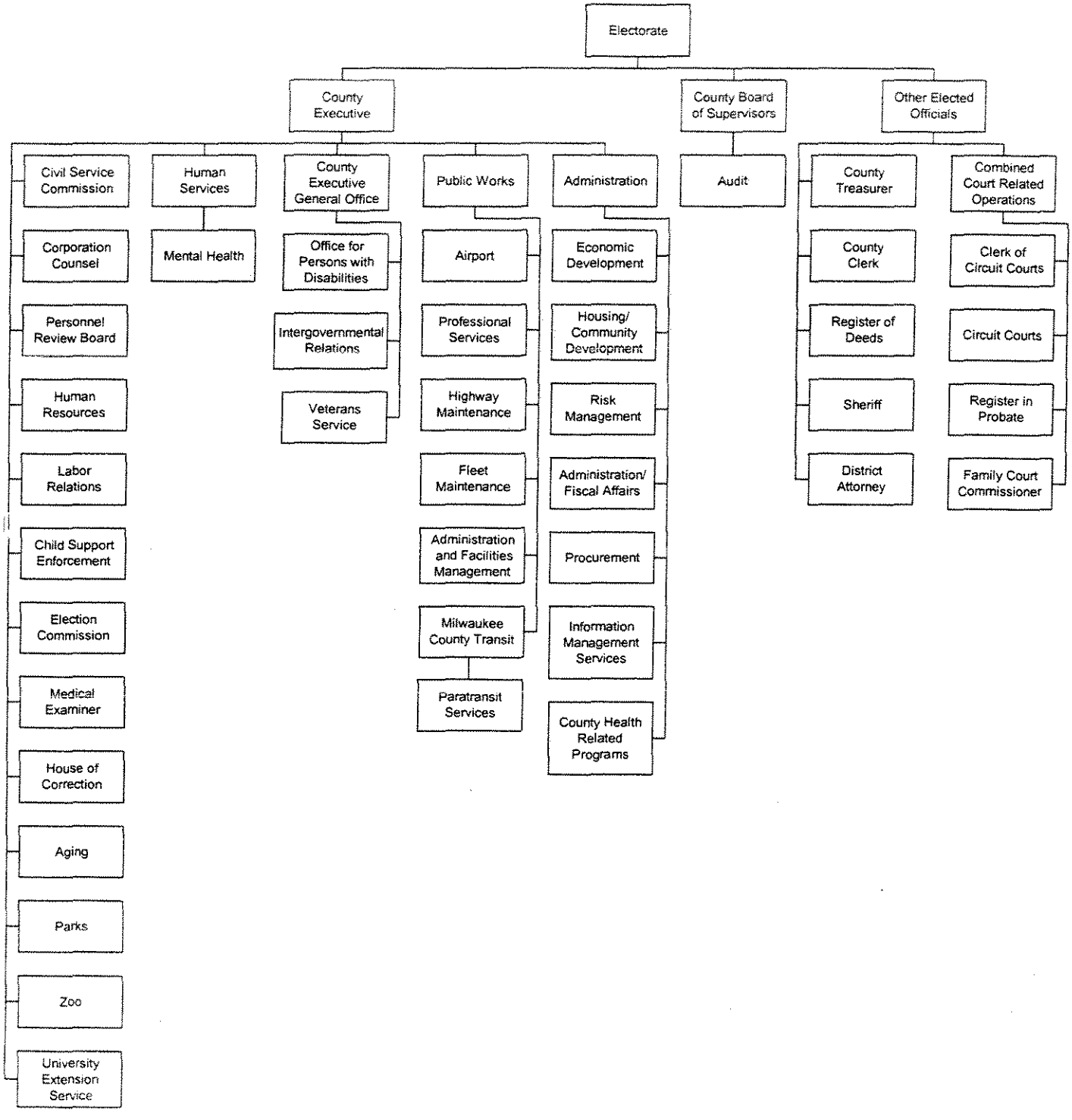
MILWAUKEE COUNTY
2000 ADOPTED BUDGET



F. Thomas Ament
Milwaukee County Executive

County of Milwaukee
Organization Chart



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INTRODUCTION

Milwaukee County's 2000 Adopted Budget serves several important purposes. First, it functions as a statement of policy developed and approved by the County's elected officials. Second, the Budget documents serve as a financial and operational plan that assists departmental administrators in fulfilling their responsibility to provide needed public services in an effective and efficient manner. Finally, the Budget is a source of information for the general public, enabling citizens to understand the many functions of local government and how its resources are allocated.

THE BUDGET PROCESS

The process associated with the Budget's compilation and adoption is a long and difficult task. It starts in early March and becomes a reality in mid-November, at which time a budget is adopted and official appropriations are provided. The time sequence of the complete budget process is as follows:

March through May	Compilation of personal service cost data and projections of utility and commodity price changes prepared by the Budget Section and submitted to the operating departments. Budget instructions and forms are submitted to department administrators.
May 1	Capital Budget requests are submitted by County agencies to the Department of Public Works.
June 1-15	Operating Budget requests and revenue estimates are submitted by County agencies to the Department of Administration.
June/July	County Executive Public Hearing on the Budget, inviting County department administrators and the general public to comment on the Requested Budget. County Executive reviews agency budget requests.
August 15	Department of Administration submits to the County Board a summary of requested budgets.
October 1	County Executive presents to the County Board the Executive Budget for the subsequent year. This is then referred to the Board's Finance and Audit Committee for review and recommendation.
October 1 - to 1st week in November	Finance and Audit Committee reviews the County Executive Budget.
14 days or more prior to County Board Public Hearing	Publication of County Executive Budget in newspapers.
November - Not later than 1st Monday of month	County Board public hearing on Budget, inviting members of general public to comment on the Executive Budget and Finance and Audit Committee changes to date.
1st Tuesday after 2nd Monday in November	County Board annual meeting and the adoption of the Budget and tax levies. During this meeting, the County Board acts on the amendments and recommendations submitted by the Finance and Audit Committee relative to the County Executive's Budget as well as amendments submitted by individual County Board members.
January 1 of the succeeding year	Departments translate Budget to public services.

Among the numerous duties and responsibilities of the County Executive, the broadest and most effective is the annual submission of the Executive Budget to the County Board. The Executive Budget can be an effective overall force in shaping policy and directing management. It is used to forge a responsible administrative organization out of a collection of unrelated departmental units. The value of a single responsible executive voice for County government is particularly apparent and best exemplified in the development of the Executive Budget. By this means, important problems are discussed and addressed and, more importantly, a tremendous growth in understanding of mutual problems occurs.

The Budget Section in the Division of Fiscal Affairs of the Department of Administration is primarily responsible for guidance and assistance in the compilation and adoption of the County's multi-million dollar annual Budget. This division provides assistance to the County Executive in the review of budget requests submitted by County agencies.

After presentation of the Executive Budget to the County Board of Supervisors, the Budget Section assists in presenting the Executive Budget to the County Board's Finance and Audit Committee. The Finance and Audit Committee reviews the Budget over a four to six week time period. The County Board adopts the final Budget in mid-November. After the Budget has been adopted and a detailed summary of appropriations is provided to County departments, the Budget Section and Controller's Office work with the County Executive and the Finance and Audit Committee in monitoring the Budget during the fiscal year. This monitoring involves periodic checks of expenditures against appropriations, reviewing actual revenue compared to budgeted revenue and reviewing requests for transfer of appropriations. This completes the budget process.

BUDGETARY BASIS OF ACCOUNTING

In accordance with Generally Accepted Accounting Principles (GAAP), the accounts of the County are maintained on the basis of funds. Each fund is a separate fiscal and accounting entity. The various funds are grouped into the following categories:

Governmental Funds

General Fund

The General Fund is used to account for all financial resources, except those required to be accounted for in another fund.

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources and the payment of principal and interest on long-term general obligation debt.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources segregated for the acquisition of construction of major capital facilities other than those financed by proprietary funds.

Proprietary Funds

Enterprise Funds

The Enterprise Funds are used to account for operations that provide services which are financed primarily by user charges or activities where periodic measurement of net income is appropriate for capital maintenance, public policy, management control or other purposes.

Internal Service Funds

The Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments in the County or to other governmental entities, on a cost-reimbursement basis.

Governmental Funds

Governmental funds utilize the modified accrual basis of accounting, except for the treatment of the Fund Balance Reserved for Appropriations. For budget purposes, the Fund Balance Reserved for Appropriations is reflected as other financing sources, whereas, for accounting purposes it is reflected as part of fund balance.

Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become susceptible to accrual, that is, when they become both measurable and available to finance expenditures and commitments of the current period. Expenditures are recognized when the related liability is incurred, if measurable.

Proprietary Funds

Proprietary funds utilize the accrual basis of accounting. Under the accrual basis, revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period in which they are incurred.

EXPENDITURE CONTROLS

Under Wisconsin State Statute, no payment may be authorized or made and no obligation incurred against the County unless the County has sufficient appropriations for each payment. Budgetary control over expenditures is maintained by a formal appropriation and encumbrance system. Encumbrances are charged against appropriations when purchase orders, contracts or other commitments are incurred. Liabilities which exceed appropriation balances are not paid until an increased appropriation is made available.

Every appropriation excepting an appropriation for capital expenditure or major repair lapses at December 31, to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure or a major repair continues in force until the purpose for which it was made has been accomplished or abandoned or three years pass without any expenditure or encumbrance. The County Board of Supervisors approves carryovers recommended by the Department of Administration.

The legal level of control for each budget is by department. Once the Budget is adopted, transfers of appropriations among departments require approval by the Board of Supervisors. Supplemental appropriations for the purpose of public emergencies or from the contingency appropriation may be made from unanticipated revenues received or surplus, as defined by resolution adopted by a vote of two-thirds of the members of the Board of Supervisors. Supplemental appropriations from the issuance of tax anticipation notes require an affirmative vote of three-fourths of the members of the Board of Supervisors.

BUDGET DOCUMENTS

The 2000 Adopted Budget publications are as follows:

- The *2000 Budget in Brief* provides highlights of program and policy changes in the Budget and a comparison of the adopted budgets of the various Milwaukee County departments for the years 1999 and 2000. Also included are various schedules summarizing the adopted budgets, a comparison of equalized values of the various municipalities, and a comparison of the taxes levied to each municipality for general County and other special purposes. The *Budget in Brief* is intended for use by the County Executive, County Board of Supervisors, department administrators and general public to obtain an overview of the County's Budget.

- The *2000 Adopted Budget Summary* is presented in one volume and provides more detailed information and in-depth analysis of the Budget. It is organized into three major sections. The first section presents summary information on the *2000 Adopted Budget Summary* and includes a summary of major program and policy highlights of the Adopted Budget and summary schedules and graphs reflecting budgeted revenues and expenditures for 1999 and 2000 by fund and function.

  The second section provides more in-depth analysis of the Operating Budget by department. Each departmental budget includes a Statement of Operating Authority and Purpose, Department Description and Objectives for 2000, a Budget and Personnel Summary, Budget Highlights and an Organizational Chart. Some of the large or complex budgets are presented programmatically, providing separate descriptions and analyses of the various programs that comprise the department's operations.

  The third section is the Appendix and is the last major section of the Budget. The Appendix provides the reader with the County Executive's budget message representing his Recommended Budget, a glossary of key terms and a presentation of County-wide position equivalents.

  A separate *Adopted Capital Improvements Budget* is published in the spring which provides project-by-project detail and five-year planning goals, objectives and funding requirements.

Copies of the budget publications are distributed to the County Executive, the County Board of Supervisors and department administrators.

Terry D. Kocourek
Fiscal and Budget Administrator

BGT612

2000 BUDGET HIGHLIGHTS

The 2000 Adopted Budget for Milwaukee County includes expenditures of $1,046,303,035, revenues of $850,264,716, and tax levy of $196,038,319, which is an increase of 0.9% over the 1999 adopted tax levy of $194,206,343.

Department of Human Resources

The 2000 budget includes an appropriation of $99,350 for the creation of 25 Student Intern positions. The Department of Human Resources will work with the Private Industry Council (PIC) to provide training and work experience resulting in increased employment opportunities as a result of skills learned in a work environment.

Department of Administration - Fiscal Affairs Division

The 2000 budget eliminates the John L. Doyne Hospital Transition budget (org. 7100) and transfers the Doyne Hospital patient accounts receivable function to a new Accounts Receivable Section in the Department of Administration - Fiscal Affairs Division. The Accounts Receivable Section will be responsible for the following:

- Coordinating with the State Department of Revenue the use of the State Tax Intercept program for collection of revenues for court ordered or agreed to settlements for individuals
- Responding to client, attorney and collection agency inquiries on patient account balances previously with John L. Doyne Hospital
- Filing claims on bankruptcies or judgments for individuals having a balance due to Milwaukee County for John L. Doyne Hospital services
- Posting payments received on account balances for John L. Doyne Hospital services and, as time and staff resources permit, monitoring the collection of revenues budgeted by County departments

Department of Administration - Information Management Services Division

The primary objective of the Information Management Services Division's (IMSD) 2000 budget is to apply all available resources to completion of the Year 2000 readiness effort for Milwaukee County. Apart from remediation activities, staff will perform ongoing operating and support activities.

Department of Administration-Economic Development

The Economic Development Project Fund is increased by $50,000 to $250,000 for 2000. A separate appropriation of $10,000 is provided to establish a trade mission between Milwaukee County and King Williams Township, South Africa. Two additional appropriations of $25,000 each are included to offset the construction of the Polish Community Center and building expenses associated with the expansion of the Black Holocaust Museum. Parking rental revenue retained by the Economic Development Division is expected to increase $234,000 to $1,100,000 due to renegotiated lot lease agreements. An additional $500,000 in revenue is expected from the sale of surplus property. This revenue is separate from the $500,000 in proceeds expected from the sale of Milwaukee County Research Park land.

Alternatives to Incarceration

Pursuant to various Department of Audit recommendations and subsequent action by the Criminal Justice Coordinating Committee on a proposed plan by the Chief Judge, pretrial services are to be restructured for 2000. Management oversight has been reassigned from the Sheriff to the Chief Judge and a work group established to evaluate all pretrial services and make program recommendations for policy maker approval in 2000. One half of the budgeted annual appropriations, or $520,540, for contracts with Wisconsin Correctional Services and In-House Correctional Services will be retained in an allocated contingency fund until such time specific program recommendations have been developed and adopted.

Employee Fringe Benefits

Total fringe benefits tax levy costs are increased $2.9 million in 2000, including a $2 million reduction in Retirement System Contributions primarily related to increases in investment returns, offset by a $9.3 million increase in Health Benefit costs due to 8% and 12% increases for surgical/medical benefits and major medical costs, respectively.

Combined Court Related Operations

In 1999, Milwaukee County was awarded $1,998,257 in Federal grant funds to implement the Domestic Violence Judicial Oversight Demonstration Project for an initial 18-month period. It is expected that the grant will be extended up to five years to help develop and employ more comprehensive services to domestic violence cases in Milwaukee County. Several County positions have been created to participate in the initiative, which also includes local non-profit groups and City of Milwaukee services. There is no matching funds requirement associated with this particular grant. An appropriation of $88,486 is allocated to purchase additional video conferencing equipment to reduce the unnecessary transportation of prisoners and court participants in many cases. The 1998 Local Law Enforcement Block Grant offsets 90% of the cost of this equipment, and also similarly covers the cost of one position of Audio Visual Technician to help operate the system. Beginning in 2000, the Chief Judge will administer the programs included in Alternatives to Incarceration, which is expected to be restructured based on recommendations made by the Department of Audit and a work group developed by the Criminal Justice Coordinating Committee.

Election Commission

The workload of the Election Commission varies significantly, according to the number and type of elections anticipated in a given year. 2000 is a Presidential four election year and expenditures increase $313,907 over 1999. Increases include $21,000 for advertising, $291,500 for ballots and election supplies, and $25,380 for personal services relating to the year-end retirement of the Election Commission Administrative Assistant. Anticipating the need to facilitate training and ensure quality and continuity in the department, the budget includes funding to dual-fill this position for six months beginning July 1, 2000.

County Clerk

Revenue decreases $30,000, from $492,947 to $462,947, as a result of changes made by the State DNR concerning issuing of hunting and fishing licenses. In prior years, the County Clerk's office had served as the "wholesaler" of licensees to area retailers. During 1999, the DNR implemented an automated retail system, bypassing the Clerk's office.

Register of Deeds

Revenue increases $239,310 due to increases in General Recording Fee and Real Estate Transfer Fee revenue resulting from the continuing strength of the local real estate and mortgage markets. An appropriation of $11,000 is included to duplicate the City of Milwaukee Property Ownership History microfilm (maintaining the original for security backup), and $21,000 is allocated to replace the aging 16mm microfilm reader/printer used to access this material.

Sheriff's Department

Beginning in 2000, the Sheriff and House of Correction discontinue the practice of crosscharging for inmate health, food and laundry costs. The net effect is a $2,748,170 decrease in the tax levy for the Sheriff offset by a similar increase in the House of Correction. Ten Deputy Sheriff positions are reassigned from the Jail to expressway patrol to help provide coverage for the new Lake Park Freeway, a new truck enforcement initiative, and to increase the number of patrol sectors. Appropriations for prescription drugs for inmates increases $450,000 to $1,325,000 due to experience.

House of Correction (HOC)

HOC expenditures are increased $5.3 million, from $24 million in 1999 to $29.3 million in 2000. Tax levy increases $4.1 million, from $16.6 million to $20.7 million. Primary reasons for the tax levy increase include the discontinuation of the $2.7 million crosscharge to the Sheriff for food and laundry service, and the annualization of the cost of positions created effective mid-1999 to accommodate HOC facility expansion.

Department of Public Works – Airport, Transit and Transportation Divisions

In 2000, the Department of Public Works – Airport, Transit and Transportation Divisions will provide staff time to accommodate new United States Department of Transportation regulations. These regulations affect the Disadvantaged Business Enterprise Program relative to Federally supported highway and airport projects.

Department of Public Works – Professional Services Division

The Department of Public Works – Professional Services Division will continue to acquire geographical data for the Geographic Information System which provides underground "layers" for locating utility lines, sewer configuration and land topography. The 2000 budget provides for a new program that allows bids and specifications for consultant and construction projects to be purchased through the use of a credit card.

Department of Public Works – Milwaukee County Transit System

There are no transit fare increases for 2000. Transit passenger revenue increases $653,700, due to an expected 4% increase in ridership. The 2000 budget includes a 2% increase in bus miles to reflect the inclusion of the Job Access Program. Milwaukee County has filed an application with the State of Wisconsin for Congestion Mitigation Air Quality (CMAQ) funding to operate a Downtown Trolley Route beginning in May 2000. The budget includes funding from CMAQ, the Downtown Business Improvement District #21 and passenger fares to offset the cost of the Downtown Trolley Route. In addition, funding is provided for an extension of the proposed CMAQ Downtown Trolley service to be operated on Water Street to the near South Side. The 2000 budget includes $90,000 for three vans for the Van Pool Program, offset with Federal formula funds and Van Pool Program user fees.

Department of Public Works – Administration and Facilities Management

Expenditures are increased $2.9 million, from $26.1 million in 1999 to $29 million in 2000. Tax levy is increased correspondingly by $2.8 million, from $13.8 million to $16.6 million.

In 2000, responsibility for County-wide mail services and the associated positions are transferred from Department of Public Works – Administration and Facilities Management to Department of Administration – Information Management Services. The 2000 Department of Public Works – Administration and Facilities Management budget includes appropriations for operating, maintaining and occupying the former City Campus facility at 27th and Wells Streets. City Campus will be used to house departments relocated from the Courthouse Annex, due to the Annex roof replacement. The Director of Public Works shall investigate the possibility of locating a 24-hour day care center at or near City Campus and work collaboratively with the Director of the Department of Human Services, the Director of the Department of Human Resources and the Space Study Advisory Committee. The Director of Public Works shall report to the Committee on Transportation, Public Works and Transit in May 2000 with his findings and recommendations.

Department of Public Works – Paratransit Services

Tax levy support for Paratransit Services increases $3 million, to $6.1 million, mainly to address past operating deficits and projected future ridership. Total expenditures increase $5.3 million, from $10.6 million in 1999 to $15.9 million in 2000.

In 2000, Milwaukee County will contract with Milwaukee Transport Services, Inc. (MTS), for operation of the Paratransit Program and management of the van, taxi and agency contracts. Seventeen positions are abolished, due to the transfer of the program to MTS. Van and taxi passenger fares remain at the 1998 rate of $2.50 per

one-way trip. It is estimated the number of trips will increase 200,200, from 775,000 budgeted in 1999 to 975,200 in 2000.

Department of Human Services - Mental Health Division

The 2000 tax levy for the Mental Health Division increases $1,105,119 from $22,637,925 to $23,743,044.

As the healthcare system nationwide continues to move away from high-cost and long-term inpatient hospitalization to lower-cost outpatient and community-based care, the 2000 budget positions the Mental Health Division to respond accordingly. As a means to continue to provide cost-effective mental health services in the least restrictive environment, one 24-bed Rehabilitation Center-Central unit will be closed by July 1, 2000. Associated funding of $544,872 is shifted to the Community Services Branch and will be used to purchase community-based programs for individuals discharged from this facility as a result of the unit closure.

The Wraparound Milwaukee Program provides an array of community-based services to children with severe emotional and behavioral problems who are at immediate risk of residential treatment placement or psychiatric hospitalization. Projected enrollment for 2000 is scaled back to 600 children (from 680 projected for 1999) due to the loss of Federal grant monies that account for 10% of 1999 program funding. In 1999, the Child and Adolescent Treatment Center (CATC) closed one of three inpatient units in response to the reduced need for inpatient care. Associated with this action, the 2000 budget average daily census figure is 36 children (down from 42 projected for 1999) and funding is reduced $611,658 for 16.5 positions. As a result of a reduction in Medicaid inpatient rates and declining CATC census, inpatient revenue is reduced by $3,058,964. Termination of the Severely Emotionally Disturbed (SED) grant reduces revenues and purchase of service expenditures by $1,186,038.

The 2000 budget reflects the closing of the Day Hospital Outpatient Pharmacy, reducing expenditures $2,765,769 and revenues $2,619,768, for a net tax levy savings of $146,001.

Department of Administration - County Health Related Programs (CHRP)

The 2000 tax levy for CHRP decreases $5,561,358, from $26,297,350 to $20,735,992.

The 2000 budget for the General Assistance - Medical Program (GA-MP) reflects implementation of a new Intergovernmental Transfer Program (ITP) by the State. Under this program the County transfers $2,500,000 to the State to be used as matching funds for the Title 19 program, resulting in the capture of $3,600,000 in additional Federal dollars. The State issues payments, using both the County match and Federal monies, to area hospitals participating in GA-MP for service provided to GA-MP clients; under the terms of the agreements between the County and the area hospitals, the hospitals funnel these funds back into GA-MP. It is anticipated that $3,600,000 of Federal dollars will be captured in 2000 for 2000 budgeted activities, and an additional $3,600,000 in net Federal ITP revenue will be captured for 1999 purposes and booked in 2000, resulting in a combined tax levy reduction of $7,200,000.

The 2000 budget for GA-MP includes the first adjustment to the income qualification criteria used to determine program eligibility since 1994. The income limit of $800 is increased to $882 for a single person household, with income limits for multiple person households similarly increased. Adjustments to the income limits are for inflation only and are based on changes to the Consumer Price Index since the last income adjustment.

The 2000 budget for the Emergency Medical Services (EMS) Program (Paramedics) increases Community Support expenditures $1,298,368, to 8,981,558, for continuation of County support to local municipalities for the reimbursement of recognized costs associated with the Paramedic program. Personnel costs increase $228,122 due to the 1999 creation of positions to staff the Paramedic First Response Program. Paramedic cost recovery revenues increase $1,108,000, to $6,100,000, based on experience, aggressive collection efforts, and a rate increase of 3% to the base bill. The base bill amount for a paramedic transport increases $14, from $466 to $480 per transport, plus any billable, expendable supplies or equipment.

A total of $350,000 in Potawatomi Revenue is allocated to the Division for two initiatives:

$150,000 for the purchase and distribution of 50 Automatic Electronic Defibrillator (AED) units to be installed in various locations throughout Milwaukee County. These devices can be utilized by an average layperson with limited training to provide life-saving intervention for someone experiencing cardiac arrest. Sites anticipated to receive AED units include the Courthouse, Criminal Justice Facility, and General Mitchell International Airport. Other sites could include the Marcus Center for the Performing Arts, McKinley Marina, and County golf courses and senior centers.

$200,000 as the County contribution toward start-up costs for opening an Urgent Care Clinic to be located at or near Northwest General Hospital. Placement of an Urgent Care Clinic in the Capitol Court area would assist in improving the health care of area residents and in reducing the number and expenditure of more costly emergency room visits.

A Milwaukee County Sports Authority is created and funded with an expenditure of $225,000 as seed money to capture matching grants or other outside sources of revenue. The Sports Authority, composed of seven members (four appointed by the County Executive, three appointed by the County Board Chairman, and all confirmed by the County Board), will review and fund grant proposals from community organizations seeking to provide sports activities targeted to at-risk youths who may not have the opportunity to participate in and benefit from organized aerobic sports, while promoting greater utilization of the Milwaukee County Park System.

The 2000 budget also includes $97,000 in expenditure authority for a Healthier Employee 2000 Project which will provide County-wide health screenings and special health promotion activities for all County employees.

Department on Aging

The 2000 Budget reflects a State policy initiative to move toward consolidation of all Long-Term Care revenue sources into one funding stream and program known as Family Care. Family Care would be based on providing most long-term care services for older adults and people with disabilities when the services are needed, at the location of choice. The State would begin implementation of Family Care with a series of pilot programs in various counties. The Family Care pilot program in Milwaukee County would provide services for the elderly.

In 1999, the County Board authorized the Department on Aging to participate in the Family Care Pilot as a Single Entry Point. The County Board also approved the creation of 58 positions in the Department to help implement a Family Care pilot, at a personal service cost in 2000 of $1,530,013. This cost, along with the associated fringe benefit costs ($455,592), should be totally offset with State revenues under the Family Care program. Seven of these positions are currently filled and funded with State dollars. The remaining 51 positions would be filled in 2000 if a Family Care pilot, with commensurate funding, are approved.

At this time, negotiations between State and County representatives regarding a Family Care pilot program are ongoing. Various fiscal and program issues still need to be addressed. No agreement has yet been reached to make Milwaukee County a pilot site for Family Care in 2000.

Department of Human Services (DHS)

DHS expenditures are reduced $12.1 million, from $232.9 million in 1999 to $220.8 million in 2000. Correspondingly, revenues are reduced $11.4 million, from $210.3 million to $198.9 million, and tax levy is decreased $776,594, from $22.7 million to $21.9 million.

An expenditure appropriation of $1,000,000 from Potawatomi revenues is allocated for alcohol and other drug abuse (AODA) Voucher Treatment Services, administered by the Adult Services Division, to help address continuing substance abuse treatment needs in Milwaukee County. The Adult Services Division Budget includes AODA expenditures totaling $9,068,424, funded with $6,683,647 in State and Federal revenues, $1,384,777 in property tax levy (an increase of $11,169 over 1999) and $1 million from Potawatomi revenue. The Voucher Treatment pool of funds increases from $3.7 million to $4.7 million, and the County's total contribution for AODA services increases from $1.4 million to $2.4 million.

An expenditure appropriation of $40,000 from Potawatomi Revenue is placed in an allocated contingency account to provide a Gambling Addiction/Dual Addiction Pilot Program. The Director of DHS will provide a report for the

May meeting of the Health and Human Needs Committee on whether the County should develop a Gambling Addiction/Dual Addiction Pilot Program, including education, prevention, and/or treatment components.

A $100,000 appropriation is reallocated from Data Processing Consulting Fees to Professional Services for consultant services to complete an Adult Services Master Plan. This Master Plan, modeled after the Mental Health Division's planning process, will help the Adult Services Division define service priorities within limited resources and the State's focus on managed care models for the delivery of services.

Community Aids funding is budgeted at a total of $83,926,410 (including $58,893,500 intercepted by the State to fund Child Welfare Services), a decrease of $2,411,519 over the 1999 Budget. The 1999-2001 State Budget includes $779,141 of additional Community Aids revenue that is not included in the program division budgets. This amount is placed in an allocated contingency account to be utilized to offset expected cuts in Community Aids funding due to action on the Federal level. Should the expected cuts not materialize (or be less than $779,141), then any remaining funds in this account shall be available for restoration of service cuts due to previous Community Aids reductions.

The 2000 Budget reflects the third full year of implementation of Wisconsin Works (W-2) in Milwaukee County. State revenues, either directly from the State or from W-2 agencies, will be provided to fund all County costs related to W-2, for no tax levy support, based on negotiations with the W-2 agencies. Therefore, the $342,350 tax levy previously in the Financial Assistance Division is eliminated.

The $17,000,000 appropriation for W-2 Child Day Care payments is eliminated since the State assumed responsibility for provider payments in April of 1999 using the State's CARES automated system. This action also will reduce DHS utilization of the County's mainframe computer.

Eleven positions (10 Economic Support Specialists and one Economic Support Supervisor) are created to staff a Benefit Overpayment Recoupment program within the Program Integrity (Fraud) section of the Financial Assistance Division. The State has identified a backlog in overpaid benefits for which collections work needs to be done. Program costs, including the new positions, will be fully offset with the 15% incentive revenue received from the State for Recoupments.

State charges for juveniles placed in State custody by Children's Court Judges are budgeted to decrease $1,811,253 based on historical TREND projections for 12 months actual experience. The reduction is based on placements decreasing from 367 budgeted in 1999 to 360 in 2000, and a decrease of $5.91 in the daily rate, from $159.46 to $153.55.

The DHS Budget also includes several other program funding changes. Funding of $322,361 for the Adolescent Alternative Care Program is eliminated due to low utilization and reduced Community Intervention revenue. Day Treatment services are reduced $382,168, to $1,992,672, also due to low utilization and reduced Community Intervention revenue. First Time Offender Community Services Funding is reduced by $69,263, from $221,892 to $152,629, due to reduced Community Intervention Program revenue. A $470,000 appropriation is included for an initiative to provide increased community supervision and rehabilitation of juveniles on Probation. A tax levy appropriation of $230,000 is provided to continue the Serious Chronic Offender Program, replacing expired Federal grant revenues.

The Director of Human Services shall investigate the possibility of locating a 24-hour day care center at or near the 12th and Vliet Street building, in light of the major remodeling planned over the next five years to the facility.

The Director's Office includes a $200,000 appropriation to continue participation in the funding of a county-wide human services information and referral telephone hotline, an increase of $75,000 over 1999.

Parks

Parks Department expenditures increase $1.2 million, from $36.5 million in 1999 to $37.7 million in 2000. Revenues are increased $548,474, from $17.7 million to $18.3 million, and tax levy is increased $629,790, from $18.8 million to $19.4 million.

Approximately 225 acres of land within the County Grounds northeast quadrant is transferred from the jurisdiction of the Department of Public Works to the Department of Parks, Recreation and Culture for the purpose of preservation. This area consists of approximately 140 acres in the western portion and 85 acres in the eastern portion of the quadrant. The Department of Administration - Division of Economic Development and the Department of Parks, Recreation and Culture are directed to negotiate with the State of Wisconsin Department of Natural Resources for all or a portion of this area for consideration as a State Forest.

Various Park fees are increased by an average of approximately 3%, including golf permits and marina slip rental fees, to provide additional revenue for increased operating expenses. A senior citizen discount for Season Boat Launching fees is initiated for 2000.

Zoological Department

The County Board, on July 22, 1999, approved a five-year fiscal plan for the Zoo. This plan maintains the Zoo's existing identity and contains numerous initiatives designed to enhance the Zoo's ability to improve its physical plant and its marketing as well as an ambitious capital improvement plan that would add several exciting new attractions to the Zoo which will enable the Zoo to maintain its status as one of the top ten zoos in the country in terms of attendance and quality. The cost for the nine-year $29.6 million capital improvement campaign will be split equally between the County and the Zoological Society. 2000 is the first year of the five-year plan for both the capital and operating budgets. In the Capital Budget, Zoo infrastructure improvements increase $944,000 to $1,500,000. An additional $969,000 is budgeted for the first year of the nine-year capital campaign. The operating budget tax levy increases $504,898, primarily to enhance the recruitment of seasonal workers to improve visitor service, cleanliness and upkeep, to boost A la Carte advertising and entertainment recruitment, and to provide adequate funding for time and materials contractors and major maintenance.

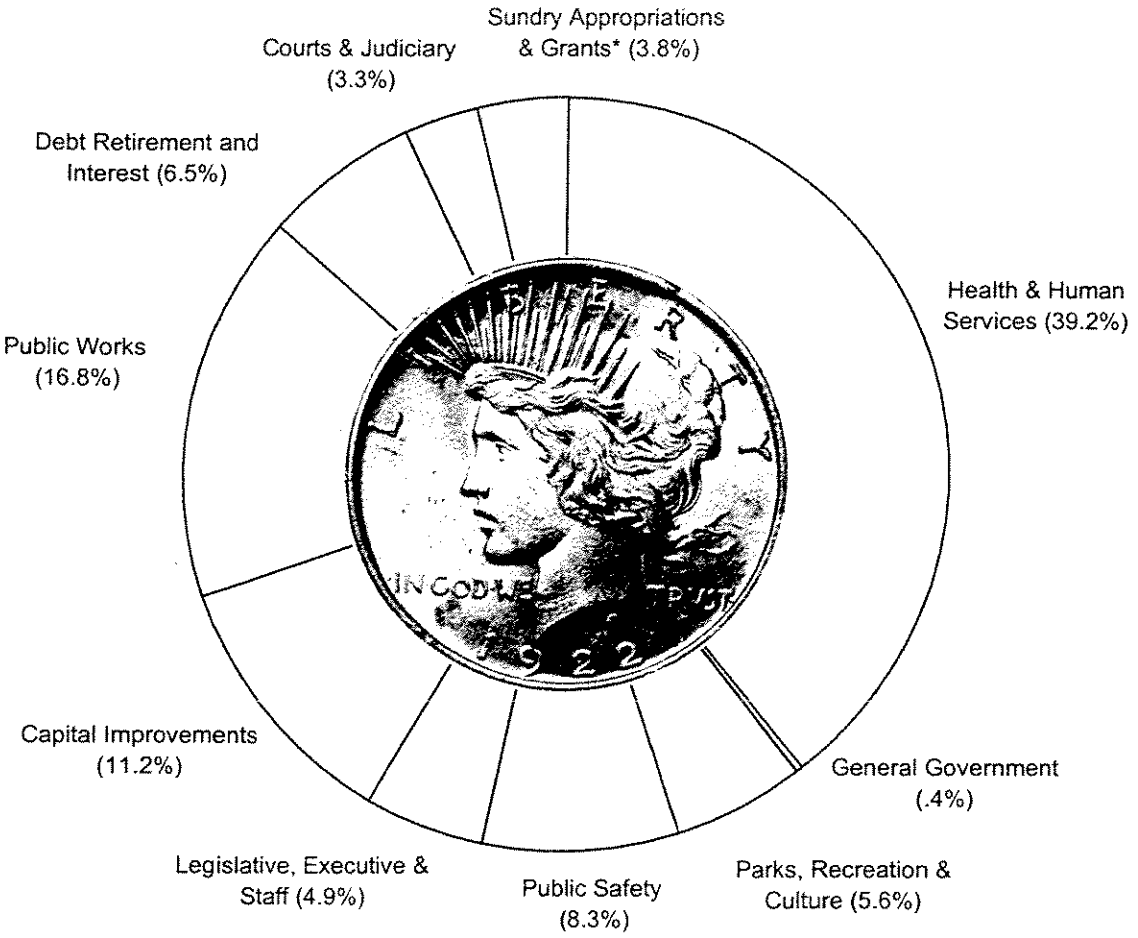
CAPITAL IMPROVEMENTS

The 2000 Adopted Capital Improvements Budget includes 77 projects with a total expenditure appropriation of $117,798,098. Anticipated reimbursement revenue (Federal, State and local grants) total $34,769,021 resulting in a net County commitment of $83,029,077.

The general County Capital Improvements Budget (corporate purpose projects) includes 67 projects totaling $81,169,548 with offsetting reimbursement revenues of $29,702,521. The resulting net County commitment of $51,467,027 is to be financed by $46,750,165 in general obligation corporate purpose bonds, $1,978,930 in power plant sale revenues, $207,400 in passenger facility charges revenue, $1,850,000 in Potawatomi revenues, $262,159 in property taxes, $269,198 in sales tax revenue, $2,815,400 in revenue from the airport capital improvement reserve, and $39,175 in construction fund investment earnings. One project funded initially with $4 million in general obligation bonds is the CMC Train Depot. Since this project cost will be reimbursed with State and Federal revenue, the "true" general obligation bond amount is actually $42,750,165.

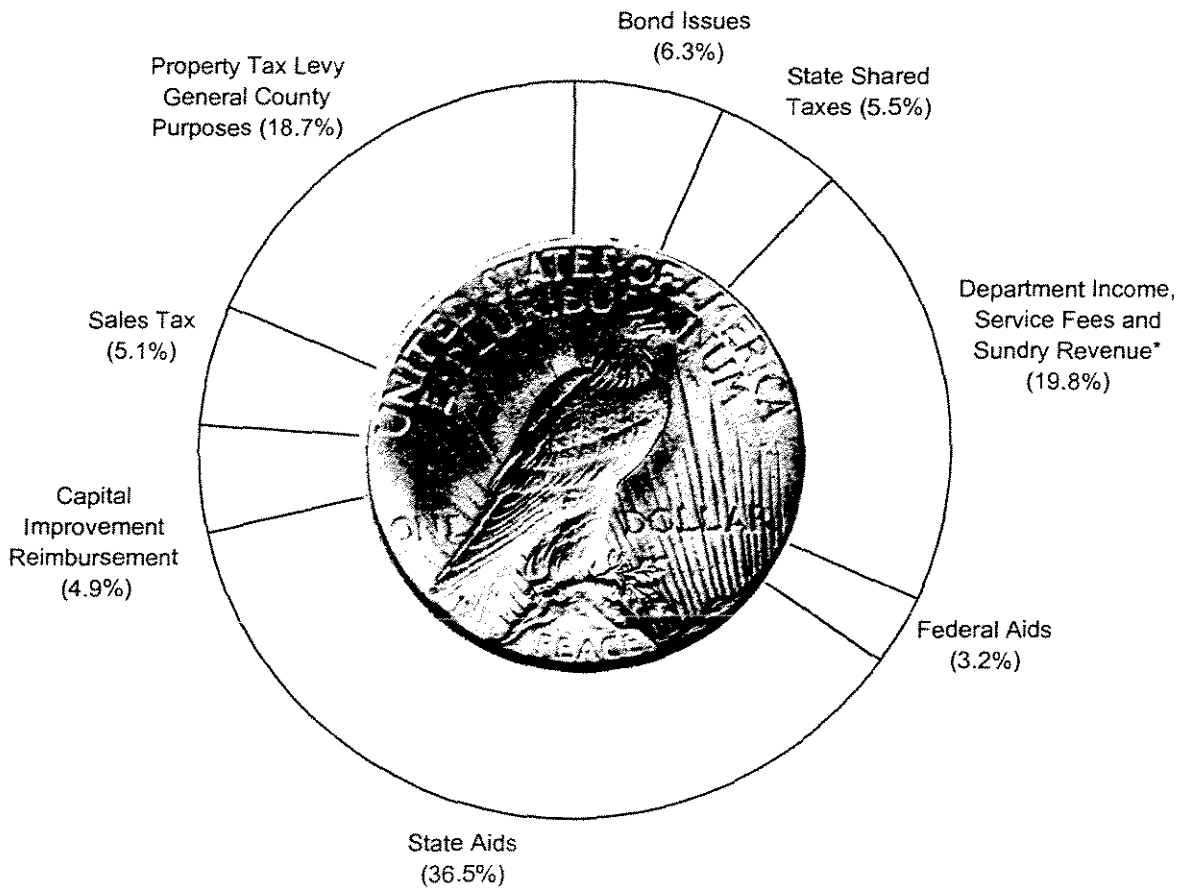
Adopted expenditure appropriations for 2000 Airport capital improvements total $36,628,550. Airport capital reimbursement revenue of $5,066,500 results in a net County commitment of $31,562,050. Financing for the net County commitment for Airport projects includes $2,705,400 in revenue from the Airport Capital Improvement Reserve, $9,256,650 in passenger facility charges revenue, and $19.6 million from Airport revenue bonds.

MILWAUKEE COUNTY 2000 BUDGET DOLLAR
Expenditure Dollar



*Excludes internal service fees and charges.

MILWAUKEE COUNTY 2000 BUDGET DOLLAR
Revenue Dollar



*Excludes internal service fees and charges.

MILWAUKEE COUNTY
1999 AND 2000 ADOPTED BUDGETS

	1999 Adopted Budget	2000 Adopted Budget
EXPENDITURES		
Legislative, Executive & Staff	$ 47,384,946	$ 51,251,637
Capital Improvements	112,007,169	117,798,098
Debt Retirement & Interest	67,117,832 *	67,985,295 *
Sundry Appropriations & Grants	55,912,212	70,249,854
Internal Abatements - Expenditure	(29,591,126)	(30,600,139)
Courts & Judiciary	32,751,840	34,204,415
General Governmental Services	3,308,671	3,728,778
Public Safety	80,310,509	87,011,917
Public Works	163,473,677	176,122,602
Health and Human Services	419,938,957	410,082,216
Parks, Recreation and Culture	55,496,311	57,709,319
Expendable Trust Accounts	684,713	759,043
Total Gross Expenditures	**$ 1,008,795,711**	**$ 1,046,303,035**
REVENUES		
Property Tax Levy:		
For General County Purposes	$ 194,206,343	$ 196,038,319
Sales Tax	52,174,000	53,320,802
Recommended Bond Issues:		
For General County Purposes	$ 56,625,623	$ 66,350,165
State Aids	$ 370,674,051	$ 382,074,339
Federal Aids	33,329,190	32,960,057
Combined State and Federal Aids	$ 404,003,241	$ 415,034,396
Capital Improvement Revenue:		
State Revenue	$ 6,056,854	$ 2,696,650
Federal Revenue	28,444,020	28,224,271
Other Revenue	19,313,150	20,264,853
Combined Capital Improvement Revenue	$ 53,814,024	$ 51,185,774
Departmental Income, Service Fees and Sundry Revenue	$ 217,458,739	$ 233,918,120
Internal Abatements - Revenue **	(29,591,126)	(30,600,139)
State Shared Taxes	56,068,062	57,701,028
Prior Year Surplus (Deficit)	4,036,805	3,354,570
Total Gross Revenue	**$ 1,008,795,711**	**$ 1,046,303,035**

* Includes interest allocation credit of $6,839,698 in 1999 and $6,849,216 in 2000 to Proprietary Fund departments for interest costs, which reduces Debt Retirement & Interest by a like amount.

** Internal Abatements (both expenditures and revenues) reflect crosscharges from County service departments to various other County departments.

MILWAUKEE COUNTY
ADOPTED 2000 BUDGET
FUNCTIONAL TAX LEVY DISTRIBUTION

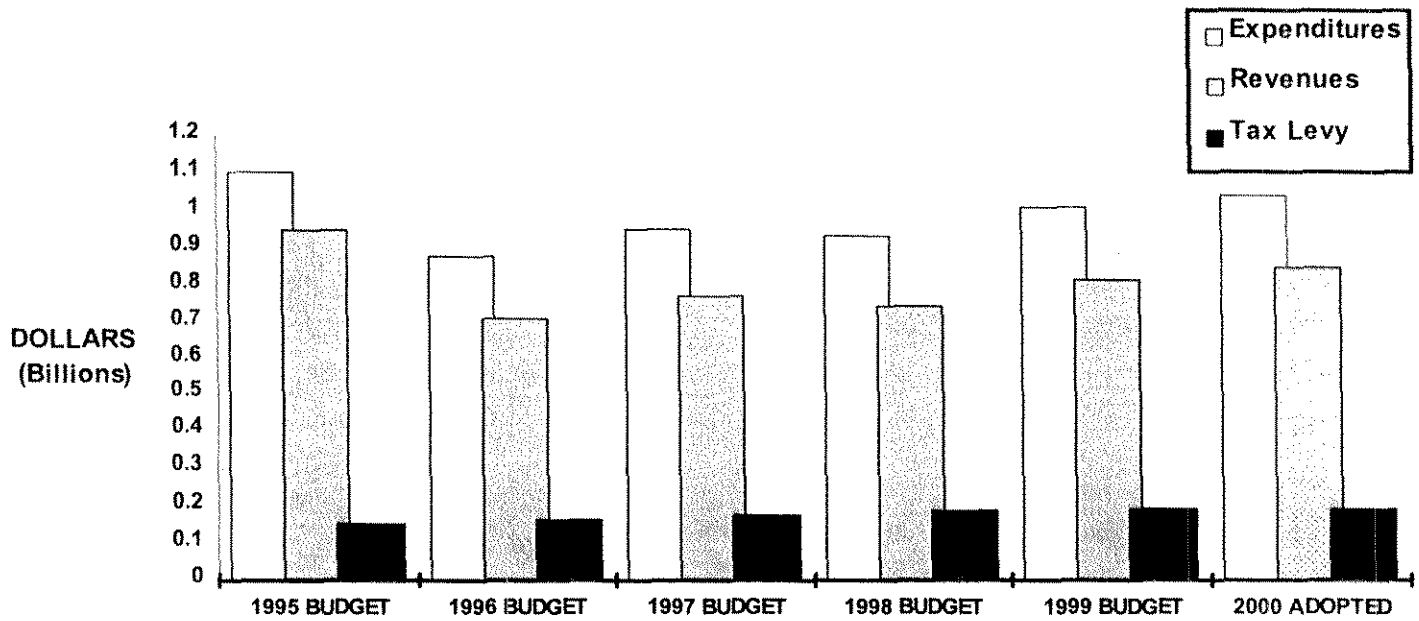
FUNCTION	Operating Expenditures	Operating, Bond & Sundry Revenue	State and Federal Aids	Net Tax Levy Funds Required	% of Tax Levy Funds
General County					
Legislative, Executive & Staff	$ 51,256,537	$ 9,903,344	$ 13,812,155	$ 27,541,038	14.05%
Courts & Judiciary	34,204,415	5,143,991	18,669,464	10,390,960	5.30%
General Governmental	3,728,778	4,106,457	0	(377,679)	(0.19%)
Public Safety	87,011,917	13,383,606	18,218,040	55,410,271	28.27%
Public Works	176,122,602	65,856,976	79,744,743	30,520,883	15.57%
Health & Human Services	410,117,316	68,409,666	275,351,710	66,355,940	33.85%
Parks, Recreation & Culture	58,428,362	32,003,010	255,318	26,170,034	13.35%
Sundry Appropriations & Grants	70,249,854	80,558,590	63,247,353	(73,556,089)	(37.52%)
Internal Abatements*	(30,600,139)	(30,600,139)	0	0	0.00%
Debt Redemption & Interest	67,985,295	11,227,852	3,436,641	53,320,802	27.20%
Capital Improvements**	117,798,098	86,615,018	30,920,921	262,159	0.13%
Total General County	$ 1,046,303,035	$ 346,608,371	$ 503,656,345	$ 196,038,319	100.00%

* Internal abatements, both expenditures and revenues, reflect crosscharges from County internal service departments to various other County departments.

** Revenues include $66,350,165 in Bonding, $39,175 in Investment Earnings, $9,464,050 in PFC Revenues, $3,848,100 in Local/Other Revenue, $2,815,400 in Airport Capital Reserve, $269,198 in Sales Tax Revenue and $3,828,930 in Miscellaneous Revenue.

ADOPTED 2000 BUDGET FOR GENERAL COUNTY PURPOSES

	1999 ADOPTED	2000 ADOPTED	CHANGE	PERCENT
EXPENDITURE	$1,008,795,711	$1,046,303,035	$ 37,507,324	3.7
REVENUE	814,589,368	850,264,716	35,675,348	4.3
TAX LEVY	$ 194,206,343	$ 196,038,319	$ 1,831,976	0.9



COUNTY OF MILWAUKEE

ADOPTED 2000 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
LEGISLATIVE, EXECUTIVE AND STAFF FUNCTIONS

	1999 Adopted Budget	2000 Adopted Budget	Increase (or Decrease) Amount
EXPENDITURES			
Legislative & Executive			
County Board	$ 3,347,708	$ 3,474,096	$ 126,388
Department of Audit	1,552,375	1,671,792	119,417
County Executive			
General Office	889,520	930,546	41,026
Office for Persons w/Disabilities	251,389	278,401	27,012
Intergovernmental Relations	407,728	446,711	38,983
Veterans Service	189,910	191,420	1,510
Sub-Total	$ 6,638,630	$ 6,992,966	$ 354,336
Staff			
Civil Service Commission	$ 61,338	$ 61,496	$ 158
Personnel Review Board	105,029	107,763	2,734
Corporation Counsel	1,320,308	1,484,218	163,910
Department of Labor Relations	362,494	374,342	11,848
Department of Human Resources	2,901,757	3,155,353	253,596
Department of Administration -			
Risk Management	5,183,260	4,857,617	(325,643)
Fiscal Affairs Division	2,181,362	2,750,245	568,883
Procurement	797,498	811,022	13,524
Information Management Services	12,658,470	15,113,956	2,455,486
Economic Development	1,884,986	2,178,590	293,604
Housing/Community Development	13,289,814	13,364,069	74,255
Subtotal	$ 40,746,316	$ 44,258,671	$ 3,512,355
TOTAL	$ 47,384,946	$ 51,251,637	$ 3,866,691

	1999 Adopted Budget	2000 Adopted Budget	Increase (or Decrease) Amount
REVENUES			
Corporation Counsel	$ 100,000	$ 125,000	$ 25,000
Department of Human Resources	811,766	786,304	(25,462)
Department of Administration -			
Risk Management	5,382,492	5,048,021	(334,471)
Fiscal Affairs Division	6,000	544,060	538,060
Information Management Services	720,962	526,979	(193,983)
Economic Development	2,229,180	2,657,500	428,320
Housing/CommunityDevelopment	149,912	210,580	60,668
TOTAL	$ 9,400,312	$ 9,898,444	$ 498,132
STATE & FEDERAL AIDS			
County Board	$ 14,500	$ 14,500	$ 0
County Executive		15,000	
General Office	15,000		(15,000)
Veterans Service	13,000	13,000	0
Department of Administration -			
Information Management Services	0	19,585	19,585
Housing/Community Development	13,770,700	13,750,070	(20,630)
TOTAL	$ 13,813,200	$ 13,812,155	$ (16,045)
NET FUNDS REQUIRED	$ 24,171,434	$ 27,541,038	$ 3,384,604

COUNTY OF MILWAUKEE

ADOPTED 2000 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
SUNDRY APPROPRIATIONS AND GRANTS FUNCTION

	1999 Adopted Budget	2000 Adopted Budget	Increase (or Decrease) Amount
EXPENDITURES			
Non-Departmental Expenditures			
1901-1999			
Property Tax Refunds	$ 135,000	$ 85,000	$ (50,000)
Ethics Board	29,012	29,882	870
County Historical Society	298,525	307,481	8,956
Sister Cities International	10,000	10,000	0
Milwaukee Convention & Visitors Bureau	25,000	25,000	0
Civil Air Patrol	6,800	6,800	0
War Memorial Center	1,550,954	1,597,483	46,529
Villa Terrace	109,594	116,178	6,584
Marcus Center for the Performing Arts	1,600,000	1,600,000	0
Charles Allis Art Museum	162,233	170,942	8,709
Automated Land Information System	650,000	1,050,000	400,000
Potawatomi Revenue	0	1,390,000	1,390,000
Internal Service Abatement	(29,591,126)	(30,600,139)	(1,009,013)
Strategic Planning	25,000	59,990	34,990
Alternatives to Incarceration	1,954,005	1,953,581	(424)
Milwaukee County Legal Resource Center	198,825	202,596	3,771
Appropriation for Contingencies	4,000,000	4,576,194	576,194
Youth Employment Program	322,704	322,704	0
Employee Fringe Benefits	59,218,423	66,780,740	7,562,317
Community Relations-Social Development Commission	117,628	121,157	3,529
County Board Non-Departmental Projects	99,000	239,000	140,000
Miscellaneous Legal Fees	40,000	40,000	0
Federated Library System	66,604	66,666	62
Milwaukee County Fund for the Arts	525,000	525,000	0
Keep Greater Milwaukee Beautiful	12,750	12,750	0
Payroll/Personnel Integration	164,083	167,111	3,028
Capital/Depreciation Contra	(15,991,963)	(11,252,901)	4,739,062
Lincoln Park Community Center	35,000	35,000	0
Debt Issue Expense	6,500	11,500	5,000
Milwaukee County Research Park	541,535	0	(541,535)
TOTAL NON-DEPARTMENTAL EXPENDITURES	$ 26,321,086	$ 39,649,715	$ 13,328,629

	1999 Adopted Budget	2000 Adopted Budget	Increase (or Decrease) Amount
REVENUES			
Department 1900			
Interest on Delinquent Taxes	$ 1,250,000	$ 1,250,000	$ 0
Earnings on Investments	7,505,000	6,805,000	(700,000)
County Sales and Use Tax	52,174,000	53,320,802	1,146,802
Prior-Year Surplus (Deficit)	4,036,805	3,354,570	(682,235)
Other Miscellaneous Revenue	150,000	150,000	0
Subtotal	$ 65,115,805	$ 64,880,372	$ (235,433)
1901-1999			
Unclaimed Money	$ 0	$ 1,430,000	$ 1,430,000
Automated Land Information System	550,000	750,000	200,000
Internal Service Abatement	(29,591,126)	(30,600,139)	(1,009,013)
Potawatomi Revenue	0	1,390,000	1,390,000
Employee Fringe Benefits	63,000	4,724,387	4,661,387
Payroll/Personnel Integration	79,800	80,300	500
Capital Outlay/Depreciation Contra	0	6,803,531	6,803,531
Milwaukee County Research Park	791,535	500,000	(291,535)
Subtotal	$ (28,106,791)	$ (14,921,921)	$ 13,184,870
STATE AND FEDERAL AIDS			
State Shared Revenues	$ 56,068,062	$ 57,701,028	$ 1,632,966
State Exempt Computer Aid	0	3,546,325	
Automated Land Information System	100,000	300,000	200,000
ITP-Nursing Home Revenue	2,200,000	1,700,000	(500,000)
Subtotal	$ 58,368,062	$ 63,247,353	$ 1,332,966
NET FUNDS REQUIRED	$ (69,055,990)	$ (73,556,089)	$ (953,774)

COUNTY OF MILWAUKEE

ADOPTED 2000 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
COURTS AND JUDICIARY FUNCTION

	1999 Adopted Budget	2000 Adopted Budget	Increase (or Decrease) Amount
EXPENDITURES			
Combined Court Related Operations	$ 22,387,835	$ 23,411,078	$ 1,023,243
Department of Child Support Enforcement	10,364,005	10,793,337	429,332
TOTAL	$ 32,751,840	$ 34,204,415	$ 1,452,575
REVENUES			
Combined Court Related Operations	$ 4,927,423	$ 4,436,989	$ (490,434)
Department of Child Support Enforcement	580,942	707,002	126,060
TOTAL	$ 5,508,365	$ 5,143,991	$ (364,374)
STATE AND FEDERAL AIDS			
Combined Court Related Operations	$ 5,157,369	$ 5,456,222	$ 298,853
Department of Child Support Enforcement	13,734,031	13,213,242	(520,789)
TOTAL	$ 18,891,400	$ 18,669,464	$ (221,936)
NET FUNDS REQUIRED	$ 8,352,075	$ 10,390,960	$ 2,038,885

COUNTY OF MILWAUKEE

ADOPTED 2000 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
GENERAL GOVERNMENTAL FUNCTION

	1999 Adopted Budget	2000 Adopted Budget	Increase (or Decrease) Amount
EXPENDITURES			
Election Commission	$ 603,105	$ 917,012	$ 313,907
County Treasurer	628,905	645,445	16,540
County Clerk	388,630	433,960	45,330
Register of Deeds	1,688,031	1,732,361	44,330
TOTAL	$ 3,308,671	$ 3,728,778	$ 420,107
REVENUES			
Election Commission	$ 86,500	$ 86,500	$ 0
County Treasurer	17,700	17,700	0
County Clerk	492,947	462,947	(30,000)
Register of Deeds	3,300,000	3,539,310	239,310
TOTAL	$ 3,897,147	$ 4,106,457	$ 209,310
NET FUNDS REQUIRED	$ (588,476)	$ (377,679)	$ 210,797

COUNTY OF MILWAUKEE

ADOPTED 2000 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
PUBLIC SAFETY FUNCTION

	1999 Adopted Budget	2000 Adopted Budget	Increase (or Decrease) Amount
EXPENDITURES			
Sheriff	$ 45,266,686	$ 45,586,905	$ 320,219
House of Correction	24,080,132	29,349,392	5,269,260
District Attorney	8,455,288	9,344,241	888,953
Medical Examiner	2,508,403	2,731,379	222,976
TOTAL	$ 80,310,509	$ 87,011,917	$ 6,701,408
REVENUES			
Sheriff	$ 6,863,442	$ 6,940,818	$ 77,376
House of Correction	4,953,408	5,580,922	627,514
District Attorney	39,575	39,075	(500)
Medical Examiner	794,385	822,791	28,406
TOTAL	$ 12,650,810	$ 13,383,606	$ 732,796
STATE AND FEDERAL AIDS			
Sheriff	$ 8,441,531	$ 9,219,334	$ 777,803
House of Correction	2,502,656	3,072,484	569,828
District Attorney	5,340,514	5,837,122	496,608
Medical Examiner	0	89,100	89,100
TOTAL	$ 16,284,701	$ 18,218,040	$ 1,933,339
NET FUNDS REQUIRED	$ 51,374,998	$ 55,410,271	$ 4,035,273

COUNTY OF MILWAUKEE

ADOPTED 2000 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
PUBLIC WORKS FUNCTION

	1999 Adopted Budget	2000 Adopted Budget	Increase (or Decrease) Amount
EXPENDITURES			
Department of Public Works -	$	$	$
Airport Division	31,675,138	31,774,690	99,552
Transportation Services Division	1,739,434	1,407,618	(331,816)
Professional Services Division	5,460,884	4,749,169	(711,715)
Highway Maintenance	10,521,900	11,049,518	527,618
Fleet Maintenance	8,612,412	9,121,298	508,886
Milwaukee Cty Transit System	68,688,210	73,063,613	4,375,403
Administration & Facilities Mgmt	26,127,019	29,048,718	2,921,699
Paratransit Services	10,648,680	15,907,978	5,259,298
TOTAL	$ 163,473,677	$ 176,122,602	$ 12,648,925
REVENUES			
Department of Public Works -	$	$	$
Airport Division	34,732,500	34,674,412	(58,088)
Transportation Services Division	1,945,511	1,962,324	16,813
Professional Services Division	5,172,464	4,719,582	(452,882)
Highway Maintenance	76,200	63,700	(12,500)
Fleet Maintenance	9,545,235	9,968,519	423,284
Milwaukee Cty Transit System	204,850	235,500	30,650
Administration & Facilities Mgmt	12,349,748	12,397,645	47,897
Paratransit Services	1,547,467	1,835,294	287,827
TOTAL	$ 65,573,975	$ 65,856,976	$ 283,001
STATE AND FEDERAL AIDS			
Department of Public Works -	$	$	$
Transportation Services Division	225,360	81,600	(143,760)
Professional Services Division	180,000	160,000	(20,000)
Highway Maintenance	11,493,891	12,070,420	576,529
Fleet Maintenance	34,000	34,000	0
Milwaukee Cty Transit System	54,349,322	59,425,116	5,075,794
Paratransit Services	6,005,528	7,973,607	1,968,079
TOTAL	$ 72,288,101	$ 79,744,743	$ 7,456,642
NET FUNDS REQUIRED	$ 25,611,601	$ 30,520,883	$ 4,909,282

COUNTY OF MILWAUKEE

ADOPTED 2000 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
HEALTH AND HUMAN SERVICES FUNCTION

	1999 Adopted Budget	2000 Adopted Budget	Increase (or Decrease) Amount
EXPENDITURES			
DHS-Mental Health Division	$ 119,854,425	$ 113,970,581	$ (5,883,844)
John L. Doyne Hospital Transition Team	697,552	0	(697,552)
County Health Related Programs	49,418,426	57,622,282	8,203,856
Department on Aging	48,290,278	47,136,346	(1,153,932)
Department of Human Services	201,678,276	191,353,007	(10,325,269)
TOTAL	$ 419,938,957	$ 410,082,216	$ (9,856,741)
REVENUES			
DHS-Mental Health Division	$ 60,473,639	$ 55,092,898	$ (5,380,741)
John L. Doyne Hospital Transition Team	906,590	0	(906,590)
County Health Related Programs	6,688,650	8,086,290	1,397,640
Department on Aging	1,021,837	1,021,837	0
Department of Human Services	3,158,184	4,173,541	1,015,357
TOTAL	$ 72,248,900	$ 68,374,566	$ (3,874,334)
STATE AND FEDERAL AIDS			
DHS-Mental Health Division	$ 36,742,861	$ 35,134,639	$ (1,608,222)
County Supported Health Program	16,432,426	28,800,000	12,367,574
Department on Aging	47,788,339	46,168,846	(1,619,493)
Department of Human Services	175,812,257	165,248,225	(10,564,032)
TOTAL	$ 276,775,883	$ 275,351,710	$ (1,424,173)
NET FUNDS REQUIRED	$ 70,914,174	$ 66,355,940	$ (4,558,234)

COUNTY OF MILWAUKEE

ADOPTED 2000 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
PARKS, RECREATION AND CULTURE FUNCTION

	1999 Adopted Budget	2000 Adopted Budget	Increase (or Decrease) Amount
EXPENDITURES			
Parks Department	$ 36,498,175	$ 37,676,439	$ 1,178,264
Zoological Department	14,306,719	15,325,777	1,019,058
Milwaukee Public Museum	4,300,000	4,300,000	0
University Extension Service	391,417	407,103	15,686
TOTAL	$ 55,496,311	$ 57,709,319	$ 2,213,008
REVENUES			
Parks Department	$ 17,547,598	$ 18,052,000	$ 504,402
Zoological Department	12,554,650	13,068,810	514,160
University Extension Service	181,500	195,920	14,420
TOTAL	$ 30,283,748	$ 31,316,730	$ 1,032,982
STATE AND FEDERAL AIDS			
Parks Department	$ 178,483	$ 222,555	$ 44,072
TOTAL	$ 178,483	$ 222,555	$ 44,072
NET FUNDS REQUIRED	$ 25,034,080	$ 26,170,034	$ 1,135,954

COUNTY OF MILWAUKEE

ADOPTED 2000 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
DEBT REDEMPTION & INTEREST FUNCTION

	1999 Adopted Budget	2000 Adopted Budget	Increase (or Decrease) Amount
GENERAL COUNTY DEBT SERVICE			
EXPENDITURES			
Debt Service Principal	$ 48,265,000	$ 49,160,000	$ 895,000
Debt Service Interest	25,692,530	25,674,511	(18,019)
Interest Allocation	(6,839,698)	(6,849,216)	(9,518)
TOTAL	$ 67,117,832	$ 67,985,295	$ 867,463
CONTRIBUTIONS			
Reserve for County Bonds	$ 459,601	$ 5,015,897	$ 4,556,296
TOTAL	$ 459,601	$ 5,015,897	$ 4,556,296
REVENUES			
Jail Assessment Surcharge	$ 1,400,000	$ 1,600,000	$ 200,000
Other State Grants & Reimbursements	3,438,710	3,436,641	
Sale of Capital Asset	3,367,991	3,332,047	(35,944)
Revenue from Project Rents	1,626,605	1,279,908	(346,697)
TOTAL	$ 9,833,306	$ 9,648,596	$ (182,641)
NET FUNDS REQUIRED	$ 56,824,925	$ 53,320,802	$ (3,506,192)

COUNTY OF MILWAUKEE

ADOPTED 2000 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
CAPITAL IMPROVEMENTS FUNCTION

	1999 Adopted Budget	2000 Adopted Budget	Increase (or Decrease) Amount
EXPENDITURES			
Capital Improvements	$ 112,007,169	$ 117,798,098	$ 5,790,929
TOTAL	$ 112,007,169	$ 117,798,098	$ 5,790,929
REVENUES			
Capital Improvements	$ 110,439,647	$ 117,535,939	$ 7,096,292
TOTAL	$ 110,439,647	$ 117,535,939	$ 7,096,292
NET FUNDS REQUIRED	$ 1,567,522	$ 262,159	$ (1,305,363)

COUNTY OF MILWAUKEE

ADOPTED 2000 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
EXPENDABLE TRUST ACCOUNTS FUNCTION

	1999 Adopted Budget	2000 Adopted Budget	Increase (or Decrease) Amount
EXPENDITURES			
Zoo Trust Funds	$ 644,713	$ 719,043	$ 74,330
Office for Persons w/Disabilities Trust Funds	4,900	4,900	0
DHS-Mental Health Division Trust Funds	35,100	35,100	0
TOTAL	$ 684,713	$ 759,043	$ 74,330
REVENUES			
Zoo Trust Funds	$ 611,950	$ 686,280	$ 74,330
Office for Persons w/Disabilities Trust Funds	4,900	4,900	0
DHS-Mental Health Division Trust Funds	35,100	35,100	0
TOTAL	$ 651,950	$ 726,280	$ 74,330
STATE AND FEDERAL AIDS			
Zoo Trust Fund	$ 32,763	$ 32,763	$ 0
TOTAL	$ 32,763	$ 32,763	$ 0
NET FUNDS REQUIRED	$ 0	$ 0	$ 0

MAJOR JOB CLASSIFICATION DEFINITIONS

The 2000 Adopted Budget includes a table of information entitled Personnel Classification which breaks down departmental personnel classifications by major job class. The major job classes are: Administrative, Clerical, Paraprofessional, Professional, and Technical. The following are definitions of these job classes that appear throughout the budget in departmental budget write-ups.

Officials and Administrators: Occupations in which employees set broad policies, exercise overall responsibility for execution of these policies, or direct individual departments or special phases of the agency's operations, or provide specialized consultation on a regional, district or area basis. Includes: department heads, bureau chiefs, division chiefs, directors, deputy directors, controllers, wardens, superintendents, sheriffs, police and fire chiefs.

Technicians: Occupations which require a combination of basic scientific or technical knowledge and manual skill which can be obtained through specialized post-secondary school education or through equivalent on-the-job training. Includes: computer programmers, drafters, survey and mapping technicians, licensed practical nurses, photographers, radio operators, technical illustrators, highway technicians, technicians (medical, dental, electronic, physical sciences).

Paraprofessionals: Occupations in which workers perform some of the duties of a professional or technician in a supportive role, which usually require less formal training and/or experience normally required for professional or technical status. Such positions may fall within an identified pattern of staff development and promotion under a "New Careers" concept. Includes: research assistants, medical aids, child support workers.

Skilled Craft Workers: Occupations in which workers perform jobs which require special manual skill and a thorough and comprehensive knowledge of the processes involved in the work which is acquired through on-the-job training and experience or through apprenticeship or other formal training programs. Includes: mechanics and repairers, electricians, heavy equipment operators, stationary engineers, skilled machining occupations, carpenters, compositors and typesetters, power plant operators.

Professionals: Occupations which require specialized and theoretical knowledge which is usually acquired through college training or through work experience and other training which provides comparable knowledge. Includes: personnel and labor relations workers, social workers, doctors, psychologists, registered nurses, economists, dieticians, lawyers, systems analysts, accountants, engineers, employment and vocational rehabilitation counselors, teachers or instructors, police and fire captains and lieutenants, librarians, management analysts.

Protective Service Workers: Occupations in which workers are entrusted with public safety, security and protection from destructive forces. Includes: police patrol officers, fire fighters, guards, deputy sheriffs, bailiffs, correctional officers, detectives, marshals, harbor patrol officers, game and fish wardens, park rangers.

Administrative Support (Including Clerical and Sales): Occupations in which workers are responsible for internal and external communication, recording and retrieval of data and/or information and other paperwork required in an office. Includes: bookkeepers, messengers, clerk-typists, stenographers, court transcribers, hearing reporters, statistical clerks, dispatchers, license distributors, payroll clerks, office machine and computer operators, telephone operators, legal assistants, sales workers, cashiers.

Service-Maintenance: Occupations in which workers perform duties which result in or contribute to the comfort, convenience, hygiene or safety of the general public or which contribute to the upkeep and care of buildings, facilities or grounds of public property. Workers in this group may operate machinery. Includes: chauffeurs, laundry and dry cleaning operatives, truck drivers, bus drivers, garage laborers, custodial employees, gardeners and grounds keepers, refuse collectors, construction laborers, park rangers (maintenance), farm workers (except managers), craft apprentices/trainees/ helpers.

EXPLANATION OF PERSONNEL SUMMARY TABLES

Each operating budget includes a Personnel Summary Table. Due to the conversion to the BRASS budget system in 1998, the 1999 position equivalent is a funded full-time equivalent (FTE) derived from computation of the funding level of each position. Previous year FTE calculations were based on a more general department-wide computation. Therefore, the 1999 FTEs and forward may not be completely comparable to prior year FTEs.

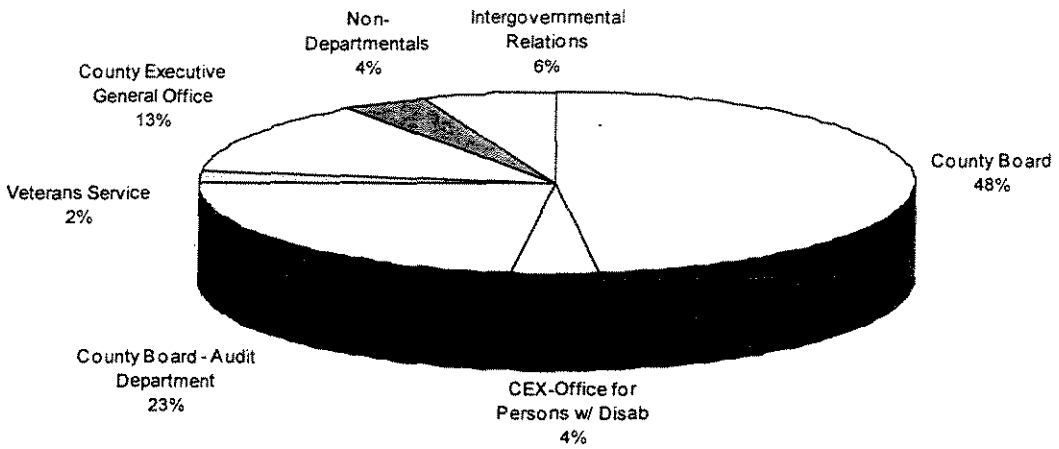
ADOPTED 2000 BUDGET

MAJOR FUNCTION: Legislative and Executive

DESCRIPTION

The County departments contributing to this functional area are the County Board, County Board - Audit, County Executive General Office, Office for Persons with Disabilities, Intergovernmental Relations and Veterans Service. This functional area also includes contributions to two non-departmental activities overseen by the County Board.

2000 TAX LEVY DISTRIBUTION
Within Functional Area



TAX LEVY SUMMARY				
DESCRIPTION	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
DEPARTMENT				
County Board	$ 3,150,123	$ 3,333,208	$ 3,459,596	$ 126,388
County Board - Audit	$ 1,402,665	$ 1,552,375	$ 1,671,792	$ 119,417
County Executive General Office	$ 789,770	$ 874,520	$ 915,546	$ 41,026
Office for Persons with Disabilities	$ 142,724	$ 251,389	$ 278,401	$ 27,012
Intergovernmental Relations	$ 380,342	$ 407,728	$ 446,711	$ 38,983
Veterans Service	$ 148,589	$ 176,910	$ 178,420	$ 1,510
NON-DEPARTMENTAL				0
County Board Non-Departmental Projects	$ 130,157	$ 99,000	$ 239,000	$ 140,000
Sister Cities International	$ 10,000	$ 10,000	$ 10,000	$ 0
TOTAL	$ 6,154,370	$ 6,705,130	$ 7,199,466	$ 494,336

MAJOR FUNCTION: Legislative and Executive

COUNTY BOARD

The nature, composition, powers, duties and responsibilities of County Boards are delineated in Chapter 59, Wisconsin Statutes, pursuant to Article IV, Sections 22 and 23 of the State Constitution. Each county in the State is a body corporate empowered to sue and be sued; to acquire and hold, lease or rent property; to enter into leases and to make contracts. The power of the County can only be exercised by the County Board or pursuant to a resolution or ordinance adopted by it. The general powers of the Board are set down in Section 59.51 of the Wisconsin Statutes.

DEPARTMENT OF AUDIT

Pursuant to Section 59.47 of the Wisconsin Statutes and Chapter 57 of the Milwaukee County Ordinances, the Department of Audit is responsible for post auditing the fiscal concerns of Milwaukee County. The term audit is used to describe not only work done in examining financial statements, but also work done in reviewing internal accounting and administrative controls, compliance with applicable laws and regulations, economy and efficiency of operations, and effectiveness in achieving program results. The department's audits are performed in accordance with Government Audit Standards. In addition, the department monitors contracts with vendors of goods and services for compliance with equal opportunity and affirmative action requirements. The department annually contracts for an audit of the financial statements of Milwaukee County and the Single Audit of Federal and State grants required by Federal OMB Circular A-128 and State Single Audit Guidelines. The staff also reconciles the County's checking accounts. In addition, the department maintains a Hotline to receive information from citizens and employees regarding waste, fraud and abuse of Milwaukee County resources.

COUNTY EXECUTIVE

Pursuant to the provisions of Section 59.17(2) of the Wisconsin Statutes and Section 23-A of Article IV of the Wisconsin Constitution, the County Executive has the following duties and responsibilities:

Coordinate and direct all administrative and management functions of the County government; appoint department heads and appoint members of boards and commissions, subject to County Board confirmation; submit annually a recommended County budget to the County Board; communicate to the County Board the condition of the County or other matters requiring their attention; and approve or veto all resolutions or ordinances enacted by the County Board.

COUNTY EXECUTIVE OFFICE FOR PERSONS WITH DISABILITIES

The Milwaukee County Commission for Handicapped and Disabled Persons was established March 21, 1978, under Chapter 73 of the General Ordinances of Milwaukee County, to "promote the independence of Milwaukee County's handicapped and disabled persons." As part of this charge, the Commission is empowered by s.73.09, to:

> "advise the County Board of Supervisors of the needs of handicapped and disabled persons within Milwaukee County and the status of existing services designed to meet those needs, and shall recommend any new programs or services required to meet such needs"

The Office for Persons with Disabilities provides the staff to assist the Commission in carrying out its mission. Services provided include but are not limited to: increasing access to Milwaukee County systems; overseeing the implementation and compliance with the Americans with Disabilities Act (ADA) (Public Law 101-336); implementing the Disabled Expanded Certification Appointment (DECA) program, a voluntary affirmative action program for hiring of qualified persons with disabilities; providing interpreter services for hearing impaired citizens; overseeing Milwaukee County's Building Accessibility Program; producing a bi-monthly Handi-NEWS & NOTES publication and a monthly ADA UPDATE publication; operation of an employer's resource center; and individual assistance designed toward mainstreaming as many of Milwaukee County's citizens with disabilities as possible into every facet of Milwaukee County's functioning.

INTERGOVERNMENTAL RELATIONS

This division of the County Executive's office was created by County Board action of July 14, 1976 (File No. 76-514), to coordinate and develop a program for Milwaukee County which will assist in defining areas where modifications to State and Federal legislation should be developed and introduced.

VETERAN'S SERVICE

The Veterans Service Office operates pursuant to Section 45.43 of the Wisconsin Statutes. Its purpose is to develop and coordinate programs for Milwaukee County veterans and their dependents. The Veterans Service Office advises and informs Milwaukee County veterans concerning any problems arising from service in the armed forces of the United States, and assists veterans and their dependents or survivors in the preparation of claims or applications for Federal, State and County benefits to which they may be entitled. The Veterans Service Office works with Federal, State and accredited veterans organizations whose primary responsibilities are the general well-being of the veterans community. The Veterans Service Office coordinates its work with other community agencies when issues related to veterans have varied implications.

The Veterans Service Commission operates under Section 45.12 of the Wisconsin Statutes and its responsibility is in the area of aid to veterans.

COUNTY BOARD NON-DEPARTMENTAL PROJECTS

This non-departmental appropriation provides the County Board with flexibility in determining priorities for necessary projects and allocating expenditures to meet greatest needs. This account has been used for Merit Awards, County memberships and County Board publications.

SISTER CITIES INTERNATIONAL

This appropriation is for the support of Milwaukee County's sister community relationships. It is used to continue the worthwhile relationship with Sister Cities International in anticipation of dividends for the people of sister city communities.

ADOPTED 2000 BUDGET

DEPT: SISTER CITIES INTERNATIONAL

UNIT NO. 1910
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Sister Cities International	$ 10,000	$ 10,000	$ 10,000

This appropriation is for the support of Milwaukee County's sister community relationships. This appropriation is to continue the worthwhile relationship with Sister Cities International in anticipation of dividends for the people of sister city communities.

ADOPTED 2000 BUDGET

DEPT: COUNTY BOARD NON-DEPARTMENTAL PROJECTS

UNIT NO. 1964
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
County Board Non-Departmental Projects	$ 130,157	$ 99,000	$ 239,000

This non-departmental appropriation provides the County Board with flexibility in determining priorities for necessary projects and allocating expenditures to meet greatest needs.

This account has been used for Merit Awards, County Memberships and County Board publications.

For 2000, $70,000 has been included for the publication of approximately 350,000 County maps that will be available to the general public for the next four to six years. An additional $70,000 has been included for a Year 2000 County Government Report that is published at the beginning of each new Supervisory term.

ADOPTED 2000 BUDGET

DEPT: COUNTY BOARD

UNIT NO. 1000
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The nature, composition, powers, duties and responsibilities of County Boards are delineated in Chapter 59, Wisconsin Statutes, pursuant to Article IV, Sections 22 and 23 of the State Constitution. Each county in the State is a body corporate empowered to sue and be sued; to acquire and hold, lease or rent property; to enter into leases and to make contracts. The power of the County can only be exercised by the County Board or pursuant to a resolution or ordinance adopted by it. The general powers of the Board are set forth in Section 59.07 of the Wisconsin Statutes.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 2,783,784	$ 3,037,625	$ 3,193,746	$ 156,121
Services	197,622	203,450	194,800	-8,650
Commodities	87,646	76,615	77,800	1,185
Other Charges	377	3,000	5,000	2,000
Capital Outlay	72,724	0	0	0
County Service Charges	639,271	830,523	658,965	-171,558
Abatements	-613,528	-803,505	-656,215	147,290
Total Expenditures	$ 3,167,896	$ 3,347,708	$ 3,474,096	$ 126,388
State and Federal Revenue	17,773	14,500	14,500	0
Direct Property Tax Levy	$ 3,150,123	$ 3,333,208	$ 3,459,596	$ 126,388

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 753,073	$ 817,241	$ 706,480	$ -110,761
Central Service Allocation	38,868	39,599	38,945	-654
Courthouse Space Rental	504,748	576,728	381,526	-195,202
Graphics Services	29,046	40,394	33,210	-7,184
Information Process Services	2,457	92,830	114,313	21,483
Mail Room Services**	17	5,000	5,005	5
Telephone Allocation	36,109	46,609	39,563	-7,046
Record Center Services	2,301	2,345	3,364	1,019
Radio Communication	0	0	0	0
Personal Computer Services	0	0	20,654	20,654
Total Charges	$ 1,366,619	$ 1,620,746	$ 1,343,060	$ -277,686
Property Tax Levy	3,150,123	3,333,208	3,459,596	126,388
Total Property Tax Levy	$ 4,516,742	$ 4,953,954	$ 4,802,656	$ -151,298

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

DEPT: COUNTY BOARD

UNIT NO. 1000
FUND: General - 0001

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	70.0	70.8	71.1	0.3
Overtime Hours	1,146.5	N/A	0	N/A
Overtime Dollars	$4,066	$0	$0	$0

* For 1998, the Position Equivalent is the budgeted amount.

Personal services for the County Board have been reduced by $224,904 to establish a net salary budget that is 93% of gross wages. For 1999, the County Board had a net salary budget that was 92.1% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	26.0	26.0	0.0
Clerical (F)	31.0	34.0	3.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	12.0	14.0	2.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	69.0	74.0	5.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

DEPARTMENT DESCRIPTION

Legislative Services

The Milwaukee County Board of Supervisors is a body of 25 legislative representatives elected by residents of 25 supervisory districts in the County. Legislative Services includes 25 Board members who elect from their body the Chairperson of the Board and the First and Second Vice Chairpersons. Also included are 25 individually assigned positions of Legislative Aide. Upper management of all County Board services is the responsibility of the Chairperson of the County Board, who also functions as the department head.

The Board's primary power is to determine policy and direct County government through the adoption of ordinances and resolutions. As such, the Board establishes programs, services and laws for the County. Among the Board's most effective means of establishing policy is the adoption of the annual County budget. The Board conducts its business through nine standing committees, various sub-committees and task forces.

At the committee level, members hear testimony from the Supervisors proposing legislation and requests from departments and outside agencies regarding policy changes. The public is also afforded the opportunity to speak to the committees on issues. The committee or County Board members may amend legislation to reflect the will of the committee and then vote on it. Committee recommendations are sent to the County Board with a recommendation for approval or rejection. The full Board may further amend the resolution or ordinance, or may send it back to the committee for additional study and referrals of questions. The full County Board then votes on a measure, accepting or rejecting it.

Operations and Administrative Services

Operations and Administrative Services is under the supervision of the Chief of Staff. Included in Administrative Services are Systems and Budget, Media Relations, Clerical Services and Constituent Services. The Chief of Staff is further responsible for operational support of the department.

Systems and Budget section is responsible for all computer and networking systems in the department, budget preparation and fiscal affairs.

Media Relations section is responsible for the provision of information to the public through all written and visual media.

Clerical Services provides clerical and telephone support to 25 Supervisors and orders department supplies.

Constituent Services provides support to 25 Supervisors in difficult constituent complaint issues involving contact with State and local authorities.

Research and Committee Services

Research and Committee Services is under the supervision of the Research Director.

Research Services duties include specialized research analyses and studies for specific standing committees, subcommittees and other special committees of the County Board and preparation of resolutions, ordinances and fiscal notes. They are involved annually in the review, analysis and development of recommendations for the Finance and Audit Committee and the County Board on County-wide departmental operations and capital budget requests as presented in the Executive Budget.

Committee Services provides committee meeting support essential to the operation of the County Board. Their primary responsibility is to enter, in appropriate files kept for that purpose, a complete record of all committee meetings, including attendance, appearances for and against pending matters, and to record and prepare minutes of meetings, including all motions made and by whom, how each member voted upon each matter considered, together with a final action by the committee.

BUDGET HIGHLIGHTS

- One of three Legislative Assistant positions and one Office Assistant 3 position previously included in the net salary reduction have been filled and are funded in 2000.

- The 2000 budget includes an allowable personal services budget increase of $131,021 due to 3% salary increase and employee increments.

DEPT: DEPARTMENT OF AUDIT

UNIT NO. 1001
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.47 of the Wisconsin Statutes and Chapter 57 of the Milwaukee County Ordinances, the Department of Audit is responsible for post auditing the fiscal concerns of Milwaukee County. The term audit is used to describe not only work done in examining financial statements, but also work done in reviewing internal accounting and administrative controls, compliance with applicable laws and regulations, economy and efficiency of operations, and effectiveness in achieving program results. The department's audits are performed in accordance with Government Auditing Standards. In addition, the department monitors contracts with vendors of goods and services for compliance with equal opportunity and affirmative action requirements. The department annually contracts for an audit of the financial statements of Milwaukee County and the Single Audit of Federal and State grants required by Federal OMB Circular A-133 and State Single Audit Guidelines. The staff also reconciles the County's checking accounts. In addition, the department maintains a Hotline to receive information from citizens and employees regarding waste, fraud and abuse of Milwaukee County resources.

OBJECTIVES

1. Perform audits, reviews and focused projects as initiated by or referred to the Chairman of the County Board and the Finance and Audit Committee. The Department of Audit also initiates audits, reviews and focused projects and responds to requests from law enforcement agencies and other departments. Types of audits include performance/operational, program results and compliance/ internal control reviews.

2. Monitor the status of previously issued audit reports to determine if recommendations have been implemented or alternative solutions have addressed issues cited.

3. Conduct 50 on-site agency reviews to verify compliance with Equal Employment Opportunity and Affirmative Action requirements.

4. Reconcile all of the County Treasurer's bank accounts and other accounts as authorized by the Finance and Audit Committee.

5. Operate a Hotline to receive and investigate complaints from citizens and employees regarding waste, fraud and abuse of Milwaukee County resources.

6. Monitor input, output, outcome and efficiency measures which help evaluate various aspects of Audit Department performance.

7. Continue to research and utilize data from other local government audit departments who have implemented performance measurement systems.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 1,192,821	$ 1,283,238	$ 1,356,706	$ 73,468
Services	235,523	254,946	312,668	57,722
Commodities	11,861	19,791	19,791	0
Capital Outlay	18,144	11,100	0	-11,100
County Service Charges	104,931	153,133	145,857	-7,276
Abatements	-160,408	-169,833	-163,230	6,603
Total Expenditures	$ 1,402,872	$ 1,552,375	$ 1,671,792	$ 119,417
Total Revenues	207	0	0	0
Direct Property Tax Levy	$ 1,402,665	$ 1,552,375	$ 1,671,792	$ 119,417

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 323,398	$ 332,514	$ 283,996	$ -48,518
Central Service Allocation	0	0	0	0
Courthouse Space Rental	84,921	97,036	64,193	-32,843
Graphics Services	1,324	1,640	1,514	-126
Information Process Services	1,557	35,572	47,802	12,230
Mail Room Services**	0	844	844	0
Telephone Allocation	5,809	8,072	6,365	-1,707
Record Center Services	0	448	0	-448
Radio Communication	0	0	0	0
Personal Computer Services	0	1,765	17,212	15,447
Total Charges	$ 417,009	$ 477,891	$ 421,926	$ -55,965
Property Tax Levy	1,402,665	1,552,375	1,671,792	119,417
Total Property Tax Levy	$ 1,819,674	$ 2,030,266	$ 2,093,718	$ 63,452

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	23.0	23.0	23.0	0.0
Overtime Hours	289	N/A	0	N/A
Overtime Dollars	$0	$0	$0	$0

* For 1998, the Position Equivalent is the budgeted amount.

Personal services for the Department of Audit have been reduced by $212,676 to establish a net salary budget that is 85.6% of gross wages. For 1999, the Department of Audit had a net salary budget that was 84.9% of gross wages.

DEPT: DEPARTMENT OF AUDIT

UNIT NO. 1001
FUND: General - 0001

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	3.0	4.0	1.0
Clerical (F)	2.0	2.0	0.0
Paraprofessional (E)	2.0	2.0	0.0
Professional (B)	16.0	14.0	-2.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	23.0	22.0	-1.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

PERFORMANCE BASED BUDGET

The department will meet the following performance standards and comply with all County rules and regulations that apply to its operation.

		Objective	*Performance Measurement*
1.	Produce a consistently high level of audit work.	Fulfill the core mission of assisting the County Board with oversight of executive branch departments through traditional performance audits, as well as assisting departmental management by providing audit expertise in a consultative fashion.	Issue at least 25 audit reports, management letters, follow-up reports, memos and other documents to accomplish objective.

		Objective	*Performance Measurement*
2.	Establish measures and benchmarks to increase departmental impact on County operations.	Increase the effectiveness of audit operations.	The Audit Department has established as a minimum goal a ratio of estimated cost savings and revenue enhancements from audit recommendations to total project costs of 2:1. (Estimated cost savings and revenue enhancements will be conservative, with all assumptions clearly documented.) The Audit Department will include in its annual workload, based on an assessment of risk and exposure, audit coverage of programs accounting for a minimum of 20% of the 1999 property tax levy. The Audit Department will strive to maintain at 85% the percentage of recommendations implemented by management.
3.	Maintain an efficient bank reconciliation function.	Limit the number of unreconciled items on bank accounts under its purview.	The Audit Department has established a goal of communicating to departments all unreconciled items on bank accounts under its purview within 60 working days of the last bank statement and assisting the departments in resolving the outstanding items.
4.	Maintain an effective Affirmative Action/Equal Employment Opportunity compliance function.	Limit the number of vendors not in compliance with Affirmative Action/Equal Employment Opportunity requirements.	The Audit Department has established a goal of 95% vendor compliance with AA/EEO requirements.
5.	Maintain an effective Hotline operation.	Resolve Audit Hotline cases in an efficient manner.	The Audit Department has established as a goal resolving 75% of all Hotline cases within 90 working days of receiving an allegation.

BUDGET HIGHLIGHTS

- Personal Services increase $67,766 to reflect the year 2000 3% salary increase and employee increments.
- Professional Services increase $73,000 due to an increase in fees for the County-wide audit, partially offset by a reduction in outside audit expertise of $5,313, for a net increase of $67,869.

DEPT: DEPARTMENT OF AUDIT

UNIT NO. 1001
FUND: General - 0001

ACTIVITY AND STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Person-Hours Available (net of paid time off)	38,599	38,157	40,250	40,250
Allocation of Available Hours				
Financial/Internal Control Reviews	6,800	6,994	6,540	7,675
Economy & Efficiency/Program Results	13,449	12,488	14,760	13,625
EDP Projects	1,700	1,612	1,700	1,700
Special Projects/Hotline	4,000	2,195	4,000	4,000
Bank Reconciliation	2,950	3,404	3,500	3,500
Contract Compliance	1,700	1,773	1,750	1,750
Administration	6,500	8,399	6,500	6,500
Other Indirect Time	1,500	1,292	1,500	1,500
Total	38,599	38,157	40,250	40,250
Contract Compliance Activities				
Desk Audits of Affirmative Action Plans	300	282	325	300
Pre-Bid/On-Site Construction Reviews	230	153	220	170
Equal Employment Opportunity Certificates Processed	280	293	280	280
Bank Reconciliation Section Activities				
Accounts Reconciled	588	754	696	684

DEPT: COUNTY EXECUTIVE - GENERAL OFFICE

UNIT NO. 1011
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.031 of the Wisconsin Statutes and Section 23-A of Article IV of the Wisconsin Constitution, the County Executive has the following duties and responsibilities:

Coordinate and direct all administrative and management functions of the County government; appoint department heads; appoint members of boards and commissions, subject to County Board confirmation; submit annually a recommended County budget to the County Board; communicate to the County Board the condition of the County or other matters requiring their attention; and approve or veto all resolutions or ordinances enacted by the County Board.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 740,674	$ 813,709	$ 854,263	$ 40,554
Services	29,526	38,525	38,505	-20
Commodities	10,770	14,789	14,789	0
Other Charges	192	2,000	2,000	0
Capital Outlay	0	0	0	0
County Service Charges	166,911	207,600	173,970	-33,630
Abatements	-144,809	-187,103	-152,981	34,122
Total Expenditures	$ 803,264	$ 889,520	$ 930,546	$ 41,026
Total Direct Revenues	13,494	15,000	15,000	0
Direct Property Tax Levy	$ 789,770	$ 874,520	$ 915,546	$ 41,026

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 181,282	$ 215,298	$ 192,877	$ -22,421
Central Service Allocation	9,984	9,353	10,047	694
Courthouse Space Rental	123,731	141,375	93,525	-47,850
Graphics Services	3,058	5,584	3,497	-2,087
Information Process Services	33	17,928	19,397	1,469
Mail Room Services**	0	0	1,147	1,147
Telephone Allocation	7,323	12,863	8,024	-4,839
Record Center Services	680	0	993	993
PC Charges	0	0	16,351	16,351
Total Charges	$ 326,091	$ 402,401	$ 345,858	$ -56,543
Property Tax Levy	789,770	874,520	915,546	41,026
Total Property Tax Levy	$ 1,115,861	$ 1,276,921	$ 1,261,404	$ -15,517

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

DEPT: COUNTY EXECUTIVE - GENERAL OFFICE

UNIT NO. 1011
FUND: General - 0001

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	13.1	12.6	13.2	0.6
Overtime Hours	0	N/A	N/A	N/A
Overtime Dollars	$0	$480	$480	$0

* For 1998, the Position Equivalent is the budgeted amount.

Personal services for the County Executive - General Office have been reduced by $43,236 to establish a net salary budget that is 94.9% of gross wages. For 1999, the County Executive - General Office had a net salary budget that was 90.2% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	6.0	6.0	0.0
Clerical (F)	3.0	3.0	0.0
Paraprofessional (E)	2.0	4.0	2.0
Professional (B)	3.0	3.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	14.0	16.0	2.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

BUDGET HIGHLIGHTS

- Operating accounts are realigned to reflect actual departmental needs, with no increase to total expenditures.
- The 2000 wage increase of 3.0% increases salaries $37,730.

DEPT: COUNTY EXECUTIVE - OFFICE FOR PERSONS WITH DISABILITIES **UNIT NO.** 1018
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Milwaukee County Commission for Handicapped and Disabled Persons was established March 21, 1978, under Chapter 73 of the General Ordinances of Milwaukee County, to "promote the independence of Milwaukee County's handicapped and disabled persons." Consistent with this charge, the Commission is empowered, by s.73.09, to:

> "advise the County Board of Supervisors of the needs of handicapped and disabled persons within Milwaukee County, and the status of existing services designed to meet those needs, and shall recommend any new program, accommodation or service required to meet such needs"

County Board Resolution 90-1036, adopted January 18, 1990, establishes the Director of the Milwaukee County Executive Office for Persons with Disabilities as the Americans with Disabilities Act (ADA) Compliance Officer for Milwaukee County government. The Office for Persons with Disabilities provides the staff to assure that Milwaukee County citizens receive cost-efficient and effective services, reliable and comprehensive disability-related information and professional relationships that promote cooperation and effective collaboration and to assure that Milwaukee County programs, services, and facilities are accessible to people with disabilities.

OBJECTIVES

- Be the fixed point of Milwaukee County's effort to comply with the requirements of the Americans with Disabilities Act.
- Coordinate, monitor and direct Milwaukee County's disability compliance efforts as Milwaukee County continues to make its facilities, programs and services accessible to citizens with disabilities, especially in light of the Americans with Disabilities Act legislation and Section 504 of the Rehabilitation Act.
- Implement Milwaukee County's Disabled Expanded Certification Appointment (DECA) program which gives people with disabilities a trial work period in open Civil Service positions where they meet the minimum qualifications.
- Provide referral and access services for sensory impaired citizens who use Milwaukee County's facilities and services through the provision of sign language interpreters and production of materials in Braille, large print, and synthetic speech.
- Promote voting access (ballots, equipment, location, etc.) in conjunction with the County Election Commission.
- Endorse the recycling of durable medical equipment in the Milwaukee and surrounding area.
- Provide an alternative access, an audible version, of printed materials local news, disability-related brochures, etc.
- Work with other agencies to create opportunities for people with disabilities to attend festivals, sports events, etc.
- Monitor Milwaukee County's Building Accessibility Program, as well as accessibility of other buildings within Milwaukee County.
- Operationalize the Job Accommodation Coordinator program which determines, on a case-by-case basis, the accommodation needs of a Civil Service employee with disabilities.
- Seek private sector funding for Office publications or special projects.
- Promote awareness of disability issues as well as the Office's services, through the semblance of Office staff at events, public hearings, conventions, seminars or work shops that promote independence for persons with disabilities.

TASKS AND ACTIVITIES

- Oversee the implementation and compliance with the ADA (Public law 101-336) and the 504 regulations of the Rehabilitation Act (29 USC, sec. 894).
- Implement the Disabled Expanded Certification Appointment (DECA) program: an affirmative action program for hiring qualified persons with disabilities.
- Secure job accommodation services to assure that Milwaukee County employees with disabilities retain employment.

DEPT: COUNTY EXECUTIVE - OFFICE FOR PERSONS WITH DISABILITIES **UNIT NO.** 1018
FUND: General - 0001

- Provide interpreter services for hearing impaired citizens.
- Provide alternative access (Braille, large print, and audible) to County materials.
- Oversee Milwaukee County's Building Accessibility Program.
- Produce office publications, Handi-NEWS & NOTES and other brochures (Able to Be Used) as needed.
- Provide assistance in mainstreaming citizens with disabilities into every facet of Milwaukee County's functioning.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 222,646	$ 283,979	$ 296,233	$ 12,254
Services	83,878	64,890	99,440	34,550
Commodities	6,741	8,100	9,800	1,700
Capital Outlay	8,187	2,500	7,500	5,000
County Service Charges	52,832	70,221	63,612	-6,609
Abatements	-206,560	-178,301	-198,184	-19,883
Total Expenditures	$ 167,724	$ 251,389	$ 278,401	$ 27,012
Total Revenues	25,000	0	0	0
Direct Property Tax Levy	$ 142,724	$ 251,389	$ 278,401	$ 27,012

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 60,667	$ 76,369	$ 67,953	$ -8,416
Central Service Allocation	5,184	4,837	6,246	1,409
Courthouse Space Rental	29,230	33,403	22,097	-11,306
Graphics Services	13,458	16,810	15,387	-1,423
Information Process Services	548	7,671	8,018	347
Mail Room Services**	0	0	1,701	1,701
Telephone Allocation	2,473	5,275	2,710	-2,565
Record Center Services	101	77	148	71
Radio Communication	0	0	0	0
Personal Computer Services	0	0	5,164	5,164
Total Charges	$ 111,661	$ 144,442	$ 129,424	$ -15,018
Property Tax Levy	142,724	251,389	278,401	27,012
Total Property Tax Levy	$ 254,385	$ 395,831	$ 407,825	$ 11,994

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

DEPT: COUNTY EXECUTIVE - OFFICE FOR PERSONS WITH DISABILITIES **UNIT NO.** 1018
FUND: General - 0001

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	5.4	6.4	6.5	0.1
Overtime Hours	738	N/A	N/A	N/A
Overtime Dollars	$8,479	$14,808	$14,808	$0

* For 1998, the Position Equivalent is the budgeted amount.

County Executive-Office for Persons with Disabilities personal services have been reduced $0 to establish a net salary budget that is 100% of gross wages. For 1999, the County Executive-Office for Persons with Disabilities had a net salary budget that was 100% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	1.0	1.0	0.0
Clerical (F)	2.0	2.0	0.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	3.0	3.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	6.0	6.0	0.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

BUDGET HIGHLIGHTS

- Funding for interpreter services is decreased by $1,000, from $30,500 to $29,500.
- Funding for conference expenses is increased $2,090, from $800 to $2,890, to provide for the department's attendance at the annual Paratransit Conference.
- The Office for Persons with Disabilities provides interpreter and other services to County departments and crosscharges for these services. For 2000, the crosscharges to other County departments increase $26,485, from $110,228 to $136,713.
- An appropriation of $7,500 is included to provide a new Braille printing and processing computer. In addition, $1,000 is provided to secure the necessary software for this initiative.

- One position of Job Accommodation Coordinator created in 1999 is continued in 2000 at a personal service cost of $43,504. This position is responsible for enhancing recruitment, placement, retention and productivity of Milwaukee County employees by collaborating with County departments to ensure appropriate accommodation services are provided.

ACTIVITY & STATISTICAL SUMMARY

	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Commission Meetings	11	11	11	11
ADA Compliance - Hours	1,500	1,500	1,500	1,500
Training Sessions	8	8	15	15
Information Brochures	1,000	1,000	1,000	1,000
Technical Assistance - Hours	1,000	1,000	1,000	1,000
Handicapped Workers Placed in Competitive Employment	15-25	16	12-24	12-24
Disabled Expanded Certification Program (DECA) Outreach/Intake - Hours	900	700	900	900
Interpreter Service - Hours	4,900	4,650	4,900	4,900
Handi-NEWS & NOTES - Circulation	63,000	76,712	67,000	67,000
ADA UPDATE, Publication	2,200	1,212	1,000	1,000
Parking Violation Reports	10-25	14	8-15	8-15
Information and Referral	1,000	2,000	1,000	1,000

OFFICE FOR PERSONS WITH DISABILITIES EXPENDABLE TRUST (Org. 0601)

Created in 1983, the Milwaukee County Commission for Persons with Disabilities has maintained an expendable trust fund to benefit Milwaukee County residents with disabilities. Consistent with applicable Milwaukee County policy and procedure, the Commission initiates fiscal actions which require approval from the County Board's Committee on Health and Human Needs. The Commission works to generate revenue to the fund through various activities throughout the year.

BUDGET SUMMARY

Expenditure	Revenue	Tax Levy
$ 4,900	$ 4,900	$ 0

Total 2000 expenditures and revenues for the Disabilities Expendable Trust Fund are $4,900 and include the following:

Expenditures

$4,900 For the annual Jon L. Van Dyke Award event which recognizes private sector businesses as well as Milwaukee County government departments which have shown outstanding work in hiring, retaining and promoting persons with disabilities.

Revenue

$4,900 From donations.

DEPT: COUNTY EXECUTIVE - INTERGOVERNMENTAL RELATIONS **UNIT NO.** 1020
FUND: General - 0001

OPERATING AUTHORITY AND PURPOSE

This division of the County Executive's office was created by County Board action of July 14, 1976 (File No. 76-514), to coordinate and develop a program for Milwaukee County which will assist in defining areas where modifications to State and Federal legislation should be developed and introduced.

OBJECTIVES

1. Secure property tax relief through increased State funding and statutory change in three critical areas, thereby reducing the local property tax burden for the State court system, youth services, and probation/parole.
2. Coordinate the efforts of Milwaukee County to implement, in concert with other units of government, a lobbying strategy aimed at achieving the maximum possible impact. This effort shall include, but not be limited to, State-wide coordination with major municipal organizations, especially the Wisconsin Counties Association (WCA).
3. Work with all County departments in the development of legislative initiatives and provide specific information to each concerning budgetary, legislative, and regulatory matters.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 282,015	$ 293,328	$ 337,363	$ 44,035
Services	89,173	105,462	96,405	-9,057
Commodities	3,814	5,000	5,000	0
Capital Outlay	1,350	0	4,000	4,000
County Service Charges	38,590	50,633	40,142	-10,491
Abatements	-34,600	-46,695	-36,199	10,496
Total Expenditures	$ 380,342	$ 407,728	$ 446,711	$ 38,983
Direct Property Tax Levy	$ 380,342	$ 407,728	$ 446,711	$ 38,983

DEPT: COUNTY EXECUTIVE - INTERGOVERNMENTAL RELATIONS **UNIT NO.** 1020
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 77,456	$ 82,226	$ 77,916	$ -4,310
Central Service Allocation	4,020	4,187	4,270	83
Courthouse Space Rental	27,373	31,273	20,688	-10,585
Graphics Services	502	2,443	573	-1,870
Information Process Services	0	3,405	4,175	770
Mail Room Services**	0	777	87	-690
Telephone Allocation	2,705	4,610	2,964	-1,646
Record Center Services	0	0	0	0
Radio Communication	0	0	0	0
Personal Computer Services	0	0	3,442	3,442
Total Charges	$ 112,056	$ 128,921	$ 114,115	$ -14,806
Property Tax Levy	380,342	407,728	446,711	38,983
Total Property Tax Levy	$ 492,398	$ 536,649	$ 560,826	$ 24,177

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	3.9	4.0	4.5	0.5
Overtime Hours	0	0	0	0
Overtime Dollars	$0	$0	$0	$0

* For 1998, the Position Equivalent is the budgeted amount.

Personal services for the County Executive - Intergovernmental Relations Division have been reduced by $28,260 to establish a net salary budget that is 91.78% of gross wages. For 1999, the Division had a net salary budget that was 80.95% of gross wages.

DEPT: COUNTY EXECUTIVE - INTERGOVERNMENTAL RELATIONS **UNIT NO.** 1020
FUND: General - 0001

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	1.0	1.0	0.0
Clerical (F)	0.0	0.0	0.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	3.0	3.5	0.5
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	4.0	4.5	0.5

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
Administrative Secretary Intergovernment. Coordinator	Create	1/50%		$ 28,248
			TOTAL	$ 28,248

BUDGET HIGHLIGHTS

- The overall budget increases by $38,983 over 1999. This increase is primarily attributable to the funding of one vacant position of Administrative Secretary Intergovernmental Coordinator, pursuant to the recommendation of the Milwaukee County Long-Range Strategic Plan Steering Committee. This position has been budgeted for the last six months of 2000 at a total cost of $30,408.
- The remainder of the increase is due to the following factors: 1) a change in budgeting Executive Compensation Plan (ECP) Positions, 2) a three percent increase in the Waterman & Associates professional services contract, and 3) new computer equipment for $4,000.
- Services decrease by $9,000 due to 2000 being an inactive year for the State Legislature.

DEPT: COUNTY EXECUTIVE - VETERANS SERVICE

UNIT NO. 1021
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Veterans Service Office operates pursuant to Section 45.43 of the Wisconsin Statutes. Its purpose is to develop and coordinate programs for Milwaukee County veterans and their dependents. The Veterans Service Office advises and informs Milwaukee County veterans concerning any problems arising from service in the armed forces of the United States and assists veterans and their dependents or survivors in the preparation of claims or applications for Federal, State and County benefits to which they may be entitled. The Veterans Service Office works with Federal, State and accredited veterans organizations whose primary responsibilities are the general well-being of the veterans community. The Veterans Service Office coordinates its work with other community agencies when issues related to veterans have varied implications.

The Veterans Service Commission operates under Section 45.12 of the Wisconsin Statutes and its responsibility is in the area of aid to veterans.

OBJECTIVES

1. Provide assistance to Milwaukee County veterans and/or their dependents in obtaining benefits from the Wisconsin Department of Veterans Affairs, the U.S. Department of Veterans Affairs, and other available sources.

2. Administer the Veterans Assistance Program and provide loans and grants to veterans with emergency financial needs.

3. Working with State, Federal and private efforts, seek to address the needs of homeless veterans in Milwaukee County.

4. Increase public awareness of veterans' programs through aggressive outreach activity to assure that veterans and their dependents receive the maximum amount of benefits to which they are entitled.

5. Increase Veterans Service Office networking with other veterans groups and community resources.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 143,517	$ 154,294	$ 160,804	$ 6,510
Services	14,215	12,700	13,013	313
Commodities	13,668	16,582	16,582	0
Other Charges	128,038	0	0	0
Debt & Depreciation	27	0	0	0
Capital Outlays	5,947	5,000	0	-5,000
County Service Charges	53,070	66,005	48,405	-17,600
Abatements	-51,511	-64,671	-47,384	17,287
Total Expenditures	$ 306,971	$ 189,910	$ 191,420	$ 1,510
State and Federal Revenue	155,153	13,000	13,000	0
Other Direct Revenue	3,229	0	0	0
Total Revenues	$ 158,382	$ 13,000	$ 13,000	$ 0
Direct Property Tax Levy	$ 148,589	$ 176,910	$ 178,420	$ 1,510

ADOPTED 2000 BUDGET

DEPT: COUNTY EXECUTIVE - VETERANS SERVICE **UNIT NO.** 1021

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 38,682	$ 41,506	$ 36,902	$ -4,604
Central Service Allocation	4,764	4,818	5,475	657
Courthouse Space Rental	44,007	50,283	33,264	-17,019
Graphics Services	361	466	412	-54
Information Process Services	0	1,704	2,653	949
Mail Room Services**	0	897	391	-506
Telephone Allocation	2,379	2,972	2,607	-365
Record Center Services	0	0	0	0
Radio Communication	0	0	0	0
Personal Computer Services	0	3,531	2,582	-949
Total Charges	$ 90,193	$ 106,177	$ 84,286	$ -21,891
Property Tax Levy	148,589	176,910	178,420	1,510
Total Property Tax Levy	$ 238,782	$ 283,087	$ 262,706	$ -20,381

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	7.0	7.0	7.0	0.0
Overtime Hours	0	0	0	0
Overtime Dollars	$0	$0	$0	$0

* For 1998, the Position Equivalent is the budgeted amount.

County Executive-Veterans Service personal services have been reduced by $0 to establish a net salary budget that is 100.00% of gross wages. For 1999, County Executive-Veterans Service had a net salary budget that was 100.00% of gross wages.

DEPT: COUNTY EXECUTIVE - VETERANS SERVICE **UNIT NO.** 1021
FUND: General - 0001

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	4.0	4.0	0.0
Clerical (F)	1.0	1.0	0.0
Paraprofessional (E)	1.0	1.0	0.0
Professional (B)	1.0	1.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	7.0	7.0	0.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

BUDGET HIGHLIGHTS

- Personal Services increases $6,510, from $154,294 to $160,804, as a result of step increases plus the 3% wage increase for 2000 and the corresponding increase in Social Security.

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Flag Holders Provided	130	100	130	110
Full and Part-Time Education Grants	850	663	850	700
Health Care Aid and Subsistence Grants	50	83	50	60
Personal Loan Program	60	160	60	75
Certificates of Eligibility	300	661	300	400
Vital Records Procured	1,000	952	1,000	900
Graves Registration	0	0	500	500
Wisconsin Veterans Home Admissions	10	19	10	10
Home Improvement Loans (HILP)	20	28	20	20
Retraining Grants	20	22	20	20
New Files Created	400	705	400	300
First Mortgage Home Loans	100	236	80	150

MAJOR FUNCTION: Staff

DESCRIPTION

The County departments contributing to this functional area include the Civil Service Commission, Personnel Review Board, Corporation Counsel, Department of Human Resources, five of the six Department of Administration Divisions (Economic Development, Housing and Community Development, Administration and Fiscal Affairs/Risk Management, Procurement and Information Management Services) and Labor Relations. (The DoA County Health Related Programs (CHRP) budget is included in the Health and Human Services function.) This functional area also includes contributions to various non-departmental budgets.

The five-member *Civil Service Commission* conducts hearings on the merit system and, when necessary, makes recommendations to the County Board or its committees. The *Personnel Review Board* also consists of five members who review all disciplinary charges filed by appointing authorities or other persons authorized to file charges against an officer or employee in the classified service alleging the employee to be incompetent to perform their duties or that the employee merits discipline, demotion or discharge pursuant to State Statutes. The *Corporation Counsel* is responsible for prosecuting or defending all civil actions against the County or any of its boards, commissions, committees, departments or officers, issuing opinions, drafting County ordinances and resolutions, drafting proposed legislation, processing commitments of mentally ill persons, and acting as general counsel for the County.

The *Department of Human Resources* recruits, examines and certifies candidates for all positions in the classified service. The department reviews requests for changes in classification, increases in pay and changes in personnel practices and procedures, as well as processes unemployment compensation claims, administers the County's Affirmative Action plan, and manages and coordinates the employee benefits programs, including hospital/surgical/dental care and life insurance. The Employee Retirement Division administers the Retirement System established by Chapter 201 of the County Ordinances.

The five divisions of the *Department of Administration* identified in the Staff Function provide the following services to Milwaukee County:

The *Economic Development Division* preserves and enhances the tax base of the County by stimulating, attracting and revitalizing commerce, industry and manufacturing.

The *Housing and Community Development Division* maximizes available State and Federal resources to produce affordable housing and continued enhancement of the tax base through the administration of the Community Development Block Grant Program, Home Repair Loan Programs, Rental Assistance Programs, Housing Organization Loan Fund and HOME Investment Partnership Program.

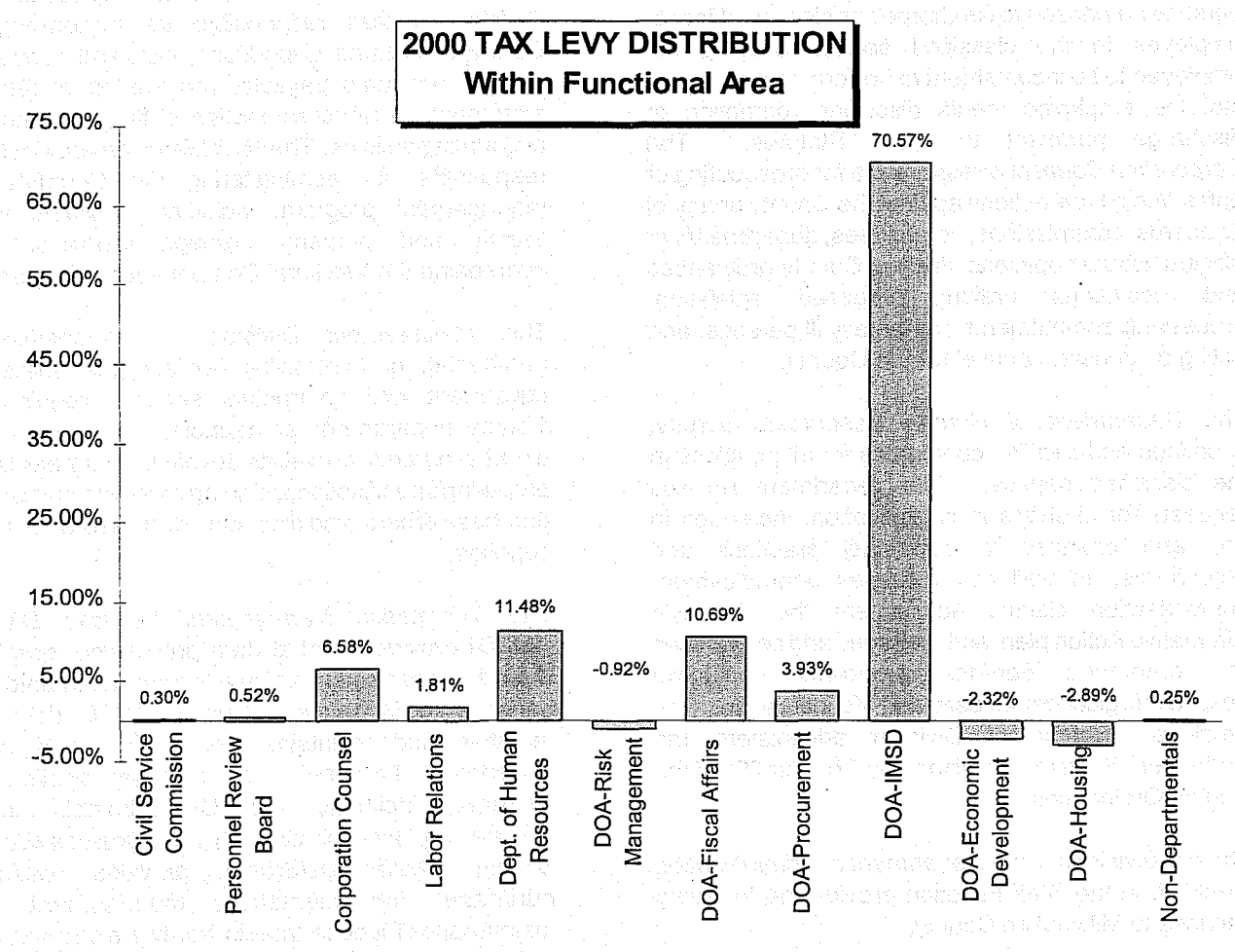
The Director of the Department of Administration is authorized in the *Administration and Fiscal Affairs Division*, and is responsible for the six divisions of the Department of Administration. The *Fiscal Affairs Division* prepares and monitors the County's annual operating and capital budgets and prepares the Official Statements relating to debt issuance. The Division is also responsible for performing the County's accounting functions, including centralized payroll, accounts payable, preparation of financial statements, and determination of financial and cost accounting policies. The *Risk Management Section* is responsible for administering the County's risk management program, including providing public liability and property damage insurance, and overseeing the Workers' Compensation program.

The *Procurement Division* is responsible for purchasing or contracting for supplies, materials, equipment and contractual services required by County departments or agencies, excluding public works programs, as well as developing standards and preparing specifications, signing contracts and issuing purchase orders, and disposing of surplus or obsolete supplies.

The *Information Management Services Division (IMSD)* provides central data processing, graphics, records management, voice and radio communication services to Milwaukee County. IMSD develops, modifies and maintains County-wide and multi-department large-scale or complex applications systems, including the Civil/Criminal Justice Information System (C/CJIS) and Financial/Budget System (Advantage/Brass), provides research, purchase, implementation, management and maintenance for departments' hardware and software systems, administers information technology standards and provides County-wide communications, local area network and desktop support; administers

the County's voice communications system, including telephones, cellular and pager programs; provides high volume copying service and artistic design and forms management; administers the central Records Center which provides off-site storage of department records; administers the County's 50-plus Federal Communications frequency licenses, installed radio equipment and transmission facilities, and the conventional and 800 mHZ trunked radio systems; and provides County-wide mail service.

The non-departmental budget *Debt Issue Expense* is used to pay bond counsel, financial advisor fees and other costs associated with issuing debt. *Miscellaneous Legal Fees* provides an appropriation for payment of attorney fees and other legal costs such as Moss-American, the Sheriff's lawsuit regarding probation and parole holds and Mental Health lawsuits. The *Ethics Board* consists of six residents of Milwaukee County who carry out the provisions of the Code of Ethics established under Chapter 9 of the County Ordinances. Meaningful work experience, career exposure and limited on-the-job training are provided to individuals not meeting Job Training Partnership Act (JTPA) income requirements through the *Youth Employment Program* . The *Payroll/Personnel Integration* non-departmental budget continues the development and operation of a modern, automated payroll/personnel system for Milwaukee County. The Research Park is responsible for establishing a quality research and technology park to complement area colleges and universities and the Milwaukee Regional Medical Center, and enhance the economy.



ADOPTED 2000 BUDGET

MAJOR FUNCTION: Staff

TAX LEVY SUMMARY				
DESCRIPTION	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
DEPARTMENT				
Civil Service Commission	$ 50,274	$ 61,338	$ 61,496	$ 158
Personnel Review Board	$ 88,077	$ 105,029	$ 107,763	$ 2,734
Corporation Counsel	$ 1,189,810	$ 1,220,308	$ 1,359,218	$ 138,910
Labor Relations	$ 287,244	$ 362,494	$ 374,342	$ 11,848
Human Resources	$ 1,874,745	$ 2,089,991	$ 2,369,049	$ 279,058
Department of Administration				
Risk Management	$ -420,815	$ -199,232	$ -190,404	$ 8,828
Administration & Fiscal Affairs	$ 1,883,328	$ 2,175,362	$ 2,206,185	$ 30,823
Procurement	$ 685,445	$ 797,498	$ 811,022	$ 13,524
Information Mgmt Services	$ 10,965,363	$ 11,937,508	$ 14,567,392	$ 2,629,884
Economic Development	$ -304,807	$ -344,194	$ -478,910	$ -134,716
Housing & Community Develop	$ -858,845	$ -630,798	$ -596,581	$ 34,217
NON-DEPARTMENTAL				
Debt Issue Expense	$ 54,718	$ 6,500	$ 11,500	$ 5,000
Miscellaneous Legal Fees	$ 5,591	$ 40,000	$ 40,000	$ 0
Ethics Board	$ 24,691	$ 29,012	$ 29,882	$ 870
Strategic Planning	$ 0	$ 25,000	$ 59,990	$ 34,990
Youth Employment Program	$ 348,640	$ 322,704	$ 322,704	$ 0
Payroll Personnel Integration	$ 6,395	$ 84,283	$ 86,811	$ 2,528
Research Park	$ 138,190	$ -250,000	$ -500,000	$ -250,000
TOTAL	$ 16,018,044	$ 17,832,803	$ 20,641,459	$ 2,808,656

DEPT: CIVIL SERVICE COMMISSION

UNIT NO. 1110
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 63.01 to 63.03 of the Wisconsin Statutes, there shall be a civil service commission in every county containing 500,000 or more residents.

The five-member Civil Service Commission conducts hearings on the merit system and, when necessary, makes recommendations to the County Board or its committees. The Civil Service Commission budget includes the following two programs:

1. Quasi-Judicial - The Civil Service Commission acts as an adjudicating body, conducting hearings on merit system violations and appeals of actions taken by the Director of Human Resources and rendering decisions thereon.

2. Administrative - The Civil Service Commission exercises administrative control over the merit system including promulgation of rules.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 27,171	$ 46,203	$ 46,394	$ 191
Services	17,951	10,000	10,000	0
County Service Charges	5,152	5,135	5,102	-33
Abatements	0	0	0	0
Total Expenditures	$ 50,274	$ 61,338	$ 61,496	$ 158
Direct Property Tax Levy	$ 50,274	$ 61,338	$ 61,496	$ 158

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 1,584	$ 2,670	$ 2,280	$ -390
Central Service Allocation	0	0	0	0
Courthouse Space Rental	0	0	0	0
Graphics Services	0	0	0	0
Information Process Services	0	0	84	84
Mail Room Services	0	0	0	0
Telephone Allocation	0	0	0	0
Record Center Services	0	0	0	0
Radio Communication	0	0	0	0
Personal Computer Services	0	0	0	0
Total Charges	$ 1,584	$ 2,670	$ 2,364	$ -306
Property Tax Levy	50,274	61,338	61,496	158
Total Property Tax Levy	$ 51,858	$ 64,008	$ 63,860	$ -148

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

DEPT: CIVIL SERVICE COMMISSION

UNIT NO. 1110
FUND: General - 0001

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	5.0	5.0	5.0	0.0
Overtime Hours	N/A	N/A	N/A	N/A
Overtime Dollars	$0	$0	$0	$0

* For 1998, the Position Equivalent is the budgeted amount.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Actual	2000 Budget	1999/2000 Change
Administrative (A)	5.0	5.0	0.0
Clerical (F)	0.0	0.0	0.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	0.0	0.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	5.0	5.0	0.0

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

OBJECTIVES

Ensure strict adherence to the principles of the merit system and the timely resolution of appeals of actions taken by the Director of Human Resources.

BUDGET HIGHLIGHTS

- A $10,000 appropriation is included to provide the Commission with outside attorney services during hearings on alleged merit system violations.

DEPT: CIVIL SERVICE COMMISSION

UNIT NO. 1110
FUND: General - 0001

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Number of Meetings	6	6	6	6
Hours Spent in Session	15	14	15	15
A. Quasi-Judicial				
Merit System Violations Filed	2	5	2	3
Employee/Applicant Appeals	50	33	50	50
B. Administrative				
Positions Transferred from Classified to Exempt	5	7	5	5
Rule Changes	5	0	5	5
Rule Waivers	20	11	20	20

DEPT: PERSONNEL REVIEW BOARD

UNIT NO. 1120
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapter 33 of the General Ordinances, the Personnel Review Board consists of five members functioning as a quasi-judicial body to review all disciplinary charges filed by appointing authorities or other persons authorized to file charges alleging that an officer or employee in Milwaukee County classified service has acted in such a manner as to show them to be incompetent to perform their duties or to have merited discipline, demotion, or discharge pursuant to State Statute 63.10 or 63.12; to hear all appeals by non-represented County employees of rulings made in the final step of the established County grievance procedure; to act as final arbitrator over grievances not appealed to arbitration under the Union labor contract; and to act as the "Independent Fact Finder" to determine whether violations of the Ethics Code exist in all cases referred to the Personnel Review Board by the Ethics Board pursuant to Chapter 9 Code of Ethics, County General Ordinances. The Board also reviews the rules, practices and procedures of the Civil Service Commission.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 77,679	$ 90,051	$ 92,071	$ 2,020
Services	9,589	13,153	14,475	1,322
Commodities	110	850	1,027	177
County Service Charges	16,370	19,738	17,265	-2,473
Abatements	-15,671	-18,763	-17,075	1,688
Total Expenditures	$ 88,077	$ 105,029	$ 107,763	$ 2,734
Direct Property Tax Levy	$ 88,077	$ 105,029	$ 107,763	$ 2,734

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 26,545	$ 30,604	$ 24,854	$ -5,750
Central Service Allocation	0	0	0	0
Courthouse Space Rental	14,433	16,493	10,911	-5,582
Graphics Services	275	494	314	-180
Information Process Services	11	20	4,073	4,053
Mail Room Services**	0	678	767	89
Telephone Allocation	346	466	493	27
Record Center Services	0	0	0	0
Radio Communication	0	0	0	0
Personal Computer Services	0	0	0	0
Total Charges	$ 41,610	$ 48,755	$ 41,412	$ -7,343
Property Tax Levy	88,077	105,029	107,763	2,734
Total Property Tax Levy	$ 129,687	$ 153,784	$ 149,175	$ -4,609

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

DEPT: PERSONNEL REVIEW BOARD **UNIT NO.** 1120
FUND: General - 0001

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	7.0	7.0	7.0	0.0
Overtime Hours	0	0	0	0
Overtime Dollars	$0	$0	$0	$0

* For 1998, the Position Equivalent is the budgeted amount.

Personnel Review Board personal services have been increased $0 to establish a net salary budget that is 100.00% of gross wages. For 1999, the Personnel Review Board had a net salary budget that was 100.00% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	6.0	6.0	0.0
Clerical (F)	1.0	1.0	0.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	0.0	0.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	7.0	7.0	0.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

BUDGET HIGHLIGHTS

- The 3% wage increase for 2000 increases Personal Services $2,020, from $90,051 to $92,071.
- Services increase $1,322, from $13,153 to $14,475, based on contractor's rate increase and past experience.

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Discipline/Grievance Hearings Placed on Docket	138	114	136	125
Number of PRB Meetings with Hearings	26	28	27	27
Hours Met in Session	63	96	75	90

DEPT: CORPORATION COUNSEL

UNIT NO. 1130
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.42 of the Wisconsin Statutes, the Corporation Counsel prosecutes or defends all civil actions in which the County, or any of its boards, commissions, committees, departments or officers, is interested or a party; issues opinions; drafts County ordinances and resolutions; drafts proposed legislation; processes commitments of mentally ill persons; drafts protective placement pleadings and guardianships for "developmentally disabled and aged infirm persons;" and acts as general counsel for the County in all civil matters in all Federal and State courts and before all Federal, State and County administrative bodies and agencies. In addition, pursuant to statutes, the Corporation Counsel represents State agencies or the Attorney General in civil matters and prosecutes various civil remedies mandated by State law.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 1,456,845	$ 1,593,697	$ 1,753,766	$ 160,069
Services	121,365	107,091	116,091	9,000
Commodities	19,324	26,300	32,660	6,360
Other Charges	1,573	2,400	2,400	0
Capital Outlay	5,982	0	8,000	8,000
County Service Charges	212,030	262,513	201,133	-61,380
Abatements	-581,882	-671,693	-629,832	41,861
Total Expenditures	$ 1,235,237	$ 1,320,308	$ 1,484,218	$ 163,910
Total Revenues	45,427	100,000	125,000	25,000
Direct Property Tax Levy	$ 1,189,810	$ 1,220,308	$ 1,359,218	$ 138,910

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 390,815	$ 421,696	$ 397,006	$ -24,690
Central Service Allocation	22,872	20,888	21,040	152
Courthouse Space Rental	159,543	182,302	120,599	-61,703
Graphics Services	3,028	4,940	3,461	-1,479
Information Process Services	866	23,891	27,497	3,606
Mail Room Services**	0	1,003	1,147	144
Telephone Allocation	6,506	9,927	7,128	-2,799
Record Center Services	3,310	4,077	4,841	764
Radio Communication	0	0	0	0
Personal Computer Services	0	1,765	4,303	2,538
Total Charges	$ 586,940	$ 670,489	$ 587,022	$ -83,467
Property Tax Levy	1,189,810	1,220,308	1,359,218	138,910
Total Property Tax Levy	$ 1,776,750	$ 1,890,797	$ 1,946,240	$ 55,443

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	22.8	23.2	24.2	1.0
Overtime Hours	1,217.3	0	0	0
Overtime Dollars	$0	$0	$0	$0

- For 1998, the Position Equivalent is the budgeted amount.

The 2000 Corporation Counsel personal services net salary budget is established at 98% of gross wages. For 1999, the Corporation Counsel had a net salary budget that was 97.84% of gross wages

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	4.0	4.0	0.0
Clerical (F)	6.0	5.0	-1.0
Paraprofessional (E)	1.0	2.0	1.0
Professional (B)	11.0	12.0	1.0
Protective Services (D)	1.0	1.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	23.0	24.0	1.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
Hearing Officer - DSS	Transfer	1 pos / 2088 hrs	Corp Counsel	$ 45,156
			TOTAL	$ 45,156

BUDGET HIGHLIGHTS

- Personal Services increase $160,069, from $1,593,697 to $1,753,766, due to wage increases negotiated in the 1998-2000 Agreement between the County and the Association of Milwaukee County Attorneys and the 3% wage increase for represented and non-represented employees.

  An additional component of this increase is the transfer of the position of DS Hearing Officer from DoA-County Health Related Programs (CHRP) to Corporation Counsel, at a cost of $45,156. This action will more accurately reflect the individual's work effort and responsibilities. The transfer of funding associated with this position results in a County-wide tax levy impact of zero.

- Revenue (primarily from charges for legal services billed to the County Mutual Insurance Company) increases $25,000, from $100,000 to $125,000, based on experience in 1999.

- Crosscharges for legal services to the Airport, DHS-Mental Health Division, Pension Board and Child Support Enforcement Division reduces Corporation Counsel's tax levy $439,816, which is a crosscharge increase of $16,916 from 1999.

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
A. Legal				
Legal Opinions & Advisory Memorandums	300	300	200	200
Claims Against County & Subrogation Matters	600	600	600	500
State Actions (wage claims, weatherization claims, pesticide lawsuits)	500	500	300	300
Foreclosures	450	450	400	300
Probate & DBE Matters	250	250	250	250
Major Lease & Contract Negotiations & Review	500	500	500	600
Major Lawsuits-200 Hours or More	25	25	25	20
B. Labor Relations				
Major Contract Negotiations-200 Hours or More	2	2	1	15
Unemployment Compensation Hearings	100	100	75	50
Discrimination Complaints Including ADA	400	400	375	300
Grievance Arbitration, Appeals of Disciplinary Suspension Before Permanent Umpire or WERC	40	40	30	30
C. Mental Health				
Mental Health Commitments--Petition, Protective Placements, Temporary Guardianships	4,500	4,500	5,000	5,000
D. Workers Compensation				
Workers Compensation Claims Hearings and Review of Files	250	250	200	200
E. Personnel Review Board				
Civil Service and Personnel Review Board Hearings	250	250	250	250

DEPT: DEPARTMENT OF LABOR RELATIONS

UNIT NO. 1135
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapter 79 of the Milwaukee County Ordinances, this department has the general responsibility for the negotiations and administration of all collective bargaining agreements, to establish labor relations training programs for supervisory staff, and to conduct on behalf of Milwaukee County all procedures ordered by the Wisconsin Employment Relations Commission, U.S. Department of Labor, or the Wisconsin Department of Industry, Labor and Human Relations. All matters relating to labor relations introduced to the County Board are referred to the Department of Labor Relations for its recommendation.

In addition to the foregoing, this department shall, under the direction of the Personnel Committee, carry out those procedural responsibilities delegated to that committee by Chapter 80 of the Milwaukee County Ordinances, and shall annually, in conjunction with the Department of Human Resources, review the wages, hours, and conditions of employment of all employees not represented for purposes of collective bargaining, and submit recommendations thereon to the County Board of Supervisors each year for the following year.

OBJECTIVES

1. Increase productivity and efficiency of operations of all Milwaukee County departments by assisting these departments in personnel matters involving Milwaukee County's labor organizations.

2. Conduct training programs by use of video and multimedia programs that will acquaint managers in the proper personnel methods and practices relating to 111.70 of the Wisconsin State Statutes.

3. Provide managers with on-line information concerning recent developments and news concerning labor legislation and public employee personnel data.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 254,169	$ 309,376	$ 314,484	$ 5,108
Services	27,309	46,908	54,908	8,000
Commodities	2,420	2,860	2,860	0
County Service Charges	49,385	72,602	42,955	-29,647
Abatements	-46,039	-69,252	-40,865	28,387
Total Expenditures	$ 287,244	$ 362,494	$ 374,342	$ 11,848
Direct Property Tax Levy	$ 287,244	$ 362,494	$ 374,342	$ 11,848

DEPT: DEPARTMENT OF LABOR RELATIONS **UNIT NO.** 1135
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 69,102	$ 87,234	$ 72,843	$ -14,391
Central Service Allocation	0	0	0	0
Courthouse Space Rental	33,977	38,826	25,685	-13,141
Graphics Services	2,043	14,832	0	-14,832
Information Process Services	8,259	7,989	11,139	3,150
Mail Room Services**	0	623	745	122
Telephone Allocation	1,058	1,595	0	-1,595
Record Center Services	702	714	714	0
Radio Communication	0	0	0	0
Personal Computer Services	0	5,296	2,582	-2,714
Total Charges	$ 115,141	$ 157,109	$ 113,708	$ -43,401
Property Tax Levy	287,244	362,494	374,342	11,848
Total Property Tax Levy	$ 402,385	$ 519,603	$ 488,050	$ -31,553

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	5.0	5.0	4.8	-0.2
Overtime Hours	N/A	N/A	N/A	N/A
Overtime Dollars	$0	$0	$0	$0

* For 1998, the Position Equivalent is the budgeted amount.

Department of Labor Relations personal services have been reduced by $15,468 to establish a net salary budget that is 95% of gross wages. For 1999, the Department of Labor Relations had a net salary budget that was 96% of gross wages.

DEPT: DEPARTMENT OF LABOR RELATIONS **UNIT NO.** 1135
FUND: General - 0001

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	2.0	2.0	0.0
Clerical (F)	2.0	2.0	0.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	0.0	1.0	1.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	4.0	5.0	1.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

BUDGET HIGHLIGHTS

- An appropriation of $4,000 is included to pay for one-half the costs of arbitration hearings held by the Wisconsin Employment Relations Commission.
- Building and Space Rental increases $4,000, from $3,500 to $7,500, to provide for collective bargaining negotiations held at an area hotel.

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Labor Contracts Expiring	0	0	1	8
Labor Negotiations (including fact finding, arbitration, mediation)	24	4	24	59
Hearings - Permanent Umpire	36	58	52	54
Wisconsin Employment Relations Commission and Court Cases	15	8	30	10
Labor Relations Orientation/Training	40	5	35	40
Meetings - Personnel Matters with County Officials, Department Heads, County Committees, Boards, Employees	320	345	400	437
Meetings - Personnel Matters with Unions, Others	340	152	340	437
Available Days for Union Grievances	75	66	100	51

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapters 63.01 to 63.09, 63.11, 63.13 to 63.17 of the Wisconsin Statutes, this department recruits and examines candidates for all positions in the classified service of Milwaukee County; certifies eligibles; investigates requests for changes in classification, increases in pay and changes in personnel practices and procedures; processes unemployment compensation claims; administers the coordination and implementation of the County's affirmative action plan; manages and coordinates the details of employee benefits programs, including hospital/surgical/dental care and life insurance plans; and coordinates employee services programs dealing with behavioral/medical problems. The Employee Retirement Division administers and maintains the Milwaukee County Retirement System as established by Chapter 201 of the County Ordinances. It provides for the determination of benefits and payments to all eligible employees or their beneficiaries, and monitors and reconciles all transactions affecting the retirement fund.

OBJECTIVES

1. **Director's Office**

   Expand the current revision of the County's classification system to include the balance of the non-represented positions. Significantly strengthen DHR's employee training initiative. Reduce the potential for litigation through a re-vamping of the DECA, Accidental Disability Retirement, and Return To Work programs.

2. **Employee Benefits**

   Give top priority to the on-going cost and quality analysis of the fringe benefits available to County employees and retirees. Special attention will be directed to a comprehensive review of retiree insurance costs and alternative funding mechanisms.

3. **Employment Relations**

   Continue utilization of refined labor market availability data for the calculation of realistic, attainable hiring goals and the development of upward mobility programs. Continue implementation of a wide variety of training programs for supervisors and managers based on the findings of the 1997 Management Needs Assessment. Implement the fourth (in-house trainer) phase of the County's Diversity Training Initiative. Continue to coordinate the tuition loan program. In cooperation with the Employment and Staffing Division, develop and implement a County-wide recruitment program targeting underutilized groups identified in affirmative action goals.

4. **Employment & Staffing**

   Implement an automated data base of updated position descriptions for all authorized positions in County service by utilizing standardized County-wide computer technology. Increase efforts to improve the selection process through test validation and specialized staff development. Increase the availability of up-to-date eligible lists through the use of cluster exams, continuous recruitment, and a reduction in the number of job classifications. Review and refine DHR's recruitment strategy to more effectively promote County employment in an "applicant market".

5. **Compensation**

   Continue County-wide retraining of payroll personnel covering the appropriate use of entitlements and proper entry into the payroll/personnel system. In conjunction with the Corporation Counsel's Office and other County departments, develop efficient and effective procedures and documentation necessary for the application of Unemployment Compensation and State/Federal Family Leave programs. Continue to develop and implement enhancements to the payroll/personnel system in order to streamline manual data entry procedures.

6. **Management Information Systems**

   Enhance the Unisys A7-711 computer system with payroll, position control, applicant, and retirement information as a source for department-wide query. Upgrade the employee skills testing and training area to utilize the Windows 95/98 versions of Microsoft Office 97. Increase communication outside the department and over the Internet. Connect on-line posting of applications and information exchange to other County departments

and the public. Continue maintenance and upgrade of the Payroll and Retirement Systems and the installation of new releases of GENESYS software. Provide continued support to requests for ad-hoc reports and other information needed by department users and policy makers.

7. **Employee Retirement**

Complete modifications required by the upgrade of the GENESYS DefBen pension software to become Year 2000 compatible. Continue payout of inactive OBRA members. Continue implementing GENESYS enhancements and upgrades to both the OBRA and the Employee Retirement Systems, and to the general ledger and accounts payable sub-systems. Implement recommendations included in the independent and fiduciary audit reports.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 1,957,839	$ 2,223,351	$ 2,389,188	$ 165,837
Services	312,183	437,777	474,735	36,958
Commodities	52,572	44,206	72,445	28,239
Other Charges	18,617	23,500	23,500	0
Capital Outlay	65,565	19,961	15,285	-4,676
County Service Charges	711,568	965,101	1,160,716	195,615
Abatements	-594,331	-812,139	-980,516	-168,377
Total Expenditures	$ 2,524,013	$ 2,901,757	$ 3,155,353	$ 253,596
Total Revenues	649,268	811,766	786,304	-25,462
Direct Property Tax Levy	$ 1,874,745	$ 2,089,991	$ 2,369,049	$ 279,058

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 539,864	$ 568,119	$ 557,483	$ -10,636
Central Service Allocation	0	0	0	0
Courthouse Space Rental	360,105	341,359	376,434	35,075
Graphics Services	60,312	71,561	69,715	-1,846
Information Process Services	156,579	361,489	471,077	109,588
Mail Room Services**	1,604	11,090	8,893	-2,197
Telephone Allocation	12,769	20,250	13,990	-6,260
Record Center Services	1,112	1,390	1,625	235
Radio Communication	0	0	0	0
Personal Computer Services	0	0	32,702	32,702
Total Charges	$ 1,132,345	$ 1,375,258	$ 1,531,919	$ 156,661
Property Tax Levy	1,874,745	2,089,991	2,369,049	279,058
Total Property Tax Levy	$ 3,007,090	$ 3,465,249	$ 3,900,968	$ 435,719

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

DEPT: HUMAN RESOURCES **UNIT NO.** 1140
FUND: General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Director's Office	Expenditure	$ 1,167,172	$ 1,409,552	$ 1,768,983	$ 359,431
	Abatement	351,529	528,090	697,314	169,224
	Revenue	872	8,600	8,600	0
	Tax Levy	$ 814,771	$ 872,862	$ 1,063,069	$ 190,207
Employee Group	Expenditure	$ 198,561	$ 297,488	$ 323,974	$ 26,486
	Abatement	17,906	60,843	73,604	12,761
	Revenue	13,481	6,000	6,000	0
	Tax Levy	$ 167,174	$ 230,645	$ 244,370	$ 13,725
Compensation	Expenditure	$ 248,139	$ 328,535	$ 340,720	$ 12,185
	Abatement	44,685	66,687	77,732	11,045
	Revenue	0	0	0	0
	Tax Levy	$ 203,454	$ 261,848	$ 262,988	$ 1,140
Employee Relations	Expenditure	$ 220,877	$ 192,475	$ 214,510	$ 22,035
	Abatement	4,382	3,331	13,997	10,666
	Revenue	0	0	0	0
	Tax Levy	$ 216,495	$ 189,144	$ 200,513	$ 11,369
Employment and Staffing	Expenditure	$ 641,632	$ 788,682	$ 804,206	$ 15,524
	Abatement	41,821	46,574	48,199	1,625
	Revenue	0	0	0	0
	Tax Levy	$ 599,811	$ 742,108	$ 756,007	$ 13,899
Employee System	Expenditure	$ 641,963	$ 697,164	$ 683,259	$ -13,905
	Abatement	134,008	106,614	69,453	-37,161
	Revenue	634,915	797,166	771,704	-25,462
	Tax Levy	$ -126,960	$ -206,616	$ -157,898	$ 48,718

PERSONNEL SUMMARY				
	1998 Actual	1998 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	48.5	50.4	54.9	4.5
Overtime Hours	1,508.3	N/A	N/A	N/A
Overtime Dollars	$12,471	$0	$0	$0

* For 1998, the Position Equivalent is the budgeted amount.

The Department of Human Resources personal services have been reduced by $159,936 to establish a net salary budget that is 93.4% of gross wages. For 1999, the Department of Human Resources had a net salary budget that was 93.2% of gross wages.

DEPT: HUMAN RESOURCES **UNIT NO.** 1140
FUND: General - 0001

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	8.0	8.0	0.0
Clerical (F)	8.0	7.0	-1.0
Paraprofessional (E)	12.0	9.0	-3.0
Professional (B)	14.0	16.0	2.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	1.0	1.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	2.0	3.0	1.0
TOTAL	45.0	44.0	-1.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
Student Intern	Create	25	Director	99,350
			TOTAL	$ 99,350

DEPARTMENT DESCRIPTION

The Department of Human Resources includes the following divisions:

The ***Director's Office*** directs human resource programs, assigns projects and coordinates the work of the operating divisions; prepares the department budget and maintains budgetary controls; presents department recommendations to the Civil Service Commission and the Personnel Committee of the County Board; serves as staff to the Personnel Committee; analyzes and reports on legislation affecting the Human Resource function in Milwaukee County; directs the implementation of the automated personnel system; provides support and assistance in labor contract negotiations; and provides analysis, recommendations, and implementation of new approaches to human resource administration. The Director of Human Resources serves as ex-officio member of the Pension Board, and delegates the Deputy Director to serve as secretary of the Civil Service Commission.

Employee Group Benefits provides ongoing analyses of all current employee benefits and new benefit options while administering the Conventional Medical and Dental Plans, Health and Dental Maintenance Organization Plans, Basic and Optional Life Insurance Plans, Short-Term Disability Insurance, Medicare and the Dependent Care Voucher Reimbursement Program. In addition, this division maintains enrollment records for active and retired employee members and their dependents; confers and corresponds with County officials, employees, retirees, the public and industry-related agencies regarding benefits programs; monitors WPS on medical and dental claim payments and CNR for utilization review services; administers special projects relating to cost-containment and employee wellness; and directs the Employee Assistance Program for personal/behavioral/medical problems affecting job performance.

Compensation studies requests for reallocations, changes in compensation policies and practices and calculates the fiscal impact of these actions. The unit

also processes filling of vacant positions; maintains current salary and classification standardization schedules; maintains salary provisions mandated by labor contracts or County ordinances; maintains and implements provisions of the Executive Compensation Plan; prepares changes to County ordinances reflecting various personnel actions; processes and edits a variety of payroll/personnel transactions; maintains position control and payroll records; maintains employee personnel records; and processes employee unemployment compensation claims.

Employment Relations assists in the design and implementation of Milwaukee County's Equal Employment Opportunity Program. Activities include compiling information on the status of various protected groups in the County classified and unclassified service; reviewing class specifications to ensure accuracy and job relatedness of requirements; and evaluating County personnel procedures to ensure compliance with equal opportunity guidelines. This unit also develops reports necessary to comply with State and Federal requirements and the Federal Court Order, develops and conducts affirmative action training and sexual harassment prevention programs, and assists departments in developing upward mobility training programs. This unit develops, coordinates, and directs employee training programs; administers the tuition loan program; assesses County training needs and priorities; and assists other County departments with specialized training applications.

Employment and Staffing develops, administers and monitors employee selection processes for all positions in the Milwaukee County Classified Service, and upon request for positions in the unclassified service. This effort includes the assessment of job specifications and minimum qualifications; the strategy and coordination of recruitment efforts; the development and administration of applicant examinations; and the certification of qualified candidates to department heads and appointing authorities. Implicit in this activity is the responsibility of administering employee selection in compliance with prevailing Milwaukee County, State, Federal and labor-negotiated parameters, any or all of which may impact related hiring procedures, e.g., transfer, layoff, promotion, demotion, reinstatement, and salary adjustment obligations. In addition, the Employment and Staffing Division is responsible for activities supporting the retention of employees within the Milwaukee County Classified Service, as well as the maintenance of appropriate records and reports.

Employee Retirement administers the Milwaukee County Employee Retirement System, manages the funds of the Retirement System, and maintains the general ledger and related books of the Retirement System. The unit also maintains enrollment, service and salary records for Retirement System members; calculates retirement and death benefits; processes monthly pension payroll; and prepares withdrawals for terminating members. In addition, the Employee Retirement System Director serves as Secretary of the Pension Board.

BUDGET HIGHLIGHTS

DIRECTOR'S OFFICE

4. $99,350 Create 25 Student Intern

   An appropriation of $99,350 is included for the creation of 25 Student Interns. The Department of Human Resources will work in conjunction with the Private Industry Council (PIC) to provide training and work experience which will result in increased employment opportunities through skills learned in a work environment.

- The effort to reduce the number of non-represented job classifications in County service will continue in 2000, with the ultimate goal of reducing such job titles by 25%. Upon completing a review of non-represented job classifications, discussions will commence with the various collective bargaining units to reduce the number of represented job classifications in County service.

- An appropriation of $4,900 is included for new equipment, including $1,600 for replacement of the department's obsolete time stamp machines, $1,800 for replacement of 12 reception area guest chairs which have become unsafe for applicant use, and $1,500 for a modern overhead projector and a portable video recorder for the Training Unit.

- Advertising is increased $30,000, from $55,000 to $85,000, to provide enhanced recruitment.

EMPLOYEE BENEFITS

- None

COMPENSATION

- None

EMPLOYMENT RELATIONS

- None

EMPLOYMENT & STAFFING

- None.

EMPLOYEE RETIREMENT SYSTEM

- Revenues in the amount of $771,704 reimburse Employee Retirement Division administrative expenses, including salaries and wages, fringe benefits, office space rental, and IMSD and Corporation Counsel crosscharges.

ACTIVITY & STATISTICAL SUMMARY

	1998 Budget	1998 Actual	1999 Budget	2000 Budget
A. Employee Group Benefits				
Health, Dental, Life Premiums Collected	$ 4,962,510	$ 4,292,057	$ 4,381,662	$ 4,506,498
Employee COBRA Payments	$ 192,188	$ 113,626	$ 56,957	$ 145,888
Group Benefit Plans Administered	12	13	14	14
Health Plan Contracts	11,250	11,072	11,075	11,154
Dental Plan Contracts	6,330	5,799	5,754	5,937
HCN PPO Savings Realized	$ 6,500,000	$ 5,417,963	$ 5,121,478	$ 5,417,963
Lives Insured	10,645	10,541	10,552	10,547
Life Insurance Claims Administered	200	203	220	164
Medicare Notifications Issued	274	240	226	242
B. Compensation				
Payroll Corrections Processed	6,000	6,938	6,000	6,000
Payroll/Personnel Transactions Processed	16,000	17,245	17,000	17,000
Supplementals	-	5,560	-	5,500
Personnel File Maintenance	37,000	37,500	37,000	37,500
Classifications Surveyed	500	540	500	500
Timesheet Exceptions Monitored	9,000	6,850	9,000	8,500
Timesheet Exceptions Corrected	1,100	950	1,000	1,000
TAHC Forms Processed	1,400	1,011	1,300	1,300
Unemployment Compensation Forms Processed	4,000	2,457	3,000	3,000
Unemployment Compensation Payments Issued	14,000	8,214	9,000	9,000
Unemployment Compensation New Claimants	700	456	500	500
Data Element Update Transactions	65,000	95,448	80,000	90,000
C. Employment Relations				
ER/AA Complaints/Investigations	150	138	160	160
Employee Training Classes	60	40	55	65
Training Class Participants	3,000	2,500	3,200	3,300
Tuition Loans	325	249	250	325

DEPT: HUMAN RESOURCES

UNIT NO. 1140
FUND: General - 0001

ACTIVITY & STATISTICAL SUMMARY	1998 Budget	1998 Actual	1999 Budget	2000 Budget
D. Employment/Staffing				
Total Applications Received	12,000	12,784	13,000	10,000
Exams Announced	100	71	100	75
Exams Administered	400	1,059	600	1,100
Exam Analysis Review	75	71	100	75
Certification Requests Processed	800	884	800	850
Candidates Certified	13,000	21,921	18,000	17,500
New Positions Studied for Proper Classifications	100	110	100	100
Existing Positions Studied for Proper Classification	150	148	100	100
Layoff/Placements	300	16	50	50
Transfers Processed	700	257	250	250
E. Retirement Division				
Total Retirement System Assets (in millions) December 31	$ 1,500.0	$ 1,553.2	$ 1,700.0	$ 1,800.0
Active Members 1/1	10,170	9,563	9,600	9,650
New Enrollments	500	470	400	600
5-Year Terminations	150	296	150	250
Withdrawals	25	32	15	25
Deaths of Active Members	15	10	15	15
Retirements Granted	350	120	150	250
Active Members 12/31	10,130	9,575	9,670	9,710
Retirement Members 1/1	6,900	6,609	6,700	6,550
Benefits Granted	350	120	300	250
Benefits Terminated	250	201	200	200
Retirement Members 12/31	7,000	6,528	6,800	6,600
Active OBRA Members 1/1	-	5,377	5,200	5,300
New OBRA Enrollments	-	777	600	750
5-Year Terminations	-	0	500	600
Active OBRA Members 12/31	-	6,154	5,300	5,450
F. Management Information Systems				
System Support Days	330	330	330	330
Ad Hoc Reports	100	52	50	50
Mailing Label Requests	20	11	20	20
Examination Scoring Requests	50	0	50	0
Support/Training Requests	50	32	50	35
Systems Maintenance Requests	50	15	50	20
Application Development/Program Requests (New)	30	8	20	20

DEPT: DEPARTMENT OF ADMINISTRATION - RISK MANAGEMENT **UNIT NO.** 1150
FUND: Internal Service - 0040

OPERATING AUTHORITY & PURPOSE

The Department of Administration is created pursuant to Section 59.52(1) of the Wisconsin Statutes and Chapter 32 of the County Ordinances. Risk Management is responsible for administering the County's risk management program. Section 59.52(11)(a) of the Wisconsin Statutes authorizes the County to provide public liability and property damage insurance, either in commercial companies or by self-insurance created by setting up an annual fund for such a purpose, or by a combination thereof, covering without exclusion because of enumeration, motor vehicles, malfeasance of professional employees, maintenance and operation of County highways, parks, parkways and airports, and other County activities involving the possibility of damage to the general public, and provide fire and casualty insurance for all County property. Section 59.52 (11)(d) of the Wisconsin Statutes authorizes the County to provide for the protection of the County and public against loss or damage resulting from the act, neglect or default of County officers, department administrators and employees, and to contract for and procure bonds or contracts of insurance to accomplish that purpose, either from commercial companies or by self-insurance created by setting up an annual fund for such purpose or by a combination thereof. Section 65.90(6) of the Wisconsin Statutes allows any county having a population of 500,000 or more to establish, maintain and levy a tax for a liability reserve fund for the purpose of paying liability claims or premiums on insurance to pay such claims. The annual taxes levied for the purpose may not exceed the level necessary to collect the amount recommended by an actuary, in accordance with generally accepted actuarial principles.

OBJECTIVES

1. Identify property, liability, net income and personnel losses which affect life and property safety of Milwaukee County, and identify, analyze, select and implement alternate risk financing methods most economical to Milwaukee County.

2. Maintain a central data base for property, liability, net income and personnel losses to effectively develop past loss information, in order to forecast and trend future losses to establish consistent cash flow needs and equitable internal cost allocation.

3. Reduce loss frequency and severity through a program of loss analysis, loss prevention and loss reduction.

4. Address safety and health issues identified in the internal audit and implement programs to enhance safety and health procedures and policies for employees and those who use Milwaukee County's facilities.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 369,704	$ 371,082	$ 386,221	$ 15,139
Services	44,401	60,932	76,530	15,598
Commodities	8,359	78,575	18,015	-60,560
Other Charges	4,916,233	4,791,198	4,498,622	-292,576
Debt & Depreciation	10,899	11,348	8,229	-3,119
Capital Outlay	8,865	5,000	5,400	400
Capital Contra	-7,086	-5,000	-5,400	-400
County Service Charges	86,595	102,557	104,220	1,663
Abatements	-86,459	-232,432	-234,220	-1,788
Total Expenditures	$ 5,351,511	$ 5,183,260	$ 4,857,617	$ -325,643
Total Revenues	5,772,326	5,382,492	5,048,021	-334,471
Direct Property Tax Levy	$ -420,815	$ -199,232	$ -190,404	$ 8,828

DEPT: DEPARTMENT OF ADMINISTRATION - RISK MANAGEMENT **UNIT NO.** 1150
FUND: Internal Service - 0040

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 80,153	$ 96,800	$ 86,184	$ -10,616
Central Service Allocation	43,704	40,621	41,213	592
Courthouse Space Rental	35,781	40,882	27,045	-13,837
Graphics Services	1,575	5,025	2,105	-2,920
Information Process Services	1,476	8,519	16,549	8,030
Mail Room Services**	0	940	358	-582
Telephone Allocation	1,879	3,037	2,059	-978
Record Center Services	1,776	1,643	9,727	8,084
Radio Communication	0	0	0	0
Personal Computer Services	0	1,765	5,164	3,399
Total Charges	$ 166,344	$ 199,232	$ 190,404	$ -8,828
Property Tax Levy	-420,815	-199,232	-190,404	8,828
Total Property Tax Levy	$ -254,471	$ 0	$ 0	$ 0

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	7.0	7.0	7.0	0.0
Overtime Hours	3.0	N/A	N/A	N/A
Overtime Dollars	$0	$0	$0	$0

* For 1998, the Position Equivalent is the budgeted amount.

The Department of Administration-Risk Management personal services include a net salary budget that is 100% of gross wages. For 1999, the Department of Administration-Risk Management had a net salary budget that was 100% of gross wages.

DEPT: DEPARTMENT OF ADMINISTRATION - RISK MANAGEMENT **UNIT NO.** 1150
FUND: Internal Service - 0040

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	1.0	1.0	0.0
Clerical (F)	1.0	1.0	0.0
Paraprofessional (E)	2.0	2.0	0.0
Professional (B)	3.0	3.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	7.0	7.0	0.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

DEPARTMENT DESCRIPTION

The Risk Management Section includes the following sections: Administration, Self-Insurance, Insurance Policy and Services, and Claims Management (Workers' Compensation).

The ***Administration Section*** supervises the professional staff, coordinates activities between departments, submits reports, reviews contracts for liability exposures, and prepares budget documents. The unit is responsible for internal service fund accounting and cost allocations to departments. County-wide loss control activities are also administered by this section.

The ***Self-Insurance Section*** is responsible for property, general and automobile liability claim reporting, loss analysis, claim data and financing of self-retained losses.

The ***Insurance Policy and Services Section*** is responsible for selection of brokers, requests for proposals, determination of deductibles, limits and coverage, researching the market, and negotiating with brokers and companies for bundled and unbundled insurance services.

The ***Claims Management Section*** is responsible for administering the Workers' Compensation claims of employees who sustain job-related injuries for medical-only and lost-time claims, and coordination of the return-to-work program. In addition, a data base is maintained for all claims.

BUDGET HIGHLIGHTS

ADMINISTRATION

- Appropriations are reduced $43,067 due primarily to a $65,000 reduction in Computer Software, offset by increases of $15,139 in personal services and $9,598 in services accounts.

SELF-INSURANCE

- Savings of $8,500 are a result of reductions of self-insured collision losses of $3,500 and the deletion of Law Enforcement Professional Liability of $5,000.

INSURANCE POLICY AND SERVICES

- Savings in premium reductions of $70,398 for Excess Workers' Compensation and Airport Liability are offset by an increase of $65,593 for the Helicopter Program and inflationary increases of 9.7% for property values, resulting in an overall increase of $17,793.

LOSS CONTROL

- An appropriation of $10,000 is included for a centralized video and safety training materials library.

CLAIMS MANAGEMENT (WORKERS' COMPENSATION)

- Savings of $301,869 are attributable to a $150,000 reduction in the claim reserve contribution, a reduction in medical expenses of $91,560 and a $50,000 reduction in claim expense incurred in investigating Workers' Comp claims. Milwaukee County's claim reserve fund is currently fully funded and no further contributions are required at this time.

ACTIVITY & STATISTICAL SUMMARY

	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Risk Financing Cost				
Retained Losses (Self-Insured)	$ 942,109	$ 1,249,920	$ 896,500	$ 888,000
Net Insurance Premiums	$ 1,418,574	$ 1,429,893	$ 1,412,829	$ 1,430,622
Workers' Compensation Claims Processed	1,600	1,258	1,500	1,500
Dollar Amount of Claims Processed	$ 2,900,000	$ 2,238,246	$ 2,351,869	$ 2,050,000

DEPT: DEPARTMENT OF ADMINISTRATION - ADMINISTRATION & FISCAL AFFAIRS DIVISION

UNIT NO. 1151
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Department of Administration is created pursuant to Section 59.52 (1) of the Wisconsin Statutes and Chapter 32 of the County Ordinances. The position of Director of the Department of Administration is authorized in the Fiscal Affairs Division and is responsible for the execution of the duties and powers assigned to the department as specified in Chapter 32 of the County General Ordinances for the major divisions of Procurement, Information Management Services, Fiscal Affairs, County Health Related Programs, Housing and Community Development and Economic Development. The Fiscal Affairs Division is responsible for preparing and monitoring the County's annual operating and capital budgets and for preparing the County's Official Statements relating to debt issuance. It performs the County's accounting functions, which include centralized payroll, accounts payable, preparation of County financial statements, and determination of financial and cost accounting policies.

OBJECTIVES

1. Maintain the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for Milwaukee County's 1999 Comprehensive Annual Financial Report.

2. Continue implementation of the new Automated Budgetary and Accounting System.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 1,937,486	$ 2,107,844	$ 2,269,437	$ 161,593
Services	149,176	54,657	430,440	375,783
Commodities	22,048	33,394	35,621	2,227
Other Charges	1,045	1,200	1,200	0
Capital Outlay	3,317	0	0	0
County Service Charges	989,714	1,773,719	2,079,077	305,358
Abatements	-1,207,899	-1,789,452	-2,065,530	-276,078
Total Expenditures	$ 1,894,887	$ 2,181,362	$ 2,750,245	$ 568,883
Total Revenues	11,559	6,000	544,060	538,060
Direct Property Tax Levy	$ 1,883,328	$ 2,175,362	$ 2,206,185	$ 30,823

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 488,804	$ 527,493	$ 514,365	$ -13,128
Central Service Allocation	41,712	49,868	180,274	130,406
Courthouse Space Rental	279,078	318,863	210,940	-107,923
Graphics Services	25,042	38,700	28,631	-10,069
Information Process Services	607,374	1,287,145	1,543,653	256,508
Mail Room Services**	37	2,316	3,715	1,399
Telephone Allocation	11,116	16,110	12,174	-3,936
Record Center Services	6,176	8,438	34,507	26,069
Radio Communication	0	0	0	0
Personal Computer Services	0	35,309	51,636	16,327
Total Charges	$ 1,459,339	$ 2,284,242	$ 2,579,895	$ 295,653
Property Tax Levy	1,833,328	2,175,362	2,206,185	30,823
Total Property Tax Levy	$ 3,292,667	$ 4,459,604	$ 4,786,080	$ 326,476

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

ORGANIZATIONAL COST SUMMARY					
DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Administration	Expenditure	$ 640,627	$ 705,504	$ 734,567	$ 29,063
	Abatement	105,570	138,190	274,626	136,436
	Revenue	5,000	0	0	0
	Tax Levy	$ 530,057	$ 567,314	$ 459,941	$ -107,373
Budget Analysis	Expenditure	$ 756,693	$ 938,969	$ 932,496	$ -6,473
	Abatement	373,515	422,745	267,987	-154,758
	Revenue	0	0	0	0
	Tax Levy	$ 383,178	$ 516,224	$ 664,509	$ 148,285
Accounting	Expenditure	$ 1,705,466	$ 2,326,341	$ 3,148,711	$ 822,370
	Abatement	728,814	1,228,517	1,522,917	294,400
	Revenue	6,559	6,000	544,060	538,060
	Tax Levy	$ 970,093	$ 1,091,824	$ 1,081,734	$ -10,090

DEPT: DEPARTMENT OF ADMINISTRATION - ADMINISTRATION & FISCAL AFFAIRS DIVISION

UNIT NO. 1151
FUND: General - 0001

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	42.2	44.9	47.3	2.4
Overtime Hours	3,604.4	N/A	N/A	N/A
Overtime Dollars	$29,581	$0	$0	$0

* For 1998, the Position Equivalent is the budgeted amount.

Department of Administration-Administration & Fiscal Affairs Division personal services have been reduced by $163,092 to establish a net salary budget that is 92.7% of gross wages. For 1999, the Department of Administration-Administration & Fiscal Affairs Division had a net salary budget that was 93.8% of gross wages.

PERSONNEL CLASSIFICATION **(based on filled positions 8/17/99)**			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	7.0	7.0	0.0
Clerical (F)	18.0	19.0	1.0
Paraprofessional (E)	3.0	3.0	0.0
Professional (B)	19.0	16.0	-3.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	47.0	45.0	-2.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

DEPARTMENT DESCRIPTION

Administration. The Director is responsible for coordinating the operations of the divisions comprising the Department of Administration including Procurement, Information Management Services, Fiscal Affairs, County Health Related Programs, Housing and Community Development and Economic Development. The Director is also responsible for the Risk Management Section.

The ***Budget Section's*** primary responsibilities are budget preparation and budget control for both operations and capital. All budget requests are analyzed and recommendations submitted to the County Executive. Assistance is provided both to the County Executive in preparing and presenting the Executive budget, and to the Finance Committee in its review of the County Executive's recommended budget, including the preparation of budget

amendments approved by the Finance Committee and the County Board. During the year, all appropriation transfer requests are analyzed and a recommendation submitted to the County Executive. In cooperation with the Accounting Section, County departmental accounts are analyzed to determine potential expenditure deficits or revenue shortfalls, with department administrators required to submit a corrective plan of action. Other major duties include (a) the study of all new position requests, with reports and recommendations submitted to County Board committees; (b) fiscal studies for the County Executive and County Board committees, including fiscal impact of legislative bills; and (c) special studies for the County Executive and County Board committees.

Central Accounting functions include Accounting Administration, Accounting, Accounts Payable and Payroll. A brief description of the responsibilities of each area follows:

Accounting Administration is responsible for the overall management and coordination of Central Accounting activities; the development of special studies and reports and technical assistance to both Central Accounting and other County departments; and the publishing of the Comprehensive Annual Financial Report and the Single Audit Report.

Accounting is responsible for the timely and accurate preparation of County-wide monthly financial reports; publication of the Comprehensive Annual Financial Report, the State of Wisconsin Financial Report Form, and the Single Audit Report; and development of the indirect cost allocation plan. In addition, Accounting is responsible for adherence to generally accepted accounting principles; the development and maintenance of Advantage, the fixed-asset system, and the grant system; conducting budget performance reviews on an ongoing basis to identify potential year-end deficits so that these problems can be resolved in a timely manner; and ongoing training and technical assistance to departments.

Accounts Payable is responsible for establishment of County-wide payment procedures, coordination with the Procurement Division, encumbrance of purchases, payment of vendor invoices, development and maintenance of the accounts payable system, and technical assistance to departments. In addition, Accounts Payable monitors payments to ensure that purchasing regulations have been followed by departments and monitors unencumbered appropriation balances to ensure that the County has sufficient appropriations available for each payment.

Payroll is responsible for establishment of County-wide payroll procedures, coordination with the Department of Human Resources, preparation of payroll checks, maintenance of all earnings and deductions records, ensuring that County payroll practices meet Federal, State and contractual requirements, filing of all required Federal and State reports on a timely basis, and the development and maintenance of the payroll system.

BUDGET HIGHLIGHTS

- To meet the 2000 net salary budget for the division, salaries and wages are reduced an additional $32,712.

- To assist with Accounts Payable backlogs and vendor inquiries and to provide support to County departments, one position each of Administrative Assistant 1 (Accounts Payable) and Administrative Assistant 2 (Accounts Payable) were created in 1999, increasing 2000 tax levy $62,942.

- The 2000 budget eliminates the John L. Doyne Hospital Transition budget (Org. 7100) and transfers the Doyne Hospital patient accounts receivable function to a new section in the Department of Administration-Fiscal Affairs Division, the Accounts Receivable Section. Expenditures in the amount of $418,060 include a $300,000 payment to Froedtert Memorial Lutheran Hospital for payment of parking fees collected under the land lease agreement with Milwaukee County. This payment is completely offset with $300,000 of parking revenues for no tax levy impact to Milwaukee County. The agreement requires Milwaukee County to distribute all parking revenues collected for purposes of repair and maintenance of the parking lots.

To provide administrative oversight and temporary accounting and clerical support to the program, appropriations of $104,033 are included for contractual assistance.

In addition to the $300,000 in revenues identified above, a $118,060 Contribution from Doyne Reserves is included, as well as $120,000 in patient account revenues, for a net tax levy reduction of $120,000.

The Accounts Receivable Section will be responsible for the following:

Monitoring the collection of revenues budgeted by County departments;

Coordinating with the State Department of Revenue the use of the State Tax Intercept Program for collection of revenues for court ordered or agreed to settlements for individuals;

Responding to client, attorney and collection agency inquiries on patient account balances previously with John L. Doyne Hospital;

Filing claims on bankruptcies or judgments for individuals having a balance due to Milwaukee County for John L. Doyne Hospital services. The volume of notifications is approximately 100 notices per month, with 15 to 20 of those notifications resulting in Milwaukee County filing a claim;

Posting payments received on account balances for John L. Doyne Hospital services. As time and staff resources permit, monitoring the collection of revenues budgeted by County departments.

ACTIVITY & STATISTICAL SUMMARY

	1998 Budget	1998 Actual	1999 Budget	2000 Budget
A. Budget				
Budgets Analyzed				
Operating	45	45	45	44
Non-Departmental	43	43	43	40
Capital	16	16	16	14
B. Accounting				
Revenue Transactions	122,000	140,000	125,000	140,000
Journal Entries	475,000	377,000	425,000	380,000
Work Authorizations	7,200	4,700	5,500	5,000
C. Accounts Payable				
Checks Written	100,000	86,000	92,000	90,000
Encumbrance Transactions	100,000	112,000	110,000	110,000
Payment Transactions	225,000	225,000	217,000	225,000
D. Payroll				
Number of Employees' W-2s	9,300	8,850	8,800	8,800
Number of Payroll Items Issued	180,000	184,000	180,000	185,000

DEPT: DEPARTMENT OF ADMINISTRATION
PROCUREMENT DIVISION

UNIT NO. 1152
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Procurement Division of the Department of Administration is empowered by Chapter 32 of the Milwaukee County Ordinances to purchase or contract for supplies, materials, equipment and contractual services needed by County departments, agencies and institutions. This authority does not include public works programs, repairs or alterations to buildings, structures, or leases of County-owned real estate and appurtenances which are administered by the Department of Public Works. The Procurement Division is also authorized to develop standards, prepare specifications, sign and issue contracts and purchase orders, process Requests for Proposals, and dispose of surplus or obsolete supplies, materials, or equipment by sale or transfer between departments.

Additionally, the Procurement Division provides M/WBE's an opportunity to participate in Milwaukee County's procurement process pursuant to ordinances and annual goals established by the Milwaukee County Board of Supervisors.

OBJECTIVES

1. Provide County departments, institutions, and agencies technical assistance and other support designed to satisfy procurement needs, resolve vendor performance issues, and add value to their overall operations.
2. Continue to use the bid reservation authority of Chapter 32 to increase M/WBE participation in the procurement process and progress toward the 17% goal.
3. Fully implement the Purchasing Card Program throughout Milwaukee County.
4. Adjust and refine the new purchasing system to ensure that it is responsive to the business needs of the Procurement Division.
5. Participate as the lead agency in V.A.L.U.E. (Volume Acquisition and Large Uniform Expenditures), a non-profit organization comprised of local government entities in Southeastern Wisconsin and affiliated with the National Institute of Government Purchasing.
6. Develop and implement an interactive electronic bid system using the Internet. Vendors would automatically receive electronic notification of bid solicitations for those goods and services for which they are registered. The County would save time, money and paperwork by issuing and receiving bids electronically.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 540,254	$ 625,542	$ 639,942	$ 14,400
Services	130,907	147,902	147,902	0
Commodities	6,461	13,061	13,061	0
Other Charges	119	0	0	0
Capital Outlay	1,917	0	0	0
County Service Charges	88,315	403,108	279,470	-123,638
Abatements	-81,946	-392,115	-269,353	122,762
Total Expenditures	$ 686,027	$ 797,498	$ 811,022	$ 13,524
Total Revenues	582	0	0	0
Direct Property Tax Levy	$ 685,445	$ 797,498	$ 811,022	$ 13,524

DEPT: DEPARTMENT OF ADMINISTRATION
PROCUREMENT DIVISION

UNIT NO. 1152
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 148,445	$ 168,126	$ 146,778	$ -21,348
Central Service Allocation	0	0	0	0
Courthouse Space Rental	0	0	0	0
Graphics Services	3,192	6,341	3,649	-2,692
Information Process Services	71,795	364,980	243,838	-121,142
Mail Room Services**	7	1,274	1,342	68
Telephone Allocation	6,950	15,989	7,615	-8,374
Record Center Services	0	0	0	0
Radio Communication	0	0	0	0
Personal Computer Services	0	3,531	12,909	9,378
Total Charges	$ 230,389	$ 560,241	$ 416,131	$ -144,110
Property Tax Levy	685,445	797,498	811,022	13,524
Total Property Tax Levy	$ 915,834	$ 1,357,739	$ 1,227,153	$ -130,586

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	13.0	15.0	15.0	0.0
Overtime Hours	67.0	N/A	N/A	N/A
Overtime Dollars	$93	$0	$0	$0

* For 1998, the Position Equivalent is the budgeted amount.

The Department of Administration-Procurement Division personal services have been reduced by $27,192 to establish a net salary budget that is 95.62% of gross wages. For 1999, the Department of Administration-Procurement Division had a net salary budget that was 95.64% of gross wages.

DEPT: DEPARTMENT OF ADMINISTRATION
PROCUREMENT DIVISION

UNIT NO. 1152
FUND: General - 0001

PERSONNEL CLASSIFICATION (based filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	3.0	3.0	0.0
Clerical (F)	6.0	4.0	-2.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	6.0	6.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	15.0	13.0	-2.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

BUDGET HIGHLIGHTS

- None.

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Purchasing Section				
Blanket Order Releases Processed	18,000	18,523	18,000	18,000
Purchase Orders Issued	5,500	4,882	5,500	5,500
Value of Purchase Orders ($ Million)	$ 65.0	$ 65.0	$ 65.0	$ 65.0
Departmental Purchase Orders	10,000	16,698	4,000	15,000
Formal Bids Issued	160	162	160	160
Request for Proposals Issued	25	16	40	40
Informal Bids and Quotes Issued	450	302	500	500
General Awards	4,500	4,279	5,500	3,500
Disadvantaged Business Enterprise - GOAL				
Dollar Amount of Procurements Awarded to MBE/WBE Vendors	$ 9,350,000	$ 5,119,582	$ 9,350,000	$ 9,350,000

DEPT: DEPARTMENT OF ADMINISTRATION - INFORMATION MANAGEMENT SERVICES

UNIT NO. 1160
FUND: Internal Service - 0026

OPERATING AUTHORITY & PURPOSE

The Information Management Services Division (IMSD) of the Department of Administration consists of ten functional groups: Applications Services, Network Applications and Technical Support Services, Voice Communications Services, Graphics Services, Records Management Services, Technical Support Services, Operations Services, Radio Communications Services, Fiscal and Policy Compliance Services, and Administrative Support and Intern Services. Central data processing services for Milwaukee County are authorized by Section 32.64 of the Milwaukee County Ordinances. Section 37.62 authorizes Graphic Reproduction Services. Sections 32.65 and 32.66 authorize the Records Center and Records Management Services.

OBJECTIVES

IMSD's mission is to create and sustain business value for Milwaukee County by: 1) identifying opportunities for providing internal support within County departments; 2) providing, operating and maintaining the information, radio, and telecommunications infrastructure; 3) delivering systems, components and services; 4) supporting its customers; and 5) supporting each other. IMSD's mission will be supported by resource planning and management (people, money and time) and administrative activities.

IMSD's primary objective during 2000 will be to apply all available resources to Year 2000 remediation activities. Apart from remediation activities, staff will perform ongoing operating and support activities.

IMSD's second objective will be to continue to develop and manage the implementation and evolution of Milwaukee County's 5-Year Information Technology Strategic Plan. The plan identifies six Critical Success Factors for Milwaukee County:

- establishing a County-wide technical infrastructure,
- providing an accurate, reliable and consolidated Financial/Budget system,
- reducing costs through effective use of technology,
- providing accurate, reliable and efficient service to its clients/users,
- reducing redundancy and increasing operational efficiency, and
- establishing flexibility to interface with State programs, e.g., W2, KIDS, Courts, Juvenile Justice.

To effect IMSD's primary mission, the following objectives are established:

1) Effectively administer the components of the ABACUS/Year 2000 Transition capital project (org. WO873) under IMSD's authority, and provide participation in those components not under the authority of IMSD. IMSD components include the following activities: standards development and maintenance, Year 2000 readiness, technical infrastructure improvements and information infrastructure improvements. The Year 2000 remediation efforts include: project administration, internal technical systems (wide area network, voice, facsimile, radio, physical facilities, local area networks, enterprise server, and desktop), and external business systems (outgoing products and services, and incoming impacts, i.e., contracts, suppliers). Specific objectives relative to the capital project include:

   a) Complete the migration to a standard telecommunications transport technology (TCP/IP) for the County's wide area network (WAN).

   b) Technically assist in the completion of the implementation of the new accounting and budgeting systems.

   c) Continue to facilitate sharing of information County-wide by consolidating, migrating and upgrading networks, and connecting them to the County's SONET (fiber optic) telecommunications ring.

   d) Begin development of a cohesive mail, document and report delivery services approach by streamlining the processes and eliminating duplication of effort between the Operations, Graphics and Distribution Services functional groups.

   e) Technically assist in the upgrade of the interface between the CCAP (adult and

juvenile) client-server system used by the Courts and Judicial branch staff with the C/CJIS mainframe system used by the Sheriff, District Attorney, House of Correction, Wisconsin Correctional Service and other law enforcement staff.

f) Participate in leading Milwaukee County into well-managed Internet use, not only for individual research and communication, but also for the provision of government services electronically. Toward this objective, implement the first phase of electronic commerce (e-commerce) by migrating to an Internet platform and testing a pilot application.

g) Continue implementing the standardized information infrastructure (electronic mail, a uniform desktop applications suite, and groupware) as recommended in the Strategic Plan.

h) Continue to establish and manage the evolution of County-wide standards that govern telecommunications, software applications development and platforms (system architecture); equipment (desktop, local area network and midrange), system documentation, data dictionaries, file maintenance, backup and recovery, and departmental information systems. Ensure adherence to the 5-Year Strategic Plan and that any necessary interfaces are constructed.

i) Establish sound asset management and change control procedures to conservatively manage and preserve the County's newly enhanced infrastructure.

j) Provide effective, formal, skill-based technical training to information technology staff to improve flexibility and cross-functioning and reduce the likelihood of staff attrition.

2) Effectively manage the capital project (org. 1628) to complete the implementation of a new Juvenile Information Management System (JIMS) for the Department of Human Services and District Attorney. Upon receipt of the Juvenile Circuit Court Automation Project (CCAP) software from the State of Wisconsin, complete the interface between JIMS and the Juvenile CCAP.

Apart from Year 2000 remediation activities, IMSD will continue to focus on its mission of customer service and support. A high standard of customer service is expected of each IMSD group. Prompt and quality responses are vital. Components of the IMSD customer service offering include: Help Desk (including the CCAP Help Desk), vendor support (including contract management), remote support, on-site support and disaster recovery support.

To accomplish this mission, the following objectives are established:

3) Provide effective voice communications services to County departments.

4) Improve the effectiveness of second and third shift staffing and the delivery of printed output.

5) Provide responsive participation to the Department of Human Resources in its effort to establish appropriate information technology staffing classifications County-wide in light of the 1998 IMSD information technology staff reorganization.

6) In Graphics Services, continue the efforts to educate departments and facilitate transmission of documents to its Docutech system for mass production.

7) In Records Management Services, implement a remote access method to enable departments to access its master index of stored documents.

ADOPTED 2000 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATION - INFORMATION MANAGEMENT SERVICES

UNIT NO. 1160

FUND: Internal Service - 0026

BUDGET SUMMARY				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 3,991,378	$ 5,998,169	$ 5,682,663	$ -315,506
Services	5,894,842	6,232,833	6,013,613	-219,220
Commodities	309,188	335,114	330,514	-4,600
Debt & Depreciation	1,083,305	1,378,166	3,130,453	1,752,287
Capital Outlay	231,212	416,724	477,970	61,246
Capital Contra	-225,012	-416,724	-472,970	-56,246
County Service Charges	1,660,500	2,355,186	4,318,559	1,963,373
Abatements	-1,251,947	-3,640,998	-4,366,846	-725,848
Total Expenditures	$ 11,693,466	$ 12,658,470	$ 15,113,956	$ 2,455,486
Direct Revenue	728,088	720,962	546,564	-174,398
Indirect Revenue	15	0	0	0
Total Revenues	728,103	720,962	546,564	-174,398
Direct Property Tax Levy	$ 10,965,363	$ 11,937,508	$ 14,567,392	$ 2,629,884

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 1,001,733	$ 1,530,585	$ 1,278,024	$ -252,561
Central Service Allocation	159,912	153,322	161,095	7,773
Courthouse Space Rental	111,156	127,012	84,024	-42,988
Graphics Services	15,687	0	17,931	17,931
Information Process Services	17,904	108,112	0	-108,112
Mail Room Services**	0	366	201	-165
Telephone Allocation	43,726	0	47,905	47,905
Record Center Services	695	0	1,015	1,015
Radio Communication	0	0	0	0
Personal Computer Services	0	56,499	1,698,903	1,642,404
Total Charges	$ 1,350,813	$ 1,975,896	$ 3,289,098	$ 1,313,202
Property Tax Levy	10,965,363	11,937,508	14,567,392	2,629,884
Total Property Tax Levy	$ 12,316,176	$ 13,913,404	$ 17,856,490	$ 3,943,086

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

DEPT: DEPARTMENT OF ADMINISTRATION - INFORMATION MANAGEMENT SERVICES

UNIT NO. 1160

FUND: Internal Service - 0026

ORGANIZATIONAL COST SUMMARY

DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Information Processing Services	Expenditure	$ 8,251,779	$ 11,218,150	$ 14,762,051	$ 3,543,901
	Abatement	995,861	3,332,428	4,226,626	894,198
	Revenue	22,800	200,000	303,005	103,005
	Tax Levy	$ 7,233,118	$ 7,685,722	$ 10,232,420	$ 2,546,698
Graphics Services	Expenditure	$ 1,000,095	$ 1,032,899	$ 1,022,184	$ -10,715
	Abatement	170,436	144,101	98,879	-45,222
	Revenue	2,227	0	0	0
	Tax Levy	$ 827,432	$ 888,798	$ 923,305	$ 34,507
Voice Communication Services	Expenditure	$ 2,153,118	$ 2,591,148	$ 1,696,969	$ -894,179
	Abatement	44,601	107,011	31,538	-75,473
	Revenue	700,531	520,782	243,379	-277,403
	Tax Levy	$ 1,407,986	$ 1,963,355	$ 1,422,052	$ -541,303
Radio Communication Services	Expenditure	$ 1,142,249	$ 1,025,823	$ 1,382,604	$ 356,781
	Abatement	35,960	54,654	5,130	-49,524
	Revenue	2,200	0	0	0
	Tax Levy	$ 1,104,089	$ 971,169	$ 1,377,474	$ 406,305
Record Services	Expenditure	$ 398,172	$ 431,448	$ 481,727	$ 50,279
	Abatement	5,089	2,804	4,673	1,869
	Revenue	345	180	180	0
	Tax Levy	$ 392,738	$ 428,464	$ 476,874	$ 48,410
Distribution Services	Expenditure	N/A	N/A	$ 135,267	$ 135,267
	Abatement	N/A	N/A	0	0
	Revenue	N/A	N/A	0	0
	Tax Levy	N/A	N/A	$ 135,267	$ 135,267

PERSONNEL SUMMARY

	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	116.0	115.3	101.9	-13.4
Overtime Hours	9,839.9	N/A	N/A	N/A
Overtime Dollars	$218,052	$153,096	$153,096	$0

* For 1998, the Position Equivalent is the budgeted amount.

Department of Administration - IMSD personal services have been reduced by $1,147,512 to establish a net salary budget that is 84.7% of gross wages. For 1999, Department of Administration - IMSD had a net salary budget that was 96.5% of gross wages.

DEPT: DEPARTMENT OF ADMINISTRATION - INFORMATION MANAGEMENT SERVICES

UNIT NO. 1160

FUND: Internal Service - 0026

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	6.0	5.0	-1.0
Clerical (F)	9.0	9.0	0.0
Paraprofessional (E)	7.0	4.0	-3.0
Professional (B)	26.0	26.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	46.0	42.0	-4.0
TOTAL	94.0	86.0	-8.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
Mail Clerk	Transfer	3	Distribution Services	$ 79,419
Mail Room Coordinator	Transfer	1	Distribution Services	$ 33,287
Mail Room Machine Operator	Transfer	1	Distribution Services	$ 27,164
Chief Operating Officer	Transfer	1	Applications Development	$ 100,989
			TOTAL	$ 240,859

DEPARTMENT DESCRIPTION

The Information Management Services Division (IMSD) of the Department of Administration consists of three areas of focus: Direct Client Services, Indirect Client Services, and Support Services. Direct Client Services group consists of six functional groups: Applications Services, Network Applications and Technical Support Services, Voice Communications Services, Graphics Services, Distribution Services and Records Management Services. Indirect Client Services consists of three functional groups: Technical Support Services, Operations Services, and Radio Communications Services. Support Services consists of two functional groups: Fiscal and Policy Compliance Services and Administrative Support and Intern Services.

Direct Client Services consists of those groups that provide a majority of their services at client sites.

Applications Services provides services to departments relative to development, modification and maintenance of County-wide and multi-department large-scale or complex applications systems, including: the Civil/Criminal Justice Information System (C/CJIS), the Advantage (financial) and BRASS (budgeting) systems, GENESYS (the payroll/personnel system), and the new Juvenile Information Management System (JIMS). Application development activities include assisting clients in defining needs, analyzing alternative approaches including cost/benefit analysis, development and modification of systems, training clients in the use of these systems and continued support of client production systems.

Network Applications and Technical Support Services provides research, purchase, implementation, management and maintenance for local departmental systems, hardware and software; administers the County's information technology standards; and provides County-wide communications, local area network, and desktop support. The group consists of two subgroups: Network Applications Services and Network Technical Support Services.

Network Applications Services focuses on the development, implementation, and modification of departmental or local-area-network-specific applications systems. Network application development activities include assisting clients in defining needs, analyzing alternative approaches and costs/benefits, developing and modifying systems, training clients in the use of these systems and ongoing support of client production systems.

Network Technical Support Services focuses on the implementation, management and maintenance of the infrastructure supporting the County's applications, and provides help desk services for County departments. Lastly, the group works with the Voice Communications Services group to provide implementation, management and maintenance of the County's wide area transport infrastructure (the SONET fiber ring and its connection points).

Voice Communications Services administers the County's voice communications system, including the County's telephones, cellular and pager programs, and the County's telephone communications environment, systems and equipment. This group assists departments in acquiring additional, or modifying existing, telephone services, coordinates the installation of departmental telephone and data cabling, and administers the telecommunication system's service contracts. Lastly, the group works with the Network Technical Support Services group to provide implementation, management and maintenance of the County's wide area transport infrastructure (the SONET fiber ring and its connection points).

Graphics Services provides high volume copying services, artistic design and forms management. Graphics facilitates and manages contracts for printing services to meet County department requirements for forms, brochures, newsletters and other materials. Graphics is also responsible for coordinating the management of Internet content and presentation consistency for the County's home page as well as departmental home pages, and the development and implementation of electronic mail (e-mail) and commerce (e-commerce) via the Internet.

Distribution Services provides mail services for departments County-wide.

Records Management Services provides consultation to County departments relative to effective records management (records retention policies, procedures and operations), and administers the central County-wide Records Center which provides off-site storage of departmental records which must be retained due to legal or programmatic requirements, but do not need to be immediately available to departmental staff.

Indirect Client Services consists of those groups whose majority of services are provided at other than client sites.

Technical Support Services, working with the Operations Services functional group, ensures the smooth operation and seven-day-per-week, twenty-four-hour-per-day availability of the County's enterprise server (mainframe). This group provides short-term and long-range planning in the areas of system capacity, performance improvements, disaster recovery, system security, and software installation and maintenance. The group also ensures mainframe connectivity to other agencies' mainframes and/or data centers, e.g., the State of Wisconsin, and from the Data Center to the point of local area network connection.

Operations Services, working with the Technical Support Services functional group, ensures the smooth operation and seven-day-per-week, 24-hour-per-day availability of the County's enterprise server (mainframe). This group focuses on day-to-day operations (daily, weekly, biweekly, monthly, quarterly and annual job production), day-to-day system performance, equipment maintenance, preservation of environmental controls (generators, heating, cooling, etc.), and physical data center security.

Radio Communications Services provides administration of the County's 50-plus Federal Communications Commission frequency licenses, the County's installed radio equipment and transmission facilities, and the conventional and 800 MHZ trunked radio systems. This unit also manages the 800 MHZ Phase II Capital Project.

Support Services

Fiscal & Policy Compliance Services provides overall direction, coordination and planning for effective fiscal management (capital and operating budget preparation and monitoring, accounting activities), and policy compliance (contract monitoring, audit responsiveness, and responsiveness in reporting to elected officials and other departments as established by policy or County Board action).

Administrative Support and Intern Services provides overall support of the division's operating requirements, e.g., recruitment, payroll processing, purchasing management and clerical support. Intern Services provides part-time individuals in support of the division's other functional groups.

BUDGET HIGHLIGHTS

The following increases are directly related to the transition of several components of the ABACUS/Year 2000 capital project (WO873) to an operational mode:

- Services increases $25,884 for the maintenance of wide area network (WAN) equipment purchased under capital project WO873.

- DP Software Lease and License increases $219,494 due to the shift of software maintenance of the new financial and budgeting systems ($150,000) from capital to operating, and uncontrollable increases in vendor maintenance licensing fees, including fees for Year 2000 testing, data migration, and conversion software licenses ($69,494).

- Depreciation Expense-Major Movable Equipment increases $1,859,098 reflecting amortization of software and equipment purchased for the new financial and budgeting systems, and the deployment of microcomputer workstations throughout Milwaukee County for the ABACUS/Year 2000 Transition project (WO873).

- Interest Allocation increases $136,222 due to the completion of several components of the ABACUS/Year 2000 Transition capital project (WO873).

- Abatements to Capital Improvements decreases $541,072.

Other highlights include:

$ 33,287	Transfer 1 Mail Room Coordinator
79,419	Transfer 3 Mail Clerk
27,164	Transfer 1 Mail Room Machine Operator
$139,870	

  One position of Mail Room Coordinator, three positions of Mail Clerk and one position of Mail Room Machine Operator are transferred from the Department of Public Works to the Department of Administration-Information Management Services Division to consolidate distribution services into a central location.

$100,989	Transfer 1 Chief Operating Officer
2,016	Operating Expenses
-103,005	Revenue
$ 0	

  One position of Chief Operating Officer is transferred from the Doyne Transition budget. This position will provide continued support to the County's new financial system (ABACUS/ ADVANTAGE), develop an electronic card system for food stamp recipients and monitor the Medicare settlement related to the closing of Doyne Hospital. This position is offset with revenues, for no tax levy impact.

  While funding is provided to continue this position and job activities are identified, efforts will be made to re-title/reclassify the position to more accurately depict the job responsibilities and the role of the position within IMSD.

- Personal Services decreases $256,325 due to a lump sum reduction in staffing to complete Year 2000 remediation activities.

- Services decreases $30,850 due to a realignment of third-party contractual support for various IMSD functional areas.

- Depreciation decreases $272,376 for amortization in areas other than Year 2000 and Radio Communications.

- The Manager, Information Management Services Division, working in consultation with the Director, Department of Human Resources, and with the timely cooperation of County departments, shall prepare a report for the May meeting of the Committees on Finance and Audit and Personnel regarding Information Technology positions and functions within County departments and the relationship of those positions and functions to similar positions and functions within IMSD. Among the items that the report shall address are the following:

  The specific Information Technology positions that exist in County departments and a description of how functional responsibilities and duties are divided between IMSD and departmental personnel.

  A recommendation regarding allocation of Information Technology positions and functions within County departments and IMSD in order to meet the present and future Information Technology-related needs of County government.

RADIO COMMUNICATIONS SERVICES

- Services increase $138,725, including $32,000 for increased Building and Space Rental due to the construction and ongoing maintenance of three new sites for the 800 MHZ trunked radio system and $82,000 for Motorola maintenance.

- Depreciation Expense-Major Movable Equipment increases $201,075 reflecting amortization of radio infrastructure and equipment for the 800 MHZ trunked radio system (WO861).

NETWORK AND VOICE COMMUNICATIONS SERVICES

- Telephone and Telegraph-Outside Vendor increases $231,693. Of this amount, $184,000 is due to Milwaukee County's obligation of an annual payment to Ameritech for implementation and maintenance of the continuous, self-healing data and voice telecommunications transport equipment referred to as a synchronous optical network (SONET) ring, and $30,000 is due to SONET channel maintenance costs. The remainder is due to increases in telephone utility costs for wide area network connectivity.

- Telephone and Telegraph-Outside Vendor decreases $587,441 due to a new contractual agreement for local telephone service obtained in 1999.

- Utility Fees-Telephone revenue increases $35,000 due to an increase in inmate long distance telephone commissions.

- Other Private Funding Revenue decreases $312,403 due to the loss of revenue from Froedtert Memorial Lutheran Hospital moving to its own telephone switch.

OPERATIONS

- Contract Personal Services-Short decreases $38,316 reflecting a reduced reliance on third party staffing and successful recruitment of full-time staff.

DEPT: DEPARTMENT OF ADMINISTRATION - INFORMATION MANAGEMENT SERVICES

UNIT NO. 1160

FUND: Internal Service - 0026

ACTIVITY & STATISTICAL SUMMARY	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Applications Development				
Systems Needing Year 2000 Compliance (178 County-Wide)	58	N/A	178	178
Graphics				
Graphics Xerox Copies	11,250,000	10,771,605	12,000,000	12,500,000
Finishing (Number of Jobs)	2,000	3,465	3,500	3,640
Typesetting/Keyline (Number of Jobs)	1,000	979	1,000	1,000
Specifications (Number of Jobs)	2,100	2,002	2,200	2,200
Forms Control	1,500	1,395	1,500	1,500
Outside Vendor (Number of Jobs)	1,650	1,511	1,750	1,750
Information Processing				
Pages, Laser Printed Reports	18,000,000	8,884,870	16,421,875	16,421,875
Pages, Impact Printed Reports	650,000	1,212,751	950,000	950,000
Network Services				
Desktop computers needing upgrade for Year 2000 and 5-Year Strategic Plan (County-wide)	0	100	1,500	0
Desktop computers in service/maintained	0	0	0	3,000
Network Servers needing upgrade for 2000 and 5-Year Strategic Plan (133 County-wide	0	23	30	5
Radio Communications				
Radios in Service	1,837	1,837	1,837	1,878
Records Center				
Boxes in Storage	60,000	49,122	55,000	55,000
Telecommunications				
Service Calls	1,134	1,841	1,077	1,500
Adds, Moves and Changes	7,911	7,235	7,488	7,500

DEPT: DEPARTMENT OF ADMINISTRATION - ECONOMIC DEVELOPMENT

UNIT NO. 1180
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The purpose of the Economic Development Division is to preserve and enhance the tax base of the County by undertaking programs and activities that stimulate, attract and revitalize commerce, industry and manufacturing. Its goal is to promote area-wide, regional economic development, marketing and cooperation among all involved governments and private-sector groups to provide for a unified development approach for the Milwaukee area.

OBJECTIVES

1. Meet or exceed budgeted revenue from the sale of tax delinquent properties and excess county land such as the former UW-Extension Civic Center campus at North Sixth and West State Streets and land adjacent to the newly constructed West Puetz Road in Franklin.
2. Create a development plan for that portion of the County Grounds Northeast Quadrant that has been designated on an adopted land use plan as being suitable for office/commercial/retail development.
3. Continue efforts to assist municipalities with redevelopment of brownfield sites within Milwaukee County.
4. Update/revise the Division's strategic plan for economic development, and develop a new set of strategic goals and objectives.
5. Undertake preliminary land use planning efforts for County owned land and adjacent privately owned parcels beneath the Park East Freeway segment.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 398,495	$ 437,271	$ 453,897	$ 16,626
Services	163,633	1,139,950	1,398,850	258,900
Commodities	6,045	9,300	9,040	-260
Other Charges	374,719	261,000	311,000	50,000
Capital Outlay	0	0	0	0
County Service Charges	148,518	95,203	52,391	-42,812
Abatements	-123,220	-57,738	-46,588	11,150
Total Expenditures	$ 968,190	$ 1,884,986	$ 2,178,590	$ 293,604
Direct Revenues	1,272,997	2,229,180	2,657,500	428,320
Direct Property Tax Levy	$ -304,807	$ -344,194	$ -478,910	$ -134,716

DEPT: DEPARTMENT OF ADMINISTRATION - ECONOMIC DEVELOPMENT

UNIT NO. 1180
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 109,620	$ 118,102	$ 104,546	$ -13,556
Central Service Allocation	9,852	10,411	11,121	710
Courthouse Space Rental	31,755	36,279	24,000	-12,279
Graphics Services	1,965	3,786	2,247	-1,539
Information Process Services	11	18	4,322	4,304
Mail Room Services**	0	746	980	234
Telephone Allocation	2,185	3,356	2,394	-962
Record Center Services	1,042	1,377	1,524	147
Radio Communication	0	0	0	0
Personal Computer Services	0	1,765	0	-1,765
Total Charges	$ 156,430	$ 175,840	$ 151,134	$ -24,706
Property Tax Levy	-304,807	-344,194	-478,910	-134,716
Total Property Tax Levy	$ -148,377	$ -168,354	$ -327,776	$ -159,422

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	8.0	8.0	7.4	-0.6
Overtime Hours	0.0	0.0	0.0	0.0
Overtime Dollars	$1,328	$0	$0	$0

* For 1998, the Position Equivalent is the budgeted amount.

Personal services for the Economic Development Division have been reduced by $32,412 to establish a net salary budget that is 93.34% of gross wages. For 1999, the Economic Development had a net salary budget that was 93.28% of gross wages.

DEPT: DEPARTMENT OF ADMINISTRATION - ECONOMIC DEVELOPMENT

UNIT NO. 1180
FUND: General - 0001

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	3.0	3.0	0.0
Clerical (F)	2.0	2.0	0.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	3.0	3.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	8.0	8.0	0.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

DEPARTMENT DESCRIPTION

Economic Development includes Economic Development and Real Estate.

The ***Economic Development*** Section develops and administers programs designed to enhance the business climate, allowing existing businesses in Milwaukee County to flourish and expand, and attracting new businesses to the community. Specific responsibilities include assisting businesses in accessing Milwaukee County resources and services, identifying and referring businesses to various sources of technical and financial assistance, working with municipalities and economic development agencies to "package" services to companies, and promoting Milwaukee County to outside businesses.

The ***Real Estate*** Section manages, sells and acquires real estate for Milwaukee County. The Section manages and leases improved and unimproved properties, including air space parking lots for the Wisconsin Department of Transportation (WISDOT). The Section sells County surplus real estate and tax deed foreclosure properties in Milwaukee County suburbs.

BUDGET HIGHLIGHTS

- An appropriation of $250,000 is provided for the Economic Development Project Fund, an increase of $50,000 over 1999.

- Gross parking rental revenues are anticipated to increase $434,000, from $1,666,000 to $2,100,000. This increase is offset with a $200,000 expenditure increase, from $800,000 to $1,000,000, to reimburse the State of Wisconsin their contractual share of parking proceeds. Net parking revenues retained by the Economic Development Division are budgeted to increase $234,000 from $866,000 to $1,100,000.

- $20,000 is provided for Milwaukee County's 2000 sponsorship of the Canadian/American Police and Fire Games. The Canadian/American Police and Fire Games are scheduled to be held in Milwaukee County in 2000. This payment

represents the third annual installment towards a total cash pledge of $60,000.

- An appropriation of $10,000 is included in the Economic Development Division to establish a Trade Mission between Milwaukee County and King Williams Township, South Africa. These funds are to be used for enhanced communication and exchange of information between the two local jurisdictions. This will be accomplished through a a trade mission of Milwaukee County representatives to King Williams Township. This mission will focus, among other things, on cultural, economic and political matters of common concern. It is anticipated that the trade mission may result in a positive economic benefit to both Milwaukee County and King Williams Township. Representatives of the Trade Mission shall report to the Economic and Community Development Committee by April on the use of these funds.

- An appropriation of $25,000 is budgeted in the Economic Development division as a contribution to the Polish Community Center to help offset the cost of construction of the Polish Center of Wisconsin. Representatives of the Polish Community Center shall report to the Economic and Community Development Committee by April on how these funds will be used on the project.

- An appropriation of $25,000 is budgeted in the Economic Development Division for the Black Holocaust Museum to fund building expenses incurred in the construction of an addition to the Museum. Representatives of the Museum shall report to the Economic and Community Development Committee by April on how these funds will be used on the project.

ADOPTED 2000 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATION - HOUSING & COMMUNITY DEVELOPMENT

UNIT NO. 1190
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Housing & Community Development Division's purpose is to maximize available State and Federal resources for the production of affordable housing and continued enhancement of the tax base through the administration of the following programs: Community Development Block Grant Program; Home Repair Loan Programs; Rental Assistance Programs; Housing Organization Loan Fund; HOME Investment Partnership Program; and other programs as may be approved by the County Board.

OBJECTIVES

1. Maintain and strengthen the inter-agency relationships with other County departments, social service agencies, suburban municipalities, and the private sector for the production of affordable housing.

2. Continue to administer County, State and Federal housing programs.

3. Coordinate housing and community development programs with other County departments to reduce the dependency of families currently on assistance.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 941,643	$ 1,210,839	$ 1,253,200	$ 42,361
Services	31,124	51,550	52,700	1,150
Commodities	26,512	29,309	22,270	-7,039
Other Charges	9,070,807	13,920,612	13,969,673	49,061
Capital Outlay	1,121,981	12,400	0	-12,400
County Service Charges	303,642	329,269	332,543	3,274
Abatements	-1,624,720	-2,264,165	-2,266,317	-2,152
Total Expenditures	$ 9,870,989	$ 13,289,814	$ 13,364,069	$ 74,255
Direct Revenues	10,729,834	13,920,612	13,960,650	40,038
Direct Property Tax Levy	$ -858,845	$ -630,798	$ -596,581	$ 34,217

ADOPTED 2000 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATION - HOUSING & COMMUNITY DEVELOPMENT

UNIT NO. 1190
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 290,314	$ 325,646	$ 287,584	$ -38,062
Central Service Allocation	177,205	133,149	152,978	19,829
Courthouse Space Rental	89,045	101,744	67,307	-34,437
Graphics Services	8,689	9,144	12,267	3,123
Information Process Services	3,083	53,479	66,093	12,614
Mail Room Services**	0	1,817	1,678	-139
Telephone Allocation	7,874	11,080	9,796	-1,284
Record Center Services	2,347	2,974	4,458	1,484
Radio Communication	0	0	0	0
Personal Computer Services	0	1,765	3,442	1,677
Total Charges	$ 578,557	$ 640,798	$ 605,603	$ -35,195
Property Tax Levy	-858,845	-630,798	-596,581	34,217
Total Property Tax Levy	$ -280,288	$ 10,000	$ 9,022	$ -978

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	30.0	32.0	32.0	0.0
Overtime Hours	0.0	N/A	N/A	0.0
Overtime Dollars	$0	$0	$0	$0

*For 1998, the Position Equivalent is the budgeted amount.

DEPT: DEPARTMENT OF ADMINISTRATION - HOUSING & COMMUNITY DEVELOPMENT

UNIT NO. 1190
FUND: General - 0001

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	1.0	1.0	0.0
Clerical (F)	7.0	5.0	-2.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	24.0	23.0	-1.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	32.0	29.0	-3.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

BUDGET HIGHLIGHTS

- Tax levy of $9,022 serves as the required matching funds for the HOME Investment Partnership Program. Based on the estimated HOME grant for Year 2000, the total match requirement amounts to $135,000. Matching funds were not appropriated in 1999 because matching funds in 1998 were carried forward to 1999. This occurred because HUD waived the match requirement for the 1998 HOME program year.

- The estimated Federal grant for the HOME Investment Partnership Program for 2000 is $1,056,000. This represents an increase of $81,000 in Federal revenue for the HOME program.

- The estimated Federal grant for the Community Development Block Grant Program for 2000 is $1,700,000. This represents a decrease of $100,000 in Federal revenue for the CDBG Program.

- The 2000 Budget discontinues dedicated CDBG funding of $20,000 for the Family Self Sufficiency Program because funding has been provided through a HUD grant.

- The budget includes continued funding for the Safe Haven Program. This HUD grant was renewed effective October 1, 1999, for an additional three years as a result of the 1998 Continuum of Care Homeless Program competition. Total expenditures for the calendar year are budgeted at $588,950, of which $210,589 is the obligation of the Mental Health Division.

- Other charges have increased by $49,061 due to an estimated increase of $81,000 in the HOME entitlement, tax levy support for HOME of $9,022, a $59,039 increase in the Safe Haven Grant, and an estimated reduction of $100,000 in the CDBG entitlement.

COMMUNITY DEVELOPMENT BLOCK GRANT ALLOCATION BY MUNICIPALITY				
Municipality	1998 Actual	1999 Actual	2000 Projected	1999/2000 Change
Bayside	6,500	0	24,100	24,100
Brown Deer	44,100	42,100	37,400	-4,700
Cudahy	68,100	64,500	57,600	-6,900
Fox Point	31,900	30,600	27,000	-3,600
Franklin	56,700	54,000	48,100	-5,900
Glendale	50,100	47,700	42,400	-5,300
Greendale	47,500	45,300	40,200	-5,100
Greenfield	77,300	73,200	65,500	-7,700
Hales Corners	39,400	37,700	33,400	-4,300
Milwaukee*	0	0	0	0
Oak Cree	57,100	54,300	48,300	-6,000
River Hills	24,300	23,400	20,500	-2,900
Saint Francis	54,800	52,200	46,400	-5,800
Shorewood	55,200	52,500	46,700	-5,800
South Milwaukee	67,900	64,500	57,600	-6,900
Wauwatosa*	0	0	0	0
West Allis*	0	0	0	0
West Milwaukee	56,400	53,800	47,800	-6,000
Whitefish Bay	43,700	41,700	37,000	-4,700
TOTAL	$ 781,000	$ 737,500	$ 680,000	$ -57,500

*The cities of Milwaukee, Wauwatosa and West Allis do not participate in the Urban County Agreement with Milwaukee County.

DEPT: INTEREST ON DELINQUENT PROPERTY TAXES

UNIT NO. 1900-1213
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 74.47 (3)(d) of the Wisconsin Statutes, all interest collected by the County Treasurer on other taxes and special assessments, both prior and subsequent to the tax sale, shall be retained by the County Treasurer for the use of the County.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Interest and Penalty on Delinquent Property Taxes	$ 1,238,967	$ 1,250,000	$ 1,250,000

Based on generally accepted accounting principles (GAAP), revenue in this account includes accrued interest and penalties earned and received. This revenue fluctuates from year to year and is dependent on the amount of delinquent tax balances turned over to the Treasurer and how quickly those balances are paid. Interest and penalty amounts decrease when balances are paid more quickly.

Prior years' actual revenue recorded over the last ten years has been as follows:

Year	Amount
1988	1,975,401
1989	1,531,653
1990	1,740,595
1991	2,002,413
1992	2,417,290
1993	1,416,635
1994	1,419,460
1995	1,158,165
1996	1,224,625
1997	1,319,703
1998	1,238,967

Based on prior year experience, $1,250,000 of revenue is budgeted in this account for 2000.

DEPT: UNCLAIMED MONEY

UNIT NO. 1901-4980
FUND: General - 010000

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.66 of the Wisconsin Statutes, the County Treasurer is to publish a notice of the fact that the Treasurer's Office possesses unclaimed money. If no legal claim is made within the time specified in such notice, all funds and interest earned are to be turned over to the General Fund of the County treasury.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Unclaimed Money	$ 1,250,000	$ 0	$ 1,430,000

Under current law, court-related funds become revenue in even-numbered years. Previously, non-court-related funds became County revenue in odd-numbered years; now they will become available only in even-numbered years. In 1994, State law was changed to reduce the holding period for non-court-related funds from ten years to one year, making these funds available in even-numbered years. Anticipated unclaimed monies for 2000 total $1,430,000.

DEPT: PROPERTY TAX REFUNDS AND CHARGEBACKS

UNIT NO. 1901-8466
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 74.41 and 74.42 of the Wisconsin Statutes, a taxation district is required to settle in full with its taxing units for collected and uncollected personal property taxes.

Pursuant to Sections 70.511 (2)(b), 74.33 and 74.35 of the Wisconsin Statutes, a taxpayer may file a claim for refund of property taxes paid if the reviewing authority reduces the value of the property in question.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Property Tax Refunds	$ 83,579	$ 135,000	$ 85,000

This budget consists of two elements: 1) the chargeback of uncollected personal property taxes and 2) refunded/ rescinded property taxes.

Personal property tax chargebacks and refunded/rescinded claims for the last five years have been as follows:

Year	Amount
1994	172,651
1995	109,535
1996	111,823
1997	132,434
1998	83,579

The County is required to pay taxing jurisdictions for their share of refunded/rescinded claims no later than February 15 of the year succeeding the State's November 15th determination.

Based on actual property tax refunds experienced for prior years, an appropriation of $85,000 is provided for 2000.

DEPT: ETHICS BOARD

UNIT NO. 1905
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

On February 11, 1975, the County Board of Supervisors created Chapter 9 of the General Ordinances of Milwaukee County. This chapter establishes a Code of Ethics (Section 9.05) and a Board of Ethics (Section 9.07) which shall adopt guidelines and procedures necessary to carry out the provisions of the ordinance. The Board consists of six residents of Milwaukee County appointed by the County Executive and confirmed by the County Board. The County Executive appoints, subject to confirmation by the County Board, an Executive Director who shall perform such duties as the Board assigns to him/her. The County Board shall provide such additional personnel as may be required in the administration of this chapter.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Ethics Board	$ 24,691	$ 29,012	$ 29,882

An appropriation of $29,882 is provided to maintain the same level of service as provided in prior years.

This amount is comprised primarily of 25% of the salary and social security costs of the Executive Secretary of the Personnel Review Board, who also functions as Executive Director of the Ethics Board, and the Secretarial Assistant.

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.56(5) of the Wisconsin Statutes, the County Board may appropriate money to any local historical society incorporated under Section 44.03 located in the County for the purpose of collecting and preserving the records and salient historical features of the County. This unit maintains the historical exhibits of the Milwaukee County Historical Society and assists with other phases of the program. Funds provided to subsidize the operation of the Society are used to employ a director and associate staff. The Society acts as custodian for non-current County records. The County appropriates funds for use by the Society pursuant to an agreement approved by the County Board of Supervisors on December 14, 1965, and renewed on May 16, 1988.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Property Tax Levy Contribution to County Historical Society	$ 291,118	$ 298,525	$ 307,481

OVERVIEW OF OPERATION

The Historical Society's total operating budget for 2000 amounts to $559,011, with $251,530 to come from private, non-County funds. Sources include: membership fees (individual and corporate), bequests, gifts, grants, income from invested funds, and sales and receipts from public programs.

Following are examples of some of the Historical Society's program activities:

1. County Landmarks Program: Since 1976, the Society has operated, under County ordinance, a landmark recognition program for areas of Milwaukee County outside of the City of Milwaukee. Some 83 sites have been designated as landmarks, including two selected in 1998.

2. Museum Houses: The Society continues to operate three museum houses in addition to its central facility downtown. These are: Kilbourntown House in Estabrook Park (Shorewood); Lowell Damon House (Wauwatosa); and the Jeremiah Curtin House (Greendale). All are open to the public, either year-round or on special summer schedules.

3. Estabrook Park Historic Site Restoration: In 1996-97, the Society's Friends organization raised over $16,000 for restoration work on the Kilbourntown House in Estabrook Park. Another $7,000 was secured from private donors and was matched by the Park Department's Amenities Fund, to complete the work in 1998.

4. Lowell Damon House Restoration: In 1998, a Community Development Block Grant of $20,000 was awarded by the City of Wauwatosa and a grant of $41,400 from the Statewide Multi-Modal Improvement Program was awarded by the Wisconsin Department of Transportation. These grants were utilized in 1999 to replace the roof and garage of the Lowell Damon House and to repair the foundation of the building and undertake various interior repairs.

5. Research and Reference Services: Statistics for reference services increased in 1998 over the preceding year. Total usage was up 4%. The changes for individual categories were: in-person service - up 1.8%; telephone requests - down .3% and mail inquiries - up 2.7%. This data is indicative of an expanding service to the public doing research and study on Milwaukee County history.

6. Changing Exhibits: In 1998, 10 short-term changing exhibits were developed for display in the Historical Center museum. These exhibits focus on topical or seasonal subjects of historical significance, or other matters of local importance. By mid 1999, eight new temporary exhibitions were installed in the Historical Society's galleries.

7. Outreach Programs: In order to better serve the schools, libraries, businesses and senior citizens of Milwaukee County, the Historical Society has begun to expand its offerings for off-site presentation. In addition to a number of traveling exhibitions, the Society is also making slide-tape programs and videotapes on Milwaukee history available for rental or purchase. The Society will extend the seasons of two historic houses to encourage school tours during the academic year.

8. Public Programming: The Society and its Friends organization continue to sponsor public programs on a variety of historical subjects. The Friends group has created a new series, "Partners in History," where presentations are made at sites of historical interest under the sponsorship of local businesses or organizations.

9. Internship Program: Through financial support provided by an endowment established by the former Auxiliary organization of the Society, a paid internship program has been established through Mount Mary College to have students work on museum fashion collections (preparation of exhibits, care of the collection and study purposes). The Society hopes to expand the program to include Marquette University and UW-Milwaukee students to assist with the research of collections on a for-credit, but unpaid basis.

10. Flood Recovery and Building Maintenance: A major focus of Society staff and volunteers during 1998 was the repair of damage caused by a water main break during the summer and the restoration of materials affected by the flooding. Through the concerted efforts of all involved, only 2% - 3% of the affected materials were lost.

    In addition to the repair of flood damage, several other major maintenance projects were completed during 1998, including the repair and replacement of window glass and entrance doors, the repair of the building's parapet and stone overhang, and the replacement of carpeting in the library and adjoining gallery.

11. Publications: Year 1998 saw a continuation of efforts to bring Milwaukee History up to date with the publication of a total of five issues of the periodical. In addition, the Society has raised $60,000 during 1999 to underwrite the publication of John Gurda's "*The Making of Milwaukee*," the first comprehensive history of the city to be published in 20 years.

ACTIVITY & STATISTICAL SUMMARY

	1997 Actual	1998 Actual	1999 Budget	2000 Budget
Meetings/Public Programs	12	13	15	20
Organizational Members	1,175	1,025	1,019	1,200
Research Requests:	4,906	4,956	4,950	7,000
Library - In Person	2,337	2,378	2,400	2,400
Telephone	2,017	2,011	2,000	2,000
Mail	552	567	550	600
Public Attendance	66,500	65,743	65,000	67,500
Guided Tours:				
Historical Center	135	128	125	150
Period Homes	40	43	35	50
Accessions:				
Library	120	169	150	175
Museum	134	154	140	150
Pages of Publication	555	201	525	250
Staff Program Presentations	28	19	23	30
Slide Shows/Media Appearances	8	9	12	15

BUDGET HIGHLIGHTS

- The County's contribution to the Historical Society increases $8,956, from $298,525 to $307,481 to allow for a 3% increase in personal services.

The County Historical Society spends the County's contribution as follows:

	1998 Actual	1999 Budget	2000 Budget
Expenditures			
Personal Services	$ 222,687	$ 228,725	$ 237,681
Space and Utilities	65,503	67,265	67,265
Office and Administrative Supplies	2,928	2,535	2,535
Total Expenditures	$ 291,118	$ 298,525	$ 307,481

DEPT: GREATER MILWAUKEE CONVENTION & VISITORS BUREAU **UNIT NO.** 1912
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.56(10) of the Wisconsin Statutes, the County Board may appropriate funds to advertise the advantages, attractions and resources of the County and to conserve, develop and improve the same. Any county may cooperate with any private agency or group in this work.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Property Tax Levy Contribution to Greater Milwaukee Convention & Visitors Bureau	$25,000	$25,000	$25,000

This appropriation represents Milwaukee County's support of the Greater Milwaukee Convention and Visitors Bureau, Inc. The major function of the Bureau is the promotion of the County as a major tourist and convention community.

Greater Milwaukee Convention and Visitors Bureau services include:

- Membership of all County facilities and attractions. All receive full Bureau benefits.
- A listing of all County facilities and attractions in 300,000 Official Visitor Guides, 10,000 Meeting Planners Guides and 5,000 Group Tour Manuals.
- A listing of all County sponsored events in the bi-monthly Calendar of Events -- 420,000 produced and distributed annually.
- Participation in all Bureau sponsored events, i.e., membership exchanges, education seminars, National Tourism Week events, Visitor Choice Awards Program.
- Travel writer support and sponsored programs.
- Two full-time representatives in Washington, D.C. and a full-time Midwest representative actively selling Milwaukee County in Chicago and its facilities to association executives.
- The development of targeted direct mail programs to reach and sell these markets to Milwaukee County.
- Production and placement of press releases, feature articles and stories in local, regional and national media to increase exposure of, and interest in, Milwaukee County.
- Operation of three Visitor Information Centers providing the traveling public information on Milwaukee County.

DEPT: CIVIL AIR PATROL

UNIT NO. 1913
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(87) of the Wisconsin Statutes, the County Board may appropriate funds or donate property and equipment to Civil Air Patrol units in the County for the purpose of enabling such Civil Air Patrol units to perform their assigned missions and duties as prescribed by U.S. Air Force regulations.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Civil Air Patrol	$ 5,751	$ 6,800	$ 6,800

EXPENDITURES: The Civil Air Patrol has been utilizing a County owned hangar on lease to Youth & Aviation, Inc., at 9393 West Appleton Avenue, Timmerman Field and the second floor of the Tower Building at Timmerman Field. The County has been providing appropriations for the utility costs (heat, light, insurance and telephone) of these facilities. The County will continue to provide office and hangar space at Timmerman Field.

REVENUES:	1997 Budget	1998 Budget	1999 Budget	2000 Budget
Milwaukee County	6,800	6,800	6,800	6,800
Airport Division (Org. 5040)	2,000	2,000	2,000	2,000
Youth & Aviation, Inc.	2,000	2,000	2,000	1,000
Johnson Wax Foundation	2,000	2,000	2,000	0
TOTAL	12,800	12,800	12,800	9,800

ACTIVITY & STATISTICAL SUMMARY				
	1997 Budget	1998 Budget	1999 Budget	2000 Budget
Number of Meetings	365	365	365	365
Number of Organization Members	780	780	780	790

Civil Air Patrol mission activities include:

1. A national program of aerospace education for adults and youths.
2. Participation in disaster emergency services, nationally and locally.
3. Cooperation with, and support of, Civil Defense and American Red Cross disaster and relief programs.
4. Participation in all search and rescue missions authorized by the U.S. Air Force and Coast Guard.
5. Flying shore patrol for the boating public as authorized by the U.S. Coast Guard.
6. Assisting the U.S. Customs Service and Drug Enforcement Administration by patrolling in aircraft to detect illegal drug activity and marijuana fields and reporting such activity to the U.S. Customs Service.

DEPT: WAR MEMORIAL CENTER

UNIT NO. 1914
FUND: General 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements between Milwaukee County War Memorial Center, Inc., and the County of Milwaukee, Milwaukee County War Memorial Center, Inc., presently operates the War Memorial Center. The Milwaukee County War Memorial Center is situated at the south end of Lincoln Memorial Drive, overlooking Lake Michigan, and is directly adjacent to County park land. The facility is home to the Milwaukee Art Museum which boasts major cultural exhibits, including the Peg Bradley Collection. In addition, cultural agencies and major service groups such as the Florentine Opera, Rotary Club, Kiwanis, and national and State headquarters of veterans' organizations, including the War Memorial Center itself, maintain their administrative offices in the Center. To maximize utilization of the facility, it is available for general use by the public, use by veterans' groups, arts groups, and civic groups. "Honoring the Dead by Serving the Living" is the motto of the Corporation.

BUDGET SUMMARY

Expenditures	1998 Actual	1999 Budget	2000 Budget
War Memorial Center			
Personal Services	$ 444,150	$ 530,126	$ 546,643
Professional Fees	140,843	68,950	67,850
Advertising and Promotion	8,886	5,700	13,000
Meetings, Travel and Auto Allowance	2,954	2,325	4,300
Space and Utilities	611,643	623,652	637,146
Office and Administrative Supplies	19,740	14,500	25,000
Major Maintenance & New Equipment	14,495	0	0
Subtotal War Memorial Center	$ 1,242,711	$ 1,245,253	$ 1,293,939
Milwaukee Art Museum			
Program Development	$ 83,700	$ 83,700	$ 83,700
Fine Arts Insurance	52,500	52,500	52,500
Security	431,318	427,029	427,029
Custodial	64,096	64,096	64,096
Subtotal Milwaukee Art Museum	$ 631,614	$ 627,325	$ 627,325
Total War Memorial Center Expenditures	$ 1,874,325	$ 1,872,578	$ 1,921,264
Revenues			
Parking	$ 179,485	$ 123,925	$ 146,294
Miscellaneous	7,849	10,148	6,064
China Rental	22,160	25,116	16,189
Office Rental and Cellular One	51,396	54,540	58,804
Hall, Plaza and Grounds Rental	74,786	76,900	67,795
Meeting Room Rental - Fourth Floor	29,180	25,475	22,084
Liquor Commission	8,272	5,520	6,551
Total War Memorial Center Revenues	$ 373,128	$ 321,624	$ 323,781
Property Tax Levy Contribution	$ 1,501,197	$ 1,550,954	$ 1,597,483

BUDGET HIGHLIGHTS

- Expenditures increase $48,686 due primarily to the following reasons:

  1. Personal Services increases $16,517, from $530,126 to $546,643, for wage and benefit cost increases.

  2. The remaining increase of $32,172 is for general repairs and maintenance and for the cost associated with advertising and promoting the renovated facility.

- The County Board of Supervisors adopted Resolution File No. 95-689 on March 21, 1996 that approved a memorandum of understanding between the County and War Memorial Center, Inc. (WMC) on behalf of the Milwaukee Art Museum (MAM) which provides for a fixed level of operating support of $627,325 for security, custodial services, fine arts insurance and educational programming support for the years 1996 through 2002. This guaranteed funding of $627,325 is provided to the WMC on behalf of the MAM to assist the MAM in raising private support for facility expansion and additional endowment funds to support expanded programming.

ACTIVITY & STATISTICAL SUMMARY

Attendance	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Memorial Hall	30,603	30,879	30,603	27,000
4th Floor Meeting Rooms	9,432	16,435	9,432	7,700
Fitch Plaza	5,810	6,469	5,810	6,000
Veterans Memorial Gallery	480	5,486	600	2,000
Milwaukee Art Museum	200,000	169,838	200,000	200,000
Special Events				
Lakefront Festival of Arts*	50,000	0	50,000	0
Fireworks July 3	450,000	450,000	450,000	450,000
Circus Parade	150,000	150,000	150,000	150,000
Harley Fest	N/A	30,000	N/A	N/A
Other - North Grounds	1,000	0	0	0
	897,325	859,107	896,445	842,700
Number of Events				
Memorial Hall	220	254	220	216
Catered Dinners	157	0	157	0
Meetings - 4th Floor Rooms	757	753	757	753
Art Classes - 4th Floor Rooms**	800	439	800	0
Fitch Plaza	13	16	13	16
Veterans Memorial Gallery	10	24	10	15
Runs	2	0	2	0
	1,959	1,486	1,959	1,000

* The Lakefront Festival of the Arts was moved to Veteran's Park in 1998.

** For 2000, Art Classes will be held in MAM space.

DEPT: VILLA TERRACE

UNIT NO. 1915
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements between Milwaukee County War Memorial Center, Inc., and the County of Milwaukee, Milwaukee County War Memorial Center, Inc., operates Villa Terrace, a museum of the decorative arts located at 2220 North Terrace Avenue. The gracious, Italian Renaissance-style home is richly decorated with antiques and retains almost all of its original fixtures dating back to the 1920s. The rear terrace area which overlooks Lake Michigan extends down a bank to a large, formal garden area fronting on Lincoln Memorial Drive. The facility is available to the general public to enjoy through tours and private rentals. Admission is charged during public visiting hours. When not open to the public, the facility is available for rental per policies established by the Board of Directors.

BUDGET SUMMARY

	1998 Actual	1999 Budget	2000 Budget
Expenditures			
Personal Services	$ 64,548	$ 104,609	$ 113,293
Professional Fees	19,404	13,736	16,636
Advertising and Promotion	4,966	4,590	7,190
Space and Utilities	70,350	36,824	38,824
Office and Administrative Supplies	5,327	4,835	4,835
Major Maintenance	0	0	0
Total Villa Terrace Expenditures	$ 164,595	$ 164,594	$ 180,778
Revenues			
Admissions	$ 13,354	$ 16,700	$ 20,300
General Revenues	46,348	38,300	44,300
Total Villa Terrace Revenues	59,702	55,000	64,600
Property Tax Levy Contribution	$ 104,893	$ 109,594	$ 116,178

BUDGET HIGHLIGHTS

Expenditures for the Villa Terrace increase $16,184 to $180,778, partially offset with an increase in revenues of $9,600, for a tax levy increase of $6,584.

- The expenditure increase is due primarily to the creation of a full-time Office Manager. The cost of the new position is split between the Villa Terrace and Charles Allis Art Museum.
- Revenues increase $9,600 due to an admission increase of $1.00 to $3.00 in 1999 and the visibility of the Garden Renaissance Project. The fee to visit both museums (Villa Terrace and Charles allis) is $5.00.

ACTIVITY AND STATISTICAL SUMMARY				
Attendance	1998 Budget	1998 Actual	1999 Budget	2000 Budget
General Museum Visitors (including Art openings, Art-related Programs and activities of Friends of Villa Terrace)	4,500	3,641	4,750	6,000
Special Events (Meetings, Dinners, Receptions, Concerts, Theatre Performances)	7,800	8,053	7,800	8,000
Weddings (includes Ceremonies, Rehearsals, & Photography Sessions)	5,900	8,936	6,850	8,000
Tours Conducted by Volunteers	600	444	800	1,200
Total Attendance	18,800	21,074	20,200	23,200

DEPT: MARCUS CENTER FOR THE PERFORMING ARTS **UNIT NO.** 1916
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements between Milwaukee County War Memorial Center, Inc., and the County of Milwaukee, Milwaukee County War Memorial Center, Inc., presently operates the Milwaukee County Ben and Ceil Marcus Center for the Performing Arts (MCPA), formerly known within the community as the Performing Arts Center. The center was built with private money in 1969 and deeded to Milwaukee County as a public trust for the preservation and enrichment of the performing arts, including drama, music and dance. The facility is home to the Broadway Series, Milwaukee Symphony Orchestra, Milwaukee Ballet, Florentine Opera, Milwaukee Youth Symphony Orchestra, First Stage Milwaukee, and other performing arts groups. The MCPA is located at 929 North Water Street. In addition to the MCPA providing a first class facility for the performing arts, the Center supports a number of free community events and activities year-round, including ethnic and cultural festivals such as Martin Luther King Day Celebration, Community Open House, and Cantos de Los Americas, and offers the twelve-week Rainbow Summer Festival.

BUDGET SUMMARY

	1998 Actual	1999 Budget	2000 Budget
Expenditures	$ 4,205,911	$ 4,057,499	$ 4,491,895
Revenues	2,705,911	2,457,499	2,891,895
Property Tax Levy Contribution	$ 1,500,000	$ 1,600,000	$ 1,600,000

BUDGET HIGHLIGHTS

- The County Board of Supervisors adopted a resolution [File No. 93-283(a)(a)] on May 20, 1993 that approved a memorandum of understanding between the County and the Marcus Center for the Performing Arts (MCPA) which provides for a fixed level of operating support of $1.5 million for the years 1994 through 1998.
- The memorandum of understanding was renewed in 1999 and provides an increase of $100,000 for a total funding level of $1,600,000 for the years 1999 through 2003.
- The MCPA will continue to provide quarterly reports and an annual budget request in accordance with past practice.

ACTIVITY & STATISTICAL SUMMARY

	1998 Actual		1999 Budget		2000 Budget	
	Events	Attend.	Events	Attend.	Events	Attend.
Performances/Public Events	762	633,541	780	707,000	780	720,000
Private Events	1,625	102,359	1,610	104,000	1,611	104,500
Sub-Total	2,387	735,900	2,390	811,000	2,391	824,500
Rehearsals, Estimate	634	38,575	590	34,000	590	34,000
Totals	3,021	774,475	2,980	845,000	2,981	858,500

DEPT: CHARLES ALLIS ART MUSEUM

UNIT NO. 1918
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements between Milwaukee County War Memorial Center, Inc., and the County of Milwaukee, Milwaukee County War Memorial Center, Inc., operates the Charles Allis Art Museum, located at 1630 East Royall Place, which was the home of a wealthy Milwaukeean who collected a vast quantity of museum-quality artifacts. The building and its contents were originally donated to the City of Milwaukee in 1946 and operated under the auspices of the Public Library System. In 1979, this priceless community asset was transferred to the War Memorial Corporation, again to be held in the public trust. The exhibits offer a rare insight into art from all over the world. Public programming includes monthly changing art exhibits featuring primarily Wisconsin art, regularly scheduled concerts, films, workshops, an annual youth concert series and special events such as the Morning Glory Crafts Fair. Public tours, gallery talks, artist demonstrations and special programs such as Talks and Teas and Travelogs are also offered. Community groups, civic, cultural, veterans and private organizations use the facilities regularly.

BUDGET SUMMARY

	1998 Actual	1999 Budget	2000 Budget
Expenditures			
Personal Services	$ 122,792	$ 147,381	$ 164,690
Professional Fees	24,261	6,501	8,201
Advertising and Promotion	11,390	12,036	12,036
Meetings, Travel and Auto Allowance	491	612	612
Space and Utilities	35,666	43,757	48,157
Office and Administrative Supplies	7,120	7,446	7,446
Major Maintenance	0	0	0
Total Charles Allis Expenditures	$ 201,720	$ 217,733	$ 241,142
Revenues			
Admissions	$ 9,995	$ 20,000	$ 22,000
Rentals	19,929	23,000	35,700
Interest Income from Charles Allis Trust Fund	12,585	12,500	12,500
Total Charles Allis Revenue	$ 42,509	$ 55,500	$ 70,200
Friends Group Donation	3,000	NA	NA
Property Tax Levy Contribution	$ 156,211	$ 162,233	$ 170,942

BUDGET HIGHLIGHTS

Charles Allis Art Museum expenditures increase $23,409 to $241,142, partially offset with an increase in revenues of $14,700, for a tax levy increase of $8,709.

- The expenditure increase is due to the creation of a full-time Office Manager and the cost increase in custodial services and utilities for the Great Hall addition. The cost of the Office Manager position is split between the Charles Allis and the Villa Terrace.
- Revenues increase $14,700 due primarily to the Great Hall addition. The Great Hall addition allows the museum to increase rental fees, the number of rentals and increase admission fees $1.00 to $3.00. The fee to visit both museums (Charles Allis and Villa Terrace) is $5.00.

DEPT: CHARLES ALLIS ART MUSEUM

UNIT NO. 1918
FUND: General - 0001

ACTIVITY AND STATISTICAL SUMMARY				
Attendance	1998 Actual	1998 Budget	1999 Budget	2000 Budget
General Museum Attendance (includes Art Openings and Fairs)	10,919	17,000	20,000	21,500
Special Events	12,168			
Sunday Tours		425	950	1,000
Art Programs	*	270	900	1,000
Concerts	*	500	1,200	1,400
Film Programs	*	500	750	800
Tours, Contracted	*	550	600	1,000
Meetings, Art Groups	*	250	750	950
Special Events (Outreach)	*	350	1,100	1,200
Volunteer Activities	*	900	925	975
Private Events (Retreats, Receptions, Weddings, Seminars)	* 3,603	600	2,100	3,100
Civic and Cultural Activities	*	1,000	1,200	1,400
Planning Meetings and Appointments	1,560	550	1,100	1,200
Total Attendance	28,250	22,895	31,575	35,525

* These programs were all categorized as Special Events in the 1998 Actual column. Reduced activity was due to pre-construction and construction of Great Hall (Sept. '97-Sept. '98).

DEPT: MILWAUKEE COUNTY AUTOMATED LAND INFORMATION SYSTEM **UNIT NO.** 1923
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 15.105(16), 16.971, 20.505(4)(im) and 59.72 of the Wisconsin Statutes and County Board Resolution File 90-707(a), approved on November 8, 1990, the Milwaukee County Automated Land Information System may design, develop and implement a land information system integrating property and ownership records with U.S. Public Land Survey referenced parcel-identified boundary information; prepare boundary-referenced parcel property maps suitable for producing accurate land title or survey boundary line information; and prepare maps of documented accuracy suitable for local planning. Pursuant to Section 59.43, funding for a land information office, modernization of land records and the State of Wisconsin Land Information Program and Board is collected via a six-dollar surcharge on the County's existing four dollar Recording Fee. The additional six-dollar surcharge is split, with four dollars designated for the Milwaukee County Automated Land Information System, and two dollars for the State Land Information Board. The County continues to retain its four dollar share of the Recording Fee.

Previous Register of Deeds Recording Fees	$ 4
Fee for MCAMLIS	4
Fee for State Land Information Board	2
	$10

BUDGET SUMMARY

	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Services	$ 556,148	$ 649,000	$ 1,049,000	$ 400,000
County Service Charges	0	1,000	1,000	0
Abatements	-2,116	0	0	0
Total Expenditures	$ 554,032	$ 650,000	$ 1,050,000	$ 400,000
Encumbrances	$ 0	$ 0	$ 0	$ 0
Total Expenditures & Encumbrances	$ 554,032	$ 650,000	$ 1,050,000	$ 400,000
State Grants	$ 139,226	$ 100,000	$ 300,000	$ 200,000
Sewer District & Utility Contributions	$ 50,000	$ 50,000	$ 50,000	$ 0
Recording Fee Surcharge	$ 769,820	$ 500,000	$ 700,000	$ 200,000
Total Revenues	$ 959,046	$ 650,000	$ 1,050,000	$ 400,000
Contribution to Reserve Account	405,014	0	0	0
Property Tax Levy	$ 0	$ 0	$ 0	$ 0

BUDGET HIGHLIGHTS

- This appropriation provides 2000 expenditure authority of $1,050,000 for the Automated Land Information System. Revenue of $700,000 is projected to be collected from recording fees collected by the Register of Deeds earmarked for land information modernization by Section 59.88(5) Wisconsin Statutes, and $300,000 is expected to result from grants to be awarded to the County by the Wisconsin Land Information Board. Additional revenue of $50,000 will result from an annual payment to be made by the Milwaukee Metropolitan Sewerage District. Contributions to this project from the private utilities, Ameritech, Wisconsin Electric and Wisconsin Gas, of $520,000 each, were completed in 1994. Milwaukee County is not required to provide tax levy dollars.

- Expenditure authority of $1,050,000 is comprised of $998,000 to continue to develop the automated base map and parcel-based land information system as provided for in the plan approved by the County Board, $50,000 for surveying services provided by the Southeastern Wisconsin Regional Planning Commission (SEWRPC) in performance of its duties as the Milwaukee County Surveyor

under the requirements of Section 59.60 Wisconsin Statutes, $1,000 to obtain subdivision and map survey prints from the Register of Deeds and $1,000 for meeting and travel expenses.

- With the exception of that portion of the County comprised of the City of Milwaukee, work on the initial digital base map was largely completed by the end of 1998. By the end of 1999, work on the creation of a street address and real property parcel data base linked to the digital maps is scheduled to be completed, again for that portion of the County outside the City of Milwaukee. Also during 1999, activities related to an ongoing maintenance effort were initiated to ensure that the automated base map is kept up-to-date for that portion of the County outside the City of Milwaukee.

- During 1999, an update and extension of the County Land Records Modernization Plan was prepared and submitted to the Wisconsin Land Information Board in accordance with program requirements. The preparation of the updated Land Records Modernization Plan is a requirement to maintain County eligibility to retain Register of Deeds filing fees and to continue to receive grants under the provisions of the Wisconsin Land Information Program.

- The automated mapping base is to be enhanced by the creation of additional layers of information useful to County and local government. For example, during 1999, a digital land use mapping layer was started. Arrangements to prepare a flood plain layer will continue to be investigated during 1999 with creation of the flood plain layer to be carried out beginning in 2000 or 2001.

- During 2000 a major multi-year project to integrate the existing City of Milwaukee digital cadastral mapping into the County-wide system will be initiated. This effort will require three to four years to complete and will require an expenditure of between $1,500,000 and $2,000,000.

DEPT: OFFSET TO INTERNAL SERVICE CHARGES

UNIT NO. 1930
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.51(2) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Expenditures			
Offset to Service Departments Charges	$ -36,541,584	$ -29,591,126	$ -30,600,139
Revenues			
Offset to Service Departments Revenue	-36,541,584	-29,591,126	-30,600,139
Property Tax Levy	$ 0	$ 0	$ 0

The purpose of this non-departmental budget is to reduce total County expenditures and revenues by the amount of charges from internal service fund departments to other County departments. Without this adjustment, total County expenditures and revenues would be overstated.

The $-30,600,139 of expenditure and revenue offsets reflects the charges from the following departments to other County departments:

BUDGET SUMMARY				
	Organizational Unit	1999 Budget	2000 Budget	1999/2000 Change
1150-	Dept. of Administration - Risk Management	$ -5,282,492	$ -4,948,021	$ 334,471
1160-	Dept. of Administration-Information Mgmt Services*	0	0	0
5070-	Public Works - Transportation Services	-1,933,606	-1,948,824	-15,218
5080-	Public Works - Professional Services Division	-4,863,664	-4,656,412	207,252
5330-	Public Works - Fleet Maintenance	-9,458,235	-9,907,019	-448,784
5700-	Public Works - Administration & Facilities Mgmt	-8,053,129	-9,139,863	-1,086,734
Total		$ -29,591,126	$-30,600,139	$ -1,009,013

- In 1997, a change in budgeting policy eliminated the allocation of IMSD charges to departmental budgets. However, to recover direct revenues associated with these charges, IMSD will continue to provide users the cost of its services.

DEPT: CHARGES TO OTHER COUNTY ORGANIZATION UNITS **UNIT NO.** 1935
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Charges to Other County Organization Units	$0	$0	$0

This budget represents the offset to Central Service costs allocated to departments in order to show the full cost of operating a department. Beginning in 1997, the Central Service Allocation was not included as an expenditure in departments' operating budgets. The Central Service Allocation will continue to be developed by Central Accounting and sent to departments. Departments receiving grant revenues, indirect revenues (internal service fund departments) or outside (direct) revenues will include the Central Service Allocation amounts for purposes of obtaining reimbursement revenues.

The Central Service Allocation amounts for the 2000 budget are based upon the 2000 Cost Allocation Plan. The 2000 Plan uses 1998 actual costs as its basis and includes a carryover provision for the difference between the 1998 Plan (which was based on 1996 actual costs) and 1998 actual costs. Reflecting the 1998 carryover in the 2000 budget increases charges to those departments that were undercharged in 1998 and reduces charges to those departments that were overcharged in 1998.

The Central Service Allocation for 2000 reflects the prorated cost for the following:

Organizational Name	Org. Number	1999 Budget	2000 Budget	1999/2000 Change
Department of Human Resources	1140	$ 2,668,619	$ 2,891,277	$ 222,658
Department of Audit	1001	1,229,334	1,199,697	-29,637
DOA - Procurement	1152	855,629	907,691	52,062
DOA - Accounts Payable	1159	546,531	667,088	120,557
County Treasurer	3090	639,108	649,746	10,638
DOA - Payroll	1187	546,867	607,452	60,585
Labor Relations	1135	394,489	398,073	3,584
County-Wide Audit		145,191	144,999	-192
Carryover		8,451	10,480	2,029
DOA - Accounting	1158	476,121	519,035	42,914
DOA - Budget	1157	632,032	607,827	-24,205
TOTAL		$ 8,142,372	$ 8,603,365	$ 460,993

DEPT: CHARGES TO OTHER COUNTY ORGANIZATION UNITS **UNIT NO.** 1935
FUND: General - 0001

ALLOCATION SUMMARY

		1999 Budget	2000 Budget	1999/2000 Change
1000	County Board	$ 39,599	$ 38,945	$ -654
1011	County Executive - General Office	9,353	10,047	694
1018	County Executive - Office on Handicapped	4,837	6,246	1,409
1020	County Executive - Intergovernmental Relations	4,187	4,270	83
1021	County Executive - Veterans Service	4,818	5,475	657
1130	Corporation Counsel	20,888	21,040	152
1150	DOA - Risk Management	40,621	41,213	592
1151	DOA - Administration and Fiscal Affairs	49,868	180,274	130,406
1160	DOA - Information Management Services	153,322	161,095	7,773
1180	DOA - Department of Economic Development	10,411	11,121	710
1190	DOA - Housing and Community Development	133,149	152,978	19,829
2000	Combined Court Related Operations	452,283	458,839	6,556
2430	Child Support Enforcement	87,588	157,127	69,539
3010	Election Commission	5,963	6,018	55
3270	County Clerk	13,973	13,838	-135
3400	Register of Deeds	37,392	38,868	1,476
4000	Sheriff	748,991	761,228	12,237
4300	House of Correction	335,729	425,552	89,823
4500	District Attorney	156,120	171,113	14,993
4900	Medical Examiner	41,322	53,155	11,833
5040	Airport	206,465	226,233	19,768
5070	DPW - Transportation Services	40,424	40,866	442
5080	DPW - Professional Services	143,324	122,598	-20,726
5100	DPW - Highway Maintenance	100,471	106,151	5,680
5330	DPW - Fleet Maintenance	246,736	216,938	-29,798
5600	Milwaukee Transit System	124,651	120,892	-3,759
5700	DPW - Administration/Facilities Management	337,963	441,166	103,203
5900	Paratransit	35,148	0	-35,148
6300	DHS - Mental Health Division	1,018,156	1,124,322	106,166
7100	JLDH Transition Team	127,904	0	-127,904
7200	County Health Related Programs	164,670	180,241	15,571
7900	Department on Aging	170,440	209,763	39,323
8000	Department of Human Services	1,455,567	1,450,512	-5,055
9000	Parks Department	1,264,135	1,233,832	-30,303
9500	Zoo	348,417	404,326	55,909
9910	University Extension Service	7,487	7,083	-404
	Total Charges to Other Organizational Units	$ 8,142,372	$ 8,603,365	$ 460,993

ADOPTED 2000 BUDGET

DEPT: POTAWATOMI REVENUE

UNIT NO. 1937
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.51(2) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY	1998 Actual	1999 Budget	2000 Budget
Expenditures			
Potawatomi Expenditures	$ 0	$ 0	$ 3,240,000
Capital Budget Expenditures	0	0	1,850,000
Total Operating Expenditures	$ 0	$ 0	1,390,000
Revenues			
Potawatomi Revenues	$ 0	$ 0	$ 3,240,000
Capital Budget	0	0	1,850,000
Total Operating Revenue			1,390,000
Property Tax Levy	$ 0	$ 0	$ 0

The purpose of this non-departmental budget is to reflect the receipt of Potawatomi revenue to the County and identify the distribution of Potawatomi revenue in the 2000 budget.

BUDGET SUMMARY			2000 Budget
Org. Unit			
	Operating:		
7200	Defibrillators	$	150,000
	Northwest General Urgent Care Clinic Initiative		200,000
8000	AODA Voucher Treatment Services		1,000,000
	Gambling Addiction/Dual Addiction Pilot Program		40,000
	Subtotal Operating	$	1,390,000
	Capital:		
WP411	Parks Infrastructure Improvements	$	600,000
WO865	Brownfields Redevelopment		750,000
WO85805	Paramedic Vehicles		300,000
WO867	Research Park Improvements		200,000
	Subtotal Capital	$	1,850,000
	Total Potawatomi Revenue	$	3,240,000

The $1,850,000 in Potawatomi revenues allocated to capital projects are reflected in the 2000 Capital Improvements Budget. The $1,390,000 in Potawatomi revenues allocated to the 2000 Operating Budget are

included in this non-departmental budget. The Department of Administration-Fiscal Affairs Division is authorized to administratively allocate these funds to the appropriate department(s) upon adoption of the 2000 Budget. Following is a brief description of these operating and capital budget allocations of Potawatomi revenue:

Operating:

DoA-Division of Health Related Programs (Org. 7200)

Defibrillators - $150,000

$150,000 is allocated for the purchase and distribution of approximately 50 Automatic Electronic Defibrillator (AED) units to be installed in various locations throughout Milwaukee County. These devices can be utilized by an average layperson with limited training to provide life-saving intervention for someone experiencing cardiac arrest. Sites anticipated to receive AED units include the Courthouse, Criminal Justice Facility, and General Mitchell International Airport. Other sites could include the Marcus Center for the Performing Arts, McKinley Marina, and County golf courses and senior centers.

Northwest General Urgent Care Clinic Initiative - $200,000

$200,000 is allocated as the County contribution towards start-up costs for opening an Urgent Care Clinic at Northwest General Hospital. It is anticipated that this Urgent Care Clinic on the north side of Milwaukee will both improve the health care of area residents and reduce the amount of more costly emergency room visits.

Department of Human Services (Org. 8000)

AODA Voucher Treatment Services - $1,000,000

$1,000,000 is allocated for Alcohol and Other Drug Abuse (AODA) Voucher Treatment services which will be administered by the DHS Adult Services Division. This allocation is intended to help address continuing alcohol and drug abuse treatment needs in Milwaukee County. The 2000 DHS Adult Services Division Budget includes AODA expenditures totaling $8,068,424, funded with $6,683,647 in State and Federal revenues and $1,384,777 in property tax levy. This additional allocation increases the total AODA expenditure budget to $9,068,424 in 2000. It also increases the Voucher Treatment pool of funds from approximately $3.7 million to $4.7 million, and the County's total contribution for AODA services from $1.4 million to $2.4 million.

Gambling Addiction/Dual Addiction Pilot Program - $40,000

An expenditure appropriation of $40,000 in Potawatomi Revenue is placed in an Allocated Contingent Account for the purpose of providing for a Gambling Addiction/Dual Addiction Pilot Program. The Director of the Department of Human Services shall submit a report for the May meeting of the Health and Human Needs Committee as to whether Milwaukee County should develop a Gambling Addiction/Dual Addiction Pilot Program. The Director's report should review and potentially include education, prevention, and/or treatment components in a pilot project, as well as recommendations and appropriate corresponding fiscal notes. In preparing his report and developing his recommendations, the Director shall work in conjunction with interested community and professional representatives. If the Director does recommend the implementation of a pilot program, this pilot shall be an effective collaborative model, taking into consideration Milwaukee County's Strategic Planning efforts, as well as the Department of Human Services' current program priorities.

Capital:

Parks Infrastructure Improvements (WP411) - $600,000

$600,000 is allocated as part of a total appropriation of $2,650,000 for Parks Infrastructure Improvements in 2000. In recent years, Parks Infrastructure Improvements have been funded at a level of less than $2 million per year. This allocation increases this total appropriation to a higher level to address high-priority infrastructure projects identified through the Parks Department's assessment process.

Brownfields Redevelopment (WO865) - $750,000

$750,000 is allocated for the redevelopment of brownfields to foster economic development by returning tax delinquent properties to the tax rolls. The program also will promote public health and safety by cleaning up properties with a high risk of environmental

catastrophe or with proximity to residential and/or commercial areas, high capacity groundwater wells and/or surface water.

Paramedic Vehicles (WO58505) - $300,000

$300,000 is allocated for the purchase of two ambulances for normal use and the training of Paramedic personnel for the Department of Administration-Division of County Health Related Programs. These Paramedic ambulances will be larger than currently used ambulances, allowing for the transportation of the regular Paramedic staff of three, an instructor and two students, as well as the patient. It is anticipated that these ambulances will improve the delivery of emergency medical services (EMS) as well as provide valuable training to EMS students.

Research Park Improvements (WO867) - $200,000

$200,000 is allocated for various building infrastructure improvements at the Muirdale Building, which is presently leased to the Research Park Corporation. This is part of a total appropriation of $495,200 ($295,200 is included in the Capital Budget) to fund a series of improvements, including: drain tile replacement, north entry and exterior door replacement, elevator replacement, parking expansion and building tuckpointing. These improvements are important to facilitate continued economic development in the Research Park quadrant.

Other Improvements

The Intergovernmental Cooperation Agreement between the Forest County Potawatomi Community and the City and County of Milwaukee specifies that Milwaukee County will receive an annual payment of 1.5% of the Annual Class III Net Win at the Potawatomi Bingo Casino or $3.24 million, whichever is greater. Should Milwaukee County receive more than $3.24 million of Potawatomi revenue that has been budgeted in 2000, such excess revenue shall first be applied toward the purchase of one additional paramedic vehicle under Org. Unit WO85805. Any additional unbudgeted Potawatomi Revenue exceeding the $150,000 cost of one additional paramedic vehicle shall be transferred to Org. Unit WP411, Parks Infrastructure Improvements, and shall be spent based on a priority list of infrastructure improvements to be formulated by the Department of Parks, Recreation and Culture. This priority list shall be submitted to the County Board for review and approval prior to the transfer of any unbudgeted Potawatomi revenue to Org. Unit WP411.

DEPT: STRATEGIC PLANNING

UNIT NO. 1938
FUND : General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Strategic Planning	$ 0	$ 25,000	$ 59,990

BUDGET HIGHLIGHTS

This appropriation is a non-departmental account to reflect the County-wide focus of the strategic planning effort and joint direction by the County Executive and County Board. The Long-Range Strategic Plan Steering Committee was established by the County Board in May, 1998. The County Board approved a consultant contract on October 1, 1998 (File No. 98-470). In conjunction with the consultant, County staff and three Design Teams (Intergovernmental Relations, Outcomes-Based Services and Future Priorities), the Long-Range Strategic Plan Steering Committee is developing a "strategic planning process" which includes extensive recommendations on a multi-year effort towards an outcome based services budget, and long-range strategic planning. As part of this effort, the 1999 appropriation of $25,000 was planned for a benchmark County Customer Satisfaction Survey. The 2000 appropriation will provide for intensive training and expert support to County staff on the development of outcomes, performance measures and data collection and long-range strategic plans.

DEPT: ALTERNATIVES TO INCARCERATION **UNIT NO.** 1940
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

Total Alternatives to Incarceration Budget	1999 Budget	2000 Budget	1999/2000 Change
Total Expenditures	$ 1,954,005	$ 1,953,581	$ -424
Less: Revenue	0	0	0
TAX LEVY	$ 1,954,005	$ 1,953,581	$ -424

In 1996, the County Board of Supervisors adopted File No. 96-273 which authorized and directed that the Wisconsin Correctional Services and In-House Correctional Services contracts relating to the operation of the Intake Screening Center and the population levels of the Jail and House of Correction be transferred from Combined Court Related Operations to the jurisdiction of the Sheriff's Department. The funding for the programs is in Org. 1940.

Wisconsin Correctional Services	1999 Budget	2000 Budget	1999/2000 Change
Operation of Intake Screening Center	$ 917,370	$ 917,370	$ 0
Out-of Custody Program	68,496	31,572	-36,924 [2]
Operation After Revocation Program (OAR)	86,474	86,474	0
Community Service Options Program	5,665	5,665	0
Milwaukee County Pretrial Intoxicated Driver Intervention Program	0	0	0
Total	$ 1,078,005	$ 1,041,081 [1]	$ -36,924

[1] One-half or $520,540.50 for pretrial services shall be retained in Non-departmental Budget Org. Unit 1940 - Alternatives to Incarceration, to provide funding for the first six months of contractual services, with contract(s) to be negotiated by the Chief Judge with the current vendor, Wisconsin Correctional Services.

The remaining one-half or $520,540.50 appropriation for pretrial services is to be placed in an allocated contingency fund, to be used for pretrial services in the second six months of 2000. Subsequent to a report and recommendations from the Chief Judge's Work Group, the funding for pretrial services for the second six months of 2000 shall be transferred to an organizational unit designated by the committee, subject to the approval of the County Board, to provide management of pretrial services for the second six months of 2000 and thereafter.

[2] The $36,924 decrease in the appropriation for Out-of-Custody Program in Org. Unit 1940-Alternatives to Incarceration, is reflected as a tax levy expenditure increase in Org. Unit 2000-Combined Court Related Operations, to create one position of Deputy Clerk to perform the staging function for Out-of-Custody Intake Court.

In-House Correctional Services, Inc.	1999 Budget	2000 Budget	1999/2000 Change
Intensive Supervision of Adult Defendants	$ 876,000	$ 912,500 [3]	$ 36,500
Total	$ 876,000	$ 912,500	$ 36,500

[3] One-half or $456,250 for Intensive Supervision Services for Adult Defendants shall be retained in non-departmental Org. Unit 1940-Alternatives to Incarceration, to provide funding for the first six months of contractual services, with a contract to be negotiated by the Chief Judge with the current vendor, In-House Correctional Services, Inc.

The remaining balance of $456,250 for Intensive Supervision of Adult Defendants is to be placed in an allocated contingency fund, to be used for intensive supervision services during the second six months of 2000. Subsequent to a report from the Chief Judge's Work Group, the funding for Intensive Supervision for Adult Defendants shall be transferred to an organizational unit designated by the committee, subject to the approval of the County Board, to provide management of intensive supervision services for adult defendants for the second six months of 2000 and thereafter.

BUDGET HIGHLIGHTS

- Pursuant to various Department of Audit recommendations and subsequent action by Criminal Justice Coordinating Committee on a proposed plan by the Chief Judge, the following actions regarding pretrial services shall be undertaken in 2000:

  1. Management oversight responsibilities shall be transferred to the Chief Judge's office, including the authority to negotiate and sign all related contracts.

  2. The budgeted amount for pretrial services programs is $1,078,005, which is the same amount as 1999, except that $36,924 of the $68,496 allocated for the Out-of-Custody Program shall be transferred to Org. Unit 2000-Combined Court Related Operations, for the creation of a deputy clerk position within the Clerk of Circuit Court/Court Services office to perform the staging function for the Out-of-Custody Intake Court. The remaining $31,572 shall remain as part of the WCS contract.

  3. A Work Group shall be established to determine the County's need in regards to pretrial services. The Work Group shall survey all users and evaluate all pretrial services and shall develop budget and program recommendations by May 1, including which programs should continue, be added, discontinued or expanded; whether an RFP or bid process should be utilized; long-term management responsibilities; Failure-to-Appear initiatives; and other related issues regarding pretrial services deemed appropriate by the Work Group. The Work Group shall be chaired by the Chief Judge and shall also include the following members.

     - One additional Judge or Court Commissioner to be appointed by the Chief Judge
     - Clerk of Circuit Court or his designee
     - District Attorney or his designee
     - Sheriff or his designee
     - Three individuals to be appointed by the County Executive (preferably the Superintendent, House of Correction, or his designee; the Director, Department of Administration, or his designee; and one additional appointment)
     - Two members of the County Board of Supervisors to be appointed by the County Board Chairman
     - Representative from the Public Defender's Office

- Corporation Counsel or his designee

4. One half of the funds for pretrial services ($520,540.50) shall be retained in Org. Unit 1940-Alternatives to Incarceration to provide funding for the first six months of contractual services, with contract(s) to be negotiated by the Chief Judge with the current vendor(s), subject to approval by the County Board.

5. The remaining funds for pretrial services ($520,540.50) shall be placed in an allocated contingency fund to be used for pretrial services in the second six months of 2000. Subsequent to a report and recommendations from the Chief Judge's Work Group, the funding for pretrial services for the second six months of 2000 shall be transferred to an organizational unit designated by the Work Group, subject to the approval of the County Board, to provide management of pretrial services for the second six months of 2000 and thereafter.

All current County policies and procedures shall be followed with regard to request for proposals, negotiation of contracts and/or execution of contracts.

- In-House Correctional Services, Inc. also provides an intensive supervision program for juveniles. For 2000, In-House is budgeted to continue receiving $229,950 to serve a daily average of 50 juveniles at a cost of $12.60 per day. The funds for the juvenile intensive monitoring program are budgeted within the Delinquency and Court Services Division of the Department of Human Services.

- An appropriation of $912,500 is provided to continue a program of intensive supervision for an average of 200 pretrial adult defendants a day in lieu of detention in the Milwaukee County Jail. The funding for 2000 provides services for 200 adults per day at a cost of $12.50 per day per defendant which is $0.50 higher than the 1999 cost of $12 per day. There has not been an increase in five years. The existing contract with In-House Correctional Services, Inc. shall be continued for the first six months of 2000 with one-half of the appropriated funds ($456,250). Management oversight responsibility for this contract shall reside with the Chief Judge, who shall have the authority to negotiate the contract with the current vendor, subject to the approval of the County Board. The Work Group referenced above shall survey all users and evaluate the Intensive Supervision of Adult Defendants program and shall develop budget and program recommendations by May 1, including whether the program should continue, be reduced or expanded; whether an RFP or bid process should be utilized; long-term management responsibilities; and other related issues deemed appropriate by the Work Group. The remaining funds ($456,250) shall be placed in an allocated contingency fund to be used for intensive supervision services for adult defendants in the second six months of 2000. Subsequent to a report and recommendations from the Chief Judge's Work Group, the funding for the second six months of 2000 shall be transferred to an organizational unit designated by the work Group, subject to the approval of the County Board, to provide management of intensive supervision services for adult defendants for the second six months of 2000 and thereafter. All current policies and procedures shall be followed with regard to request for proposals, negotiation of contracts and/or execution of contracts.

DEPT: MILWAUKEE COUNTY LEGAL RESOURCE CENTER **UNIT NO.** 1943
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2), Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Expenditures	$ 194,215	$ 198,825	$ 202,596	$ 3,771
Revenues	0	0	0	0
Tax Levy	$ 194,215	$ 198,825	$ 202,596	$ 3,771

The Milwaukee County Legal Resource Center (MCLRC) collection consists of the following:

- Wisconsin legal materials: case law, statutes, administrative code, agency decisions
- Wisconsin Continuing Legal Education books and legal periodicals
- Federal collection: U.S. Supreme Court Reporter, Federal Reporter, Federal Supplement, Federal Rules Decisions, U.S. Code Service, Code of Federal Regulations and Federal Register
- Treatises and looseleaf services covering the significant areas of law
- Indexes, encyclopedias, restatements and formbooks

This collection is supplemented by MCLRC staff access to Lexis, Westlaw, the Internet and CD-ROM services. In addition, public terminals provide users with access to the LOIS Wisconsin CD-ROM disk, including all State Bar Continuing Legal Education books. Public access terminals are provided for dial-out capabilities for citizens who have accounts with Lexis or Westlaw.

BUDGET HIGHLIGHTS

- The Milwaukee County Legal Resource Center (MCLRC) opened May 1, 1996, under the control and oversight of the Chief Judge and the Clerk of Circuit Court/Director of Court Services. Corporation Counsel, the Chief Judge and Clerk of Circuit Court/Director of Court Services entered into a contract with the Wisconsin State Law Library for operation of the Center. Through collections and services linked to those at the State Law Library, MCLRC provides legal information, materials and online computer services to County departments, judges and the general public.
- The MCLRC collects revenue but it is deposited with the State. According to the contract with the State Law Library, any revenue collected may be used to pay sales tax, staff the Center or maintain, repair, lease or purchase equipment, books, software or other materials for the Center.
- Expenditures are increased $3,771 to provide funding for anticipated wage and fringe benefit and supply cost increases.

ADOPTED 2000 BUDGET

DEPT: APPROPRIATION FOR CONTINGENCIES

UNIT NO. 1945
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.60(5)(e) of the Wisconsin Statutes, the Director, Department of Administration shall transmit an estimate of funds required as an appropriation for contingencies.

BUDGET SUMMARY		1999 Budget		2000 Budget
Appropriation for Contingencies	$	4,000,000	$	4,576,194

Contingency Appropriation Analysis

		1997		1998	
Adopted Appropriations	$	4,000,000	$	4,250,000	*
Transfers In		0		500,000	
Transfers Out		-289,201		-2,500,000	
Year-End Balance	$	3,710,799	$	2,250,000	*

BUDGET COMPARED TO APPROPRIATION TRANSFERS

Year	Adopted Budget	Appropriation Transfers Out
1988	$3,500,000	$4,082,231
1989	3,000,000	3,476,406
1990	3,000,000	3,197,417
1991	4,500,000	4,789,182
1992	3,000,000	2,048,829
1993	2,762,252	2,616,635
1994	4,000,000	1,115,141
1995	5,500,000	4,553,967
1996	2,897,880	891,795
1997	4,000,000	289,201
1998	4,250,000	2,500,000
1999	4,000,000	343,925*
2000	4,576,194	0
Mean (1988/1999)	$3,700,844	$2,492,061

*Net amount of $3,914,027 transfers out and $3,570,102 transfers in.

ADOPTED 2000 BUDGET

DEPT: YOUTH EMPLOYMENT PROGRAM

UNIT NO. 1949
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY	1998 Actual	1999 Budget	2000 Budget
Expenditures	$ 476,652	$ 322,704	$ 322,704
Revenue	128,012	0	0
Property Tax Levy	$ 348,640	$ 322,704	$ 322,704

This appropriation helps provide meaningful work experience, career exposure and limited on-the-job training to those individuals who, because of restrictive Job Training Partnership Act (JTPA) income requirements, would otherwise be precluded from this opportunity. The Program Administrator will contract with community agencies, municipalities and school boards for the purpose of screening, employing and evaluating area youth for jobs in both After School and Summer Youth Employment Programs.

This appropriation will also be used by the Program Administrator to coordinate the County's participation in the JTPA "Step-Up" Youth Employment Program in the event Federal funding is made available through the Private Industry Council.

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have management of the business and concerns in all cases where no other provision is made.

BUDGET SUMMARY

	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Health Benefits - Hospital, Professional, Major Medical & Dental	$ 50,339,991	$ 51,716,734	$ 61,023,804	$ 9,307,070
Employee Group Life Insurance	1,334,750	1,634,299	1,680,495	46,196
Annuity - County Mandatory Contribution	745,087	650,000	650,000	0
Retirement System Contribution	10,289,916	2,265,102	229,359	-2,035,743
Medicare Reimbursement to Retired Employees	2,484,181	2,551,788	2,765,082	213,294
Benefit Abatement	64,585,415	0	0	0
Health Benefits - Consultant Fees	38,158	180,000	180,000	0
Local Transportation (Transit Pass Program)	229,682	220,500	252,000	31,500
Total Expenditures	$ 130,047,180	$ 59,218,423	$ 66,780,740	$ 7,562,317
Abatements	64,605,670	0	0	0
Revenue	51,309	63,000	4,724,387	4,661,387
Tax Levy	$ 65,390,201	$ 59,155,423	$ 62,056,353	$ 2,900,930

5403 - Health Benefits - Hospital, Professional, Major Medical and Dental Expense

Increase $9,307,070, from $51,716,734 to $61,023,804.

This appropriation provides for the cost of the following health benefits:

	1999 Budget	2000 Budget	Change
Basic Health Benefits, Including Major Medical	$ 26,880,163	$ 29,189,000	$ 2,308,837
Mental Health/Substance Abuse/EAP Carve-Out	1,000,000	1,060,000	60,000
Health Maintenance Organizations (HMO)	24,232,750	26,424,370	2,191,620
County Dental Plan	1,632,065	1,642,000	9,935
Dental Maintenance Organizations (DMO)	1,024,197	1,207,372	183,175
Administrative Expense	1,341,646	1,380,562	38,916
Employee Health Plan Waiver	90,000	120,500	30,500
Contributions (Active, Retired, COBRA)	-4,484,087	0	4,484,087
Total Health Benefit Cost	$ 51,716,734	$ 61,023,804	$ 9,307,070

A five-year comparison of budget and actual experience for health insurance is as follows:

Year	Budget	Actual	% Change
1994	49,391,645	44,936,626	-3.5
1995	51,317,413	47,311,697	5.3
1996	41,787,208	47,253,946	-0.1
1997	49,588,142	49,916,064	5.6
1998	47,549,358	50,339,991	0.8

Based on actuarial analysis of the County's self-insured plan, 2000 costs for the basic hospitalization and surgical/medical benefit are projected to increase 8%, with a corresponding increase of 12% for the major medical benefit. The rates for the two HMO's, Compcare and Family Health Plan, will increase 5% for 2000.

- **Contributions (employee, retiree, COBRA, etc.) totaling $4,652,387, which are now reflected as revenue, will partially offset the increase in this object.**

5404 - Employee Group Life Insurance

Increase $46,196, from $1,634,299 to $1,680,495

The 2000 appropriation contains a $46,196 increase over the 1999 adopted level because the life insurance coverage amount is based on employees' salaries. The 3% general wage increase in 2000 will increase the coverage amount.

A five-year comparison of budget and actual experience for group life insurance is as follows:

Year	Budget	Actual	Actual % Change
1994	1,310,329	997,103	11.6
1995	1,478,549	1,358,364	36.2
1996	1,475,934	1,552,132	14.3
1997	1,538,082	1,467,621	-5.4
1998	1,597,324	1,334,750	-9.1

5405 - Annuity - County Mandatory Contribution

Increase $0, from $650,000 to $650,000

The budget for the County's mandatory annuity contribution relates to eligible employees who have been members of the pension system prior to January 1, 1971, at the following rates:

8% of earnings for Deputy Sheriff
8% of earnings for Elected Officials
6% of earnings for Other Employees

A five-year comparison of budget-to-actual experience for the annuity contribution is as follows:

Year	Budget	Actual	Actual % Change
1994	1,900,000	1,920,161	-5.2
1995	1,950,000	1,602,361	-16.6
1996	1,750,000	838,843	-47.6
1997	800,000	778,647	-7.2
1998	781,875	745,087	-4.3

5409 - Retirement System Contribution

Decrease $2,035,743, from $2,265,102 to $229,359

The County's Retirement System lump-sum contribution for 1999 was budgeted at $2,265,102, including $209,152 for the OBRA pension contribution, with the balance for the Employee's Retirement System (ERS). For 2000, $229,359 is budgeted for the OBRA contribution. Although this obligation is incurred in 2000, the contribution will actually be paid in early 2001. The actuary's valuation of the Fund indicates that no contribution is required for the ERS in 2000. The ERS administrative costs are budgeted in the Department of Human Resources and offset by revenue from pension fund investments and are not included in this budget.

The decrease in the County's lump-sum ERS contribution for 2000 as compared to 1999 is due to a variety of factors, primarily excess investment returns. The entire 2000 requested appropriation for this object is intended for funding of the OBRA pension system.

A five-year comparison of budget-to-actual experience for the retirement system contribution is as follows:

Year	Budget	Actual	Actual % Change
1994	15,863,000	15,863,000	1.5
1995	18,813,000	18,813,000	18.6
1996	17,727,697	17,727,697	-5.8
1997	12,331,126	12,331,126	-30.4
1998	10,289,916	10,289,916	-16.6

5416 - Medicare Reimbursement to Retired Employees

Increase $213,294, from $2,551,788 to $2,765,082

This account provides for County payment of the Medicare Part B premium for 4,751 retired employees, including their eligible beneficiaries, over age 65 who retired with 15 or more years of pension-credited service or are on Disability Medicare. The 2000 rate of $43.50 per month, set by Congress after the 2000 budget was adopted, remains the same as the 1999 rate.

A five-year comparison of budget-to-actual experience for Medicare reimbursement to retired employees is as follows:

Year	Budget	Actual	Actual % Change
1994	2,173,532	2,209,622	15.8
1995	2,445,144	2,306,429	4.4
1996	2,871,540	2,418,707	4.9
1997	3,061,152	2,499,614	3.3
1998	2,693,275	2,484,181	-0.6

6148 - Health Benefits - Consultant Fees

Increase $0, from $180,000 to $180,000

An appropriation of $180,000 is included in the 2000 Employee Fringe Benefits Budget for the purpose of retaining outside consultants to assist DHR staff in actuarial analysis, ad hoc reporting, contract/rate negotiations, and implementation of major revisions to the Benefits Plan.

6804 - Local Transportation (Transit Pass Program)

Increase $31,500, from $220,500 to $252,000

An appropriation of $252,000 is included to cover the continuation of the County's corporate transit pass program. The County, as the employer, purchases quarterly passes for $105 each, while the employee reimburses the County $30 per quarter through payroll deduction. Approximately 2,280 bus passes were sold to County employees in 1998. Assuming employee participation in the program increases slightly next year due to downtown freeway construction, it is estimated that an appropriation of $252,000, offset by $72,000 in reimbursement revenue, will be needed in 2000.

DEPT: COMMUNITY RELATIONS - SOCIAL DEVELOPMENT COMMISSION **UNIT NO.** 1952
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to provisions of Section 66.433 of the Wisconsin Statutes and Chapter 77 of the General Ordinances of Milwaukee County, the County Board may appropriate money to defray the cost of operation of the Community Relations - Social Development Commission. The purpose of this commission is to study, analyze, and recommend solutions for the major social, economic, and cultural problems which affect people residing or working within the County, including without restriction because of enumeration, problems of the family, youth, education, the aging, juvenile delinquency, health and zoning standards, and discrimination in housing, employment, and public accommodations and facilities on the basis of sex, class, race, religion, sexual orientation or ethnic or minority status.

BUDGET SUMMARY

Item Funded	1999 Budget	2000 Budget	1999/2000 Change
SDC Education and Training	$ 0	$ 5,000	$ 5,000
Senior Aides Program	69,628	38,650	-30,978
State Head Start Program	38,000	44,807	6,807
Transitional Living - HUD	10,000	20,000	10,000
Victim Assistance Program	0	12,700	12,700
Milwaukee County Share (Tax Levy)	$ 117,628	$ 121,157	$ 3,529

Milwaukee County provides funding to the Community Relations-Social Development Commission (SDC) for the following programs: SDC Education and Training, Senior Aides, State Head Start, Transitional Living Center, and Victim Assistance Program.

The SDC Education Employment and Training Program helps adults define their educational and employment goals and improve their basic skills. The program provides assessment services, basic skills instructions, GED/HSED preparation, job readiness workshops, post secondary education and training counseling, and W-2 community service jobs to low-income adults in Milwaukee County. SDC education, employment and training program funding of $5,000 includes the Program Manager salary and fringe benefits.

The Senior Aides Program provides training for elderly adults (age 55 and older) through experiences in community service work with hands-on assignments. Senior Aides Program funding of $38,650 includes: Program Manager salary and fringe benefits of $35,000; Administrative Services, $562; Purchasing and Procurement Services, $198; Planning & Research, $473; Human Resources Services, $358; Community Relations and Communications, $309; Accounting Services, $1,254; Program Management Services, $187; and Information Systems, $309.

The State Head Start program requires match funding from local organizations to ensure continuation of the program. State Head Start match funding of $44,807 includes: Executive Department Services $6,832; Purchasing and Procurement Services, $3,361; Planning & Research, $5,601; Human Resources Services, $4,704; Community Relations and Communications, $3,786; Accounting Services, $12,322; Program Management Services, $2,297; and Information Systems, $5,904.

Transitional Living Center-HUD is designed to help homeless individuals and families move to self-sufficiency and permanent housing. Transitional Living Housing funding of $20,000 includes: Program Manager Salary and Fringe Benefit, $4,157; Site Operations, $5,000; Administrative Services, $2,451; Purchasing and Procurement Services, $590; Planning & Research, $1,414; Human Resources Services, $1,047; Community Relations and Communications, $896; Accounting Services, $2,971; Program Management Services, $564; and Information Systems, $910.

Victim Assistance Program provides emergency services, advocacy and counseling to Crime Victims, including assistance in filing for Crime Victim Compensation. Victim Assistance Program funding of $12,700 includes: Program Manager Salary and Fringe Benefits, $9,000; Program Manager Space Cost, $2,700; and Direct Participants Cost, $1,000.

DEPT: INTERGOVERNMENTAL TRANSFER PROGRAM-NURSING HOMES **UNIT NO.** 1958
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07 (5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
ITP Revenue	$ 1,952,612	$ 2,200,000	$ 1,700,000	$ -500,000

Under section 3.775 of the State of Wisconsin Methods of Implementation for Medicaid payments to Nursing Homes, the State provides special allowances that recognize the unique nature of facilities operated by local units of government. Local government operated facilities experiencing operating deficits associated with the provision of care to Medicaid patients are eligible for supplemental funding.

The property tax associated with the provision of care to Medicaid patients is eligible as match for Federal Medicaid funds. This non-departmental budget is used to record the receipt of revenue associated with this supplemental funding program separate from the normal operating expenditures and revenues for the rehabilitation centers at the Mental Health Division.

BUDGET HIGHLIGHTS

The 2000 budget includes $1.7 million of revenue from the State of Wisconsin under the Intergovernmental Transfer Program (ITP) and is based on notice from the State regarding interim award application procedures.

DEPT: MISCELLANEOUS LEGAL FEES

UNIT NO. 1965
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Miscellaneous Legal Fees	$ 5,591	$ 40,000	$ 40,000

The purpose of this account is to provide an appropriation for payment of attorney fees and other legal costs. This account is subject to regular auditing by the Department of Audit. This non-departmental appropriation anticipates paying legal fees related to Moss-American and other matters that may require the assistance of outside counsel. Within this account, provision is made for tracking the costs by lawsuit.

A breakdown of 1998 legal fees and miscellaneous legal costs is listed below.

	1998 Actual
Moss-American Legal Fees	5,591
	$ 5,591

BUDGET HIGHLIGHTS

- There are no changes budgeted for County legal fees in 2000.

DEPT: FEDERATED LIBRARY SYSTEM

UNIT NO. 1966
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.03(1) and 59.51(2) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Federated Library System	$ 66,693	$ 66,604	$ 66,666

The 2000 budget appropriation of $66,666 is based upon Section 43.15(2)(b) of the Wisconsin Statutes which requires County support for library services at a level not lower than the average for the previous three years. The amount is not designated for any specific purpose or special program. It is to be used by the Federated Library System to offset program costs which are determined to be priorities.

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.17 and 59.51(2) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Milwaukee County Fund for the Arts	$ 500,000	$ 525,000	$ 525,000

On October 2, 1986, the County Board adopted resolutions (File Nos. 84-466 and 86-463) which specified that a non-departmental account be established for cultural programming to be administered by the County Board, with certain guidelines and criteria for awarding County arts funds. In addition, the County Cultural, Artistic and Musical Programming Advisory Council (CAMPAC) was created to advise the County Board, through the Committee on Parks, Recreation and Culture, with regard to the cultural, artistic and musical programming and endowment/grant components of County arts funding.

On November 9, 1989, the County Board adopted a resolution (File No. 88-631(a)(a)) which authorized and directed the Parks Director to have administrative authority and responsibility for all County cultural programs previously administered by the County Board. To effectuate this authority, the Appropriation for County Arts Funding was transferred from the non-departmental account, Milwaukee County Funds for the Arts (Org. Unit 1974), to the Parks Department (Org. Unit 9000) operating budget.

The 1991 adopted budget re-established a non-departmental appropriation for County arts funding (Org. Unit 1974). The administrative authority, appropriation request and responsibility for County cultural programs, however, remained with the Parks Department.

On January 17, 1991, the County Board adopted a resolution (File No. 91-18(a)(a)) which authorized and awarded matching grant funds, rental subsidies, and Artistic Development Program allocations to eligible organizations and individuals. The Board also authorized the Director of Parks, Recreation and Culture to prepare contractual agreements with specific agencies for community cultural events and to enter into an agreement with the Milwaukee Foundation to administer Milwaukee County's performing and visual arts fund. Allocations of the cultural arts funds are recommended by the Milwaukee County Cultural, Artistic and Musical Programming Advisory Council (CAMPAC).

I. Cultural, Artistic, and Musical Programming

Under this program, Milwaukee County, through its administrative agent, the Milwaukee Foundation, will enter into contractual relationships with community organizations providing, either at a nominal charge or free to the public, specified cultural, artistic and musical performances, with priority given to those groups using County facilities.

(1) Community Cultural Events Program

Under this program category, Milwaukee County will, on an annual basis, determine the number and type of performances it desires to purchase through the solicitation of a Request for Proposals based on approved eligibility criteria and guidelines.

Community Cultural Events Program		
Agency	1998 Allocations	1999 Allocations
Artreach Milwaukee	$ 5,000	$ 0
City Ballet	3,000	5,000
Ko-Thi Dance Company	5,000	7,000
Latino Arts, Inc. (Friends of the Hispanic Community)	3,750	6,000
Milwaukee Inner City Arts Council	6,000	7,000
Milwaukee High School Theater Festival	5,000	5,000
Milwaukee Public Theater	2,500	5,000
Community Programming*	40,000	40,185
TOTAL	$ 70,250	$ 75,185

* The 1997, 1998 and 1999 allocations were for programming at Washington, Humboldt and other County Parks.

II. Endowments and Grants

Under this program, grants are awarded with the objective of promoting new and existing arts organizations. These grants are designed to help arts groups meet their operational and programming expenses.

(1) Matching Grants Program

This grant program provides a direct subsidy to professional performing arts organizations that meet established criteria.

Matching Grants Program		
Expenditures	1998 Grants	1999 Grants
Artist Series at the Pabst	$ 11,241	$ 10,298
Artreach Milwaukee	9,408	0
Ballet Wisconsin (Formerly Et toi tu danses?)	6,000	7,911
Bel Canto Chorus	8,367	9,330
City Ballet	5,000	7,500
Civic Music Association	2,693	2,697
Concord Chamber Orchestra	2,078	2,072
Dance-Sing	5,253	6,331
Danceworks	5,000	6,926
First Stage Milwaukee	12,379	12,420
Florentine Opera Company	22,218	24,834
Great Lakes Opera	6,327	5,574
Ko-Thi Dance Company	10,583	12,188
Latino Arts (Friends of Hispanic Community)	7,946	8,837
Milwaukee Ballet	32,098	35,340
Milwaukee Chamber Orchestra	8,156	8,091
Milwaukee Chamber Theater	10,609	14,677
Milwaukee Children's Theater	3,500	5,740
Milwaukee Dance Theater	6,846	6,039

Matching Grants Program		
Expenditures (cont'd)	1998 Grants	1999 Grants
Milwaukee Inner City Arts Council	5,981	4,300
Milwaukee Musical Theater (Milwaukee Opera Company)	6,535	0
Milwaukee Public Theater	7,295	8,240
Milwaukee Repertory Theater	37,936	41,734
Milwaukee Symphony Orchestra	97,167	103,369
Milwaukee Youth Symphony	10,014	11,088
Next Act Theater	9,287	9,615
Present Music	7,790	8,130
Renaissance Theatreworks	2,500	4,000
Skylight Opera Theater	16,629	18,017
Theater X	7,764	8,194
Walker's Point Theater for the Arts	6,687	2,701
Wild Space Dance Company	6,585	5,946
Woodland Pattern	7,989	9,231
TOTAL	$ 405,861	$ 421,370

Note: Matching Grant Program includes State regranting funds of $17,111 for 1998 and $16,555 for 1999.

(2) Artistic Development Program

Under this program, project grants and technical assistance are provided to individual artists and arts organizations which are not served by a major fund drive or a community organization which sponsors arts programs and is currently using criteria established by the Milwaukee Arts Foundation.

Expenditures	1998 Actual	1999 Allocated
Individual Artists	$10,000	$10,000

III. Administrative Services

The County Board of Supervisors has entered into an agreement with the Milwaukee Foundation to administer Milwaukee County's performing and visual arts fund under guidelines approved by the County Board of Supervisors.

Expenditures	1998 Actual	1999 Allocated
Milwaukee Foundation	$31,000	$35,000
Total Arts Funding*	$517,111	$541,370

* Includes State regranting funds of $17,111 for 1998 and $16,555 for 1999.

DEPT: KEEP GREATER MILWAUKEE BEAUTIFUL

UNIT NO. 1980
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.17 and 59.51(2) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Keep Greater Milwaukee Beautiful	$ 12,750	$ 12,750	$ 12,750

Keep Greater Milwaukee Beautiful, Inc. (KGMB) has been a certified affiliate of Keep America Beautiful, Inc. since 1985 and part of this community since 1983. As a 501(c)(3) non-profit organization originally established by Milwaukee County, the City of Milwaukee and the private sector, KGMB works closely with all sectors of the community. KGMB facilitates Greater Milwaukee programs designed to: 1) educate the public about responsible solid waste management and 2) incorporate the principles of reduce, reuse, recycle, compost, and litter prevention.

KGMB has utilized Milwaukee County's annual contribution to offset operating expenses of its community service and environmental education activities. In 1999, these activities included the following:

- Kick off of the Great American Cleanup which involved over 50,000 volunteers who picked up trash, planted trees and flowers, removed graffiti, and organized clothing reuse drives.
- Operation of the Milwaukee Environmental Education Resource & Tour Center.
- Collaborative efforts with all Milwaukee County communities and schools in promoting waste reduction.
- Sponsorship of an annual environmental business seminar.
- The 2000 budget appropriation is the same as in previous years.

DEPT: PAYROLL/PERSONNEL INTEGRATION

UNIT NO. 1983
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.031 and 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY	1998 Actual	1999 Budget	2000 Budget
Expenditures	$ 79,570	$ 164,083	$ 167,111
Revenue	73,175	79,800	80,300
Property Tax Levy	$ 6,395	$ 84,283	$ 86,811

For 2000, the Payroll/Personnel Integration Project includes $167,111 to continue the development, operation, and maintenance of a modern, automated payroll/personnel environment for Milwaukee County. The strategy continues to be the use of outside consultants integrated into a team of IMSD staff, with overall project direction provided by the Payroll/Personnel Integration Steering Committee. The proposed tasks for 2000 include continued work on updates for the Payroll and Retirement Systems, and the installation of new releases of the GENESYS software. Revenue of $80,300 is included from the Retirement System to provide for enhancements made to the Retirement System.

Payroll and Retirement System Updates

Implementation of the current systems for active employee and retiree payroll processing has left over 40 required system modifications and upgrades caused by County Board actions or external mandates after the original project scope was defined. These include changes to the on-line system carried over from past years, several other changes mandated by new labor agreements and pension options, and modifications to the ad hoc reporting subsystem. In addition, the project funds the annual maintenance license fees for the GENESYS software, user conference expenses, and the production of the annual benefits statement. This budget provides a total of 282 days of programmer support to address these changes.

DEPT: CAPITAL OUTLAY/DEPRECIATION CONTRA

UNIT NO. 1985
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.17 and 59.51(2) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1999 Budget	2000 Budget	1999/2000 Change
Expenditures	$ -15,991,963	$ -11,252,901	$ 4,739,062
Revenues	0	6,803,531	6,803,531
Property Tax Levy	$ -15,991,963	$ -18,056,432	$ -2,064,469

Proprietary Fund departments include Enterprise Fund departments (e.g., Mental Health Complex) and Internal Service Fund departments (e.g., DOA - Information Management Services). Budgeting for Proprietary Fund departments in accordance with Generally Accepted Accounting Principles (GAAP) requires that Proprietary Funds expense the cost of fixed assets over the life of the asset through depreciation. Prior to 1997, fixed assets were defined as buildings and equipment with a cost in excess of $500. In 1997, the definitions regarding fixed assets changed. The per unit cost for non-computer equipment must exceed $2,500 per unit and have a useful life greater than one year. Computer related equipment must exceed $500 to be considered a fixed asset.

Appropriations for Depreciation are included in Proprietary Fund departmental budgets while appropriations for Capital Outlay - Fixed Assets, the original cost of the fixed asset, are excluded from those budgets. To ensure proper budgeting in accordance with GAAP, yet also ensure that these departments retain control over the purchase of fixed assets, Proprietary Fund departments will reflect an appropriation for Capital Outlay - Fixed Assets but will also reflect an offsetting credit appropriation.

However, the cost of Capital Outlay for Fixed Assets for Proprietary Fund Departments should be included in the property tax levy. In order to achieve this, all capital outlay costs for Proprietary Fund Departments are included in this non-departmental budget. The costs for Depreciation should not be included in the tax levy and, therefore, an offsetting contra for all Proprietary Fund Departments' depreciation costs is included in this non-departmental. This budgetary procedure has no County-wide tax levy impact.

The following table depicts the capital outlay by department for 2000 compared to 1999, the amount of depreciation in 2000 compared to 1999 and, finally, the combination of these two entries which determines the tax levy amount for this non-departmental budget.

DEPT: CAPITAL OUTLAY/DEPRECIATION CONTRA

UNIT NO. 1985
FUND: General - 0001

Org.	Department Name	1999 Capital Outlay	2000 Capital Outlay	1999/2000 Change
1150	Risk Management	$ 5,000	$ 5,400	$ 400
1160	IMSD	416,724	472,970	56,246
5040	DPW-Airport	1,818,916	872,300	-946,616
5070	DPW-Transportation Services	88,000	26,000	-62,000
5080	DPW-Professional Services	23,000	43,350	20,350
5300	DPW-Fleet	5,706	0	-5,706
5600	DPW-Transit	354,700	536,500	181,800
5700	DPW-Admin. & Facilities Management	93,296	111,198	17,902
6300	DHS-Mental Health Division	91,468	206,502	115,034
TOTAL		$ 2,896,810	$ 2,274,220	$ -622,590

Org.	Department Name	1999 Depreciation Contra	2000 Depreciation Contra	1999/2000 Change
1150	Risk Management	$ -11,348	$ -8,229	$ 3,119
1160	IMSD	-1,378,166	-3,130,453	-1,752,287
5040	DPW-Airport	-7,539,835	-6,385,749	1,154,086
5070	DPW-Transportation Services	-95,489	-21,816	73,673
5080	DPW-Professional Services	-73,583	-58,119	15,464
5300	DPW-Fleet	-2,399,877	-2,596,932	-197,055
5600	DPW-Transit	-1,592,000	-1,686,000	-94,000
5700	DPW-Admin. & Facilities Management	-3,340,708	-3,052,732	287,976
6300	DHS-Mental Health Division	-2,457,767	-1,935,508	522,259
TOTAL		$ -18,888,773	$ -18,875,538	$ 13,235

DEPT: CAPITAL OUTLAY/DEPRECIATION CONTRA

UNIT NO. 1985
FUND: General - 0001

Fund Type:	Org.	Capital Outlay	Depreciation Contra	Net Total Contra
Internal Serv.	1150-Risk Management	$ 5,400	$ -8,229	$ -2,829
Internal Serv.	1160-IMSD	472,970	-3,130,453	-2,657,483
Enterprise	5040-DPW-Airport	872,300	-6,385,749	-5,513,449
Internal Serv.	5070-DPW-Transportation Services	26,000	-21,816	4,184
Internal Serv.	5080-DPW-Professional Services	43,350	-58,119	-14,769
Internal Serv.	5330-DPW-Fleet Maintenance	0	-2,596,932	-2,596,932
Enterprise	5600-DPW-Transit	536,500	-1,686,000	-1,149,500
Internal Serv.	5700-DPW-Admin. & Facilities Mgmt.	111,198	-3,052,732	-2,941,534
Enterprise	6300-DHS-Mental Health Division	206,502	-1,935,508	-1,729,006
SUBTOTAL		$ 2,274,220	$ -18,875,538	$ -16,601,318
Airport Capital Reserve Year-End Closing Entry*				-1,455,114
TOTAL TAX LEVY IMPACT				$ -18,056,432

* To accurately budget the effect of the Agreement between General Mitchell International Airport (GMIA) and the carriers serving GMIA, this non-departmental budget reflects the fact that the Airport Capital Reserve will be charged and the general fund balance will be credited for $1,455,114 as a year-end closing entry, for the year 2000. This entry includes $4,540,157 for non-terminal depreciation and $808,260 as a repayment to the Capital Improvement Reserve. These two entries are offset by contributions from reserves of $872,300 for capitalized operating items and $5,931,231 for principal on non-terminal GMIA and Lawrence J. Timmerman Airport debt, resulting in the net credit of $1,455,114.

DEPT: LINCOLN PARK COMMUNITY CENTER

UNIT NO. 1988
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.17 and 59.51(2) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Lincoln Park Community Center	$ 35,000	$ 35,000	$ 35,000

This non-departmental appropriation of $35,000 is provided to assist the Lincoln Park Community Center, Inc., to provide community and social services, currently in the lower level of the Lincoln Park Pavilion. The Lincoln Park Community Center, Inc., provides four major programs and/or services: (1) JOB FIND, an employment assistance program targeted at low-income, economically disadvantaged and unemployed persons; (2) ABC's of Economic Opportunities, a program designed to foster economic empowerment through ongoing business ownership and acquisition; (3) Reclaiming the Streets, a program that targets at-risk, pre-employment-aged youth for job training and experience; and (4) Youth Fun Olympics, a one day, special event for youth and families featuring skill development, sportsmanship and competition geared to individual levels.

The Lincoln Park Community Center is budgetarily under the administration of the Department of Parks, Recreation and Culture. The Lincoln Park Community Center office currently is located in Lincoln Park in the Blatz Pavilion where building and office maintenance services are provided by Parks Department staff.

DEPT: DEBT ISSUE EXPENSE

UNIT NO. 1990
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Appropriations are for expenses incurred for issuing bonds by Milwaukee County. The bonds are issued as provided under Section 67.04 of Wisconsin Statutes which authorizes issuing bonds for specific purposes, subject to stated limitations.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Debt Issue Expense	$ 10,500	$ 6,500	$ 11,500

STATISTICAL SUPPORTING DATA	1998 Actual	1999 Budget	2000 Budget
Total Debt Issue Expense	$ 35,500	$ 31,500	$ 36,500
Airport Issue Expense*	-25,000	-25,000	-25,000
Net Debt Issue Expense	$ 10,500	$ 6,500	$ 11,500

*Reflected in Airport operating account 5040-8026.

This non-departmental account is used to pay bond counsel, financial advisor fees and other costs associated with issuing debt, including credit rating agency fees, financial auditor fees, financial feasibility studies, printing and distribution costs for the official statement, and fiscal agent and trustee fees. Currently, a significant portion of debt issue expenses are paid from the proceeds of each financing. Under current Federal law, up to two percent of each financing may be used to cover expenses related to the issue. Expenses not eligible to be paid from financing proceeds are reflected in this budgetary appropriation. Expenditure authority for expenses paid from bond proceeds will be added through a Department of Administration-only transfer once actual financing amounts are determined.

The 2000 appropriation is intended to pay issuance expenses not eligible to be paid from proceeds of a 2000 general obligation corporate purpose issue and a general obligation or revenue backed airport issue. These issues will be used to finance a portion of the County's 2000 Capital Improvements Budget.

According to the Airport Master Lease Agreement, the Airport is required to pay all direct costs associated with the issuance of Airport debt. Airport debt issuance costs, totaling $25,000, have been included in the Airport's 2000 operating budget.

DEPT: PROPERTY TAXES

UNIT NO. 1900-1201
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.60 of the Wisconsin Statutes, property tax requirements are determined by estimating total expenditures and deducting the estimated amount of revenue from non-property tax sources and the amount of any surplus at the close of the prior fiscal year.

Section 66.77, Wisconsin Statutes, imposed a property tax rate limit on Wisconsin counties, effective August 12, 1993. Separate limits were imposed for operating levy rates and debt service levy rates. Initially, the baseline for the rate limit was the 1992 actual tax rate adopted for 1993 budget purposes. The County may not exceed these operating and debt levy rate limits unless one or more specified conditions apply, as described in the statute. Section 66.77 also establishes specific penalties for failure to meet the limit requirements. Among the penalties for exceeding the limits are reductions in state shared revenues and transportation aids.

BUDGET SUMMARY			
	1998 Budget	1999 Budget	2000 Budget
Property Tax Levy	$ 188,945,714	$ 194,206,343	$ 196,038,319

Statistical Supporting Data

	1999 Budget	2000 Budget	1999/2000 Change
General County			
Expenditures	$ 1,008,795,711	$ 1,046,303,035	$ 37,507,324
Revenues	757,963,745	783,914,551	25,950,806
Bond Issues	56,625,623	66,350,165	9,724,542
General County Property Tax Levy	$ 194,206,343	$ 196,038,319	$ 1,831,976

Summary of 2000 Adopted Tax Levy

Dept. No.	Department Description	2000 Budget Expenditures	Revenues	Tax Levy	Type Fund**
Legislative and Executive					
1000	County Board	$ 3,474,096	$ 14,500	$ 3,459,596	GEN
1001	Department of Audit	1,671,792	0	1,671,792	GEN
1011	County Executive-General Office	930,546	15,000	915,546	GEN
1018	County Exec-Persons w/Disabilities	278,401	0	278,401	GEN
1020	County Exec-Intergovern. Relations	446,711	0	446,711	GEN
1021	County Exec-Veteran's Services	191,420	13,000	178,420	GEN
Total Legislative and Executive		$ 6,992,966	$ 42,500	$ 6,950,466	
Staff Agencies					
1110	Civil Service Commission	$ 61,496	$ 0	$ 61,496	GEN
1120	Personnel Review Board	107,763	0	107,763	GEN
1130	Corporation Counsel	1,484,218	125,000	1,359,218	GEN
1135	Labor Relations	374,342	0	374,342	GEN
1140	Department of Human Resources	3,155,353	786,304	2,369,049	GEN
1150	DOA-Risk Management	4,857,617	5,048,021	-190,404	INTER
1151	DOA-Fiscal Affairs	2,750,245	544,060	2,206,185	GEN
1152	DOA-Procurement	811,022	0	811,022	GEN
1160	DOA-Information Mgt Services	15,113,956	546,564	14,567,392	INTER
1180	DOA-Dept of Economic Dev.	2,178,590	2,657,500	-478,910	GEN
1190	DOA-Housing & Community Dev	13,364,069	13,960,650	-596,581	GEN
Total Staff Agencies		$ 44,258,671	$ 23,668,099	$ 20,590,572	
Sundry Appropriations					
1900-1999	Non-Departmentals	$ 39,649,715	$ 113,205,804	$ -73,556,089	GEN
Courts and Judiciary					
2000	Combined Court-Related Services	$ 23,411,078	$ 9,893,211	$ 13,517,867	GEN
2430	Child Support Enforcement	10,793,337	13,920,244	-3,126,907	GEN
Total Courts and Judiciary		$ 34,204,415	$ 23,813,455	$ 10,390,960	

Dept. No.	Department Description	2000 Budget Expenditures	Revenues	Tax Levy	Type Fund**
General Government					
3010	Election Commission	$ 917,012	$ 86,500	$ 830,512	GEN
3090	County Treasurer	645,445	17,700	627,745	GEN
3270	County Clerk	433,960	462,947	-28,987	GEN
3400	Register of Deeds	1,732,361	3,539,310	-1,806,949	GEN
Total General Governmental		$ 3,728,778	$ 4,106,457	$ -377,679	
Public Safety					
4000	Sheriff	$ 45,586,905	$ 16,160,152	$ 29,426,753	GEN
4300	House of Correction	29,349,392	8,653,406	20,695,986	GEN
4500	District Attorney	9,344,241	5,876,197	3,468,044	GEN
4900	Medical Examiner	2,731,379	911,891	1,819,488	GEN
Total Public Safety		$ 87,011,917	$ 31,601,646	$ 55,410,271	
Public Works					
5040	Airport	$ 31,774,690	$ 34,674,412	$ -2,899,722	ENTER
5070	Transportation Division	1,407,618	2,043,924	-636,306	INTER
5080	Architecture & Engineering Div	4,749,169	4,879,582	-130,413	INTER
5100	Highway Maintenance	11,049,518	12,134,120	-1,084,602	GEN
5330	Fleet Maintenance	9,121,298	10,002,519	-881,221	INTER
5600	Milwaukee Cty Transit System	73,063,613	59,660,616	13,402,997	ENTER
5700	Administration/Facilities Mgmt	29,048,718	12,397,645	16,651,073	INTER
5900	Paratransit Services	15,907,978	9,808,901	6,099,077	GEN
Total Public Works		$ 176,122,602	$ 145,601,719	$ 30,520,883	
Health and Human Services					
6300	DHS-Mental Health Division	$ 113,970,581	$ 90,227,537	$ 23,743,044	ENTER
7200	County Health Related Programs	57,622,282	36,886,290	20,735,992	GEN
7900	Department on Aging	47,136,346	47,190,683	-54,337	GEN
8000	Department of Human Services	191,353,007	169,421,766	21,931,241	GEN
Total Health and Human Services		$ 410,082,216	$ 343,726,276	$ 66,355,940	

Dept. No.	Department Description	2000 Budget Expenditures	Revenues	Tax Levy	Type Fund**
Parks, Recreation and Culture					
9000	Parks Department	$ 37,676,439	$ 18,274,555	$ 19,401,884	GEN
9500	Zoo	15,325,777	13,068,810	2,256,967	GEN
9700	Museum	4,300,000	0	4,300,000	GEN
9910	University Extension	407,103	195,920	211,183	GEN
Total Parks, Recreation and Culture		$ 57,709,319	$ 31,539,285	$ 26,170,034	
Debt Service					
9960	General County Debt Service	$ 67,985,295	$ 14,664,493	$ 53,320,802	DEBT
Total Debt Service		$ 67,985,295	$ 14,664,493	$ 53,320,802	
Capital Projects					
1200-1876	Capital Improvements*	$ 117,798,098	$ 117,535,939	$ 262,159	CAP
Expendable Trust Accounts					
	Office for Disabilities Trust Fund	$ 4,900	$ 4,900	$ 0	TF
	DHS-MHD Trust Funds	35,100	35,100	0	TF
	Zoo Trust Funds	719,043	719,043	0	TF
Total Expendable Trust Funds		$ 759,043	$ 759,043	$ 0	
Total County		$ 1,046,303,035	$ 850,264,716	$ 196,038,319	

* Revenues include $66,350,165 in Bonding, $2,815,400 in Airport Capital Improvement Reserve Revenues, $39,175 in construction fund investment earnings, $269,198 in sales tax revenues, $1,978,930 in power plant revenues, $1.85 million in Potawatami revenues, $262,159 in property tax levy and $9,464,050 in Passenger Facility Charges.

** Type of fund, according to generally accepted accounting principles (GAAP), includes the following:

Designation,	Type of Fund
GEN	General Fund
INTER	Internal Service Fund
ENTER	Enterprise Fund
DEBT	Debt Service Fund
CAP	Capital Projects Fund
TF	Trust Fund

DEPT: EARNINGS ON INVESTMENTS

UNIT NO. 1900-1850
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 66.04 (2) and 219.05 of the Wisconsin Statutes, a county has the authority to invest any of its funds not immediately needed in time deposits of a bank, credit union, trust company or savings and loan association, or in bonds or securities issued or guaranteed as to principal and interest of the U.S. Government, Federal agency and instrumentality securities, highly rated corporate securities or repurchase agreements.

BUDGET SUMMARY	1998 Actual	1999 Budget	2000 Budget
Earnings on Investments	$ 8,055,066	$ 7,505,000	$ 6,805,000

STATISTICAL SUPPORTING DATA			
Earnings on All Funds	$ 9,539,879	$ 9,500,000	$ 8,700,000
Earnings on Trust Funds, Reserves and Other Deferred Interest Liabilities	-1,402,604	-1,625,000	-1,625,000
Earnings on Proprietary Fund Bonds Allocated to the Capital Fund and Debt Service Fund	-82,209	-370,000	-270,000
General Fund Earnings	$ 8,055,066	$ 7,505,000	$ 6,805,000

For the 2000 budget, an average investment balance of approximately $150.8 million at an average interest rate of 5.75 percent will result in approximately $6,805,000 of net investment earnings available to the general fund. The interest rate for the 2000 budget is projected to be slightly higher than the 1999 budgeted rate of 5.56 percent. The average balance available for investment is expected to decrease from the 1999 budgeted amount of $170.1 million.

Construction fund earnings on unspent bond proceeds for proprietary fund departments are recorded directly in the capital projects fund. These investment earnings are used to offset capitalized interest expense for projects which are under construction. Investment earnings on bonds which have lapsed to the sinking fund are recorded in the debt service fund.

Projected earnings of $270,000 on unexpended bond proceeds for proprietary fund departments or restricted general fund projects are anticipated for 2000. These earnings are reflected as revenues recorded directly in the capital projects fund. Earnings on trust funds, reserves and other deferred interest liabilities include trust funds for the Airport, Zoo, Office for Persons with Disabilities, Federated Library System, Art Museum, Friends of Boerner, Law Enforcement Block Grant, Wolcott Memorial and HUD-Rent Assistance. These earnings are estimated at $1,625,000 for 2000.

DEPT: STATE SHARED TAXES

UNIT NO. 1900-2201
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapter 79 of the Wisconsin Statutes, the State apportions Shared Revenues to counties on the basis of population, equalized property values, the relative ranking of local purpose revenues, and the value of utility property (at 3 mills times the equalized value for incorporated areas within the county).

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
State Shared Taxes	$ 54,245,814	$ 56,068,062	$ 57,701,028

STATISTICAL SUPPORTING DATA	1998 Actual	1999 Budget	2000 Budget
Aidable Revenues	$ 58,129,549	$ 61,658,319	$ 65,083,655
Utility Payment	884,523	892,142	881,408
County Mandate Relief	3,721,211	3,682,700	3,766,267
Maximum - Minimum Adjustment (§79.06)	-8,489,469	-10,165,099	-12,030,302
Total State Shared Taxes	$ 54,245,814	$ 56,068,062	$ 57,701,028

County Mandate Relief revenues are allocated to individual counties on a per capita basis. Utility payments are calculated based on 3 mills multiplied by the value of eligible utility property. The balance of Shared Revenues for aidable revenues are distributed to governmental units based on an iterative formula which considers a number of factors including equalized property values, utility property values, taxing effort and user fee collections.

The Wisconsin Department of Revenue's estimate of State Shared Revenue (State Shared Taxes) for Milwaukee County for 2000 totals $57,701,028. The Maximum-Minimum Adjustment increased, which has resulted in a $1.9 million revenue decrease. Aidable Revenues increased by $3.4 million, which more than offsets the decrease from the Maximum-Minimum Adjustment and a minor decrease in Utility Payment. The State 1999-2001 budget includes a three percent increase in County mandated relief, which resulted in a modest increase over the 1999 budget

DEPT: STATE EXEMPT COMPUTER AID

UNIT NO. 1900-2202
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to 1997 Wisconsin Act 237 (The Act), business computers are exempt from being subject to property taxes, beginning with the 1999 property tax levy collected in 2000. The Act also provided for a State aid payment to offset the loss of taxable property from the exemption.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
State Exempt Computer Aid	$ 0	$ 0	$ 3,546,325

Based on the formula provided by the Wisconsin Department of Revenue, Milwaukee County will receive $3,546,325 in revenue in 2000 to compensate for the exemption of business computers from the property tax rolls. The annual payment is based on the equalized value of the exempt computers, the Milwaukee County equalized value (excluding the Tax Incremental Districts) and the property tax levy.

DEPT: MILWAUKEE COUNTY RESEARCH PARK

UNIT NO. 1995
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.82 of the Wisconsin Statutes, Milwaukee County may participate in the development of a research and technology park through a nonprofit corporation organized specifically for this purpose. The Milwaukee County Research Park Corporation was incorporated on May 18,1987, with a mandate from Milwaukee County to develop a research park on approximately 172 acres of County land in the southwest quadrant adjacent to the Milwaukee Regional Medical Center.

The development objective of the Milwaukee County Research Park Corporation (MCRPC) is the establishment of a quality research and technology park that will complement, to the greatest extent possible, the Milwaukee Regional Medical Center, the University of Wisconsin-Milwaukee, the Milwaukee School of Engineering, Marquette University and the Medical College of Wisconsin, and enhance the economy of the city of Wauwatosa, Milwaukee County and the State of Wisconsin.

BUDGET SUMMARY

	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Expenditures	$ 138,190	$ 541,535	$ 0	$ -541,535
Revenues	0	791,535	500,000	-291,535
Property Tax Levy	$ 138,190	$ -250,000	$ -500,000	$ -250,000

- The Research Park Corporation is a private non-profit agency whose operations are funded through revenues from operations and reserves. Therefore, no County funding is provided for operations.

- Land Sale revenues are to be divided 65% to Milwaukee County and 35% to the Research Park Board per County Board Resolution (File No. 98-348).

- The 2000 estimated Milwaukee County portion of land sales revenue is $500,000.

- The Milwaukee County Capital Improvements Budget includes $495,200 for a series of building infrastructure improvements at the Muirdale Building that is presently leased to the Research Park Corporation. This appropriation is to be financed by $295,200 in general obligation bonds and $200,000 in Potawatomi revenue. (See Org. 1937).

DEPT: COUNTY SALES TAX REVENUE

UNIT NO. 1900-2903
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 77.70 of the Wisconsin Statutes, counties may enact a 0.5 percent sales and use tax. The tax is typically imposed on the same goods and services as the State's 5.0 percent sales tax.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
County Sales Tax Revenue	$ 52,043,015	$ 52,174,000	$ 53,320,802

STATISTICAL SUPPORTING DATA	1998 Actual	1999 Budget	2000 Budget
Estimated County Sales Tax Collections, Excluding Retailer's Discount	$ 52,826,843	$ 52,957,000	$ 54,545,000
State Administrative Fee	-783,828	-783,000	-955,000
Milwaukee County Sales Tax Collections	$ 52,043,015	$ 52,174,000	$ 53,590,000
County Sales Tax Allocated to Capital Improvements	0	0	-269,198
Net County Sales Tax Revenue Available for Debt Service Expenses	$ 52,043,015	$ 52,174,000	$ 53,320,802

On April 1, 1991, Milwaukee County retailers began collecting a 0.5 percent county sales and use tax. Generally, items which are currently subject to the State's 5.0 percent sales tax are subject to the county sales and use tax in counties that have enacted the tax. Milwaukee County is currently one of 53 counties in the State of Wisconsin which relies on the sales tax to fund services formerly financed by local property taxes. The county sales and use tax is administered and collected by the Wisconsin Department of Revenue. The 2000 budgeted amount reflects the recently adopted 1.75 percent state administrative fee, which represents a .25 percent increase.

Milwaukee County Ordinances currently require that sales tax revenue be used to pay tax-supported debt service costs. Surplus revenues not needed for debt service payments are required to be used to directly finance capital improvements.

The 2000 budget projects growth of approximately 3.0 percent in budgeted sales tax receipts. Projected revenues total $53,590,000. For 2000, projected sales tax collections exceed debt service costs by $269,198. Therefore, in accordance with Milwaukee County Ordinance, $53,320,802 in net County sales tax revenues are earmarked for debt service costs and $269,198 is dedicated to the direct financing of capital improvements.

DEPT: SURPLUS (OR DEFICIT) FROM PRIOR YEAR

UNIT NO. 1900-4970
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.60(3m) of the Wisconsin Statutes, every accounting and budgeting procedure applied under this section shall comply with generally accepted accounting principles for government, as promulgated by the Governmental Accounting Standards Board.

BUDGET SUMMARY				
	1998 Budget	1999 Budget	2000 Budget	1999/2000 Change
Surplus (Deficit) From Two Years Prior To Year Budgeted	$ 1,457,003	$ 4,036,805	$ 3,354,570	$ -682,235

SURPLUS CALCULATION

1998 Expenditures and Encumbrances		
Expenditure Appropriation	$	1,104,825,747
Less: Actual Expenditures and Encumbrances		-1,042,161,154
Appropriation Carryover to 1999		-54,573,295
Available Appropriation, December 31, 1998	$	8,091,298
1998 Revenues		
Revenue Appropriation	$	1,055,416,277
Less: Actual Revenues		-1,001,875,193
Appropriation Carryover to 1999		-56,145,586
Excess Appropriation, December 31, 1998	$	-2,604,502
Adjustments to Surplus		
Transfer to Reserve for Debt Service	$	-647,180
Other Adjustments		-1,485,046
NET ADJUSTMENTS	$	-2,132,226
1998 SURPLUS FOR 2000 BUDGET	$	3,354,570

DEPT: OTHER MISCELLANEOUS REVENUE

UNIT NO. 1900-4999
FUND: General - 010000

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.60 of the Wisconsin Statutes regarding submission of annual budget estimates, an estimate of revenue from all other sources is included in the budget.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Other Miscellaneous Revenue	$ 751,969	$ 150,000	$ 150,000

Miscellaneous revenue for the last five years is summarized in the following table.

Year	Revenue
1993	21,856
1994	536,114
1995	375,491
1996	3,182,122
1997	570,181
1998	751,969

Typically, the miscellaneous revenue account is used to record extraordinary County revenues which are not attributable to County departmental operations or major non-departmental revenue accounts. In 1999, $150,000 was budgeted in this account for uncashed checks. The 2000 budget amount of $150,000 reflects revenues from the cancellation of uncashed County checks.

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

County Funded State Court Services Division
Pursuant to Section 8, Article VII, Wisconsin Constitution, and Section 753.03, Wisconsin Statutes, the State Circuit Courts have original jurisdiction in all civil, juvenile and criminal matters. They also conduct administrative reviews. Milwaukee County comprises the First Judicial Administrative District of the State system and has 46 judges. A forty-seventh Circuit Court Branch commenced operation in August, 1999.

Pursuant to sections of the Wisconsin Statutes, the Clerk of Circuit Court maintains the records, books and files of the Circuit Courts - Civil, Family, Criminal and Children's Divisions; collects fees and costs prescribed by law; certifies copies of judgments or other papers or records; receives and disburses payment of trust, bail or other funds pursuant to court orders; invests funds and has custody of securities held for the benefit of minors, as ordered by the Court; furnishes attorneys with legal papers; prepares the daily court calendar; processes termination of parental rights proceedings, agency adoptions and documents filed in all adoption proceedings (Chapters 48 and 882) and processes all cases. Per Chapter 100 of the Milwaukee County Ordinances and the rules of the County Board of Judges, the Clerk of Circuit Court is also Director of Court Services. Eligible jurors for the Milwaukee County court system are summoned by the Clerk of Circuit Court.

Register in Probate Division
Pursuant to Wisconsin Statutes, the Register in Probate maintains the records and files of all probate proceedings; receives payments of statutory fees; performs administrative services and ministerial duties in connection with mental commitment proceedings (Chapter 51), protective placement proceedings (Chapter 55), will proceedings, contests of claims and other probate proceedings; performs administrative duties directed by the judges designated to hear probate proceedings; reviews documents and makes determinations required for informal administration of estates (Chapter 865); and exercises the powers and duties of a probate court commissioner when designated to do so by a judge assigned probate jurisdiction.

In addition, the 1985 Supreme Court decision in *State ex rel. Watts v. Combined Community Services*, 122 Wis. 2d 65, requires an annual court review of every existing protective placement case to protect the constitutional rights of persons under protective placement. The costs associated with such proceedings and other operating expenses not expressly assumed by the State are obligations of Milwaukee County [§ 753.19 and § 753.016(4), Wis. Stats. and *Romosco v. Milwaukee*, 108 Wis. 2d 32 (1982)].

Family Court Commissioner Division
The Division of the Family Court Commissioner was created pursuant to Section 767.13(2) of the Wisconsin Statutes and is the legal extension of the Family Court Branch of the Circuit Court. The general purpose of this department is to conduct formal hearings in matters relating to marriage and actions affecting the family pursuant to Chapters 765 and 767 of the Wisconsin Statutes, and includes the Family Court Counseling Services Unit.

ADOPTED 2000 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS **UNIT NO.** 2000

FUND: General - 0001

BUDGET SUMMARY				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personnel	$ 11,285,510	$ 11,737,928	$ 12,822,673	$ 1,084,745
Services	6,172,412	5,211,227	5,085,863	-125,364
Commodities	398,649	347,486	323,912	-23,574
Other Charges	728	0	0	0
Capital Outlay	50,979	65,902	158,144	92,242
Contractual Crosscharges	13,304,475	14,118,739	12,686,695	-1,432,044
Abatements	-8,748,815	-9,093,447	-7,666,209	1,427,238
Total Expenditures	$ 22,463,938	$ 22,387,835	$ 23,411,078	$ 1,023,243
Total Revenues	9,623,615	10,084,792	9,893,211	-191,581
Property Tax Levy	$ 12,840,323	$ 12,303,043	$ 13,517,867	$ 1,214,824

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 3,008,796	$ 3,149,329	$ 2,881,176	$ -268,153
Central Service Allocation	451,716	452,283	458,839	6,556
Courthouse Space Rental	5,632,396	6,001,658	4,433,265	-1,568,393
Graphics Services	173,914	233,557	208,843	-24,714
Information Process Services	996,775	592,882	503,080	-89,802
Mail Room Services**	2,977	25,092	22,478	-2,614
Telephone Allocation	132,036	190,137	144,656	-45,481
Record Center Services	136,459	206,899	133,252	-73,647
Radio Communication	0	0	0	0
Personal Computer Services	0	8,826	112,737	103,911
Total Charges	$ 10,535,069	$ 10,860,663	$ 8,898,326	$ -1,962,337
Property Tax Levy	12,840,323	12,303,043	13,517,867	1,214,824
Total Property Tax Levy	$ 23,375,392	$ 23,163,706	$ 22,416,193	$ -747,513

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

ADOPTED 2000 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS **UNIT NO.** 2000

FUND: General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
County Funded State Court Services	Expenditure	$ 27,572,577	$ 27,449,378	$ 26,895,917	$ -553,461
	Abatement	7,287,678	7,339,101	5,830,219	-1,508,882
	Revenue	8,729,571	9,217,148	9,078,694	-138,454
	Tax Levy	$ 11,555,328	$ 10,893,129	$ 11,987,004	$ 1,093,875
Register in Probate	Expenditure	$ 1,611,961	$ 1,722,014	$ 1,624,887	$ -97,127
	Abatement	289,111	338,970	236,711	-102,259
	Revenue	639,824	534,140	512,540	-21,600
	Tax Levy	$ 683,026	$ 848,904	$ 875,636	$ 26,732
Family Court Commissioner	Expenditure	$ 2,028,215	$ 2,309,890	$ 2,556,483	$ 246,593
	Abatement	1,172,026	1,415,376	1,599,279	183,903
	Revenue	254,220	333,504	301,977	-31,527
	Tax Levy	$ 601,969	$ 561,010	$ 655,227	$ 94,217

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	290.9	290.0	306.6	16.6
Overtime Hours	17,660	N/A	N/A	N/A
Overtime Dollars	$267,209	$94,728	$94,728	$0

* For 1998, the Position Equivalent is the budgeted amount.

Combined Court Related Operations personal services have been reduced $494,268 to establish a net salary budget that is 96.20% of gross wages. For 1999, Combined Court Related Operations net salary budget was 95.84% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	7.0	8.0	1.0
Clerical (F)	217.0	237.0	20.0
Paraprofessional (E)	11.0	11.0	0.0
Professional (B)	43.0	47.0	4.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	9.0	9.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	278.0	312.0	34.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/ FTE Percent	Division	Cost of Positions (excluding fringe benefits)
Network Specialist	Create	1/100%	Co Funded St Cts	$ 33,846
Network Specialist	Create	1/41.66%	Co Funded St Cts	$ 14,317
Clerk Typist 3	Abolish	1/100%	Co Funded St Cts	$ -29,870
Court Interpreter-Spanish	Create	1/100%	Co Funded St Cts	$ 33,282
Judicial System Review Coordinator	Abolish	1/100%	Co Funded St Cts	$ -100,625
Deputy Court Clerk/Judicial Assist.	Create	1/100%	Co Funded St Cts	$ 36,924
			TOTAL	$ -12,126

COUNTY FUNDED STATE COURT SERVICES DIVISION

Division Description

The division is comprised of six units, the Chief Judge's Office, Clerk of Courts Administration, Family Section, Criminal Section, Civil Section and Children's Section:

The ***Chief Judge*** is the Administrative Chief of the First Judicial Administrative District which is solely comprised of Milwaukee County. The Chief Judge is responsible for the oversight of administration of judicial activities in the 47 Circuit Courts within the District.

The ***Administration Section***, under direction of the Clerk of Circuit Court/Court Services Director, plans, directs and coordinates the operations of the Circuit Court Civil, Criminal, Family and Children's sections. It includes General Administration, Budget and Accounting, Appeals, Jury Management, and Management Information units. It coordinates budget preparation, accounting controls, cash management and investments, personnel, courts automation, jury management and the purchase and distribution of equipment and supplies, prepares statistical reports for the court system, and prepares cases for appeal to the State Appellate Court.

In the ***Family Section***, the Family Courts hear all actions affecting the family as set forth in Chapter 767, Wisconsin Statutes.

The courts in the ***Criminal Section*** hear, try and determine all matters for pretrial, trial and post-conviction proceedings in felony, misdemeanor and traffic matters. In addition, the misdemeanor courts conduct proceedings on matters in which jury demands have been filed in the municipal courts in Milwaukee County. The Clerk of Circuit Court, Criminal Section, consults with litigants and attorneys on procedural matters; processes the records for the court; receives cases from the municipal courts; accounts for and disburses fees and fines to the County Treasurer; prepares judgment rolls and case records; issues warrants and necessary documents for court actions including the issuance of occupational licenses in operating while intoxicated cases, and maintains records for the automated JUSTIS System.

In the ***Civil Section***, the Civil Courts adjudicate small-claims, large-claims, replevin and eviction actions. The Clerk of Circuit Court consults with litigants and attorneys on procedural matters, calculates costs and records judgments. This division maintains the central court files for civil and family matters. The Civil Section directs the work of the clerical staff of the court, assigns and calendars all cases in the Civil and Family Sections of the Circuit Court and supervises the processing of Civil appeals to the State Court of Appeals.

The Clerk of Circuit Court, ***Children's Section*** consults with petitioners, court-appointed guardians, probation officers and other officials. The Childrens' Courts exercise jurisdiction over matters involving persons under the age of 18 years regarding delinquency, dependency, neglect, guardianships, detention and termination of parental rights. This section directs the preparation of legal processes, court orders and vouchers and maintains and files Children's Court records, including disposition of cases. This section also processes termination of parental rights proceedings, agency adoptions and documents filed in all adoption proceedings (Chapters 48 and 882).

ORGANIZATIONAL COST SUMMARY

DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Chief Judge	Expenditure	$ 1,004,787	$ 720,976	$ 597,903	$ -123,073
	Abatement	606,477	242,529	164,429	-78,100
	Revenue	165,592	140,663	133,265	-7,398
	Tax Levy	$ 232,718	$ 337,784	$ 300,209	$ -37,575
Domestic Violence Judicial Oversight Grant	Expenditure	$ 0	$ 0	$ 120,478	$ 120,478
	Abatement	0	0	0	0
	Revenue	0	0	148,116	
	Tax Levy	$ 0	$ 0	$ -27,638	$ -27,638
Clerk of Court Administration	Expenditure	$ 2,169,337	$ 2,245,106	$ 2,410,498	$ 165,392
	Abatement	1,059,820	1,025,746	1,084,141	58,395
	Revenue	401,291	0	300,000	300,000
	Tax Levy	$ 708,226	$ 1,219,360	$ 1,026,357	$ -193,003
Family Section	Expenditure	$ 1,798,278	$ 1,724,106	$ 1,666,515	$ -57,591
	Abatement	482,676	700,994	532,426	-168,568
	Revenue	563,218	599,603	566,774	-32,829
	Tax Levy	$ 752,384	$ 423,509	$ 567,315	$ 143,806
Criminal Section	Expenditure	$ 10,902,153	$ 11,211,503	$ 10,740,664	$ -470,839
	Abatement	2,725,236	3,037,130	2,149,950	-887,180
	Revenue	3,311,146	4,365,211	3,563,352	-801,859
	Tax Levy	$ 4,865,771	$ 3,809,162	$ 5,027,362	$ 1,218,200
Civil Section	Expenditure	$ 5,461,315	$ 6,005,424	$ 5,630,947	$ -374,477
	Abatement	2,245,179	2,148,707	1,752,726	-395,981
	Revenue	3,060,551	2,955,791	3,150,547	194,756
	Tax Levy	$ 155,585	$ 900,926	$ 727,674	$ -173,252
Children's Section	Expenditure	$ 6,236,703	$ 5,542,247	$ 5,728,731	$ 186,484
	Abatement	168,291	183,979	146,366	-37,613
	Revenue	1,227,773	1,155,880	1,216,640	60,760
	Tax Levy	$ 4,840,639	$ 4,202,388	$ 4,365,725	$ 163,337

BUDGET HIGHLIGHTS

- Two positions of Network Specialist are created at a personal service cost of $48,163 to provide computer support functions. One position is created effective January 1, 2000, and one position is created effective August 1, 2000.

- One position of Clerk Typist 3 is abolished effective January 1, 2000, at a personal service savings of $29,870, and one position of Court Interpreter-Spanish is created at a personal service cost of $33,282. This action provides the proper staff to perform required interpreter services. The Clerk Typist 3 position is to be abolished after the Court Interpreter-Spanish position is created and filled.

- One position of Judicial System Review Coordinator is abolished at a personal service savings of $100,625. This position has been held by the District Court Administrator on a Temporary Interchange of Employees agreement with the State of Wisconsin in 1998 and 1999. Since the interchange agreement has expired, the position is no longer necessary. During the interchange

agreement, the State reimbursed the County for actual costs associated with this position, including actual fringe benefit expenses.

- One position of Deputy Court Clerk/Judicial Assistant is created effective January 1, 2000, at a personal service cost of $36,924, to help perform staging functions for the Out-of-Custody Court. Contract staff with Wisconsin Correctional Services, Inc. previously performed this function. For 2000, the Out-of Custody Court pretrial services contract with Wisconsin Correctional Services, Inc. has been reduced by $36,924 to offset the increased personal service cost of creating this position. This action is part of a larger plan to re-evaluate and restructure pretrial services, which is fully explained in the Alternative to Incarcerations (Org. Unit 1940) narrative.

- One position of Deputy Court Clerk/Judicial Assistant is created effective January 1, 2000, at a personal service cost of $36,920, to provide necessary services to the post-judgement court in the Family Division.

- One position of Clerk Typist 2 is created effective January 1, 2000, at a personal service cost of $24,019, to provide clerical services to the Record Center. The position will be responsible for providing procedural information, conducting record searches, and delivering files.

- One position of Accountant 1 is created effective January 1, 2000, at a personal service cost of $32,934, to provide accounting related services to the Criminal Division.

- One position each of Accountant 1, Performance Evaluator (Judicial Oversight Initiative), and Program Coordinator (Judicial Oversight Initiative) were created in 1999 to provide the initial staff to participate in the Domestic Violence Judicial Oversight Demonstration Project. This fully funded Federal grant initiative intends to develop and employ more comprehensive services to domestic violence cases in Milwaukee County. The initial grant provides $1,998,257 for an eighteen-month period commencing October 1, 1999. The grant may be renewed for up to five additional years if judged successful. Combined Court Related Operations will serve as the primary pass-through for the Federal funding, some of which is earmarked to non-profit groups and City of Milwaukee services. The three County positions created at this time increase expenditures $120,478, offset by $148,116 in federal grant revenue. The $27,638 in additional captured revenue represents the full cost reimbursement for fringe benefits that are budgeted centrally.

- One position of Accountant 3 (NR) was reclassed in 1999 to Fiscal Analyst (Courts). This action increases expenditures and tax levy $1,442.

- One position of Clerk Typist 2 was reclassed in 1999 to a Clerk Typist 4. This action increases expenditures and tax levy $710.

- One position of Clerk Typist 3 was reclassed in 1999 to a Clerk Typist 4. This action increases expenditures and tax levy $1,660.

- Personal services for the County Funded State Court Services Division have been reduced $408,216 to establish a net salary budget that is 96.06% of gross wages. For 1999, the net salary budget was 95.84% of gross wages.

- One position of Audio Visual Technician created in 1999 is continued at a personal service cost of $26,608. The cost of this position, including fringe benefit expenses, is 90% offset with 1998 and 1999 Local Law Enforcement Block Grant revenue. A total of $29,440 in Federal revenue is anticipated to be received. The position is responsible for the technical operation of the courtroom video conferencing initiative that has been mostly funded with block grant funds.

- Psychiatrist Fees for court-ordered cases increase $20,000, from $305,000 to $325,000, based on experience. Beginning in 1999, Milwaukee County is no longer responsible for evaluations associated with Chapter 48 child welfare cases, as this is now a State obligation.

- The cost of other court-ordered services increases $72,600 due to increases in Guardian ad Litem (GAL) Fees and Transcript Fees. GAL Fees are budgeted to increase $52,600, from $2,302,400 to $2,355,000. It is expected that Adversary Counsel fees, which are paid out of GAL appropriations at an estimated 1999 cost of $1,000,000, will be a State obligation in 2000. Transcript Fees increase

$20,000, from $80,000 to $100,000. Interpreter Fees increase $20,000, from $80,000 to $100,000.

- Juror costs decrease $198,000, from $1,028,000 to $830,000, based on actual experience. This includes a reduction of $18,000, from $68,000 to $50,000, for Juror Meals, and a $180,000 reduction, from $950,000 to $770,000, for Juror Fees. Juror Hotel costs remain at $10,000 for 2000.

- Bailiff Services increase by adding funding for two additional Deputy Sheriff 1 positions created in the Sheriff's budget to staff a new inmate bullpen. In total, the 2000 bailiff staffing plan provides 113 sworn positions, including 109 Deputy Sheriff 1, three Sergeants, one Captain and one Clerk Typist 3. The anticipated crosscharge of $5,853,124 from the Sheriff to Combined Court Related Operations provides full-time and vacation relief coverage for the following 91 posts : 24 for the Felony Judges, 23 for the Misdemeanor Judges, three for inmate bullpens in the Courthouse, three for Preliminary Hearing, two for Criminal Intake, two for Traffic Intake, one for Out-of-Custody court, six for Civil branches and Commissioners, eight for Family branches and Commissioners, 15 for Children's Court Judges and Commissioners, and four for Children's Court Center detention control. The anticipated crosscharge of $5,853,124 represents a $228,123 increase in the amount budgeted for 1999.

- Appropriations for Library Services for Judges decreases $27,000, from $97,000 to $70,000, because there is no need in 2000 to purchase Statute books and other periodicals which are published every other year. A contract with the Legal Resource Center to order and maintain written materials in Judges' chambers and to provide assistance to court staff in the use of Lexis and Westlaw remains at $36,000 for 2000. In addition, $80,000 is provided within telephone accounts to pay for online legal services associated with Lexis and Westlaw.

- The Legal Resource Center, Org. 1943, created in 1996, will continue under the control and oversight of the Chief Judge and Clerk of Circuit Court.

- An appropriation of $30,000 is included in major maintenance to replace the carpet in Jury Management and the Chief Judge's office area. The appropriation also includes $10,000 to perform some minor remodeling to the Chief Judge's conference room (Courthouse Room 609).

- An appropriation of $30,118 is included in replacement equipment to replace three copy machines in the County Funded State Court Services Division and one microfilm camera for the Register in Probate Division. An appropriation of $88,486 is included in new equipment to acquire video conferencing equipment that was approved as part of the 1998 Local Law Enforcement Block Grant. This amount is 90% offset by $79,637 in Federal block grant funds to effectively establish the 10% local match of $8,849. This budget also recognizes the 1999 Local Law enforcement Block grant approved expenditures of $1,111 for education and training, and $3,000 for maintenance of the video conferencing equipment. These increased expenditures of $4,111 are offset 90% with $3,700 in Federal block grant revenue to effectively establish the required 10% local match of $411.

- An appropriation of $9,540 is included for new computer equipment to purchase two new workstations, a faxworks server, and an external tape drive.

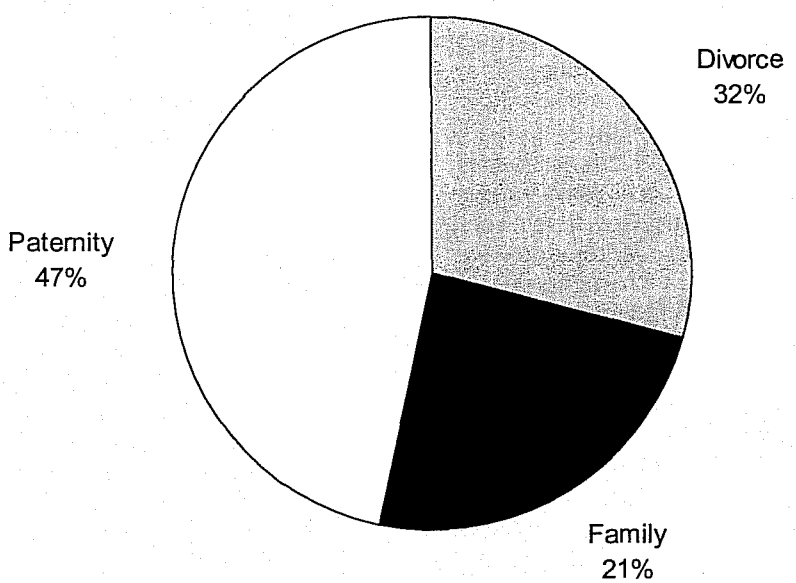
- State reimbursement revenue increases $175,333, from $4,509,708 to $4,685,041, in 2000. This includes a reduction of $102,823 in State reimbursement for the cost of the Judicial System Review Coordinator position that will not be realized in 2000. In addition, an $80,000 grant for a domestic violence court ended in 1999. Funding for the Court Support Grant is expected to be $3,738,625 in 2000, an increase of $439,506. Guardian ad Litem reimbursement is expected to total $849,300, a $24,666 decrease from the $873,966 amount budgeted in 1999.

- Bail forfeiture revenue is decreased $200,000, from $1,200,000 to $1,000,000, based on the understanding that bail forfeitures are decreasing due to policy changes implemented by the Chief Judge. These policy changes are expected to result in less missed court appearances by defendants and less bail forfeitures. Other Court Fees and Revenue is budgeted to decrease $287,007, from $949,679 to $662,672, based on actual experience.

Family Division

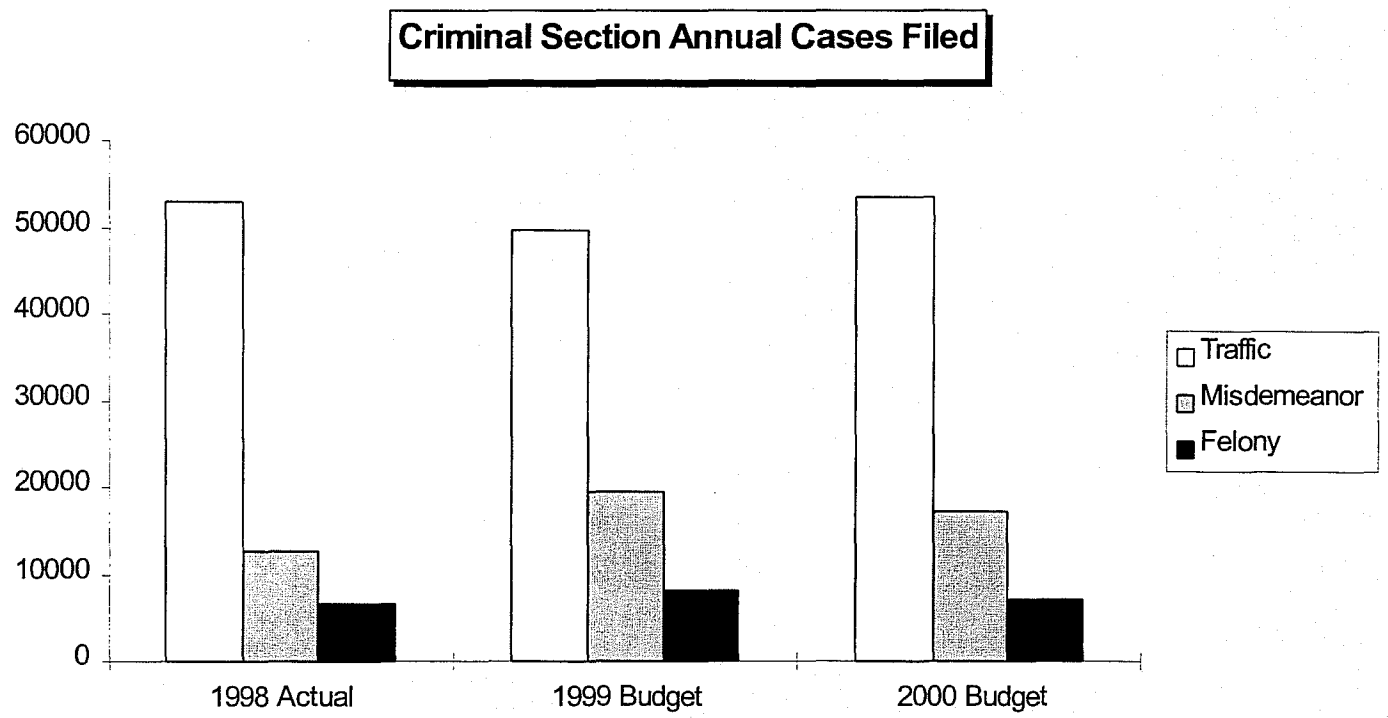
ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Total Family Cases Filed	12,510	12,764	13,000	13,000
Divorce Cases Filed	3,879	3,848	4,100	3,800
Other Family Matters Filed	2,277	3,353	2,800	3,100
Paternity Cases Filed	6,354	5,563	6,100	6100

Family Case Distribution - 1999



Criminal Section

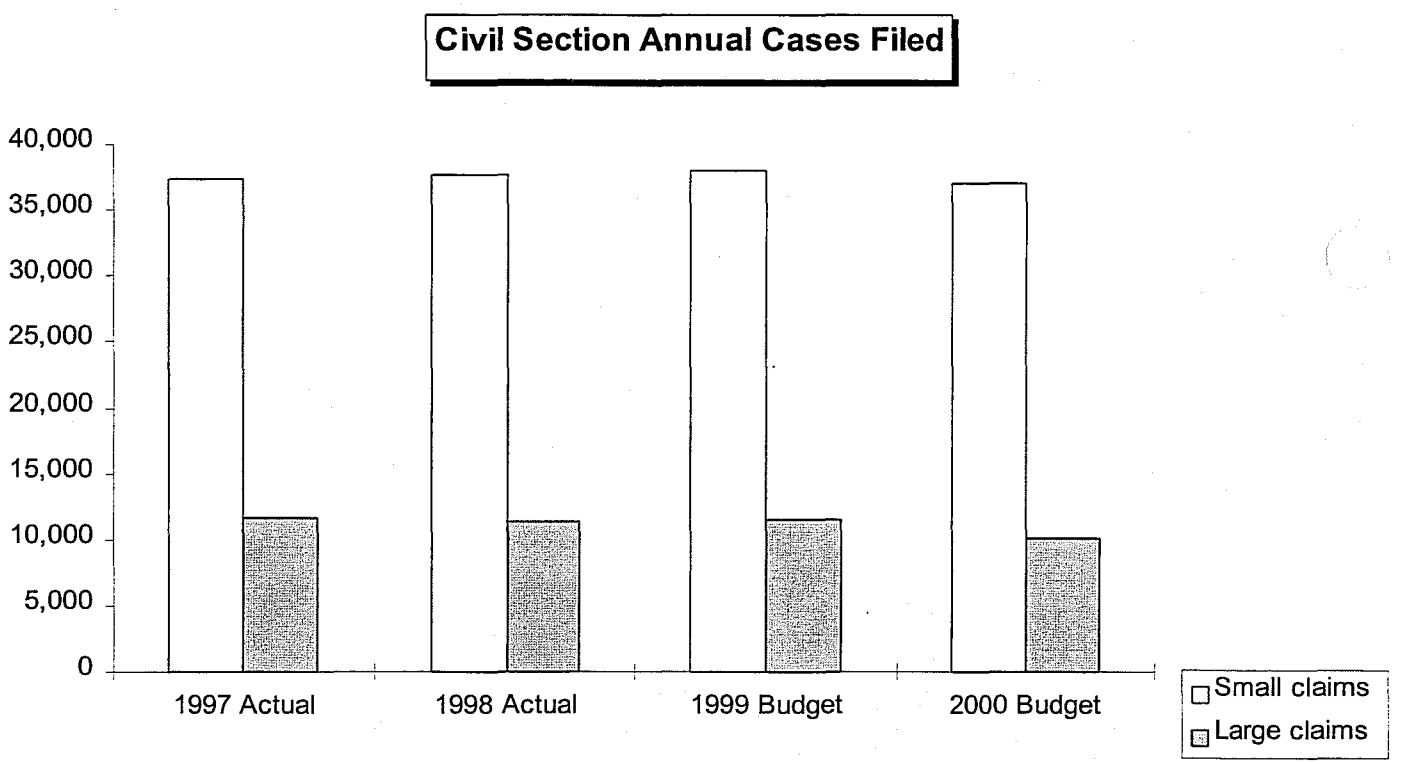
ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Cases Filed	73,659	72,186	77,200	78,000
Cases Disposed	70,799	67,936	76,000	75,000
Cases Pending End of Year	40,460	11,724	35,000	14,000
Traffic Cases Filed	45,638	52,829	49,600	53,500
Misdemeanor Cases Filed	19,521	12,751	19,400	17,300
Felony Cases Filed	8,500	6,606	8,200	7,200



DEPT: COMBINED COURT RELATED OPERATIONS **UNIT NO.** 2000
FUND: General - 0001

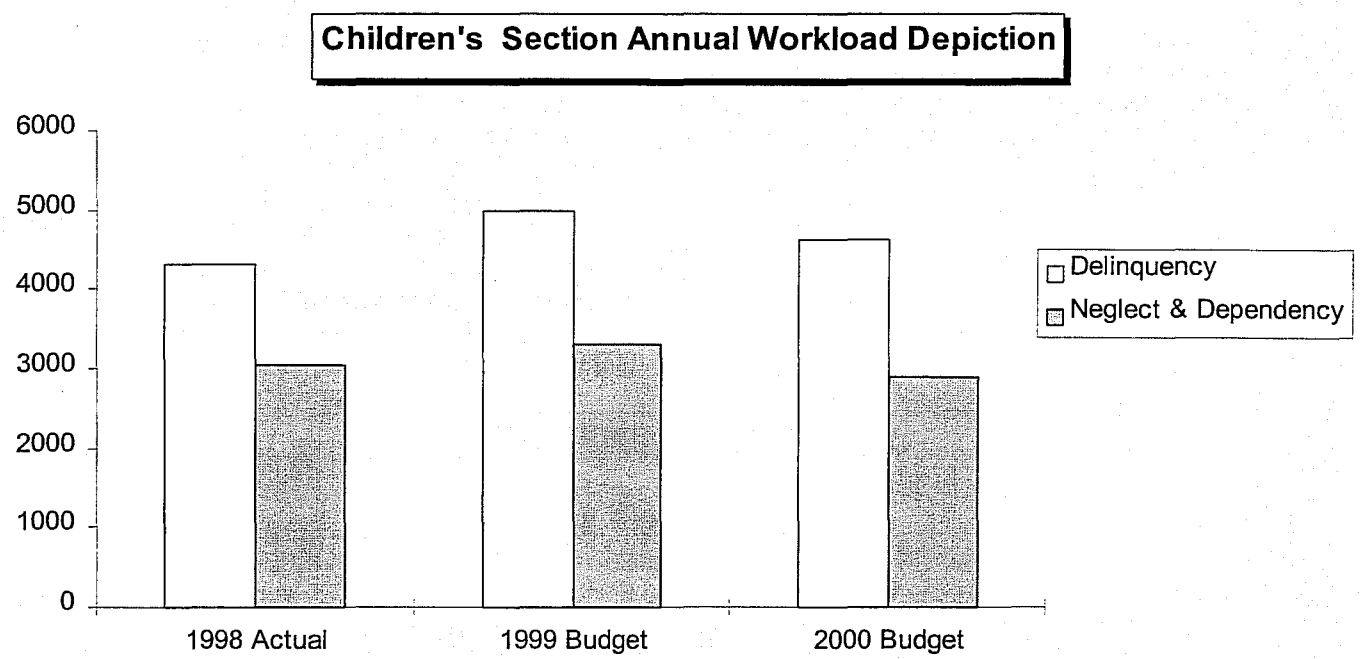
Civil Section

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Cases Filed	49,057	47,573	49,500	47,200
Cases Disposed	50,000	48,706	50,200	47,300
Cases Pending End of Year	6,200	5,257	5,400	5,300
Small Claims Filed	37,682	37,541	38,000	37,100
Large Claims Filed	11,375	10,032	11,500	10,100



Children's Section

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Cases Filed	9,966	8,806	9,500	8,900
Cases Disposed	9,478	8,181	9,100	8,600
Cases Pending End of Year	6,388	6,877	6,700	7,100
Delinquency Petitions	5,798	4,313	5,000	4,620
Neglect & Dependency Petitions	3,268	3,040	3,300	2,900
Termination of Parental Rights	200	142	200	180
Other Juvenile Matters	700	1,311	1,000	1,200



REGISTER IN PROBATE DIVISION

OBJECTIVES

1. Continue to develop computer programs as part of caseflow management to monitor the statutory duty of guardians to file annual reports on the condition of their ward as well as procedures to improve compliance.

2. Continue to develop computer programs as part of caseflow management to monitor filings and dispositions of contested cases and expand the computerized index to probate proceedings to include all probate records to increase efficiency in retrieving probate records.

3. Continue to pursue reimbursement of guardian ad litem and attorney fees from guardians of estates and continue to promote deferral of fee payments, where allowed, to Title XIX nursing home residents with income.

Division Description

The ***Probate Administration Unit*** provides administrative services for the probate system. It maintains all wills deposited for safekeeping or filed for probate, all probate records of estates, trusts, guardianships of persons and estates, conservatorship, protective placements and involuntary commitments; provides information on probate procedures, practices and the status of pending probate proceedings; verifies disbursements and assets in guardianship accounts; collects probate filing fees; issues certified copies of probate records; microfilms probate records and processes originals for destruction; provides the mechanism and direct public services for informal administration of estates; provides legal services associated with procedural requirements for final settlements of estates and enforcement of time limits for filing estate inventories and guardianship accounts and for closing estates; and certifies appeal records to the Court of Appeals.

The ***Probate Court Support Unit*** assists the courts assigned probate jurisdiction in adjudicating matters involving probate, trusts, guardianships of persons and estates, conservatorship, protective placements, involuntary commitments, temporary restraining orders and injunctions in harassment cases.

DIVISIONAL COST SUMMARY

DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Register in Probate	Expenditure	$ 1,611,961	$ 1,722,014	$ 1,624,887	$ -97,127
	Abatements	289,111	338,970	236,711	-102,259
	Revenue	639,824	534,140	512,540	-21,600
	Tax Levy	$ 683,026	$ 848,904	$ 875,636	$ 26,732

BUDGET HIGHLIGHTS

- The cost of court-ordered services decreases $35,000 due to a decrease of $30,000 in Legal Fees, from $155,000 to $125,000, and a $5,000 decrease in Psychiatrist Fees from $90,000 to $85,000. Guardian ad Litem (GAL) Fees remain at $206,820 for 2000.

- An appropriation of $13,000 is included in replacement equipment to replace a microfilm reader that cannot be effectively repaired any longer.

- Personal services are reduced $31,488 to establish a net salary budget that is 96.50% of gross wages. For 1999, the net salary budget for the Register in Probate Division was 95.82% of gross wages.

DEPT: COMBINED COURT RELATED OPERATIONS **UNIT NO.** 2000
FUND: General - 0001

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Informal Administration	2,100	1,784	1,950	1,950
Adult Adoptions	15	0	10	5
Trust, Openings	75	93	75	75
Wills for Safekeeping	250	190	200	200
Guardianships/Conservatorship Opened	745	777	785	800
Protective Placement Cases Filed Chapter 55	680	562	600	575
Mental Commitment Cases Filed Chapter 51	2,630	3,202	3,150	2,700
Annual Review of Protective Placements	1,700	1,841	1,750	1,840
Probate Proceeding in Court	415	338	400	400

FAMILY COURT COMMISSIONER DIVISION

OBJECTIVES

1. Provide clients not represented by legal counsel with procedural information and direction regarding proceedings in the Family Courts and comply with the statutory provisions of Section 767.081 of the Wisconsin State Statutes.

Division Description

The ***General Office Unit*** conducts hearings for the family matters of separation, divorce, and domestic abuse cases. This unit also provides clerical support for these activities. A total of 18 professional and clerical positions are authorized to provide these services. A portion of these salaries are internally charged to the Child Support Enforcement unit for services provided to that unit

The ***Child Support Enforcement Unit*** provides support to Child Support Enforcement in coordination with the County Funded State Court Services and the Family Courts. This unit conducts the paternity hearings and monitors the job search task for those individuals liable for child support. This section has 11 authorized full-time positions: five Assistant Family Court Commissioner positions and six clerical positions. It also receives staff support from the General Office.

The ***Family Court Counseling Services Unit*** was created in 1989 to provide mediation services and custody studies for the Family Courts as mandated by Section 767.11, Wisconsin Statutes. The authorized staff includes the Director of Family Court Counseling Service, a Family Court Clerk 4 (NR) and a Family Court Counseling Clerk to provide referrals to private providers of custody studies and mediation services and to administer the contracts with these providers. Costs of mediation and custody studies are funded by user fees, filing fees and from a portion of the fee for the sale of marriage licenses.

DIVISIONAL COST SUMMARY

DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
General Office	Expenditure	$ 754,001	$ 787,367	$ 858,616	$ 71,249
	Abatement	128,038	140,091	120,989	-19,102
	Revenue	12,860	15,150	15,150	0
	Tax Levy	$ 613,103	$ 632,126	$ 722,477	$ 90,351
Child Support Enforcement Services	Expenditure	$ 1,012,001	$ 1,235,189	$ 1,444,682	$ 209,493
	Abatement	1,010,441	1,236,189	1,444,682	208,493
	Revenue	0	0	0	0
	Tax Levy	$ 1,560	$ -1,000	$ 0	$ 1,000
Family Court Counseling Services	Expenditure	$ 262,213	$ 287,334	$ 253,185	$ -34,149
	Abatement	33,547	39,096	33,608	-5,488
	Revenue	241,360	318,354	286,827	-31,527
	Tax Levy	$ -12,694	$ -70,116	$ -67,250	$ 2,866

BUDGET HIGHLIGHTS

- The abatement to Child Support Enforcement for Child Support Enforcement services provided by this unit increases $237,092, from $1,026,108 to $1,263,200, to reflect an increased workload associated with these cases.
- The $286,793 cost of expenditures for the Family Court Counseling Unit, along with $67,246 in other costs that are abated, such as fringe benefits and IMSD charges, is offset with revenues collected from filing fees in certain family cases and user fees for mediation and custody study services and from a portion of the sale of marriage licenses. If,

during 2000, the actual revenues received from these sources exceed the expenditures budgeted, the State mandates that they are to be set aside to offset future operating costs of this section. Any surplus resulting from this section cannot be used to reduce County tax levy.

- Personal services have been reduced $54,564 to establish a net salary budget that is 97% of gross wages. For 1999, the net salary budget for the Family Court Commissioner Division was 96% of gross wages.

ACTIVITY & STATISTICAL SUMMARY

	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Divorce/Compel Support Motions Scheduled	7,000	7,138	7,900	8,000
Paternity Motions Scheduled	25,000	23,207	24,500	24,600
Domestic Abuse/Child Abuse TRO Hearings	4,500	2,870	3,040	3,145
Default Hearings Heard for Judges	500	533	800	900
"Walk-In" Matters-Divorce/Paternity	6,500	5,136	7,100	7,100
Review of Stipulations/Issuances of Orders	2,500	3,999	2,500	2,400
Case Inquiries -By Phone and Mail	1,950	7,785	12,000	11,000
Referrals from Judges for FCC Hearings	100	100	100	100

DEPT: DEPARTMENT OF CHILD SUPPORT ENFORCEMENT

UNIT NO. 2430
FUND: General - 0001

OPERATING AUTHORITY AND PURPOSE

The Department of Child Support Enforcement implements and administers the Child Support Enforcement Act pursuant to Title IV-D of the Federal Social Security Act and Sections 46.25 and 59.07(97) of the Wisconsin Statutes, under contract with the State Department of Workforce Development. Cases are referred by the Department of Human Services or W-2 agencies when a custodial parent applies for any one of a variety of benefits. Non-W-2 custodial parents may also apply for Title IV-D services. The Department of Child Support Enforcement works cooperatively with other County Departments to comply with the IV-D program mandates. Title IV-D Legislation requires the department to provide services to locate parents, establish paternity, enforce and establish child support and medical support orders.

OBJECTIVES

1. Cooperate with the other county departments involved in providing child support services, identify problems and create solutions to improve services.

2. Work with the State Department of Workforce Development and W-2 vendors to assist custodial parents in achieving self -sufficiency.

3. Work with the State Department of Workforce Development to implement procedures to comply with welfare reform legislation.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 5,638,701	$ 6,704,159	$ 7,256,436	552,277
Services	1,312,573	1,374,159	1,358,382	-15,777
Commodities	98,498	223,833	224,333	500
Other Charges	87	0	0	0
Capital Outlay	65,165	492,370	151,370	-341,000
County Service Charges	2,271,769	2,576,119	2,738,508	162,389
Abatements	-916,435	-1,006,635	-935,692	70,943
Total Expenditures	$ 8,470,358	$ 10,364,005	$ 10,793,337	$ 429,332
Total Revenues	12,227,229	14,314,973	13,920,244	-394,729
Direct Property Tax Levy	$ -3,756,871	$ -3,950,968	$ -3,126,907	$ 824,061

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 1,519,182	$ 1,796,500	$ 1,648,768	$ -147,732
Central Service Allocation	88,212	87,588	157,127	69,539
Courthouse Space Rental	527,031	468,554	317,849	-150,705
Graphics Services	35,052	68,014	40,074	-27,940
Information Process	211,152	294,328	341,143	46,815
Mail Room Services**	2,131	13,434	21,535	8,101
Telephone Allocation	44,983	63,862	41,045	-22,817
Record Center Services	9,804	10,855	14,337	3,482
Radio Communication	0	0	0	0
Personal Computer Services	0	0	2,582	2,582
Total Charges	$ 2,437,547	$ 2,803,135	$ 2,584,460	$ -218,675
Property Tax Levy	-3,756,871	-3,950,968	-3,126,907	824,061
Total Property Tax Levy	$ -1,319,324	$ -1,147,833	$ -542,447	$ 605,386

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

ORGANIZATIONAL COST SUMMARY					
DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Administrative Services	Expenditure	$ 750,286	$ 1,700,913	$ 1,481,515	$ -219,398
	Abatement	201,349	467,998	586,881	118,883
	Revenue	9,940,036	4,584,595	3,078,724	-1,505,871
	Tax Levy	$ -9,391,099	$ -3,351,680	$ -2,184,090	$ 1,167,590
Client/Case Services	Expenditure	$ 6,626,274	$ 8,216,787	$ 8,887,209	$ 670,422
	Abatement	405,471	498,383	340,183	-158,200
	Revenue	1,301,313	8,569,891	9,756,747	1,186,856
	Tax Levy	$ 4,919,490	$ -851,487	$ -1,209,721	$ -358,234
Family Support	Expenditure	$ 2,010,233	$ 1,452,940	$ 1,360,305	$ -92,635
	Abatement	309,615	40,254	8,628	-31,626
	Revenue	985,880	1,160,487	1,084,773	-75,714
	Tax Levy	$ 714,738	$ 252,199	$ 266,904	$ 14,705

DEPT: DEPARTMENT OF CHILD SUPPORT ENFORCEMENT **UNIT NO.** 2430
FUND: General - 0001

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	172.7	193.2	199.8	6.6
Overtime Hours	3,719	N/A	N/A	N/A
Overtime Dollars	$ 131,098	$ 84,132	$ 84,132	$ 0

* For 1998, the Position Equivalent is the budgeted amount.

Department of Child Support Enforcement personal services have been reduced by $341,868 to establish a net salary budget that is 95.5% of gross wages. For 1999, the Department of Child Support Enforcement had a net salary budget that was 91.78% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	6.0	6.0	0.0
Clerical (F)	95.0	95.0	0.0
Paraprofessional (E)	32.0	32.0	0.0
Professional (B)	51.0	51.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	1.0	1.0	0.0
TOTAL	185.0	185.0	0.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/ FTE Percent	Division	Cost of Positions (excluding fringe benefits)
Teller1	Abolish	2/100%	Family Support	$ -56,478
Family Support Information Clerk	Abolish	1/100%	Family Support	$ -29,870
Account Clerk 1	Create	3/100%	Family Support	$ 86,348
			TOTAL	$ 0

DEPARTMENT DESCRIPTION

The Department of Child Support Enforcement includes the Administrative Services, Client/Case Services and Family Support Divisions:

The ***Administrative Services Division*** administers the Child Support Enforcement program at the County level by setting policy and establishing programs and procedures to comply with Federal regulations and State statutes. The Director enters into contractual agreements with other departments and private agencies to perform work to meet these requirements. This unit also provides data processing services and support to the Client/Case Services Division.

The ***Client/Case Services Division*** provides all legal, investigative and clerical support for case establishment, investigation and support enforcement, and legal services to clients. It consists of the following sections: Case Establishment, Parent Locate, Enforcement, Interstate, Foster Care, Kinship Care and Legal Services as well as the Pilot Order Revision Project, included in the Special Projects.

The ***Family Support Division*** receives and disburses money for alimony, child support, settlements, attorney's fees and other amounts ordered in divorce and paternity actions. This division establishes, maintains and revises payment records, including assigned payments to the County and State welfare departments, and provides information to court officials, other governmental agencies and the public.

BUDGET HIGHLIGHTS

DEPARTMENTAL

- Beginning in the Federal fiscal year 2000, the Federal Government will implement a new method to allocate money to the State for Child Support Enforcement based upon a series of measures including collections, paternity establishment, order establishment and cost effectiveness.

  For 1999 and continuing in the year 2000, the State/County Contract provides for performance based funding on a portion of the County allocation. Measures are taken for cases with a collection from the entire caseload and a percentage of paternities established for children born outside marriage.

  The Department of Child Support Enforcement has contracted with the W-2 providers to provide services to non-custodial parents that are either unemployed or underemployed to aid them in gaining full-time employment. Currently, 40% of the non-custodial parents that have been referred to the Children First Program are making some sort of payment. In addition, Child Support staff are placed at W-2 sites to provide services to the custodial parent. The W-2 agencies are reimbursing the department for a portion of the costs associated with these staff.

  The Department of Child Support is also working on other projects that are expected to continue into the year 2000, including:

  1. Arrears Only Project - There are approximately 13,000 cases where there are arrears but no current order for support because the children are no longer minors and no order exists to repay the arrears. The Department of Child Support is bringing approximately 120 cases per week into court and is obtaining repay orders on over 90% of these cases.

  2. Income withholding transfers have increased from 1,000 to over 1,500 per month.

  3. The Family Court Commissioner has provided additional court calendar time so that more child support cases can be scheduled.

  4. A new phone system is expected to be purchased in late 1999 that will enable the child support office to handle phone inquiries more efficiently. In addition, Internet mail is also accepted from participants. Internet access is expected to be increased as part of the State's computerization initiative.

  5. The department has joined with the State in seeking a $50,000 Federal grant to provide monies to locate persons who have funds held in suspense because they do not have a valid address in the system.

  6. Special projects within the department have resulted in over 30,000 non-workable cases to be closed, which positively impacts child support performance percentages and reimbursements.

- This budget includes a tax levy surplus of $3,126,907 for 2000. The 2000 budget includes expenditures of $10,793,337 plus $2,584,460 in charges which are allocated to this budget for total expenditures of $13,377,797 for 2000, which is an increase of $210,663 from 1999. Revenue is estimated to be $13,920,244. If, during 2000, the amount of actual incentive revenue exceeds the amount of budgeted expenditures, the surplus is to be recorded in a special revenue account, 2499, titled Revenue from Other Governmental Units. These funds

can only be expended via an appropriation transfer requiring approval of the County Executive and County Board.

ADMINISTRATIVE SERVICES DIVISION

- Collection Cost revenue has been increased by $22,262 to reflect 66% reimbursement for additional courthouse complex office space. To provide ample space for existing staff, it is anticipated that the department will assume the space currently occupied by Paratransit Services on the ground floor of the courthouse annex beginning approximately April 1, 2000.

- $100,000 is provided in the Other Building Improvement account to make yet undetermined improvements to office space to accommodate additional and existing staff. State reimbursement of $66,000 results in a tax levy increase of $34,000. In order to qualify for 66% reimbursement, the State must approve the building improvement action plan that will be developed.

CLIENT/CASE SERVICES DIVISION

- The crosscharges to the Child Support program from the Family Court Commissioner, District Attorney and Clerk of Circuit Court are reviewed annually. Crosscharges are adjusted to reflect appropriate staffing levels, the percentage of operating expenses related to Child Support Enforcement activities, and the projected revenues from Child Support Enforcement operations. The Child Support service charges from the serving departments are as follows:

CROSSCHARGES FROM OTHER COUNTY AGENCIES			
	1999 Budget	2000 Budget	1999/2000 Change
Family Court Commissioner	$1,026,108	$1,263,200	$ 237,092
Clerk of Court	$ 356,005	$ 385,860	$ 29,855
District Attorney	$ 92,518	$ 97,065	$ 4,547
Corporation Counsel	$ 14,000	$ 14,560	$ 560
TOTAL	$1,488,631	$1,760,685	$ 272,054

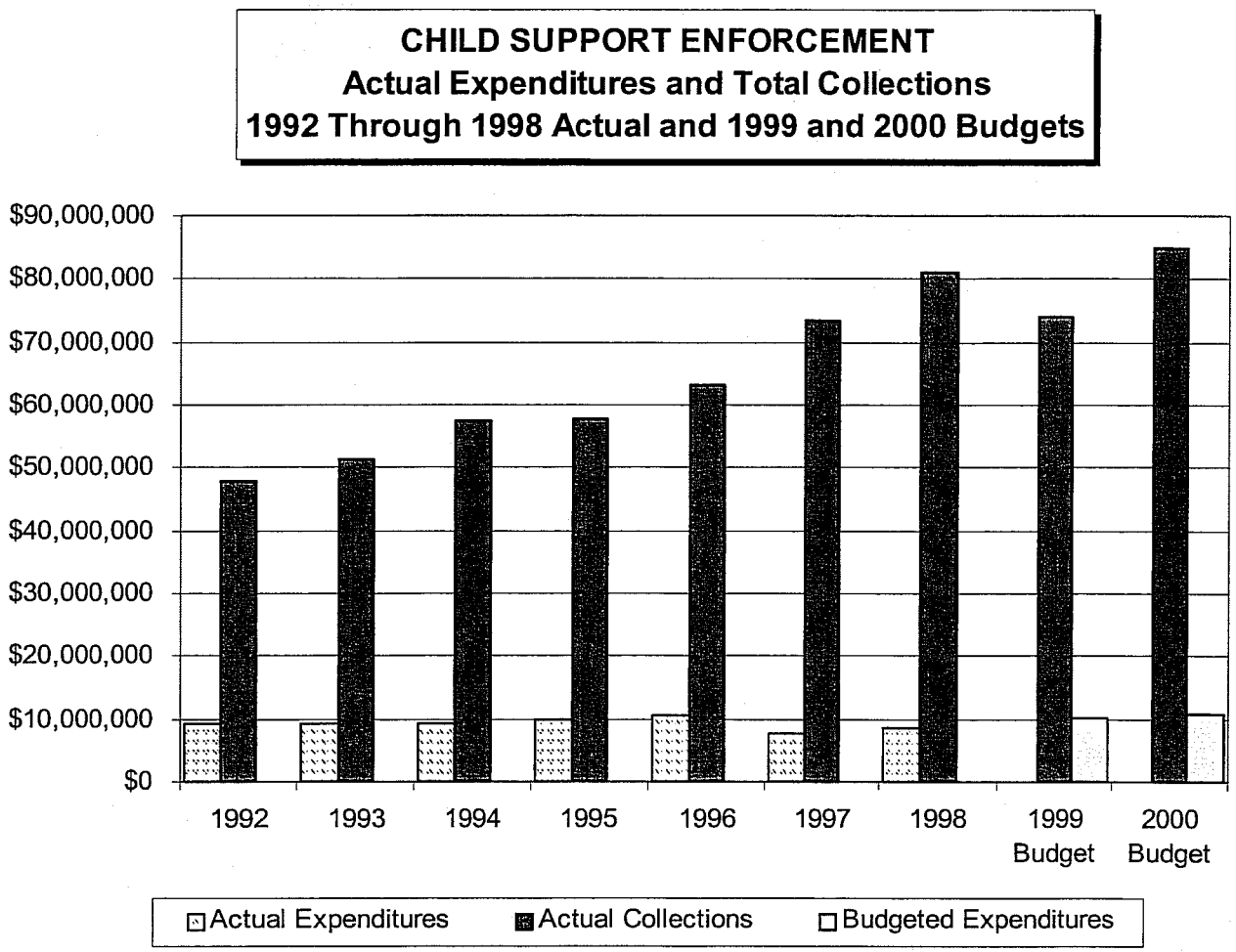
FAMILY SUPPORT DIVISION

- Two positions of Teller 1 and one position of Family Support Information Clerk are abolished at a personal service savings of $86,348. Three positions of Account Clerk 1 are created at a personal service cost of $86,348, for no net tax levy impact. This abolish/create will allow the department to retain employees with the necessary skills and experience to meet the changing workload in the Financial Division due to the State of Wisconsin's implementation of a state-wide centralized receipting and disbursing function. The two Teller 1 and one Family Support Information Clerk positions are to be abolished after the three Account Clerk 1 positions are created and filled.

- One position of Manager of Family Support was reclassified in 1999 from ECP Grade 15 to ECP Grade 16. This action increases expenditures $9,252 offset by a $7,508 increase in revenue, for a tax levy increase of $1,744.

ACTIVITY & STATISTICAL SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Total Collections	$ 81,163,167	$ 74,000,000	$ 85,000,000
IV-D Cases	191,346	190,000	160,000*
Paternity Establishment Ratio	71.58%	74.52%	80.00%
Total Cases Reviewed - Enforcement	15.67%	19.13%	21.00%

- Case creation is as a result of the interface with the W-2 system or an application for child support services. Multiple cases involving the same people will be manually combined into one case in 2000.


CHILD SUPPORT ENFORCEMENT
Actual Expenditures and Total Collections
1992 Through 1998 Actual and 1999 and 2000 Budgets
$90,000,000
$80,000,000
$70,000,000
$60,000,000
$50,000,000
$40,000,000
$30,000,000
$20,000,000
$10,000,000
$0
1992
1993
1994
1995
1996
1997
1998
1999 Budget
2000 Budget
Actual Expenditures
Actual Collections
Budgeted Expenditures

DEPT: ELECTION COMMISSION

UNIT NO. 3010
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 7.10, 7.21 and 7.60 of the Wisconsin Statutes, this department prepares, prints, distributes and has custody of ballots; prints all voting machine labels, absentee and sample ballots; canvasses returns and certifies them to the State Elections Board; advertises all elections held on a Federal, State and County-wide basis in community and minority newspapers; distributes, receives and verifies the legality of nomination papers filed; receives Code of Ethics forms, expense statements and registration forms of candidates and committees; maintains election records and files; prorates charges to municipalities and school boards for certain election services provided; reviews election laws; registers City of Milwaukee electors; conducts recount proceedings; issues certificates of election to County Supervisors, County Executive, five County constitutional officers and committee persons elected from the County; provides a statistical elections booklet after each fall election; prints County, Congressional, Supervisor, State Senate and Assembly maps; and attends meetings relative to the office.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 94,774	$ 96,890	$ 158,088	$ 61,198
Services	509,136	453,627	752,685	299,058
Commodities	769	34,150	5,192	-28,958
Capital Outlay	0	17,184	0	-17,184
County Service Charges	75,324	87,057	78,045	-9,012
Abatements	-74,078	-85,803	-76,998	8,805
Total Expenditures	$ 605,925	$ 603,105	$ 917,012	$ 313,907
Direct Revenues	86,235	86,500	86,500	0
Direct Property Tax Levy	$ 519,690	$ 516,605	$ 830,512	$ 313,907

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 22,006	$ 21,446	$ 32,234	$ 10,788
Central Service Allocation	8,712	5,963	6,018	55
Courthouse Space Rental	61,393	70,144	46,403	-23,741
Graphics Services	1,586	2,491	1,813	-678
Information Process Services	0	3,413	17,006	13,593
Mail Room Services**	0	645	795	150
Telephone Allocation	674	2,176	737	-1,439
Record Center Services	1,713	971	2,505	1,534
Radio Communication	0	0	0	0
Personal Computer Services	0	0	1,721	1,721
Total Charges	$ 96,084	$ 107,249	$ 109,232	$ 1,983
Property Tax Levy	519,690	516,605	830,512	313,907
Total Property Tax Levy	$ 615,774	$ 623,854	$ 939,744	$ 315,890

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent***	2.7	2.8	3.6	0.8
Overtime Hours	389	N/A	N/A	N/A
Overtime Dollars	$9,150	$6,900	$13,728	$6,828

*** This excludes Election Commission members. For 1998, the Position Equivalent is the budgeted amount.

The 2000 Election Commission personal services reflect a net salary budget that is 97.83% of gross wages. For 1999, the Election Commission had a salary budget that was 100% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	3.0	3.0	0.0
Clerical (F)	2.0	1.0	-1.0
Paraprofessional (E)	1.0	0.0	-1.0
Professional (B)	0.0	2.0	2.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	6.0	6.0	0.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
Administrative Assistant	6 months dual-fill	1 pos/1,044 hrs	Election Comm	$ 25,380
			TOTAL	$ 25,380

The Election Commission budget includes the following two programs:

1. Spring Elections - The primary and general elections held in the spring are Judicial, County and municipal elections. Municipalities reimburse the County for their share of expenses. The County must absorb all costs for Judicial and County elections. In presidential election years, there is also a presidential preference election.

2. Fall Elections - The primary and general elections held in the fall are primarily state and national elections, with the exception of elections for County constitutional officers and committee persons held every two years. Almost all costs of Fall elections are not reimbursed to the County and are, therefore, tax levy.

BUDGET HIGHLIGHTS

- The workload of the Election Commission varies significantly, according to the number and type of elections anticipated in a given year. For 2000, expenditures reflect an increase since 2000 is a Presidential four election year. Primary increases related to workload changes include $21,000 for advertising and $291,500 for ballots and election supplies. This represents a reduction from the Requested Budget of $100,000. This reduction was made based on the Election Commission having produced a surplus in each of the last five years. While it is anticipated that these increases will be sufficient to fund the operations of the Election Commission, circumstances may arise which require additional expenditures (such as a special election to fill an unexpected vacancy). It is recognized that, should such circumstances occur, the Election Commission may need to seek additional funding from the Contingency Fund.

- $25,380 of the budgeted increase for Personal Services relates to the year-end retirement of the Election Commission Administrative Assistant. Anticipating the need to facilitate training and ensure quality and continuity in the department, the budget includes funding to dual-fill this position for 6 months beginning July 1, 2000.

DEPT: ELECTION COMMISSION

UNIT NO. 3010
FUND: General - 0001

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Spring				
Elections	2	2	2	2
Recall	0	1	0	0
Referenda	0	2	0	0
Special Elections	0	2	0	0
Candidate Financial Statement	3	3	1	3
Nomination Papers	0	0	0	1
Ballot Set-up and Proofing	2	3	2	2
Challenge	0	0	0	0
Recounts	0	0	0	0
Statistical Book	0	0	0	0
Fall				
Elections	2	2	0	2
Recall	0	0	0	0
Referenda	0	0	0	0
Special Elections	0	3	0	0
Candidate Financial Statement	3	3	1	3
Nomination Papers	1	1	0	1
Ballot Set-up and Proofing	2	3	0	2
Challenge	0	1	0	0
Recounts	0	0	0	0
Statistical Book	1	0	1	1

FEE SCHEDULE

Service	Fee
Copies	$.20/sheet
Copies of Statutes	$2.00/copy
Ballots and supplies for municipalities	Varies

DEPT: COUNTY TREASURER

UNIT NO. 3090
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.25 of the Wisconsin Statutes, this department receives all monies which belong to, or are deposited in trust with, the County of Milwaukee; pays out all monies on order of the County Board, or as otherwise provided by law or ordinances; transmits State taxes, fees, and revenues from other charges to the State Treasurer; collects and enforces the collection of property taxes; acts as custodian of the Employees' Retirement System; assists with certain administrative details in connection with the sale and redemption of 1982 and prior County bonds or notes; provides for the daily cash requirements of Milwaukee County; and invests County appropriations not needed immediately in short-term investments.

OBJECTIVES

1. Continue the implementation of direct deposit of payroll for a greater percentage of County employees. Also work with staff to offer this technology to Department of Human Services clients such as group home and day care operators.

2. Refine and improve the Treasurer's internal and external data transmission system, enabling remote access to real estate data and lists of unclaimed money through a web site and expanded internal usage.

3. Electronically implement the State Lottery and Gaming credit to eligible homeowners reducing administrative cost and maximizing efficiency.

4. Provide for a more equitable treatment of delinquent property taxpayers by pursuing adjustment of the County-imposed penalty to a market-based, index rate.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 376,776	$ 387,762	$ 431,001	$ 43,239
Services	112,681	161,279	127,490	-33,789
Commodities	11,814	13,700	16,700	3,000
Other Charges	41,789	51,500	49,500	-2,000
Debt & Depreciation	161	0	0	0
Capital Outlay	13,123	900	3,400	2,500
County Service Charges	253,388	156,954	124,872	-32,082
Abatements	-240,867	-143,190	-107,518	35,672
Total Expenditures	$ 568,865	$ 628,905	$ 645,445	$ 16,540
Total Revenues	16,666	17,700	17,700	0
Direct Property Tax Levy	$ 552,199	$ 611,205	$ 627,745	$ 16,540

DEPT: COUNTY TREASURER

UNIT NO. 3090
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1998/1999 Change
Fringe Benefits	$ 103,886	$ 104,282	$ 98,900	$ -5,382
Central Service Allocation	0	0	0	0
Courthouse Space Rental	94,360	107,823	63,444	-44,379
Graphics Services	5,183	4,450	5,926	1,476
Information Process Services	132,951	15,701	15,452	-249
Mail Room Services**	0	2,949	4,670	1,721
Telephone Allocation	3,259	4,802	3,570	-1,232
Record Center Services	1,594	2,180	2,330	150
Radio Communication	0	0	0	0
Personal Computer Services	0	1,765	8,606	6,841
Total Charges	$ 341,233	$ 243,952	$ 202,898	$ -41,054
Property Tax Levy	552,199	611,205	627,745	16,540
Total Property Tax Levy	$ 893,432	$ 855,157	$ 830,643	$ -24,514

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	9.6	10.0	10.0	0.0
Overtime Hours	27.2	0	0	0
Overtime Dollars	$52	$0	$0	$0

* For 1998, the Position Equivalent is the budgeted amount.

County Treasurer personal services are budgeted at 100%. For 1999, the County Treasurer had a net salary budget that was 95.82% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	2.0	2.0	0.0
Clerical (F)	6.0	6.0	0.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	2.0	2.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	10.0	10.0	0.0

DEPT: COUNTY TREASURER

UNIT NO. 3090
FUND: General - 0001

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

BUDGET HIGHLIGHTS

- The Department's tax levy increases $16,540 over 1999 primarily due to salaries and wages.

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Checks Issued	420,000	370,830	420,000	380,000
Receipts Issued: Property Taxes	5,800	4,760	5,000	5,000
Cash Reports Processed	17,000	19,827	17,000	20,000
Lost Checks and Forgeries Processed	900	940	900	900
Tax Delinquent Notices Processed	18,000	7,141	10,000	10,000
Unpaid Property Taxes Submitted to Treasurer (000's)	6,000	6,526	5,000	6,600
Number of Parcels with Bankruptcy Claims, Petitions for Foreclosure	50	41	50	50
Forms Furnished to Municipalities	800,000	305,000	800,000	800,000

DEPT: COUNTY CLERK

UNIT NO. 3270
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.20 of the Wisconsin Statutes, Chapter 28 and Section 56.09 of the County General Ordinances, the County Clerk records the proceedings of the County Board of Supervisors; distributes copies of the printed proceedings; maintains all of the legislative files; produces a continuous index of the ordinances and resolutions presented to the County Board at each meeting; updates existing ordinances and prepares copies of new ordinances for distribution; receives/processes court summons and complaints naming Milwaukee County; maintains the central file of County deeds, contracts, insurance policies, agreements, leases and easements; maintains SARA Title III records for Milwaukee County; administers oaths of office and maintains a file of such oaths as well as public official bonds; maintains a file of qualified public improvement contractors; receives and publicly opens all sealed bids for public improvement projects; receives all bids for services and commodities; distributes copies of the Milwaukee County financial reports and statistical reports of property valuations; issues marriage, equestrian, hayride, horse and stable licenses; processes garnishment actions, tax levies and wage assignments of County employees; processes lien notices against contractors performing County public improvements; maintains the file of certificates of title for all County-owned vehicles; assists the County Treasurer in signing all County checks; acts as agent for the State in furnishing dog licenses to the municipalities in Milwaukee County; furnishes cat licenses to Milwaukee County municipalities and the Wisconsin Humane Society (as governed by Milwaukee County General Ordinances, Chapter 26); and registers all lobbyists and reports quarterly to the County Board on the number of registrants.

OBJECTIVES

1. Continue to provide services to the County Board, County Executive, department administrators, County staff and the general public in a timely and cost-effective fashion.

2. Continue to pursue legislation that will increase the statutorily determined marriage license waiver fee.

3. Continue efforts to automate departmental activities.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 307,937	$ 302,103	$ 350,995	$ 48,892
Services	72,470	70,400	70,900	500
Commodities	5,338	8,800	9,550	750
Other Charges	-3,652	0	0	0
Capital Outlay	9,685	3,800	0	-3,800
County Service Charges	122,350	171,523	138,377	-33,146
Abatements	-119,328	-167,996	-135,862	32,134
Total Expenditures	$ 394,800	$ 388,630	$ 433,960	$ 45,330
Total Revenues	446,898	492,947	462,947	-30,000
Direct Property Tax Levy	$ -52,098	$ -104,317	$ -28,987	$ 75,330

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 84,018	$ 81,250	$ 80,535	$ -715
Central Service Allocation	15,336	13,973	13,838	-135
Courthouse Space Rental	86,253	98,556	65,198	-33,358
Graphics Services	3,712	6,844	4,243	-2,601
Information Process Services	12,076	43,207	44,259	1,052
Mail Room Services**	-975	867	957	90
Telephone Allocation	1,768	2,535	1,937	-598
Record Center Services	183	249	266	17
Radio Communication	0	0	0	0
Personal Computer Services	0	1,765	5,164	3,399
Total Charges	$ 202,371	$ 249,246	$ 216,397	$ -32,849
Property Tax Levy	-52,098	-104,317	-28,987	75,330
Total Property Tax Levy	$ 150,273	$ 144,929	$ 187,410	$ 42,481

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	8.0	8.0	8.0	0.0
Overtime Hours	1,196	N/A	N/A	N/A
Overtime Dollars	$20,045	$0	$0	$0

* For 1998, the Position Equivalent is the budgeted amount.

The 2000 County Clerk personal services net salary budget is established at 100% of gross wages. For 1999, the County Clerk had a net salary budget that was 89.1% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	2.0	2.0	0.0
Clerical (F)	5.0	5.0	0.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	1.0	0.0	-1.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	8.0	7.0	-1.0

DEPT: COUNTY CLERK

UNIT NO. 3270
FUND: General - 0001

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hrs	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

BUDGET HIGHLIGHTS

- Revenue decreases $30,000, from $492,947 to $462,947, as a result of changes made by the State DNR concerning issuing of hunting and fishing licenses. In prior years, the County Clerk's office had served as the "wholesaler" of licenses to area retailers. During 1999, the DNR implemented an automated retail system, bypassing the Clerk's office.
- Funding has been provided to allow the department to fill positions which are presently vacant and/or to assist the department in restructuring personal services.

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Marriage Licenses	6,400	5,838	6,400	6,400
Marriage License Waivers	350	226	200	200
Marriage Civil Ceremonies	1,000	1,030	1,043	1,043
Resident/Non-Resident Fishing Licenses	54,000	47,604	54,000	N/A**
Resident/Non-Resident Small Game	7,200	5,335	7,200	N/A**
Resident/Non-Resident Big Game Licenses	23,000	17,983	23,000	N/A**
Sports (Hunt/Fish) Licenses	4,000	3,338	4,000	N/A**
Resident/Non-Resident Archer Licenses	8,600	6,271	8,600	N/A**
Trout, Salmon and Waterfowl Stamps	19,500	16,323	19,500	N/A**
Handicapped Fishing Licenses	N/A*	44	75	N/A**
Free Military Personnel Fishing/Small Game Hunting Licenses	20	16	20	N/A**
Dog/Cat Licenses	36,000	36,000	36,000	36,000
County Board Files	1,000	1,000	1,000	1,000
County Board Citations	300	350	400	400
County Ordinances	30	30	30	30
County Board Proceedings Pages	2,200	2,243	2,600	2,600
County Board Digests, Actions Summarized/ Routed	480	480	480	480
Employee Garnishments	5,500	4,722	5,500	5,500
Employee Wage Assignments	27,500	26,986	27,500	27,500
Employee Tax Levies	1,200	1,266	1,200	1,200
Contractor Lien Notices/Vendor Tax Levies	60	92	60	60
Contractor Qualification Statements	350	350	350	350
Claims Processed	950	950	950	950
Summons and Complaints Processed	1,400	1,400	1,400	1,400
Construction Bid Notices	150	150	150	150
Procurement Bid Notices Processed	4,800	4,800	4,800	4,800
Legal Documents Assigned to Central Files	1,300	1,300	1,300	1,300
County Checks Signature Processed	590,000	595,000	590,000	595,000
Lobbyist Registration	40	25	55	25

* Effective April 1, 1998, Free Handicapped Fishing Licenses changed to fee required licenses.

** During 1999, the State DNR implemented an automated retail system for dispensing Fishing and Hunting licenses; these items are no longer sold by the County Clerk. In prior years, the County Clerk's office had served as the "wholesaler" of licensees to area retailers.

SERVICE	FEE
Marriage Licenses	$90.00
Other License/Permits	Varies
Dog/Cat License Admin.	Varies by municipality
Marriage Waiver Fees	$10.00
Copy Fees	20¢ per page
Notary Fees	50¢
Marriage Ceremonies	$75.00

DEPT: REGISTER OF DEEDS

UNIT NO. 3400
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 59.43, 69.04 and other pertinent sections of the Wisconsin Statutes, the Register of Deeds records, indexes and microfilms all real estate documents, corporation papers and military discharges; records informal probate instruments; files and indexes financing statements; maintains a motor vehicle lien index; files and indexes birth, marriage and death certificates; sells copies of the above-described documents; collects the real estate transfer tax; issues the County and senior citizen identification cards; and performs such other functions as provided by law.

OBJECTIVE

Maintain all record systems in a timely, accurate, accessible and cost-effective manner.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 1,389,489	$ 1,400,676	$ 1,453,294	$ 52,618
Services	143,483	217,684	150,383	-67,301
Commodities	36,593	55,840	89,220	33,380
Other Charges	-611	0	0	0
Capital Outlay	19,354	20,729	45,240	24,511
County Service Charges	462,050	578,259	421,685	-156,574
Abatements	-471,737	-585,157	-427,461	157,696
Total Expenditures	$ 1,578,621	$ 1,688,031	$ 1,732,361	$ 44,330
Total Revenues	3,864,377	3,300,000	3,539,310	239,310
Direct Property Tax Levy	$ -2,285,756	$ -1,611,969	$ -1,806,949	$ -194,980

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 367,020	$ 376,673	$ 333,449	$ -43,224
Central Service Allocation	38,580	37,392	38,868	1,476
Courthouse Space Rental	375,090	428,580	283,521	-145,059
Graphics Services	1,414	2,136	1,616	-520
Information Process Services	19,183	70,993	57,933	-13,060
Mail Room Services**		5,192	5,621	429
Telephone Allocation	4,281	5,876	4,691	-1,185
Record Center Services	12,397	16,723	18,129	1,406
Radio Communication	0	0	0	0
Personal Computer Services	0	1,765	2,582	817
Total Charges	$ 817,965	$ 945,330	$ 746,410	$ -198,920
Property Tax Levy	-2,285,756	-1,611,969	-1,806,949	-194,980
Total Property Tax Levy	$ -1,467,791	$ -666,639	$ -1,060,539	$ -393,900

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

ADOPTED 2000 BUDGET

DEPT: REGISTER OF DEEDS

UNIT NO. 3400
FUND: General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Administration	Expenditure	$ 355,488	$ 390,823	$ 413,474	$ 22,651
	Abatement	108,746	135,950	132,657	-3,293
	Revenue	6	0	0	0
	Tax Levy	$ 246,736	$ 254,873	$ 280,817	$ 25,944
Cashier Services	Expenditure	$ 254,154	$ 271,513	$ 292,566	$ 21,053
	Abatement	31,045	35,474	23,467	-12,007
	Revenue	0	0	0	0
	Tax Levy	$ 223,109	$ 236,039	$ 269,099	$ 33,060
Real Estate Services	Expenditure	$ 814,493	$ 990,766	$ 841,624	$ -149,142
	Abatement	215,124	279,513	179,166	-100,347
	Revenue	3,393,905	2,816,500	3,055,810	239,310
	Tax Levy	$ -2,794,536	$ -2,105,247	$ -2,393,352	$ -288,105
Vital Statistics/ Identification	Expenditure	$ 400,952	$ 381,752	$ 382,229	$ 477
	Abatement	79,725	93,349	66,456	-26,893
	Revenue	446,174	456,500	456,500	0
	Tax Levy	$ -124,947	$ -168,097	$ -140,727	$ 27,370
Tax Listing Services	Expenditure	$ 225,271	$ 238,334	$ 229,929	$ -8,405
	Abatement	37,097	40,871	25,715	-15,156
	Revenue	24,292	27,000	27,000	0
	Tax Levy	$ 163,882	$ 170,463	$ 177,214	$ 6,751

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	44.1	44.5	44.7	0.2
Overtime Hours	5,394	N/A	N/A	N/A
Overtime Dollars	$87,855	$17,112	$17,112	$0

* For 1998, the Position Equivalent is the budgeted amount.

The 2000 Register of Deeds personal services net salary budget is established at 98.41% of gross wages. For 1999, the Register of Deeds had a net salary budget that was 100% of gross wages.

DEPT: REGISTER OF DEEDS

UNIT NO. 3400
FUND: General - 0001

PERSONNEL CLASSIFICATION (Based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	2.0	2.0	0.0
Clerical (F)	41.0	38.0	-3.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	1.0	1.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	1.0	1.0	0.0
TOTAL	45.0	42.0	-3.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

DEPARTMENT DESCRIPTION

The ***Administration*** division directs the activities of the Department in its recording, filing and sale of official documents, deeds and certificates; prepares the departmental budget and maintains budgetary controls; presents departmental recommendations to the Judiciary Committee of the County Board; analyzes and reports on legislation affecting the Register of Deeds function in Milwaukee County; performs all departmental business functions such as reconciliation of all revenue and statistical reports, all personnel functions, preparation and processing of requisitions, work authorizations, expenditure/revenue transaction forms, receipt and dispersal of office supplies and inventory control; and maintains and controls escrow funds. This division includes the Register of Deeds, Deputy Register of Deeds, Administrative Assistant 2 and one Account Clerk 2.

The ***Cashier Services*** division receives all monies required by the department, determines the recordability and records all documents according to State statutes. This division includes one Cashier 2, five Cashier 1, one Clerk 4 and one Clerk 3.

The ***Real Estate Services*** division's primary responsibility is to comply with State statutes regarding the indexing and microfilming of all public real estate indices. The duties include microfilming all documents, maintaining the automated real estate tract index, maintaining indices for motor vehicle liens, financing statements and military discharges; and validating DILHR weatherization stipulations and waivers. This division includes two Administrative Assistant 1, one Microfilm Supervisor and 15 clerical support positions.

The ***Vital Statistics/Identification Services*** division maintains files on birth, death and marriage records and change of name orders according to State statute. Records are updated and changed due to legitimization and adoption. Certified copies of these documents are sold to the general public. This division also conducts genealogical research and issues County and senior citizen identification cards. The division includes one Administrative Assistant 1, one Clerk Typist 4 and seven Clerk Typist 3 positions.

The ***Tax Listing Services*** division includes one Property Records Supervisor, one Drafting Technician 3 and three Property Records Technician. The division reviews tax descriptions; assigns new tax key numbers

due to real estate boundary changes; maintains plat books and property records; assists in preparation of petitions for foreclosure action and provides copies of real estate document recordings to local assessors.

BUDGET HIGHLIGHTS

- An expenditure of $11,000 is included to duplicate the City of Milwaukee Property Ownership History microfilm (maintaining the original for security backup). $21,000 is budgeted to replace the aging 16mm microfilm reader/printer used to access this material.
- The budget provides for the replacement of two copiers (each six years old), and for the purchase of a laser printer (needed for State generated birth records) at a total cost of $19,740.
- General Recording Fee revenue increases $145,824, from $1,274,426 to $1,420,250. Real Estate Transfer Fee revenue increases $93,486, from $1,336,764 to $1,430,250. These increases reflect 1999 experience.

ACTIVITY & STATISTICAL SUMMARY

	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Recording	150,000	191,481	155,000	170,000
Chattels, General Filings	8,000	7,762	8,000	8,000
Vital Statistics Placed on File	35,000	32,952	35,000	35,000
Certified Copies - Birth, Marriage, Death	90,000	89,568	90,000	90,000
ID Cards - County	9,000	9,779	9,000	9,500
ID Cards - Senior Citizen	800	831	800	700
Microfilm - Current	250,500	306,000	N/A	N/A*
Transfer Tax	15,000	17,682	15,000	16,000
Vital Statistics Corrections - No Fee	15,000	17,067	15,000	16,000
Vital Statistics Corrections - No Fee,	440	249	440	400
Termination of Joint Tenancy	2,000	1,960	2,000	2,000
Genealogy Services	6,000	5,105	6,000	6,000
Real Estate Searches	1,300	1,382	1,300	1,300
Marriage Registrations	6,000	5,493	6,000	6,000
DILHR Validation	1,600	1,747	1,600	1,650

RECORDINGS HISTORICAL

Year	Total Recordings	Recordings per Day
1993	170,023	680
1994	161,380	646
1995	126,766	507
1996	141,827	567
1997	159,948	640
1998	191,481	766

NUMBER OF RECORDINGS PER DAY

Month	1997	1998	1999
January	516	689	898
February	637	565	969
March	594	740	1153
April	625	753	796
May	642	708	687

- Microfilm (current) was not accounted for in statistics for 1999 due to anticipated implementation of the optical imaging system (digital scanning of document). This system will become operational in 2000.

REGISTER OF DEEDS FEE SCHEDULE		
Description	Statutory Authority or Ordinance	Fee
Real Estate Search	Ordinance 56.28	$ 5.00
Certification Sheriff Sale	State Statute 59.79 (2)	10.00 *
Chattel Documents	State Statute 409.405	8.00 **
Corporate Name	State Statute 59.79 (2)	10.00 *
Execution	State Statute 59.79 (2)	10.00 *
Guardianship	State Statute 59.79 (2)	10.00 *
Rents/Weatherization		10.00
LisPendens	State Statute 59.79 (2)	10.00 *
Notice of Tax Lien	State Statute 779.97	10.00
Partnerships	State Statute 178.0	1.00
General Recording Fees	State Statute 59.79 (2)	10.00 *
Release of Tax Lien	State Statute 779.97	10.00
Vital Statistics Court Order	State Statute 59.79 (2)	10.00 *
Vacation & Plats	State Statute 59.79 (2)	10.00 *
Birth/Vital Statistics	State Statute 69.22	12.00 ***
Certification Filings/Recording Fees	State Statute 59.79 (2)	0.25
Other Fees (Vital Check)		7.00
Identification Cards		9.00
Death/Marriages/Vital Statistics	State Statute 69.22	7.00
Copy Fees	State Statute 59.79 (2)	2.00
Real Estate Transfer (Per $100)	State Statute 77.22	0.30
Tax Listing/Map Drafting Fees (Per doc.)	Ordinance 88.473	8.41
Other Service Fee (Vital Statistics)	State Statute 69.22	7.00
Subdivision Plats	State Statute 59.79 (2)	25.00

* Of the $10.00 Fee, Milwaukee County realizes $4.00 of revenue.

** Of the $8.00 Universal Commercial Code Fee, $3.00 is returned to the Wisconsin Secretary of State and Milwaukee County realizes $5.00 of revenue.

*** Of the $12.00 Birth Record Fee, Milwaukee County realizes $5.00 of revenue.

DEPT: SHERIFF

UNIT NO. 4000
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Sheriff of Milwaukee County is a State constitutional officer and, under Section 59.23 of the Wisconsin Statutes, is responsible for law enforcement, the safety and security of citizens and protection of property throughout the County.

Chapter 166, Wisconsin Statutes, provides the authority of counties in matters pertaining to emergency government services.

The Sheriff's Department acts as an arm of the criminal justice system carrying out criminal investigations, verifying welfare fraud, effecting arrests and warrants, detaining prisoners, providing court security, serving process papers, transporting prisoners and patients and extraditing criminals.

Security is provided at the Airport, County Stadium, County Parks and for the County Executive. Protection is rendered to County officials and domestic and international visiting dignitaries.

Expressway patrol provides the capability of immediate 24-hour response to emergency situations involving protection, safety and law enforcement throughout Milwaukee County.

The department provides specialized services to the community, County government, and municipal police agencies by means of investigative expertise, victim/witness protection, crowd control, photography, fingerprint and document examination, drug investigations, training, and emergency response.

OBJECTIVES

1. Operate the Milwaukee County Jail for the benefit of the community in the most cost effective manner possible while respecting the rights of inmates.

2. Provide legally required health care to inmates of the Milwaukee County Jail and House of Correction.

3. Provide fiscal and human resource services for the Sheriff's Department and the House of Correction.

4. Provide security services to the various branches of circuit court located in the Courthouse, Safety Building, Criminal Justice Facility and Children's Court Center.

5. Patrol the expressway system of Milwaukee County. Maintain a fatality ratio of less than 1 to 100 million vehicle miles driven.

6. Continue to work with the House of Correction in reviewing operations and recommend new approaches to eliminate any unnecessary duplication of services and costs.

7. Provide the community, its inhabitants, business, government and industry with an effective and capable response network for emergencies of all types.

ADOPTED 2000 BUDGET

DEPT: SHERIFF

UNIT NO. 4000
FUND: General - 0001

BUDGET SUMMARY				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 41,671,594	$ 41,979,706	$ 44,459,450	$ 2,479,744
Services	2,212,546	2,075,440	2,194,289	118,849
Commodities	2,128,676	1,882,923	2,446,967	564,044
Other Charges	78,211	88,000	86,000	-2,000
Capital Outlay	381,989	142,593	110,551	-32,042
County Service Charges	10,957,978	11,259,557	13,037,644	1,778,087
Abatements	-11,594,693	-12,161,533	-16,747,996	-4,586,463
Total Expenditures	$ 45,836,301	$ 45,266,686	$ 45,586,905	$ 320,219
Total Revenues	12,925,926	15,304,973	16,160,152	855,179
Direct Property Tax Levy	$ 32,910,375	$ 29,961,713	$ 29,426,753	$ -534,960

The 2000 figures include a reduction of $2,748,170 in the crosscharge from the House of Correction to the Sheriff for various services provided.

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 11,011,923	$ 11,068,567	$ 9,902,942	$ -1,165,625
Central Service Allocation	724,560	748,991	761,228	12,237
Courthouse Space Rental	1,330,785	1,251,959	4,590,857	3,338,898
Graphics Services	93,613	93,380	113,862	20,482
Information Process Services	1,617,783	1,389,693	2,118,167	728,474
Mail Room Services**	-16	6,386	5,932	-454
Telephone Allocation	145,491	218,373	99,409	-118,964
Record Center Services	46,372	46,688	57,812	11,124
Radio Communication	429,132	340,689	624,184	283,495
Personal Computer Services	0	0	180,071	180,071
Total Charges	$ 15,399,643	$ 15,164,726	$ 18,454,464	$ 3,289,738
Property Tax Levy	32,910,375	29,961,713	29,426,753	-534,960
Total Property Tax Levy	$ 48,310,018	$ 45,126,439	$ 47,881,217	$ 2,754,778

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

DEPT: SHERIFF

UNIT NO. 4000
FUND: General - 0001

ORGANIZATIONAL COST SUMMARY

DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Administration	Expenditure	$ 5,002,252	$ 4,630,207	$ 5,453,093	$ 822,886
	Abatement	3,100,922	2,705,624	3,371,301	665,677
	Revenue	166,663	146,500	142,300	-4,200
	Tax Levy	$ 1,734,667	$ 1,778,083	$ 1,939,492	$ 161,409
Emergency Management	Expenditure	$ 554,846	$ 540,589	$ 712,022	$ 171,433
	Abatement	21,452	27,635	161,675	134,040
	Revenue	318,154	361,206	388,460	27,254
	Tax Levy	$ 215,240	$ 151,748	$ 161,887	$ 10,139
Police Services	Expenditure	$ 8,337,089	$ 8,351,504	$ 9,068,055	$ 716,551
	Abatement	1,302,223	1,491,136	1,609,623	118,487
	Revenue	6,832,400	7,568,610	7,542,239	-26,371
	Tax Levy	$ 202,466	$ -708,242	$ -83,807	$ 624,435
Communications and Highway Safety	Expenditure	$ 1,418,660	$ 1,627,569	$ 2,028,722	$ 401,153
	Abatement	500,683	437,096	665,766	228,670
	Revenue	0	0	130,989	130,989
	Tax Levy	$ 917,977	$ 1,190,473	$ 1,231,967	$ 41,494
Detention	Expenditure	$ 28,852,128	$ 26,820,186	$ 29,961,541	$ 3,141,355
	Abatement	785,524	844,059	4,328,918	3,484,859
	Revenue	3,200,578	3,618,500	4,134,484	515,984
	Tax Levy	$ 24,866,026	$ 22,357,627	$ 21,498,139	$ -859,488
Criminal Investigations	Expenditure	$ 5,219,721	$ 6,537,893	$ 6,479,168	$ -58,725
	Abatement	564,719	550,002	401,118	-148,884
	Revenue	1,134,887	2,955,823	2,987,346	31,523
	Tax Levy	$ 3,520,115	$ 3,032,068	$ 3,090,704	$ 58,636
Courts and Auxiliary Services	Expenditure	$ 7,550,227	$ 8,750,068	$ 8,632,227	$ -117,841
	Abatement	5,319,106	6,105,783	6,209,523	103,740
	Revenue	836,713	654,334	834,334	180,000
	Tax Levy	$ 1,394,408	$ 1,989,951	$ 1,588,370	$ -401,581

PERSONNEL SUMMARY

	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	930.1	1,020.0	1,034.2	14.2
Overtime Hours	197,461	N/A	N/A	N/A
Overtime Dollars	$4,483,484	$3,333,340	$3,511,475	$178,135

* For 1998, the Position Equivalent is the budgeted amount.

Sheriff personal services have been reduced by $1,906,789 to establish a net salary budget that is 95.85% of gross wages. For 1999, the Sheriff had a net salary budget that was 95.68% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	37.0	37.0	0.0
Clerical (F)	160.0	160.0	0.0
Paraprofessional (E)	5.0	5.0	0.0
Professional (B)	91.0	94.5	3.5
Protective Services (D)	638.0	641.0	3.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	31.0	31.0	0.0
TOTAL	962.0	968.5	6.5

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions FTE Percent	Division	Cost of Positions
Accountant 2	Create	1/100%	Administration	$ 33,282
Account Clerk 1	Abolish	1/100%	Administration	$ -26,608
Deputy Sheriff SGT.	Create	1/100%	Communications	$ 44,866
Medical Records Admin. 1	Create	1/100%	Detention	$ 34,296
RN 2	Create	1/100%	Detention	$ 38,574
Pool Shift Supervisor (Hourly Slots)	Create	4/25%	Detention	$ 25,352
Nursing Shift Supervisor (Half-Time)	Create	1/50%	Detention	$ 25,986
Deputy Sheriff 1	Transfer Out	10/100%	Detention	$ -510,762
Deputy Sheriff 1	Transfer In	10/100%	Patrol	$ 510,762
Deputy Sheriff 1	Create	2/100%	Courts & Aux.	$ 80,120
			TOTAL	$ 255,868

DEPARTMENT DESCRIPTION

The following is a departmental summary of functions. Changes that represent workload or policy and are attributable to a specific division are further described in the budgetary highlights section of the operational divisions.

The ***Administration Division*** consists of general administration, budget and personnel functions for the Sheriff's Department and House of Correction as well as community relations activities. Included are command, professional standards, support, cashier and accounting staff.

The ***Emergency Management Division*** was created in 1998 by merging the County Executive-Emergency Government Department into the Sheriff's Department.

The ***Police Services Division*** includes Airport Security, Stadium Security, Parks Security, County Grounds Security, Water Safety Patrol, the Helicopter Program and Expressway Patrol.

The ***Communications and Highway Safety Division*** was created in mid-1999. The division includes Communications, Highway Safety Liaison, and Community Relations.

The ***Detention Services Division*** includes the County Jail, Records and Identification, Medical Services for the Sheriff's Department and the House of Correction and Inmate Welfare. The jail is a secure detention facility with a design capacity of 990 beds for holding accused felons, misdemeanants and municipal violators, until they are released on a pretrial basis or are adjudicated, and a small number of sentenced offenders awaiting transfers or hearings on new charges. The rated capacity of the County Jail has increased from 798 to 990 due to double bunking. The Sheriff and the Superintendent of the House of Correction have the authority to transfer inmates between the County Jail and the House of Correction in order to maximize the use of available beds.

The ***Criminal Investigations Division*** includes General Police Services, Welfare Fraud, Drug Enforcement, Writs, Witness Protection, Bomb Disposal Unit, Metro Drug Unit, Tactical Narcotics Team and County Executive Security and the High Intensity Drug Enforcement Grant Program.

The ***Courts & Auxiliary Services Division*** includes Training, Civil Process Service, Central Records, Youth Services, Courthouse Complex Security, and Bailiff Services.

BUDGET HIGHLIGHTS

DEPARTMENTAL

- The 1999 Budget included crosscharges from the House of Correction to the Sheriff's Department for food service in the amount of $2,523,550 and laundry service at a cost of $351,000 and included a crosscharge of $126,380 from the Sheriff to the House of Correction for training. However, the 1999 Budget did not include crosscharges for other shared services such as inmate medical, fiscal services, human resource services, background checks, information technology services and transportation services. Due to this increase in the number of shared services between the two departments, the Sheriff and the Superintendent of the House of Correction have agreed not to crosscharge each other for services in 2000. The net impact of this action for the Sheriff's budget is a tax levy decrease of $2,748,170.

- Funding is provided in various 2000 budgets to continue various jail population control programs including the House of Correction's electronic surveillance program, expanded Intake Court hours, District Attorney processing of domestic violence offenders on Sundays, In-House Correctional Services intensive supervision of pretrial defendants, WCS screening, bail evaluating and monitoring of pretrial offenders; and bailiffs, District Attorney and Clerk of Circuit Court support staff for specialized courts (homicide, violent crimes, drugs, sexual assault, domestic violence, and felony spin-off) to speed case processing.

ADMINISTRATION

The Administrative Bureau performs management and support functions for the Sheriff's Department and House of Correction. Included in these duties are personnel management, preparation of the annual budget and accounting and payroll functions. Also included in this bureau is the Office of Professional Standards which investigates all incidents involving Sheriff's Department personnel.

- Personal services within the Administration Bureau have been reduced by $26,904 to establish a net salary budget that is 98.53% of gross wages.

- Abolish One Account Clerk 1
  <u>Create One Accountant 2</u>

  One Account Clerk 1 position is abolished at a personal service saving of $26,608 and one Accountant 2 position is created at a personal service cost of $33,282. The Accountant 2 position is created to assist the existing Accountant 3 position with the supervision and administration of the Sheriff's trust accounting system. This will enable the Accountant 3 to devote time to grant administration, reporting and monitoring. Grant activity has increased significantly in the past two years with the addition of Emergency Management, the High Intensity Drug Program, the Metropolitan Drug Grant, the W-2 program, VOP housing reimbursement, increased Wisconsin Department of Transportation grants, FBI and DEU task force participation and various other reimbursable activities.

EMERGENCY MANAGEMENT

The Emergency Management Division administers a unified, County-wide emergency plan to mitigate all hazards, maintain communications and enhance public

awareness campaigns to assure the community has knowledge of typical hazards and preventive measures which can be taken. The Division provides direction and guidance to all County and municipal agencies, as well as the private sector, in the development of their individual emergency plans.

- Total revenues for the Emergency Management Division are anticipated to increase $27,254, from $361,206 to $388,460, due to increased reimbursement from State and Federal Emergency Management and civil defense grants.

- One position of Clerk Stenographer 3 was reclassed in 1999 to a Clerk Typist 4. This action had no net tax levy impact.

Emergency Management Activities

	1998 Actual	1999 Budget	2000 Budget
Development of Emergency Operations Plan	57	50	50
Severe Weather Alerts	68	35	35
Emergency Situations Responded To	357	365	365
Emergency Presidential Disaster Phone Calls	5,600	0	0
Emergency Phone Calls	643	600	600
Informational Phone Calls	4,000	3,500	3,500
Meetings/Seminars Conducted	72	50	60
EOC Staff Exercises and Briefings	11	5	9
Public Awareness Appearances	93	100	100
Disaster Drills	12	7	10
Reimbursements Processed for Response Agencies	92,000	20,000	20,000
State Training Grants Obtained	17,000	20,000	20,000
Brochures Distributed	70,000	50,000	50,000

POLICE SERVICES

Expressway Patrol consists of 64 Deputy Sheriff 1, five Deputy Sheriff Sergeants and two Deputy Sheriff Captains who patrol the expressways in Milwaukee County 365 days per year. For this service, the Sheriff will receive $1,703,032 in County Trunk Maintenance revenue and $1,036,800 from the State for patrol costs in 2000. County Trunk Maintenance revenue increases $145,742 and State reimbursement for patrol costs increases $25,940 from 1999 budgeted levels. The Sheriff also receives a portion of all State citations written on the expressway. Revenue from State Fines and Forfeitures decreases $70,000, from $520,638 to $450,638 for 2000. County fines increase $19,422 from $2,152,835 to $2,172,257.

- Personal services within the Police Services Bureau have been reduced $107,669 to establish a net salary budget that is 98.57% of gross wages.

- Ten Deputy Sheriff 1 positions are reassigned from the jail to the expressway patrol in order to staff the I-794 extension and to staff a new truck enforcement initiative that will focus on commercial motor vehicle, equipment safety and speed. Partial additional reimbursement is included as a result of State action.

- For 2000, sector and parking patrol continues on the County Grounds. County Grounds Security is staffed by 13 Deputy Sheriff 1, two Deputy Sheriff Sergeants and one Clerk Typist 3. County tenants are crosscharged $247,481, and private geographic members will pay the Sheriff $465,000 for this service. Revenue from parking citations is budgeted at $95,000, the same as 1999. Froedtert Hospital and other private geographic members are not charged for costs associated with the five deputies assigned to the Trauma Center to provide "first and heightened response" per the agreement between Milwaukee County and Froedtert Hospital for lease of Doyne facilities.

- Five positions of Deputy Sheriff 1 were created in 1995 to be partially offset by a grant from the U.S. Department of Justice "COPS FAST" program and are continued for 2000 with 100% tax levy support. The grant expired in June, 1998 and tax levy of $106,235 was required to continue the positions for the remainder of 1998. For 2000, the personal service cost of these positions is $238,203. The

deputies are assigned to reduce organized gangs, gang violence, and other criminal acts within the Milwaukee County Parks System.

- Four positions of Deputy Sheriff 1 were created in 1998 to implement a Sheriff's Water Safety Patrol. The 2000 cost of these positions, $190,563, is expected to be completely offset with increased Federal and State grant reimbursement. The Water Safety Patrol will perform all-terrain vehicle (ATV) and snowmobile enforcement in the Milwaukee County Parks System during non-boating season months.

- Four Deputy Sheriff 1 positions created in 1998 to establish a Milwaukee County Sheriff's Department Freeway Service Patrol Project are continued in 2000. The costs of the project, anticipated to be $190,563, will be completely offset by grant funding from the State Department of Transportation. The Freeway Service Patrols assist disabled motorists and help maintain traffic flow, especially during rush hours and in construction zones.

- The Sheriff provides security for events held at County Stadium, including all Brewer home baseball games. The 2000 budget includes $433,086 in overtime appropriations for this purpose, offset with $408,086 in reimbursement revenue from the Milwaukee Brewers. In addition, the Sheriff will receive $25,000 for escorting money from concession sales. Citation revenue from Stadium events is expected to generate $40,000 in revenue for 2000.

- Five hourly Parking Checker positions created in 1998 are continued in 2000 to provide enhanced parking enforcement at the County Grounds, parks and the Airport. The 2000 cost of these positions, $58,740, is completely offset by parking citation revenue.

- The Sheriff's Department provides security at Mitchell International Airport with 22 Deputy Sheriff 1, four Deputy Sheriff Sergeant, one Deputy Sheriff Captain and one Clerk Typist 3. The operating cost of this program, less citation and grant revenue of $466,559, is crosscharged to the Airport in the amount of $1,195,043 in 2000.

	1998 Actual	1999 Budget	2000 Budget
Traffic Citations Issued	40,153	38,000	40,000
Auto Accidents Reported and Investigated	5,000	4,700	5,840

COMMUNICATIONS AND HIGHWAY SAFETY

- Personal services within the Communications and Highway Safety Bureau have been reduced $26,904 to establish a net salary budget that is 97.84% of gross wages.

- Create 1 Deputy Sheriff Sergeant

  One Deputy Sheriff Sergeant position is created at a personal service cost of $55,405, partially offset by $34,060 in reimbursement from the Wisconsin Department of Transportation, in order to provide additional supervision in communications and coordinate various projects with the Department of Transportation.

- Eighteen positions of Communications Dispatcher and five positions of Telecommunicator were reclassed in 1999 to Highway Safety Dispatcher. This action increases expenditures and tax levy $31,834.

	1998 Actual	1999 Budget	2000 Budget
Radio Message Transmissions	1,367,554	6,212,000	6,500,000
911 Cellular Phone Calls	125,000	165,000	170,000
911 Enhanced Phone Calls	8,000	7,000	7,500
Courthouse Safety Building Alarms Fire/Panic/Intrusion	5,000	15,000	15,500

DETENTION BUREAU

- Personal services within the Detention Bureau have been reduced $1,389,118 to establish a net salary budget that is 93.95% of gross wages.

- The budget provides $385,696 to support computer network services for the Sheriff and House of Correction operations.

- Six positions of Deputy Sheriff 1, one position Deputy Sheriff Sergeant, and one Captain position are assigned to the Data Processing Support Unit.

- During 1999, the Data Processing Support Unit and the Warrant Section of Courts and Auxiliary Services were transferred to Detention Services. In addition, the decreased jail inmate population allows for the transfer of ten existing Deputy Sheriff 1 positions to Expressway patrol to staff the I-794 extension and the truck enforcement initiative.

- Budgeted appropriations, including staffing levels, are provided with the intent of serving a jail population of 1,100. The Sheriff will take the necessary steps to manage the jail within the budgeted amounts.

- An appropriation of $67,124 is provided in Professional Services accounts to expand the inmate educational program through the Wisconsin Technical college and MATC. Grant revenue is budgeted at $47,178 resulting in a $19,946 tax levy contribution to the program.

- In 1999, one position of Nurse Practitioner (half-time) was created. The 2000 personal service cost of this action is $27,646.

- In 1998, the Sheriff entered into an agreement with the State of Wisconsin to house up to 125 Violators of Parole or Probation (VOP's) at a rate of $4,900 per day plus outside medical and prescription drug expenses. The 2000 budget includes $2,024,306 in revenue in recognition of this agreement. This payment replaces $425,000 budgeted in the Sheriff's Department in 1998 for detaining intensive sanction inmates and $1,022,000 budgeted in the House of Correction for felony VOP reimbursement. It should be noted that this agreement is separate from the agreement entered into with the State to house 300 VOP's in the 400-bed Adult Correctional Center expansion.

- Telephone Commission revenue remains at the 1999 budgeted amount of $1,358,000. Commissary revenue is reduced $30,000, from $210,000 to $180,000.

- Funding for the Criminal Justice Programs Manager is continued in 2000 at a personal service cost of $82,665. This position is responsible for all inmate programming at the County Jail and House of Correction and serves as a key liaison to the pilot Day Reporting Center project. Library services for inmates continue in 2000 at a budgeted cost of $27,000.

- Create 1 Medical Records Administrator
  Create 1 Registered Nurse 2
  Create .5 Nursing Shift Supervisor
  Create 1000 hours Pool Shift Supervisor

  These positions are created at a personal service cost of $124,208 to provide inmate medical service coverage at the County Jail and House of Correction.

- The 2000 Budget includes State reimbursement revenue in the amount of $245,000 for the medical expenses of pre-trial Title XIX inmates. This requires a Federal Rule change in order for this revenue to be realized.

- Inmate medical service co-payment revenue remains unchanged at $40,000 for 2000. Inmates are charged through their inmate trust accounts and charges are collected if funds are available. No inmates are denied necessary medical services due to an inability to pay. This practice has significantly reduced the number of frivolous requests for services from inmates.

- Overall Medical Service appropriations of $5,826,006 for inmates at the County Jail and House of Correction are included in the Detention Services Budget. This amount represents a $810,067 increase over the 1999 adopted budget. The increase is primarily due to increased staff and a $450,000 increase in Prescription Drug funding, from $875,000 to $1,325,000, due to

experience. Contractual Medical Services include $310,000 for physician, dentist and pharmacist services, an increase of $30,000 from the 1999 budgeted amount. Hospital services for inmates will be provided at Froedtert and other private hospitals in 2000 and are budgeted at $415,000. Medical and surgical supplies remain at $66,350 for 2000. Lab testing fees remain at $130,000 for TB skin tests for all CJF employees as well as testing of inmates for venereal and other infectious diseases.

	1998 Actual	1999 Budget	2000 Budget
Bookings	55,849	58,000	60,000
Daily Average Population	1,376	1,300	1,100
Average Daily Releases	135	150	150
Requests for Medical Services-Nurse Assessments	50,378	48,500	55,000
Prescriptions Filled	67,659	65,800	70,000

CRIMINAL INVESTIGATIONS BUREAU

The Criminal Investigations Bureau has three components: General Investigations, Witness Protection and Drug Enforcement. General Investigations performs background checks on all personnel seeking employment by the department, is responsible for serving all writs, three party petitions and temporary restraining orders. The Drug Enforcement Unit works to reduce the supply of illicit drugs in the area and uses property seized from drug dealers to purchase law enforcement equipment for the Sheriff's Department. The Metro Drug Unit works cooperatively with the Milwaukee Police Department, the District Attorney's office and other agencies to apprehend and prosecute drug dealers.

- Personal services within the Criminal Investigations Bureau have been reduced $107,669 to establish a net salary budget that is 97.51% of gross wages.

- W-2 investigation revenue decreases $369,621, from $639,621 to $270,000, based on 340 case referrals and completions.

- In mid 1998, the Sheriff was provided four Deputy Sheriff 1, two Deputy Sheriff Sergeant and one Deputy Sheriff Captain to provide staff for the Milwaukee High Intensity Drug Trafficking Area (HIDTA) grant program. In 1999, a second Captain position was created for HIDTA. The 2000 personal service cost of these positions is $491,762, offset with $346,907 in Federal revenue. The Sheriff has pledged to manage existing personnel in such a manner that will offset the tax levy support needed to participate in the HIDTA project.

	1998 Actual	1999 Budget	2000 Budget
Fraud Complaints Received	584	1,300	340
Background Checks	419	300	270
Criminal Complaints Issued	151	250	150
Writs of Restitution Received	3,701	3,700	3,200
Temporary Restraining Orders Received	814	900	850
Witness Protection Cases	130	200	150

COURTS/AUXILIARY BUREAU

- Bailiff Services increase by adding funding for two additional Deputy Sheriff 1 positions created in the Sheriff's budget to staff a new inmate bullpen and post judgement court. In total, the 2000 bailiff staffing plan provides 113 sworn positions, including 109 Deputy Sheriff 1, three Sergeants, one Captain and one Clerk Typist 3. The anticipated crosscharge of $5,844,124 from the Sheriff to Combined Court Related Operations provides full-time and vacation relief coverage for the following 91 posts: 24 for the Felony Judges, 23 for the Misdemeanor Judges, three for inmate bullpens in the Courthouse, three for preliminary hearing, two for Criminal Intake, two for Traffic Intake, one for Out-of-Custody court, six for Civil branches and Commissioners, eight for Family branches and Commissioners, 15 for Children's Court Judges and Commissioners, and four for Children's Court Center detention control. The

anticipated crosscharge of $5,844,124 represents a $219,123 increase in the amount budgeted for 1999.

- Personal services within the Courts and Auxiliary Bureau have been reduced $248,525 to establish a net salary budget that is 96.73% of gross wages.

- The Sheriff's Department will continue to host the Northwestern University Traffic Institute Training School in 2000. Revenue and expenditure appropriations of $101,650 are included to reflect the pass through of tuition payments for this school.

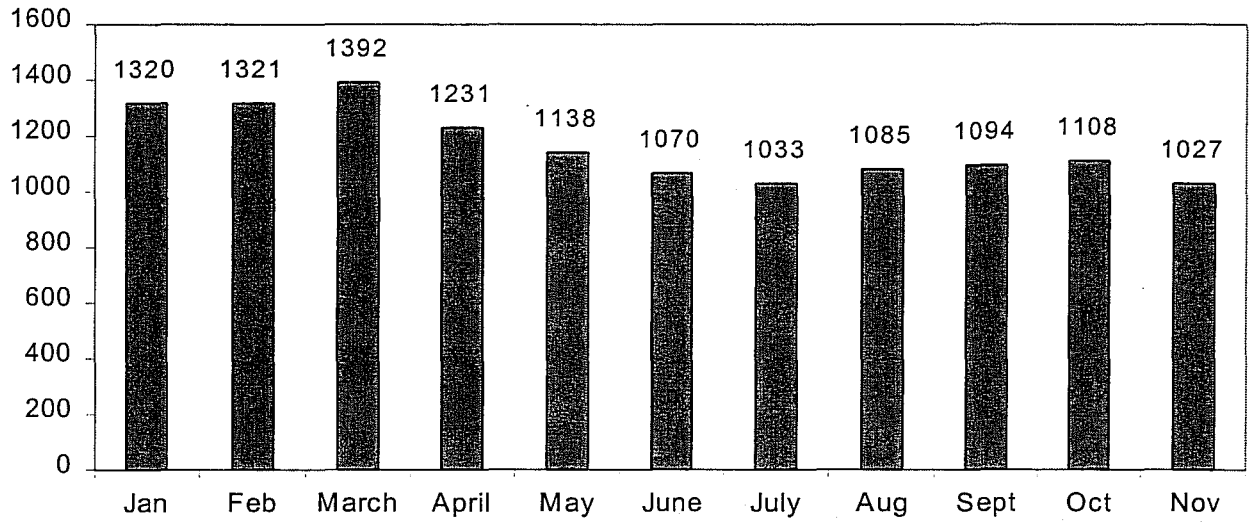
- The Drug Abuse Resistance Education program (D.A.R.E) consists of six Deputy Sheriff 1 positions. Total tax levy support for this unit is budgeted to be $223,494 for 2000. Total revenues of $122,000 are a result of a $100,000 grant from the Boys and Girls Club to support the Truancy Abatement and Burglary Suppression Program (TABS), and $22,000 from court-ordered donations to the D.A.R.E. program.

- Revenue from Recoveries remains unchanged at $86,000 for 2000. This revenue is generated by fees received from the State of Wisconsin Department of Transportation for holding seized vehicles.

- Appropriations for the purchase of commodities for the Training Academy increase from $257,090 to $257,499. The Sheriff is crosscharged $63,273 by the Parks Department for rental charges associated with the Kosciuszko Park training site. The cost of training is partially offset by $252,178 from the Wisconsin Department of Justice Training and Standards Bureau for mandated law enforcement officer, jailor, and in-service training.

	1998 Actual	1999 Budget	2000 Budget
Recruits Trained County	80	75	75
Individuals Receiving In-service Training	620	1,015	1,075
Jailers Trained	210	250	220

AVERAGE DAILY CJF POPULATION FOR 1999



DEPT: HOUSE OF CORRECTION

UNIT NO. 4300
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The functions of the House of Correction are defined in Chapters 302, 303, 304 and 973 of the Wisconsin Statutes. This institution receives and maintains custody of all sentenced prisoners in Milwaukee County committed by authorized courts for periods not exceeding one year and from other jurisdictions as authorized by County ordinance; provides programs of work release, rehabilitation, education, work, recreation and training; provides medical, dental and other necessary services in conjunction with the Detention Bureau of the Sheriff's Department; processes and considers applications for parole; and releases prisoners upon expiration of sentence, parole, or upon orders of the courts or other recognized authorities. Section 302.315 of the Wisconsin Statutes permits this institution to receive and maintain custody of unsentenced prisoners from the Milwaukee County Sheriff. The department also operates a program of home detention using electronic surveillance equipment and other systems of control.

OBJECTIVES

1. Provide an inmate and staff environment that places emphasis on safety and security as feasible within allocated resources, and prevent escape of any violent offenders and reduce walkaways through improvements in security measures.
2. Lower the Inmate-to-Correction Officer ratio to 60-to-1 in the Adult Correctional Center and to 50-to-1 in the Franklin Lotter Building.
3. Continue expanding inmate work and training programs in the kitchen, laundry, garden, nursery, fish hatchery and graphics operations to reduce the amount of idle time and promote a work routine. Develop a more extensive education program.
4. Continue efforts to increase community participation from funded agencies and volunteer organizations to provide services to inmates confined at the House of Correction.
5. Continue the electronic surveillance program for up to 300 inmates in order to minimize the in-custody inmate population.
6. Continue to work with the Sheriff's Department in reviewing operations and recommending new approaches to eliminate any unnecessary duplication of services and costs.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000* Budget	1999/2000 Change
Personal Services	$ 14,747,370	$ 20,322,681	$ 22,815,437	$ 2,492,756
Services	1,353,810	1,825,533	1,720,182	-105,351
Commodities	4,680,856	4,288,491	4,452,492	164,001
Other Charges	138,324	250,000	334,732	84,732
Capital Outlay	76,314	134,000	49,000	-85,000
County Service Charges	2,854,671	3,034,898	1,968,939	-1,065,959
Abatements	-5,807,218	-5,775,471	-1,991,390	3,784,081
Total Expenditures	$ 18,044,127	$ 24,080,132	$ 29,349,392	$ 5,269,260
Total Revenues	4,344,487	7,456,064	8,653,406	1,197,342
Direct Property Tax Levy	$ 13,699,640	$ 16,624,068	$ 20,695,986	$ 4,071,918

* An increase of $2,748,170 in tax levy is due to the discontinuation of the House of Correction and the Sheriff's Department crosscharging each other for services provided.

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 3,871,874	$ 5,412,207	$ 5,123,766	$ -288,441
Central Service Allocation	335,100	335,729	425,552	89,823
Courthouse Space Rental	217,725	248,780	684,309	435,529
Graphics Services	2,602	1,480	2,971	1,491
Information Process Services	635,287	484,200	274,344	-209,856
Mail Room Services**	0	2,933	3,637	704
Telephone Allocation	62,277	75,820	68,234	-7,586
Record Center Services	5,053	1,546	7,388	5,842
Radio Communication	67,035	62,686	84,053	21,367
Personal Computer Services	0	1,765	32,702	30,937
Total Charges	$ 5,196,953	$ 6,627,146	$ 6,706,956	$ 79,810
Property Tax Levy	13,699,640	16,624,068	20,695,986	4,071,918
Total Property Tax Levy	$ 18,896,593	$ 23,251,214	$ 27,402,942	$ 4,151,728

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

ORGANIZATIONAL COST SUMMARY					
DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Administration	Expenditure	$ 3,464,722	$ 3,537,102	$ 4,297,750	$ 760,648
	Abatement	1,004,703	416,498	696,804	280,306
	Revenue	278,827	281,284	325,794	44,510
	Tax Levy	$ 2,181,192	$ 2,839,320	$ 3,275,152	$ 435,832
Food Service	Expenditure	$ 6,055,572	$ 5,843,949	$ 5,424,010	$ -419,939
	Abatement	3,606,446	3,610,717	269,345	-3,341,372
	Revenue	4,447	5,100	5,000	-100
	Tax Levy	$ 2,444,679	$ 2,228,132	$ 5,149,665	$ 2,921,533
Inmate Industries	Expenditure	$ 986,213	$ 1,657,984	$ 1,659,065	$ 1,081
	Abatement	1,095,574	1,204,862	400,334	-804,528
	Revenue	36,345	53,675	53,675	0
	Tax Levy	$ -145,706	$ 399,447	$ 1,205,056	$ 805,609
Adult Correctional Center	Expenditure	$ 10,268,612	$ 15,905,117	$ 16,827,391	$ 922,274
	Abatement	88,372	528,359	176,158	-352,201
	Revenue	1,066,149	4,326,252	5,191,277	865,025
	Tax Levy	$ 9,114,091	$ 11,050,506	$ 11,459,956	$ 409,450
Community Correctional Center	Expenditure	$ 3,076,226	$ 2,911,451	$ 3,132,566	$ 221,115
	Abatement	12,123	15,035	448,749	433,714
	Revenue	2,958,719	2,789,753	3,077,660	287,907
	Tax Levy	$ 105,384	$ 106,663	$ -393,843	$ -500,506

DEPT: HOUSE OF CORRECTION **UNIT NO.** 4300
FUND: General - 0001

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	407.3	576.6	638.9	62.3
Overtime Hours	85,121	N/A	N/A	N/A
Overtime Dollars	$1,539,355	$1,315,881	$1,420,964	$105,083

* For 1998, the Position Equivalent is the budgeted amount.

Personal services for the House of Correction have been reduced by $1,721,729 to establish a net salary budget that is 93% of gross wages. For 1999, the House of Correction had a net salary budget that was 92.41% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	17.0	17.0	0.0
Clerical (F)	35.0	36.0	1.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	25.0	26.0	1.0
Protective Services (D)	423.0	423.0	0.0
Service/Maintenance (H)	60.0	60.0	0.0
Skilled Craft (G)	6.0	7.0	1.0
Technical (C)	1.0	1.0	0.0
TOTAL	567.0	570.0	3.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/ FTE Percent	Division	Cost of Positions (excluding fringe benefits)
Network Service Analyst	Create	1/100%	Administration	$ 36,284
Clerk Messenger	Create	1/100%	Administration	$ 22,312
Food Production Supervisor	Create	1/100%	Food Service	$ 36,284
			TOTAL	$ 94,880

DEPARTMENT DESCRIPTION

The ***Administration*** program consists of Central Administration, Inmate Canteen, Commodity Warehouse, Maintenance and Power Plant.

The ***Food Service*** program consists of the Adult Correctional Center Kitchen and Bakery, the Franklin Lotter Building Kitchen, the Community Correctional Center Kitchen and the Criminal Justice Facility Kitchen. It prepares meals for the inmates at the House of Correction, the County Jail, and for special events held on County property.

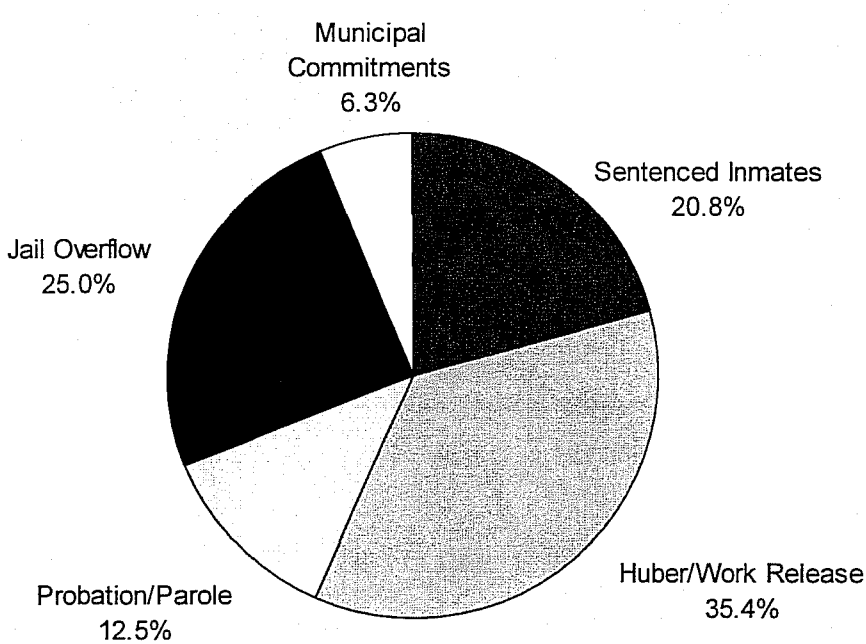
Inmate Industries employs approximately 200 inmates and consists of a graphics print shop, laundry, recycling center, fish hatchery, and garden and tree nursery program. It provides basic training in vocational jobs and meaningful work experience in business/industrial operations, offsetting expenses with revenues produced by providing useful products and services to public and private agencies.

The expanded **Adult Correctional Center** has a design capacity of 1,650 inmates: 400 beds in the main facility, 250 beds in the Franklin Lotter Building and 1,000 beds in the new addition. The 24-bed infirmary and the 58-bed disciplinary/protective custody unit are not counted in the facility capacity. The housing capacity has been increased by placing additional beds in each of the dormitories. The 2000 budget is based on housing 2,040 inmates at the Adult Correctional Center.

The **Community Correctional Center**, located at 1004 N. 10th Street, has a design capacity of 200 inmates. The housing capacity has been increased to 360 by adding a fifth floor for inmate housing and placing additional beds on each of the other four floors. The majority of inmates at this facility have community access, under court order, to work, attend school, provide child care or to receive medical attention. The staff at this facility also manage a program of home detention for up to 300 inmates.

The **Adult Correctional Center Expansion Project** provides 20 additional dormitories, a new central kitchen, an intake/booking area, training space, visiting and a business office/administration area. The new kitchen, intake/booking, training space, visiting and the first dormitories opened in late 1998. The business office/administration area and the first eight dormitories opened the first half of 1999. The remaining 12 dormitories will be opened by October of 1999. The completion of this project will permit the closing of the Training and Placement Center and the Safety Building Kitchen. It will also provide for a reduction in the number of inmates housed in each dormitory and provide relief for Criminal Justice Facility overcrowding.

HOUSE OF CORRECTION - TOTAL POPULATION
2000 BUDGET



BUDGET HIGHLIGHTS

- The 1999 Budget included crosscharges from the House of Correction to the Sheriff's Department for food service in the amount of $2,523,550 and laundry service at a cost of $351,000 and included a crosscharge of $126,380 from the Sheriff to the House of Correction for training. However, the 1999 Budget does not include crosscharges for other shared services such as inmate medical, fiscal services, human resource services, background checks, information technology services and transportation services. Due to this increase in the number of shared services between the two departments, the Sheriff and the Superintendent of the House of Correction have agreed not to crosscharge each other for services in 2000. The net impact of this action for the House of Correction budget is a tax levy increase of $2,748,170.

- In 1998, Resolution File No. 98-195 was adopted approving an agreement with the State of Wisconsin to hold up to 300 State Violators of Probation or Parole (VOP's) at the House of Correction for three years commencing around April 1999. In exchange, the State will pay the County a total of $19,381,500 over the 36 month period to fully offset the new capital cost of building a 400-bed expansion to the Adult Correctional Center and the operating costs associated with housing 300 State inmates. The total debt service costs of the new 400-bed expansion to the Adult Correctional Center Facility is $10,392,140. The State payments are as follows: $529,250 per month for the first twelve months, $538,375 for the next twelve months and $547,500 for the final twelve months of the agreement. For 2000, the House of Correction is anticipated to receive $2,996,484 from the State to offset operating costs. The remainder of the State payments received in 2000, anticipated to be $3,436,641, will be used to pay debt service costs on the new facility.

- Create 1 Food Production Supervisor

  One Food Production Supervisor is created at a personal service cost of $36,284 to provide additional shift supervision for the HOC Food Service operation. The existing four Food Production Supervisor positions are not able to provide coverage on three shifts seven days per week.

- Create 1 Network Service Analyst

  One Network Service Analyst is created at a personal service cost of $36,284 to provide dedicated computer network support for the House of Correction. This position will provide routine system maintenance, problem solving and will serve as a liaison for the Sheriff's Department information technology staff.

- Create 1 Clerk Messenger

  One Clerk Messenger is created at a personal service cost of $22,312 to serve as a mail runner and file clerk for the HOC Business Office. At the present time, mail delivery within the House of Correction and between the House of Correction and the Courthouse Complex is provided by the Correctional Officers assigned to inmate transportation. This results in a bus of up to 40 inmates stopping at several locations while a Correctional Officer picks up or delivers mail. The use of a Clerk Messenger for mail delivery will reduce the security risk related to this practice.

- An appropriation of $244,605 is included to continue funding for the Community Justice Center for Day Reporting. A proposal has been submitted to the Bureau of Justice Assistance in the amount of $992,494 to enhance the Day Reporting Center, which requires a County match. Eligibility for inclusion in the program is determined by Judges or Court Commissioners. The pilot project targets women or men who have sole custody of minor children, who could benefit from the resources provided through the Day Reporting Center.

- An appropriation of $50,000 is provided to allow the House of Correction to seek proposals to provide intensive AODA treatment services. Included in the request for proposals would be services to address AODA education, group therapy, cognitive interventions, criminal thinking, anger management, assertiveness training, life skills, relationship groups, chemical/criminal relapse prevention and referral to the community for continued treatment.

- Overtime appropriations increase $105,083, from $1,315,881 to $1,420,964. The increased appropriations are due to the increased inmate population.

- Revenue from the inmates on electronic surveillance increases $646,387, from $497,888 to $1,144,275, based on 190 employed inmate participants paying $16.50 per day. Electronic monitoring costs for the Voice Print System are budgeted at $180,000 for 2000 for up to 300 inmates on surveillance.

- Huber Board revenue decreases $378,480, from $2,216,255 to $1,837,775. The average daily paying population decreases by 65 inmates, from 330 to 265 for 2000. The daily rate increases $0.50, from $18.50 to $19.00 per day. Sales tax is paid to the State on the portion of the rate associated with meals.

- Municipal Board revenues increase $355,873, from $375,220 to $711,093. The municipal per diem rate is calculated by dividing the previous year's actual expenditures by the number of inmate days. For 2000, the per diem rate increases $3.12, from $13.76 to $16.88 per day. Municipal Board revenue is decreased an additional $305,505 to reflect the City of Milwaukee not paying the full rate established by Milwaukee County.

- Telephone commission revenue remains at the 1999 budgeted amount of $1,392,000. A new telephone contract with Ameritech began January 1, 1999. The transfer of phones from the old vendor was not completed until April. Therefore, the House of Correction does not have sufficient experience with the new vendor to project a change in the amount of telephone commission revenue.

- Commissary revenue increases $44,510, from $271,284 to $315,794, due to the increased inmate population.

- Commodity appropriations increase $164,001, from $4,228,491 to $4,452,492, in 2000 due to the increased inmate population and full operation of all dormitories. This increase includes a $155,335 increase in food and provisions.

- Appropriations for electricity increase $41,000 and natural gas $44,900, to $338,500 and $348,250, respectively, due to the Adult Correctional Center expansion.

- Funding for Adult Basic Skills/GED programs, Huber/Work Release Job Development and Placement and inmate education programs through Wisconsin Correctional Services and the MATC Inmate Learning Center are provided in the amount of $257,732. This appropriation will be supplemented with outside grant funding to expand current programs and create new training and related services for inmates. An appropriation of $27,000 is also provided to continue the library service contract with the Benedict Center.

- An appropriation of $52,500 is included to lease two refrigerated food service delivery trucks to deliver inmate food to downtown facilities. The appropriation will also allow for the leasing of one additional truck to accommodate laundry needs.

- The House of Correction will provide laundry services to the Mental Health Complex, the Children's Court Center, Fleet Services and the Airport in 2000 at a rate of $0.28 per pound for general linen and $0.70 per pound for personal clothing. Laundry crosscharges to other County departments total $313,370 in 2000.

- $49,000 is included in New Machinery and Equipment to purchase a Print Shop numbering machine for $7,000, an electric pallet jack for $4,000, a narrow aisle fork lift for $24,000, and $14,000 for two gas fired dryers for laundry.

- In 1999, the House of Correction did not renew the fish hatchery consulting contract with the UW Center for Great Lakes Studies. HOC staff have acquired sufficient knowledge and experience to manage the fish hatchery on their own. The 2000 Budget recognizes this change and transfers the $20,000 purchase of service appropriation to commodities to provide for the purchase of fish food and other hatchery related supplies. The fish hatchery will continue to produce 15,000-20,000 fish each year for County Park lagoons.

- $29,000 remains in the 2000 Budget for recertification of 13 K-9 handlers and the replacement of three dogs.

- Three positions of Laundry Production Supervisor were reclassed in 1999 to Laundry and Clothing Production Supervisor for a zero tax levy impact.

- One position of Farm Worker was reclassed in 1999 to Correction Officer. The 2000 personal services cost of this action is $552.

- One position of Investigations coordinator was created in 1999. The 2000 personal services cost of this action is $44,948.

- 27 positions of Correction Officer Lieutenant, one position of Correction Officer Lieutenant (Program Facilitator), and one position of Correction Officer Lieutenant (Stationary Engineer) were reallocated in 1999 to a restructured pay range. This action increases expenditures and tax levy $65,440.

- One position of Correction Officer 2 (Agriculture) was reclassed in 1999 to Correction Officer 2 (HOC Programs). This action increases expenditures and tax levy $1,980.

ACTIVITY AND STATISTICAL SUMMARY

	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Average Daily Population:				
Milwaukee County Jail Overflow	50	31	400	600
Huber/Work Release	680	807	760	850
Probation and Parole	250	192	300	300
Municipal Commitments	100	99	100	150
Sentenced Inmates	420	414	500	500
Total Population Daily Average	1,500	1,543	2,060	2,400
Electronic Surveillance	200	198	200	250

OPERATING AUTHORITY & PURPOSE

Pursuant to Wisconsin Statutes Section 978.05, the District Attorney of Milwaukee County has the following duties:

A. In the Circuit Courts of Milwaukee County having jurisdiction for ADULT MATTERS - Prosecutes all criminal actions; prosecutes all State forfeiture actions, County traffic actions, and actions concerning violations of County ordinances which are in conformity with State criminal laws; participates in John Doe or other investigatory proceedings; issues subpoenas and other processes to compel the attendance of witnesses; upon the request and under the supervision and direction of the Attorney General, briefs and argues all criminal cases brought by appeal or writ of error to the Court of Appeals or Supreme Court; handles all appeals or proceedings if the case is decided by a single Court of Appeals judge; institutes, commences, or appears in certain civil actions or special proceedings as set forth in Wisconsin Statutes Section 978.05(6).

B. In the Circuit Courts of Milwaukee County having jurisdiction for JUVENILE MATTERS - Represents the public's interest at the Children's Court Center for matters including children alleged to be delinquent, to have violated civil laws or ordinances, to be in need of protection or services, or who are developmentally disabled, mentally ill, alcoholic or drug dependent; and initiates and defends appeals.

OBJECTIVES

A. Crime Victims' Rights Legislation

Successfully implement 1997 Wisconsin Act 181, the crime victims' rights bill enacted in response to the 1994 amendment to the Wisconsin Constitution on victims' rights that was effective on December 1, 1998. The legislation imposed significant new duties on district attorney staff, primarily involving the notification of victims' regarding the status of individual cases.

B. Violent Crimes Courts Project

Continue the successful operation of the Violent Crimes Court Project which brings homicide and sexual assault cases to trial within 90 days of the issuance of criminal charges and relieves jail overcrowding.

C. MMDEG and Speedy Trial Drug Court Project

Continue the major drug prosecution effort through the Milwaukee Metropolitan Drug Enforcement Group (MMDEG) by targeting, investigating and prosecuting major drug dealers in Milwaukee County by continuing the Community Relations Program to rid neighborhoods of drug dealers and drug houses and by continuing the Speedy Trial Drug Court Project.

D. HIDTA

Continue to enhance the prosecution of major drug and gang crimes by participating in the Milwaukee High Intensity Drug Trafficking Area (HIDTA) project. The Milwaukee HIDTA is a joint effort of local, state and federal law enforcement agencies to assess regional drug threats, coordinate drug law enforcement efforts, and develop strategies to combat major drug trafficking organizations.

E. Operation Ceasefire

Enhance the prosecution of firearms cases through Operation Ceasefire, a State initiative for the 1999-2001 biennium that features an across-the-board police crackdown on persons who illegally use or possess guns, coordinated State and Federal prosecution of gun violations, incarceration of convicted gun criminals, and a media campaign to educate the public of the consequences of gun use.

F. Termination of Parental Rights Speedy Resolution Project

Continue the joint effort with the Department of Human Services (DHS) and the State Department of Health and Family Services to continue the successful Termination of Parental Rights (TPR) Speedy Resolution Project at the Children's Court Center.

ADOPTED 2000 BUDGET

DEPT: DISTRICT ATTORNEY **UNIT NO.** 4500

FUND: General - 0001

BUDGET SUMMARY				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 6,772,759	$ 7,218,009	$ 7,502,840	$ 284,831
Services	2,095,238	1,517,334	2,128,210	610,876
Commodities	117,564	121,718	128,067	6,349
Other Charges	49	0	0	0
Capital Outlay	89,515	48,776	52,101	3,325
County Service Charges	2,650,389	2,516,798	2,620,864	104,066
Abatements	-2,255,781	-2,967,347	-3,087,841	-120,494
Total Expenditures	$ 9,469,733	$ 8,455,288	$ 9,344,241	$ 888,953
Total Revenues	6,921,676	5,380,089	5,876,197	496,108
Direct Property Tax Levy	$ 2,548,057	$ 3,075,199	$ 3,468,044	$ 392,845

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 1,734,846	$ 1,886,167	$ 1,648,688	$ -237,479
Central Service Allocation	132,420	156,120	171,113	14,993
Courthouse Space Rental	1,158,754	1,209,598	875,872	-333,726
Graphics Services	69,589	89,095	89,567	472
Information Process Services	636,899	499,945	844,641	344,696
Mail Room Services**	0	3,718	6,515	2,797
Telephone Allocation	86,675	104,104	94,968	-9,136
Record Center Services	33,888	44,775	39,556	-5,219
Radio Communication	6,193	7,782	10,434	2,652
Personal Computer Services	0	1,765	79,174	77,409
Total Charges	$ 3,859,264	$ 4,003,069	$ 3,860,528	$ -142,541
Property Tax Levy	2,548,057	3,075,199	3,468,044	392,845
Total Property Tax Levy	$ 6,407,321	$ 7,078,268	$ 7,328,572	$ 250,304

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

DEPT: DISTRICT ATTORNEY **UNIT NO.** 4500
FUND: General - 0001

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	140.7	142.9	153.9	11.0
Overtime Hours	12,015	N/A	N/A	N/A
Overtime Dollars	$144,698	$172,607	$172,853	$246

* For 1998, the Position Equivalent is the budgeted amount.

Personal services for the District Attorney have been reduced by $209,633 to establish a net salary budget that is 96.14% of gross wages. For 1999, the District Attorney had a net salary budget that was 96.11% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	5.0	5.0	0.0
Clerical (F)	73.0	74.0	1.0
Paraprofessional (E)	18.0	20.0	2.0
Professional (B)	71.0	71.0	0.0
Protective Services (D)	18.0	18.0	0.0
Service/maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	1.0	1.0
Total	185.0	189.0	4.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/ FTE Percent	Division	Cost of Positions
Clerk Typist 3	Create	1/91.67%	General	$ 24,559
Clerk Typist 3	Create	1/83.33%	General	$ 22,510
Accountant 3	Create	1/58.33%	General	$ 21,746
Network Manager	Create	1/25%	General	$ 7,923
Account Clerk 2	Create	1/33.33%	General	$ 6,468
			TOTAL	$ 83,206

BUDGET HIGHLIGHTS

- The District Attorney's budget reflects the 23 Assistant District Attorney's who elected to remain in the Milwaukee County Employee Retirement System and retained County fringe benefits when District Attorney's became State employees on January 1, 1990. In addition, there are 16 Assistant District Attorney's on the State payroll who retained County fringe benefits. The budget reflects County payments to prosecutors on the County payroll and State reimbursement for these payments and the actual County cost of fringe benefits provided to the 39 prosecutors

with County fringe benefits. This action reduces tax levy in this budget by $193,761, since the cost of fringe benefits are budgeted centrally.

- State reimbursement for the cost of prosecutors on the County payroll is budgeted to decrease by $80,000 in 2000 due to an agreement with the State to provide funding for approximately 36 current Milwaukee County assistant district attorneys for the years that these assistants worked as non-vested Milwaukee County prosecutors in the Milwaukee County Employee Retirement System before district attorneys became State employees on January 1, 1990. The estimated unfunded prior service liability of $1,063,600 would be amortized over ten years, with the County sharing in retiring the liability by contributing $400,000 over five years through the deduction of $80,000 annually in State fiscal years 1999-00 through 2003-04 from the amounts which otherwise would be remitted to the County to reimburse it for the costs of the salaries and fringe benefits of State prosecutors on the County payroll.

- Create Two Clerk Typist 3

  Two positions of Clerk Typist 3 are created at a personal service cost of $47,069 to serve as misdemeanor subpoena clerks. These positions will be responsible for witness subpoena and notifications in the misdemeanor division. One position is created effective February 1, 2000 and one is created effective March 1, 2000.

- Create One Accountant 3

  One position of Accountant 3 is created at a personal service cost of $21,736 to help administer grant application and reporting functions. The position is created effective June 1, 2000.

- Create One Network Manager

  One position of Network Manager is created at a personal service cost of $7,923 to help assist in the operation and management of the local and wide area computer networks. The position is created effective October 1, 2000.

- Create One Account Clerk 2

  One position of Account Clerk 2 is created at a personal service cost of $6,468 to help administer the increased workload associated with purchasing and grant cost tracking functions. The position is created effective September 1, 2000.

- Minor Office Equipment appropriations increase $17,344, from $2,000 to $19,344, to provide furniture and dictating machine equipment for new and existing staff.

- Appropriations for Replacement Equipment increase $3,000, from $15,576 to $18,576. This provides for the replacement of two copiers and one fax machine.

- Appropriations for New Computer Equipment increase $2,325, from $16,850 to $19,175. This provides for the purchase of computer workstations for new staff, a file server, and three printers.

- Appropriations for Replacement Computer Equipment decrease $2,000, from $16,350 to $14,350. This provides for the replacement of five computer workstations, a tape drive, and power loss protection equipment.

- One position of Clerk Stenographer 4 was reclassed in 1999 to Administrative Assistant 1. This action increases expenditures and tax levy by $1,014.

- Two positions of Clerk Stenographer 3 were reclassed in 1999 to Secretarial Assistant. This action increases expenditures and tax levy $1,792.

DEPT: DISTRICT ATTORNEY **UNIT NO.** 4500
FUND: General - 0001

ACTIVITY & STATISTICAL SUMMARY				
Description	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Major Offenses Reported to Police				
Violent Crimes	7,000	6,494	7,500	6,500
Property Crimes	59,000	53,520	56,000	53,500
Total Major Offense	66,000	60,014	63,500	60,000
Milwaukee County Arrests				
Juvenile Arrests	33,000	33,392	32,500	33,500
Adult Arrests	95,000	99,484	102,000	100,000
Total Arrests	128,000	132,876	134,500	133,500

NOTE: Due to the conversion to the Circuit Court Automation Project (CCAP) in 1998, case filing information is not yet available. The data previously collected within the JUSTIS System is no longer comparable with the information contained in CCAP. It is anticipated that new case filing information will be available for the 2001 Budget.

DEPT: MEDICAL EXAMINER

UNIT NO. 4900
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 59.34, 59.66(2), 59.66(3), 69.18, 155.02, and Chapter 979, Wisconsin Statutes, this department investigates all deaths in which there are unexplained, unusual or suspicious circumstances, all homicides, all suicides, all deaths following criminal abortion, poisoning, and accident (whether the injury is or is not the primary cause of death), and all deaths in which there is no physician in attendance, or the attending physician refuses to sign the death certificate; investigates all deaths when the body is to be cremated; reports all deaths immediately to the District Attorney pursuant to Section 979.04(2) Statutes; performs autopsies, histologic studies and toxicological analyses, and testifies in court in regard to all investigative findings; issues death certificates, cremation permits and disinterment permits; takes possession of, stores and disposes of bodies when investigation is required or bodies are unclaimed; locates relatives of deceased persons; safeguards and legally disposes of money and property of deceased persons; and renders scientific aid to various law enforcement agencies in the examination of evidence.

OBJECTIVES

1. Present the Milwaukee County Medical Examiner's Office as a regional center of excellence of the highest quality, inspiring confidence to the community and agencies we serve.

2. Maintain present level of service and increase revenue despite budgetary constraints and increasing case volume by solidifying contractual agreements with outside counties.

3. Provide regional medical examiner/forensic pathology services under contractual agreements to defray operational expenses.

4. Continue to provide educational opportunities for staff for the purpose of making them cognizant of new techniques and changes in forensic medicine and the field of death investigation.

5. Continue to automate administrative, laboratory, and autopsy functions to increase productivity and cost effectiveness.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 1,693,494	$ 1,773,356	$ 1,877,543	$ 104,187
Services	434,455	476,023	492,354	16,331
Commodities	175,513	204,726	208,931	4,205
Other Charges	22	0	0	0
Capital Outlay	0	12,095	99,000	86,905
County Service Charges	431,816	520,582	418,841	-101,741
Abatements	-392,716	-478,379	-365,290	113,089
Total Expenditures	$ 2,342,584	$ 2,508,403	$ 2,731,379	$ 222,976
Direct Revenues	636,284	794,385	911,891	117,506
Direct Property Tax Levy	$ 1,706,300	$ 1,714,018	$ 1,819,488	$ 105,470

DEPT: MEDICAL EXAMINER

UNIT NO. 4900
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 459,368	$ 474,965	$ 433,702	$ -41,263
Central Service Allocation	36,996	41,322	53,155	11,833
Courthouse Space Rental	337,205	385,279	254,876	-130,403
Graphics Services	6,733	9,603	7,697	-1,906
Information Process Services	11	24,708	29,676	4,968
Mail Room Services**	0	847	890	43
Telephone Allocation	9,195	14,458	10,074	-4,384
Record Center Services	0	0	0	0
Radio Communication	2,576	2,162	2,898	736
Personal Computer Services	0	0	6,024	6,024
Total Charges	$ 852,084	$ 953,344	$ 798,992	$ -154,352
Property Tax Levy	1,706,300	1,714,018	1,819,488	105,470
Total Property Tax Levy	$ 2,558,384	$ 2,667,362	$ 2,618,480	$ -48,882

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	30.8	31.9	30.9	-1.0
Overtime Hours	3,987	N/A	N/A	N/A
Overtime Dollars	$81,828	$71,496	$71,496	$0

* For 1998, the Position Equivalent is the budgeted amount.

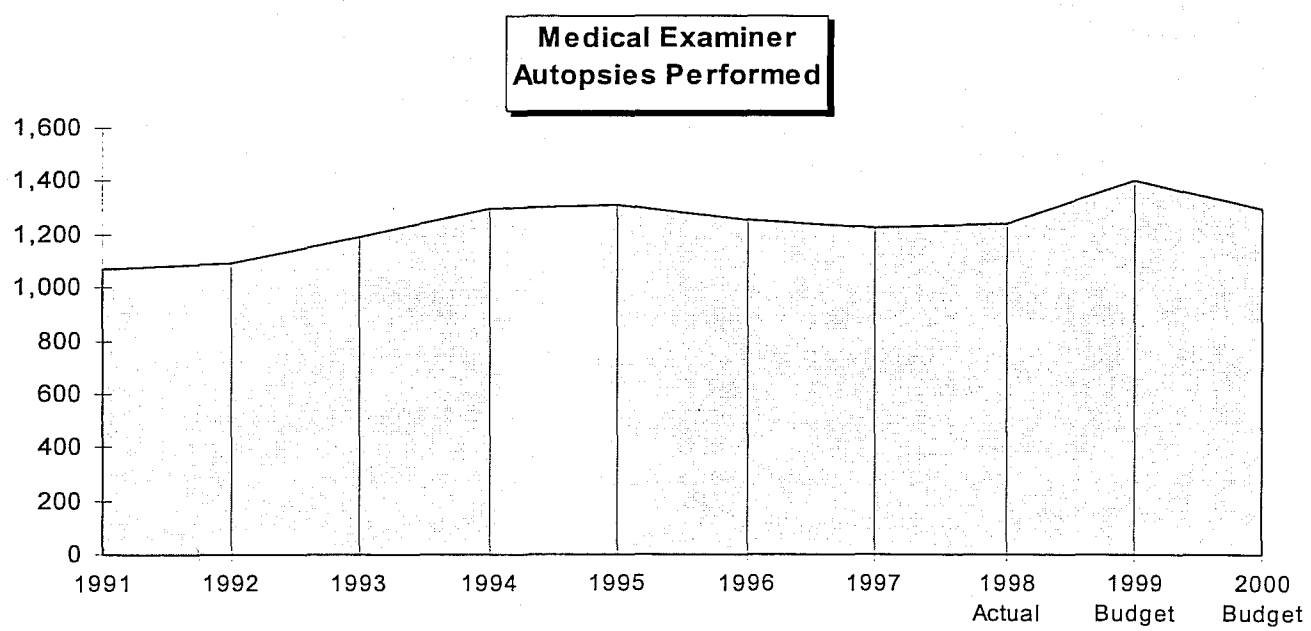
The Medical Examiner's personal services have been reduced by $88,236 to establish a net salary budget that is 95.5% of gross wages. For 1999, the Medical Examiner had a net salary budget that was 95.0% of gross wages.

DEPT: MEDICAL EXAMINER

UNIT NO. 4900
FUND: General - 0001

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	3.0	3.0	0.0
Clerical (F)	4.0	4.0	0.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	17.0	17.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	4.0	4.0	0.0
Total	28.0	28.0	0.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions	Division	Cost of Positions
Dictating Machine Transcriptionist-Med Ex.	Abolish	1	General	-14,904
Medical Record Administrator	Create	1	General	19,792
			TOTAL	$ 4,888



BUDGET HIGHLIGHTS

- Abolish One Dictating Machine Transcriptionist-ME
  Create One Medical Record Administrator

  One position of Dictating Machine Transcriptionist-ME is abolished and one position of Medical Records Administrator is created at a net personal service increase of $4,888 for 2000. This will allow the Medical Examiner to obtain all transcriptionist services from an outside vendor via telephone. The Medical Examiner has already been utilizing the outside vendor for most transcription services. The Medical Record Administrator will ensure that applicable laws and regulations governing the storage and release of medical information are met. The one position of Medical Record Administrator is created effective June 1, 2000. The Dictating Machine Transcriptionist position is to be abolished after the Medical Record Administrator position is created and filled.

- A total of $71,496 in overtime funds are appropriated for the Medical Examiner's Office in 2000. The majority of these funds are utilized by Forensic Investigators who frequently must work extra hours after their shifts to complete reports on death scenes, and for Forensic Assistants who assist the pathologists in performing autopsies.

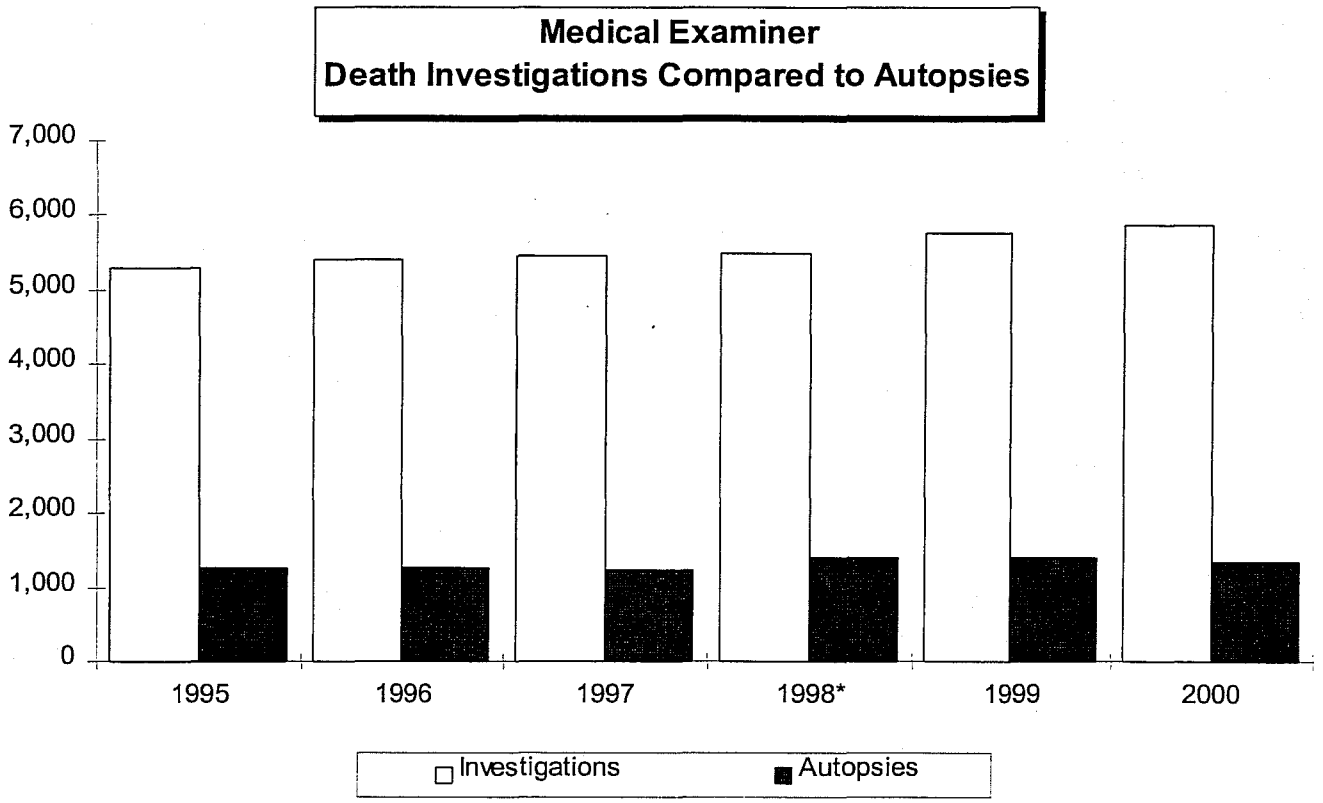
- In 1999, one position of Assistant Medical Examiner, which was previously only funded for half-time, was authorized to be filled on a full-time basis. For 2000, the full-year personal service cost of this position is $105,835.

- Revenue increases $117,506, from $794,385 to $911,891, primarily due to an additional $89,100 in Federal Local Law Enforcement Block Grant revenue which is anticipated to mostly offset the cost of new equipment purchases. Resolution File No. 98-365 approved an exclusive contract with Fond du Lac County to provide medical examiner/forensic pathology services. Payments by Fond du Lac County are budgeted to increase $4,521, from $85,625 to $90,146. Other revenue changes include increasing per autopsy charges $150, from $1,150 to $1,300, for other counties with ten or more cases in a year. The fee for the annual Forensic Seminar hosted by the Medical Examiner increases $20, from $145 to $165.

- Medical Transportation appropriations increase $8,000, from $97,000 to $105,000, to reflect the increased cost of body conveyance services.

- Uniform Allowance appropriations decrease from $16,800 to $0 for 2000. The Medical Examiner has chosen not to implement a standard dress code for Forensic Investigator staff at this time.

- A total of $96,000 is provided within New Equipment appropriations to purchase equipment associated with three new initiatives. A total of $50,000 is provided for digital camera and photo storage equipment. A total of $40,000 is provided for evidence bar coding equipment to secure evidence collected from death scenes. An additional $6,000 is provided within new equipment appropriations to secure a dental x-ray unit. A lap top computer to operate the dental x-ray unit is budgeted for $3,000 within New Computer Equipment appropriations. The total cost of these initiatives, $99,000, is mostly offset with $89,100 in Federal Local Law Enforcement Block Grant revenue. The required 10% match of $9,900 is provided within these budgeted appropriations.



*Estimate

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Deaths Investigated	5,500	5,604	5,772	5,887
Autopsies Performed	1,400	1,238	1,400	1,300
External Body Examinations by Pathologists	32	30	32	32
Bodies Admitted to Morgue	1,245	1,257	1,252	1,252
Death Certificates Signed	1,980	1,756	1,830	1,830
Cremation Permits Issued	2,310	2,336	2,400	2,450
Laboratory Activity Toxicological Analyses	29,500	29,190	29,500	29,600

MEDICAL EXAMINER FEES			
	1999 Fee	2000 Fee	Change
Cremation permits	$ 120.00	$ 120.00	$ 0.00
Death certificates	$ 45.00	$ 45.00	$ 0.00
Disinterment permits	$ 45.00	$ 45.00	$ 0.00
Certified copies, per page charge:			
Autopsy protocol	$ 0.50	$ 0.50	$ 0.00
Toxicology report	$ 0.50	$ 0.50	$ 0.00
Death report	$ 0.50	$ 0.50	$ 0.00
Duplicate polaroid print	$ 3.00	$ 3.00	$ 0.00
Duplicate 35 mm slide	$ 3.00	$ 3.00	$ 0.00
Duplicate microscopic slide	$ 5.50	$ 5.50	$ 0.00
Autopsies for other counties under exclusive contract	$ 1,050.00	$ 1,050.00	$ 0.00
Body storage - per day, after 1 day	$ 30.00	$ 30.00	$ 0.00
Autopsies for other counties, more than 10 cases/year	$ 1,150.00	$ 1,300.00	$ 150.00
Autopsies for other counties, less than 10 cases/year	$ 1,500.00	$ 1,500.00	$ 0.00
Testimony fees per hour	$ 300.00	$ 300.00	$ 0.00
Annual Conference registration fee	$ 145.00	$ 165.00	$ 20.00

DEPT: DEPARTMENT OF PUBLIC WORKS - AIRPORT DIVISION **UNIT NO.** 5040
FUND: Enterprise - 0076

OPERATING AUTHORITY & PURPOSE

Milwaukee County operates and maintains General Mitchell International and Lawrence J. Timmerman Field Airports by authority granted under Chapters 59 and 114 of the Wisconsin Statutes. General Mitchell International Airport provides commercial, military and general aviation services. Timmerman Airport is primarily for general aviation. Under the terms of the negotiated agreement between Milwaukee County and the signatory airlines, all operating expenses and debt service costs are recovered through rates and charges assessed to users (terminal and land rentals, concession fees, and landing fees).

OBJECTIVES

1. Continue to operate and maintain the Airport in the most cost effective manner while meeting the needs of the division's primary customers: the airlines and the traveling public.

2. Continue implementation of the FAR Part 150 Noise Compatibility Study to mitigate aircraft noise impact on surrounding communities as much as feasible in accordance with the policy and programs outlined in the Home Owners Protection Plan.

3. Continue the implementation of the Capital Improvement projects generated by the needs of the Airport.

4. Continue the process of planning, designing and constructing additional parking facilities at Mitchell International. This project is so important that the following two objectives are included.

5. Relocate the power plant, Northwest Airlines ground service equipment maintenance facilities, Avis and Hertz maintenance storage facilities and the vehicle wash building.

6. Commence relocation of the Airport exit roadway.

7. Continue the process of planning for expansion of additional airline gates on the C concourse, expansion of the ticketing building and remodeling of the baggage claim building.

8. Continue planning for the phased implementation of the Master Plan as appropriate to meet achieved milestone growth, recognize the needs of Milwaukee County, Southeastern Wisconsin and the air transportation industry, while addressing the concerns of parties who may be affected by Airport expansion.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 8,868,667	$ 7,557,241	$ 8,112,957	$ 555,716
Services	6,648,510	8,167,385	8,405,855	238,470
Commodities	1,348,721	1,352,185	1,304,860	-47,325
Other Charges	8,426,782	7,621,035	7,223,064	-397,971
Capital Outlay	611,013	565,000	276,000	-289,000
County Service Charges	6,284,397	6,718,565	6,820,851	102,286
Abatements	-19,141	-306,273	-368,897	-62,624
Total Expenditures	$ 32,168,949	$ 31,675,138	$ 31,774,690	$ 99,552
State & Federal Revenue	5,064	0	0	0
Other Direct Revenue	33,821,449	34,465,357	34,414,370	-50,987
Total Direct Revenue	$ 33,826,513	$ 34,465,357	$ 34,414,370	$ -50,987
Indirect Revenue	3,888	267,143	260,042	-7,101
Total Revenue	$ 33,830,401	$ 34,732,500	$ 34,674,412	$ -58,088
Direct Property Tax Levy	$ -1,661,452	$ -3,057,362	$ -2,899,722	$ 157,640

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 1,829,353	$ 1,967,460	$ 1,784,366	$ -183,094
Central Service Allocation	264,432	206,465	226,233	19,768
Courthouse Space Rental		0		0
Graphics Services	19,388	24,417	22,168	-2,249
Information Process Services	6,570	45,443	105,112	59,669
Mail Room Services**	N/A	578	2,237	1,659
Telephone Allocation	5,428	9,740	5,947	-3,793
Record Center Services		0		0
Radio Communication	7,807	7,200	7,200	0
Personal Computer Services		0		0
Total Charges	$ 2,132,978	$ 2,261,303	$ 2,153,263	$ -108,040
Property Tax Levy	-1,661,452	-3,057,362	-2,899,722	157,640
Final Close Entry	-1,057,981			0
Total Property Tax Levy	$ -586,455	$ -796,059	$ -746,459	$ 49,600

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental Charge included Mail Room Services.

ORGANIZATIONAL COST SUMMARY					
DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
General Mitchell International	Expenditure	$ 31,803,570	$ 31,666,180	$ 31,854,419	$ 188,239
	Abatement	19,141	306,273	368,897	62,624
	Revenue	33,577,509	34,422,900	34,407,243	-15,657
	Tax Levy	$ -1,793,080	$ -3,062,993	$ -2,921,721	$ 141,272
Timmerman Field	Expenditure	$ 384,520	$ 315,231	$ 289,168	$ -26,063
	Revenue	252,892	309,600	267,169	-42,431
	Tax Levy	$ 131,628	$ 5,631	$ 21,999	$ 16,368

DEPT: DEPARTMENT OF PUBLIC WORKS - AIRPORT DIVISION **UNIT NO.** 5040
FUND: Enterprise - 0076

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	183.7	204.8	208.9	4.1
Overtime Hours	N/A	N/A	N/A	N/A
Overtime Dollars	$383,812	$321,408	$364,476	$43,068

* For 1998, the Position Equivalent is the budgeted amount.

Department of Public Works-Airport Division personal services include a net salary budget that is 100% of gross wages. For 1999, the Department of Public Works-Airport Division had a net salary budget that was 95% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	6.0	7.0	1.0
Clerical (F)	10.0	11.0	1.0
Paraprofessional (E)	4.0	6.0	2.0
Professional (B)	15.0	18.0	3.0
Protective Services (D)	32.0	31.0	-1.0
Service/Maintenance (H)	84.0	86.0	2.0
Skilled Craft (G)	21.0	21.0	0.0
Technical (C)	1.0	1.0	0.0
TOTAL	173.0	181.0	8.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
Assistant Supervisor	Create	1/2,008	Maintenance	$ 37,688
Airport Intern	Create	2/4,076	Administration	38,392
Student Intern	Create	2/1,044	Administration	11,764
			TOTAL	$ 87,844

DEPARTMENT DESCRIPTION

The Airport Division has essentially one program: Air Transportation. This program includes all activities necessary for the efficient, day-to-day operation of General Mitchell International Airport (GMIA) and Lawrence J. Timmerman Field (LJT). In support of this program, operations are further divided into the following areas of responsibility: administration, maintenance, operations, fire protection and LJT.

PERFORMANCE BASED BUDGET

The department will meet the following performance standards and comply with all County rules and regulations that apply to its operation.

	Outcome	*Strategies*	*Key Indicators*	*Performance Measurement*
1.	Meet airline needs	Efficient use of airline contribution to support the Airport operations.	Airline cost per passenger	At or below the 1998 actual statistic of $1.55 cost per passenger
2.	Improved staff utilization	Effective use of authorized workforce in all areas.	Passengers per FTE	At or above the 1998 actual measure of 15,192 passengers per FTE
3.	Cleaner environment	Compliance with Wisconsin DNR mandate to stop storm-water pollution with glycol.	Amount of glycol recovered	Continue to increase the amount of glycol recovery to comply with the DNR permit of 42%

Per Passenger Benchmark Statistics

	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Airline Revenue	$ 3.83	$ 2.95	$ 3.33	$ 3.12
Percent Change	38.8%	6.9%	-13.1%	-6.3%
Parking Revenue	$ 4.34	$ 4.90	$ 4.70	$ 4.79
Percent Change	-7.3%	4.7%	8.3%	1.9%
Concession Revenue	$ 2.00	$ 2.27	$ 2.08	$ 2.18
Percent Change	-6.5%	6.1%	4.0%	4.8%
Maintenance Expense	$ 0.97	$ 0.92	$ 1.37	$ 0.96
Percent Change	-18.5%	-22.7%	41.2%	-30.0%
Total Debt	$ 18.57	$ 19.29	$ 18.99	$ 24.87*
Percent Change	-12.5%	-9.1%	2.3%	30.9%*
Debt Service Expense	$ 3.00	$ 3.12	$ 2.93	$ 2.98
Percent Change	-7.7%	-3.4%	-2.3%	1.7%
Labor Expense	$ 2.51	$ 3.18	$ 3.28	$ 3.41
Percent Change	-17.7%	4.3%	30.6%	3.9%
Passengers Per FTE	13,989	15,192	14,160	13,790
Percent Change	-9.3%	-1.5%	1.2%	-2.6%
Note re percentage change: value in this column is measured from:	1997 actual	1997 actual	1998 budget	1999 budget

* Includes new issue for parking structure.

BUDGET HIGHLIGHTS

- Personal Services are increased a total of $555,716 which includes the impact of a 3% salary increase and the following positions created at a gross cost of $87,844:

- $37,688 Create 1 Airport Maintenance Assistant Supervisor

  One position of Airport Maintenance Assistant Supervisor is created to assist in the supervision of a three-shift, seven day per week, 105 employee maintenance operation with multiple work sites. This position will provide additional supervision during snow removal, glycol recovery operations and other maintenance functions. Additional training and safety compliance assurance will also be associated with this position.

- $38,392 Create 2 Airport Intern

  Two positions of Airport Intern are created to give experience to college graduates at entry level operational or administrative aspects of the airport business. It is expected that the successful incumbents will gain the experience needed for promotional opportunity at airports or the experience needed for a responsible position in the private sector.

- $11,764 Create 2 Student Intern (Part-time)

  Two part-time positions of Student Intern are created to give experience to college students in the operational or administrative aspects of the airport business. This experience will be beneficial in future college studies and career goals.

  The cost of the above positions ($87,844) will be offset by airline revenue; there is no tax levy increase attributed to these positions.

- Contract Services increase 3%, or $238,470, from $8,167,385 to $8,405,855, due to modest increases in various repair and maintenance accounts. These increases are more than offset by the decrease noted in capital outlay accounts. Maintenance is needed to keep the facilities built in 1999 and prior years in operating order.

- Commodity increases include $25,000 in funding for supplies needed for safety programs to be identified by the Workplace Safety Officer, a position created in the 1999 budget.

- Depreciation decreases $1,266,149, from $7,561,875 to $6,295,726, primarily because part of the existing parking structure becomes fully depreciated at the end of 1999.

- Capital Outlay decreases $1,235,616, from $2,383,916 to $1,148,300, due to major projects involving fire alarms, a portion of runway/taxiway lighting and parking lot resurfacing undertaken in 1999 not being repeated. Major capital and expense projects in the year 2000 include:

  $172,000 to replace apron lighting fixtures on the C, D and E concourses as well as the cargo area. The existing fixtures are approaching the end of their useful lives.

  $270,000 for the Federal Aviation Administration's recommended replacement of airfield lighting. This will address the current industry emphasis on runway incursion prevention.

  $150,000 for HVAC supply and return valves to enhance the efficiency of the system. This was a recommendation of the HVAC master plan, a part of the 1998 budget.

  $50,000 for spare airfield lighting regulators, enabling the rapid restoration of lighting on the airfield.

  $100,000 for membrane and surface repair in the existing parking structure. This is an essential preventative maintenance function.

  $66,000 to re-route a storm sewer on the south end of the ticketing area.

  $50,000 for structural repairs as needed in the parking structure.

  $40,000 to build a permanent berm and containment bunker for explosives stored on site used in the training of Sheriff's Department bomb dogs.

$20,000 for security system upgrades.

Capital items of both new and replacement equipment include: $30,000 in data processing equipment for workstations, monitors, and networked printers; $60,000 for a maintenance software package to track and assist in maintaining equipment; $12,600 to resurface the firehouse floor; $18,000 for thermal imaging equipment used in search and rescue operations; $40,000 to retrofit vacant space to prepare for a parking structure construction management team; $30,000 for one small utility vehicle; and $39,700 for miscellaneous items as may be needed to be replaced.

- Passenger Facility Charge (PFC) revenue is budgeted at $1,017,000 to absorb the annual interest and principal payment on PFC backed bonds. The principal amount of $475,815 is included as a budgeted item in other charges. In prior years this payment has been treated as a year end transfer.

- The proposed Airport budget produces a total tax levy surplus of $746,459 in conformance with the terms of the 25-year agreement with the airlines with regard to operations.

- In 1999, the United States Department of Transportation initiated Disadvantaged Business Enterprise law changes that affect the processing of Federally supported highway and airport projects. The Department of Public Works-Airport, Transit and Transportation Divisions' staff time will be required to accommodate the new law in 2000. This staff time will represent the local share of the 80/20 Federal/County matching commitment for 2000.

ACTIVITY & STATISTICAL SUMMARY

	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Passengers:				
Enplaned	2,900,000	2,790,837	2,900,000	2,900,000
Deplaned	2,900,000	2,745,084	2,900,000	2,900,000
Total	5,800,000	5,535,921	5,800,000	5,800,000
Revenue Landing Weight (1,000 lbs)	5,300,000	5,502,422	5,206,000	5,560,000
Air Freight (1,000 lbs)	200,000	211,891	200,000	212,000
Aircraft Operations (Takeoffs and Landings)				
Commercial	150,000	165,248	150,000	165,000
Military	5,500	5,030	5,500	5,100
General	50,000	48,809	50,000	50,000
Timmerman	90,000	82,195	90,000	85,000
Total	295,500	301,282	295,500	305,100

DEPT: DEPARTMENT OF PUBLIC WORKS - TRANSPORTATION SERVICES DIVISION **UNIT NO.** 5070
FUND: Internal Service - 0028

OPERATING AUTHORITY & PURPOSE

The mission of the Transportation Services Division is to plan, design and implement projects needed to develop, maintain and enhance the safety, efficiency and functional integrity of the County's transportation facilities, and to act as owner's representative in the County's Mass Transit Development and Coordination.

To accomplish its mission, the Transportation Services Division is divided into three sections, each with a specific mission. The division implements projects defined under County policy in accordance with the guidelines provided by donor agencies and/or as prescribed by law. The typical projects are funded through local, State and/or Federal grants, with local funds being provided by the County, cities or villages and private developers.

OBJECTIVES

1. Provide comprehensive, multi-model transportation planning and programming.

2. Provide program development and project oversight for transit procurement and construction projects.

3. Identify high accident intersections and reduce the number of crashes through engineering analysis and improvement measures.

4. Improve traffic flow on County Trunk Highway (CTH) systems; reduce intersection delay by optimizing traffic signal timing and coordination of traffic signals.

5. Improve traffic safety through the design, installation and maintenance of clear and effective roadway signs and markings to prevent traffic crashes.

6. Continue the design and implementation of major construction projects funded through the National Highway System (NHS) program and the County Highway Action Program (CHAP).

7. Continue the implementation of a comprehensive County trunk highway rehabilitation program, prioritized through a pavement condition assessment procedure.

8. Continue the inspection, administration and implementation of the local bridge rehabilitation program, including major construction projects to replace deteriorated bridges and culverts.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 1,049,056	$ 1,073,559	$ 1,104,722	$ 31,163
Services	26,856	144,075	64,150	-79,925
Commodities	11,507	35,400	36,400	1,000
Other Charges	24,460	100,489	26,816	-73,673
Capital Outlay	79,692	100,000	90,000	-10,000
County Service Charges	298,702	581,064	353,923	-227,141
Abatements	-249,731	-295,153	-268,393	26,760
Total Expenditures	$ 1,240,542	$ 1,739,434	$ 1,407,618	$ -331,816
State & Federal Revenue	13,402	225,360	81,600	-143,760
Other Direct Revenue	3,322	21,000	13,500	-7,500
Total Direct Revenue	$ 16,724	$ 246,360	$ 95,100	$ -151,260
Indirect Revenue	2,020,947	1,924,511	1,948,824	24,313
Direct Property Tax Levy	$ -797,129	$ -431,437	$ -636,306	$ -204,869

DEPT: DEPARTMENT OF PUBLIC WORKS - TRANSPORTATION SERVICES DIVISION **UNIT NO.** 5070
FUND: Internal Service - 0028

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 275,749	$ 281,816	$ 245,674	$ -36,142
Central Service Allocation	0	40,424	40,866	442
Courthouse Space Rental	111,155	127,012	84,023	-42,989
Graphics Services	979	1,965	1,118	-847
Information Process Services	186	5,199	5,297	98
Mail Room Services**	N/A	439	879	440
Telephone Allocation	4,732	6,760	5,185	-1,575
Record Center Services	1,249	1,154	1,825	671
Radio Communication	0	0	0	0
Personal Computer Services	0	0	0	0
Total Charges	$ 394,050	$ 464,769	$ 384,867	$ -79,902
Property Tax Levy	-797,129	-431,437	-636,306	-204,869
Total Property Tax Levy	$ -403,079	$ 33,332	$ -251,439	$ -284,771

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	19.1	17.4	17.1	-0.3
Overtime Hours	N/A	N/A	N/A	N/A
Overtime Dollars	$14,735	$9,142	$9,144	$2

* For 1998, the Position Equivalent is the budgeted amount.

Department of Public Works-Professional Services Division personal services have been reduced by $37,188 to establish a net salary budget that is 96.42% of gross wages. For 1998, the Department of Public Works-Transportation Services Division had a net salary budget that was 94.34% of gross wages.

DEPT: DEPARTMENT OF PUBLIC WORKS - TRANSPORTATION SERVICES DIVISION **UNIT NO.** 5070
FUND: Internal Service - 0028

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	6.0	6.0	0.0
Clerical (F)	2.0	2.0	0.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	1.0	1.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	1.0	1.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	7.0	7.0	0.0
TOTAL	17.0	17.0	0.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				$ 0
			TOTAL	$ 0

DEPARTMENT DESCRIPTION

Prior to 1999 the Transportation Services Division was included as part of the Professional Services Division of the Department of Public Works. In 1999 the division became an independent departmental organizational unit. The division is comprised of the following three sections:

1. **Transit-Program Development**
   Performs the required duties as owner's representative in the County's Mass Transit Development and Coordination. The duties include providing transit management oversight as required by the Federal and State governments; providing transit grant application and administration; transit planning and transit facility development.

2. **Highway Design Section**
   Provides planning, design and implementation of Highway Capital Improvement projects; County Highway Action Program projects; bridge inspection, reconstruction and rehabilitation projects; and coordination of the Local Road Improvement Program projects as required by State law and County policy.

3. **Traffic Engineering Section**
   Provides the planning, design and implementation of projects needed to maintain and improve the safety, operational efficiency and functional integrity of the County's highway network, including projects in the Congestion Mitigation and Air Quality Program and Hazard Elimination Program.

PERFORMANCE BASED BUDGET

The 2000 budget includes appropriations in line item accounts; however, the Department will be given the flexibility to manage the budget by shifting appropriations within the budget as needs arise. Authority is granted for the Department to make expenditures from any account series as long as the department does not exceed the tax levy appropriation included in the adopted budget. The Department will also be required to meet the following performance standards and to comply with all County rules and regulations.

Outcome	*Delivery Strategies*	*Key Indicators*	*Performance Goal*
Maximize Federal transit discretionary funding.	1. Coordinate Milwaukee County efforts with those of the State. 2. Work with County Executive's Office and County Board to secure approval for applications and local matching fund assurance.	Grant applications.	Discretionary grant dollars equal to at least 50% of formula dollars.
Minimize capital project change orders.	1. Assure complete and accurate plans and specs. 2. Conduct project reviews at milestone events. 3. Provide quality construction management.	Percentage change of base cost.	Less than 5% of base project cost.
Reduce number of auto crashes.	1. Identify high crash locations. 2. Analyze causative factors. 3. Develop crash reduction alternatives. 4. Apply for Hazard Elimination grants funds.	Crash frequency. Crash rate.	No more than five crashes per year. No more than 1.0 crash per 1 M vehicle miles at location.
Reduce signalized intersection traffic delay.	1. Identify uncoordinated signal systems for integration. 2. Convert mechanical signal controllers to solid state electronic controllers. 3. Secure applicable grant funds. 4. Upgrade signal timing at intersections.	Delay reduction.	15% delay reduction.
Maintain clean, legible traffic signs to avoid auto crashes.	1. Field inventory all signs. 2. Create computerized database for inventory and maintenance schedule. 3. Apply for grant funding. 4. Implement sign replacement and maintenance.	Number of signs inventoried and database created with maintenance schedule. Frequency of sign review and maintenance.	33% of CTH system signs per year. Every four years.

DEPT: DEPARTMENT OF PUBLIC WORKS - TRANSPORTATION SERVICES DIVISION **UNIT NO.** 5070
FUND: Internal Service - 0028

Outcome	*Delivery Strategies*	*Key Indicators*	*Performance Goal*
Bridge Inspection Program	1. Continue to aggressively inspect and inventory road and parkway bridge/culvert structures. 2. Utilize the WisDOT Bridge Management System and the bridge file to automate the inspection data collection, processing, and maintenance recommendations. 3. Continue to provide maintenance and repair recommendations to maintaining agencies.	Inspection time. Timely maintenance recommendations.	Reduce by 5%. Reduce maintenance cost by 2%.
Bridge Rehabilitation and Replacement Culvert Replacement	• Evaluate and prioritize existing facilities for needed rehabilitation. • Seek Federal and State grants and local participation in funding the program. • Design and implement projects.	Bridge rehabilitation. Bridge replacement. Culvert replacement. Grant funds. Project letting.	a. Identify all bridges with sufficiency number under 80. b. Identify all bridges with sufficiency number under 40. Replace aged and hydraulically insufficient culverts. Maintain grant funds levels to 5% increase in funds. Decrease design time by 5%.
Eliminate any divisional budget deficit at year-end.	1. Remain within appropriations provided for the division in the 2000 budget.	1. Size of division budget deficit at year-end.	1. Zero divisional budget deficit at year-end.

BUDGET HIGHLIGHTS

- Personal Services increase $38,126 for the 3% salary increase included for 2000.
- Major maintenance projects include $90,000 for freeway detours and $25,000 for traffic signal repair and replacement, offset by $84,500 in revenue.
- Equipment depreciation decreases $70,561, from $92,377 to $21,816, consistent with historic amounts.
- County services for the Transportation Services Division decrease $227,141, from $581,064 to $353,923, due to the redistribution of internal crosscharges.
- Other State Grants and Reimbursements is budgeted at $72,000, which represents an 80% reimbursement of the Major Maintenance Land Improvements expenditure of $90,000 to provide for freeway detours and traffic signal repairs and replacement.
- In 1999, the United States Department of Transportation initiated Disadvantaged Business Enterprise law changes that affect the processing of Federal supported highway and airport projects. The Department of Public Works-Airport and Transit and Transportation Divisions' staff time will be required to accommodate the new law in 2000. This staff time will represent the local share of the 80/20 Federal/County matching commitment for 2000.
- In 2000, Professional Services revenue is budgeted at $1,948,824, reflecting a 115% recovery ratio, based on prior years experience.

DEPT: DEPARTMENT OF PUBLIC WORKS - PROFESSIONAL SERVICES DIVISION **UNIT NO.** 5080
FUND: Internal Service - 0028

OPERATING AUTHORITY & PURPOSE

The mission of the Professional Services Division is to provide essential services to plan, design, construct, manage, operate and preserve Milwaukee County's natural resources and public facilities in a cost-effective manner, while maintaining and enhancing the economic, social and cultural vitality of all citizens of the County in accordance with the policies of Milwaukee County government. The Professional Services Division provides a broad spectrum of skilled and technical services for Milwaukee County. The Division is comprised of six sections: Architectural, Airport Engineering, Construction Management, Site Development Engineering, Environmental Services and Support Services. Through technical and professional efforts, these sections research, design, administer and implement a diverse combination of programs and projects.

OBJECTIVES

1. Continue administering major construction projects including the House of Correction master plan, McKinley Marina phased development, Bender Park Shoreline Protection and Facilities Development, Lincoln Memorial Drive Reconstruction, South 92nd Street Reconstruction, the War Memorial/Art Museum Sea Wall and the Demolition of Doyne Hospital.

2. Assist in the planning and design of major projects such as the Airport Parking Structure, War Memorial Restoration, Milwaukee Art Museum Expansion and Boerner Gardens Visitor Center.

3. Maintain and update the environmental issue inventory of all County facilities and perform or contract environmental audits and assessments for property being considered for foreclosure, purchase or sale.

4. Bring to closure the landfill remediation activities at Crystal Ridge (Franklin), Doyne Park and General Mitchell International Airport.

5. Conduct a detailed inventory and assessment of County buildings. The analysis will determine the condition and estimated longevity of County buildings to allow for a comprehensive repair and/or replacement program.

6. Incorporate a Geographic Information System (GIS) for use as an overlay of the Milwaukee County Automated Mapping and Land Information System (MCAMLIS) and integrate use of these systems into the planning and design process for major maintenance and capital projects.

7. Integrate performance-based budgeting and the achievement of performance goals into the daily operations of the Division.

ADOPTED 2000 BUDGET

DEPT: DEPARTMENT OF PUBLIC WORKS - PROFESSIONAL SERVICES DIVISION **UNIT NO.** 5080

FUND: Internal Service - 0028

BUDGET SUMMARY				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 3,222,943	$ 3,210,709	$ 3,186,631	$ -24,078
Services	363,332	564,625	334,550	-230,075
Commodities	81,615	88,880	100,300	11,420
Other Charges	152,824	547,583	432,119	-115,464
Capital Outlay	213,480	430,000	305,000	-125,000
County Service Charges	1,952,811	2,007,240	1,697,497	-309,743
Abatements	-1,471,283	-1,388,153	-1,306,928	81,225
Total Expenditures	$ 4,515,722	$ 5,460,884	$ 4,749,169	$ -711,715
State & Federal Revenue	678,822	180,000	160,000	-20,000
Other Direct Revenue	32,922	230,783	63,170	-167,613
Total Direct Revenue	$ 711,744	$ 410,783	$ 223,170	$ -187,613
Indirect Revenue	$ 4,709,808	$ 4,941,681	$ 4,656,412	$ -285,269
Property Tax Levy	$ -905,830	$ 108,420	$ -130,413	$ -238,833

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 822,938	$ 828,943	$ 701,286	$ -127,657
Central Service Allocation	186,216	143,324	122,598	-20,726
Courthouse Space Rental	199,492	227,936	150,789	-77,147
Graphics Services	23,374	27,851	26,725	-1,126
Information Process Services	402,243	169,408	116,379	-53,029
Mail Room Services**	N/A	2,731	2,250	-481
Telephone Allocation	22,873	33,918	25,061	-8,857
Record Center Services	5,965	787	8,720	7,933
Radio Communication	0	0	0	0
Personal Computer Services	0	0	0	0
Total Charges	$ 1,663,101	$ 1,434,898	$ 1,153,808	$ -281,090
Property Tax Levy	-905,830	108,420	-130,413	-238,833
Total Property Tax Levy	$ 757,271	$ 1,543,318	$ 1,023,395	$ -519,923

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

DEPT: DEPARTMENT OF PUBLIC WORKS - PROFESSIONAL SERVICES DIVISION **UNIT NO.** 5080
FUND: Internal Service - 0028

ORGANIZATIONAL COST SUMMARY					
DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Architectural and Engineering	Expenditure	$ 4,765,487	$ 4,833,351	$ 4,369,444	$ -463,907
	Abatement	997,913	807,816	672,987	-134,829
	Revenue	4,372,500	4,458,362	4,175,163	-283,199
	Tax Levy	$ -604,926	$ -432,827	$ -478,706	$ -45,879
Environmental and Energy	Expenditure	$ 1,221,518	$ 2,015,686	$ 1,686,653	$ -329,033
	Abatement	473,370	580,337	633,941	53,604
	Revenue	1,049,052	894,102	704,419	-189,683
	Tax Levy	$ -300,904	$ 541,247	$ 348,293	$ -192,954

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	59.1	56.7	57.0	0.3
Overtime Hours	N/A	N/A	N/A	N/A
Overtime Dollars	$92,720	$49,584	$49,584	$0

* For 1998, the Position Equivalent is the budgeted amount.

Department of Public Works-Professional Services Division personal services have been reduced by $119,592 to establish a net salary budget that is 96% of gross wages. For 1999, the Department of Public Works-Professional Services Division had a net salary budget that was 95.44% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	15.0	12.0	-3.0
Clerical (F)	7.0	6.0	-1.0
Paraprofessional (E)	5.0	8.0	3.0
Professional (B)	15.0	3.0	-12.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	4.0	7.0	3.0
Skilled Craft (G)	0.0	7.0	7.0
Technical (C)	7.0	18.0	11.0
TOTAL	53.0	61.0	8.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
Managing Architect	Abolish	1 position	Arch & Eng	-56,586
Clerk Typist 3	Transfer	1 position	To Admin.	-26,608
Director of Support Services	Transfer	1 position	To Admin.	-76,442
Managing Eng. (Mechanical)	Abolish	1 position	Arch & Eng	-56,586
Student Intern	Create	2 positions/ 1,400 hours	Arch & Eng	15,440
Records Center Technician (DPW)	Create	1 position	Arch & Eng	27,984
Clerk Typist 3	Create	1 position	Arch & Eng	26,608
Architectural Technician	Create	1 position	Arch & Eng	30,594
Engineering Technician	Create	1 position	Arch & Eng	30,594
			TOTAL	$ -85,002

DEPARTMENT DESCRIPTION

The Division is comprised of the following six sections:

1. ***Architectural Services Section*** provides technical services in building maintenance, remodeling, additions and new construction for various County departments currently occupying over 650 structures. The specific tasks performed include project program and budget development, cost estimating, formation of the design team including consultants, design development, development of bid documents, procurement and evaluation of competitive bids, contract award, project management, verification of installation quality and final acceptance of completed construction.

2. ***Airport Engineering Section*** provides program and cost estimates for capital improvement, major maintenance and passenger facilities charge projects for General Mitchell International and Lawrence J. Timmerman Airports; prepares designs and provides construction management services for all airfield site projects; and coordinates planning and administration of projects with the State and Federal agencies. This section also reviews and coordinates airport construction projects, which are sponsored by the airlines and other airport tenants.

3. ***Construction Management Section*** provides construction management of facilities and systems in compliance with construction documents on the prescribed schedule and for the contracted amount while consuming minimum fee. This service is provided through the use of a matrix management scheme tailored to suit the specific environment of each project. This plan, devised within the Construction Management Section, provides effective deployment of staff assets, construction team partnering with the owner-client departments and maximum control over the construction process and the attendant contracts.

4. ***Site Development Engineering Section*** provides civil engineering and land surveying technical services on public works projects for various County departments. Typical projects include parking lots, roadways, grading, earthwork, water resources and underground utilities. Specific services include project management utilizing the DPW cost and scheduling system, in-house design staff and professional services consultants, design, drawings, technical specifications, bid documents, administration of competitive bidding process, engineering feasibility studies, needs assessment and programming for existing and proposed facilities, certified survey maps, site surveys and construction staking.

5. ***Environmental Services Section*** provides technical and managerial services concerning environmental issues for all County departments. Environmental issues include stormwater management, hazardous substance control (asbestos, lead, PCBs, mercury, etc.), underground storage tanks, landfills, air quality, recycling, solid wastes, water quality, brownfields, pesticides/herbicides and environmental due diligence for property acquisition/disposal. It also serves as the Land Conservation Department regarding agricultural issues.

6. ***Support Services Section*** provides County facilities records management, County facilities assessment, administration of the DPW cost and schedule system used for project management and administration of a geographic information system (GIS) which overlays the Milwaukee County Automated Mapping and Land Information System (MCAMLIS). Services include development and maintenance of an inventory of County property assets, including land, utilities, roads, bridges, buildings and facilities; management of asset historical record data; development of Architectural Record Drawings and System/Equipment Inventory of County buildings; condition assessment of facilities and development of a five-year major maintenance and capital improvement plan.

PERFORMANCE BASED BUDGET

The 2000 budget includes appropriations in line item accounts; however, the Department is given the flexibility to manage the budget by shifting appropriations within the budget as needs arise. Authority is granted for the Department to make expenditures from any account series as long as the department does not exceed the tax levy appropriation included in the adopted budget. The Professional Services Division of DPW will also be required to meet the following performance standards and to comply with all County rules and regulations.

Outcome	*Delivery Strategies*	*Key Indicators*	*Performance Goal**
Clerical/Administration			
A. Meet customer needs.	1. Dispense bidding documents to contractors while maintaining accurate planholder records. 2. Provide receptionist service to contractors, people from other Milwaukee County departments and general public.	1. Number of complaints. 2. Number of complaints.	1. Reduce number of complaints by 25%. 2. Reduce number of complaints by 25%.
B. Assist division section architects, engineers and technical staff.	1. Provide clerical or administrative services in a timely manner.	1. Meet staff deadlines.	1. Reduce missed deadlines by 25%.
C. Assist Specification Writer.	1. Perform word processing. 2. Maintain specification masters.	1. Meet specification writer deadlines and provide bidding documents to contracts on ad date.	1. Reduce missed deadlines by 25%.
D. Maintain standardization and uniformity of various forms - legal and general.	1. Uniform format within A&E sections.	1. Recognizable legal documents for contractors and other Milwaukee County departments.	1. Reduce number of inquiries or complaints from contractors or other departments by 25%.

Outcome	*Delivery Strategies*	*Key Indicators*	*Performance Goal**
Environmental			
A. Hazardous Waste Reduction.	1. Take advantage of building renovations. 2. Cleansweep (scheduled collection of hazardous materials) and Greensweep (intermittent scheduled collection of agricultural chemicals).	1. Review of renovation plans by Environmental Section. 2. Conduct greensweep, endorse cleansweep.	1. Ensure 70% of hazardous waste problems at renovation projects are properly handled. 2. Host a Greensweep every two years and direct 90% of citizens to the correct disposal point.
B. Landfill Remediation.	1. Contract operation and maintenance. 2. Simplify operation.	1. O&M contracts combined. 2. Convert to passive venting.	1. Reduce costs 10% in 2000. 2. Reduce power bills by 50%.
Construction			
A. Build the designed facilities in compliance with plans and specifications.	1. QA/QC Inspection Program.	1. Number of specification violations.	1. Zero defects (specification violations) discovered but unresolved after punch list is completed.
B. Complete contracted facilities on contract schedule.	1. Schedule procurement and adherence.	1. Number of contract extensions.	1. Zero contract extensions caused by CM Section.
C. Provide contracted facilities within the contracted dollar amount.	1. Construction contract dollar amount control.	1. Amount of contract additions.	1. Zero contract additions caused by CM Section performance.
D. Complete contracted facilities expending the minimum amount.	1. Control WD expenditures.	1. Amount of fee increase.	1. CM fees no greater than 8/98 Fee Study.
E. Satisfaction of owner Department	1. Promote communication with owner.	1. CMS "grade" on Project Evaluation form.	1. Grade for CM Section "B" or better.
F. Contract close out.	1. Drive contracts to completion.	1. Delay in preparation of close out form.	1. CM Form completed within 30 days of final contractor payment.
Architecture			
A. Systematically repair roofs of major County buildings before major repairs are required.	1. Establish roof maintenance crew made up of facilities management staff or "time and material" contractor.	1. Number of major roof repair projects requested.	1. Reduce number of major roof repair projects requested by 10%.

Outcome	*Delivery Strategies*	*Key Indicators*	*Performance Goal**
General Project Management			
A. Reduce number of change orders issued due to design errors and omissions.	1. Add condition to consultant agreement requiring partial reimbursement from consultant for added project cost due to design errors and omissions discovered before installation.	1. Instances of errors or omissions on a per project basis.	1. Reduce instances of errors or omissions by 25% on a per project basis.
B. Reduce number of addenda issued during bid process.	1. Perform bid document review by independent third party prior to bidding.	1. Number of addenda issued during bid process.	1. Reduce number of addenda issued by 25%.
C. Reduce professional fees by performing as much work with staff as possible.	1. Staff will perform design and construction management on as many projects as possible.	1. Professional fees charged expressed as a % of construction cost on projects with a construction cost of $250,000 or more.	1. Reduce professional fees from 20% to 18% of construction cost on projects with a construction cost of $250,000 or more.
D. Minimize time projects remain open in order to minimize cost of financing.	1. Closeout projects ASAP after contractor has completed the work.	1. Number of Capital projects carried over to next budget year expressed as a percent of total number of projects approved in the budget year.	1. Reduce % of capital projects carried over by 20%.
E. Eliminate any divisional budget deficit at year-end.	1. Remain within appropriations provided for the division in the 2000 budget.	1. Size of division budget deficit at year-end.	1. Zero divisional budget deficit at year-end.

* The Architecture & Engineering Division Section will collect data on current performance in 2000 and supply numerical performance goals for 2001 Budget.

BUDGET HIGHLIGHTS

- Personal services increase $50,517 for the 3% salary increase included for 2000.

- $ -26,608 Transfer 1 Clerk Typist 3
  -76,442 Transfer 1 Director of Support Services
  $-103,050

  One position each of Clerk Typist 3 and Director of Support Services are transferred to DPW Administration in an effort to centralize fiscal staff within the department.

- $–56,586 Abolish Managing Architect
  15,440 Create 2 Student Intern
  27,984 Create 1 Records Center Technician (DPW)
  30,594 Create 1 Architectural Technician
  30,594 Create 1 Engineering Technician
  26,608 Create 1 Clerk Typist 3
  -56,586 Abolish 1 Managing Engineer (Mechanical)
  $ 18,048

  These positions are being created to allow the department to better utilize its resources. The student intern program has proven very

successful in the past and allows the department to access those interested in career development as an engineer. The Records Center Technician (DPW) is the final expansion to the GIS/Records section, reorganized in 1999. The Architectural Technician and Engineering Technician are entry level positions to the career ladder established in 1998, and are offset by the abolishment of the Managing Architect and the Managing Engineer (Mechanical) positions which have been extremely difficult to fill. Duties required of a Managing Engineer (Mechanical) are not sufficient to warrant a full time position. The department will supplement with consultants as needed. The Clerk Typist 3 position is project specific to construction management field operations.

- The appropriation for Major Maintenance-Land Improvements is decreased $50,000, from $355,000 to $305,000. These funds are used to monitor the Bliffert and Winnebago Sealman sites and complete remediation of all known underground storage tanks.

- Funding for landfill monitoring is decreased $100,000, from $466,000 to $366,000, for 2000, resulting from monitoring equipment being set up in 1999.

- State revenue of $13,170 is included for a State Department of Natural Resources DATC grant. The grant is used to offset the cost of salaries in the Environmental Section of this division.

- Funding is continued at $97,400 for acquisition of geographical data provided by SEWRPC through MCAMLIS. This data provides the underground "layers" for locating utility lines, sewer configuration and land topography.

- The Professional Services Division is starting a new program that allows bids and specifications for consultant and construction projects to be purchased through the use of a credit card. The cost to implement this program is minimal at approximately $1,000.

- In 2000, Architectural and Engineering Professional Services revenue is budgeted at $4,025,163, reflecting a 98% recovery ratio. The 1999 budget provided for a 94% recovery of expenditures. The 1998 actual revenue reflected a 98% recovery of expenditures.

DEPT: DEPARTMENT OF PUBLIC WORKS - HIGHWAY MAINTENANCE **UNIT NO.** 5100
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Department of Public Works-Highway Maintenance Division maintains all County trunk highways, State trunk highways and expressways. It is responsible for maintaining vacant freeway lands and the North Shore right-of-way.

OBJECTIVES

1. Maintain County trunk highways, expressways and State trunk highways in a manner that will provide citizens of the County with a safe, usable roadway system at a level of service acceptable to a majority of its citizens and at the lowest possible cost.
2. Continue equipment and safety training programs for personnel.
3. Continue maintenance of Park roads in the areas of sweeping, striping, catch basin repairs and cleaning, minor asphalt work and bridge repairs.
4. Continue implementation of the program for dump and flow salt delivery.
5. Complete installation of salt conveyor systems at all shops.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 4,550,562	$ 5,075,467	$ 5,291,676	$ 216,209
Services	299,121	321,950	331,372	9,422
Commodities	693,407	818,370	779,300	-39,070
Other Charges	9,184	10,000	0	-10,000
Capital Outlay	250,960	113,000	98,000	-15,000
County Service Charges	5,096,548	4,532,605	4,962,935	430,330
Abatements	-1,537,258	-349,492	-413,765	-64,273
Total Expenditures	$ 9,362,524	$ 10,521,900	$ 11,049,518	$ 527,618
State & Federal Revenue	10,574,413	11,493,891	12,070,420	576,529
Other Direct Revenue	51,901	76,200	63,700	-12,500
Total Direct Revenue	$ 10,626,314	$ 11,570,091	$ 12,134,120	$ 564,029
Property Tax Levy	$ -1,263,790	$ -1,048,191	$ -1,084,602	$ -36,411

DEPT: DEPARTMENT OF PUBLIC WORKS - HIGHWAY MAINTENANCE **UNIT NO.** 5100
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 1,179,470	$ 1,374,418	$ 1,220,901	$ -153,517
Central Service Allocation	94,044	100,471	106,151	5,680
Courthouse Space Rental	0	0	0	0
Graphics Services	1,021	8,689	1,166	-7,523
Information Process Services	812	1,413	32,529	31,116
Mail Room Services**	0	0	0	0
Telephone Allocation	4,717	8,775	5,166	-3,609
Record Center Services	0	0	0	0
Radio Communication	77,353	64,848	86,951	22,103
Personal Computer Services	0	5,296	5,296	0
Total Charges	$ 1,357,417	$ 1,563,910	$ 1,458,160	$ -105,750
Property Tax Levy	-1,263,790	-1,048,191	-1,084,602	-36,411
Total Property Tax Levy	$ 93,627	$ 515,719	$ 373,558	$ -142,161

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

ORGANIZATIONAL COST SUMMARY					
DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
State Highway Maintenance	Expenditure	$ 7,637,437	$ 8,330,803	$ 8,812,066	$ 481,263
	Abatement	0	0	0	0
	Revenue	8,706,168	9,587,411	9,966,934	379,523
	Tax Levy	$ -1,068,731	$ -1,256,608	$ -1,154,868	$ 101,740
County Highway Maintenance	Expenditure	$ 3,262,345	$ 2,540,589	$ 2,651,217	$ 110,628
	Abatement	1,537,258	349,492	413,765	64,273
	Revenue	1,920,146	1,982,680	2,167,186	184,506
	Tax Levy	$ -195,059	$ 208,417	$ 70,266	$ -138,151

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	122.6	131.0	122.8	-8.2
Overtime Hours	N/A	N/A	N/A	N/A
Overtime Dollars	$233,869	$321,254	$321,264	$10

* For 1998, the Position Equivalent is the budgeted amount.

Department of Public Works-Highway Maintenance Division personal services have been reduced by $610,896 to establish a net salary budget that is 88.9% of gross wages. Of the decrease for 2000, $429,398 is due to underfilling of positions. For 1999, the Department of Public Works-Highway Maintenance Division had a net salary budget that was 91.2% of gross wages.

DEPT: DEPARTMENT OF PUBLIC WORKS - HIGHWAY MAINTENANCE **UNIT NO.** 5100
FUND: General - 0001

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	3.0	3.0	0.0
Clerical (F)	3.0	3.0	0.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	2.0	2.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	114.0	99.0	-15.0
Skilled Craft (G)	8.5	8.0	-0.5
Technical (C)	0.0	0.0	0.0
TOTAL	130.5	115.0	-15.5

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
Dispatch Clerk	Create	1 position (half-time)	N/A	13,006
Hwy Maintenance Worker 3	Abolish	1 position (half-time)	N/A	-19,520
			TOTAL	$ -6,514

DEPARTMENT DESCRIPTION

State Highway Maintenance provides general and winter maintenance on the expressways and State trunk highways within Milwaukee County. State reimbursement for this program is based on actual labor, including incidental labor costs, machinery allowances as specified in the current State Highway Maintenance Manual's actual cost provision, and material purchases authorized by the State Department of Transportation. State highway maintenance program costs are 100% offset by State reimbursement revenue.

The ***County Highway Maintenance Section*** provides general and winter maintenance on the Milwaukee County highway system. This includes pavement repair and resurfacing, shoulder maintenance, vegetation control, safety appurtenances, road drainage, litter pickup, bridge maintenance, ice and snow control, traffic signal maintenance and highway signing and pavement marking.

PERFORMANCE BASED BUDGET

The 2000 budget includes appropriations in the line item accounts; however, the Department will be given the flexibility to manage the budget by shifting appropriations within the budget as needs arise. Authority is granted for the Department to make expenditures from any account series as long as the Department does not exceed the tax levy appropriation included in the adopted budget. The Department will also be required to meet the following performance standards and to comply with all County rules and regulations.

		Objective	*Performance Measurement*
1.	Provide training for Highway Maintenance Department employees.	To provide Highway Maintenance Workers with training on traffic cone safety and grader and loader operation and to provide supervisors with training in supervision and management.	100% attendance of all Highway Maintenance Workers at traffic cone safety classes and all supervisory staff at supervision and management training. 100% attendance of appropriate Highway Maintenance Workers at grader and loader operation classes.
2.	Increase usage of dump and flow salt trucks.	To perform the winter salting operation more efficiently as a result of having the trucks out on the road longer between stops in the yard to refill the truck with salt.	A 40% increase in the time spent salting before the trucks need to be refilled with salt and a 10% reduction in citizen complaints for the areas serviced by dump and flow salt trucks.
3.	Test use of Magnesium Chloride on State highways.	To apply Magnesium Chloride product in lieu of direct salt applications to assess usefulness in ice and snow control operations.	A 10% reduction in salt use in test area while maintaining like end result.
4.	Remain within appropriations provided in the 2000 Budget.	To provide services with limited resources.	Absence of departmental deficit at year-end.

BUDGET HIGHLIGHTS

STATE HIGHWAY MAINTENANCE

- Personal services increase $189,197 for the 3% salary increase included for 2000.

- $13,006 Create 1 Dispatch Clerk (half-time)
  -19,520 Abolish 1 Highway Maintenance Worker 3 (half-time)
  6,504 Reduce Vacancy and Turnover
  $ -10

  One position of Dispatch Clerk is created to monitor and respond to telephone and radio calls on third shift during the winter season, offset with the abolishment of one vacant Highway Maintenance Worker 3, resulting in a tax levy reduction of $10.

- The State reimburses the Highway Division for 100% of eligible costs associated with the State trunk highways and the freeway system. For 2000, it is estimated that 79.2%, or $8,812,067, of the department's cost for personal services, contractual services and commodities, will be dedicated to the freeway system and the State trunk highways. In addition, it is estimated that $1,154,868 in reimbursement revenue will be received from the State to cover the employee, Central Services and other overhead costs which are related to these services provided for the

State, but which are centrally budgeted in another department. These amounts reflect a $101,740 increase from 1999 due to an increase in the amount of personnel costs, crosscharges and services.

- Fleet Maintenance services are increased $322,903, from $3,343,145 to $3,666,048, to reflect increases for interest allocations and depreciation.

- The budget includes $2,000 for Radio Maintenance and Repair. With the installation of the new radio system, these charges are no longer included in the Fleet Maintenance budget.

COUNTY HIGHWAY MAINTENANCE

- State Transportation Aids for the maintenance of County trunk highways increases $198,506, from $1,904,980 to $2,103,486, reflecting a 10.4% increase.

- Funding of $4,000 is included for replacement of one existing arrow board with a battery powered arrow board. Funding of $5,000 is provided for two battery pack systems to be installed on existing arrow boards.

- Major Maintenance Land Improvements decreases $15,000, from $100,000 to $85,000, for roadway resurfacing. This will provide for resurfacing 6.5 lane miles of County Trunk Highways.

ACTIVITY & STATISTICAL SUMMARY

	1998 Budget	1998 Actual	1999 Budget	2000 Budget
HIGHWAY MAINTENANCE PROGRAM				
Lane Miles (Maintenance)				
County Trunk Highways	341.06	341.06	341.06	342.96
State Trunk Highways	517.55	517.55	517.55	519.85
Expressways	677.62	677.62	677.62	678.62
Total	1,536.23	1,536.23	1,536.23	1,541.43
Acres (Grass Mowing)				
County Trunk Highways	657.67	657.67	657.67	665.41
State Trunk Highways	776.83	776.83	776.83	781.51
Expressways	1,875.87	1,875.87	1,875.87	1,875.87
Total	3,310.37	3,310.37	3,310.37	3,322.79

The increase in lane miles and acres mowed are due to the completion of road construction on STH 36 south of STH100 and on S. 76th St. between Grange Ave. and Rawson Ave., as well as ramp lanes added in the Zoo Interchange.

DEPT: DEPARTMENT OF PUBLIC WORKS - FLEET MAINTENANCE **UNIT NO.** 5300
FUND: Internal Service - 0030

OPERATING AUTHORITY & PURPOSE

Under the direction of the Director of Fleet Operations, the Department of Public Works-Fleet Maintenance Division controls, supervises and maintains all automotive equipment owned by the County. It also centrally maintains materials and parts for the Department of Human Services, DPW-Facilities Management Division, Department of Parks, Recreation and Culture and the DPW-Highway Division.

OBJECTIVES

1. Develop written standards and a systematic schedule for replacing vehicles to avoid cost prohibitive major repairs due to high miles and age of equipment.
2. Seek Federal grant money targeted to developing additional alternative fuel dispensing sites to fuel vehicles operated by Milwaukee County.
3. Continue the use of multi-purpose fleet equipment and monitor the fleet size based on user need, adaptability and program changes. The new Fleet Anywhere computer system will provide information that will be utilized to make fleet operations more efficient. This will also be helpful to institute a career ladder program for the shop employees providing an incentive for career growth.
4. Provide training for shop mechanics and support assistants to meet changes in automotive equipment technology and design change repair requirements.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 2,213,164	$ 2,486,297	$ 2,539,456	$ 53,159
Services	426,050	688,766	674,011	-14,755
Commodities	1,617,429	1,864,999	2,022,389	157,390
Other Charges	2,159,548	2,410,377	2,612,232	201,855
Capital Outlay	76,625	0	25,000	25,000
County Service Charges	1,278,832	1,549,322	1,641,827	92,505
Abatements	-269,195	-387,349	-393,617	-6,268
Total Expenditures	$ 7,502,453	$ 8,612,412	$ 9,121,298	$ 508,886
State & Federal Revenue	36,488	34,000	34,000	0
Other Direct Revenue	121,156	87,000	61,500	-25,500
Total Direct Revenue	$ 157,644	$ 121,000	$ 95,500	$ -25,500
Indirect Revenue	8,188,792	9,458,235	9,907,019	448,784
Property Tax Levy	$ -843,983	$ -966,823	$ -881,221	$ 85,602

DEPT: DEPARTMENT OF PUBLIC WORKS - FLEET MAINTENANCE **UNIT NO.** 5300
FUND: Internal Service - 0030

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 579,419	$ 653,564	$ 568,850	$ -84,714
Central Service Allocation	245,592	246,736	216,938	-29,798
Courthouse Space Rental	0	0	0	0
Graphics Services	1,523	2,666	1,741	-925
Information Process Services	17,700	57,564	88,837	31,273
Mail Room Services**	0	0	56	56
Telephone Allocation	4,380	6,293	4,799	-1,494
Record Center Services	0	0	0	0
Radio Communication	0	0	0	0
Personal Computer Services	0	0	0	0
Total Charges	$ 848,614	$ 966,823	$ 881,221	$ -85,602
Property Tax Levy	-843,983	-966,823	-881,221	85,602
Total Property Tax Levy	$ 4,631	$ 0	$ 0	$ 0

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	60.7	62.3	64.7	2.4
Overtime Hours	N/A	N/A	N/A	N/A
Overtime Dollars	$188,843	$223,764	$223,920	$156

* For 1998, the Position Equivalent is the budgeted amount.

Department of Public Works-Fleet Maintenance Division personal services have been reduced by $95,933 to establish a net salary budget that is 96% of gross wages. For 1999, the Department of Public Works-Fleet Maintenance Division had a net salary budget that was 95.88% of gross wages.

DEPT: DEPARTMENT OF PUBLIC WORKS - FLEET MAINTENANCE **UNIT NO.** 5300
FUND: Internal Service - 0030

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	1.0	1.0	0.0
Clerical (F)	8.0	7.0	-1.0
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	1.0	1.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	11.0	7.0	-4.0
Skilled Craft (G)	34.0	34.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	55.0	50.0	-5.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
Intern-Automotive Mechanic/Technician	Create	1	Fleet Maintenance	$ 7,047
			TOTAL	$ 7,047

PERFORMANCE BASED BUDGET

The 2000 budget includes appropriations in line item accounts; however, the department will be given the flexibility to manage the budget by shifting appropriations within the budget as needs arise. Authority is granted for the department to make expenditures from any account series as long as the department does not exceed the tax levy appropriation included in the adopted budget. The department will also be required to meet the following performance standards and to comply with all County rules and regulations.

		Objective	*Performance Measurement*
1.	Continue to monitor costs associated with a 1997 pilot program to contract out preventative maintenance for 15 vehicles and charge user departments for the actual costs associated with operating each vehicle.	To determine what data and methodology is required to charge departments for actual costs associated with a specific vehicle under a new Fleet Management system. At the present time, departments are charged average costs by vehicle class which does not give departments an incentive to take good care of the vehicle assigned to their individual department.	Completion of a report analyzing the data collected after one year of monitoring the 15 vehicles.
2.	Develop written policy standards for when vehicles should be retired.	To identify which vehicles should be retired to avoid major repairs due to high miles and age of equipment.	Identify and prepare a report of vehicles which should be retired.

		Objective	*Performance Measurement*
3.	Increase the number of vehicles receiving regular preventative maintenance service.	To reduce County expenditures for major motor vehicle repairs.	A 1% increase in the number of vehicles receiving preventative maintenance service at least three times per year.
4.	Provide training in current automotive technology for all mechanics in 2000.	To ensure that Fleet technicians receive training on technological changes in the repair and maintenance of automotive equipment purchased by Milwaukee County	100% attendance by all mechanics at training sessions in 2000.
5.	Remain within appropriations provided in the 2000 Adopted Budget.	To provide services with limited resources.	Absence of departmental deficit at year end.

BUDGET HIGHLIGHTS

- In 2000, new and replacement Fleet Equipment is budgeted in the Capital Improvement Budget (Org. WO858). The Parks, Sheriff, Airports and Highway Departments and the DPW-Facilities Management Division will primarily utilize the replacement equipment. All departments receiving replacement equipment will be required to turn in their used equipment so that the Fleet Division total equipment stock does not exceed 1997 totals or will be required to obtain County Board approval to retain the old vehicles. Any costs associated with the retention of the old vehicles will be charged directly to the using department.

- Personal services increase $38,096 for the 3% salary increase included for 2000.

- $7,047 Create 1 Intern-Automotive Mechanic/ Technician (640 Hours)
  -7,056 Reduce overtime
  $ - 9

  One position of Intern-Automotive Mechanic/Technician is created to give experience in entry level aspects of fleet maintenance, offset with a reduction in overtime, resulting in a tax levy reduction of $9. The department will work with the Milwaukee Area Technical College to fill this position. It has become difficult to find qualified auto mechanics/technicians, especially for heavy-duty trucks. This position will not only help a student in the community, it will hopefully be utilized towards filling vacant auto mechanic positions.

- Continue the Request for Proposals program with the Department of Administration-Procurement Division to contract out lubrication services for passenger cars and small trucks purchased in 2000.

- In 2000, the Motor Vehicle Operation Budget increases $154,913, from $1,581,001 to $1,735,914. As shown in the Fuel Pricing and Purchases chart, $849,509 of this funding is earmarked for fuel purchases. Fuel price estimates for the year 2000 were obtained from procurement and an average of the last three years actual prices were also calculated. Prices for fuel are based on an average winter.

- The flexibility to expand, modify and reallocate major maintenance projects and equipment purchases while remaining within the total appropriation is continued in 2000. Quarterly reports shall be submitted to the Transportation, Public Works and Transit and Finance and Audit Committees on any changes or substitution.

- Depreciation for Fleet equipment increases $250,880, from $2,150,595 to $2,401,475, as a result of efficient replacement equipment purchases and vehicles being placed into service with expediency to accommodate County department needs.

- Bond interest increases $82,600, from $562,565 to $645,165.

- An initiative, begun in 1996, to discontinue the practice of allowing departments to purchase County fleet equipment which is declared surplus at the conclusion of its useful life, is continued in 2000.

- 2000 budget projections of fuel and mileage statistics are based on the average of 47 inches of snowfall for the previous three winters in the Milwaukee area.

FUEL PRICING AND PURCHASES
Fuel Purchases make up a major portion of the Fleet Maintenance Budget for Commodities.

	1996 Actual	1997 Actual	1998 Actual	1999 Budget	2000 Budget
Lead Free - Gallons	566,531	577,753	531,069	533,075	570,000
Price	$0.95	$0.91	$0.84	$0.84	$0.93
Purchase	$538,204	$526,288	$446,098	$447,783	$530,100
Diesel #2 - Gallons	285,143	286,545	266,676	288,000	286,000
Price	$0.91	$0.91	$0.74	$0.76	$0.88
Purchase	$259,480	$260,756	$197,340	$218,880	$251,680
Diesel #1 - Gallons	55,397	67,743	62,916	63,500	68,000
Price	$0.96	$0.96	$0.82	$0.73	$0.88
Purchase	$53,181	$65,033	$51,591	$46,355	$59,840
Natural Gas - Gallons	400	400	2,994	3,500	9,740
Price	$0.73	$0.73	$0.73	$0.79	$0.81
Purchase	$292	$292	$2,186	$2,765	$7,889
Total Gallons Used Per Year	907,471	932,441	863,655	888,075	933,740
Total Fuel Purchased Per Year	$851,158	$852,369	$697,215	$715,783	$849,509

DEPT: DEPARTMENT OF PUBLIC WORKS - FLEET MAINTENANCE **UNIT NO.** 5300

FUND: Internal Service - 0030

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Ambulance (Miles)	800	10	0	0
Highway Patrol (Miles)	2,105,600	2,207,858	2,090,000	2,106,000
Other Cars (Miles)	1,063,100	1,102,633	1,125,000	1,135,000
Trucks (Miles)	3,295,000	3,199,302	3,300,000	3,325,000
Motorcycles (Miles)	20,000	14,117	16,500	16,800
Fire Trucks (Miles)	5,500	5,873	5,800	5,900
Other Equipment (Miles)	60,000	48,218	62,700	62,700
Total (Miles)	6,550,000	6,578,011	6,600,000	6,651,400
Repair Orders Written	12,000	11,197	12,000	12,000
Accident Repair Orders	200	203	200	200
Total Repairs	12,200	11,400	12,200	12,200

DEPT: MILWAUKEE COUNTY TRANSIT SYSTEM

UNIT NO. 5600
FUND: Enterprise - 0083

OPERATING AUTHORITY & PURPOSE

The Transit Services Division provides public transit services through the Milwaukee County Transit System (MCTS). Direct management and operation of the transit system is provided by Milwaukee Transport Services, Inc., a private non-profit corporation under contract to the County. The corporation uses transit facilities and equipment owned and provided by Milwaukee County. The Transportation Services Division of the Department of Public Works provides County oversight as well as assists the corporation in the provision of transit services, conducts various transit related studies, prepares and administers Federal and State transit grants and the acquisition of capital needs, and provides design and construction services for capital facilities.

OBJECTIVES

1 MCTS ridership will be maximized within the context of available resources.

2. MCTS will provide reliable scheduled transit services.

3. MCTS will provide transit services that meet the travel demands of the population.

4. Passengers will enjoy a high level of safety on MCTS buses.

5. MCTS will provide quality service at a reasonable price.

6. Targeted marketing investments will increase customer awareness and use of MCTS services.

7. MCTS will meet customer needs.

GENERAL SUMMARY

This is a programmatic presentation of the Transit Services budget. Each unit presentation includes a fiscal summary, a program description and budgetary highlights. The Transit operations description indicates the number of authorized positions assigned to the unit and a departmental summary of changes. The Transit Policy and Capital Acquisition program has no authorized positions but is crosscharged for services provided by the Program Development Section of the Transportation Services Division. Changes that represent workload or policy and are attributable to a specific unit are further described in the budgetary highlights section of the programmatic presentation.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Services	$ 372,793	$ 333,710	$ 358,050	$ 24,340
Commodities	592,894	560,000	580,000	20,000
Transit Operations	95,185,895	100,614,057	105,736,994	5,122,937
Other Charges	1,863,515	1,632,000	1,726,000	94,000
Capital Outlay	1,004,924	1,034,700	894,900	-139,800
County Service Charges	2,032,661	2,128,621	2,423,311	294,690
Abatements	-515,743	-548,378	-735,442	-187,064
Total Expenditures	$ 100,536,939	$ 105,754,710	$ 110,983,813	$ 5,229,103
State & Federal Revenue	$ 48,672,372	$ 54,349,322	$ 59,425,116	$ 5,075,794
Other Direct Revenue	186,026	204,850	235,500	30,650
Transit Revenues	38,748,589	37,066,500	37,920,200	853,700
Total Revenues	$ 87,606,987	$ 91,620,672	$ 97,580,816	$ 5,960,144
Property Tax Levy	$ 12,929,952	$ 14,134,038	$ 13,402,997	$ -731,041

DEPT: MILWAUKEE COUNTY TRANSIT SYSTEM **UNIT NO.** 5600
FUND: Enterprise - 0083

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$	$ 0	$ 0	$ 0
Central Service Allocation	160,236	124,651	120,892	-3,759
Courthouse Space Rental	0	0	0	0
Graphics Services	3,313	301	3,787	3,486
Information Process Services	0	125,990	211,945	85,955
Mail Room Services**	0	0	0	0
Telephone Allocation	0	0	0	0
Record Center Services	0	0	0	0
Radio Communication	354,758	297,436	398,818	101,382
Personal Computer Services	0	0	0	0
Total Charges	$ 518,307	$ 548,378	$ 735,442	$ 187,064
Property Tax Levy	12,929,952	14,134,038	13,402,997	-731,041
Total Property Tax Levy	$ 13,448,259	$ 14,682,416	$ 14,138,439	$ -543,977

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

ORGANIZATIONAL COST SUMMARY					
DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Transit Operations	Expenditure	$ 94,533,985	$ 98,739,057	$103,936,994	$ 5,197,937
	Revenue	38,748,589	37,066,500	37,920,200	853,700
	Tax Levy	$ 55,785,396	$ 61,672,557	$ 66,016,794	$ 4,344,237
Transit Policy and Capital Acquisition	Expenditure	$ 6,002,955	$ 7,015,653	$ 7,046,819	$ 31,166
	Revenue	48,858,398	54,554,172	59,660,616	5,106,444
	Tax Levy	$-42,855,443	$-47,538,519	$-52,613,797	$ -5,075,278

DEPARTMENT DESCRIPTION

The ***Transit Operations Program*** includes all activities necessary for the efficient, day-to-day management and operation of the Milwaukee County Transit System by Milwaukee Transport Services, Inc., a private nonprofit corporation under contract with Milwaukee County. The corporation employs a work force totaling approximately 1,480 employees who are assigned to four major functional divisions: Administration, Finance, Operations and Marketing.

The ***Transit Policy and Capital Acquisition*** program is staffed by four positions in the Program Development Section of the Transportation Services Division and is responsible for all studies related to transit planning, and the replacement and acquisition of transit capital assets, and providing design and construction services for capital facilities. In addition, this section develops and submits grant applications and administers all approved State and Federal grants.

PERFORMANCE BASED BUDGET

For 2000, this Department has worked with the Department of Administration and County Board staff to develop a performance based budget. The department will meet the following performance standards and comply with all County rules and regulations that apply to its operation.

Outcome	*Delivery Strategies*	*Key Indicators*	*Performance Goals*
MCTS will maintain or increase ridership.	1. All activities of the organization will be attuned to maintain and attract ridership.	1. Revenue Ridership 2. Revenue Riders per Capita 3. Passengers/Bus Hour	1. 54,000,000 rides 2. 58 rides/capita 3. 42 PBH
MCTS will provide reliable scheduled transit services.	1. Provide on-time service. 2. Minimize mechanical delays.	1. % of trips on-time 2. % of trips delayed more than 10 minutes due to mechanical failure	1. 92% 2. 0.2%
MCTS will provide transit services that meet the travel demands of the population.	1. Design, fund and operate services that are near residences. 2. Design, fund and operate services to job opportunities. 3. Provide frequent service.	1. % of Milwaukee County residents within ¼ mile of service. 2. % of Milwaukee County jobs within ¼ mile of service. 3. Total scheduled vehicle hours.	1. 90% 2. 92% 3. 1,600,000 Hours
Passengers will enjoy a high level of safety on MCTS buses.	1. Reduce preventable accidents by closely monitoring operator performance and providing additional training and feedback.	1. Miles between preventable vehicular accidents.	1. 100,000 miles
MCTS will provide quality service at a reasonable price.	1. Minimize total operating costs.	1. Cost per vehicle hour.	1. $64/hour
Targeted marketing investments will increase customer awareness and use of MCTS services.	1. Design and implement marketing campaigns that promote MCTS services. 2. Improve the availability and ease of access to passenger information.	1. Number of households reached annually via electronic and print media and direct mail. 2. Number of direct customer contacts via telephone information, informational displays and mailings.	1. 100,000,000/Year 2. 1,475,000/Year
MCTS will meet customer needs.	1. Provide services in a manner which will satisfy our customer's expectations.	1. % of passengers surveyed who indicate that their needs are being met or exceeded by MCTS.	1. 85%

Transit Operations

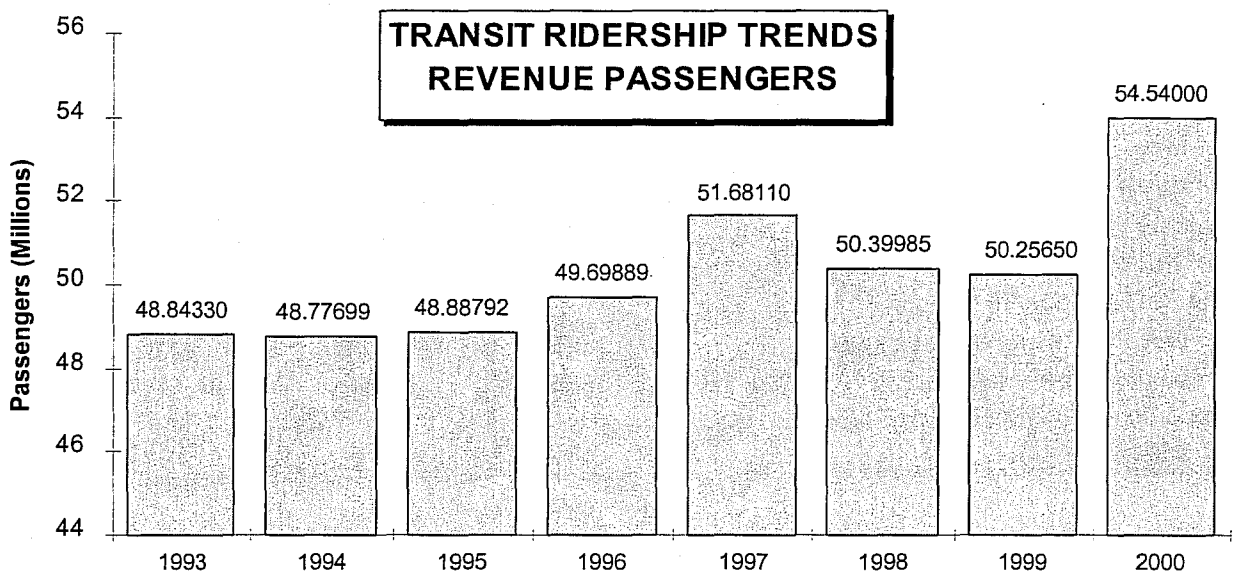
- The 2000 budget maintains the fare structure at 1999 levels. Transit fares have not increased since 1996.
- Transit passenger revenue increases $653,700, from $35,816,500 to $36,470,200, due to an expected four percent increase in ridership.
- The 2000 budget includes a two percent increase in bus miles to reflect the inclusion of the Job Access Program.
- Operating expenses increase $5,197,937, from $98,739,057 to $103,936,994, due primarily to increased service.
- The cost of diesel fuel is estimated to increase by $225,800 (8.1%) due to increases in the miles of service operated and the cost of fuel, from $0.61 to $0.63 per gallon.
- The 2000 budget includes $125,000 to continue the existing trolley loop service.
- Milwaukee County has filed an application with the State of Wisconsin for CMAQ funding to operate a proposed Downtown Trolley Route beginning in 2000. The approval for this application has not been received; however, it is anticipated that Milwaukee County will be granted this award. The service is expected to begin May 1, 2000, due to the time necessary to order and receive ten new trolley buses. The 2000 budget includes operating expenses of $1,450,900 for the Downtown Trolley Route from May through December, offset with revenues of $1,450,900, resulting in no tax levy increase. The revenue sources include $1,160,700 of CMAQ funding, $20,000 from the Downtown Business Improvement District #21 and $270,200 in passenger fares.
- In 2000, an additional $72,000 is included for a trolley shuttle extension from the proposed CMAQ Downtown Trolley service to be operated on Water Street. The extension will provide service to the near South Side on weekdays, during the mid-day period.

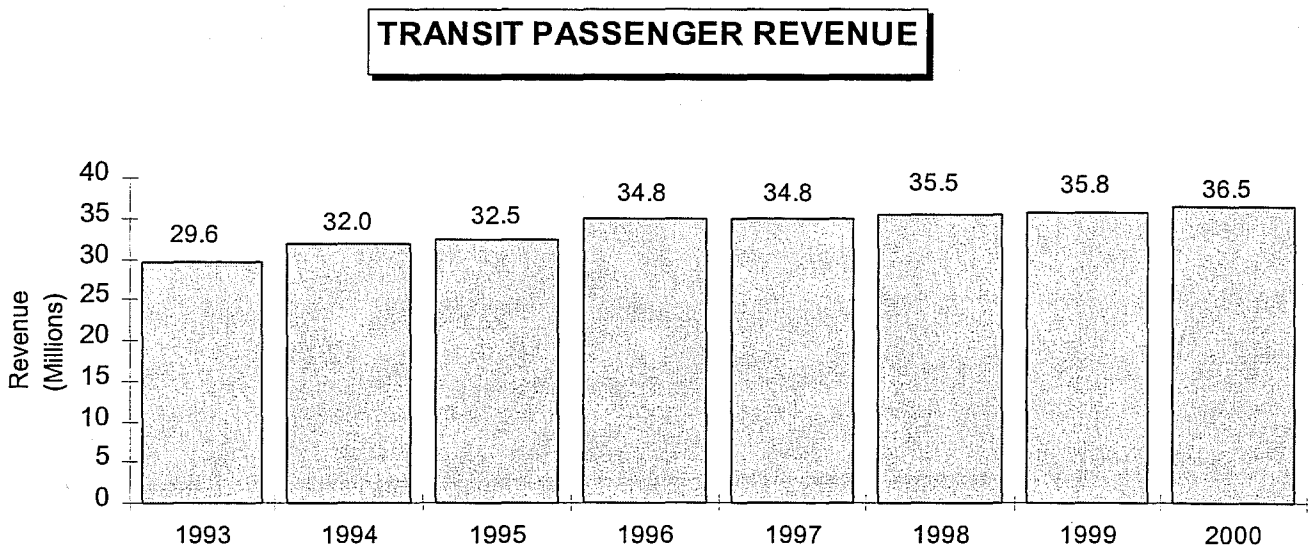
Transit Policy and Capital Acquisition

- The major maintenance budget includes $100,000 for cleanup and painting of the downtown transit center interior, as well as $140,000 for routine and emergency maintenance projects.
- Depreciation increases $94,000, from $1,632,000 to $1,726,000, primarily due to the expected delivery of 90 new buses by spring 2000.
- State operating assistance is budgeted at $46,456,996, a $2,006,844 increase over the 1999 budget of $44,450,152. A total increase of 7.5% is budgeted for State Operating Assistance based on the State's Biennial Budget. For 2000, this increase is allocated to Paratransit and Transit based on eligible expenses.
- Federal formula funds used for operations (capitalized maintenance) will remain at the 1999 level of $5,000,000.
- Other State and Federal funding to support CMAQ and Job Access Programs is budgeted at $6,463,000.
- The capital outlay budget includes $90,000 for three vans for the MCTS Van Pool Program, offset with 80% Federal formula funds ($72,000) and 20% Van Pool Program user fees ($18,000), resulting in no tax levy increase.
- In 1999, the United States Department of Transportation initiated Disadvantaged Business Enterprise law changes that affect the processing of Federally supported highway and airport projects. The Department of Public Works - Airport, Transit and Transportation Divisions' staff time will be required to accommodate the new law in 2000. This staff time will represent the local share of the 80/20 Federal/County matching commitment for 2000.

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Buses Assigned	532	534	534	552
Buses Operated	436	432	440	462
Bus Miles	18,923,612	20,285,908	19,789,825	20,951,052
Bus Hours	1,509,271	1,564,473	1,575,245	1,629,110
Revenue Passengers	50,399,850	53,476,379	52,286,850	54,540,000
Cost Per Mile	$ 4.19	$ 4.66	$ 4.99	$ 4.96
Cost Per Revenue Passenger	$ 1.88	$ 1.77	$ 1.89	$ 1.91
Revenue Per Revenue Passenger	$ 0.69	$ 0.66	$ 0.69	$ 0.67
Farebox Recovery Ratio (Proportion of Operating Cost Paid by Transit Revenue)	38.59%	39.24%	37.54%	36.48%

BUS FARES				
	1994	Jan 1 - June 30 1995	July 1 - Dec 31 1995	1996 through 2000
Adult Cash	$1.25	$1.25	$1.25	$1.35
Adult Weekly Pass	$9.25	$9.25	$10.00	$10.50
Children Ages 6 to 11	$0.60	$0.60	$0.60	$0.65
Children Ticket (10)	$6.00	$6.00	$6.00	$6.50
Senior Citizens and Handicapped	$0.60	$0.60	$0.60	$0.65
Senior/Handicapped Ticket (10)	$6.00	$6.00	$6.00	$6.50
Students with Permit	$0.90	$0.90	$0.90	$1.00
Students Weekly/Ticket (10)	$8.50	$8.50	$8.50	$9.00
Freeway Flyers	Applicable Fare Plus $.25	Applicable Fare Plus $.25	Applicable Fare Plus $.25	Applicable Fare Plus $.25
Flyers Ticket (10)	$11.75	$11.75	$12.50	$13.00


TRANSIT RIDERSHIP TRENDS
REVENUE PASSENGERS
Passengers (Millions)
56
54
52
50
48
46
44
48.84330
48.77699
48.88792
49.69889
51.68110
50.39985
50.25650
54.54000
1993
1994
1995
1996
1997
1998
1999
2000


TRANSIT PASSENGER REVENUE
Revenue (Millions)
40
35
30
25
20
15
10
5
0
29.6
32.0
32.5
34.8
34.8
35.5
35.8
36.5
1993
1994
1995
1996
1997
1998
1999
2000

ADOPTED 2000 BUDGET

DEPT: DEPARTMENT OF PUBLIC WORKS - ADMINISTRATION AND FACILITIES MANAGEMENT

UNIT NO. 5700

FUND: Internal Service - 0031

OPERATING AUTHORITY & PURPOSE

The Administration and Facilities Management Division provides administrative and management support to the divisions within the Department of Public Works, as well as quality and cost effective property management, tenant services and maintenance and skilled trades services to the various private entities and County departments occupying space within the Courthouse, County Grounds Complexes, the Children's Court Center and the buildings at 12th and Vliet and 27th and Wells Streets. The department also provides maintenance and skilled trades services to other County departments.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 9,132,258	$ 10,430,282	$ 12,252,849	$ 1,822,567
Services	5,929,841	7,700,962	7,645,820	-55,142
Commodities	759,492	940,495	1,188,058	247,563
Other Charges	4,157,655	4,201,914	3,912,939	-288,975
Capital Outlay	1,013,337	1,272,500	1,569,298	296,798
County Service Charges	14,156,666	13,183,968	14,806,124	1,622,156
Abatements	-442,865	-11,603,102	-12,326,370	-723,268
Total Expenditures	$ 34,706,384	$ 26,127,019	$ 29,048,718	$ 2,921,699
Other Direct Revenue	3,888,566	3,625,741	3,257,782	-367,959
Indirect Revenue	16,770,537	8,724,007	9,139,863	415,856
Property Tax Levy	$ 14,047,281	$ 13,777,271	$ 16,651,073	$ 2,873,802

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 2,413,606	$ 2,703,358	$ 2,487,113	$ -216,245
Central Service Allocation	362,556	337,963	441,166	103,203
Courthouse Space Rental	139,946	163,767	108,338	-55,429
Graphics Services	20,283	25,457	41,563	16,106
Information Process Services	19,314	40,081	131,631	91,550
Mail Room Services	1,033	3,888	8,256	4,368
Telephone Allocation	39,125	48,851	48,765	-86
Record Center Services	2,192	3,416	12,939	9,523
Radio Communication	87,137	75,656	101,443	25,787
Personal Computer Services	0	3,531	129,949	126,418
Total Charges	$ 3,085,192	$ 3,405,968	$ 3,511,163	$ 105,195
Property Tax Levy	14,047,281	13,777,271	16,651,073	2,873,802
Total Property Tax Levy	$ 17,132,473	$ 17,183,239	$ 20,162,236	$ 2,978,997

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

DEPT: DEPARTMENT OF PUBLIC WORKS - ADMINISTRATION AND FACILITIES MANAGEMENT

UNIT NO. 5700
FUND: Internal Service - 0031

ORGANIZATIONAL COST SUMMARY

DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Director's Office	Expenditure	$ 933,827	$ 1,680,082	$ 1,872,068	$ 191,986
	Abatement	492,985	1,377,551	1,276,537	-101,014
	Revenue	440,787	39,158	600	-38,558
	Tax Levy	$ 55	$ 263,373	$ 594,931	$ 331,558
Maintenance Operations	Expenditure	$ 11,552,349	$ 9,830,173	$ 12,984,612	$ 3,154,439
	Abatement	10,651,051	8,711,012	9,561,193	850,181
	Revenue	2,413,901	3,150,427	3,266,320	115,893
	Tax Levy	$ -1,512,603	$ -2,031,266	$ 157,099	$ 2,188,365
Management Services	Expenditure	$ 21,989,984	$ 25,544,720	$ 25,642,309	$ 97,589
	Abatement	-11,017,507	1,220,736	1,123,135	-97,601
	Revenue	17,449,346	8,805,415	8,302,510	-502,905
	Tax Levy	$ 15,558,145	$ 15,518,569	$ 16,216,664	$ 698,095
Disadvantaged Business Development	Expenditure	$ 673,089	$ 675,146	$ 876,098	$ 200,952
	Abatement	316,336	293,803	365,505	71,702
	Revenue	355,069	354,748	828,215	473,467
	Tax Levy	$ 1,684	$ 26,595	$ -317,622	$ -344,217

PERSONNEL SUMMARY

	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	234.9	270.9	307.5	36.6
Overtime Hours	N/A	N/A	N/A	N/A
Overtime Dollars	$361,887	$190,680	$240,329	$49,649

* For 1998, the Position Equivalent is the budgeted amount.

Personal services for the Department of Public Works-Administration and Facilities Management Division have been reduced by $604,452 to establish a net salary budget that is 94.85% of gross wages. For 1999, this Department had a net salary budget that was 90.01% of gross wages.

DEPT: DEPARTMENT OF PUBLIC WORKS - ADMINISTRATION AND FACILITIES MANAGEMENT

UNIT NO. 5700

FUND: Internal Service - 0031

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	16.0	16.0	0.0
Clerical (F)	19.0	13.0	-6.0
Paraprofessional (E)	4.0	4.0	0.0
Professional (B)	13.0	13.0	0.0
Protective Services (D)	32.0	37.0	5.0
Service/Maintenance (H)	124.0	142.0	18.0
Skilled Craft (G)	71.0	80.0	9.0
Technical (C)	0.0	0.0	0.0
TOTAL	279.0	305.0	26.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
Mail Clerk	Transfer	3	Maintenance	$ -77,490
Facilities Worker 4	Create	4	Maintenance	$ 130,496
Machinist	Create	1	Maintenance	$ 49,688
Facilities Worker-Security	Create	6	Maintenance	$ 58,128
Intern Painter Apprentice	Create	1	Maintenance	$ 32,624
Intern Carpenter Apprentice	Create	1	Maintenance	$ 32,624
Carpenter	Create	1	Maintenance	$ 47,830
Mailroom Coordinator	Transfer	1	Maintenance	$ -34,296
Mailroom Machine Operator	Transfer	1	Maintenance	$ -26,608
Director of Support Services	Transfer	1	Administration	$ 76,442
Clerk Typist 3	Transfer	1	Administration	$ 26,608
Facilities Worker 4	Create	2	Maintenance	$ 32,624
Facilities Worker-Hourly	Create	6	Maintenance	$ 27,084
Facilities Worker 4	Create	6	Maintenance	$ 97,872
Electrical Mechanic	Create	1	Maintenance	$ 25,843
Steam Fitter-Welder	Create	1	Maintenance	$ 28,415
			TOTAL	$ 527,884

DEPARTMENT DESCRIPTION

The ***Director's Office*** is responsible for the management of the Department of Public Works. Administrative functions including establishment and implementation of department policy and procedure, personnel administration, accounting and budgeting, and general public information services. In 1998, the Management Services administrative functions were merged with the Director's office. The Director's office was established as an independent cost center in 1999.

The ***Maintenance Operations*** section is responsible for buildings, grounds and mechanical systems for all facilities under the stewardship of the Administration and Facilities Management Division. Functions include daily custodial and repair services, security,

mail services, grounds care and snow removal, provision of centralized electrical, mechanical and engineering services, as well as maintenance of the utilities distribution systems.

The ***Management Services*** section is responsible for property management and lease administration functions for all land and buildings under the stewardship of the Administration and Facilities Division. Functions include management of land and building leases for all Courthouse, Jail, Safety Building and St. Anthony's facility tenants. This unit also provides land-use, facilities and space planning and development services, acts as a liaison between the County and major tenants such as the Regional Medical Center, Research Park and WEPCO and manages the County-operated electrical utility, as well as the cost distribution for water and sanitary and storm sewers. This unit is a primary customer of the Maintenance Operations section. This section reflects only those costs directly related to property management and tenant services. This unit is also responsible for Facility and Maintenance Services at Children's Court Center and the buildings at 12th and Vliet and 27th and Wells.

The ***Disadvantaged Business Development*** section is responsible for the activities related to promoting successful growth of disadvantaged, minority and women-owned businesses. Specific responsibilities include contract compliance monitoring, as well as policy implementation to ensure that County procurement of contractors and suppliers complies with Federal and County DBD requirements, administering revolving loan accounts to provide short-term assistance to qualifying DBD firms, developing various DBD seminars on effective business operations and coordinating the County's efforts in implementing the Joint Certification Program.

The ***Joint Certification Program*** is a division within the Disadvantaged Business Development section responsible for certifying MBE's, WBE's and DBE's for Milwaukee County as well as the City of Milwaukee, Milwaukee Metropolitan Sewerage District, Milwaukee Public Schools, Milwaukee Area Technical College and Time Warner Cable. Once Certified, a MBE, WBE or DBE may participate on public sector contract awards by the jurisdictional partner with Milwaukee County.

PERFORMANCE BASED BUDGET

In 1997, this department worked with the Department of Administration to develop a performance based budget. The 1997 budget included appropriations in line item accounts; however; the Department was given the flexibility to manage the budget by shifting appropriations within the budget as needs arose. Authority was granted for the department to make expenditures from any account series as long as the department did not exceed the tax levy appropriation included in the adopted budget. The department was required to meet performance standards and to comply with all County rules and regulations. In 1998 and 1999, the department elected to continue operating under a Performance Based Budget and will meet the following performance measurements for 2000:

		Objective	***Performance Measurement***
1.	Complete Phase 2 of a three phase initiative to evaluate internal budgeting and accounting procedures. **Implementation is in progress and to be continued for 2000.**	To standardize the methodology and coordinate the functions of fiscal reporting, invoicing, processing of payments, receipts and journal vouchers, reconciliations, etc., by providing clear guidelines which facilitate the accounting and budgeting process, recognize the unique needs of individual work units, yet enhances productivity, timeliness and internal controls.	Complete Phase I of three phases which include: I. A complete review of existing policies and practices which identifies strengths and weaknesses. II. Documentation of existing practices/ procedures and development and documentation of policies and procedures which address problem areas. III. Implement policy and procedural changes through training.

		Objective	*Performance Measurement*
2.	Develop a Facilities Planning Work Group to evaluate County-wide space requirements, as well as current and anticipated facility vacancies. **Implementation is partially complete and to be continued in 2000.**	In light of changing operational and program requirements for various County entities, determine the best match of existing vacant facilities or soon to be vacant facilities with space requirements of both County and non-County entities. The Work Group would formulate major issues, alternatives, and recommendations for review by the County Executive and County Board.	1. Ongoing in 2000.
3.	Reduce use of Time and Material Contractors. **In progress and to be continued in 2000.**	Achieve cost saving by performing work "in-house" thereby avoiding contractor mark-ups.	1999 goal of 30% reduction in the use of T & M contractors from 110 in 1999 to 77 in 2000.
4.	Facilitate Networking opportunities among departments, non-M/MBE's Primes and M/WBE's.	Number of M/WBE's in mentoring and partnering relationships. Increase certifications and eligible M/WBE's who can bid on contracts.	5% growth in their contract number or dollar value of business going to M/WBE's as a percent of all County business. EXPO 2000 is successfully convened.
5.	Increase the pool of certified vendors eligible for public sector work with Milwaukee County as well as other local jurisdictional partners (City, MMSD, MPS, MATC, and Time Warner).	To increase the number of vendors eligible to do public sector work for Milwaukee County, particularly in DOT-assisted project work at the Airport, Highways, and Transit Divisions. The JCP will work in conjunction with the DBD office to recruit and certify eligible minority and women owned businesses specializing in SIC-Standard Industrial Classifications where there is minimal or no participation by certified minority/ women owned businesses. Under-represented SIC areas have been identified by the new DOT regulations, which the County is required to respond to.	Increase JCP certified vendors by 10% in under-represented SIC Code industries as identified by the DOT, JCP and DBD.
6.	Remain within appropriations budgeted in 2000 Adopted Budget.	To provide services with limited resources.	Absence of departmental deficit at year end.

BUDGET HIGHLIGHTS

DEPARTMENTAL

- Personal services increase $467,419 for the 3% salary increase included for 2000.

- $ 76,442 Transfer 1 Director of Support Services
  26,608 Transfer 1 Clerk Typist 3
  0 Transfer 1 Accounting Coordinator
  0 Transfer 1 Account Clerk 2
  $103,050

  One position of Director of Support Services and one position of Clerk Typist 3 are transferred to the Director's Office. These positions are being transferred from the Professional Services Division. This action is included in an effort to centralize the fiscal staff within the department. One position of Accounting Coordinator and one position of Account Clerk 2 are transferred from the Director's Office to Maintenance Operations. This is being done to match the expenses to the proper budget. There is no net impact to this action as it is a transfer within the DPW-Administration and Facilities Management Department.

- During 1999, one position of Associate Director of Public Works (Administration) was created to coordinate all activities in the DPW Administration office.

- $ -77,490 Transfer 3 Mail Clerk
  -34,296 Transfer 1 Mailroom Coordinator
  -26,608 Transfer 1 Mailroom Machine Operator
  $-138,394

  These positions are being transferred to the Department of Administration-IMSD. Logistically, these positions will be better accommodated and more efficiently supervised from IMSD.

- $130,496 Create 4 Facilities Worker 4
  49,688 Create 1 Machinist
  32,624 Create 1 Intern Painter Apprentice
  32,624 Create 1 Intern Carpenter Apprentice
  47,830 Create 1 Carpenter
  $293,262

  Four Facilities Worker 4 positions are created to assume the duties at the 12th and Vliet Streets and Children's Court locations. These positions will allow coverage seven days a week, 24 hours a day.

  The one Machinist and one Carpenter position are needed to address the additional workload resulting from Facilities Management assuming the landlord function at Children's Court. These positions will also be backup for the one Locksmith and Carpenter located on the County Grounds.

  One Intern Painter Apprentice and one Intern Carpenter Apprentice are created as part of the career ladder for Facilities Workers. These positions also provide flexibility with the total workforce. Their creation is dependent upon a collateral agreement, which Labor Relations is working on.

- The 2000 Budget includes operational expenditures for operating, maintaining and occupying the former City Campus facility at 27th and Wells Streets. This building, which is mostly vacant, will be renovated so that occupancy will occur in mid-year 2000. Departments currently occupying the Courthouse Annex will move into this building so that the roof over the Annex can be replaced. Costs to run the City Campus facility for one-half year total $1,487,242 and include the following:

  22 positions to maintain the 27th and Wells facility from July through December for a total cost of $269,966. The personnel included are as follows:

  $ 58,128 Create 6 Facilities Worker-Security
  32,624 Create 2 Facilities Worker 4
  27,084 Create 6 Facilities Worker-Hourly
  97,872 Create 6 Facilities Worker 4 (Maintenance)
  25,843 Create 1 Electrical Mechanic
  28,415 Create 1 Steam Fitter-Welder
  $269,966

  Utility costs are $206,425. This amount is the additional cost of utilities for the occupation of the building for one half year.

Depreciation is $504,705. This includes building and land improvements. In 1999, this expense was charged to the Department of Human Services (DHS)-Mental Health Division.

$10,000 is included for commodities. This amount will cover cleaning supplies and other miscellaneous supplies.

City Campus bond interest is included at $481,146. In 1999, this expense was charged to the DHS-Mental Health Division.

The New Machinery and Equipment Account includes the purchase of five radios for $10,000 for use at City Campus.

$5,000 is included for upkeep and repair to the parkways, walkways and perimeters.

The Director of Public Works shall investigate the possibility of locating a 24-hour day care center at or near City Campus, and is further authorized to work collaboratively with the following County Department heads:

(1) The Director of the Department of Human Services to secure a potential community partner for providing day care services;

(2) The Director of the Department of Human Resources to develop a survey instrument to solicit input from County employees to determine interest and usage for a day care center, including the preparation of a draft Request for Proposal.

The Director of the Department of Public Works is further authorized and directed to:

- Work in conjunction with the newly created Space Study Advisory Committee to seek a location for a day care center at or near City Campus; and

- Report to the Committee on Transportation, Public Works and Transit in May 2000 with findings and recommendations.

- Major Maintenance expenditures increase $196,798, from $1,272,500 to $1,469,298, reflecting the cost of repairs and maintenance which have been defined for several years, the addition of the Children's Court Center and the buildings at 12th and Vliet and 27th and Wells.

- Material and supply costs increase $247,563, from $940,495 to $1,188,058, primarily to provide sufficient equipment for Grounds Maintenance staff to address customer needs and concerns related to the landscape and building maintenance services at the grounds.

DIRECTOR'S OFFICE

- Expenditures in the Director's office increase $293,000, from $302,531 to $595,531, due to decreased abatements for services provided by the Director's staff that are charged to other divisions within DPW. Personnel costs increase $158,792, due to the transfer of the Director of Support Services and the Clerk Typist 3 into the Department and the creation of the Associate Director of Public Works (Administration), partially offset by the transfer of the Accounting Coordinator and the Account Clerk 2 to the Maintenance Operations Division.

MAINTENANCE OPERATIONS

- This division is structured to operate in a manner similar to private contractors as it relates to bidding and competing for time and material construction projects. The budget reflects those costs directly related to daily operations. Building costs and other indirect costs such as crosscharges and depreciation are included in the Building/Facilities Org. Unit to more accurately reflect the "true" cost of maintenance services.

- Revenue of $750,000 from providing maintenance and construction services to other County departments and private agencies continues at the 1998 level. In addition, in 2000, IMSD is paying rent of $60,000 for the rental of Plank Road School for one-half year to store equipment.

- An increase of $3,902, from $93,296 to $97,198 is budgeted for equipment. This funding is allocated on a lump sum basis with the department determining how best to allocate the funding during 2000.

- All County departments shall give the Department of Public Works first opportunity to submit a bid for the provision of custodial and/or building security services prior to contracting out for such services.

MANAGEMENT SERVICES

Facilities Management

- This unit is structured to operate in a manner similar to a property management firm inasmuch as it acts as custodian and landlord. The budget reflects those costs directly related to property management and tenant services for all Courthouse and County grounds buildings and facilities, as well as four utilities.

- In 1999, the Facilities Management section of the Department of Public Works assumed the facility and maintenance functions at the Children's Court Center and at the building at 12th and Vliet, along with its satellite buildings. While DPW assumed the landlord functions at both facilities, space needs and lease administration remained the responsibility of the Department of Human Services.

- In 2000, the Facilities Management Section of the Department of Public Works assumes the facility, maintenance and landlord functions for the City Campus building at 27th and Wells.

- In 2000, $100,000 is included in Major Maintenance for landscaping, planning and improvements on the Milwaukee County Grounds in Wauwatosa, including the Milwaukee County Research Park.

Utility Management

- No significant changes in this area.

DISADVANTAGED BUSINESS DEVELOPMENT

- Disadvantage Business Development-General Office expenditures increase $135,048, from $107,560 to $242,608. The increase is primarily due to $128,775 in costs associated with the Independent Monitoring Contract with the Baseball Park District, which is offset with revenues from other governmental units for DBD acting as the independent monitor for Miller Park. The budget also includes $40,000 to facilitate Market Day and $15,000 for the purchase and installation of a Software Loan Program.

- Appropriations for the Joint Certification Program reflect expenditures of $267,985 and revenues of $312,304. However, the total cost of this program is approximately $371,420, which includes the expenditures reflected in this budget, as well as $103,435 for the cost of fringe benefits and other abated costs, which are included in other departmental budgets. Revenues for 2000 include $276,804 in contributions from other governmental units. Revenues also include $31,500 for joint certification fees, and $4,000 from other revenue such as copies of transcripts from arbitration hearings.

DEPT: DEPARTMENT OF PUBLIC WORKS - ADMINISTRATION AND FACILITIES MANAGEMENT

UNIT NO. 5700

FUND: Internal Service - 0031

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Work Orders Received	18,000	20,000	18,000	20,000
Time and Materials Orders	520	165	450	410
Roadways-Maint-Snowplow and Salt (miles)	48	48	49	49
Parking Lots-Maint-Snowplow (5,048 spaces)	65	65	65	65
Sidewalks-Maint and Snowplow (miles)	39	39	37	37
Turf Mowed (acres)	600	600	600	600
Equipment Transfers (hours)	10,000	10,000	10,000	10,000
Special Jobs Performed	300	100	290	290
Annual permits for free parking at Interchange	1,100	1,100	1,100	1,100
Annual permits for paid parking in Annex, Safety Building Lots, Medical Examiner and St. Anthony's	386	360	386	386
Keys and Security Cards	3,000	3,000	3,000	3,000

DEPT: MILWAUKEE COUNTY TRANSIT SYSTEM - PARATRANSIT SERVICES **UNIT NO.** 5900
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Milwaukee County's Paratransit Services program includes the provision of demand responsive transportation and orientation to transportation services. These services are provided to a broad range of individuals with disabilities, including those with physical, cognitive or sensory impairments. For those who cannot use the Milwaukee County Transit System (MCTS) because of their disability, transportation through Paratransit Services is available. For those who have difficulty using the MCTS, orientation to transportation services is available through Mobility Training to gain the skills necessary to access MCTS.

The demand responsive transportation services of Paratransit serve as a complement to the fixed route transit services of the Milwaukee County Transit System. It is exclusively for those who are Americans with Disabilities Act (ADA) Paratransit eligible. That is, those individuals with a disability that prevents the use of transit. The Paratransit transportation services are complementary to that of MCTS with regard to service characteristics such as service area, response time, fares, no restrictions on trip purpose, hours and days of service, and no constraints on capacity.

Mobility Training's orientation to transportation services serves as a bridge between the Paratransit and transit services. Individuals with disabilities are taught skills in the areas of pedestrian safety, social interaction, map reading, route planning and other specific travel techniques to utilize transit. The ability to use transit will result in the opportunity to be more mobile in the community. This emphasis on community independence allows Milwaukee County to make the most appropriate use of its transportation resources in serving individuals with disabilities.

OBJECTIVES

1. Improve client service.
2. Achieve full ADA compliance.
3. Reduce service demand by encouraging self-reliance and a shift from Paratransit to Transit services via mobility training when appropriate.

BUDGET SUMMARY

Account **Summary**	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 560,779	$ 561,234	$ 0	$ -561,234
Services	317,361	169,040	0	-169,040
Commodities	492,323	17,198	0	-17,198
Other Charges	12,217,242	9,762,567	15,907,978	6,145,411
Capital Outlay	270,073	13,984	0	-13,984
County Service Charges	176,514	253,016	0	-253,016
Abatements	-102,040	-128,359	0	128,359
Total Expenditures	$ 13,932,252	$ 10,648,680	$ 15,907,978	$ 5,259,298
State & Federal Revenue	6,548,825	6,005,528	7,973,607	1,968,079
Paratransit Revenues	1,744,800	1,347,467	1,635,294	287,827
Total Direct Revenue	$ 8,293,625	$ 7,352,995	$ 9,608,901	$ 2,255,906
Indirect Revenue	220,403	200,000	200,000	0
Property Tax Levy	$ 5,418,224	$ 3,095,685	$ 6,099,077	$ 3,003,392

DEPT: MILWAUKEE COUNTY TRANSIT SYSTEM - PARATRANSIT SERVICES **UNIT NO.** 5900
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 150,861	$ 148,066	$ 0	$ -148,066
Central Service Allocation	24,480	35,148	0	-35,148
Courthouse Space Rental	49,995	67,983	0	-67,983
Graphics Services	16,068	8,161	0	-8,161
Information Process Services	0	0	0	0
Mail Room Services	-49	1,916	0	-1,916
Telephone Allocation	5,384	6,955	0	-6,955
Record Center Services	6,113	8,196	0	-8,196
Radio Communication	0	0	0	0
Personal Computer Services	0	0	0	0
Total Charges	$ 252,852	$ 276,425	$ 0	$ -276,425
Property Tax Levy	5,418,224	3,095,685	6,099,077	3,003,392
Total Property Tax Levy	$ 5,671,076	$ 3,372,110	$ 6,099,077	$ 2,726,967

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	16.6	16.6	0.0	-16.6
Overtime Hours	N/A	N/A	N/A	N/A
Overtime Dollars	$30,998	$6,168	$0	$-6,168

* For 1998, the Position Equivalent is the budgeted amount.

For 1999, Milwaukee County Paratransit Services had a net salary budget that was 99.69% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	1.0	0.0	-1.0
Clerical (F)	7.0	0.0	-7.0
Paraprofessional (E)	4.0	0.0	-4.0
Professional (B)	4.0	0.0	-4.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	2.0	0.0	-2.0
TOTAL	18.0	0.0	-18.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
Program Review Clerk 3	Abolish	2	Paratransit	$ 59,514
Program Review Clerk 2	Abolish	1	Paratransit	$ 29,870
Program Review Clerk	Abolish	2	Paratransit	$ 54,544
Program Review Investigator	Abolish	2	Paratransit	$ 53,982
Program Information Clerk	Abolish	1	Paratransit	$ 27,272
Computer Operator 2	Abolish	1	Paratransit	$ 32,416
Information Systems Technician	Abolish	1	Paratransit	$ 40,790
Program Analyst-USSP	Abolish	2	Paratransit	$ 81,580
Client Services Evaluator	Abolish	2	Paratransit	$ 69,297
Program Analyst Client Services	Abolish	1	Paratransit	$ 35,262
Paratransit Manager	Abolish	1	Paratransit	$ 73,178
Student Intern	Abolish	1	Paratransit	5,466
			TOTAL	$ 563,171

BUDGET HIGHLIGHTS

- In 2000, Milwaukee County will contract with the Milwaukee Transport Services, Inc. which operates the Milwaukee County Transit System, for operation of the Paratransit Program.

- Due to the transition to the Milwaukee County Transit System, the following position actions will occur:

$-59,514	Abolish 2 Program Review Clerk 3
-29,870	Abolish 1 Program Review Clerk 2
-54,544	Abolish 2 Program Review Clerk
-53,982	Abolish 2 Program Review Investigator
-27,272	Abolish 1 Program Information Clerk
-32,416	Abolish 1 Computer Operator 2
-40,790	Abolish 1 Information Systems Technician
-81,580	Abolish 2 Program Analyst -USSP
-69,297	Abolish 2 Client Services Evaluator
-35,262	Abolish 1 Program Analyst Client Services
-73,178	Abolish 1 Paratransit Manager
-5,466	Abolish 1 Student Intern
$-563,171	

- The expenditure budget of $15,907,978 includes transportation costs of $14,729,839, as well as $1,178,139 to fund MCTS operating costs. The transportation costs include passenger costs of $1,635,294 and an appropriation of $13,094,545 to fund the cost of transportation provided by private vendors. The passenger portion of the transportation cost is entirely offset by passenger fare revenue of $1,635,294.

- MCTS will assume management of the van, taxi and agency contracts awarded in 1998 to private vendors for the provision of transportation services.

- The contracts include taxi and agency rides to be provided at a per ride rate and van rides to be provided on an hourly rate.

- Since van rides are contracted based on an hourly rate, there is no longer a direct correlation between the number of rides provided and the transportation costs of the program.

- The budget includes $13,094,545 to fund the cost of transportation provided by private vendors. This appropriation was established by annualizing the actual cost experienced in 1999 of approximately $1,000,000 per month, and then

adjusting the annualized amount to cover projected ridership increases, contractual increases in the hourly rates for the van operators and anticipated van productivity efficiencies, which are expected to evolve through actual experience.

- Passenger fares for van and taxi rides remain at the 1998 rate of $2.50 per one-way trip. For 2000, the passenger fares budget increases $290,727, from $1,344,567 to $1,635,294. Agency riders do not pay a passenger fare.

- State Operating Assistance increases $1,920,194, from $5,178,413 to $7,098,607. A total increase of 7.5% is budgeted for State Operating Assistance based on the State's Biennial Budget. For 2000, this increase is allocated to Paratransit and Transit based on eligible expenses.

- State Section 85.21 revenue increases $36,152, from $738,848 to $775,000.

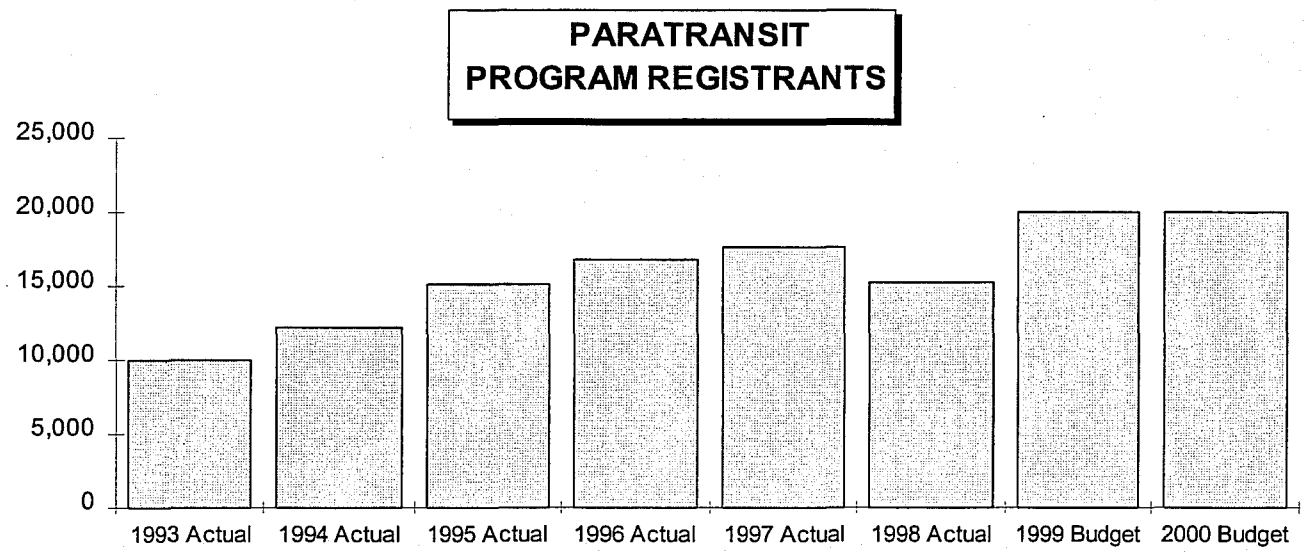
- Federal Grants and Reimbursements include $100,000 for Title XIX reimbursement.

- $200,000 is budgeted for reimbursement from Department of Aging COP Waiver funding.

- Although there is no longer a direct correlation between the cost of the program and the number of van trips provided, it is estimated that the program will provide 975,200 trips in 2000 based on ten months of actual experience from August 1998 through May 1999. This represents an increase of 200,200 rides over the 775,000 rides budgeted for 1999.

PARATRANSIT ENROLLMENT/TRIPS

Year/Type	Enrollment	Taxi Trips	Van Trips	Agency Trips	All Trips
1980 Actual	3,670	84,762	56,008		140,770
1981 Actual	4,599	95,143	81,032		176,175
1982 Actual	5,204	99,055	105,189		204,244
1983 Actual	5,567	98,951	147,366		246,317
1984 Actual	6,347	110,484	182,107		292,591
1985 Actual	7,595	155,389	232,432		387,821
1986 Actual	8,483	176,561	270,900		447,461
1987 Actual	7,734	86,679	283,746		370,425
1988 Actual	7,829	69,323	300,000		369,323
1989 Actual	7,452	54,152	313,475		367,627
1990 Actual	7,819	48,391	330,676		379,067
1991 Actual	8,420	58,473	329,744		388,217
1992 Actual	8,678	71,975	334,320		406,295
1993 Actual	10,066	81,591	341,899		423,490
1994 Actual	12,250	91,794	388,591		480,385
1995 Actual	15,178	113,497	416,656		530,153
1996 Actual	16,864	125,613	408,218		533,831
1997 Actual	17,634	135,660	589,970		725,630
1998 Actual	15,229	150,832	412,958	216,000	779,790
1999 Budget	20,000	116,250	403,200	255,550	775,000
2000 Budget	20,000	167,900	545,600	261,700	975,200


PARATRANSIT
PROGRAM REGISTRANTS
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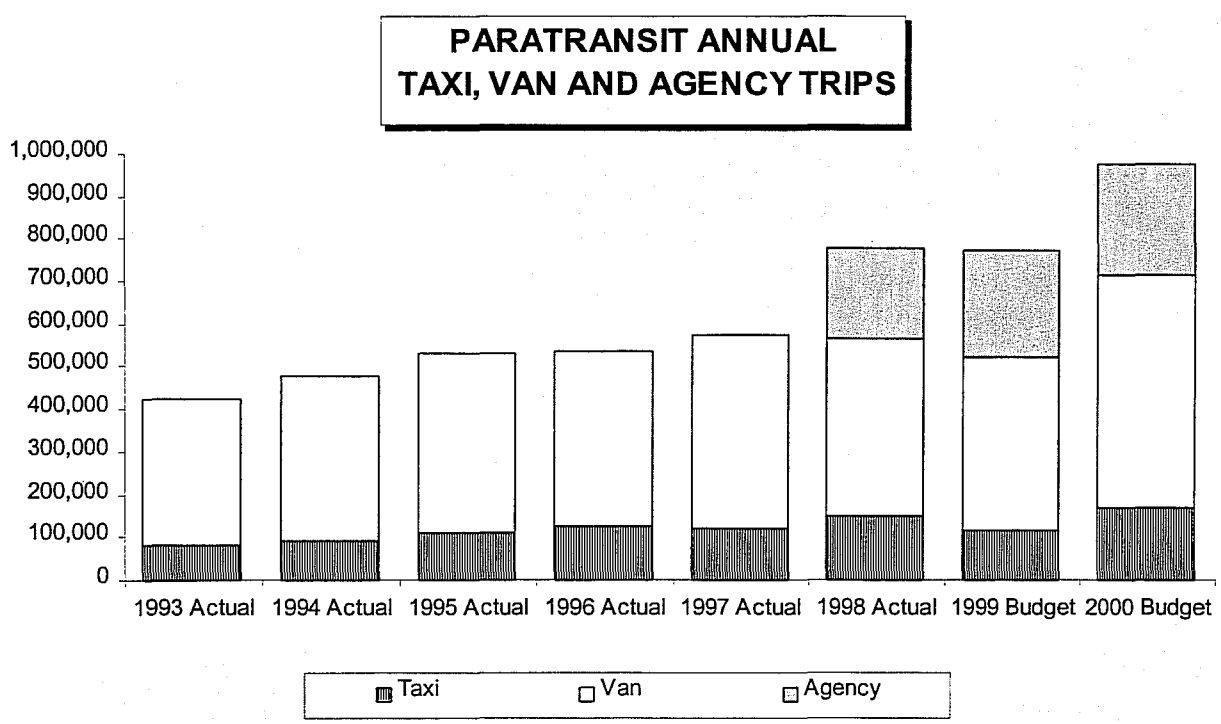
PARATRANSIT ANNUAL
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DEPT: DEPARTMENT OF HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Department of Human Services (DHS) operates under Chapters 46 (Social Services), 48 (Children's Code), 49 (Public Assistance), 51 (Mental Health), and 55 (Protective Services) of the Wisconsin State Statutes.

DHS provides a wide range of life-sustaining, life-saving and life-enhancing services to children and adults through age 60. Programs focus on providing services for abused and neglected children, delinquent children, dysfunctional families, developmentally disabled persons, physically disabled persons, mentally ill persons, homeless persons, alcohol and drug abusers, and those in need of financial assistance. Many of the services provided are mandated by State Statute.

OBJECTIVES

1. Provide essential life-saving and life-sustaining services to people in need within the limited resources appropriated by the Federal, State and County units of government.

2. Support the W-2 welfare reform effort by providing eligibility services for Food Stamps, Medicaid, BadgerCare and Child Day Care through six regional service sites.

3. Work with the State and W-2 agencies to remove unnecessary procedural delays which prevent W-2 clients from promptly receiving quality Child Day Care service.

4. Make announced and unannounced inspections of certified Family Day Care facilities to ensure the continued availability of safe, health, and code-compliant Child Day Care throughout the County.

5. Continue administering and providing out-of-home care, safety and case management Child Welfare services in two county regions, out-of-home care recruitment and licensing and adoptions services under contract with the State.

6. Participate in the establishment of a human services information and referral telephone hotline, funded by County, City and private donations, to enable persons in need of services to obtain prompt referral to the appropriate governmental and private agencies.

7. Pursue legislative changes to the Youth Aids Program to obtain sufficient State funding to pay all County costs and to re-direct State fiscal resources into community-based, non-institutional rehabilitative services for delinquent youth.

8. Implement expanded Long Term Support services that provide community-based services to persons with physical and developmental disabilities.

9. Continue planning efforts and restructuring in the Adult Services Division to facilitate becoming a Care Management Organization in the State's Long Term Care Redesign Initiative.

10. Work with the State, W-2 agencies and Child Welfare agencies to increase the fiscal resources for Adult Alcohol and Other Drug Abuse Treatment.

ADOPTED 2000 BUDGET

DEPT: DEPARTMENT OF HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

BUDGET SUMMARY				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 40,336,341	$ 42,681,881	$ 45,339,503	$ 2,657,622
Services	9,559,824	10,287,687	9,315,822	-971,865
Commodities	504,382	1,295,081	896,276	-398,805
Other Charges	191,847,544	144,390,901	132,570,374	-11,820,527
Capital Outlay	52,733	80,920	207,700	126,780
County Service Charges	16,566,979	20,041,642	21,749,825	1,708,183
Abatements	-16,008,786	-17,099,836	-18,726,493	-1,626,657
Total Expenditures	$ 242,859,017	$ 201,678,276	$ 191,353,007	$ -10,325,269
State Div. of Corr.Chgs.	30,133,501	31,288,632	29,477,379	-1,811,253
Total Expenditures	$ 272,992,518	$ 232,966,908	$ 220,830,386	$ -12,136,522
State/Federal Revenue	208,967,979	175,812,257	165,248,225	-10,564,032
Other Direct Revenue	8,040,955	3,158,184	4,173,541	1,015,357
Total Direct Revenue	217,008,934	178,970,441	169,421,766	-9,548,675
State Div. of Corr.Chgs.	30,133,501	31,288,632	29,477,379	-1,811,253
Total Revenues	$ 247,142,435	$ 210,259,073	$ 198,899,145	$ -11,359,928
Direct Property Tax Levy	$ 25,850,083	$ 22,707,835	$ 21,931,241	$ -776,594

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1998/1999 Change
Fringe Benefits	$ 10,825,324	$ 11,468,000	$ 10,403,908	$ -1,064,092
Central Service Allocation	1,356,492	1,455,567	1,450,512	-5,055
Graphics Services	115,006	114,241	131,474	17,233
Information Process Services	855,510	1,188,573	1,611,035	422,462
Mail Room Services**	1,478	10,958	19,453	8,495
Telephone Allocation	378,017	558,138	320,201	-237,937
Record Center Services	38,161	42,612	27,016	-15,596
Radio Communication	21,651	18,156	24,345	6,189
Personal Computer Services	0	8,827	12,909	4,082
Total Charges	$ 13,591,639	$ 14,865,072	$ 14,000,853	$ -864,219
Property Tax Levy	25,850,083	22,707,835	21,931,241	-776,594
Total Property Tax Levy	$ 39,441,722	$ 37,572,907	$ 35,932,094	$ -1,640,813

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included mail room services.

ADOPTED 2000 BUDGET

DEPT: DEPARTMENT OF HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Director's Office	Expenditure	$ 520,959	$ 599,427	$ 1,617,288	$ 1,017,861
	Abatement	651,035	599,464	809,220	209,756
	Revenue	0	0	779,141	779,141
	Tax Levy	$ -130,076	$ -37	$ 28,927	$ 28,964
Financial Assistance Division	Expenditure	$ 97,328,816	$ 50,119,851	$ 33,310,767	$ -16,809,084
	Abatement	1,252,912	1,059,295	714,983	-344,312
	Revenue	98,933,607	52,633,353	36,075,615	-16,557,738
	Tax Levy	$ -2,857,703	$ -3,572,797	$ -3,479,831	$ 92,966
Youth Services*	Expenditure	$ -145,845	$ 0	$ 0	$ 0
	Abatement	0	0	0	0
	Revenue	0	0	0	0
	Tax Levy	$ -145,845	$ 0	$ 0	$ 0
Child Welfare	Expenditure	$ 55,843,670	$ 59,152,741	$ 60,469,226	$ 1,316,485
	Abatement	1,161,948	1,172,626	860,624	-312,002
	Revenue	57,821,862	61,613,802	62,581,130	967,328
	Tax Levy	$ -3,140,140	$ -3,633,687	$ -2,972,528	$ 661,159
Delinquency & Court Services Division	Expenditure	$ 27,015,178	$ 30,099,577	$ 30,709,320	$ 609,743
	Abatement	226,466	182,032	90,547	-91,485
	Revenue	9,378,313	9,928,284	10,996,660	1,068,376
	Tax Levy	$ 17,410,399	$ 19,989,261	$ 19,622,113	$ -367,148
Adult Services	Expenditure	$ 66,891,740	$ 66,645,340	$ 71,305,946	$ 4,660,606
	Abatement	1,147,908	1,704,089	1,788,152	84,063
	Revenue	49,923,740	53,433,880	57,882,010	4,448,130
	Tax Levy	$ 15,820,092	$ 11,507,371	$ 11,635,784	$ 128,413
Management Division	Expenditure	$ 11,412,534	$ 12,161,176	$ 12,666,952	$ 505,776
	Abatement	11,567,766	12,382,330	14,462,967	2,080,637
	Revenue	951,412	1,361,122	1,107,210	-253,912
	Tax Levy	$ -1,106,644	$ -1,582,276	$ -2,903,225	$ -1,320,949

* The Youth Services Division was divided into two new divisions in 1998: Child Welfare and Delinquency and Court Services. Child Welfare history was not transferred to the new division because State administered Child Welfare is not comparable to the County administered program. Delinquency and Court Services history was transferred from Youth Services to the new division.

ADOPTED 2000 BUDGET

DEPT: DEPARTMENT OF HUMAN SERVICES **UNIT NO.** 8000

FUND: General - 0001

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	1,188.9	1,226.7	1,228.3	1.6
Overtime Hours	107,226	N/A	N/A	N/A
Overtime Dollars	$1,844,714	$291,838	$268,344	$-23,494

* For 1998, the Position Equivalent is the budgeted amount.

The Department of Human Services personal services have been reduced by $2,786,448 to establish a net salary budget that is 94% of gross wages. For 1999, the Department of Human Services had a net salary budget that was 94% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	32.0	30.0	-2.0
Clerical (F)	199.0	188.0	-11.0
Paraprofessional (E)	319.0	292.0	-27.0
Professional (B)	494.0	493.0	-1.0
Protective Services (D)	69.0	73.0	4.0
Service/Maintenance (H)	15.0	7.0	-8.0
Skilled Craft (G)	1.0	0.0	-1.0
Technical (C)	5.0	5.0	0.0
TOTAL	1,134.0	1,088.0	-46.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
Purchase Service Coord	Create	1	Mgt Svces	$ 43,350
Systems Analyst 1	Abolish	1	Mgt Mvces	-47,678
Econ Support Specialist	Create	10	Financial Asst	258,060
Econ Support Supvsr 1	Create	1	Financial Asst	34,296
Learnfare Specialist	Abolish	1	Financial Asst	-29,660
Account Clerk 1	Abolish	1	Financial Asst	-29,870
Clerk 2	Abolish	1	Financial Asst	-27,274
Teller 1 (Hourly)	Abolish	2	Financial Asst	-26,520
Clerk 3 Data Entry	Create	2	Delinq Svces	53,216
Intake Specialist CCC	Create	1	Delinq Svces	33,282
			TOTAL	$ 261,202

DEPARTMENT DESCRIPTION

The Department of Human Services includes the following six divisions: Financial Assistance Division, Child Welfare Division, Delinquency and Court Services Division, Adult Services Division, Management Services Division, and Mental Health Division. All six divisions report to the office of the Director of the Department of Human Services. Since the DHS Mental Health Division financially operates as an enterprise fund, it appears as a separate organizational unit in the County budget (Org. 6300).

The ***Director's Office*** provides guidance, support and administrative direction to all DHS divisions. The DHS Director reports directly to the County Executive as a cabinet officer.

The ***Financial Assistance Division***, per State Statutes, is charged with the responsibility of assisting eligible people to obtain Food Stamps, Medical Assistance (Title 19) and Child Day Care benefits in cooperation with the "Wisconsin Works" or W-2 program (which replaced the former Aid to Families with Dependent Children-AFDC program). In addition, the Financial Assistance Division is responsible for administering BadgerCare and specialized financial assistance programs such as Fraud Detection and Benefit Repayment, Low Income Home Energy Assistance, Healthy Start, and Interim Disability Assistance.

The ***Child Welfare Division*** was created in 1998, formed from part of the former Youth Services Division. Beginning in 1998, under State Statutes, the State Department of Health and Family Services is responsible for administering all child welfare services in Milwaukee County. Under a contract with the State, this division provides child welfare case management and services for children removed from their homes due to abuse or neglect in two of the State's five child welfare regions in the County. This division also provides foster home recruitment and licensing and adoption services for all five child welfare regions in the County. The Child Welfare Division is funded entirely with revenue under a contract with the State for these specific services.

The ***Delinquency and Court Services Division*** was also created in 1998, formed from part of the former Youth Services Division. The division administers a 120 bed Juvenile Detention Center, juvenile court intake, custody intake and probation services, support staff for the operation of the Children's Court, predispositional secure/non-secure out-of-home placement resources, the First Time Offender program and post-dispositional placement resources for adjudicated delinquents. Purchased programs which serve alleged and adjudicated delinquent youth are administered in this division. Staff at the Juvenile Detention Center maintain a 24-hour-per-day, secure correctional facility which primarily houses juveniles being held pending trial who are a threat to the community. Custody Intake staff screen children's court intake referrals from police for the Juvenile Detention Center; Court Intake staff prepare case reports and histories for the Children's Court judges while Probation staff supervise youth adjudicated for delinquent behavior in the community.

The ***Adult Services Division*** provides human services to adults between the ages of 18 and 60. Services are targeted at populations with special needs including persons with physical and developmental disabilities (including children from birth to three), and alcohol and drug abusers. A wide variety of services is provided including case management for long term support, residential services, inpatient services, work and day services, community living support services, community treatment, community support, adult day care, fiscal agent services, and service access and prevention. These services enable persons to live in the community and avoid institutional placements.

The ***Management Services Division*** provides contract administration, accounting, budgeting, business office/collections, human resources, building operations, procurement and data processing services to the Director's Office and the Child Welfare, Delinquency/Court Services, Financial Assistance and Adult Services Divisions. The division also includes the costs for County-wide services such as Risk Management, Audit, Payroll and other functions. The division also houses the costs for all vacant, unassigned leased and County-owned building space. This vacant space is due to the dispersal in 1998 of Financial Assistance and

Child Welfare staff from County facilities into regional offices.

BUDGET HIGHLIGHTS

DIRECTOR'S OFFICE

- The Director's Office budget includes a $200,000 appropriation to participate in the establishment of a county-wide human services information and referral telephone hotline. The United Way of Greater Milwaukee will act as the fiscal agent to receive funds from the County and other private and governmental sources to contract with the Information and Referral Phone Line provider, which will be selected by the Stakeholder's Council of local agencies. This appropriation is funded with property tax levy. It is an increase of $75,000 over the 1999 appropriation of $125,000.

- The adopted 1999-2001 State Budget includes $779,141 in additional Community Aids revenue that is not included in the division budgets. This amount is placed in an Allocated Contingency Fund to be utilized to offset expected cuts in Community Aids funding due to action on the Federal level. Should the expected cuts not materialize (or be less than $779,141), any remaining funds in this account shall be available for restoration of services cut due to previous Community Aids reductions.

FINANCIAL ASSISTANCE DIVISION

- The 2000 Budget reflects the third full year of implementation of Wisconsin Works or W-2 in Milwaukee County. The budget assumes that State revenues, either directly from the State or from W-2 agencies, will be provided to fund all the County costs related to W-2, for no tax levy support, based on negotiations with the W-2 agencies. As a result, the $342,350 tax levy previously in the Financial Assistance Division is eliminated.

- W-2 replaced the former Aid to Families with Dependent Children program. The State has contracted with Milwaukee County to perform Food Stamps, Medicaid and Day Care eligibility determination for all W-2 and non-W-2 clients. If an individual or family decides not to participate in W-2 and the income requirements are met, they may still be eligible for non-cash assistance in the form of Food Stamps, Title 19 Medical Assistance, BadgerCare, and Child Care. The County will also continue to provide contractual services in several specialized programs such as Healthy Start and Low Income Energy Assistance.

- In 1998 and 1999, the County negotiated a contract with the State for reimbursement of all direct salary costs of staff involved in eligibility determinations. In addition, the State agreed to fund an additional 30% for indirect costs consisting of management and support staff, supplies, space rental and departmental and County overhead costs. The 2000 Budget assumes the County will receive $22,532,997 to fund all of its costs related to eligibility determination for financial assistance programs including Child Day Care.

- Eleven new positions (10 Economic Support Specialists and one Economic Support Supervisor) are created to staff a Benefit Overpayment Recoupment program within the Program Integrity (Fraud) section. The State has identified a backlog in overpaid benefits for which collections work needs to be done. Counties earn a 15% incentive revenue on all collections. This revenue source will be used to fund 100% of the costs of the initiative (including fringe benefits).

- A total of 21 formerly unfunded Economic Support Specialist positions are converted to funded status to meet the State's requirements regarding the number of eligibility worker staff positions. This change increases expenditures by $541,968 and revenue by $666,321.

- Five positions are abolished including two Teller 1 (HR), one Clerk 2, one Account Clerk 1 and one Learnfare Specialist position.

- Other Charges are reduced $17,000,000 by eliminating the appropriation for W-2 Child Day Care payments. This reduction is made since the State assumed responsibility for provider payments in April, 1999 using the State's CARES automated system. This action also will reduce DHS utilization of the County's mainframe computer.

- The budget includes $725,000 in Other Charges for purchase of service contracts for Child Day Care rate-setting, technical assistance to providers for certification and processing payments. In addition, the Bi-County Child Care Initiative with Waukesha County is continued, with the County's $25,000 share of costs funded with Day Care Administration revenues.

- The Child Day Care Certification and Enforcement Unit consists of 12 positions at a total cost of $739,309 (including fringe benefits) which is funded 100% with Day Care Administration revenue. Since State Statutes have not been revised to authorize counties to require finger printing of child care providers, the 2000 Budget does not include a charge from the Sheriff's Department for this function.

- Interim Disability Assistance Program (IDAP) grants are funded at $265,380 based on experience. It is anticipated that average monthly caseload will be 95 cases with an average grant of $205. Recoveries from persons who subsequently receive SSI are budgeted at $164,842 for a net tax levy cost of $100,538 for cash assistance, a decrease of $902 from 1999.

- Indigent burials are budgeted at $435,000, a tax levy increase of $23,496 based on experience.

CHILD WELFARE DIVISION

- On January 1, 1998, the State of Wisconsin took over administration of Child Welfare services in Milwaukee County. The State has contracted with the County to provide services in Child Welfare Regions 2 and 5, and with private agencies providing services in the other three regions of the County. Milwaukee County also provides foster home licensing and recruitment and adoption services throughout the County. The DHS Mental Health Division will execute a contract with the State to provide "safety services" using the Wraparound Milwaukee Model in Regions 2 and 5. The Masters Degree Intern Program will also continue for 2000, and is comprised of 19 positions of Human Service Worker Intern and one position of Administrative Coordinator-Educational Intern Program. The State will provide 75% funding through the University of Wisconsin for these activities and 25% funding will be generated from Divisional vacancies (which frees up State Child Welfare revenue for the 25% local share).

- It is assumed that Milwaukee County will continue to make out-of-home care payments on behalf of the State in 2000. The Other Charges appropriation includes $42,075,454 to make these Foster Care and Kinship Care payments, fully funded with State revenue.

- The Child Welfare Division estimates net child welfare expenses of $59.6 million and revenues of $62.6 million (which covers the cost of fringe benefits and crosscharges abated in the expenditure budget). No property tax levy support is budgeted for this Division. The Department of Human Services will not enter into a contract with the State for the provision of child welfare services if any such contract would necessitate the use of property tax levy support from the County or does not contain sufficient resources to enable the County to be a competitive service provider.

- The Child Welfare budget includes $1,850,000 in Other Charges to purchase services for parents and children in Foster Care in order to promote family reunification (or document grounds for termination of parental rights and adoption). These services achieve the goal of the Child Protective System for permanency planning for children removed from their natural home due to abuse or neglect.

DELINQUENCY AND COURT SERVICES

- The Delinquency and Court Services Division manages activities related to juveniles alleged to be or adjudicated delinquent. These activities were previously included in the Youth Services Division. The Delinquency and Court Services Division operates the 120 bed Juvenile Detention Center, juvenile court intake, custody intake and probation services, and provides support staff for the Children's Court, pre-dispositional out of home placement, the First Time Offender Program and post-dispositional placements for juveniles adjudicated delinquent.

- Total projected Youth Aids revenues are $32,418,354, an increase of $245,089 over 1999.

This increase is based on the State's 1999-2001 Biennial Budget. The State Budget appropriated an increase in Youth Aids funding and distributed the increased amount based on an updated formula. The estimated increase in State Youth Aids revenue for Milwaukee County resulting from that action is $1.2 million for 2000. That increase is partially offset by a projected reduction in Youth Aids revenue received as a refund for prior year State Charges ($612,653) and a revenue gap contained in the 1999 budget ($324,913) which continues in 2000.

- Overall, State charges for juveniles placed into State custody by the Children's Court Judges are projected to decrease $1,811,253 based on projected placements and the State's Biennial Budget concerning daily correctional rates charged to counties. Based on the TREND projection for State Juvenile Correctional Institutional placements for the last 12 months actual experience, the Institutional costs are projected to decrease by $1,182,379, from $21,338,184 to $20,155,805, based on an average daily census of 360 placements, a decrease from 367 budgeted in 1999, and a decrease of $5.91 in the daily rate, from $159.46 to $153.55, based on the State Biennial Budget. Under the trend projection, CCI placements are reduced from 116 average daily placements budgeted in 1999 to an average daily census of 97 in 2000. DOC-CCI placement costs are projected to decrease by $546,925 from $7,150,520 to $6,603,595. State charges for Aftercare programs are projected to decrease $81,949, from $1,585,757 to $1,503,808, and the Corrective Sanction Program will remain the same at $1,214,171.

- Other Charges for Foster Care payments are reduced $100,000. Also, the Adolescent Alternative Care Program is eliminated due to low utilization and a reduction in Community Intervention revenue of $125,000. In 1999, the Adolescent Alternative Care Program was budgeted at $322,361. Day Treatment services are reduced a total of $483,168, from $2,475,840 to $1,992,672. This program is reduced due to low utilization and a $248,237 reduction in Community Intervention revenue.

- An appropriation of $470,000 is included for an initiative to provide increased community supervision and rehabilitation of juveniles on Probation. Services planned are Anger Management, Family Conflict Resolution, Counseling, Mentoring, Life Skills Training and Tracking. The total cost of the initiative is based on utilization estimates and rates for the First Time Offenders Program (FTOP). The overall, $470,000 cost would average approximately $2,600 per person assuming 180 youths are served. This initiative would increase the likelihood of completing probation successfully while improving community protection.

- Refund Revenues budgeted to offset the cost of the Wraparound/CCI services are reduced $778,270 based on experience. These revenues were budgeted assuming that SSI revenue would be obtained for eligible youth to cover some of the cost of their care. Actual experience indicates that these youth are not eligible for SSI. (Milwaukee County continues to collect substantial SSI revenue for children in foster care, which reduces State costs in Child welfare.)

- Community Aids revenue is reduced by $235,140. This reduction is the net change of the State/Federal 1999 reduction of $559,844, partially offset by an increase of $258,406 in 2000, based on the State Biennial Budget. Cuts implemented in 1999 (Day Treatment, Managed Care and Probation Services) are continued in 2000 due to the overall reduced revenue (including the reduction in SSI revenue).

- A tax levy appropriation of $230,000 is included to continue the Serious Chronic Offender program, replacing Federal grant revenues which expire in 1999. The Milwaukee County Court system has been the recipient of a $230,000 annual grant from the State Office of Justice Assistance for this program which has served 47 youth over the last one and one half years. Under the existing grant program, the re-arrest rate has been a low 6%, in part because participating youth remain on a stayed order to Corrections while in the program. At a cost of $230,000 for 22 annual slots, the program costs $10,500 per slot per year which is about 20% of the cost of one youth being committed to the Juvenile Correctional System. A placement at a State Juvenile Correctional facility will cost over $56,000 per year and a placement at a Child Care Institution will cost over $68,000 in 2000.

- Two new Clerk 3 Data Entry positions are created to address workload demands associated with the Juvenile Information Management System (JIMS) at a cost of $53,216. These positions will help make the information system useful by entering offense and disposition data in a timely manner.

- One new Intake Specialist CCC is created for the First Time Offender program. The cost of $33,282 is 100% funded with Community Intervention Program revenue.

- First Time Offender Community Services funding is reduced $69,263, from $221,892 to $152,629, due to reduced Community Intervention revenue.

- The 2000 budget also includes appropriations related to the Federal Juvenile Accountability Incentive Block grant awarded to Milwaukee County in 1999. The Federal program requires a local 10% cash match resulting in a tax levy increase of $15,826.

- State/County Contract Reconciliation Accrual Revenue is maintained at the $1.7 million amount budgeted in 1999.

ADULT SERVICES DIVISION

- For 2000, tax levy for Alcohol and Other Drug Abuse (AODA) services is increased $11,169, from $1,373,608 to $1,384,777, which is $521,986 more than the level required by the 1997 Adopted Budget policy that tax levy support for Adult AODA services be maintained at a minimum level of $862,791 through 2000.

- The appropriation for AODA Voucher Treatment services is reduced $440,000 in this Division due to the transfer of State Child Welfare AODA expenditures and revenue to the Child Welfare Division.

- Intravenous Drug Abuse treatment revenue is increased $10,000.

- A new non-departmental budget, Potawatomi Revenue (Org. 1937), allocates $3,240,000 in Potawatomi revenues for 2000. Included is $1,850,000 allocated to the Capital Budget and $1,390,000 allocated to the Operating Budget. Of the Operating Budget amount, $1,000,000 is allocated for AODA Voucher Treatment services which will be administered by the Department of Human Services-Adult Services Division. The Department of Administration-Fiscal Affairs Division is authorized to administratively allocate these funds to the Department of Human Services-Adult Services Division.

- In addition, an appropriation of $40,000 in Potawatomi Revenue is placed in an Allocated Contingency Account for the purpose of providing a Gambling Addition/Dual Addiction Pilot Program. The Director of the Department of Human Services shall submit a report for the May 2000 meeting of the Health and Human Needs Committee as to whether Milwaukee County should develop a Gambling Addiction/Dual Addiction Pilot Program. The Director's Report should review and potentially include education, prevention, and/or treatment components in a pilot project, as well as recommendations and appropriate corresponding fiscal notes. In preparing his Report and developing his recommendations, the Director shall work in conjunction with interested community and professional representatives. If the Director recommends the implementation of a pilot program, this pilot shall be an effective collaborative model, taking into consideration Milwaukee County's Strategic Planning efforts, as well as the Department of Human Services' current program priorities.

- The Fighting Back Primary Prevention Program which was initiated under a Robert Wood Johnson Foundation grant has since incorporated as an independent community agency. Fighting Back continues to serve as the sole source provider for Youth AODA Prevention services. Total funding for Fighting Back Inc. is $1,021,913.

- Other Charges are increased $4,111,794 for increased client home care services under the State's Long Term Support programs for persons with physical and developmental disabilities. These expenditures are entirely funded with State/Federal revenue.

- The 2000 budget contains two initiatives to use increased tax levy to expand COP-Waiver and CIP 1B services to reduce client wait lists. Total

client services expenditures increase $1,303,464 with revenue of $816,837 for a net tax levy cost of $486,627. These funds would permit services to an additional 80 persons currently on the wait list.

- Community Aids in the Adult Services Division are reduced $464,366 compared to the 1999 Adopted Budget. As in the Delinquency Services Division, this reduction is the net effect of the 1999 State/Federal reduction of $953,563, partially offset by an increase of $555,596 contained in the State's Biennial Budget. As a result of the reduced revenue, the cuts implemented in 1999 are continued in the 2000 Budget.

- The Adult Services Division 2000 budget includes two initiatives funded with increased tax levy. First, the existing Federal HUD grant which funds expanded services to homeless persons now requires a 25% local cash match. $75,000 has been included for this purpose. Second, the Shelter Task Force has lifted its moratorium on new shelter beds due to increased demand. An appropriation of $75,000 is provided to the Task Force to support the purchase of another facility to meet the demand for emergency shelter beds.

- The 2000 budget also reallocates $100,000 of Data Processing Consulting Fees to the Professional Services account to obtain consultant services to complete a Master Plan for the Adult Services Division. This Master Plan, modeled after the Mental Health Division's planning process, is necessary for the Adult Services Division to define its service priorities due to limited resources and the State's focus on managed care models for the delivery of services. Such models are extremely challenging for the specialized services needed by persons with physical and developmental disabilities.

MANAGEMENT SERVICES DIVISION

- DHS has a major tax levy expenditure associated with vacant space which was previously used by Financial Assistance and Child Welfare staff. The Division will have vacant space in leased buildings at 9th and Mitchell Streets and in the County-owned building at 12th and Vliet Streets for a total cost of $620,072. Rental revenue for space at the Mitchell Street Building totals $210,154 for a net tax levy cost for unassigned space of $409,918. This is a reduction of $277,696 compared to the 1999 Adopted Budget.

- The 2000 Budget includes the abolishment of a Systems Analyst 1 for a savings of $43,350 which offsets the $43,350 cost of creating a Purchase Services Coordinator to help with increased workload in Contract Administration, due to Audit Department recommendations, managing both contracts and fee for service systems, and monitoring compliance with the living wage resolution.

- In light of the major remodeling which is planned over the next five years at the 12th and Vliet building in anticipation of centralizing DHS functions in this facility, the Director of Human Services shall investigate the possibility of locating a 24-hour day care center at or near the 12th and Vliet building, including soliciting input from employees, and report back to the Committee on Health and Human Needs with his findings and recommendations.

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
FINANCIAL ASSISTANCE				
Average Monthly Cases Served				
AFDC	0	0	0	0
Food Stamps	40,000	34,639	40,000	40,000
Medicaid	52,900	47,571	52,900	52,900
Child Day Care Payments				
Budget	$67,839,997	64,800,453	$17,000,000	0
Families Per Month	7,629	5,733	7,629	0
Interim Disability Assistance Program	175	91	95	95
Maximum Monthly Grant	$205	$235	$205	$205
YOUTH SERVICES				
Delinquency and Court Services				
Staffed Capacity of Juvenile Detention	120	120	120	120
Average Monthly Probation/Court Intake	3,518	3,144	3,406	3,224
Average Monthly Delinquency Referrals	538	454	420	577
Placement Resources				
Avg Mthly Children in CCI/Wraparound	350	183	184	184
Average Monthly Foster Care Cases	49	16	49	19
Average Monthly Slots in Community				
Pre-dispositional	479	529	564	576
Post-dispositional	278	302	278	248
Temporary Shelter	70	64	73	54
Specialized Services Bureau				
Average Annual Adoptions Completed	250	320	303	360
State Division of Corrections				
Average Monthly Cases:				
DOC-Corrections	416	402	368	416
DOC-Child Care Institution	55	81	116	73

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
ADULT SERVICES				
DD Service Bureau - Adults				
Community Treatment	99	0	0	0
Community Residential	235	79	83	80
Community Living Support Services	1,500	1,169	940	1,199
Work and Day Services (Adult)	1,200	1,347	1,174	1,250
Long-Term Support	821	877	813	886
TOTAL	3,855	3,472	3,010	3,415
DD Service Bureau - Children				
Work and Day Program	1,950	2,245	2,100	2,200
Family Support	425	325	350	350
TOTAL	2,375	2,570	2,450	2,550
AODA Abuse Bureau				
Community Treatment	2,265	3,386	2,450	1,144
Inpatient Care (Detox)	1,192	2,841	900	2,390
Community Residential	455	690	350	428
Community Living Support Services	150	1,662	1,800	100
TOTAL	4,062	8,579	5,500	4,062
Physical Disabilities				
Long-Term Support Services	868	857	794	923
Access and Brief Services				
Community Living Support Services	2,000	3,452	0	0
Access & Brief Service	8,000	8,000	8,500	12,500
Referrals Served	2,500	1,330	2,500	2,500
TOTAL	12,500	12,782	11,000	15,000

DEPT: COUNTY HEALTH RELATED PROGRAMS

UNIT NO. 7200
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board shall represent the County and have management of the business and concerns in all cases where no other provision is made.

The Emergency Medical Services (Paramedics) Program operates under Chapter 97 of the Milwaukee County General Ordinances pertaining to comprehensive emergency medical care services. The General Assistance-Medical Program (GA-MP) is the County's health care financing/delivery system for medically indigent persons residing within Milwaukee County. GA-MP is governed by Chapter 49 of the Wisconsin Statutes and Section 32.90 of the Milwaukee County General Ordinances.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1998/1999 Change
Personal Services	$ 1,872,461	$ 2,410,694	$ 2,753,923	$ 343,229
Services	8,883,418	10,308,117	12,431,568	2,123,451
Commodities	306,388	389,587	547,407	157,820
Other Charges	33,541,719	36,828,222	42,293,889	5,465,667
Debt & Depreciation	0	200	200	0
Capital Outlay	193,423	110,985	172,260	61,275
County Service Charges	808,331	788,369	625,917	-162,452
Abatements	-664,589	-1,417,748	-1,202,882	214,866
Total Expenditures	$ 44,941,151	$ 49,418,426	$ 57,622,282	$ 8,203,856
State & Federal Revenue	$ 13,347,708	$ 16,432,426	28,800,000	$ 12,367,574
Indirect Revenue	0	45,000	46,350	1,350
Other Direct Revenue	8,926,040	6,643,650	8,039,940	1,396,290
Total Revenues	$ 22,273,748	$ 23,121,076	$ 36,886,290	$ 13,765,214
Direct Property Tax Levy	$ 22,667,403	$ 26,297,350	$ 20,735,992	$ -5,561,358

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 493,670	$ 618,753	$ 603,753	$ -15,000
Central Service Allocation	180,324	164,670	180,241	15,571
Courthouse Space Rental	0	0	0	0
Graphics Services	19,399	21,444	22,176	732
Information Process Services	310,838	328,511	115,769	-212,742
Mail Room Services**	0	1,191	1,889	698
Telephone Allocation	21,402	25,272	23,443	-1,829
Record Center Services	5,845	7,860	8,546	686
Radio Communication	37,955	35,000	35,000	0
Personal Computer Services	0	0	25,818	25,818
Total Charges	$ 1,069,433	$ 1,202,701	$ 1,016,635	$ -186,066
Property Tax Levy	22,667,403	26,297,350	20,735,992	-5,561,358
Total Property Tax Levy	$ 23,736,836	$ 27,500,051	$ 21,752,627	$ -5,747,424

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services

OBJECTIVES

1. Implement and coordinate a Healthier Milwaukee Millennium program which would include health screening and health assessment for all County employees.

2. Enhance and continue the development of the Community Based Primary Care delivery model for the General Assistance - Medical Program (GA-MP) which was outlined in the conceptual plan for the GA-MP delivery system approved by the County Board in July, 1997. This includes continuation of quality assurance and service evaluations, improvement in the processing of claims and applications, and an adjustment to the income qualification criteria used to determine program eligibility (the first increase in income limits since 1994).

3. Implement a plan to increase the community outreach program in the Emergency Medical Services Program including public awareness and education surrounding the 9-1-1 system.

4. Continue the implementation of the Paramedic First Response Program, including the expansion of training activities, and complete the upgrade and replacement of radio communications equipment in the communications base.

5. Continue the development of the Healthier Communities pilot projects to maximize the leverage of County funds for private and Federal dollars to be used for prevention, early intervention, and educational programs in health related areas.

PROGRAM DESCRIPTION

The Department of Administration-Division of County Health Related Programs (CHRP) is comprised of various programs which pertain to health related services. Some of these services were previously performed under the auspices of John L. Doyne Hospital (JLDH). The Division is comprised of the Emergency Medical Services Program (Paramedics), the General Assistance-Medical Program (GA-MP), and other expenditures related to the provision or support of health related activities. CHRP also serves as the coordinating function for employee health services and as the administrative body for issues pertaining to the provision of health services to County residents.

ORGANIZATIONAL COST SUMMARY

DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Administration	Expenditure	$ 498,232	$ 1,876,255	$ 2,145,603	$ 269,348
	Abatement	-112,838	-856,412	-870,529	-14,117
	Revenue	25	72,650	72,650	0
	Tax Levy	$ 385,369	$ 947,193	$ 1,202,424	$ 255,231
Emergency Medical Services	Expenditure	$ 9,169,493	$ 9,778,564	$ 11,537,963	$ 1,759,399
	Abatement	-110,431	-118,737	-70,202	48,535
	Revenue	5,394,727	5,165,000	6,262,640	1,097,640
(Paramedics)	Tax Levy	$ 3,664,335	$ 4,494,827	$ 5,205,121	$ 710,294
School of Nursing	Expenditure	$ -51,909	$ 0	$ 0	$ 0
	Abatement	0	0	0	0
	Revenue	0	0	0	0
	Tax Levy	$ -51,909	$ 0	$ 0	$ 0
International Health Training Center	Expenditure	$ 178,340	$ 0	$ 0	$ 0
	Abatement	-1,390	0	0	0
	Revenue	89,339	0	0	0
	Tax Levy	$ 87,611	$ 0	$ 0	$ 0
General Assistance-Medical Program	Expenditure	35,154,023	39,026,355	44,736,598	5,710,243
	Abatement	-439,930	-442,599	-262,151	180,448
	Revenue	16,769,450	17,883,426	30,551,000	12,667,574
	Tax Levy	$ 17,944,643	$ 20,700,330	$ 13,923,447	$ -6,776,883
Other Health Related Programs	Expenditure	$ 657,561	$ 155,000	$ 405,000	$ 250,000
	Abatement	0	0	0	0
	Revenue	20,207		0	0
	Tax Levy	$ 637,354	$ 155,000	$ 405,000	$ 250,000

PERSONNEL SUMMARY

	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	48.4	55.3	62.9	7.6
Overtime Hours	2,616.1	N/A	N/A	N/A
Overtime Dollars	$40,748	$22,512	$32,508	$9,996

- For 1998, the Position Equivalent is the budgeted amount.

The Department of Administration - County Health Related Programs Division personal services net salary budget is established at 100% of gross wages. For 1999, the Department of Administration - County Health Related Programs had a net salary budget that was 99.42% of gross wages.

DEPT: COUNTY HEALTH RELATED PROGRAMS **UNIT NO.** 7200
FUND: General - 0001

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	2.0	2.0	0.0
Clerical (F)	5.0	4.0	-1.0
Paraprofessional (E)	4.0	9.0	5.0
Professional (B)	74.0	76.0	2.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	10.0	11.0	1.0
TOTAL	95.0	102.0	7.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
Hearing Officer-DSS /	Transfer	1 pos / 2088 hrs	To Corp Counsel	$ -45,156
Student Intern /	Create	2 pos / 2088 hrs	Administration	$ 20,364
Emrg Med Serv Instr	Create	2 pos / 4176 hrs	Training	$ 109,028
EMS Communicator	Create	2 pos / 2088 hrs	Communications	$ 31,508
EMS Communicator (Hourly)	Create	15 pos / 2088 hrs	Communications	$ 31,546
Stores Clerk 1	Create	1 pos / 2088 hrs	Communications	$ 27,272
Medical Rec Tech 2	Create	1 pos / 2088 hrs	Para-Med Rcrds	$ 28,768
			TOTAL	$ 203,330

ADMINISTRATION			
	1999 Budget	2000 Budget	1999/2000 Change
Expenditures	$ 1,876,255	$ 2,145,603	$ 269,348
Abatements	856,412	870,529	14,117
Revenues	72,650	72,650	0
Tax Levy	$ 947,193	$ 1,202,424	$ 255,231

ADMINISTRATION (Section 7210)

The Division of County Health Related Programs includes an administration section which contains costs associated with the overall management of the Division, obligations of the County from the closure of the John L. Doyne Hospital, and the provision of coordinated employee health services. These costs include charges from other County departments and general operating expenses not allocated to other sections of the Division.

BUDGET HIGHLIGHTS

- Transfer Hearing Officer - DSS

  The Personnel budget for the Division reflects the transfer of the Hearing Officer-DSS from the Division to the office of Corporation Counsel which reduces personnel service expenditures by $45,156. This position is transferred to Corporation Counsel to more accurately reflect the current duties and assignments for the position.

- Create 2 Student Intern Positions

  The Administration budget also includes the creation of two half-time Student Intern positions which increase expenditures $20,364. These positions will provide valuable experience for college students in the fields of public health, public administration, and social work and will be assigned to special projects in all of the Division's various sections.

- The Administration budget includes $90,000 in the Professional Service Fees - Recurring Operations account for the Medical College of Wisconsin (MCW) contract for the provision of employee health services, and represents a $5,000 increase from the 1999 expenditure level. This service reflects the costs associated with pre-employment exams, TB tests and other employment related medical services which Milwaukee County may require for County employees. Most of this cost will be charged out to various County departments during 2000 as County employees are referred for service. The cost for the actual medical services is abated out and other County departments will reflect a charge for medical service fees whenever those services are delivered.

- The 2000 budget for Professional Service Fees - Non-Recurring Operations includes $97,000 in expenditure authority for the implementation of a Healthier Employee 2000 Project which will provide County-wide health screenings and special health promotion activities for all County employees.

- Costs associated with the County's obligation to United Regional Medical Services in the amount of $650,000 for pension related expenses from the closure of the John L. Doyne Hospital are included in this section.

- The 2000 budget includes $700,000 in medical fee expenses which reflect costs associated with the provision of medical services to prisoners in the Criminal Justice Facility and the House of Correction. These funds will be paid by the Division to Wisconsin Physicians Service Insurance Corporation (WPS) which is acting as fiscal intermediary for the General Assistance - Medical Program, the Sheriff's Department and House of Correction. These costs are then charged back to either the Sheriff's Department or the House of Correction.

- The 2000 budget includes $40,000 in Building Maintenance for building upkeep and repair.

EMERGENCY MEDICAL SERVICES (PARAMEDICS)			
	1999 Budget	2000 Budget	1999/2000 Change
Expenditures			
Community Support	$ 7,683,190	$ 8,981,558	$ 1,298,368
Education/Training	448,899	607,007	158,108
Communications Center &	1,527,738	1,879,196	351,458
Total Expenditures	$ 9,659,827	$ 11,467,761	$ 1,807,934
Revenues			
Paramedic Cost Recovery	4,992,000	6,100,000	1,108,000
Other	173,000	162,640	-10,360
Total Revenue	$ 5,165,000	$ 6,262,640	$ 1,097,640
Tax Levy	$ 4,494,827	$ 5,205,121	$ 710,294

EMERGENCY MEDICAL SERVICES - PARAMEDICS (Sections 7220 & 7270)

The Emergency Medical Services (EMS) Program (Paramedics) is a Milwaukee County managed and sponsored program designed to benefit the entire community. There are five major components to the area-wide service: the Community Support component which provides reimbursement via grants to municipalities that provide the paramedic units serving Milwaukee County; the Education/Training Center for initial and refresher paramedic training; a Quality Assurance program which reviews and monitors service delivery; the Communication Center staffed with emergency medical communicators to handle local and regional emergency calls; and the Community Training Center (CTC) which provides and coordinates public training service for Cardio-Pulmonary Resuscitation (CPR), Advanced Life Support (ALS) and Pediatric Advanced Life Support (PALS) courses. Professional medical staff support for the program is provided through a separate professional services contract with the Medical College of Wisconsin.

The Emergency Medical Services program is a broad-based community partnership program with various municipalities and private providers. These services are funded by a grant of County tax levy and are partially offset with revenues from the Paramedic Cost Recovery Program and revenues generated by the program from the delivery of training as well as paramedic services at the Bradley Center.

BUDGET HIGHLIGHTS

- Community Support expenditures increase $1,298,368, to $8,981,558, to reflect the costs associated with continuation of County support to local municipalities for the reimbursement of recognized costs associated with the Paramedic program which are contained in the contracts between the County and the municipalities hosting paramedic transport units.

- The 2000 budget includes an appropriation of $192,225, representing a decrease of $17,775 from the $210,000 budgeted in 1999, for the continuation of the contract with MCW for the provision of services necessary for operation of the Paramedic Program and the provision of on-line medical control and direction of both the Paramedic Program and Emergency Government. These services include personnel for the positions of Medical Director, physicians, and residents to staff the communication base on a 24-hour seven-day-a-week basis as well as clerical and administrative support for these positions. These services are critical for providing the medical control and medical supervision of municipalities operating paramedic programs as required by State Statute.

- An appropriation of $442,250, representing an increase of $132,875 from the $309,375 budgeted in 1999, is included for the anticipated costs associated with the billing services performed by Claims Processing and Receivables (formerly Midwest Medical Claims Service), whose rate of

reimbursement for 2000 and 2001 will be 7.25% of net collections, increased from a rate of 6.25% in 1999.

- Paramedic cost recovery revenues increase $1,108,000, from $4,992,000 to $6,100,000, to reflect actual revenues for the previous year, implementation of more aggressive collection efforts, and a rate increase of 3.0% to the base bill. The base bill amount for a paramedic transport increases $14 for 2000, from $466 to $480 per transport, plus any billable, expendable supplies or equipment. The Paramedic Program will continue to adjust the costs for expendable supplies and equipment based on purchase price and regional average charges.

- Replacement Machinery and Equipment expenditures increase $8,299, from $83,385 to $91,684, due primarily to CPR equipment needed for the Training Center.

- Personnel costs increase by $228,122 associated with the creation of positions necessary to staff the program as a result of the mid-1999 authorized implementation of the Paramedic First Response Program. Medical supplies and commodities also increase due to the implementation of the Paramedic First Response Program.

- The Emergency Medical Services program will continue the training fee structure approved in 1999 with the exception of the provision of classroom training for any firefighter in a neighboring county which has mutual aid or service agreements with Milwaukee County municipalities. The Paramedic Training Center will provide free classroom education, free refresher courses, and access to quarterly educational programs for those municipalities with mutual aid or service agreements with Milwaukee County municipalities. Municipalities outside of the County will need to arrange supervised hospital and field experience or, if the Training Center is selected as the provider of those services, the municipality will receive a discounted rate of 50% of the approved fee schedule. The following is the 2000 fee schedule:

AHA Courses Offered by the Community Training Center

Service	Fees
Basic Life Support/(CPR)/Person	$25
Advanced Cardiac Life Support Per Person	$250
Pediatric Advanced Life Support Per Person	$250
Advanced Life Support Instructor Per Person	$150
Pediatric Advanced Life Support Instructor/Person	$150
Basic Life Support (CPR) Instructor/Person	$100
Automatic Electronic Defibulator Per Person	$25

Service	Fees
County Resident/Program	
Classroom Instruction/Person	$1,000
Supervised Hospital Experience	
with EMT-P Staff/Hour	$15
with RN Staff	$29
Supervised Field Experience	
with EMT-P Staff	$20
with RN Staff	$38
Non-County Resident/Program	
Full Training Course/Person	$7,800
Classroom Instruction/Person	$1,200
Supervised Hospital Experience	
with EMT-P Staff/hr	$20
with RN Staff/hr	$38
Supervised Field Experience	
with EMT-P Staff/hr	$20
with RN Staff/hr	$38
Paramedic Refresher Course Per person/day	$60
Professional Ride Along Per person/day	$60

GENERAL ASSISTANCE - MEDICAL PROGRAM			
	1999 Budget	2000 Budget	1999/2000 Change
Expenditures			
Administration	$ 1,910,534	$ 2,585,558	$ 675,024
Medical Expenses	36,673,222	41,888,889	5,215,667
Total Expenditures	$ 38,583,756	$ 44,474,447	$ 5,890,691
Revenues			
State Reimbursement	$ 16,432,426	$ 28,800,000	$ 12,367,574
Refunds and Recoveries	1,451,000	1,751,000	300,000
Total Revenues	$ 17,883,426	$ 30,551,000	$ 12,667,574
Tax Levy	$ 20,700,330	$ 13,923,447	$ -6,776,883

GENERAL ASSISTANCE - MEDICAL PROGRAM (Section 7250)

The General Assistance-Medical Program (GA-MP) is the County's health care financing system for medically indigent persons currently residing within Milwaukee County. During 1995, the State of Wisconsin developed a medical relief block grant for Milwaukee County and State reimbursement is limited to $16.6 million.

BUDGET HIGHLIGHTS

- The 2000 budget for GA-MP includes an adjustment to the income qualification criteria used to determine program eligibility and represents the first increase in income limits since 1995. Under the current limit of $800 gross monthly income for a single person household, an individual without other insurance options working at minimum wage exceeds the income cap and is denied GA-MP coverage. To address this problem, the income limit of $800 is increased to $882 for a single person household. Income limits for multiple person households are similarly increased. Adjustments to the income limits are adjusted for inflation only and are based on the Consumer Price Index since the last income adjustment in 1994.

Change in GA-MP Income Limits

Household Size	Current Limit	Indexed limit
1	$ 800	$ 882
2	$ 1,040	$ 1,146
3	$ 1,279	$ 1,409
4	$ 1,522	$ 1,677
5	$ 1,766	$ 1,946
6	$ 2,013	$ 2,218
7	$ 2,255	$ 2,484
8	$ 2,503	$ 2,758
9	$ 2,753	$ 3,033
10	$ 3,001	$ 3,306

In addition to adjusting income qualification criteria for inflation, the Director of County Health Related programs will undertake new and expanded efforts to enroll as GA-MP clients those in the community who are at the lowest of economic income levels. The Director will expand efforts with local community groups and health care organizations and report back to the Health and Human Needs Committee on the results of this effort.

The Director will monitor and report to the Health and Human Needs Committee and the Finance and Audit Committee in September regarding the programmatic and fiscal impact of expanding GA-MP income qualification criteria and outreach efforts. It is anticipated that, due to the capping of program costs, neither initiative will result in increased tax levy requirements for the GA-MP program.

The Director shall also investigate other categories of individuals who do not currently fall within the existing safety net for medical services but who do not qualify for other programs. This report shall also include a review of co-payments and other models which may assist needy individuals in Milwaukee County. The Director shall submit this report to the Health and Human Needs Committee and the Finance and Audit Committee for their June meetings.

- GA-MP expenditures for 2000 related to the provision of medical services reflect the fully allowed maximum expenditures for the program which are reimbursed by the State under its reimbursement methodology for medical expenditures. Accounting adjustments to expenditures and revenues reflect the receipt of refunds and recoveries from prior year(s) activities which cannot be claimed against State reimbursement.

- Contractual services appropriations for 2000 include $900,000 for claims payment (at a rate of $2.67 per paper claim and $2.15 per electronic claim), special report generation, and other administrative fiscal services provided by WPS and included in the extension of the WPS contract. The claim volume is anticipated to continue to increase in 2000 with the expansion of the program to community health centers, the adjustment to income limits, and the filing of claims electronically. In addition, contractual appropriations include $50,000 for the continued data analysis of the costs and service impact of changes in the program.

- The 2000 budget includes appropriations of $20,000 for continuation of the Latino Health Organization contract for the provision of English-Spanish translation services, and $20,000 for the continuation of the 123 Healthcare Connection data contract for costs associated with the screening and referral of GA-MP applicants to the Title 19 program. These amounts are equal to the budgeted amounts for 1999.

- The Professional Services accounts includes an expenditure of $175,000, a decrease of $35,000 from the $210,000 budgeted in 1999, for the continued development and expansion of the GA-MP enrollment system.

- The 2000 budget includes $100,000 for continuation of the contract for medical consultation services for the Demand Management program provided by Dr. Terry Jakubaitus. This provides direct physician consultation to the program in cases where medical opinions regarding procedures and treatment are necessary. The budgeted amount remains unchanged from 1999.

- Expenditures and revenues for GA-MP reflect the implementation of the Intergovernmental Transfer Program (ITP) by the State of Wisconsin. Under this program the County transfers $2,500,000 to the State to be used as matching funds for the Title 19 program, resulting in the capture of $3,600,000 in additional Federal dollars. The State will issue payments, using both the County match and Federal monies, to area hospitals participating in GA-MP for service provided to GA-MP clients. It is anticipated that $3.6 million of Federal dollars will be captured in 2000 for 2000 budgeted activities. This results in a $3,600,000 tax levy decrease to GA-MP. In addition, it is anticipated that an additional $3,600,000 in net Federal ITP revenue will be captured for 1999 purposes and booked in 2000 reducing the 2000 tax levy an additional $3,600,000. To accomplish this, it is anticipated that upon receipt, the 1999 ITP revenues will be placed in the County's Debt Service Reserve. They will then be applied to achieve the budgeted tax levy savings. It should also be noted that an additional $3,600,000 of ITP revenue is expected to be received based on 1998 budgeted activities. It is now planned to book these funds in 1999, thereby providing bottom-line assistance for the year-end 1999 Budget.

OTHER COUNTY HEALTH RELATED SERVICES			
	1999 Budget	2000 Budget	1999/2000 Change
Expenditures	$ 155,000	$ 405,000	$ 250,000
Revenues	0	0	0
Tax Levy	$ 155,000	$ 405,000	$ 250,000

OTHER COUNTY HEALTH RELATED SERVICES (Section 7260)

Expenditures for programs which aim to improve the general health and well-being of County residents, increase educational awareness of healthier lifestyles, and to provide support for other services which Milwaukee County supports through direct financial aid are reflected in this section.

BUDGET HIGHLIGHTS

- A Milwaukee County Sports Authority is created and budgeted at $225,000, with possible additional revenues from outside sources, for a tax levy of $225,000. This is intended as seed money to capture matching grants or other outside sources of revenue. The Sports Authority, composed of seven members, four appointed by the County Executive and three appointed by the County Board Chairman, and all members confirmed by the County Board, will review and recommend to the County Board funding for grant proposals from community organizations seeking to provide sports activities targeted towards at-risk youths, with an emphasis on ages 6-15, and females who may not have the opportunity to participate in and benefit from organized, aerobic sports (e.g., basketball, swimming, volleyball, etc.), while promoting greater use of the Milwaukee County Park System.

  Through these activities, the Sports Authority will expose youths to positive physical and mental health activities. In addition to teaching the fundamentals of a particular sport, healthier lifestyle concepts will be introduced which include the benefits of balanced nutrition, the negative impact of smoking, drugs and alcohol, and the development of positive interpersonal behavior. It is also intended that participants will have the opportunity for social interaction within a structured environment and be exposed to positive role models who can share skills and experience in leadership and self-discipline. The Sports Authority will further serve as a catalyst to help individuals and community organizations in exploring new thoughts about ways to address community youth-related concerns that result in a reduction in teen pregnancy, gang violence, drug abuse, etc.

  The goal of this initiative is to cover registration fees, uniforms, equipment, transportation to games and practices, pre-participation immunizations and/or physical examinations.

  Milwaukee County will contract with a local foundation to administer the Sports Authority's funding. As part of its contract, the local foundation will work with the Sports Authority to establish guidelines, application procedures and policies for distribution of funds subject to approval of the County Board. The local foundation and Sports Authority shall incorporate the following elements in the guidelines, application procedures and fund distribution policies.

  - How the Sports Authority will target at-risk youth in under-served areas of Milwaukee County;
  - How funded community organizations will seek and secure other sources of revenue because Milwaukee County funding will be phased out after three years;
  - What activities or programs community organizations funded by the Sports Authority will offer that support their goal of instilling good health, nutrition and positive behaviors;
  - How community organizations funded by the Sports Authority will recruit volunteer coaches; and

- What aerobic sports/programs will be offered to participants.

These guidelines, application procedures and policies will be submitted to the Committee on Health and Human Needs by its February meeting for review and recommendation to the County Board for approval.

- A $50,000 appropriation is continued as support to the privatized International Health Training Center (IHTC) program previously operated under the administrative authority of Doyne Hospital, and which became a part of the Division of County Health Related Programs in 1996. The 1999 Budget implemented the privatization of the Program and its discontinuation as a County operated program.

- A $130,000 appropriation is provided for the AIDS Resource Center of Wisconsin (ARCW), representing an expenditure increase of $100,000 over 1999. This increased funding is directed to ARCW's Harm Reduction Program, an educational/outreach effort aimed at reducing HIV infection, Hepatitis C prevention, and increasing drug treatment for Milwaukee County drug users at highest risk for HIV and Hepatitis C infection. These funds will be used to reach greater numbers of individuals by expanding the outreach staff who conduct HIV testing and risk reduction counseling, make drug treatment referrals, and provide Hepatitis C education, testing, monitoring, and referral for treatment. No County funds will be used to purchase or distribute needles for exchange.

- A new non-departmental budget, Potawatomi Revenue (Org. 1937), allocates $3,200,000 in Potawatomi revenues for 2000. Included is $1,850,000 allocated to the Capital Budget and $1,350,000 to the Operating Budget. Of the operating budget amount, $350,000 is allocated to the Division of County Health Related Programs for the following two initiatives. The Department of Administration - Fiscal Affairs Division is authorized to administratively allocate these funds to the Division upon adoption of the budget.

  $150,000 of Potawatomi revenue is budgeted for the purchase and distribution of 50 Automatic Electronic Defibrillator (AED) units to be installed in various locations throughout Milwaukee County. These devices can be utilized by an average layperson with limited training to provide life-saving intervention for someone experiencing cardiac arrest. Sites anticipated to receive AED units include the Courthouse, Criminal Justice Facility, and General Mitchell International Airport. Other sites could include the Marcus Center for the Performing Arts, McKinley Marina, and County golf courses and senior centers.

  $200,000 of Potawatomi Revenue is earmarked as the County's contribution towards start-up costs for the opening of an Urgent Care Clinic to be located at or near Northwest General Hospital. The placement of an Urgent Care Clinic in the Capitol Court area would assist in improving the health care of area residents and in reducing the number and expenditure of more costly emergency room visits.

  Prior to authorizing the release of this appropriation for Urgent Care Clinic start-up costs, the Director of County Health Related Programs shall ensure that the proposed program shall meet the standards of GA-MP. The Director shall submit her recommendation and/or a proposed contract to the County Board's Finance and Audit Committee and Health and Human Needs Committee for their review and recommendations to the County Board.

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Under the Older Americans Act, the Milwaukee County Department on Aging is a Federal/State designated Area Agency on Aging for Milwaukee County. The Department on Aging's responsibilities are outlined in Chapter 53 of the General Ordinances of Milwaukee County and include planning, developing, providing, purchasing and coordinating services for the County's older adult population. The Department reports directly to the County Executive and provides staff support to the Milwaukee County Commission on Aging.

This Department provides a single entry point for older adults and their caregivers who are in need of elderly service information and assistance throughout Milwaukee County. Services provided by the Department on Aging are designed to provide an appropriate mix of community-based care and direct services to prevent the inappropriate and costly institutionalization of older adults.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personnel	$ 5,830,547	$ 7,026,284	$ 7,759,574	$ 733,290
Services	896,644	697,194	745,206	48,012
Commodities	1,741,350	2,227,405	2,059,705	-167,700
Other Charges	32,597,041	37,873,369	36,068,342	-1,805,027
Capital Outlay	194,021	30,000	0	-30,000
Contractual Crosscharges	2,675,051	1,860,642	2,037,334	176,692
Abatements	-1,590,075	-1,424,616	-1,533,815	-109,199
Total Expenditures	$ 42,344,579	$ 48,290,278	$ 47,136,346	$ -1,153,932
State & Federal Revenue	810,480	47,788,339	46,168,846	-1,619,493
Other Direct Revenue	42,170,848	1,021,837	1,021,837	0
Total Direct Revenue	$ 42,981,328	$ 48,810,176	$ 47,190,683	$ -1,619,493
Direct Property Tax Levy	$ -636,749	$ -519,898	$ -54,337	$ 465,561

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 1,155,791	$ 1,891,306	$ 1,767,873	$ -123,433
Central Service Alllocation	192,876	170,440	209,763	39,323
Courthouse Space Rental	0	0	0	0
Graphics Services	61,605	80,819	70,435	-10,384
Information Process	12,876	132,948	205,161	72,213
Mail Room Services**	0	N/A	3,397	3,397
Telephone Allocation	58,143	76,578	63,700	-12,878
Record Center Services	5,336	7,248	7,802	554
Radio Communication	0	0	0	0
Personal Computer Services	0	3,531	2,582	-949
Total Charges	$ 1,486,627	$ 2,362,870	$ 2,330,713	$ -32,157
Property Tax Levy	-636,749	-519,898	-54,337	465,561
Total Property Tax Levy	$ 849,878	$ 1,842,972	$ 2,276,376	$ 433,404

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

ORGANIZATIONAL COST SUMMARY

DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Administration	Expenditure	$ 10,755	$ 953,052	$ 1,402,674	$ 449,622
	Abatement	-1,261,667	-953,052	-1,402,674	-449,622
	Tax Levy	$ -1,250,912	$ 0	$ 0	$ 0
Elderly Services	Expenditure	$ 3,116,512	$ 3,480,972	$ 3,743,531	$ 262,559
	Revenue	2,976,416	2,798,440	3,072,070	273,630
	Tax Levy	$ 140,096	$ 682,532	$ 671,461	$ -11,071
Elderly Nutrition	Expenditure	$ 4,266,759	$ 4,706,856	$ 4,469,983	$ -236,873
	Revenue	3,991,053	4,481,978	4,443,975	-38,003
	Tax Levy	$ 275,706	$ 224,878	$ 26,008	$ -198,870
Information and Assistance	Expenditure	$ 495,062	$ 590,339	$ 569,540	$ -20,799
	Revenue	597,174	576,510	531,384	-45,126
	Tax Levy	$ -102,112	$ 13,829	$ 38,156	$ 24,327
Washington Park McGovern Park	Expenditure	N/A	$ 396,808	$ 403,808	$ 7,000
	Revenue	N/A	27,959	27,959	0
	Tax Levy	$ 0	$ 368,849	$ 375,849	$ 7,000
Case Management	Expenditure	N/A	$ 14,971,643	$ 15,803,093	$ 831,450
	Revenue	N/A	16,781,629	16,968,904	187,275
	Tax Levy	$ 0	$ -1,809,986	$ -1,165,811	$ 644,175
Community Options Program Services	Expenditure	N/A	$ 6,510,824	$ 6,914,056	$ 403,232
	Revenue	N/A	6,510,824	6,914,056	403,232
	Tax Levy	$ 0	$ 0	$ 0	$ 0
Community Options Waiver Program	Expenditure	N/A	$ 15,993,623	$ 13,593,122	$ -2,400,501
	Revenue	N/A	15,993,623	13,593,122	-2,400,501
	Tax Levy	$ 0	$ 0	$ 0	$ 0
Community Options Hospital Link	Expenditure	N/A	$ 1,639,213	$ 1,639,213	$ 0
	Revenue	N/A	1,639,213	1,639,213	0
	Tax Levy	$ 0	$ 0	$ 0	$ 0

PERSONNEL SUMMARY

	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	144.9	169.9	178.8	8.9
Overtime Hours	14,374	N/A	N/A	N/A
Overtime Dollars	$289,682	$109,116	$109,116	$0

* For 1998, the Position Equivalent is the budgeted amount.

Personal services for the Department on Aging have been reduced by $2,209,296 to establish a net salary budget that is 76% of gross wages. For 1999, Department on Aging had a net salary budget that was 97% of gross wages.

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900
FUND: General - 0001

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	5.0	6.0	1.0
Clerical (F)	13.0	13.0	0.0
Paraprofessional (E)	13.0	13.0	0.0
Professional (B)	134.0	133.0	-1.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	3.0	2.0	-1.0
TOTAL	168.0	167.0	-1.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
None				
			TOTAL	$ 0

DEPARTMENT DESCRIPTION

The Milwaukee County Department on Aging was created in the 1991 budget to serve as Milwaukee County's designated Area Agency on Aging under the Older Americans Act and as the County's designated unit to administer aging programs. The Department plans for and services the fastest growing segment of the community and is responsible for developing and administering services to meet the needs of this segment of the population. It is one dedicated, specialized agency within Milwaukee County government to represent and serve the needs of the elderly.

The department integrates 26 Federal and State revenue streams including the Older Americans Act, the Senior Community Services Program, the Alzheimer's Family and Caregiver Support Program (AFCSP), Base Community Aids (BCA), Community Options Program (COP), Medical Assistance and the Medicaid Waiver Program. The Department on Aging serves as a co-lead with the Department of Human Services Adult Services Division in administering the Community Options Program, Community Options-Waiver Program, Community Integration Program-II (CIP-II), and Community Integration Program-1B (CIP-1B). Revenue allocated for administration and case management for these programs is included in the budget.

COMMUNITY AIDS FOR THE DEPARTMENT ON AGING			
	1999 Budget	2000 Budget	1999/2000 Change
I. Programs Requiring Match			
Base Allocation	$ 6,153,512	$ 5,936,632	$ -216,880
II. Other Programs			
Community Options Program-MA Waiver	$ 18,504,480	$ 17,650,588	$ -853,892
Community Options Program	8,701,137	8,226,809	-474,328
COP-Hospital Link	1,915,361	1,915,361	0
Alzheimer Caregiver	480,869	480,869	0
Community Integration Program II	1,428,931	1,756,396	327,465
Community Integration Program 1B	3,874,909	3,125,196	-749,713
Sub-Total	$ 34,905,687	$ 33,155,219	$ -1,750,468
Grand Total	$ 41,059,199	$ 39,091,851	$ -1,967,348

Administration consists of the Director's Office and the Fiscal/Support Services Division.

The major functions of ***Fiscal/Support Services*** include personnel administration, budget development and administration, monitoring expenditures and revenues, collections and making projections for and monitoring compliance with all funding sources.

This unit engages in outcome-based strategic planning, the development of departmental fiscal policy and development and implementation of general operating procedures. Data applications development and minor DP support services are also provided by this division.

Area Agency Services provide a comprehensive network of support services through community-based agencies that assist older adults to remain independent in their homes as long as possible. These programs are funded through Older Americans Act and State revenue earmarked for elderly services. The unit is responsible for planning, research and program development. In addition, unit staff solicit, monitor, evaluate and administer contracts for a variety of services in the community. Staff assist with contract development and coordinate the request for proposal process with other County departments.

The Area Agency Services unit provides staff support to the Milwaukee County Commission on Aging, its five standing committees and its Advisory Council. Unit staff assist the Commission in conducting public hearings and needs assessments as required under Federal statute, provide technical assistance and serve as a resource for businesses, universities and voluntary organizations interested in meeting the needs of older adults in the community.

The ***Senior Meal Program*** is funded under Titles III-C-1 and III-C-2 of the Older Americans Act and other state and federal funds received from the State of Wisconsin Bureau on Aging and the Bureau of Long Term Support. The program receives reimbursement for eligible elderly meals from the United States Department of Agriculture (USDA). Approximately twenty-three percent of the cost of the program is generated through participant contributions.

The purpose of the program is twofold:

1. To provide older persons, particularly those with low incomes, low-cost, nutritionally sound meals in strategically located congregate sites. Two of the 32 meal sites offer weekend meals to program participants. The program also seeks to reduce the social isolation of participants by providing supportive services including recreation, education and information about other programs and services available to older adults.

2. To provide home-delivered meals five to seven days a week to eligible frail, homebound, older adults. The program assists older adults in remaining independent and living within their own homes and provides limited gap-filling services in addition to meals.

The ***Information and Assistance*** unit acts as the entry point for the department's Resource Center and has four primary functions: (1) to provide Milwaukee County's older adults, their caregivers, and the general public with one central number to call for assistance with emergencies 24 hours a day and to receive information and assistance about aging programs and services, including information about the availability of long-term support programs funded by the department; (2) to arrange short-term assistance for older adult callers with immediate or pressing needs; (3) to conduct telephone screening for long-term support programs including COP, COP-Waiver, and Alzheimer's Family and Caregiver Support programs and services provided by community agencies under contract with the department; and (4) to provide community education to older adults, their families and caregivers on a broad range of subjects relating to aging, including health insurance, preventive care, pre-retirement planning and changes in Federal and State entitlement programs.

The ***Care Management*** unit is responsible for conducting assessments, determining eligibility, developing case plans and providing ongoing, case-managed long-term support services to medically frail older adults. These services are currently funded under the COP, COP-Waiver, CIP-II, CIP1B, Institutes for Mental Disease (IMD), Community Support Program (CSP), Base Community Aids (BCA) and AFCSP. The Care Management unit also petitions the court for guardianship and protective placement, conducts annual Watts reviews for all persons protectively placed by the courts, determines eligibility for community-based services, certifies one and two bed adult family care homes and certifies individuals for the Supplemental Security Income-Exceptional Expense (SSI-E) benefit.

The ***Community Options Program*** is a State-funded, long-term support program that provides payments to functionally impaired older adults to purchase in-home supportive services and avoid institutionalization. Older adults receiving payments through this unit receive care management services through the Department on Aging's Care Management unit. The Community Options Program unit of the Department on Aging provides direct payments to older adults under this program.

The ***Community Options Waiver Program*** is a Federally funded, long-term support program that provides payments to income-eligible, functionally eligible older adults to purchase a wide variety of in-home supportive services. Older adults receiving payments through this program receive case management services through the Department on Aging's Care Management Unit.

The ***Community Options Hospital Link*** is a Federal/State demonstration project which was initiated in June, 1990. The purpose of this project is to improve the coordination of services provided to older adults who are in need of long-term support services following their hospital discharge, thus reducing return hospital visits and premature nursing home placement. The COP-Hospital Link project provides intensive, short-term care management and assistance to hospitalized older adults and "links" them to ongoing, long-term support services provided through the Department on Aging's COP-Waiver program following discharge from the hospital. Care management services are provided to these individuals by the department's Care Management Unit staff.

PERFORMANCE BASED BUDGET			
		Objective	*Performance Measurement*
1.	Continue to develop the Department's capacity as the Single Entry Point to long term care services for older adults in Milwaukee County.	Publicize and promote the availability of accurate information, short-term assistance and easy access to benefits, services and entitlements to all older adults.	All requests for publicly funded Long-Term Care (LTC) are channeled through the Resource Center. Staff is out-stationed strategically to provide choice and benefit counseling and coordinated services..
2.	Continue development and implementation of Care Management Organization for older adults in need of long term care services.	Offer coordinated choice-based, services for older adults in Milwaukee County, which span the continuum of Long Term Care.	Provide benefits to 5,000 older adults who seek publicly funded LTC services in Milwaukee County (ongoing).
3.	Maximize Federal, State and local revenue streams.	Provide high quality, cost-effective, long-term care services to functionally and financially eligible older adults.	All Long Term Care services will have clear contract specifications as to outcome, performance standards and performance measurements.
4.	Consolidate and integrate disparate internal data bases.	Provide comprehensive and accurate data for utilization review, fiscal monitoring and trend analysis and forecasting.	Data systems provide comprehensive fiscal and demographic information on all department customers (12/31/00).
5.	Involve consumers, caregivers and the public in planning, developing and advocating for a fully-funded, choice-based long term care system.	Publicly funded programs receive public oversight in every facet of their operation.	Consumer forums are held four times annually to solicit opinions on older adults about Long-Term Care Services. The governance, grievance and appeal, and quality committees of the department have 25% representation by older adults (12/31/00).

BUDGET HIGHLIGHTS

DEPARTMENTAL

- Departmental revenue is reduced $1,619,493, partially offset by expenditure reductions of $1,153,932 to reflect the level of State and Federal funding appropriated through the 1999 State/County contract for community-based elderly services. Major revenue decreases are in the Community Options Program of $474,328 and Community Options Program - Waiver of $853,892. Decreased funding is due to receipt of less than anticipated appropriations from the State. These revenue reductions are offset with expenditure reductions in the same amounts.

- Base Community Aids revenue is reduced $216,880 to reflect a reduction in the BCA allocation from the State of Wisconsin.

- Community Integration Program 1B revenue is reduced $749,713, partially offset with an increase in Community Integration Program II revenue of $327,465. CIP 1B and CIP II revenue adjustments are offset with administrative and client service expenditure adjustments in the same amounts.

- Contractual crosscharges increase a total of $176,692, primarily due to a building security services charge increase from DHS of $72,851, information processing services charge of $72,213 and various other internal service charge increases of $17,922.

- The $30,000 appropriation for new DP equipment is eliminated.

- As the State of Wisconsin moves to possibly consolidate all Long-Term Care revenue sources into one funding stream known as Family Care for older adults and people with disabilities, the distinctions between the multiple funding resources may disappear. Eligibility determinations and program categories may be standardized if Long-Term Care becomes an entitlement. This major change is included in the State Biennial budget, but the fiscal impact is not known at this time. If implemented in Milwaukee County, Family Care will consist of two components: a Resource Center and a Care Management Organization. The department is currently in a pilot mode, actively testing these discreet concepts.

- In 1997, the County Board approved a resolution (File No. 97-630) authorizing the Department on Aging to participate in the Family Care Pilot as a Single Entry Point (Resource Center). In July, 1999, the County Board approved the creation of 58 positions in the Department on Aging to help implement the Family Care Pilot. Seven of these positions are currently filled. The remaining 51 positions will be filled in 2000 if they are fully funded by Family Care. The personal service cost of these 58 positions in 2000 totals $1,530,013. This cost, along with associated fringe benefit costs ($455,592), should be totally offset with State revenues under the Family Care program. (The change in the net salary budget for the Department of Aging, from 97% of gross wages in 1999 to 76% of gross wages in 2000, largely relates to the funding of the Family Care program.)

AREA AGENCY SERVICES

- Purchase of services contract expenditures increase $154,587, primarily due to service demand for day care and senior center transportation, employment, outreach and advocacy.

- Section 85.21 specialized transportation revenue increases $79,516, from $350,000 to $429,516.

- As a result of the Commission on Aging workgroup analysis of employment needs of older adults in Milwaukee County, a Job Center for older adults will be established at Washington Park Senior Center through a collaborative venture with community agencies at an expenditure increase of $15,000. The study found that older adults are often confused and apprehensive about the many agencies that offer employment services as well as the assorted eligibility requirements for each of those services. Centralization of multiple employment agencies at one site will stream-line the process for older adults contacting agencies individually. Employment agency collaboration will emphasize consolidating the application process, sharing job leads, reinstating the older worker week celebration and reinvigorating volunteer initiatives. It is anticipated that older adults will receive referrals to other social service resources through the Job Center to sustain their independence and self worth in their community of choice.

SENIOR MEAL PROGRAM

	1999 Budget	2000 Budget	1999/2000 Change
Number of Meal Sites Open	32	32	0
Number of Meals Served at Meal Sites	480,276	480,276	0
Home-Delivered Meals	255,057	255,057	0
Total Meals Served	735,333	735,333	0

- Senior Meal program costs of $4,428,733 are funded through State and Federal grants, sum sufficient reimbursements from the United States Department of Agriculture (USDA), participant contributions and tax levy of $153,494. State and Federal funding for the program has remained relatively stable for several years. The Department on Aging will continue to maximize Federal and State revenue to operate the Senior Meal Program which

provides nutritionally sound meals in congregate social environments and to homebound frail older adults.

INFORMATION AND ASSISTANCE

- Predicated on the notion of "one-stop shopping", the Department on Aging Resource Center will provide a virtual single entry point to all programs, services and information for older adults. Key to this effort, the Information and Assistance unit will continue to provide callers with resource information on all Federal, State, and local programs. Individuals needing service within the continuum of Long-Term Care will receive Functional and Financial Eligibility Screening as well as counseling on care management options. Other traditional programs such as Elder Abuse Investigations, Adult Protective Services and Targeted Case Management will be housed in the Resource Center as well. The Resource Center would be a key component of Family Care, if it is implemented.

SENIOR CENTERS

- An expenditure increase of $7,000 reflects increased costs for building maintenance at Washington Park and McGovern Park Senior Centers.

CASE MANAGEMENT

	1999 Budget	2000 Budget
Number of Persons Served	12,500	12,500
Number of Persons Assessed	2,500	2,500
Number of Referrals	3,750	3,750

- Case management revenue increases $187,275, from $16,781,629 to $16,968,904, in 2000.

- CIP 1B revenues decrease $749,713 to reflect the level of funding the department can earn for assigned waiver slots. As a result, client service costs are reduced, thus reducing resources for eligible elderly clients with developmental disabilities to relocate from nursing home care to community-based care.

- The department will model case management around an interdisciplinary team approach. To address and coordinate the acute and primary care needs of older adults, nurses and social workers will be involved in the care planning. Major health care facilities will assist the Department on Aging in piloting this initiative.

- Case Management Organization services will be made available to persons identified as needing Long-Term Care. Using interdisciplinary teams of nurses, human service workers and volunteers, a service menu of 26 benefits will be offered. Certain fee for service programs such as durable medical equipment, home health care, counseling and skilled care provided in an institutional setting also will be offered. In return for coordinating and managing these services, the Department on Aging will receive a capitated payment, per member (client) per month, rather than the "sum certain" allocations provided under the COP Medicaid Waiver and COP Hospital Link programs.

  Because of this major initiative, concerted efforts to build capacity, both in staffing and program/service resources are currently underway.

COMMUNITY OPTIONS PROGRAM

	1999 Budget	2000 Budget
Projected Number of Clients Served	1,002	1,002

- Total state COP revenues decrease $474,328 from $9,153,843 to $8,679,515. This level of funding is reflective of the appropriation actually received through the 1999 State/County contract. Despite this reduction in revenues, it is anticipated that the same number of COP-Waiver clients still will be served in 2000.

COMMUNITY OPTIONS WAIVER PROGRAM

	1999 Budget	2000 Budget
Projected Number of Clients Served	2,510	2,510

- Total State COP-Waiver revenues decrease $853,892, from $19,967,135 to $19,113,243, based on reductions in State appropriations.

COMMUNITY OPTIONS HOSPITAL LINK PROGRAM

	1999 Budget	2000 Budget
Number of Assessments	120	120
Number of Case Plans Developed	100	100
Number of People Served	270	270

- COP and COP-Waiver revenues which fund services that enable hospital discharged eligible elders to remain in the community remains constant at $1,639,213.

OPERATING AUTHORITY & PURPOSE

The Department of Human Services (DHS) operates under Chapters 46 (Social Services), 48 (Children's Code), 49 (Public Assistance), 51 (Mental Health), and 55 (Protective Services) of the Wisconsin State Statutes.

DHS provides a wide range of life-sustaining, life-saving and life-enhancing services to children and adults through age 60. Programs focus on providing services for abused and neglected children, delinquent children, dysfunctional families, developmentally disabled persons, physically disabled persons, mentally ill persons, homeless persons, alcohol and drug abusers, and those in need of financial assistance. Many of the services provided are mandated by State Statute.

OBJECTIVES

1. Provide essential life-saving and life-sustaining services to people in need within the limited resources appropriated by the Federal, State and County units of government.

2. Support the W-2 welfare reform effort by providing eligibility services for Food Stamps, Medicaid, BadgerCare and Child Day Care through six regional service sites.

3. Work with the State and W-2 agencies to remove unnecessary procedural delays which prevent W-2 clients from promptly receiving quality Child Day Care service.

4. Make announced and unannounced inspections of certified Family Day Care facilities to ensure the continued availability of safe, health, and code-compliant Child Day Care throughout the County.

5. Continue administering and providing out-of-home care, safety and case management Child Welfare services in two county regions, out-of-home care recruitment and licensing and adoptions services under contract with the State.

6. Participate in the establishment of a human services information and referral telephone hotline, funded by County, City and private donations, to enable persons in need of services to obtain prompt referral to the appropriate governmental and private agencies.

7. Pursue legislative changes to the Youth Aids Program to obtain sufficient State funding to pay all County costs and to re-direct State fiscal resources into community-based, non-institutional rehabilitative services for delinquent youth.

8. Implement expanded Long Term Support services that provide community-based services to persons with physical and developmental disabilities.

9. Continue planning efforts and restructuring in the Adult Services Division to facilitate becoming a Care Management Organization in the State's Long Term Care Redesign Initiative.

10. Work with the State, W-2 agencies and Child Welfare agencies to increase the fiscal resources for Adult Alcohol and Other Drug Abuse Treatment.

DEPT: DEPARTMENT OF HUMAN SERVICES **UNIT NO.** 8000
FUND: General - 0001

BUDGET SUMMARY				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 40,336,341	$ 42,681,881	$ 45,339,503	$ 2,657,622
Services	9,559,824	10,287,687	9,315,822	-971,865
Commodities	504,382	1,295,081	896,276	-398,805
Other Charges	191,847,544	144,390,901	132,570,374	-11,820,527
Capital Outlay	52,733	80,920	207,700	126,780
County Service Charges	16,566,979	20,041,642	21,749,825	1,708,183
Abatements	-16,008,786	-17,099,836	-18,726,493	-1,626,657
Total Expenditures	$ 242,859,017	$ 201,678,276	$ 191,353,007	$ -10,325,269
State Div. of Corr.Chgs.	30,133,501	31,288,632	29,477,379	-1,811,253
Total Expenditures	$ 272,992,518	$ 232,966,908	$ 220,830,386	$ -12,136,522
State/Federal Revenue	208,967,979	175,812,257	165,248,225	-10,564,032
Other Direct Revenue	8,040,955	3,158,184	4,173,541	1,015,357
Total Direct Revenue	217,008,934	178,970,441	169,421,766	-9,548,675
State Div. of Corr.Chgs.	30,133,501	31,288,632	29,477,379	-1,811,253
Total Revenues	$ 247,142,435	$ 210,259,073	$ 198,899,145	$ -11,359,928
Direct Property Tax Levy	$ 25,850,083	$ 22,707,835	$ 21,931,241	$ -776,594

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1998/1999 Change
Fringe Benefits	$ 10,825,324	$ 11,468,000	$ 10,403,908	$ -1,064,092
Central Service Allocation	1,356,492	1,455,567	1,450,512	-5,055
Graphics Services	115,006	114,241	131,474	17,233
Information Process Services	855,510	1,188,573	1,611,035	422,462
Mail Room Services**	1,478	10,958	19,453	8,495
Telephone Allocation	378,017	558,138	320,201	-237,937
Record Center Services	38,161	42,612	27,016	-15,596
Radio Communication	21,651	18,156	24,345	6,189
Personal Computer Services	0	8,827	12,909	4,082
Total Charges	$ 13,591,639	$ 14,865,072	$ 14,000,853	$ -864,219
Property Tax Levy	25,850,083	22,707,835	21,931,241	-776,594
Total Property Tax Levy	$ 39,441,722	$ 37,572,907	$ 35,932,094	$ -1,640,813

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included mail room services.

ORGANIZATIONAL COST SUMMARY

DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Director's Office	Expenditure	$ 520,959	$ 599,427	$ 1,617,288	$ 1,017,861
	Abatement	651,035	599,464	809,220	209,756
	Revenue	0	0	779,141	779,141
	Tax Levy	$ -130,076	$ -37	$ 28,927	$ 28,964
Financial Assistance Division	Expenditure	$ 97,328,816	$ 50,119,851	$ 33,310,767	$ -16,809,084
	Abatement	1,252,912	1,059,295	714,983	-344,312
	Revenue	98,933,607	52,633,353	36,075,615	-16,557,738
	Tax Levy	$ -2,857,703	$ -3,572,797	$ -3,479,831	$ 92,966
Youth Services*	Expenditure	$ -145,845	$ 0	$ 0	$ 0
	Abatement	0	0	0	0
	Revenue	0	0	0	0
	Tax Levy	$ -145,845	$ 0	$ 0	$ 0
Child Welfare	Expenditure	$ 55,843,670	$ 59,152,741	$ 60,469,226	$ 1,316,485
	Abatement	1,161,948	1,172,626	860,624	-312,002
	Revenue	57,821,862	61,613,802	62,581,130	967,328
	Tax Levy	$ -3,140,140	$ -3,633,687	$ -2,972,528	$ 661,159
Delinquency & Court Services Division	Expenditure	$ 27,015,178	$ 30,099,577	$ 30,709,320	$ 609,743
	Abatement	226,466	182,032	90,547	-91,485
	Revenue	9,378,313	9,928,284	10,996,660	1,068,376
	Tax Levy	$ 17,410,399	$ 19,989,261	$ 19,622,113	$ -367,148
Adult Services	Expenditure	$ 66,891,740	$ 66,645,340	$ 71,305,946	$ 4,660,606
	Abatement	1,147,908	1,704,089	1,788,152	84,063
	Revenue	49,923,740	53,433,880	57,882,010	4,448,130
	Tax Levy	$ 15,820,092	$ 11,507,371	$ 11,635,784	$ 128,413
Management Division	Expenditure	$ 11,412,534	$ 12,161,176	$ 12,666,952	$ 505,776
	Abatement	11,567,766	12,382,330	14,462,967	2,080,637
	Revenue	951,412	1,361,122	1,107,210	-253,912
	Tax Levy	$ -1,106,644	$ -1,582,276	$ -2,903,225	$ -1,320,949

* The Youth Services Division was divided into two new divisions in 1998: Child Welfare and Delinquency and Court Services. Child Welfare history was not transferred to the new division because State administered Child Welfare is not comparable to the County administered program. Delinquency and Court Services history was transferred from Youth Services to the new division.

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	1,188.9	1,226.7	1,228.3	1.6
Overtime Hours	107,226	N/A	N/A	N/A
Overtime Dollars	$1,844,714	$291,838	$268,344	$-23,494

* For 1998, the Position Equivalent is the budgeted amount.

The Department of Human Services personal services have been reduced by $2,786,448 to establish a net salary budget that is 94% of gross wages. For 1999, the Department of Human Services had a net salary budget that was 94% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	32.0	30.0	-2.0
Clerical (F)	199.0	188.0	-11.0
Paraprofessional (E)	319.0	292.0	-27.0
Professional (B)	494.0	493.0	-1.0
Protective Services (D)	69.0	73.0	4.0
Service/Maintenance (H)	15.0	7.0	-8.0
Skilled Craft (G)	1.0	0.0	-1.0
Technical (C)	5.0	5.0	0.0
TOTAL	1,134.0	1,088.0	-46.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
Purchase Service Coord	Create	1	Mgt Svces	$ 43,350
Systems Analyst 1	Abolish	1	Mgt Mvces	-47,678
Econ Support Specialist	Create	10	Financial Asst	258,060
Econ Support Supvsr 1	Create	1	Financial Asst	34,296
Learnfare Specialist	Abolish	1	Financial Asst	-29,660
Account Clerk 1	Abolish	1	Financial Asst	-29,870
Clerk 2	Abolish	1	Financial Asst	-27,274
Teller 1 (Hourly)	Abolish	2	Financial Asst	-26,520
Clerk 3 Data Entry	Create	2	Delinq Svces	53,216
Intake Specialist CCC	Create	1	Delinq Svces	33,282
			TOTAL	$ 261,202

DEPARTMENT DESCRIPTION

The Department of Human Services includes the following six divisions: Financial Assistance Division, Child Welfare Division, Delinquency and Court Services Division, Adult Services Division, Management Services Division, and Mental Health Division. All six divisions report to the office of the Director of the Department of Human Services. Since the DHS Mental Health Division financially operates as an enterprise fund, it appears as a separate organizational unit in the County budget (Org. 6300).

The ***Director's Office*** provides guidance, support and administrative direction to all DHS divisions. The DHS Director reports directly to the County Executive as a cabinet officer.

The ***Financial Assistance Division***, per State Statutes, is charged with the responsibility of assisting eligible people to obtain Food Stamps, Medical Assistance (Title 19) and Child Day Care benefits in cooperation with the "Wisconsin Works" or W-2 program (which replaced the former Aid to Families with Dependent Children-AFDC program). In addition, the Financial Assistance Division is responsible for administering BadgerCare and specialized financial assistance programs such as Fraud Detection and Benefit Repayment, Low Income Home Energy Assistance, Healthy Start, and Interim Disability Assistance.

The ***Child Welfare Division*** was created in 1998, formed from part of the former Youth Services Division. Beginning in 1998, under State Statutes, the State Department of Health and Family Services is responsible for administering all child welfare services in Milwaukee County. Under a contract with the State, this division provides child welfare case management and services for children removed from their homes due to abuse or neglect in two of the State's five child welfare regions in the County. This division also provides foster home recruitment and licensing and adoption services for all five child welfare regions in the County. The Child Welfare Division is funded entirely with revenue under a contract with the State for these specific services.

The ***Delinquency and Court Services Division*** was also created in 1998, formed from part of the former Youth Services Division. The division administers a 120 bed Juvenile Detention Center, juvenile court intake, custody intake and probation services, support staff for the operation of the Children's Court, predispositional secure/non-secure out-of-home placement resources, the First Time Offender program and post-dispositional placement resources for adjudicated delinquents. Purchased programs which serve alleged and adjudicated delinquent youth are administered in this division. Staff at the Juvenile Detention Center maintain a 24-hour-per-day, secure correctional facility which primarily houses juveniles being held pending trial who are a threat to the community. Custody Intake staff screen children's court intake referrals from police for the Juvenile Detention Center; Court Intake staff prepare case reports and histories for the Children's Court judges while Probation staff supervise youth adjudicated for delinquent behavior in the community.

The ***Adult Services Division*** provides human services to adults between the ages of 18 and 60. Services are targeted at populations with special needs including persons with physical and developmental disabilities (including children from birth to three), and alcohol and drug abusers. A wide variety of services is provided including case management for long term support, residential services, inpatient services, work and day services, community living support services, community treatment, community support, adult day care, fiscal agent services, and service access and prevention. These services enable persons to live in the community and avoid institutional placements.

The ***Management Services Division*** provides contract administration, accounting, budgeting, business office/collections, human resources, building operations, procurement and data processing services to the Director's Office and the Child Welfare, Delinquency/Court Services, Financial Assistance and Adult Services Divisions. The division also includes the costs for County-wide services such as Risk Management, Audit, Payroll and other functions. The division also houses the costs for all vacant, unassigned leased and County-owned building space. This vacant space is due to the dispersal in 1998 of Financial Assistance and

Child Welfare staff from County facilities into regional offices.

BUDGET HIGHLIGHTS

DIRECTOR'S OFFICE

- The Director's Office budget includes a $200,000 appropriation to participate in the establishment of a county-wide human services information and referral telephone hotline. The United Way of Greater Milwaukee will act as the fiscal agent to receive funds from the County and other private and governmental sources to contract with the Information and Referral Phone Line provider, which will be selected by the Stakeholder's Council of local agencies. This appropriation is funded with property tax levy. It is an increase of $75,000 over the 1999 appropriation of $125,000.

- The adopted 1999-2001 State Budget includes $779,141 in additional Community Aids revenue that is not included in the division budgets. This amount is placed in an Allocated Contingency Fund to be utilized to offset expected cuts in Community Aids funding due to action on the Federal level. Should the expected cuts not materialize (or be less than $779,141), any remaining funds in this account shall be available for restoration of services cut due to previous Community Aids reductions.

FINANCIAL ASSISTANCE DIVISION

- The 2000 Budget reflects the third full year of implementation of Wisconsin Works or W-2 in Milwaukee County. The budget assumes that State revenues, either directly from the State or from W-2 agencies, will be provided to fund all the County costs related to W-2, for no tax levy support, based on negotiations with the W-2 agencies. As a result, the $342,350 tax levy previously in the Financial Assistance Division is eliminated.

- W-2 replaced the former Aid to Families with Dependent Children program. The State has contracted with Milwaukee County to perform Food Stamps, Medicaid and Day Care eligibility determination for all W-2 and non-W-2 clients. If an individual or family decides not to participate in W-2 and the income requirements are met, they may still be eligible for non-cash assistance in the form of Food Stamps, Title 19 Medical Assistance, BadgerCare, and Child Care. The County will also continue to provide contractual services in several specialized programs such as Healthy Start and Low Income Energy Assistance.

- In 1998 and 1999, the County negotiated a contract with the State for reimbursement of all direct salary costs of staff involved in eligibility determinations. In addition, the State agreed to fund an additional 30% for indirect costs consisting of management and support staff, supplies, space rental and departmental and County overhead costs. The 2000 Budget assumes the County will receive $22,532,997 to fund all of its costs related to eligibility determination for financial assistance programs including Child Day Care.

- Eleven new positions (10 Economic Support Specialists and one Economic Support Supervisor) are created to staff a Benefit Overpayment Recoupment program within the Program Integrity (Fraud) section. The State has identified a backlog in overpaid benefits for which collections work needs to be done. Counties earn a 15% incentive revenue on all collections. This revenue source will be used to fund 100% of the costs of the initiative (including fringe benefits).

- A total of 21 formerly unfunded Economic Support Specialist positions are converted to funded status to meet the State's requirements regarding the number of eligibility worker staff positions. This change increases expenditures by $541,968 and revenue by $666,321.

- Five positions are abolished including two Teller 1 (HR), one Clerk 2, one Account Clerk 1 and one Learnfare Specialist position.

- Other Charges are reduced $17,000,000 by eliminating the appropriation for W-2 Child Day Care payments. This reduction is made since the State assumed responsibility for provider payments in April, 1999 using the State's CARES automated system. This action also will reduce DHS utilization of the County's mainframe computer.

- The budget includes $725,000 in Other Charges for purchase of service contracts for Child Day Care rate-setting, technical assistance to providers for certification and processing payments. In addition, the Bi-County Child Care Initiative with Waukesha County is continued, with the County's $25,000 share of costs funded with Day Care Administration revenues.

- The Child Day Care Certification and Enforcement Unit consists of 12 positions at a total cost of $739,309 (including fringe benefits) which is funded 100% with Day Care Administration revenue. Since State Statutes have not been revised to authorize counties to require finger printing of child care providers, the 2000 Budget does not include a charge from the Sheriff's Department for this function.

- Interim Disability Assistance Program (IDAP) grants are funded at $265,380 based on experience. It is anticipated that average monthly caseload will be 95 cases with an average grant of $205. Recoveries from persons who subsequently receive SSI are budgeted at $164,842 for a net tax levy cost of $100,538 for cash assistance, a decrease of $902 from 1999.

- Indigent burials are budgeted at $435,000, a tax levy increase of $23,496 based on experience.

CHILD WELFARE DIVISION

- On January 1, 1998, the State of Wisconsin took over administration of Child Welfare services in Milwaukee County. The State has contracted with the County to provide services in Child Welfare Regions 2 and 5, and with private agencies providing services in the other three regions of the County. Milwaukee County also provides foster home licensing and recruitment and adoption services throughout the County. The DHS Mental Health Division will execute a contract with the State to provide "safety services" using the Wraparound Milwaukee Model in Regions 2 and 5. The Masters Degree Intern Program will also continue for 2000, and is comprised of 19 positions of Human Service Worker Intern and one position of Administrative Coordinator-Educational Intern Program. The State will provide 75% funding through the University of Wisconsin for these activities and 25% funding will be generated from Divisional vacancies (which frees up State Child Welfare revenue for the 25% local share).

- It is assumed that Milwaukee County will continue to make out-of-home care payments on behalf of the State in 2000. The Other Charges appropriation includes $42,075,454 to make these Foster Care and Kinship Care payments, fully funded with State revenue.

- The Child Welfare Division estimates net child welfare expenses of $59.6 million and revenues of $62.6 million (which covers the cost of fringe benefits and crosscharges abated in the expenditure budget). No property tax levy support is budgeted for this Division. The Department of Human Services will not enter into a contract with the State for the provision of child welfare services if any such contract would necessitate the use of property tax levy support from the County or does not contain sufficient resources to enable the County to be a competitive service provider.

- The Child Welfare budget includes $1,850,000 in Other Charges to purchase services for parents and children in Foster Care in order to promote family reunification (or document grounds for termination of parental rights and adoption). These services achieve the goal of the Child Protective System for permanency planning for children removed from their natural home due to abuse or neglect.

DELINQUENCY AND COURT SERVICES

- The Delinquency and Court Services Division manages activities related to juveniles alleged to be or adjudicated delinquent. These activities were previously included in the Youth Services Division. The Delinquency and Court Services Division operates the 120 bed Juvenile Detention Center, juvenile court intake, custody intake and probation services, and provides support staff for the Children's Court, pre-dispositional out of home placement, the First Time Offender Program and post-dispositional placements for juveniles adjudicated delinquent.

- Total projected Youth Aids revenues are $32,418,354, an increase of $245,089 over 1999.

This increase is based on the State's 1999-2001 Biennial Budget. The State Budget appropriated an increase in Youth Aids funding and distributed the increased amount based on an updated formula. The estimated increase in State Youth Aids revenue for Milwaukee County resulting from that action is $1.2 million for 2000. That increase is partially offset by a projected reduction in Youth Aids revenue received as a refund for prior year State Charges ($612,653) and a revenue gap contained in the 1999 budget ($324,913) which continues in 2000.

- Overall, State charges for juveniles placed into State custody by the Children's Court Judges are projected to decrease $1,811,253 based on projected placements and the State's Biennial Budget concerning daily correctional rates charged to counties. Based on the TREND projection for State Juvenile Correctional Institutional placements for the last 12 months actual experience, the Institutional costs are projected to decrease by $1,182,379, from $21,338,184 to $20,155,805, based on an average daily census of 360 placements, a decrease from 367 budgeted in 1999, and a decrease of $5.91 in the daily rate, from $159.46 to $153.55, based on the State Biennial Budget. Under the trend projection, CCI placements are reduced from 116 average daily placements budgeted in 1999 to an average daily census of 97 in 2000. DOC-CCI placement costs are projected to decrease by $546,925 from $7,150,520 to $6,603,595. State charges for Aftercare programs are projected to decrease $81,949, from $1,585,757 to $1,503,808, and the Corrective Sanction Program will remain the same at $1,214,171.

- Other Charges for Foster Care payments are reduced $100,000. Also, the Adolescent Alternative Care Program is eliminated due to low utilization and a reduction in Community Intervention revenue of $125,000. In 1999, the Adolescent Alternative Care Program was budgeted at $322,361. Day Treatment services are reduced a total of $483,168, from $2,475,840 to $1,992,672. This program is reduced due to low utilization and a $248,237 reduction in Community Intervention revenue.

- An appropriation of $470,000 is included for an initiative to provide increased community supervision and rehabilitation of juveniles on Probation. Services planned are Anger Management, Family Conflict Resolution, Counseling, Mentoring, Life Skills Training and Tracking. The total cost of the initiative is based on utilization estimates and rates for the First Time Offenders Program (FTOP). The overall, $470,000 cost would average approximately $2,600 per person assuming 180 youths are served. This initiative would increase the likelihood of completing probation successfully while improving community protection.

- Refund Revenues budgeted to offset the cost of the Wraparound/CCI services are reduced $778,270 based on experience. These revenues were budgeted assuming that SSI revenue would be obtained for eligible youth to cover some of the cost of their care. Actual experience indicates that these youth are not eligible for SSI. (Milwaukee County continues to collect substantial SSI revenue for children in foster care, which reduces State costs in Child welfare.)

- Community Aids revenue is reduced by $235,140. This reduction is the net change of the State/Federal 1999 reduction of $559,844, partially offset by an increase of $258,406 in 2000, based on the State Biennial Budget. Cuts implemented in 1999 (Day Treatment, Managed Care and Probation Services) are continued in 2000 due to the overall reduced revenue (including the reduction in SSI revenue).

- A tax levy appropriation of $230,000 is included to continue the Serious Chronic Offender program, replacing Federal grant revenues which expire in 1999. The Milwaukee County Court system has been the recipient of a $230,000 annual grant from the State Office of Justice Assistance for this program which has served 47 youth over the last one and one half years. Under the existing grant program, the re-arrest rate has been a low 6%, in part because participating youth remain on a stayed order to Corrections while in the program. At a cost of $230,000 for 22 annual slots, the program costs $10,500 per slot per year which is about 20% of the cost of one youth being committed to the Juvenile Correctional System. A placement at a State Juvenile Correctional facility will cost over $56,000 per year and a placement at a Child Care Institution will cost over $68,000 in 2000.

- Two new Clerk 3 Data Entry positions are created to address workload demands associated with the Juvenile Information Management System (JIMS) at a cost of $53,216. These positions will help make the information system useful by entering offense and disposition data in a timely manner.

- One new Intake Specialist CCC is created for the First Time Offender program. The cost of $33,282 is 100% funded with Community Intervention Program revenue.

- First Time Offender Community Services funding is reduced $69,263, from $221,892 to $152,629, due to reduced Community Intervention revenue.

- The 2000 budget also includes appropriations related to the Federal Juvenile Accountability Incentive Block grant awarded to Milwaukee County in 1999. The Federal program requires a local 10% cash match resulting in a tax levy increase of $15,826.

- State/County Contract Reconciliation Accrual Revenue is maintained at the $1.7 million amount budgeted in 1999.

ADULT SERVICES DIVISION

- For 2000, tax levy for Alcohol and Other Drug Abuse (AODA) services is increased $11,169, from $1,373,608 to $1,384,777, which is $521,986 more than the level required by the 1997 Adopted Budget policy that tax levy support for Adult AODA services be maintained at a minimum level of $862,791 through 2000.

- The appropriation for AODA Voucher Treatment services is reduced $440,000 in this Division due to the transfer of State Child Welfare AODA expenditures and revenue to the Child Welfare Division.

- Intravenous Drug Abuse treatment revenue is increased $10,000.

- A new non-departmental budget, Potawatomi Revenue (Org. 1937), allocates $3,240,000 in Potawatomi revenues for 2000. Included is $1,850,000 allocated to the Capital Budget and $1,390,000 allocated to the Operating Budget. Of the Operating Budget amount, $1,000,000 is allocated for AODA Voucher Treatment services which will be administered by the Department of Human Services-Adult Services Division. The Department of Administration-Fiscal Affairs Division is authorized to administratively allocate these funds to the Department of Human Services-Adult Services Division.

- In addition, an appropriation of $40,000 in Potawatomi Revenue is placed in an Allocated Contingency Account for the purpose of providing a Gambling Addition/Dual Addiction Pilot Program. The Director of the Department of Human Services shall submit a report for the May 2000 meeting of the Health and Human Needs Committee as to whether Milwaukee County should develop a Gambling Addiction/Dual Addiction Pilot Program. The Director's Report should review and potentially include education, prevention, and/or treatment components in a pilot project, as well as recommendations and appropriate corresponding fiscal notes. In preparing his Report and developing his recommendations, the Director shall work in conjunction with interested community and professional representatives. If the Director recommends the implementation of a pilot program, this pilot shall be an effective collaborative model, taking into consideration Milwaukee County's Strategic Planning efforts, as well as the Department of Human Services' current program priorities.

- The Fighting Back Primary Prevention Program which was initiated under a Robert Wood Johnson Foundation grant has since incorporated as an independent community agency. Fighting Back continues to serve as the sole source provider for Youth AODA Prevention services. Total funding for Fighting Back Inc. is $1,021,913.

- Other Charges are increased $4,111,794 for increased client home care services under the State's Long Term Support programs for persons with physical and developmental disabilities. These expenditures are entirely funded with State/Federal revenue.

- The 2000 budget contains two initiatives to use increased tax levy to expand COP-Waiver and CIP 1B services to reduce client wait lists. Total

client services expenditures increase $1,303,464 with revenue of $816,837 for a net tax levy cost of $486,627. These funds would permit services to an additional 80 persons currently on the wait list.

- Community Aids in the Adult Services Division are reduced $464,366 compared to the 1999 Adopted Budget. As in the Delinquency Services Division, this reduction is the net effect of the 1999 State/Federal reduction of $953,563, partially offset by an increase of $555,596 contained in the State's Biennial Budget. As a result of the reduced revenue, the cuts implemented in 1999 are continued in the 2000 Budget.

- The Adult Services Division 2000 budget includes two initiatives funded with increased tax levy. First, the existing Federal HUD grant which funds expanded services to homeless persons now requires a 25% local cash match. $75,000 has been included for this purpose. Second, the Shelter Task Force has lifted its moratorium on new shelter beds due to increased demand. An appropriation of $75,000 is provided to the Task Force to support the purchase of another facility to meet the demand for emergency shelter beds.

- The 2000 budget also reallocates $100,000 of Data Processing Consulting Fees to the Professional Services account to obtain consultant services to complete a Master Plan for the Adult Services Division. This Master Plan, modeled after the Mental Health Division's planning process, is necessary for the Adult Services Division to define its service priorities due to limited resources and the State's focus on managed care models for the delivery of services. Such models are extremely challenging for the specialized services needed by persons with physical and developmental disabilities.

MANAGEMENT SERVICES DIVISION

- DHS has a major tax levy expenditure associated with vacant space which was previously used by Financial Assistance and Child Welfare staff. The Division will have vacant space in leased buildings at 9th and Mitchell Streets and in the County-owned building at 12th and Vliet Streets for a total cost of $620,072. Rental revenue for space at the Mitchell Street Building totals $210,154 for a net tax levy cost for unassigned space of $409,918. This is a reduction of $277,696 compared to the 1999 Adopted Budget.

- The 2000 Budget includes the abolishment of a Systems Analyst 1 for a savings of $43,350 which offsets the $43,350 cost of creating a Purchase Services Coordinator to help with increased workload in Contract Administration, due to Audit Department recommendations, managing both contracts and fee for service systems, and monitoring compliance with the living wage resolution.

- In light of the major remodeling which is planned over the next five years at the 12th and Vliet building in anticipation of centralizing DHS functions in this facility, the Director of Human Services shall investigate the possibility of locating a 24-hour day care center at or near the 12th and Vliet building, including soliciting input from employees, and report back to the Committee on Health and Human Needs with his findings and recommendations.

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
FINANCIAL ASSISTANCE				
Average Monthly Cases Served				
AFDC	0	0	0	0
Food Stamps	40,000	34,639	40,000	40,000
Medicaid	52,900	47,571	52,900	52,900
Child Day Care Payments				
Budget	$67,839,997	64,800,453	$17,000,000	0
Families Per Month	7,629	5,733	7,629	0
Interim Disability Assistance Program	175	91	95	95
Maximum Monthly Grant	$205	$235	$205	$205
YOUTH SERVICES				
Delinquency and Court Services				
Staffed Capacity of Juvenile Detention	120	120	120	120
Average Monthly Probation/Court Intake	3,518	3,144	3,406	3,224
Average Monthly Delinquency Referrals	538	454	420	577
Placement Resources				
Avg Mthly Children in CCI/Wraparound	350	183	184	184
Average Monthly Foster Care Cases	49	16	49	19
Average Monthly Slots in Community				
Pre-dispositional	479	529	564	576
Post-dispositional	278	302	278	248
Temporary Shelter	70	64	73	54
Specialized Services Bureau				
Average Annual Adoptions Completed	250	320	303	360
State Division of Corrections				
Average Monthly Cases:				
DOC-Corrections	416	402	368	416
DOC-Child Care Institution	55	81	116	73

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
ADULT SERVICES				
DD Service Bureau - Adults				
Community Treatment	99	0	0	0
Community Residential	235	79	83	80
Community Living Support Services	1,500	1,169	940	1,199
Work and Day Services (Adult)	1,200	1,347	1,174	1,250
Long-Term Support	821	877	813	886
TOTAL	3,855	3,472	3,010	3,415
DD Service Bureau - Children				
Work and Day Program	1,950	2,245	2,100	2,200
Family Support	425	325	350	350
TOTAL	2,375	2,570	2,450	2,550
AODA Abuse Bureau				
Community Treatment	2,265	3,386	2,450	1,144
Inpatient Care (Detox)	1,192	2,841	900	2,390
Community Residential	455	690	350	428
Community Living Support Services	150	1,662	1,800	100
TOTAL	4,062	8,579	5,500	4,062
Physical Disabilities				
Long-Term Support Services	868	857	794	923
Access and Brief Services				
Community Living Support Services	2,000	3,452	0	0
Access & Brief Service	8,000	8,000	8,500	12,500
Referrals Served	2,500	1,330	2,500	2,500
TOTAL	12,500	12,782	11,000	15,000

DEPT: DEPARTMENT OF PARKS

UNIT NO. 9000
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Department administers and operates the Milwaukee County Park System. Major facilities include three indoor swimming pools, 12 outdoor pools, 39 wading pools, and three family aquatic centers, 16 golf courses (including the home of the Greater Milwaukee Open Golf Tournament), 130 tennis courts, 10 senior and recreation centers, 23 major pavilions, 200 athletic fields, boat launching sites, the McKinley Marina, the Mitchell Park Horticultural Conservatory, Wehr Nature Center and the Boerner Botanical Gardens. The Park System spans almost 15,000 acres and encompasses 139 parks and parkways, five beaches, extensive roadways and bike trails and 170 picnic areas.

Within budget and policy guidelines established by the Milwaukee County Board of Supervisors, the Department services the needs of Milwaukee County citizens in the following ways:

- Preserve and protect the natural environment paying special attention to critical and sensitive natural resources.
- Provide open space for the enjoyment and recreation needs of the public while responding to ever changing urban development patterns and recreational demands.
- Provide a variety of safe, active and passive recreation opportunities, offered at reasonable cost, which are responsive to the needs of the public.

OBJECTIVES

1. Maintain the Parks infrastructure by implementing preventive maintenance programs on Park facilities, walkways and roadways.
2. Continue implementation of a strategic master plan that will serve as a guide for facility and program recommendations, based on recreation trends, community interest and cost-benefit analysis.
3. Identify opportunities and pursue stable outside funding sources to reduce tax levy support, while providing needed services.
4. Work toward the goal of employing a culturally diverse workforce, reflective of the community's diversity.
5. Continue to refine the Parks Department management environment to improve quality of services provided, including continuation of a management training program to improve leadership and communication skills of Park managers.
6. Continue to increase the Parks Department systematic support of community advisory groups for the purpose of strengthening their organizational structure in order to increase constructive activities in Park facilities.
7. Develop an area and/or facility specific marketing plan for the purpose of increasing the information available to potential customers of Parks Department services.
8. Continue to implement computerization techniques with an objective of reducing duplication of effort, increasing overall efficiency and utilizing automation to improve the overall management of the Park system.

DEPT: DEPARTMENT OF PARKS

UNIT NO. 9000
FUND: General - 0001

BUDGET SUMMARY				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 22,840,776	$ 24,247,807	$ 25,287,732	$ 1,039,925
Services	4,510,158	5,216,813	5,093,838	-122,975
Commodities	3,387,849	3,512,005	3,586,700	74,695
Other Charges	17,043	6,900	6,900	0
Capital Outlay	667,288	939,000	1,017,585	78,585
County Service Charges	11,782,561	11,383,922	11,493,364	109,442
Abatements	-9,502,887	-8,808,272	-8,809,680	-1,408
Total Expenditures	$ 33,702,788	$ 36,498,175	$ 37,676,439	$ 1,178,264
State & Federal Revenue	217,818	178,483	222,555	44,072
Other Revenue	16,633,613	17,547,598	18,052,000	504,402
Direct Property Tax Levy	$ 16,851,357	$ 18,772,094	$ 19,401,884	$ 629,790

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 4,237,595	$ 3,688,332	$ 3,482,254	$ -206,078
Central Service Allocation	1,239,192	1,264,135	1,233,832	-30,303
Courthouse Space Rental	0	0	0	0
Graphics Services	70,825	92,741	80,970	-11,771
Information Process Services	34,735	184,690	172,972	-11,718
Mail Room Services**	248	1,878	7,988	6,110
Telephone Allocation	53,131	75,105	153,957	78,852
Record Center Services	0	0	0	0
Radio Communication	2,706	2,500	2,500	0
Personal Computer Services	0	7,061	139,415	132,354
Total Charges	$ 5,638,432	$ 5,316,442	$ 5,273,888	$ -42,554
Property Tax Levy	16,851,357	18,772,094	19,401,884	629,790
Total Property Tax Levy	$ 22,489,789	$ 24,088,536	$ 24,675,772	$ 587,236

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

DEPT: DEPARTMENT OF PARKS

UNIT NO. 9000
FUND: General - 0001

ORGANIZATIONAL COST SUMMARY

DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Finance/ Administration	Expenditure	$ 2,426,430	$ 2,993,930	$ 3,172,849	$ 178,919
	Abatement	1,298,186	1,271,931	1,523,727	251,796
	Revenue	77,346	51,518	51,518	0
	Tax Levy	$ 1,050,898	$ 1,670,481	$ 1,597,604	$ -72,877
Operations	Expenditure	$ 25,708,798	$ 25,543,420	$ 26,033,648	$ 490,228
	Abatement	475,376	727,679	639,407	-88,272
	Revenue	11,908,403	12,466,543	12,992,067	525,524
	Tax Levy	$ 13,325,019	$ 12,349,198	$ 12,402,174	$ 52,976
Programs	Expenditure	$ 7,552,970	$ 8,539,628	$ 8,787,934	$ 248,306
	Abatement	146,670	108,656	126,539	17,883
	Revenue	4,585,610	4,875,710	4,882,325	6,615
	Tax Levy	$ 2,820,690	$ 3,555,262	$ 3,779,070	$ 223,808
Marketing	Expenditure	$ 462,216	$ 629,750	$ 600,542	$ -29,208
	Abatement	10,725	0	0	0
	Revenue	188,693	293,790	310,125	16,335
	Tax Levy	$ 262,798	$ 335,960	$ 290,417	$ -45,543
Facilities	Expenditure	$ 7,055,261	$ 7,599,719	$ 7,891,146	$ 291,427
	Abatement	7,571,930	6,700,006	6,520,007	-179,999
	Revenue	91,379	38,520	38,520	0
	Tax Levy	$ -608,048	$ 861,193	$ 1,332,619	$ 471,426

PERSONNEL SUMMARY

	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	860.5	870.2	876.3	6.1
Overtime Hours	48,249.7	N/A	N/A	N/A
Overtime Dollars	$470,588	$196,872	$196,872	$0

* For 1998, the Position Equivalent is the budgeted amount.

Parks Department personal services have been reduced by $3,895,392 to establish a net salary budget that is 85.8% of gross wages. For 1999, the Parks Department had a net salary budget that was 85.8% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	20.0	19.0	-1.0
Clerical (F)	33.0	32.0	-1.0
Paraprofessional (E)	169.0	174.0	5.0
Professional (B)	37.0	37.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	1,513.0	1,593.0	80.0
Skilled Craft (G)	42.0	42.0	0.0
Technical (C)	1.0	1.0	0.0
TOTAL	1,815.0	1,898.0	83.0

PERSONNEL CHANGES (See divisional highlights for details)				
Job Title/Classification	Action	Number of Positions/Hours	Division	Cost of Positions (excluding fringe benefits)
Park Worker 3 (Seasonal)	Create	1	Operations	$ 18,430
Human Resources Assistant	Create	1	Administration	$ 20,882
Special Events Coordinator (Hourly)	Create	1	Operations	$ 15,676
Park Worker 2 (Seasonal) (3,236 hours)	Create	3	Concessions	$ 23,917
Park Worker 3 (Seasonal) (4,072 hours)	Create	3	Operations/ Concessions	$ 35,942
Horticulturist 1 (Seasonal) (240 hours)	Create	1	Operations	$ 3,116
			TOTAL	$ 117,963

GENERAL SUMMARY

The Parks Department budget is presented in an organizational format that focuses on its five major divisions: Finance/Administration, Operations, Programs, Marketing and Facilities.

PROGRAM DESCRIPTIONS

The ***Finance/Administration Division*** manages the Department's budgeting, purchasing, accounting, data processing, training and human resources functions. For purposes of budget presentation, the Director's office is incorporated within this division.

The ***Operations Division*** manages the daily operation of the three Park regions and the horticulture operation. The Horticulture Operation includes the Mitchell Conservatory, Boerner Botanical Gardens, Wehr Nature Center, the Greenhouse and other horticultural and botanical functions.

The ***Programs Division*** is responsible for the programmatic development, implementation and management of the aquatics, golf, concessions, public services, recreation, and special recreation operations.

The ***Marketing Division*** is responsible for outside vendor contract administration, special events, promotions, publicizing Park facilities and activities, Park development, and merchandising.

The ***Facilities Division*** is responsible for the physical maintenance of the Park system, capital planning and landscape services function. The Park Maintenance section provides skilled trades services, a central stores operation, and utility shop services to the other Park regions and divisions. The Landscape Services section provides forestry, landscaping, and miscellaneous park construction services. The Park Planning section provides landscape architectural services, design, planning, and technical support services.

PERFORMANCE BASED BUDGET

For 2000, the Department of Parks has worked with the Department of Administration to develop a performance based budget. The 2000 budget will include appropriations in line item accounts; however, the Department is given the flexibility to manage the budget by shifting appropriations within the budget as needs arise. Authority is granted for the Department to make expenditures from any account series as long as the department does not exceed the tax levy appropriation included in the adopted budget. The department will also be required to meet the following performance standards and to comply with all County rules and regulations.

Outcome	*Delivery Strategies*	*Key Indicators*	*Performance Goal*
Parks will maximize usage of parks, parkways and facilities by the public.	Reasonably priced activities will be available to the public.	Number of picnic permits issued, special event permits, building rentals.	2,985 picnic permits 338 special event permits 2,620 building/room rentals
	No cost basic usage of the parks will be provided to the public.	Number of miles of bike trail maintained, number of free concerts and miles of roads maintained.	97 miles of bike trail 54 free concerts 49 miles of road
	An active marketing program will encourage usage of the parks.	Number of ads placed, news media contacts, public contacts and website hits.	1,345 ads placed 2,800 news media contacts 15,000 public questions answered/assisted 2,500 website hits
Parks will provide recreational opportunities to the community.	Parks will facilitate recreational activities.	Number of sports leagues, field usage permits.	614 leagues 2,662 field permits
	Parks will operate recreational facilities so that the public is encouraged to utilize these resources.	Number of participants at golf courses, aquatic facilities and community centers.	651,970 golf rounds 492,170 swimmers 99,739 wading pool users 5,528 community/senior center members 12,435 community center/senior day passes
		Boat launching, slip rental and maritime support	437 season launches 7,686 daily launches 631 slips rented

Outcome	*Delivery Strategies*	*Key Indicators*	*Performance Goal*
Parks will provide a safe environment for the users of the park system.	Parks will encourage and facilitate Watch Groups and actively work with both the public and law enforcement to increase security in parks.	Number of Park Watch Groups, meetings and members	12 Parks with a Park Watch Group
	Parks will actively pursue increased safety in the parks for both the public and park employees.	Budget spent on safety related repairs, renovations and safety related training	$383,125 spent on safety related repairs $2,065,343 spent on employee training and public safety (includes swim lessons, night patrol, day patrol, life guards)
Parks will safeguard the environment and provide stewardship of the resources entrusted to it.	Parks will allocate resources for environmental issues including, but not limited to, storm water management, water quality, invasive species inventory and control, and sound land management.	Budget allocated to this purpose	$165,851 capital and repair budgets allocated
Parks will remain within appropriations provided in the 2000 Adopted Budget.	Parks will provide services with limited resources.	Absence of department deficit at year-end.	$19,401,894 tax levy for 2000.

BUDGET HIGHLIGHTS

- **Transfer of Northeast Quadrant (County Grounds) Lands to Parks Department**

  Approximately 225 acres of land within the County Grounds northeast quadrant is transferred from the jurisdiction of the Department of Public Works to the Department of Parks, Recreation and Culture for the purpose of preservation. This area consists of approximately 140 acres in the western portion and 85 acres in the eastern portion of the quadrant. The Department of Administration Division of Economic Development and the Department of Parks, Recreation and Culture are directed to negotiate with the State of Wisconsin Department of Natural Resources for all or a portion of this area for consideration as a State Forest.

  The westerly portion (approximately 140 acres) is roughly bounded by U.S. Highway 45 on the west, Underwood Creek Parkway on the north and Swan Boulevard on the south. This portion of County Grounds lands has been leased to the Parks Department since 1956 and was home to the Parks Department nursery operations, which have been abandoned, the Camp Wil-O-Way facility, and a very large stand of old growth forest. Approximately two-thirds of this area has been designated by the Southeastern Wisconsin Regional Planning Commission as a "natural area" or an "isolated natural resource area." The County Grounds Land Use Planning Committee, in its final report issued in April 1999, recommended that no development occur within this area. The Committee recommended that the area "continue to be devoted to a variety of public park and open space uses," and suggested that Milwaukee County enter into negotiations with the State of Wisconsin Department of Natural Resources "for the purpose of ensuring that this portion of the northeast quadrant remains free from residential or commercial development."

  The easterly portion of land being transferred (approximately 85 acres) is roughly bounded by Swan Boulevard on the west, an active railroad

line to the north, the easternmost boundary of the County Grounds and an unnamed access roadway on the south. The area is adjacent to the Hoyt Park swimming pool and is currently utilized by the UW-Extension garden plot program, several soccer fields that are leased to the Milwaukee Kickers, a small stormwater detention pond and a pauper's field. A Land Use Plan adopted by the County Board of Supervisors in 1989 had designated this entire area as being suitable for "recreation and wellness" activities. The area is isolated, relatively low and swampy and is not well suited to development. The County Grounds Land Use Planning Committee recommended that no development occur within this area and that the land should instead "continue to be devoted to a variety of public park and open space uses." Additionally, County officials have been involved in discussions with staff of the Metropolitan Milwaukee Sewerage District (MMSD) regarding the potential for using some portion of these lands for construction of a large stormwater detention basin designed to alleviate ongoing flooding problems within the Menomonee River watershed. The development of this type of facility is compatible with park and recreation uses, and the Department of Parks will continue to work cooperatively with MMSD regarding this issue.

- Personal services increase $761,120 for the 3% salary increase included for 2000.

- Based on experience and general price increases, commodities are increased by $74,695. To control budgetary increases, Contractual Services accounts are reduced by $122,975.

- The appropriation for replacement equipment is increased $10,000, from $490,000 to $500,000, which represents 1.3% of the department's total expenditure budget.

- When Parks Department staff work on capital improvement projects, related time and expenses are charged to the project, the same as an outside contractor. The charges to capital projects are decreased by $180,000, from $645,000 to $465,000, to reflect actual experience and to continue the gradual phase-out of these charges.

- Crosscharges from the Central Automotive Maintenance Division for equipment and vehicle rental are increased $65,253, from $2,307,792, to $2,373,045.

$18,430	Create 1 Park Worker 3 (Seasonal) (2,088 hours)
15,000	Pump-out of holding tank
10,000	Utilities
$43,430	Total

  To staff the new Bender Park boat launch and park area, one position of Park Worker 3 (Seasonal) is created. Park Worker duties include collecting boat launch fees, cutting grass, picking up litter, cleaning the beach area and maintaining the Park building which will provide space for an office area and public rest rooms.

- $20,882 Create 1 Human Resources Assistant effective 7-1-2000

  One position of Human Resources Assistant is created effective July 1, 2000, to provide assistance to the Parks Human Resources Manager. Under the general direction of the Parks Human Resources Manager, the position will provide support to Park Divisions and Managers by conducting research to respond to inquiries and concerns related to Human Resource rules, regulations and union contracts. The position will also be responsible for developing, maintaining and disseminating department work rules, policies and procedures as they relate to the Human Resource function.

$15,676	Create 1 Assistant Special Events Coordinator (Seasonal) (1,044 hours)
22,978	Additional Rental Revenue
$ -7,302	Tax Levy Reduction

  One position of Assistant Special Events Coordinator (1,044 hours) is created to supervise all evening rental set-ups at the Mitchell Park Conservatory and assist in contact meetings with potential rental customers. Increased marketing and promotion of the Domes has resulted in increased inquiries and requests for rental of the Conservatory facilities that have outgrown the capabilities of the current staff. This position is created to address this growing revenue source and to enable the scheduling of additional rentals. The cost of the new position is more than offset with rental revenue.

$23,917	Create 3 Park Worker 2 (Seasonal) (3,236 hours)
35,942	Create 3 Park Worker 3 (Seasonal) (4,072 hours)
3,116	Create Horticulturist 1 (Seasonal) (240 hours)
-39,275	Revenue from Ice Rink Operation
$23,700	Tax Levy Increase

  To provide staffing support for the operation of Burns Square and Red Arrow Park summer operation, three positions of Park Worker 2 (Seasonal) (3,236 hours), three positions of Park Worker 3 (Seasonal) (4,072 hours) and 240 hours of Horticulturist 1 are created.

- Because the Parks will no longer store equipment and props for the Domes at the House of Correction, electricity is reduced $18,000.

- An appropriation of $22,500 is included for aquatic recreation opportunities to serve the Gordon Park area.

- General Transportation Aids are increased $8,112, from $131,395 to $139,507.

- The admission fee charged to Juniors for use of the aquatic facilities at Kosciuszko Park is reduced from $1.50 to $1.00. The Director of the Department of Parks is authorized and directed to seek private sponsors to offset the cost of a reduction in the admission fee charged to Juniors by an additional $0.50, from $1.00 to $0.50. Based on estimated annual paid admissions of 12,750 Juniors, the reduction in the admission fee from $1.50 to $1.00 would result in reduced revenues at Kosciuszko Park of $6,375, for a net tax levy increase of $6,375.

- Expenditures at Kosciuszko Park arr increased $5,000 annually to allow the Park's weight room to open at 7:00 a.m. instead of 9:00 a.m., Monday through Friday. The Director of Parks shall, mid-year 2000, complete a cost-benefit analysis of the expanded hours and determine whether usage of the weight room and costs of opening early justify the expanded hours. If the cost-benefit analysis does not justify the expanded hours, then the Director of Parks shall revert the weight room opening hour back to 9:00 a.m.

- Reduce Season Boat Launching fees by 20% and create an additional 30% discount for Season Boat Launching fees for senior citizens, reducing revenue $10,925 and increasing tax levy a corresponding amount. Parks Department Season Boat Launching fees are priced as follows:

  Season Boat Launching

	Regular	Senior Discount
Non-Motorized	$44.00	$31.00
Under 20 Feet	$68.00	$48.00
20-26 Feet	$88.00	$62.00
Over 26 Feet	$104.00	$73.00
Jet Skis	$56.00	$39.00

- Primary fee increases included in the 2000 budget are as follows:

$190,298	Golf Permit Fees
33,200	Marina Slip Rentals
18,500	Pavilion and Overnight Lodge Rentals
14,700	Team Sports Athletic Permits
13,500	Wilson Recreation Hourly Ice Rentals

- The budget for golf permit sales is increased from 615,000 permits to 623,000 permits. This calculation is based on a five-year average.

- O'Donnell Park parking revenue is increased by $200,000, from $1,300,000 to $1.500,000.

- McKinley Marina slip rental fees are increased by 3%.

- The following charts identify fee changes in the 2000 Adopted Budget.

Category	1999 Fee	2000 Fee	Change
McKINLEY MARINA SLIP FEES			
Center and South Marinas			
Resident			
25 feet	$ 1,030.00	$ 1,060.00	$ 30.00
30 "	1,305.00	1,345.00	40.00
35 "	1,745.00	1,795.00	50.00
40 "	1,995.00	2,055.00	60.00
45 "	2,250.00	2,320.00	70.00
60 ",	3,820.00	3,935.00	115.00
Non-Resident			
25 feet	1,090.00	1,125.00	35.00
30 "	1,380.00	1,420.00	40.00
35 "	1,850.00	1,905.00	55.00
40 "	2,120.00	2,185.00	65.00
45 "	2,370.00	2,440.00	70.00
60 "	4,040.00	4,160.00	120.00
North Marina (A-D Docks)			
Resident			
27 feet	1,165.00	1,200.00	35.00
30 "	1,370.00	1,410.00	40.00
32 "	1,465.00	1,510.00	45.00
35 "	1,825.00	1,880.00	55.00
37 "	1,925.00	1,985.00	60.00
38 "	1,980.00	2,040.00	60.00
40 "	2,090.00	2,155.00	65.00
45 "	2,355.00	2,425.00	70.00
50 "	3,200.00	3,295.00	95.00
Non-Resident			
27 feet	1,230.00	1,265.00	35.00
30 "	1,445.00	1,485.00	40.00
32 "	1,550.00	1,595.00	45.00
35 "	1,935.00	1,995.00	60.00
37 "	2,045.00	2,105.00	60.00
38 "	2,100.00	2,165.00	65.00
40 "	2,220.00	2,285.00	65.00
45 "	2,485.00	2,560.00	75.00
50 "	3,400.00	3,500.00	100.00
Transient:			
Minimum up to 25 feet	22.00	22.65	0.65
Each foot over 25 feet	1.40	1.45	0.05
McKINLEY, MARINA			
Winter Storage (trucked-in)	375.00	400.00	25.00

Category	1999 Fee	2000 Fee	Change
WILSON RECREATION CENTER			
Primary Ice Rentals			
Per Hour	$ 155.00	$ 165.00	$ 10.00
ATHLETIC PERMIT FEES			
Permit Leagues (Baseball, Softball, Soccer, Football, etc.)			
Adult Team	65.00	75.00	10.00
Adult Team with Lights	75.00	85.00	10.00
Adult Team Preferred Field	100.00	110.00	10.00
Adult Team Preferred Field with Lights	110.00	120.00	10.00
Youth Team	35.00	40.00	5.00
Youth Team with Lights	45.00	50.00	5.00
Youth Team Preferred Field	50.00	55.00	5.00
Youth Team Preferred Field with Lights	60.00	65.00	5.00
Adult or Youth Single Game			
Without Lights	20.00	25.00	5.00
With Lights	35.00	40.00	5.00
Preferred Field	35.00	40.00	5.00
Preferred Field with Lights	45.00	50.00	5.00
Clinics & Special Events			
Adult/Youth (Per Field)	80.00	100.00	20.00
Tournaments (Standard Facility)			
Field/Date without Lights	100.00	110.00	10.00
Field/Date with Lights	110.00	120.00	10.00
Wilson Stadium			
Weekday	80.00	90.00	10.00
Weekend & Holiday	140.00	150.00	10.00
League/County Team	80.00	90.00	10.00
League/Non-County Team	160.00	180.00	20.00
Adult/Youth (Per Game)	40.00	45.00	5.00
Adult/Youth with Lights (Per Game)	50.00	55.00	5.00
GOLF PERMIT FEES			
Premium Course (Brown Deer)			
18-Hole Weekdays			
Discount	28.00	28.75	0.75
Standard	66.00	68.00	2.00
18-Hole Tuesday/Thursday			
Jr/Sr/Disabled	19.50	20.00	0.50

Category	1999 Fee	2000 Fee	Change
18-Hole Weekends and Holidays			
Discount	$ 32.00	$ 33.00	$ 1.00
Standard	72.00	74.25	2.25
9-Hole Weekdays			
Discount	17.00	17.50	0.50
Standard	38.00	39.25	1.25
9-Hole Tuesday/Thursday			
Jr/Sr/Disabled	12.00	12.25	0.25
9-Hole Weekends and Holidays			
Discount	21.00	21.75	0.75
Standard	42.00	43.25	1.25
Gold Courses (Dretzka, Oakwood, Whitnall)			
18-Hole Weekday			
Discount	17.50	18.00	0.50
Standard	23.00	23.75	0.75
Jr/Sr/Disabled	12.25	12.50	0.25
18-Hole Weekends and Holidays			
Discount	20.00	20.50	0.50
Standard	27.00	27.75	0.75
Jr/Sr/Disabled	20.00	20.50	0.50
9-Hole Weekday			
Discount	12.00	12.25	0.25
Standard	15.00	15.50	0.50
Jr/Sr/Disabled	8.50	8.75	0.25
9-Hole Weekends and Holidays			
Discount	14.00	14.50	0.50
Standard	18.50	19.00	0.50
Jr/Sr/Disabled	14.00	14.50	0.50
Silver Courses [Currie, Greenfield, Grant, Lincoln (9)]			
18-Hole Weekdays			
Discount	15.00	15.50	0.50
Standard	20.50	21.00	0.50
Jr/Sr/Disabled	10.50	10.75	0.25
18-Hole Weekends and Holidays			
Discount	17.00	17.50	0.50
Standard	22.00	22.75	0.75
Jr/Sr/Disabled	17.00	17.50	0.50

Category	1999 Fee	2000 Fee	Change
9-Hole Weekdays			
Discount	$ 10.75	$ 11.00	$ 0.25
Standard	13.50	14.00	0.50
Jr/Sr/Disabled	7.50	7.75	0.25
9-Hole Weekends and Holidays			
Discount	12.75	13.25	0.50
Standard	15.50	16.00	0.50
Jr/Sr/Disabled	12.75	13.25	0.50
Bronze Courses (Hansen, Warnimont)			
18-Hole Anytime			
Discount	8.00	8.25	0.25
Standard	10.00	10.25	0.25
Jr/Sr/Disabled	5.50	5.75	0.25
9-Hole Anytime			
Discount	6.00	6.25	0.25
Standard	7.75	8.00	0.25
Jr/Sr/Disabled	3.50	3.75	0.25
PHOTOGRAPHY PERMITS (Advertising/Commercial)			
Lakefront, Domes, Boerner Gardens and Wilson Recreation			
Eight Hour Permit	350.00	500.00	150.00
Hourly Rate	45.00	65.00	20.00
All Other Sites			
Eight Hour Permit	230.00	250.00	20.00
Hourly Rate	35.00	50.00	15.00
PAVILION RENTALS			
Capacity 50-90			
Brown Deer Boat House, Cannon, Cooper, Dineen, Falk, Grant Clubhouse, Greenfield, Hales Corners, Jacobus, LaFollette, Scout Lake, Smith, Wahl and Zablocki			
Six Hour Rental	120.00	125.00	5.00
Capacity 100-150			
Dretzka Chalet, Dretzka Clubhouse, Humboldt, Lincoln, McCarty, Mitchell and Wilson			
Six Hour Rental	145.00	160.00	15.00
Capacity 200-250			
South Shore			
Six Hour Rental	275.00	300.00	25.00

Category	1999 Fee	2000 Fee	Change
Each Additional Hour at a Pavilion	$ 25.00	$ 30.00	$ 5.00
OVERNIGHT LODGE RENTALS			
Resident Overnight	60.00	70.00	10.00
Non-Resident Overnight	120.00	140.00	20.00
Daily Rental - 6 Hours	120.00	140.00	20.00
Each Additional Hour	25.00	30.00	5.00

ACTIVITY & STATISTICAL SUMMARY

	1998 Actual	1999 Budget	2000 Budget
Botanical Gardens			
Attendance	150,000	200,000	190,000
Boerner in Bloom	96,000	80,000	80,000
	246,000	280,000	270,000
Conservatory			
Attendance	186,275	220,000	218,800
Rentals	68	50	90
Picnic Permits	2,985	3,103	3,000
Swimming Attendance			
Indoor	81,365	85,300	81,500
Outdoor	387,853	330,500	357,800
Waterslide	22,952	24,600	22,000
Total	492,170	440,400	461,300
Golf Permits	651,972	615,000	623,000
Skating Attendance			
Indoor (Paid)	24,935	32,700	29,100
Special Event Permits	338	280	300
Restaurant/Concessions			
Merchandise Cost	$ 649,119	$ 791,660	$ 807,160
Resale Revenue	1,856,151	1,961,000	1,998,875
%Merchandise Cost/Revenue	35.0%	40.4%	40.4%

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Zoological Department is charged with the general management of the Zoo facility. Included are business operations, management of the animal collection, maintenance of buildings and grounds, visitor services, education, planning/oversight of construction related to the capital master plan, and marketing of the Zoo.

The Zoo originally opened in the 1890s as an animal and bird display in Washington Park. It was acquired by the County in 1937 and operated under the Park Commission until 1981 when it became an independent department. The Zoo moved to its present 200-acre site in 1960. The Zoo's animal collection and exhibits are acquired with the assistance of private funding. There are presently 16 animal groupings at the Zoo, including the Reptile and Aquarium group, Australian group, Asiatic group, and the Heritage Farm.

MISSION

The mission of the Milwaukee County Zoo is to develop public understanding, support and participation in global conservation of animal species and their natural environment by creating a unifying bond between Zoo visitors and the living earth.

OBJECTIVES

1. Increase visibility and use of the Zoo through greater emphasis on advertising and promotional outreach activities.

2. Continue capital programs of Bliffert site remediation and capital master planning and manage existing capital improvement projects within available appropriations.

3. Continue upgrading of existing facilities by implementation of a multi-year facility infrastructure improvements program.

4. With the assistance of the Zoological Society, provide a traveling exhibit program that will enhance year-round attendance.

5. Continue implementation of the "Stormwater Management" Plan.

6. Begin planning process for new animal hospital.

7. Implement first year of five-year fiscal plan.

8. Effectively assess human resource needs giving consideration to minority candidates for seasonal and permanent employment to achieve the Zoo's affirmative action plan goals assisted by the recruitment of qualified candidates.

9. Develop performance goals and measures with the assistance of the Department of Administration for those areas that receive significant increases in the five-year fiscal plan.

DEPARTMENT DESCRIPTION

The Zoo's organizational structure is designed to maximize efficiency of operations, facilities, animal management and human resources. The Zoo includes five divisions: Animal Management and Health, Administration and Finance, Maintenance and Facilities, Operations, and Public Affairs and Services. These divisions provide a work force organized to address the seasonal nature of operations, increase attendance and revenue-earning opportunities and provide optimum animal care.

The ***Animal Management and Health Division*** is responsible for the care and management of the extensive animal collection, which means maintaining fish, amphibians, reptiles, birds, mammals and invertebrates in good health to allow their conservation, propagation, and display. This includes providing a well-balanced, nutritious diet, a preventive medicine program, and routine physical exam programs for such animals as the great apes and the large cats. Specialized medical health services such as surgery, immunology, parasite control, and drug and physical therapy are also performed. The animal facilities are designed and maintained to provide the proper environment for the animals and to provide an educational and entertaining experience to the visitor.

The ***Maintenance and Facilities Division*** provides for the maintenance, improvement and overall grooming of the grounds, which are critical to visitor satisfaction and return trade. Included in this area are mechanical and preventive maintenance programs for equipment, ventilating, air-conditioning and heating systems, and minor electrical and plumbing repairs. Also included are housekeeping and general cleaning of the entire Zoo.

Administration and Finance Division support functions include cash management, financial and capital project planning and control, accounts payable and receivable, personnel and payroll, reception, switchboard, radio dispatch, other general office services and all secretarial and clerical support. This division provides the Zoo with planning direction, goals for all divisions, and daily financial and administrative management oversight control.

Activities of the ***Operations Division*** include business and concessions functions related to the Zoo's major revenue sources such as admissions, parking lot, a restaurant and patio complex, four major food concession facilities and various food stands, gift, novelty and souvenir stores, a miniature train ride, a Zoomobile ride and a carousel ride.

The ***Public Affairs and Services Division*** is responsible for public relations, promotional activities, special events and programs, group sales, and entertainment program development to increase public use, enjoyment and awareness of the Zoo facility.

This division consolidates efforts and activities of marketing, special programs such as the sea lion and raptor shows and group sales rentals into a single division for improved coordination of promotional efforts. Through news releases, interviews and other promotional activities, the Zoo attempts to attract residents of major Wisconsin markets and northern Illinois. The Zoo engages in cross-promotions with other cultural and tourist attractions to increase attendance and encourage return visitation.

Included among annual special events activities held at the Zoo are "Milwaukee *a la Carte,*" Sunset Zoofaris, Halloween Spooktacular, Heritage Farm Weekend, Egg Days, Holiday Night Lights and the Samson Stomp.

BUDGET SUMMARY

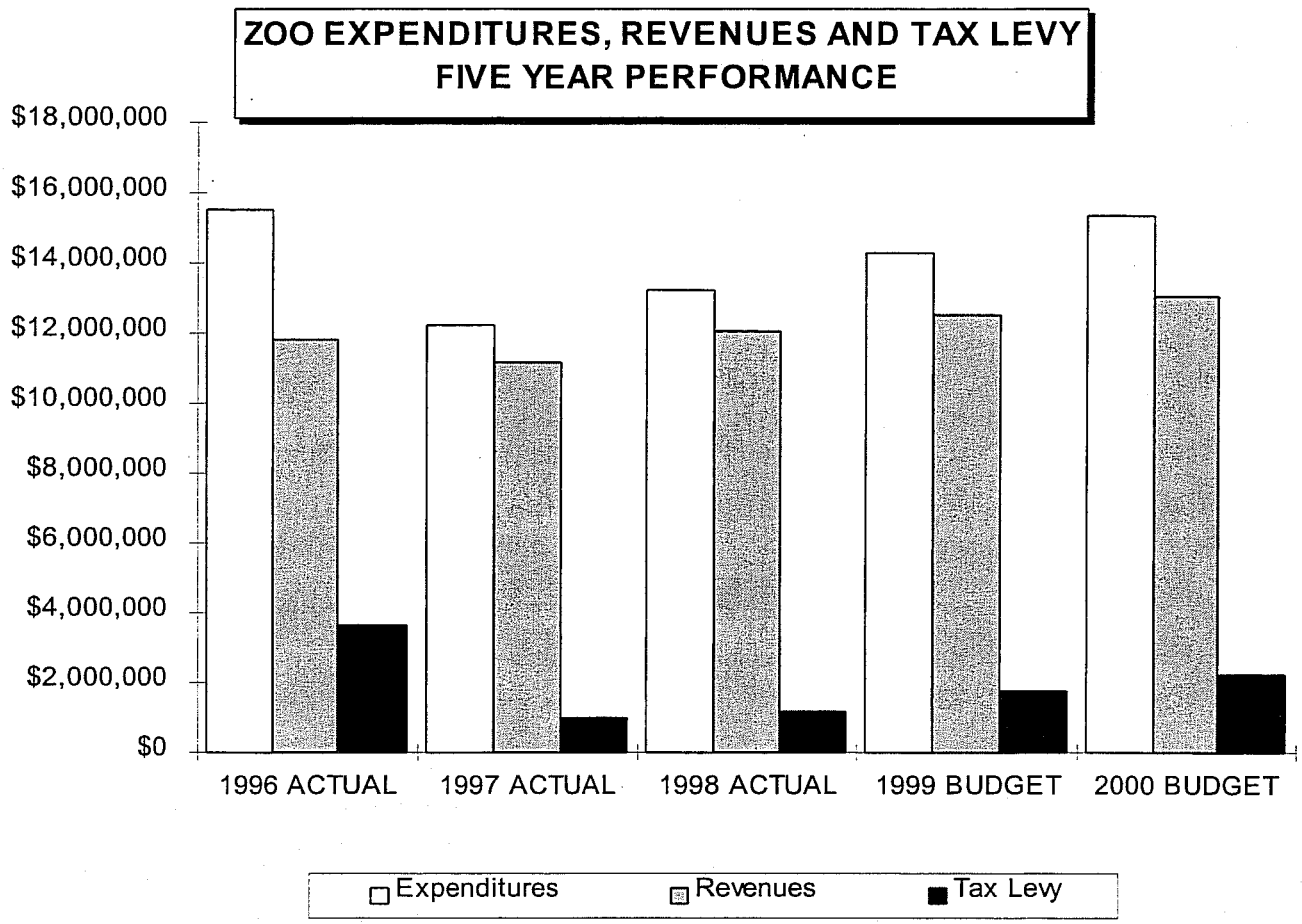
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 6,299,483	$ 6,754,715	$ 7,243,062	$ 488,347
Services	3,589,021	3,908,650	4,293,863	385,213
Commodities	2,410,753	2,704,915	2,727,830	22,915
Other Charges	12,298	0	0	0
Debt & Depreciation	601	0	0	0
Capital Outlay	416,673	379,395	500,000	120,605
County Service Charges	1,004,719	1,072,122	1,151,631	79,509
Abatements	-478,259	-513,078	-590,609	-77,531
Total Expenditures	$ 13,255,289	$ 14,306,719	$ 15,325,777	$ 1,019,058
Total Direct Revenue	12,080,478	12,554,650	13,068,810	514,160
Direct Property Tax Levy	$ 1,174,811	$ 1,752,069	$ 2,256,967	$ 504,898

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 1,276,399	$ 1,409,298	$ 1,250,990	$ -158,308
Central Service Allocation	372,960	348,417	404,326	55,909
Courthouse Space Rental	0	0	0	0
Graphics Services	40,338	51,188	46,117	-5,071
Information Process Services	31,423	53,827	92,054	38,227
Mail Room Services**	0	200	2,289	2,089
Telephone Allocation	30,622	53,387	33,551	-19,836
Record Center Services	210	28	306	278
Radio Communication	2,706	2,500	2,500	0
Personal Computer Services	0	3,531	9,466	5,935
Total Charges	$ 1,754,658	$ 1,922,376	$ 1,841,599	$ -80,777
Principal and Interest	1,900,056	1,855,090	2,118,730	263,640
Property Tax Levy	1,174,811	1,752,069	2,256,967	504,898
Total Property Tax Levy	$ 4,829,525	$ 5,529,535	$ 6,217,296	$ 687,761

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

ORGANIZATIONAL COST SUMMARY					
DIVISION		1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Animal Management and Health	Expenditure	$ 3,165,573	$ 3,387,057	$ 3,444,398	$ 57,341
	Abatement	1,338	0	0	0
	Revenue	66,413	57,000	50,000	-7,000
	Tax Levy	$ 3,097,822	$ 3,330,057	$ 3,394,398	$ 64,341
Maintenance and Facilities	Expenditure	$ 2,554,924	$ 2,761,442	$ 3,008,427	$ 246,985
	Abatement	107	0	0	0
	Revenue	320,043	0	0	0
	Tax Levy	$ 2,234,774	$ 2,761,442	$ 3,008,427	$ 246,985
Administration and Finance	Expenditure	$ 2,790,299	$ 3,450,183	$ 3,553,899	$ 103,716
	Abatement	443,580	461,890	590,609	128,719
	Revenue	412,444	1,013,850	896,665	-117,185
	Tax Levy	$ 1,934,275	$ 1,974,443	$ 2,066,625	$ 92,182
Operations	Expenditure	$ 3,364,984	$ 3,205,981	$ 3,550,231	$ 344,250
	Abatement	664	0	0	0
	Revenue	8,575,929	8,809,300	9,226,000	416,700
	Tax Levy	$ -5,211,609	$ -5,603,319	$ -5,675,769	$ -72,450
Public Affairs and Services	Expenditure	$ 1,857,768	$ 2,015,134	$ 2,359,431	$ 344,297
	Abatement	32,570	51,188	0	-51,188
	Revenue	2,705,649	2,674,500	2,896,145	221,645
	Tax Levy	$ -880,451	$ -710,554	$ -536,714	$ 173,840



PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	243.8	245.8	258.07	12.27
Overtime Hours	28,993	N/A	N/A	N/A
Overtime Dollars	$352,141	$280,260	$350,004	$69,744

* For 1998, the Position Equivalent is the budgeted amount.

Personal services for the Zoological Department have been reduced by $188,520 to establish a net salary budget that is 97.37% of gross wages. For 1999, the Zoological Department had a net salary budget that was 97.08% of gross wages.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	4.0	4.0	0.0
Clerical (F)	13.0	13.0	0.0
Paraprofessional (E)	3.0	3.0	0.0
Professional (B)	18.0	18.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	467.0	571.0	104.0
Skilled Craft (G)	2.0	2.0	0.0
Technical (C)	3.0	3.0	0.0
TOTAL	510.0	614.0	104.0

PERSONNEL CHANGES (See highlights for details)				
Job Title/Classification	Action	Number of Positions/ FTE Percent	Division	Cost of Positions (excluding fringe benefits)
Cashroom Assistant (Seasonal)/(F)	Abolish	2/.38 FTE	Administration & Finance	$ -8,052
Concessions Supervisor (Seasonal)/(H)	Abolish	6/2.04 FTE	Operations	$ -55,156
Custodial. Worker Assistant Supervisor (Seasonal)/(H)	Abolish	1/.42 FTE	Maintenance & Facilities	$ -10,570
Merchandise Supervisor (Seasonal) (Hourly)/(H)	Abolish	2/.38 FTE	Operations	$ -10,378
Transportation Supervisor (Seasonal) (Hourly)/(H)	Abolish	2/.38 FTE	Operations	$ -10,378
Zoo Buildings/Grounds Worker/(H)	Abolish	57/18.72 FTE	Maintenance & Facilities	$ -345,426
Zoo Worker 1 (Slots)/(H)	Create	20 Slots	Operations	$ 0
Zoo Worker 2/(H)	Wage Increase	N/A	Various	$ 44,232
Zoo Worker 2 (Slots)/(H)	Create	20 Slots	Operations	$ 0
Zoo Worker 3/(H)	Wage Increase	N/A	Various	$ 54,768
Zoo Worker 3 (Slots)/(H)	Create	20 Slots	Operations	$ 0
Zoo Worker 4/(H)	Create	58/19.2 FTE	Maintenance & Facilities	$ 419,068
Zoo Worker 4/(H)	Create	1/.48 FTE	Operations	$ 10,444
Zoo Worker 4 (Slots)/(H)	Create	20 slots	Maintenance & Facilities	$ 0

PERSONNEL CHANGES (See highlights for details)				
Job Title/Classification	Action	Number of Positions/ FTE Percent	Division	Cost of Positions (excluding fringe benefits)
Zoo Transp Operator (Hr)	Abolish	9/2.48 FTE	Operations	$ -60,526
Zoo Worker 5	Create	9/2.48 FTE	Operations	$ 60,526
Zoo Worker 6/(H)	Create	2/.90 FTE	Maintenance & Facilities	$ 23,582
Zoo Worker 6/(H)	Create	2/.38 FTE	Administration & Finance	$ 10,026
Zoo Worker 6/(H)	Create	11/3.28 FTE	Operations	$ 88,832
Zoo Worker 6 (Slots)/(H)	Create	20 Slots	Operations	$ 0
			TOTAL	$ 210,992

BUDGET HIGHLIGHTS

- The County Board of Supervisors adopted Resolution File No. 99-451 on July 22, 1999 approving a five-year fiscal plan for the Zoo. This plan maintains the Zoo's existing identity and contains numerous initiatives designed to enhance the Zoo's ability to improve its physical plant and its marketing, as well as an ambitious capital improvement plan that would add several exciting new attractions to the Zoo which will enable the Zoo to maintain its status as one of the top ten zoos in the country in terms of attendance and quality. The cost for the nine-year, $29.6 million capital improvement campaign will be split equally between the County and the Zoological Society.

  The Five-Year Fiscal Plan Committee will remain in existence and meet on a regular basis to review Five-Year Plan implementation and the overall fiscal condition of the Milwaukee County Zoo and to explore new revenue opportunities that could have a beneficial long-term impact on Zoo finances.

- The Zoo Director shall work with the Department of Administration and County Board staff to establish a set of measurable outcomes, performance measures and performance goals for those areas of the Zoo's operating budget that would receive significant funding increases in 2000 under the recommended Five-Year Fiscal Plan (seasonal/custodial workforce, advertising, maintenance, a la Carte) and shall report those outcomes, performance measures and performance goals to the Committees on Parks, Energy and Environment and Finance and Audit in January. In addition, the Zoo Director shall provide a report regarding the Zoological Department's progress in achieving the outcomes and performance goals for 2000 to the Committees on Parks, Energy and Environment and Finance and Audit prior to County Board consideration of the Zoological Department's 2001 Budget.

- 2000 is the first year of the five-year plan for both the capital and operating budgets. In the Capital Budget, Zoo infrastructure improvements increase $944,000 to $1,500,000 and an additional $969,000 is budgeted for the first year of the nine-year capital campaign.

- The Zoological Society's financial support to the Zoo's operating budget increases $286,960, from $571,350 to $858,310.

- In 1999, five positions were reclassified for a 2000 personal services cost of $10,936.

- Zoo attendance remains at the 1999 budgeted level of 1,350,000 projected visitors based on enhancements contained in the five-year plan. While gate admission rates remain unchanged, Group Sales admissions are increased $100,000 based on experience.

- To enhance the Zoo's effort to recruit and retain seasonal workers to improve visitor service, cleanliness and upkeep, the following personal services changes are included:

  - Overtime increases $69,744, from $280,260 to $350,004. In 1998, overtime expenditures totaled $353,060.

  - An appropriation of $99,000 is budgeted to increase the hourly rates of Zoo Worker 2 and Zoo Worker 3 positions to achieve parity with the County Parks seasonal positions and attract and retain summer seasonal workers.

$-345,426	Abolish 18.72 FTE Zoo Buildings/ Grounds Worker
408,624	Create 18.73 FTE Zoo Worker 4
-8,052	Abolish .38 FTE Cashroom Assistant (Seasonal)
-10,570	Abolish .42 FTE Custodial Worker Assistant Supervisor (Seasonal)
-10,378	Abolish .38 FTE Transportation Supervisor (Seasonal)
-10,378	Abolish .38 FTE Merchandise Supervisor (Seasonal) Hourly
-55,156	Abolish 2.04 FTE Concessions Supervisor (Seasonal)
97,352	Create 3.60 FTE Zoo Worker 6
$ 66,016	

    To expedite recruitment and facilitate in the retention of seasonal employment, the positions of Cashroom Assistant (Seasonal), Custodial Worker Assistant Supervisor, Transportation Supervisor (Seasonal) Hourly, Merchandise Supervisor (Seasonal) Hourly and Concessions Supervisor (Seasonal) are abolished and consolidated into one classification titled Zoo Worker 6. In addition, all positions of Zoo Buildings/ Grounds Worker are abolished and a new classification of Zoo Worker 4 is created.

$20,888	Create .96 FTE Zoo Worker 4 (2 slots)
25,088	Create .96 FTE Zoo Worker 6 (2 slots)
$45,976	

    Two seasonal positions of Zoo Worker 4 and Zoo Worker 6 are created to improve food line and restroom cleaning services.

$ -60,526	Abolish 2.48 FTE Zoo Transportation Operator (Hr)
60,526	Create 2.48 FTE Zoo Worker 5
$ 0	

    All positions of Zoo Transportation Operator (Hr) are abolished and a new classification of Zoo Worker 5 is created to provide more flexibility in job assignments.

$ 0	Create 20 slots Zoo Worker 1
$ 0	Create 20 slots Zoo Worker 2
$ 0	Create 20 slots Zoo Worker 3
$ 0	Create 20 slots Zoo Worker 4
$ 0	Create 20 slots Zoo Worker 6
$ 0	

    Twenty position slots of Zoo Worker 1, 2, 3, 4 and Zoo Worker 6 are created to provide a quick turnaround in filling seasonal positions that become vacant during the year. This action has a zero fiscal impact.

- Personal Services increases $190,483 due to the 3% wage increase.

- The summer special exhibit admission fee is reduced from $2 to $1, reducing admission fees $262,000, from $525,000 to $263,000. Related novelty sales are reduced $94,000, from $181,000 to $87,000, based on past experience.

- Parking revenue increases $111,000, from $1,308,000 to $1,419,000, based on experience.

- Advertising increases $194,000, from $306,000 to $500,000, to attract new visitors, market new attractions and exhibits and compete with the many other entertainment opportunities offered in the summer.

- A la Carte entertainment increases $85,000, from $65,000 to $150,000, to attract entertainers and bolster marketing for the four-day event that generated over $1,000,000 in revenues in 1999.

- Time and material and major maintenance appropriations increase $45,105, from $654,895 to $700,000, to repair, paint, maintain and give a fresh and clean look to the buildings and grounds which receive heavy use from both visitors and resident animals.

- Minor and major equipment appropriations increase $116,645, from $233,355 to $350,000, to improve services to the public and the animals.

- Elimination of the special "To See the Sea" exhibit presented in 1999 reduces expenditures $116,400 and reduces novelty sales revenue $6,000. In addition, Zoological Society financial support to the exhibit is eliminated, reducing revenue an additional $24,500.

- Elimination of the "Jurassic Park - The Lost World" summer exhibit presented in 1999 reduces expenditures $512,000 and revenues $700,000. In addition, Zoological Society financial support for the dinosaur exhibit is eliminated, reducing revenue an additional $166,000.

- A "Butterfly" summer exhibit is planned in 2000 to achieve an attendance level of 1,350,000 visitors, adding $467,300 in expenditures and $350,000 in revenue. Admission for this special exhibit is $1.00. Zoological Society financial support for the "Butterfly" exhibit increases revenue an additional $309,455, resulting in an exhibit profit of $192,155.

- Complimenting the Zoo and Zoological Society objective to enhance year-round attendance, a special "Hunters of the Sky" exhibit is also scheduled in 2000, adding $129,400 in expenditures. Admission for this exhibit is free. Zoological Society financial support for this exhibit increases revenue $129,400.

- Sale of novelties reduces expenditures $17,000, to $733,000, and reduces revenue $13,000, to $1,701,000, for a profit increase of $4,000 to $968,000.

- Concession, catering and beverage sales reduce expenditures $23,000, to $1,034,000, and increase revenue $220,000, to $3,198,000, for an increased profit of $243,000 to $2,164,000.

- Sale of Zoological Society memberships at the Zoo's admission gates increases expenditures $36,000, from $144,000 to $180,000, and increases revenue $40,000, from $160,000 to $200,000, reflecting retention of $20,000, or a 10% Zoo commission for operational expenses related to projected sales.

- Animal food expenses increase $20,000, from $330,000 to $350,000.

- The flexibility to reallocate major maintenance projects and equipment purchases while remaining within the total appropriation is continued in 2000.

- Discounted admission fees of $3.50 for adults and $2.00 for juniors and school groups will continue to be available to Milwaukee County residents on Wednesdays.

- The Zoo Director's authorization to discount or waive admission fees to Zoo activities to promote and acquaint the public with the many programs and activities offered by the Zoo and to stimulate demand for Zoo activities is continued for 2000.

- Authority is continued for the Zoo Director to provide, at his discretion, one free day per month during the months of January through April and November and December, 2000. The specific free days selected are at the Zoo Director's discretion.

ZOOLOGICAL SOCIETY SUPPORT

The relationship between Milwaukee County and the Zoological Society began in 1910 when the Washington Park Zoological Society, now the Zoological Society of Milwaukee County, was organized to help raise funds for animal acquisition. The Society has functioned for many years for the purpose of aiding the County in the operation, maintenance and development of the Zoo and its animal collection. Its mission is to promote conservation, education, exhibition of animals, research and recreation through fundraising and volunteerism.

In February, 1989, the relationship was formalized with a model agreement known as the Memorandum of Understanding, thus forging a strong public/private partnership for the continuing support of the Milwaukee County Zoo. The Memorandum of Understanding was renewed in 1992 and again in 1997. The agreement provides office space for the Society on the Zoo grounds, including utilities, custodial and maintenance services and staff parking. To assure continued support for the Zoo, the County provides free admission for Society members throughout the term of the Memorandum of Understanding.

The agreement has led to the successful completion of approximately $26 million in capital projects, a $628,000 cooperative educational program serving over 230,000 students per year, a $241,200 graphics replacement program and over $500,000 in sponsorship revenue.

Under a new five-year plan, the Society's direct revenue support to the Zoo's operating budget for 2000 increases $286,000, from $571,350 to $858,310.

The cost of the new capital improvement campaign contained in the five-year plan is $29.6 million which will be split equally between Milwaukee County and the Zoological Society.

The following table breaks down Society support to the Zoo.

ZOOLOGICAL SOCIETY SUPPORT OF MILWAUKEE COUNTY ZOO

	1997/1998 Society Actual	1998/1999 Society Budget	Proposed 1999/2000 Society Budget	Change Society Budget
Operating Budget				
Major Maintenance	$ 136,620	$ 0	$ 0	$ 0
T & M Contracts	108,295	0	0	0
Equipment	100,000	0	0	0
Sponsorships	161,500	168,500	170,000	1,500
Exhibits (Special Exhibits Bldg.)	176,000	341,000	460,000	119,000
Society Tickets	90,400	132,500	160,000	27,500
Giant Butterflies	0	0	0	0
Birds of Prey	0	0	0	0
Additional Support	0	0	68,310	68,310
SUBTOTAL	$ 772,815	$ 642,000	$ 858,310	$ 216,310 *
Train Trust Fund/Direct Revenue				
Zoomobile Sponsorship	$ 20,000	$ 20,000	$ 20,000	$ 0
Membership Sales Commission	8,000	16,000	20,000	4,000
Direct In-Kind Support				
Directional Signs	0	200,204	0	-200,204
Decking Project	48,000	0	0	0
Holiday Night Lights	0	0	20,000	20,000
Veterinary Internships	6,000	6,000	6,000	0
Service Agreements	156,980	197,526	197,526	0
Koala Browse	35,600	47,600	35,600	-12,000
Conservation/Research Projects	8,200	70,000	60,000	-10,000
New Replacement Graphics	31,100	33,600	37,600	4,000
Special Equipment	0	20,000	0	-20,000
Lota Settlement	0	20,000	0	-20,000
Marketing Campaign	0	0	50,000	50,000
Special Exhibits Signage	0	11,850	0	-11,850
SUBTOTAL	$ 285,880	$ 606,780	$ 406,726	$ -200,054

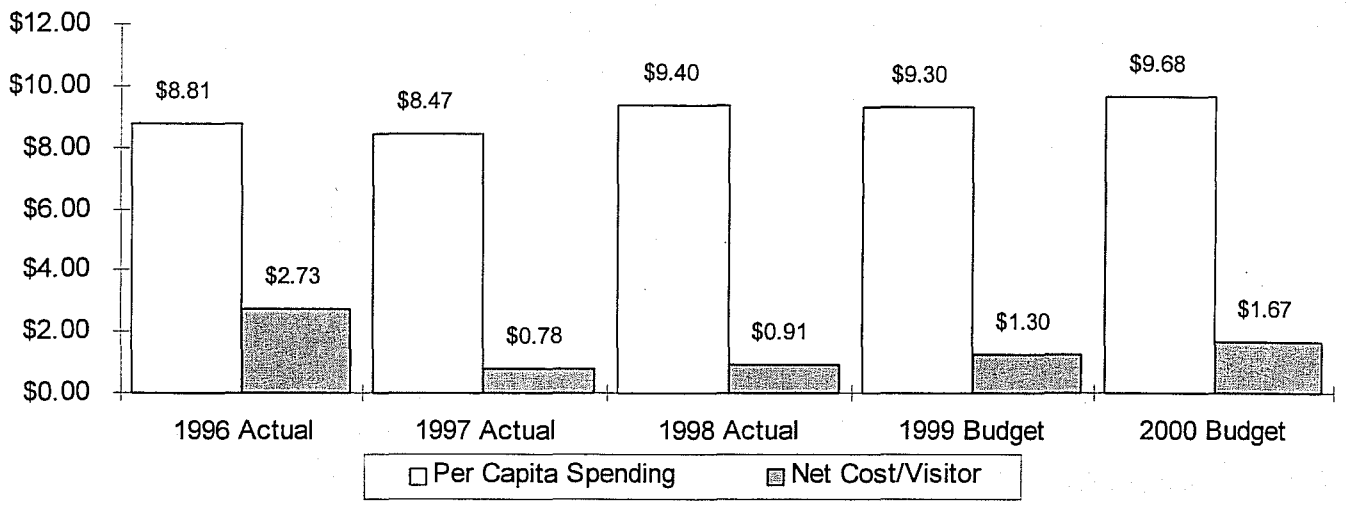
	1997/1998 Society Actual	1998/1999 Society Budget	Proposed 1999/2000 Society Budget	Change Society Budget
Capital Support				
Renovation (Small Mammals)	$ 150,605	$ 0	$ 0	$ 0
Renovation/Exhibits (Wolf Woods)	0	250,000	0	-250,000
Exhibit Design (Monkey Island)	0	25,000	275,000	250,000
Capital Campaign Study	0	0	0	0
SUBTOTAL	$ 150,605	$ 275,000	$ 275,000	$ 0
Capital Campaign Support	$ 0	$ 0	$ 405,500	$ 405,500
	$ 1,237,300	$ 1,559,780	$ 1,985,536	$ 425,756
Zoological Society Indirect In-Kind	$ 2,585,318	$ 2,686,443	$ 2,703,208	$ 16,765
GRAND TOTAL	$ 3,822,618	$ 4,246,223	$ 4,688,744	$ 442,521

* 1999/2000 increase to County Budget is $286,960. The Society fiscal year is from October 1 through September 30.

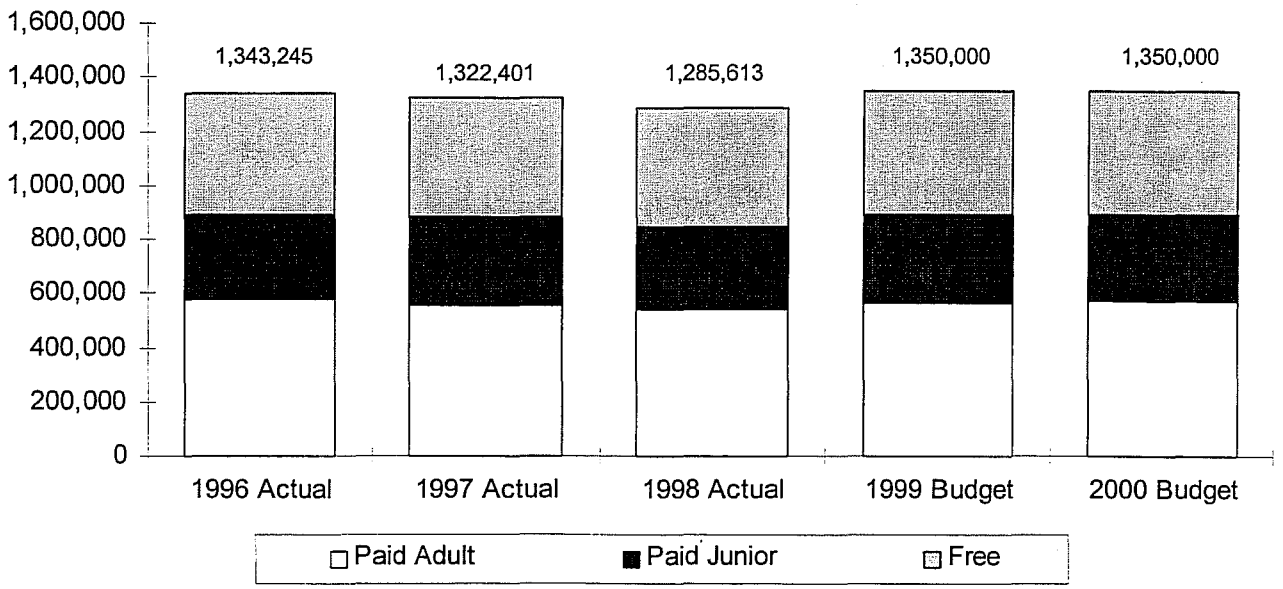
ACTIVITY & STATISTICAL SUMMARY

	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Attendance				
Paid Adult	574,000	542,912	561,800	571,530
Paid Junior	317,000	303,476	329,200	319,470
Free	459,000	439,225	459,000	459,000
Total Attendance	1,350,000	1,285,613	1,350,000	1,350,000
Parking				
Auto	214,384	216,950	221,000	239,000
Buses Paid	1,702	1,629	1,600	1,550
Activities				
Parking Sales	$ 1,093,000	$ 1,128,900	$ 1,308,000	$ 1,419,000
Admission Sales	$ 4,722,000	$ 4,117,851	$ 4,619,000	$ 4,461,000
Food Concession Sales	$ 2,242,000	$ 2,432,299	$ 2,385,000	$ 2,560,000
Gift Sales	$ 1,417,000	$ 1,564,043	$ 1,714,000	$ 1,701,000
Sea Lion Show Sales	$ 128,000	$ 122,048	$ 134,000	$ 128,000
Carousel	$ 110,000	$ 131,768	$ 123,000	$ 138,000
Train Ride Sales	$ 400,000	$ 519,597	$ 420,000	$ 525,000
Zoomobile Ride Sales	$ 105,000	$ 101,593	$ 100,000	$ 95,000

ZOO VISITOR SPENDING AND COST PATTERNS FIVE YEAR PERFORMANCE



ZOO ATTENDANCE PATTERNS FIVE YEAR PERFORMANCE



RAILROAD EXPENDABLE TRUST ACCOUNT (Org. 0305)

The Railroad Fund exists for the purpose of recording the receipt of all revenue derived from the operation of the Zoo's miniature passenger railroad.

Expenditure	Revenue	Tax Levy
$ 673,043	$ 673,043	$ 0

Total 2000 expenditures and revenues for the Railroad Fund are $673,043 and include the following:

Expenditures

$218,000 Reflects personal service charges from the Zoological Department for services provided by four Locomotive Engineers, eight Trackless Train Operators and various seasonal and other support staff.

$285,730 Appropriation for the operation and repair of locomotives, track, ties, coaches and Zoomobiles, as well as train or coach purchases and train station improvements.

$ 28,000 Appropriation for animal purchases.

$141,313 Other commodities and supplies and expenses.

Revenue

$673,043 Reflects revenue of $673,043 from operation of the train and Zoomobile. A sum of $20,000 is included for sponsorship revenue from the Zoological Society.

SPECIMEN EXPENDABLE TRUST ACCOUNT (Org. 0306)

The Specimen Fund exists for the purpose of recording receipts from the sale of animals. Disbursements are to be made for the purchase of animals and related expenditures such as freight and express charges on the shipment of animals.

Expenditure	Revenue	Tax Levy
$ 46,000	$ 46,000	$ 0

Total 2000 expenditures and revenues for the Specimen Fund are $46,000 and include the following:

Expenditures

$ 31,000 Freight charges and travel expenses related to animal shipments.

$ 15,000 Appropriation for animal replacement and miscellaneous commodity purchases.

Revenue

$ 46,000 Revenue from animal sales and miscellaneous investment earnings.

DEPT: MILWAUKEE PUBLIC MUSEUM

UNIT NO. 9700
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Wisconsin Statute 59.56(2), Milwaukee County may acquire, own, operate and maintain a public museum in the County and appropriate money for such purposes. Chapter 89 of the County Ordinances provides, authorizes and directs the Museum's operations. As a museum of human and natural history, it provides a dynamic and stimulating environment for learning. The Museum interprets the world's cultural and natural heritage through collections, research, education and exhibits. It holds its collections as a public trust and is dedicated to their preservation for the enrichment of present and future generations.

BUDGET SUMMARY			
	1998 Actual	1999 Budget	2000 Budget
Property Tax Levy Contribution to Milwaukee Public Museum	$ 4,300,000	$ 4,300,000	$ 4,300,000

HISTORY

Milwaukee County acquired the Milwaukee Public Museum (MPM) from the City of Milwaukee in 1976. During its more than 100 years as a public institution, the Museum has grown to be one of the leading natural history museums in the nation, providing a valuable educational opportunity to visitors. However, due to changes in State-mandated services funded through the property tax (i.e., social services, criminal justice system, etc.) and increasing demand from taxpayers for property tax relief, tax levy support for non-mandated programs such as the Museum has been, and will continue to be, difficult to provide.

To continue its growth as an educational facility and maintain its reputation as one of the nation's leading natural history museums, it was necessary to provide alternative funding for the Milwaukee Public Museum. Based on the recommendations of the Blue Ribbon Task Force created in 1990 to study such alternatives, County Board Resolution File No. 91-775, adopted November 12, 1991, created a not-for-profit Museum Corporation with a Board of Directors providing management of the facility, effective March 31, 1992. County Board Resolution File No. 91-775 also established a review process to be performed by the Department of Administration, Department of Audit and County Board staff monitoring the progress of the transition of the Museum's operations to a non-profit corporation over a five-year period. A fixed amount of $4.3 million was the base level funding for the Museum during the initial five-year period of the Agreement.

The Lease and Management agreement was re-negotiated in 1997 to continue the County's annual $4.3 million payment to the Milwaukee Public Museum. This obligation remains in effect for five years unless the County or MPM request that base support levels be modified after March 31, 1999. As a result of the re-negotiations, the Museum Endowment Funds were transferred to the MPM in August of 1997.

The Milwaukee Public Museum and Discovery World Museum jointly developed a Large Screen Theater, which serves both facilities. The Museums share operating expenses and revenues. In 1994, Milwaukee County issued $8.9 million in Museum Bonds for the construction of this facility. In 1999, the County and Museum refunded the remaining outstanding Museum debt for the Large Screen Theater of approximately $8.0 million.

The County, in 1999, extended the current term of the MPM Lease Agreement for an additional thirty-three months through December 31, 2004 (File No. 99-28(a)(a)) to facilitate the Museum Corporation's ability to sell long-term revenue bonds and to facilitate a capital campaign to raise charitable donations in support of the Museum Corporation's Butterfly Garden capital improvement project. The provision for base line funding remains in place until March 31, 2002, after which time the County and the Museum Corporation are required to renegotiate a new base level funding agreement.

ADOPTED 2000 BUDGET

DEPT: MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE **UNIT NO.** 9910
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.56(3) of the Wisconsin Statutes, the Milwaukee County UW Extension Department provides a Cooperative Extension Service by joint agreement between Milwaukee County and the University of Wisconsin. The department identifies and responds to family and community needs for practical education, research and knowledge. It provides Milwaukee County access to the research and resources of the University of Wisconsin System. Its educational programs promote community collaborations focused on youth and family development, community and economic development and the environment. The department strives to empower individuals, families, and communities by encouraging development of critical skills in leadership, strategic planning, problem-solving and decision making.

BUDGET SUMMARY

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Personal Services	$ 34,011	$ 46,742	$ 36,664	$ -10,078
Services	319,174	321,475	346,124	24,649
Commodities	25,495	22,500	23,300	800
Other Charges	45	0	0	0
County Service Charges	10,526	10,006	10,321	315
Abatements	-9,057	-9,306	-9,306	0
Total Expenditures	$ 380,194	$ 391,417	$ 407,103	$ 15,686
Total Revenues	$ 99,514	$ 181,500	$ 195,920	$ 14,420
Direct Property Tax Levy	$ 280,680	$ 209,917	$ 211,183	$ 1,266

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*

Account Summary	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Fringe Benefits	$ 7,740	$ 12,576	$ 8,414	$ -4,162
Central Service Allocation	9,024	7,487	7,083	-404
Courthouse Space Rental	0	0	0	0
Graphics Services	0	0	0	0
Information Process Services	33	54	413	359
Mail Room Services**	0	0	89	89
Telephone Allocation	0	0	0	0
Record Center Services	0	0	0	0
Radio Communication	0	0	0	0
Personal Computer Services	0	1,765	1,721	-44
Total Charges	$ 16,797	$ 21,882	$ 17,720	$ -4,162
Property Tax Levy	280,680	209,917	211,183	1,266
Total Property Tax Levy	$ 297,477	$ 231,799	$ 228,903	$ -2,896

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this department.

** The 1998 Courthouse Space Rental charge included Mail Room Services.

ADOPTED 2000 BUDGET

DEPT: MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE **UNIT NO.** 9910
FUND: General - 0001

PERSONNEL SUMMARY				
	1998 Actual	1999 Budget	2000 Budget	1999/2000 Change
Position Equivalent*	1.3	1.8	1.3	-0.5
Overtime Hours	0.0	0	0	0
Overtime Dollars	$0	$0	$0	$0

* For 1998, the Position Equivalent is the budgeted amount.

PERSONNEL CLASSIFICATION (based on filled positions on 8/17/99)			
Major Job Class	1999 Budget	2000 Budget	1999/2000 Change
Administrative (A)	0.0	0.0	0.0
Clerical (F)	2.0	1.5	-0.5
Paraprofessional (E)	0.0	0.0	0.0
Professional (B)	1.0	1.0	0.0
Protective Services (D)	0.0	0.0	0.0
Service/Maintenance (H)	0.0	0.0	0.0
Skilled Craft (G)	0.0	0.0	0.0
Technical (C)	0.0	0.0	0.0
TOTAL	3.0	2.5	-0.5

PERSONNEL CHANGES (See highlights for details)				
Job Title/Classification	Action	Number of Positions/FTE	Division	Cost of Positions (excluding fringe benefits)
Clerk Receptionist/(F)	Abolish	1/50%		$ -11,156
			TOTAL	$ -11,156

FOUR MAJOR PROGRAM AREAS	
Families	Community and Economic Development
Family Financial Management	Community Leadership Development
Nutrition Education	Economic Development Education
Child Abuse Prevention	Planning and Goal Setting for Neighborhood Associations
School Readiness	Professional Development for Non-Profit Organizations
School Success Skills	
Family Impact Seminars	
Milwaukee Family Project	
Youth	Environmental Stewardship
Youth Development	Water Quality Education within Milwaukee Watersheds
4-H Clubs of Milwaukee	Pollution Prevention for Businesses and Government
Youth Futures	Agencies
Nature in the Parks	Recycling and Waste Reduction Education
Zoo Education	Urban Horticultural
Youth Gardening/Entrepreneurship	Commercial Horticulture

Milwaukee County UW Extension programs are funded through County, State, Federal and grant sources. From July 1, 1998 through June 30, 1999, Milwaukee County dollars used to fund the Extension were used to leverage $1,618,644 additional funds into Milwaukee County for support of programs. These funds include:

$ 131,244	Natural Resource Education
296,756	Food Stamp Recipient Nutrition Education
115,337	Urban Gardening Education
292,194	Food and Nutrition Education for Low Income Families
636,064	University Support for Milwaukee Extension
13,500	Urban Initiative
16,765	Good Neighbor/Good Tenant Program
20,000	Helen Bader Foundation
18,864	School Readiness Program
22,000	Horticulture Industry Clean Sweep
17,490	Milwaukee Family Project
5,000	Innovation Grant-Grandparents Association
1,000	Family Impact Grant
20,000	POCAN
12,430	Nutrition Consultation
$ 1,618,644	

DEPARTMENT DESCRIPTION

The University Extension Service consists of Administration, Family Living and Education, Horticulture, 4-H and Youth and Community Natural Resource and Economic Development sections. Administrative operations include program support and evaluation, professional development, personnel management, accounting and financial planning.

These resources are provided for Milwaukee County and the State of Wisconsin through contracts with the University of Wisconsin-Extension. The Director of the University Extension serves as the representative of the University of Wisconsin-Extension and works with Extension faculty to ensure strong and effective educational programs.

Family Living and Education provides training in the areas of housing, food science and nutrition, leadership development and consumer resource management. This section reaches 35,000 people through food and nutrition programs, and conducts the Master Food Preserver and Money Manager programs.

Horticulture offers instruction on home and community food production and the safe use of pesticides, the Master Gardener Program, counseling and provides technical advice to commercial horticulture businesses and Milwaukee County Parks staff on parks and golf courses and pesticide certification programs.

4-H and Youth promotes the natural sciences to youth between the ages of five and 19, teaches life skills, decision-making, develops programs for "latchkey" children and networks with other youth serving agencies and school teachers.

Community Natural Resource and Economic Development stresses economic revitalization, land use planning, waste management, small business development and local government education.

2000 DEPARTMENT OBJECTIVES

Objective

Strengthen families by providing:

a. Nutrition and family financial management education for low income families with children.

b. The urban garden program, which supplements family nutrition and is an activity for the entire family.

Anticipated Outcome

Improved health of families through better understanding of nutrition, diets and greater access to fresh produce.

c. Professional development training on parenting education, school readiness, extended and diverse family issues (grandparents, raising grandchildren, children home alone, Hmong family issues).

Anticipated Outcome

Parents and grandparents of pre-school and school age children will demonstrate confidence in more effective parenting skills.

Parents of preschoolers will become involved in learning activities with their children to promote school readiness.

d. Professional development training for agencies involved in Family Financial Management.

Anticipated Outcome

Increased capacity of low income families to manage their financial resources.

Increased number of families with access to home ownership counseling leading to successful home purchases.

e. Professional development training for agencies doing home visiting for parents of newborns.

Anticipated Outcome

New parents will have increased knowledge and information affecting positive child and family development.

f. Programs and research for policymakers relating to the impact of policies on families.

Anticipated Outcome

Local policymakers will have access to nonpartisan research related to family policy.

Objective

Design and implement programs that contribute to the healthy development of youth and the prevention of youth problems by providing:

a. Technical assistance to County departments, youth serving agencies and community collaborations focused on the reduction of risk factors and the increase of protective factors within neighborhoods.

b. Technical and educational support for the Youth Futures Project in the Latino, Hmong and Russian communities of Milwaukee.

c. 4-H Club programs to neighborhoods and schools as a model for youth prevention programs.

d. Research related to urban youth issues for neighborhoods and youth serving agencies.

Anticipated Outcome

Neighborhoods and communities will implement programs that support positive youth development and reduce youth risk behaviors.

Youth workers and professionals will demonstrate improved skills in working with Milwaukee County youth.

County and municipal departments, youth-serving agencies and communities will have access to research related to urban youth development.

Parents and volunteers will improve their understanding and skills related to youth protection and child abuse prevention.

Youth attending Parks and Zoo programs will demonstrate an increased understanding of environmental issues, natural science and environmental stewardship.

Objective

Provide educational programs, research and technical assistance to support community and economic development. Specifically, Extension will provide:

a. Educational programs for business and neighborhood associations that assist them in the re-organization and planning which is necessary to be able to access local, regional and national resources.

b. Neighborhoods and communities with the technical assistance, data and assessment process which empowers them to identify problems and design programs to address those problems.

c. Leadership education programs for boards, associations, agencies and communities to empower them to assume and succeed in leadership roles.

d. Education and technical assistance to the commercial horticulture business in Milwaukee County to improve their profitability and their ability to employ Milwaukee residents.

Anticipated Outcome

Business associations and neighborhood groups will develop organizational skills and access local and County resources.

Improved leadership skills within community boards and neighborhood associations.

Objective

Provide educational programs, research and technical assistance to business, government, neighborhoods and families that encourage behavior changes that promote a healthy environment. Specifically, Extension will provide:

a. Educational programs and technical assistance related to natural resource management in the Milwaukee River Basin and the Root-Pike River Basin.

b. Educational training related to safe use of chemicals in the horticulture industry.

c. Educational programs that promote environmentally safe procedures to home gardeners, the horticulture industry and government departments using horticulture practices.

Anticipated Outcome

Public participation in waste reduction will increase.

Hospitals, clinics, dentists and veterinarians will use alternatives to mercury-containing products and processes.

MMSD operators will understand rule changes related to mercury discharge.

Milwaukee County businesses will increase the reuse of products.

Milwaukee County residents will adopt horticultural practices that ensure a healthy urban environment.

County horticultural businesses will implement environmentally appropriate practices.

Public awareness and understanding of natural resource management will increase.

Local governments will adopt municipal stormwater management programs and improve construction site erosion control programs.

BUDGET HIGHLIGHTS

- $-11,156 Abolish 1 Clerk Receptionist (Half-time)
  11,156 Increase State of Wisconsin Contract
  0

  The 1999 Budget included half-year funding for one position of Clerk Receptionist. During 1999, the State of Wisconsin matched the County's increase by funding the other half of the position. To help the UW Extension with recruitment for this position, County funding for the Clerk Receptionist (half-year) was transferred during 1999 from the salaries and wages account to the professional services account to allow the UW Extension the ability to recruit for a full-time State Clerk Receptionist position. The 2000 Budget implements this change.

- The contract with the State of Wisconsin for professional staff increases $28,555, from $170,407 to $198,962, which is partially offset with the abolishment of a half-year Clerk Receptionist position at a cost of $11,156.

- Revenues increase $14,420, from $181,500 to $195,920, due primarily to a new revenue source, the Good Neighbor/Good Tenant Program.

ACTIVITY & STATISTICAL SUMMARY				
	1998 Budget	1998 Actual	1999 Budget	2000 Budget
Classes, Conferences, Workshops, Events	2,300	2,100	2,350	2,375
4-H and Youth Participation	84,500	80,000	70,000	70,000
Program Volunteers	1,500	1,700	1,700	1,800
Organizations Served	1,850	1,850	1,875	2,000
Telephone Information Requests:				
Horticulture	16,000	18,500	17,500	17,000
Family Living	350	275	300	150
Environmental	3,500	3,300	4,100	4,000
InfoSource Computer	35,000	34,000	35,000	30,000
Information Bulletins Distributed	35,000	35,000	35,000	30,000
Gardens Rented	3,000	2,000	1,800	1,800
Food Stamp Recipients Receiving Nutrition Information	87,000	87,000	79,000	80,580
Business Receiving Technical Assistance	400	350	250	250
Non-Profits Assistance	200	200	225	300

FEE SCHEDULE		
Service	Cost	Cost of Service
Garden Rental	$15/25	Fees Cover Costs
Plant Problem Analysis	$10/specimen (only charged if specimen is sent to Madison)	Fees Cover Madison Staff Time
Soil Analysis	$12	Fees Cover Costs
Workshops/classes	Depends on Conference Costs	Fees Cover Costs
Satellite Programs	$50/half day for room fees	
Education Bulletins	Retail price set in Madison plus handling and postage fee	
Grant Administration	10% of grant amount	Covers administrative costs of grants within department

1998 DEPARTMENT OBJECTIVES OUTCOMES, ACTIVITIES AND IMPACTS

Objective

1. Strengthen families by providing:

   a. Nutrition and family financial management education for low income families with children.

   b. The urban garden program, which supplements family nutrition and is an activity for the entire family.

Anticipated Outcome

Improved health of families through better understanding of nutrition, diets and greater access to fresh produce.

Activity

1,216 garden plots/594 families

Milwaukee County educators made 11,907 educational contacts during the first six months of the program year, compared with 7,030 for the same period in 1997-98. This marks a 31% increase in client contracts. 2,169 (18%) of all participants were parents/caretakers; 119 (1%) were prenatal/infant families; 19 (1%) were families with preschool children; 98 (2%) were single adults; 11 (.1%) were volunteers; 607 (5%) were collaborative/coalition contacts; 109 (1%) were paraprofessional, Extension contacts; and 8,647 (73%) were youth contacts. The majority, 6,587 (55%) of participants were female, with males comprising 5,320 (45%) of all participants. Racially, 3,659 (31%) were white; 5,323 (45%) were African-American; 2,739 (23%) were Hispanic; 157 (1%) were Asian, and 29 (.2%) were Native American. Participants were reached primarily through group sessions, learn-while-you-wait sessions and walk-bys.

U.W. Extension partners with Milwaukee County at Wil-O-Way for accessible gardening and horticulture therapy program.

c. Increase capacity of low-income families to manage their financial resources.

d. Provide professional development training for agencies involved in Family Financial Management.

Activity

Provided money management training to low income families and individuals in cooperation with other agencies, such as Guest House, St. Vincent Family Resource Center, Family Self-Sufficiency Program, OIC-GM (Opportunities Industrialization Center of Greater Milwaukee). A total of 63 individuals participated in these sessions.

e. Improve quality of life for families completing the Good Neighbor/Good Tenant Program.

Activity

Provided tenant training, the Good Neighbor/Good Tenant Program to individuals in cooperation with other agencies, such as Hope House and Family Self-Sufficiency. A total of 37 families participated.

Good Neighbor/Good Tenant training was included for new resident orientation in August, 1998. Eleven new residents attended.

Coordinated the establishment of a collaborative effort to offer educational sessions to individuals who did not have an account relationship with a financial institution. The program, then called the Financial Services Certificate Program, was piloted in 1998 with three financial institutions participating and classes taught by UW Extension and Consumer Credit Counseling Services. As part of the program, the participating institutions agreed to waive some of their account opening criteria for participants who achieved a Certificate of Completion. To date, 188 individuals have been trained and at least 48 accounts opened.

The Financial Services Certificate Program offers a tangible benefit in allowing participants to open accounts who would not otherwise have been able to do so. Participating financial institutions are currently updating their records but initial findings indicate that at least 48 individuals have opened an account. Participants have up to one year to use their Certificate to open an account.

Impact

Each time U.W. Extension is asked to teach in cooperation with another agency, they are asked to return for additional sessions. U. W. Extension is consistently getting positive evaluations from participants.

f. Increase number of families with access to home ownership counseling leading to successful home purchases.

Activity

Working collaboratively with Family Living, gave instruction to the home ownership Counseling Advisory Group (Consortium) to help develop organizational procedures and to implement strategic thinking and planning. This instruction has a direct impact on the structure, quality, sustainability and success on their counselor educational training. This instruction also has indirect impact on increasing the numbers of families with access to home ownership counseling, leading to successful home purchases.

Trained 40 home ownership counselors in basic home ownership counseling skills, techniques and required knowledge base.

Participated in planning process with the individuals who have worked with UW-Extension to plan and oversee the course. This group formalized into the Home ownership Counseling Education Consortium and has included in its goals encouraging the pursuit of home ownership counseling as a career by incorporating internships in counseling agencies, recruiting students from college campuses and developing a job listing from counseling agencies and financial institutions available to graduates of the initial program; developing additional educational sessions for counselors who complete initial training; encouraging the establishment of counseling services available to Milwaukee County suburban residents.

Conducted a survey of home ownership counselors as part of a course evaluation. In-depth interviews with counselors were conducted in June, 1999.

Impact

New opportunities for Home ownership in Milwaukee (NOHIM) reports the counseling activity of NOHIM counseling agencies in Milwaukee. Reports for 1997 (1998 figures not year available) indicate that the rate of closed loans to the number of clients seen has increased dramatically. The number of clients seen by these agencies has not increased, but the number of those seen who have successfully purchased homes has increased, from 20% of all clients to over 35%. For some agencies, those who received counselor training at the beginning of their employment have increased to over 50%.

In addition to NOHIM counseling agencies, there are another four agencies currently offering home ownership counseling as part of their services. In counselor interviews, these counselors report an active caseload of 75-100 homebuyers.

Through the efforts of the Milwaukee County representative to the Consortium it has been nominated for the HUD best practices award by the Milwaukee area HUD office. The Consortium was nominated for expanding home ownership opportunities and promoting fair housing.

g. Improved confidence among Family Financial Management Counselors in dealing with family money problems.

Activity

Provided family financial management training to approximately 20 Milwaukee Family Project trainees.

Impact

In the survey of 28 participants in the Home ownership Counseling Education Program that took the course between May, 1997 and June, 1998, a total of 75% reported a significant improvement in their financial management skills as a result of the class.

Preliminary results of the in-depth interviews with full-time counselors indicate that of the six counselors interviewed to date, all have incorporated the financial management process taught in class.

h. Professional development training for agencies doing home visiting for parents of newborns.

Activity

Home visitors participating in the Milwaukee Family Project training now have the tools to intervene when there are money problems. Students were also provided with a resource list of who to call if their clients need more in-depth counseling.

i. Enhance school readiness and reduced child abuse reports in first-time parent families.

Activity

A school Readiness program was implemented in 1998.

Started a Family Resource Center in eastern West Allis (first in southwest Milwaukee County) at Horace Mann Elementary School, which served 102 families and is working to locate a second site. Began a parent-mentoring program. Screened 300 West Allis/West Milwaukee children (3 years old) for school readiness.

4,000 first-time parents receive the "Parenting the First Year" newsletter (12 issues) which is a demonstrated child abuse prevention strategy.

j. Parents of preschool children will demonstrate confidence and involvement in their children's school.

Activity

Trained 60 teachers, school social workers, guidance counselors and social workers in how to teach parenting skills

k. Facilitate and provide programs and research for policymakers relating to the impact of policies on families.

Activity

Local policymakers received nonpartisan research related to family policy.

Conducted a family impact seminar "The Human Face of Welfare Reform" for 35 local policymakers (4 County supervisors), educators and administrators.

2. Design and implement programs that contribute to the healthy development of youth and the prevention of youth problems by providing:

   a. Technical assistance to County departments, youth serving agencies and community collaborations focused on the reduction of risk factors and the increase of protective factors within neighborhoods.

   b. The Youth Futures neighborhood assessment model to the Hmong Community to address the community's increasing concerns for their youth.

   c. Technical and educational support for the Youth Futures Project in the Latino community of the near south side of Milwaukee.

   d. Youth attending Parks and Zoo programs will demonstrate an increased understanding of environmental issues, natural science and environmental stewardship.

   e. 4-H Club programs to neighborhoods and schools as a model for youth prevention programs.

   f. Research related to urban youth issues for neighborhoods and youth serving agencies.

Anticipated Outcomes

Neighborhoods and communities will implement programs that support positive youth development and reduce youth risk behaviors.

Parents and volunteers will improve their understanding and skills related to youth protection and child abuse prevention.

Youth workers and professionals will demonstrate improved skills in working with Milwaukee County youth.

County and municipal departments, youth-serving agencies and communities will have access to research related to urban youth development.

1,200 youth will demonstrate improved skills in decision making, communication, political action, goal setting and evaluation.

Activity

Working collaboratively with 4-H/Youth Development, taught Leadership Development skills to Hmong Youth Council.

Participated in Youth Development's Hmong Youth Futures to help reduce risk factors and increase protective factors in neighborhoods.

With Youth Development, gave instruction on personal development to adjudicated youth at Center Street Library.

3. Provide educational programs, research and technical assistance to support community and economic development. Specifically, Extension will provide:

   a. Educational programs for business and neighborhood associations that assist them in the re-organization and planning which is necessary to be able to access the resources of the County Economic Development Department.

   b. Neighborhoods and communities with the technical assistance, data and assessment process which empowers them to identify problems and design programs to address those problems.

   c. Leadership education programs for boards, associations, agencies and communities to empower them to assume and succeed in leadership roles.

   d. Education and technical assistance to the commercial horticulture business in Milwaukee County to improve their profitability and their ability to employ Milwaukee residents.

   e. Programming to increase the effectiveness of Milwaukee's non-profit organizations.

   f. Programming which will enable families in Hillside Housing Development to become self-reliant.

   g. Business associations and neighborhood groups to develop organizational skills and access the resources of the Milwaukee County Department of Economic Development.

Anticipated Outcome

Improved leadership skills within community boards and neighborhood associations.

Activity

Instructed City of Franklin officials on economic development models and available research.

Gave instruction to several faith-based groups, e.g., Jesus of Nazareth Church, Greater Holy Temple, Christian Faith Fellowship Church and neighborhood groups, e.g., Enderis Park Neighborhood Association, Hillside Terrace Residents Council in community organization and development.

Technical advice to Hmong American Women's Association regarding women's leadership skills. Retreat for 40 Hmong women (ages 16-58) on community leadership skills.

   h. The development of three neighborhood/ community action plans to address issues which put youth at risk.

Activity

Co-instructor/site facilitator for eight-part, satellite-based, distance learning education series on nonprofit organizational management education, annually since 1996.

i. Groups of Milwaukee County residents will work to increase communication and contact between diverse groups.

Activity

Co-instructor/site facilitator for eight-part, satellite-based, distance learning education series on nonprofit organizational management education, annually since 1996.

Conducted a workshop on Hmong culture for 78 teachers, social workers and community-based workers.

Served on A.W.A.R.E. Planning Committee (A Woman's Approach to Race and Ethnicity), 120 women participated. Developed a follow-up curriculum.

4. Provide educational programs, research and technical assistance to business, government, neighborhoods and families that encourage behavior changes that promote a healthy environment. Specifically, Extension will provide:

   a. Educational programs and technical assistance related to non-point source water pollution in the Milwaukee River Watershed.

   b. Educational training related to safe use of chemicals in the horticulture industry.

   c. Educational programs that promote environmentally safe procedures to home gardeners, the horticulture industry and government departments using horticulture practices.

Anticipated Outcomes

Increased public participation in waste reduction.

Hospitals, clinics, dentists and veterinarians will use alternatives to mercury-containing products and processes.

MMSD operators will understand rule changes related to mercury discharge.

Milwaukee County residents will adopt horticultural practices that ensure a healthy urban environment.

County horticultural businesses will implement environmentally appropriate practices.

DEPT: GENERAL COUNTY DEBT SERVICE

UNIT NO. 9960
FUND: Debt Service - 0016

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 67.05(10) of the Wisconsin Statutes, the County Board shall levy, by a recorded resolution, a direct annual irrepealable tax sufficient to pay the interest on bond obligations as they fall due, and to pay the bond principal at maturity.

BUDGET SUMMARY

	1998 Actual*	1999 Budget	2000 Budget
Expenditures			
Debt Service Principal (9960-8021)	$ 44,620,000	$ 48,265,000	$ 49,160,000
Debt Service Interest (9960-8022)	25,807,013	25,692,530	25,674,511
Total Principal and Interest	$ 70,427,013	$ 73,957,530	$ 74,834,511
Interest Allocation (9960-8820)	-6,227,002	-6,839,698	-6,849,216
Total Expenditures	$ 64,200,011	$ 67,117,832	$ 67,985,295
Contributions			
Reserve for County Bonds (9960-4803)	46,275	1,132,617	5,015,897
Total Contributions	$ 46,275	$ 1,132,617	$ 5,015,897
Revenues			
Jail Assessment Surcharge (9960-1315)	$ 1,625,683	$ 1,400,000	$ 1,600,000
Investment Earnings on Sinking Fund Bonds (9960-1850)	0	0	0
Other State Grants and Reimbursements (9960-2299)	0	2,765,594	3,436,641
Sale of Capital Asset (9960-4905)	4,527,715	3,367,991	3,332,047
Surplus Bond and Note Proceeds (9960-4907)		0	0
Revenue from Bonding Agent (9960-4910)	72,519	0	0
Undistributed Revenue (9960-4995)		0	0
Revenue from Project Rents (9960-4999)	2,060,643	1,626,605	1,279,908
Total Revenues	$ 8,286,560	$ 9,160,190	$ 9,648,596
Direct Property Tax Levy**	$ 55,867,176	$ 56,825,025	$ 53,320,802

* 1998 Actual excludes balance sheet entries to record principal retired for proprietary fund departments. This adjustment is intended to allow 1998 information to be reported on a basis comparable to the subsequent year budget summaries.

** In conformance with Chapter 22 of Milwaukee County Ordinances, county sales and use tax revenues shall be dedicated primarily to the payment of general obligation debt service costs. For budgetary purposes, the County's pledge to levy ad valorem taxes for the payment of debt service payments treats sales tax revenues and property tax revenues as fungible (interchangeable). Estimated net County sales tax revenues totally offset debt service costs for 2000.

Summary of Bonds and Notes Outstanding

Type of Issue	True Interest Rate	Date of Bonds	Final Maturity Date	Bonds or Notes Outstanding 12/31/99	2000 Budget Requirements Principal	2000 Budget Requirements Interest
C	6.38	3-15-92	12-01-01	9,250,000	4,625,000	559,625
A	6.32	5-15-92	12-01-11	1,740,000	145,000	109,910
R	5.64	9-01-92	9-01-10	91,895,000	13,330,000	5,139,708
C	5.36	4-01-93	12-01-12	9,000,000	3,000,000	437,250
R	5.04	10-15-93	12-01-11	58,723,076	205,000	2,200,830
N	4.20	10-15-93	12-01-02	5,715,000	1,825,000	245,905
C	5.49	5-15-94	12-01-09	31,500,000	3,150,000	1,685,250
C	5.28	5-15-95	12-01-10	41,525,000	3,775,000	2,151,750
A	5.65	6-15-95	12-01-14	4,875,000	325,000	269,100
C	5.44	6-15-96	12-01-11	30,300,000	2,525,000	1,601,481
A	5.80	6-15-96	12-01-15	6,000,000	375,000	337,031
AR	5.41	7-01-96	10-01-08	16,985,000	2,180,000	893,900
C	5.34	5-01-97	10-01-12	38,800,000	3,100,000	2,037,000
AR	4.72	9-01-97	10-01-09	11,650,000	1,550,000	542,658
B	4.91	9-01-97	10-01-13	2,290,000	115,000	107,823
C	4.77	5-01-98	10-01-13	38,125,000	3,175,000	1,806,625
D	4.50	8-01-98	10-01-01	6,560,000	3,210,000	257,655
R	4.23	3-01-99	10-01-99	32,725,000	280,000	1,343,563
C	4.48	5-01-99	10-01-14	50,425,000	1,700,000	3,430,883
A	4.60	5-01-99	10-01-14	6,825,000	455,000	422,847
R	4.67	5-27-99	10-01-13	2,120,000	115,000	93,719
Outstanding Balance as of December 31, 1998 and Associated Debt Service				$ 497,028,076	$ 49,160,000	$25,674,513
2000 Total Budgeted Debt Service						$74,834,513

Type of Issue Explanation

A	- Airport Bonds
B	- Building Bonds
C	- Corporate Purpose Bonds
D	- Detention Facility Bonds
N	- General Obligation Note
R	- Refunding Bonds
AR	- Airport Refunding Bonds

DEBT SERVICE CONTRIBUTIONS

Reserve for County Bonds (4803)

A contribution of $5,015,897 from the Reserve for County Bonds is anticipated for 2000. The 1999 General Obligation Corporate Purpose Bonds sold at a premium, which has resulted in $2,015,897 in surplus bond proceeds. In accordance with Section 67.11, Wisconsin Statutes, these proceeds will be applied toward the debt service payment for the 1999 Corporate Purpose Bonds. In addition, $3.0 million from the debt service reserve will be applied toward the 2000 debt service payment. Including the previously mentioned reductions, the debt service reserve balance totals approximately $2.0 million.

DEBT SERVICE REVENUES

Jail Assessment Surcharge (1315)

Jail Assessment Surcharge Revenue of $1,600,000 is projected to be used to pay 2000 debt service costs for the construction of the Criminal Justice Facility as allowed by Wisconsin Statutes Section 302.46(2).

Detention Facility (2299)
In accordance with an agreement with the State of Wisconsin and Milwaukee County, the State will make monthly payments for the operation, maintenance and debt retirement of the detention facility bonds. The State payment anticipated for 2000 totals $6,433,125. Of this amount, $2,996,484 is budgeted in the House of Correction operating budget to cover the projected operations costs for housing State prisoners. The remaining amount, $3,436,641, is anticipated to offset the debt service costs of $3,467,655. Because of the way State payments are structured, a shortfall of $31,014 exists in the amount available to offset County debt service costs. This shortfall will be recouped in later years.

Doyne Hospital Sale Revenues (4905)
Based on the sale agreement between Milwaukee County and Froedtert Memorial Lutheran Hospital, the County will receive annual payments over 20 years beginning in 1997 and ending in 2016 based on the volume of business generated by Froedtert Memorial Lutheran Hospital. The estimated revenue for 2000 is $2,387,430.

Power Plant Sale Revenue (4905)
In 1995, the County negotiated the sale of its co-generation power plant, located at the Milwaukee Regional Medical Center, to the Wisconsin Electric Power Company. Phase I of the sale related to power plant electrical generation and distribution and was finalized on December 29, 1995. Phase II of the sale, related to all remaining portions of the power plant including steam and chilled water generation, occurred on December 2, 1996. Sales revenues totaling $58 million are anticipated to be realized over several years. Phase one sales revenues totaled $7 million. Phase two revenues include $20 million at closing plus an added $31 million over 16 years. Revenue anticipated for 2000 totals $944,617.

Milwaukee Kickers Soccer Club (4999)
The County issued a total of $3,750,000 in 1994 and 1995 General Obligation Bonds for the Milwaukee Kickers Soccer Club (MKsc) for the purpose of purchasing land and developing an indoor/outdoor sports complex to be located at the Uihlein Soccer Park at 7003 W. Good Hope Road in Milwaukee. The MKsc has agreed to repay the County for debt service on these bonds.

On July 23, 1998, the County Board of Supervisors approved Resolution File No. 98-427, which authorized an amendment of the lease agreement between the MKsc and Milwaukee County to restructure the lease payment schedule. The new payment plan reflects the donation to MKsc of the Uihlein Soccer Park land and associated costs by establishing a level payment schedule of $430,000 and extending the schedule from 2010 to 2011, beginning in 1998.

In addition, the payment dates were changed from June and December to August and February, beginning in 1999. Based on the previously explained modifications to the lease payment schedule, the reimbursement for debt service payments in 2000 totals $430,000.

Marcus Center Renovation (4999)
The County issued a total of $5,802,000 in General Obligation Bonds during 1994 and 1995 for the purpose of renovating the interior of the Marcus Center for the Performing Arts. The Marcus Center is undertaking a private fund raising effort to repay the County for bonds issued for this $12.7 million project. Based on information provided by the Marcus Center, current pledges are sufficient to repay bonds issued by Milwaukee County for this project. Reimbursement for project debt service in 2000 totals $627,085.

MPM Large Screen Theater (4999)
The County issued $8,950,000 General Obligation Museum Bonds, Series 1994A, on May 19, 1994, for the construction of a 275-seat large-screen theater and associated facility improvements. In 1999, Milwaukee County and the Milwaukee Public Museum refunded the remaining outstanding Museum debt for the Large Screen Theater of approximately $8 million. Consequently, both the debt service payment and Museum reimbursement are removed from the 2000 Budget.

Intergovernmental Cooperation Council (4999)
The County issued $2,500,000 General Obligation Building Bonds, Series 1997A on July 17, 1997 on behalf of the Intergovernmental Cooperation Council (ICC) for the development of an animal control shelter. The County and ICC have developed a final agreement as required for the release of the bond proceeds to the ICC. The ICC will repay the County for actual debt service costs on this issue.

Reimbursement for debt service costs for 2000 totals $222,823.

DEBT SERVICE LEVY LIMITS

Effective August 12, 1993, Section 66.77, Wisconsin Statutes imposed a property tax rate limit for Wisconsin counties. Separate limits were imposed for operating levy rates and the debt service levy rates. Initially, the baseline for the rate limit was the 1992 actual tax rate adopted for 1993 budget purposes. The County cannot exceed these operating levy rate and debt levy rate limits unless one or more of the following conditions apply, as described below. The statute establishes specific penalties for failure to meet the limit requirements. Among the penalties for exceeding the limits are reductions in state shared revenues and transportation aids.

The County adopted a debt levy rate of approximately $1.42 per $1,000 of equalized value as part of the 1993 budget. The conditions under which the debt service rate may be increased include: (1) a referendum is held that approves the debt issuance; (2) the County Board of Supervisors adopts a resolution that sets forth its reasonable expectation that the issuance of the debt will not cause the County to increase the debt levy rate; (3) the issuance of the debt was authorized by an initial resolution adopted prior to the effective date of 1993 Wisconsin Act 16 (August 12, 1993); (4) the debt is issued for certain specified purposes, including financing regional projects under Section 67.5(7)(f); (5) the debt is issued to fund or refund outstanding municipal obligations; (6) the County Board of Supervisors adopts an initial resolution authorizing the issuance of the debt by a vote of at least three-fourths of the members-elect of the County Board.

INTEREST ALLOCATION (8820)

Org. No.	Capitalized and Operating Interest Expense for Proprietary Fund Departments	2000 Amount
1166	Information Management Services Division	$ 387,527
1170	Information Management Services Division	49,577
1173	Information Management Services Division	72,694
1172	Information Management Services Division	334,217
5041	Airport	2,702,330
5300	DPW Fleet Maintenance	662,752
5605	Transit System	978,678
5702	DPW Facilities Management	736,319
6901	DHS-Mental Health Division	374,076
6901	DHS-Mental Health Division - City Campus	481,146
	SUBTOTAL	$ 6,779,316
1200-1885	Capitalized Interest for Proprietary Fund Departments	69,900
		$ 6,849,216

APPENDIX

OFFICE OF COUNTY EXECUTIVE

Milwaukee County

F. THOMAS AMENT • COUNTY EXECUTIVE

2000 County Executive Recommended Budget
Presented to the Milwaukee County Board of Supervisors
By Milwaukee County Executive F. Thomas Ament
September 30, 1999

Madam Chairman, Members of the County Board, Ladies and Gentlemen, Good Morning. This year marks the eighth time I have presented a recommended budget to your Honorable Body. I'm pleased to tell you this morning that my Year 2000 Proposed Budget contains an equalized tax rate decrease and a modest 2.77% tax levy increase. I am pleased to say it is a budget that holds the line on property taxes while preserving the quality of services and programs delivered by Milwaukee County government.

As I stand before you today, it is now 92 days until the year 2000. My recommended budget offers a blueprint that will help carry us into a new millennium. It takes us into a new century on solid, fiscal footing. I remain confident that the future of Milwaukee County is very, very bright.

One of the difficulties in preparing this County budget is that our Wisconsin State Legislature is still completing work on its budget, one that must also be reviewed by the Governor. As a result, I was left with no option but to base certain aspects of this County budget on estimated state funding, although I believe they are sound assumptions.

This proposed Milwaukee County Budget contains a tax levy under the legal limit established by the State of Wisconsin, about $2 million under that cap. It continues our efforts to hold the line and stabilize property taxes.

- This recommended budget totals $1,044,780,821 compared to the 1999 Adopted Budget of $1,008,795,711

- The County tax levy is $199,579,539, up $5,373,196 from $194,206,343 in 1999, an increase of just 2.77 percent over the 1999 Adopted Budget

- I am proposing a Year 2000 Budget with an equalized tax rate of $5.57 compared to $5.64 in the 1999 Adopted Budget, the second year in a row the rate has decreased, and an assessed tax rate in the City of Milwaukee of $5.91 compared to $5.70 in the 1999 Adopted Budget. The assessed rate is increased due to the State creating a personal property tax exemption for computers effective January 1, 1999

As part of the computer exemption, the Governor placed funds in the State budget intended to make all local communities whole because of this exemption. Assuming this provision is passed with the State Budget, Milwaukee County would receive $3.5 million in 2000.

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This estimated revenue was inadvertently omitted from my budget. I urge the County Board to place it in the County's 2000 Budget and to use the entire $3.5 million to reduce the tax levy, which was the intent of this legislation.

If this is done, it would reduce the Year 2000 Recommended Budget to $1,041,280,821. It would reduce the levy to $196,079,539 or an increase of just 0.9% over the 1999 Adopted Budget.

This would result in an equalized tax rate of $5.47 and an assessed tax rate in the City of Milwaukee of $5.80.

The total Capital Budget for Year 2000 is $118 million, of which $37 million is airport capital expenditures, resulting in a general County capital program of $81 million, $43 million of which is bonded.

FOUR YEAR CAPITAL PLAN

The Capital Budget contains a number of new and ongoing substantial improvements to our quality-of-life offerings and to infrastructure in all parts of the County. You'll note that this portion of the budget lays out a four-year plan for capital projects, a long-range approach. This approach reflects a prioritization of capital projects, as recommended by both the Commission for the 21st Century and the Long-Range Strategic Plan Steering Committee.

Attached to the Year 2000 Proposed Capital Budget is a detailed explanation of that plan, one which I believe is consistent with the County's ongoing strategic-planning focus. I'd like to highlight a few key aspects of the four-year capital plan:

- It was assembled with considerable input and cooperation from County departments
- It phases in most large capital projects over multiple years
- This phased-in approach, coupled with prioritization of projects, would keep each year's general obligation bond issue in the $40 million to $45 million range, an effort to stabilize long-term debt expenses
- As we move ahead, it may be necessary to alter the scope of some projects, nevertheless, the four-year plan serves as a useful blueprint

Additionally, there is a new initiative in the capital plan. I am recommending that 1% of new County construction projects with a cost of $500,000 or more be devoted to public art, which shall be incorporated into the projects. I believe that these designated capital projects will be enhanced by the presence of public art. A Public Art Committee will be appointed to oversee the process and report back with suggested guidelines and procedures for projects.

Now, here is a look at some of the projects recommended in the 2000 Capital Budget:

- $2.5 million in County funding under an agreement with the Zoological Society to begin a $30 million, multi-year expansion plan as well as increased operating support from both factions, to keep our Zoo a top destination

- Transfer of 225 acres of land in the northeast quadrant of the County Grounds from the Department of Public Works to the Parks Department to create a new, County park

- $1.5 million in a continuing commitment to a new Education and Visitor Center at Boerner Botanical Gardens, financed through private funds

- $500,000 for ongoing structural renovations to Villa Terrace Decorative Arts Museum

- **$2 million for phase-two construction of a seawall behind the War Memorial to protect the Art Museum from high waves and $337,000 for window replacements at the War Memorial**

- $100,000 for demolition of the Blatz Pavilion in Lincoln Park to allow construction of a $6.5 million, privately-financed multi-purpose community center built by M-7, a consortium of seven central city churches

- In the area of parks, $750,000 for ongoing improvements to playground equipment, $1.4 million for new bike trails and $2.5 million for Parks infrastructure

- $706,000 for planning and design of a $5.8 million McKinley Marina Center to include a restaurant, deli, convenience store, showers, laundry facilities and administrative offices

- $495,000 for site improvements and structural renovations at the Milwaukee County Research Park

- $25,000 for a new Polish Community Center and $25,000 to the Black Holocaust Museum for construction related expenses

- $1.3 million in County funding along with $7.7 million in Federal funding for a total of $9 million for 30 new, replacement buses for the transit system and $525,000 in County money combined with $2.1 million in Federal revenue to purchase ten trolley cars which will provide year-round loop service to attractions in the downtown and lakefront areas

- $4 million for interior/exterior renovations at the Amtrak Train Depot with total reimbursement of $2 million each from Federal and State sources

- $5.3 million for the second half of reconstruction of Lincoln Memorial Drive from Lafayette Hill Road to Kenwood Boulevard including restoration of the footbridge to Bradford Beach

- $20 million for other highway projects including improvements to Beloit Road, Layton Avenue, Port Washington Road and Rawson Avenue

- $620,000 for planning and design of interior and exterior improvements to the 12th & Vliet Building to centralize DHS services

- $600,000 for planning and design of a new Sheriff's Training Academy, including a new indoor shooting range

- $3.2 million to replace an obsolete communication center in the County-wide paramedic system

- $4.6 million in ongoing efforts toward Y2K readiness

POTAWATOMI PROCEEDS

Under an agreement with the Potawatomi Indian Nation, the Year 2000 is the first year Milwaukee County will receive $3.2 million in proceeds from gaming operations at the Potawatomi Casino in the Menomonee Valley. The plan I have set forth for disposition of these revenues will focus primarily on two key areas: economic development and health care.

- $1 million in Alcohol and Other Drug Abuse (AODA) treatment services, to increase voucher funds and reduce waiting lists for treatment. This additional funding increases the County's total adult AODA expenditures from $8 million to $9 million next year

- $450,000 for the purchase of three ambulances for normal use and training of paramedic personnel and to improve the delivery of medical services

- $200,000 for start-up costs to open an urgent care clinic at Northwest General Hospital, improving health care and reducing costly emergency room visits for an underserved area

- $150,000 to purchase and distribute 50 defibrillator units at various locations in Milwaukee County to provide life-saving intervention for people experiencing cardiac arrests

- $750,000 for remediation of brownfields, promoting public health and safety and fostering economic redevelopment by returning these delinquent properties to the tax rolls

- $200,000 as part of a total appropriation of $495,000 to fund a series of site and structural improvements to the Research Park to facilitate continued economic development

- $450,000 as part of a total appropriation of $2.5 million to address high priority infrastructure projects identified throughout the parks system

OPERATING BUDGET INITIATIVES

There are other initiatives in the Year 2000 Operating Budget. On January 1, the administration of the Transit Plus program will move from Public Works to the Milwaukee County Transit System, although it is possible that change could occur as early as December 1, 1999. I will be forwarding a separate communication on this matter. And, speaking of transit, bus fares are unchanged next year.

Additionally, this budget includes funding for 58 positions in the Department on Aging to operate the State's new Family Care program for older adults and people with disabilities; however, the program is subject to full funding by the State.

$100,000 is included for the Aids Resources Center of Wisconsin for education and outreach efforts aimed at reducing HIV infection and Hepatitis C prevention as well as increased drug treatment.

A $200,000 appropriation will create the Milwaukee County Sports Authority, to provide sports activities for at-risk kids and promote greater use of the parks system.

$97,000 is earmarked for the Healthier Employee 2000 Project, to promote health screenings and special health promotions for County employees.

This budget also contains an increase in the income limit for GA-MP recipients, from the current $800 gross monthly income to $927 for a single person, working a minimum wage job with no insurance options.

There is a $4 million increase for the House of Correction to cover full-year staffing for 1000 additional beds.

$520,000 is appropriated for a juvenile supervision and rehabilitation program to protect the community while providing support services that help young offenders successfully complete probation.

And, the operating budget includes nearly $60,000 to continue the County's strategic planning efforts.

ONGOING STATE ISSUES

One of the most important tools in keeping Milwaukee County a vibrant place in the new millennium is a stable property tax. The role of government is to provide an acceptable tax climate and an excellent quality-of-life, both of which will attract families and businesses and allow them to grow and prosper.

As I have emphasized in previous budget presentations, that challenge will be made all the more difficult if we cannot escape the continuing burden of unfunded State mandates. The State of Wisconsin has an obligation to pay the full costs of State-run programs, but as we all know, these costs are often shifted to our County taxpayers. With a State surplus of more than $1 billion, and growing, the Legislature and the Governor have an opportunity to provide mandate relief in these areas:

- The State pays only 14.8 percent of County expenditures related to the operation of the state-run court system
- Milwaukee County is still seeking full restoration of an earlier 14 % cut in Community Aids
- State Shared Revenues have been frozen for five years and an increase is warranted

- More than $13 million of our County tax levy is driven by Youth Aids costs and while there is a slight increase proposed by the State, it won't be enough to cover all the costs of incarcerating youthful offenders, meaning this burden continues to be borne by County taxpayers

Additionally, it is important for Milwaukee County to speak with one voice and push for passage of the Senate version of the proposed State Budget. It is a far more favorable and equitable budget for Milwaukee County and includes a 7.5 % increase in mass transit aids.

Lastly, I am again calling on the State to make two substantive changes in the W-2 program. Presently, all participants must leave the W-2 program after two years even if they have fully complied with all aspects of the program, yet still have not found a job. A few will be granted six-month extensions but most will be tossed out of the program. W-2 needs to be more flexible and extend time limits for participants who are making a good faith effort to join the workforce. Secondly, W-2 needs to be adapted to include non-custodial fathers. Fathers are an important part of the family structure yet they have been shut out of the W-2 program.

CONCLUSION

In closing, I believe this is a fair and responsible budget which reduces the equalized tax rate for a second year in a row, yet provides necessary services for the most needy people in our community. It's a budget which continues our commitment to important programs and projects that have long defined the great quality-of-life here in Milwaukee County, yet, it is a budget our taxpayers can afford.

I look forward to a new millennium and to working with the County Board as we continue our efforts to bring affordable, high quality services to the people of Milwaukee County. Thank you.

GLOSSARY

ABACUS	Automated Budget and Accounting Cost Utilization System.
Abatement	Represents a reduction to overall expenditure amounts in a department. Similar to a revenue, it is an account classification used to record the delivery of services from one County department to another County department.
Activity	A subdivision or cost center of a program against which work is reported.
Advantage	An automated accounting and financial management system.
Agency	A code used to define an operating entity within a government that is charged with the responsibility of providing certain services.
Appropriation	An authorization granted by the Board of Supervisors and approved by the County Executive to make expenditures and to incur obligations for specific purposes. (Note: Appropriations are specified as to amount and the time in which they may be expended.)
Appropriation Unit	An accumulation of detail expense budget lines used to control budget expenditures.
Bond	A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.
BRASS	Budgeting, Reporting and Analysis Support System.
Budget	A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term indicates a financial plan for a single year.
Budget Control	The control or management of a governmental unit of enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.
Budget Message	A general discussion of the proposed budget which outlines important features and indicates any major change in policy as presented in writing by the budget-making authority to the legislative body.
Budgetary Unit	The basic accounting entity within the operating appropriations. The level at which budget appropriations are made by the County Board and to which, in most instances, appropriations are controlled.
Capital Improvement	A capital improvement is a non-recurring expenditure used for the preparation of overall program plans (master plans) or for acquiring a permanent fixed asset such as land (title or easement); improvement of land; construction of roadways, bridges, structures or buildings and/or additions thereto; installation of initial equipment necessary for the operation of the improvement; replacement of existing fixed assets; and substantial reconstruction and/or alteration of existing permanent fixed assets which upgrade the improvement beyond its original conditions.
Capital Outlay	Expenditures which result in the acquisition of or addition to fixed assets
Crosscharge	An internal charge from one County unit to another County unit for services rendered. It is the offset to an "abatement."

Debt Service Fund	A fund established for administering the annual payments of interest and principal on long-term debts other than special assessment and revenue bonds.
Department	A level one of organization within the County. Responsible for developing work plans, overseeing and directing operations of component units (e.g., Department of Parks).
Direct Charges	Those expenses which can be charged directly as a part of the cost of a product or service, or of a department or operating unit as distinguished from overhead and other indirect expenses.
Division	A level two organizational unit normally reporting to the department level (e.g., Marketing Division, Department of Parks).
Enterprise Fund	A fund established to account for the financing of a primarily self-supporting enterprise that renders goods or services to the public at large on a consumer charge basis (e.g., Zoological Department).
Expenditure	The cost of goods delivered or services rendered, whether paid or unpaid, including expenses, provision for debt retirement not reported as a liability of the fund from which retired, and capital outlays.
Fiscal Year	Any twelve-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The fiscal year for Milwaukee County extends from January 1 to December 31, as prescribed by State law.
Fringe Benefits Crosscharge	An internal charge of salaries, wages, and benefits from one County agency to another for services rendered.
Fringe Benefits or Employee Group Benefits	Benefits provided to Milwaukee County employees, including group health and life insurance, retirement and Social Security.
Function	An authorized group of activities having a related purpose.
Funded Full Time - Equivalent Position	The total budgeted positions including full-time, part-time, temporary and overtime positions, after reduction for budgeted vacancy and turnover, converted to the decimal equivalent of a full-time position based on 2,088 hours per year.
General Fund	A fund established to account for all financial transactions not properly accounted for in another fund.
Grant	A contribution from another governmental unit or outside agency. The contribution is usually made to aid in the support of a specified function, but it sometimes is also for general programs or specific projects.
Group	A level four organizational unit in the reporting hierarchy which is a subdivision of section organization units (e.g., McKinley Marina Group, East Region Section, Operations Division, Department of Parks).
Indirect Charges	Those expenses which by their nature cannot be readily allocated to a specific activity or project on a direct basis. These expenses are prorated to the program element or project levels.

Internal Service Fund	A fund established for the financing of special activities and services performed by a designated organization unit within a governmental jurisdiction for other organization units within the same governmental jurisdiction (e.g., Public Works Facilities Management).
Net Salary Reduction	A reduction to personnel costs based on departmental experience of retaining unoccupied positions and frequency of persons hired to replace those leaving. Net salary reduction is also used to curtail personal service spending, while maintaining vacant funded positions.
Objective	A description of a task or function to be accomplished in specific and measurable terms within a defined period of time.
Other Direct Revenue	A source of income to the County through a user fee, sale of goods, interest earnings and other similar activities. This income is a result of such things as the sale of licenses and permits, fines, forfeitures and penalties and other service fee charges.
Program	Any (or a number of) activities combined in a specific plan to accomplish a service objective within the guidelines of the resource management framework.
Program Budget	The estimating of expenditure and/or revenue accounts at the program or program element level.
Reporting Category	Used to track financial information related to grants.
Revenue	Income received by County Government in support of the government's program of services to the community. It includes such items as property taxes, fees, user charges, grants and fines.
SBFS	Salary, Benefit and Forecasting System used to determine total costs of salaries, wages and fringe befits paid to or for employees of Milwaukee County.
Section	A level three organizational unit which is a subdivision of division organizational units (e.g., Landscape Services Section, Facilities Division, Department of Parks).
Service	A grouping of programs in the resources management hierarchy. Services are delineated as part of predetermined functions aimed at general community goals.
Tax Levy	The total public contribution of general property taxes to be collected by the government to meet public needs.

COMPARISON OF FUNDED
FULL-TIME POSITION EQUIVALENTS

Org.	Description	1996	1997	1998	1999	2000	1999/2000 CHANGE
LEGISLATIVE AND EXECUTIVE							
1000	County Board	68.8	70.2	70.0	70.8	71.1	0.3
1001	County Board-Audit Department	25.9	24.8	23.0	24.0	23.0	(1.0)
1011	County Executive-General Office	16.6	13.7	13.1	12.6	13.2	0.6
1015	County Executive-Emergency Government	8.5	8.7	0.0 *	0.0	0.0	0.0
1018	County Executive-Office for Persons w/Disabilities	4.0	4.4	5.4	6.4	6.5	0.1
1020	County Executive-Intergovernmental Relations	4.1	3.9	3.9	4.0	4.5	0.5
1021	County Executive-Veterans Service	3.9	4.0	7.0	7.0	7.0	0.0
TOTAL LEGISLATIVE AND EXECUTIVE		**131.8**	**129.7**	**122.4**	**124.8**	**125.3**	**0.5**

*The 1998 budget merged Emergency Government with the Sheriff's Department.

STAFF							
1110	Civil Service Commission	5.0	5.0	5.0	5.0	5.0	0.0
1120	Personnel Review Bd.	7.0	5.0	5.0	5.0	7.0	2.0
1130	Corporation Counsel	22.7	22.6	22.9	23.2	24.2	1.0
1135	Labor Relations	4.7	4.8	5.0	5.0	4.8	(0.2)
1140	Department of Human Resources	47.8	48.4	48.5	50.4	54.9	4.5
1150	Department of Admin. Risk Management	7.0	7.0	7.0	7.0	7.0	0.0

Org.	Description	1996	1997	1998	1999	2000	1999/2000 CHANGE
1151	Department of Admin. Fiscal Affairs	43.4	43.6	42.2	44.9	47.3	2.4
1152	Department of Admin. Procurement	12.9	13.1	13.0	15.0	15.0	0.0
1160	Department of Admin. Information Management Services*	68.6	80.9 *	84.0	115.3	101.9	(13.4)
1177	Department of Admin. Justice Information Systems*	9.4	0.0 *	0.0	0.0	0.0	0.0
1180	Department of Admin. Economic Development	5.8	8.0	7.6	7.4	7.4	0.0
1190	Department of Admin. Housing & Community Development	27.9	29.0	30.0	32.0	32.0	0.0
TOTAL STAFF		**262.2**	**267.4**	**270.2**	**310.2**	**306.5**	**(3.7)**

* The 1997 budget merged Justice Information Systems with Information Management Services.

COURTS AND JUDICIARY

2000	Combined Court Related Operations	307.1	319.4	290.9	290.0	306.6	16.6
2430	Department of Child Support Enforcement	124.8	130.3	172.7	193.2	199.8	6.6
TOTAL COURTS AND JUDICIARY		**431.9**	**449.7**	**463.6**	**483.2**	**506.4**	**23.2**

GENERAL GOVERNMENTAL SERVICES

3010	Election Commission	2.8	2.6	2.7	2.5	3.6	1.1
3090	County Treasurer	11.7	9.7	9.6	10.0	10.0	0.0
3270	County Clerk	9.2	8.5	8.0	8.0	9.1	1.1
3400	Register of Deeds	41.2	44.1	44.0	44.0	44.7	0.7
TOTAL GENERAL GOVERNMENTAL SERVICES		**64.9**	**64.9**	**64.3**	**64.5**	**67.4**	**2.9**

Org.	Description		1996	1997	1998	1999	2000	1999/2000 CHANGE
PUBLIC SAFETY								
4000	Sheriff		837.5	892.2	930.1	963.9	1,034.2	70.3
4300	House of Correction		372.4	367.9	407.3	576.6	638.9	62.3
4500	District Attorney		126.5	129.2	140.7	142.9	153.9	11.0
4900	Medical Examiner		33.3	32.1	30.9	31.9	30.9	(1.0)
TOTAL PUBLIC SAFETY			**1,369.7**	**1,421.4**	**1,509.0**	**1,715.3**	**1,857.9**	**142.6**
PUBLIC WORKS								
5040	Airport		184.1	198.1	207.3	204.8	208.9	4.1
5070	Professional Services	*	79.8	73.7	78.0	0.0	0.0	0.0
5070	Transportation Services	**	0.0	0.0	0.0	17.4	17.1	(0.3)
5080	Professional Services	*	0.0	0.0	0.0	56.1	57.0	0.9
5100	Highway Maintenance		135.4	136.6	130.0	131.0	122.8	(8.2)
5300	Fleet Maintenance		63.7	61.6	60.7	62.3	64.7	2.4
5700	Administration and Facilities Management		246.3	238.1	234.1	270.9	307.5	36.6
5900	Paratransit Services**		15.7	16.2	16.6	16.6	0.0	(16.6)
TOTAL PUBLIC WORKS			**725.0**	**724.3**	**726.7**	**759.1**	**778.0**	**18.9**

*In the 1999 budget, Org. 5070 was split into 5070 (Transportation Services) and 5080 (Professional Services).

**The 2000 budget provides for the operation of the Paratarnsit Program (Org. 5900) by Milwaukee Transport Services, Inc.

Org.	Description	1996	1997	1998	1999	2000	1999/2000 CHANGE
HEALTH AND HUMAN SERVICES							
6300	Mental Health Division	1,305.6	1,192.1	1,176.2	1,193.8	1,090.5	(103.3)
7100	John L. Doyne Hospital*	13.6 *	2.0	2.0	2.0	0.0	(2.0)
7200	County Health Related Programs*	51.9 *	43.6	48.4	55.3	63.0	7.7
7900	Department on Aging	130.3	134.1	144.9	177.4	178.8	1.4
8000	Department of Human Services	1,299.0	1,344.0	1,188.9	1,231.4	1,228.3	(3.1)
TOTAL HEALTH AND HUMAN SERVICES		**2,800.4**	**2,715.8**	**2,560.4**	**2,659.9**	**2,560.6**	**(99.3)**

* John L. Doyne Hospital was sold and the Department of County Health Related Programs was created in the 1996 budget.

PARKS, RECREATION AND CULTURE							
9000	Parks Department	863.3	876.7	860.5	870.2	876.3	6.1
9500	Zoological Department	227.4	238.9	243.8	245.8	258.1	12.3
9910	University Extension	1.8	1.3	1.3	1.8	1.3	(0.5)
TOTAL PARKS, RECREATION AND CULTURE		**1,092.5**	**1,116.9**	**1,105.6**	**1,117.8**	**1,135.7**	**17.9**
TOTAL - ALL OPERATING DEPARTMENTS		**6,878.4**	**6,890.1**	**6,822.2**	**7,234.8**	**7,337.8**	**103.0**

CAPITAL

IMPROVEMENTS

CAPITAL IMPROVEMENTS

The 2000 Adopted Capital Improvements Budget includes 77 projects with a total expenditure appropriation of $117,798,098. Anticipated reimbursement revenue (federal, state and local grants) total $34,769,021 resulting in a net County commitment of $83,029,077.

The general County Capital Improvements Budget (corporate purpose projects) includes 67 projects totaling $81,169,548 with offsetting reimbursement revenues of $29,702,521. The resulting net County commitment of $51,467,027 is to be financed by $46,750,165 in general obligation corporate purpose bonds, $1,978,930 in power plant sale revenues, $207,400 in passenger facility charges revenue, $1,850,000 in Potawatomi revenues, $262,159 in property taxes, $269,198 in sales tax revenue, $2,815,400 in revenue from the airport capital improvement reserve, and $39,175 in construction fund investment earnings. One project funded initially with $4 million in general obligation bonds is the CMC Train Depot. Since this project cost will be reimbursed with State and Federal revenue, the "true" general obligation bond amount is actually $42,750,165.

Adopted expenditure appropriations for 2000 Airport capital improvements total $36,628,550. Airport capital reimbursement revenue of $5,066,500 results in a net County commitment of $31,562,050. Financing for the net County commitment for Airport projects includes $2,705,400 in revenue from the Airport Capital Improvement Reserve, $9,256,650 in passenger facility charges revenue, and $19.6 million from Airport revenue bonds.

The largest 2000 adopted expenditure category is for Transportation and Public Works departments. Appropriations for 2000 total $69,001,550 and represent approximately 59 percent of the total budget. Major Transportation and Public Works projects include County Trunk Highway Rehabilitation ($9,771,500), Bridge Replacement ($2,548,500), Rawson Avenue reconstruction ($7.0 million), Bus Replacement Program ($7,777,700), continuation of the airport sound mitigation program ($7,256,650), airport pavement replacement ($3,915,000), and airport parking facility ($19.6 million). A large portion of the cost of Transportation and Public Works projects is typically offset with state and federal reimbursement revenues. Transportation and Public Works reimbursement revenues are expected to total $30,515,981 for 2000.

The functional area receiving the next largest appropriation is General Government. Adopted appropriations total approximately $26,969,268. Major project appropriations include upgrading of the Paramedic Radio/Telecommunication System ($3,191,880), Year 2000 transition and telecommunication upgrades ($4,598,442) and War Memorial Sea Wall Replacement ($2.0 million).

Adopted appropriations for Parks, Recreation and Culture departments total $16,040,380. Major projects include the continued reconstruction of Lincoln Memorial Drive ($5,311,000), Parks Infrastructure Improvements ($2,650,000), and Bike Trail Redevelopment ($1,440,400).

Capital appropriations for health and human services departments total $5,786,900 for 2000.