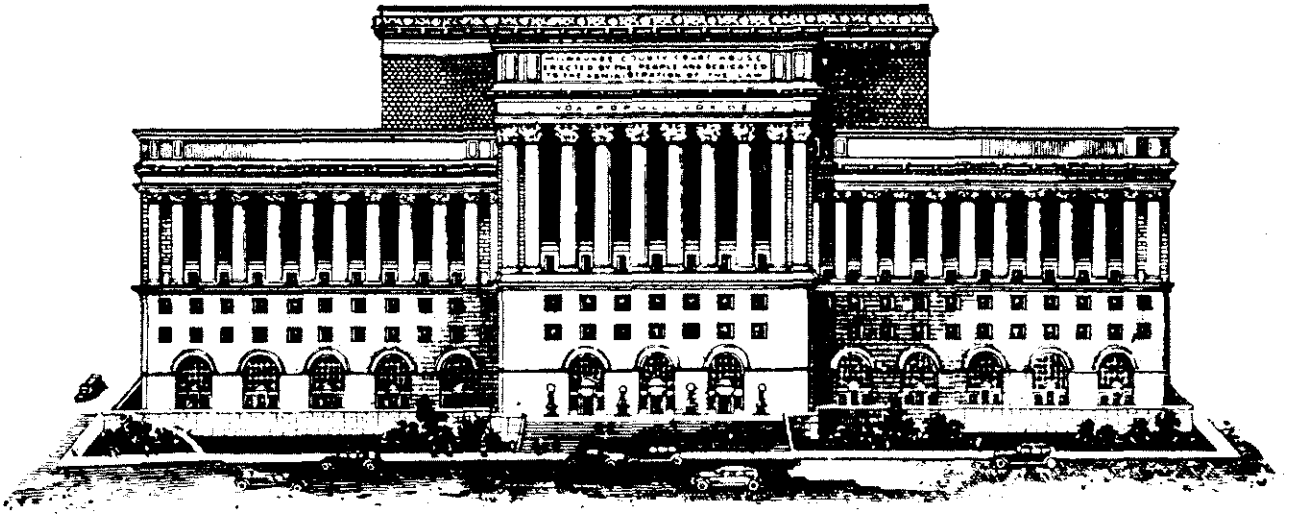
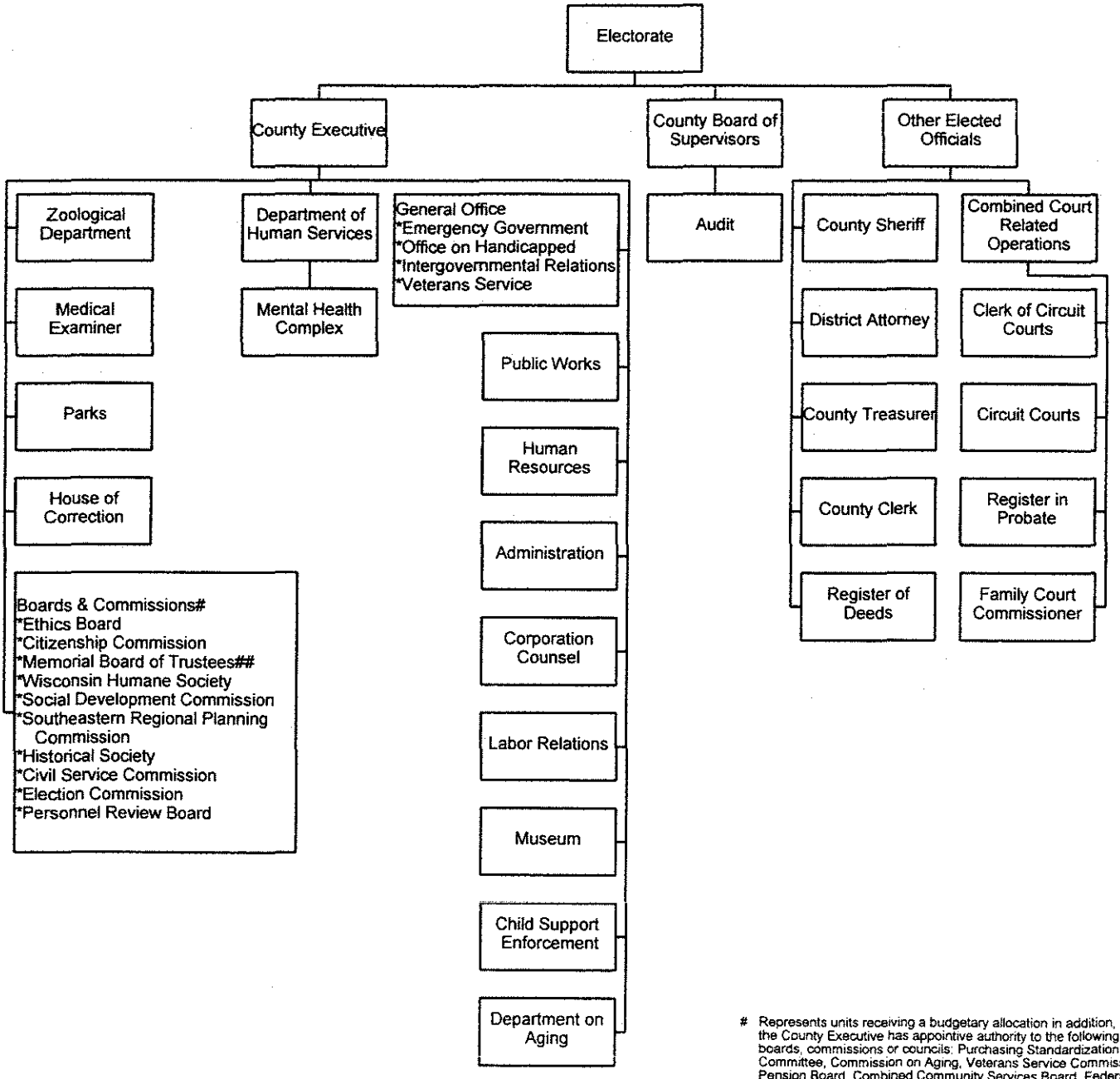
MILWAUKEE COUNTY
1997 EXECUTIVE BUDGET



F. Thomas Ament
Milwaukee County Executive

County of Milwaukee
Organization Chart



Represents units receiving a budgetary allocation in addition, the County Executive has appointive authority to the following boards, commissions or councils: Purchasing Standardization Committee, Commission on Aging, Veterans Service Commission Pension Board, Combined Community Services Board, Federated Library System Board, Safety Commission, Symphony Orchestra Board, City of Milwaukee Library Board, Medical College Board of Directors, Airport Noise Advisory Committee, Milwaukee Art Museum Board, Emergency Medical Service Council, Commission on Handicapped, Airport Improvement Council, Medical Center Board, Disadvantaged Business Enterprise, Economic Development Committee, Research Park Corporation Board and Museum Board.

Includes budgets for the Milwaukee Art Center, Villa Terrace, Performing Arts Center and Charles Allis Museum.

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Public Works and Transportation Function

Health and Human Services Function

Parks, Recreation and Culture Function

Debt Service Fund Departments

MILWAUKEE COUNTY
1996 ADOPTED BUDGET AND 1997 COUNTY EXECUTIVE RECOMMENDED

	1996 Adopted Budget	1997 County Executive Budget
EXPENDITURES		
Legislative, Executive & Staff	$ 47,728,482	$ 44,361,462
Capital Improvements	76,922,500	71,796,060
Debt Retirement & Interest	61,246,562 *	63,425,249 *
Sundry Appropriations & Grants	(20,535,237)	63,991,650
Internal Abatements - Expenditure	(41,163,269)	(27,344,650)
Courts & Judiciary	41,055,448	28,576,795
General Governmental Services	4,392,459	3,130,135
Public Safety	76,686,362	61,189,788
Public Works	156,145,245	147,218,436
Health and Human Services	412,571,186	436,413,114
Parks, Recreation and Culture	59,886,509	51,136,210
Expendable Trust Accounts	753,995	738,758
Total for General County Purposes	$ 875,690,242	$ 944,633,007
Metropolitan Sewerage	3,266,000	2,215,000
Total Gross Expenditures	$ **878,956,242**	$ **946,848,007**
REVENUES		
Property Tax Levy:		
For General County Purposes	$ 167,858,937	$ 176,490,384
Sales Tax	49,139,100	49,139,100
Recommended Bond Issues:		
For General County Purposes	$ 46,657,300	$ 47,912,270
State Aids	$ 304,300,872	$ 352,365,757
Federal Aids	33,608,446	49,620,378
Combined State and Federal Aids	$ 337,909,318	$ 401,986,135
Capital Improvement Reimbursement:		
State Revenue	$ 3,828,500	$ 3,122,340
Federal Revenue	17,380,000	13,108,750
Other Revenue	8,540,800	7,652,700
Combined Capital Improvement Reimbursement	$ 29,749,300	$ 23,883,790
Departmental Income, Service Fees and Sundry Revenue	$ 233,164,540	$ 216,947,105
Internal Abatements - Revenue **	(41,163,269)	(24,270,124)
State Shared Taxes	51,076,039	52,558,503
Prior Year Surplus (Deficit)	4,564,977	2,200,844
Total Gross Revenue	$ **878,956,242**	$ **946,848,007**

* Includes interest allocation credit of $7,506,322 in 1996 and $8,253,814 in 1997 to Proprietary Fund departments for interest costs, which reduces Debt Retirement & Interest by a like amount.

** Internal Abatements (both expenditures and revenues) reflect crosscharges from County service departments to various other County departments.

MILWAUKEE COUNTY
COUNTY EXECUTIVE'S 1997 BUDGET
FUNCTIONAL TAX LEVY DISTRIBUTION

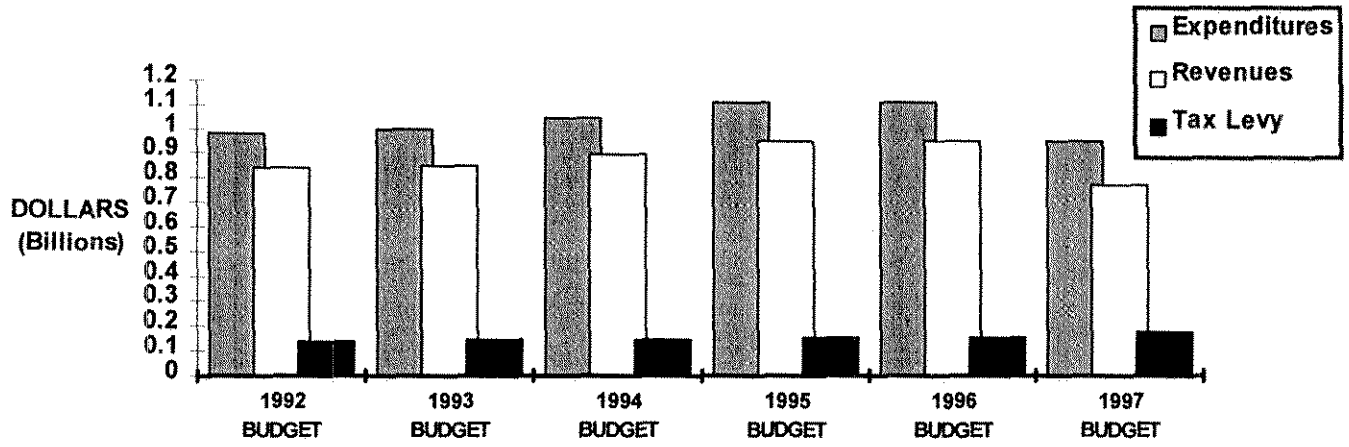
FUNCTION	Operating Expenditures	Operating, Bond & Sundry Revenue	State and Federal Aids	Net Tax Levy Funds Required	% of Tax Levy Funds
General County					
Legislative, Executive & Staff	$ 44,361,462	$ 9,574,691	$ 12,794,234	$ 21,992,537	12.46%
Courts & Judiciary	28,576,795	5,191,847	15,627,263	7,757,685	4.40%
General Governmental	3,130,135	3,331,917	0	(201,782)	(0.11%)
Public Safety	61,189,788	12,230,050	8,395,687	40,564,051	22.98%
Public Works	147,218,436	59,977,373	63,125,563	24,115,500	13.66%
Health and Human Services	436,448,214	72,868,546	300,169,042	63,410,626	35.93%
Parks, Recreation & Culture	51,839,868	30,077,780	121,583	21,640,505	12.26%
Sundry Appropriations & Grants	63,991,650	59,266,644	54,278,503	(49,553,497)	(28.08%)
Internal Abatements*	(27,344,650)	(24,270,124)	0	(3,074,526)	(1.74%)
Debt Redemption & Interest	63,425,249	13,585,964	0	49,839,285	28.24%
Capital Improvements**	71,796,060	55,564,970	16,231,090	0	0.00%
Total General County	$ 944,633,007	$ 297,399,658	$ 470,742,965	$ 176,490,384	100.00%
Other Agencies					
Metropolitan Sewage	$ 2,215,000	$ 2,215,000	$ 0	$ 0	0.00%
Total Milwaukee County	$ 946,848,007	$ 299,614,658	$ 470,742,965	$ 176,490,384	100.00%

* Internal abatements, both expenditures and revenues, reflect crosscharges from County service departments to various other County departments.

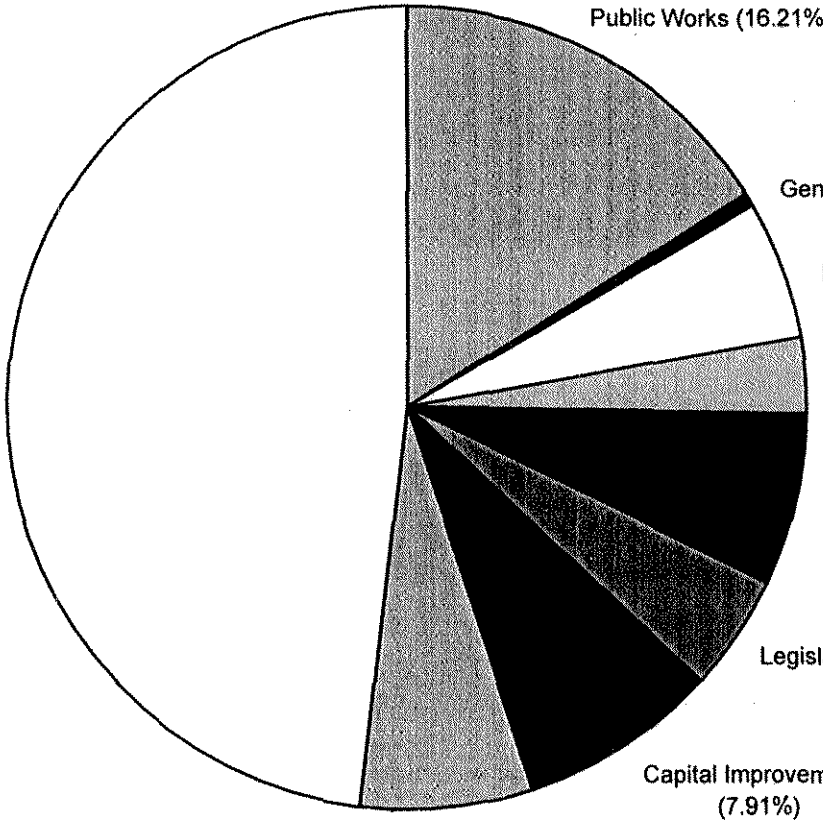
** Revenues include $47,912,270 in Bonding, $169,200 in Construction Fund Earnings, $1,200,000 in Proceeds from the Sale of the Power Plant, $4,738,400 in PFC Revenues, $550,000 in Land Sale Revenues, and $17,226,190 in Reimbursement Revenue.

COUNTY EXECUTIVE'S 1997 BUDGET FOR GENERAL COUNTY AND METRO SEWER PURPOSES

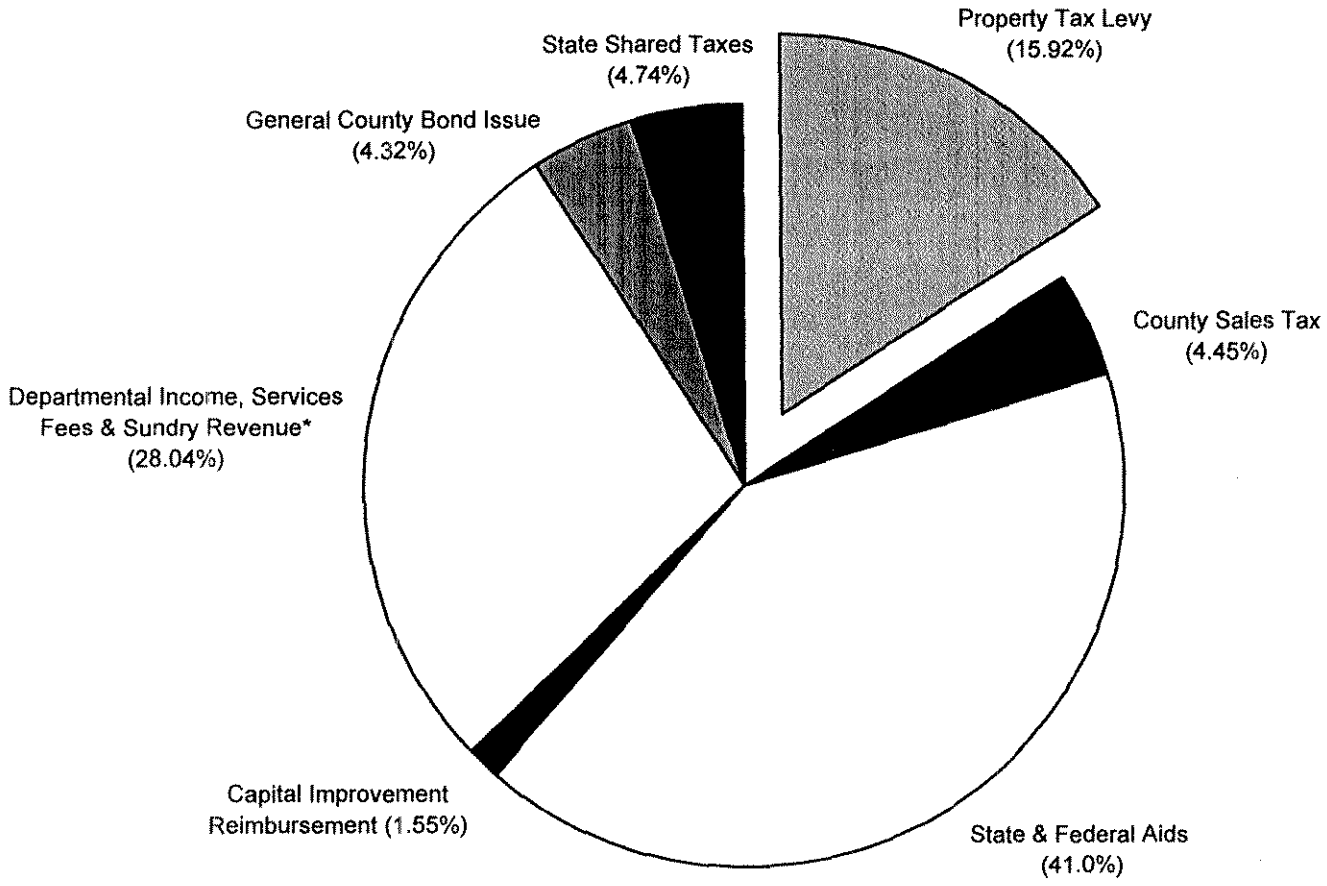
	1996 BUDGET	1997 BUDGET	CHANGE	PERCENT
EXPENDITURE	$ 878,956,242	$946,848,007	$ 67,891,765	+ 7.17
REVENUE	711,097,305	770,357,623	59,260,318	+ 7.69
TAX LEVY	$ 167,858,937	$176,490,384	$ 8,631,447	+ 4.89



COUNTY EXECUTIVE'S 1997 BUDGET EXPENDITURE BY FUNCTIONAL GROUP



COUNTY EXECUTIVE'S 1997 BUDGET REVENUE BY SOURCE



COUNTY OF MILWAUKEE

COUNTY EXECUTIVE'S 1997 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
LEGISLATIVE, EXECUTIVE AND STAFF FUNCTIONS

	1995 Actual	1996 Adopted Budget	1997 Recommended Budget	Increase (or Decrease) Amount
EXPENDITURES				
Legislative & Executive				
County Board	$ 3,610,383	$ 4,122,234	$ 3,162,451	$ (959,783)
Department of Audit	1,816,834	2,021,644	1,583,970	(437,674)
County Executive				
General Office	959,722	1,160,978	891,900	(269,078)
Emergency Government	704,147	684,791	443,867	(240,924)
Office for Persons w/Disabilities	163,356	171,399	104,744	(66,655)
Intergovernmental Relations	411,443	478,293	397,047	(81,246)
Veterans Service	343,291	215,982	169,405	(46,577)
Sub-Total	$ 8,009,176	$ 8,855,321	$ 6,753,384	$ (2,101,937)
Staff				
Civil Service Commission	$ 41,119	$ 43,126	$ 38,555	$ (4,571)
Personnel Review Board	94,506	109,890	89,830	(20,060)
Corporation Counsel	1,303,922	1,668,440	1,210,860	(457,580)
Department of Human Resources	3,519,191	3,424,482	2,521,893	(902,589)
Department of Administration -				
Economic Development	1,118,786	878,350	997,731	119,381
Housing/Comm Development	10,964,807	10,825,885	11,914,293	1,088,408
Risk Management	5,998,542	5,424,732	6,342,307	917,575
Fiscal Affairs Division	3,502,211	3,658,722	2,162,681	(1,496,041)
Procurement	899,786	997,839	737,057	(260,782)
Information Management Services	9,758,088	9,509,232	11,240,756	1,731,524
Justice Information Systems	1,629,140	1,886,558	0	(1,886,558)
Department of Labor Relations	380,047	445,905	352,115	(93,790)
Subtotal	$ 39,210,145	$ 38,873,161	$ 37,608,078	$ (1,265,083)
TOTAL	$ 47,219,321	$ 47,728,482	$ 44,361,462	$ (3,367,020)

	1995 Actual	1996 Adopted Budget	1997 Recommended Budget	Increase (or Decrease) Amount
REVENUES				
County Board	$ 0	$ 0	$ 0	$ 0
Department of Audit	21	0	0	0
County Executive				
General Office	4	550	550	0
Emergency Government	5,611	7,500	4,305	(3,195)
Office for Persons w/Disabilities	0	612	0	(612)
Veterans Service	1,961	3,000	3,200	200
Corporation Counsel	782	2,400	2,400	0
Department of Human Resources	742,128	726,690	761,304	34,614
Department of Administration -				0
Economic Development	1,378,550	1,296,362	1,528,531	232,169
Housing/Comm Development	30,054	0	0	0
Risk Management	5,997,645	5,424,732	6,513,419	1,088,687
Fiscal Affairs Division	8,433	6,000	5,000	(1,000)
Procurement Division	218	0	0	0
Information Management Services	9,672,861	9,509,232	755,982	(8,753,250)
Justice Information Systems	39,588	5,000	0	(5,000)
TOTAL	$ 17,877,856	$ 16,982,078	$ 9,574,691	$ (7,407,387)
STATE & FEDERAL AIDS				
County Board	$ 44,249	$ 29,000	$ 19,900	$ (9,100)
County Executive				
General Office	25,915	20,000	20,000	0
Emergency Government	360,171	299,417	322,912	23,495
Veterans Service	142,646	5,000	5,000	0
Department of Administration -				
Housing/Comm Development	10,596,995	10,702,504	12,426,422	1,723,918
TOTAL	$ 11,169,976	$ 11,055,921	$ 12,794,234	$ 1,738,313
NET FUNDS REQUIRED	$ 18,171,489	$ 19,690,483	$ 21,992,537	$ 2,302,054

COUNTY OF MILWAUKEE

COUNTY EXECUTIVE'S 1997 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
SUNDRY APPROPRIATIONS AND GRANTS

	1995 Actual	1996 Adopted Budget	1997 Recommended Budget	Increase (or Decrease) Amount
EXPENDITURES				
Department 1900				
Postage	$ 27	$ 0	$ 0	$ 0
Mail Room Services	3	0	0	0
Property Tax Refund Claims	0	17,500	0	(17,500)
Unpaid Personal Property Tax Chargeback	101,644	175,000	125,000	(50,000)
Debt Issue Expenses	146,784	35,000	10,500	(24,500)
Milwaukee Convention & Visitors Bureau	50,000	25,000	50,000	25,000
Community Relations - Social Development Commission	168,778	168,778	0	(168,778)
County Historical Society	291,118	291,118	291,118	0
County Grounds Unassigned Buildings Cost	1,030,597	0	0	0
County Liability for Legal Fees	8,632,025	80,000	75,000	(5,000)
Sullivan/Hanrahan Legal Fee	5,065	0	0	0
Employee Claims Reimbursement	4,094	5,000	0	(5,000)
Grounds Security Charges	23,105	0	0	0
Residual Equity Transfers	(844,534)	0	0	0
Interdepartmental Charges	(9,566,604)	(7,773,611)	0	7,773,611
Appropriation for Contingencies	0	2,897,880	3,000,000	102,120
Subtotal	$ 42,075	$ (4,078,335)	$ 3,551,618	$ 7,629,953

	1995 Actual	1996 Adopted Budget	1997 Recommended Budget	Increase (or Decrease) Amount
Other Non-Departmental				
Expenditures 1901-1999				
Ethics Board	$ 29,809	$ 38,743	28,805	$ (9,938)
Revolving Bail Fund	23,750	30,000	40,000	10,000
Sister Cities International	8,682	10,000	10,000	0
Community Service Options-WCS	5,000	0	0	0
Civil Air Patrol	6,676	6,800	6,800	0
War Memorial Center	1,406,528	1,400,000	1,311,000	(89,000)
Villa Terrace	104,893	104,893	104,893	0
Performing Arts Center	1,500,000	1,500,000	1,500,000	0
Automated Budget System	1,279	0	0	0
Automated Land Information System	356,042	750,000	650,000	(100,000)
Polish US Aid Grant	208,158	0	0	0
Charles Allis Art Museum	156,211	156,211	156,211	0
Internal Service Abatement	(46,879,101)	(41,163,269)	(27,344,650)	13,818,619
CSE Dottie Moore Compliance	4,975	0	0	0
Alternatives to Incarceration	0	0	1,726,282	1,726,282
Legal Research Center	0	214,868	178,195	(36,673)
Doyne Hospital Claim Runoff	0	500,000	0	(500,000)
Youth Employment Program	411,701	300,000	300,000	0
Employee Fringe Benefits	924,514	(6,601,939)	68,101,376	74,703,315
Milwaukee County Family Council	3,332	2,500	0	(2,500)
County Board Non-Dept. Projects	165,405	86,140	99,000	12,860
Federated Library System	66,960	66,416	66,702	286
Milwaukee County Funds for the Arts	490,000	515,000	500,000	(15,000)
Keep Milwaukee Beautiful	12,750	12,750	12,750	0
Payroll/Personnel Integration	336,588	300,045	147,328	(152,717)
Capital/Depreciation Contra	(27,603,923)	(16,610,095)	(15,326,860)	1,283,235
Lincoln Park Community Center	35,000	35,000	35,000	0
Milw Co Research Park	595,594	725,766	792,550	66,784
Stadium Rent	77,976	0	0	0
Subtotal	$ (67,551,201)	$ (57,620,171)	$ 33,095,382	$ 90,715,553
				0
TOTAL NON-DEPARTMENTAL				0
EXPENDITURES	$ (67,509,126)	$ (61,698,506)	$ 36,647,000	$ 98,345,506

	1995 Actual	1996 Adopted Budget	1997 Recommended Budget	Increase (or Decrease) Amount
REVENUES				
Department 1900				
Interest on Delinquent Taxes	$ 1,171,648	$ 1,475,000	$ 1,475,000	$ 0
Earnings on Investments	0	8,303,936	5,210,700	(3,093,236)
County Sales and Use Tax	43,675,957	48,959,807	49,139,100	179,293
Sale of Capital Assets	(2,326,000)	0	0	0
Prior-Year Surplus (Deficit)	1,045,411	4,564,977	2,200,844	(2,364,133)
Unclaimed Money	0	732,800	0	(732,800)
Cash Discount Earned	42,404	0	0	0
Other Miscellaneous Revenue	375,491	632,431	295,500	(336,931)
Subtotal	$ 43,984,911	$ 64,668,951	$ 58,321,144	$ (6,347,807)
1901-1999				
Automated Land Information Syste	$ 553,342	$ 550,000	$ 550,000	$ 0
Internal Service Abatement	(46,879,101)	(41,163,269)	(24,270,124)	16,893,145
Legal Research Center	0	65,000	0	(65,000)
Doyne Hospital Claim Runoff	0	500,000	0	(500,000)
Employee Fringe Benefits	924,515	0	0	0
Payroll/Personnel Integration	51,242	78,091	68,000	(10,091)
Milw Co Research Park	83,001	248,200	327,500	79,300
Stadium Rent	306,639	0	0	0
Subtotal	$ (44,960,362)	$ (39,721,978)	$ (23,324,624)	$ 16,397,354
STATE AND FEDERAL AIDS				
Automated Land Information Syste	$ 165,000	$ 200,000	$ 100,000	$ (100,000)
Polish US Aid Grant	208,164	0	0	0
CSE Dottie Moore Compliance	4,553	0	0	0
Alternatives to Incarceration	0	0	120,000	120,000
State Shared Revenues	49,771,304	51,076,039	52,558,503	1,482,464
ITP-Nursing Home Revenue	2,771,143	2,400,000	1,500,000	(900,000)
Milwaukee County Fund for the Arts	0	15,000	0	(15,000)
Subtotal	$ 52,920,164	$ 53,691,039	$ 54,278,503	$ 587,464
NET FUNDS REQUIRED	$ (119,453,839)	$ (86,645,600)	$ (52,628,023)	$ 87,708,495

COUNTY OF MILWAUKEE

COUNTY EXECUTIVE'S 1997 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
COURTS AND JUDICIARY

	1995 Actual	1996 Adopted Budget	1997 Recommended Budget	Increase (or Decrease) Amount
EXPENDITURES				
Combined Court Related Operations	$ 29,458,557	$ 30,101,011	$ 20,478,404	$ (9,622,607)
Department of Child Support Enforcement	9,999,708	10,954,437	8,098,391	(2,856,046)
Total	$ 39,458,265	$ 41,055,448	$ 28,576,795	$ (12,478,653)
REVENUES				
Combined Court Related Operations	$ 4,012,054	$ 4,411,786	$ 4,695,847	$ 284,061
Department of Child Support Enforcement	1,030,202	585,000	496,000	(89,000)
Total	$ 5,042,256	$ 4,996,786	$ 5,191,847	$ 195,061
STATE AND FEDERAL AIDS				
Combined Court Related Operations	$ 4,597,820	$ 5,431,316	$ 5,133,484	$ (297,832)
Department of Child Support Enforcement	9,954,163	10,558,863	10,493,779	(65,084)
Total	$ 14,551,983	$ 15,990,179	$ 15,627,263	$ (362,916)
NET FUNDS REQUIRED	$ 19,864,026	$ 20,068,483	$ 7,757,685	$ (12,310,798)

COUNTY OF MILWAUKEE

COUNTY EXECUTIVE'S 1997 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
GENERAL GOVERNMENTAL SERVICES

	1995 Actual	1996 Adopted Budget	1997 Recommended Budget	Increase (or Decrease) Amount
EXPENDITURES				
Election Commission	$ 352,686	$ 1,038,269	$ 565,383	$ (472,886)
County Treasurer	758,079	879,089	643,036	(236,053)
County Clerk	480,803	524,339	392,504	(131,835)
Law and Reference Library	187,435	0	0	1,529,212
Register of Deeds	1,630,377	1,950,762	1,529,212	(421,550)
Total	$ 3,409,380	$ 4,392,459	$ 3,130,135	$ 266,888
REVENUES				
Election Commission	$ 83,191	$ 75,500	$ 85,500	$ 10,000
County Treasurer	18,936	18,210	16,510	(1,700)
County Clerk	325,589	420,267	457,697	37,430
Law and Reference Library	6,326	0	0	0
Register of Deeds	2,500,362	2,510,191	2,772,210	262,019
Total	$ 2,934,404	$ 3,024,168	$ 3,331,917	$ 307,749
STATE AND FEDERAL AIDS				
County Treasurer	$ 34,474	$ 35,000	$ 0	$ (35,000)
Register of Deeds	5,677	0	0	0
Total	$ 40,151	$ 35,000	$ 0	$ (35,000)
NET FUNDS REQUIRED	$ 434,825	$ 1,333,291	$ (201,782)	$ (5,861)

COUNTY OF MILWAUKEE

COUNTY EXECUTIVE'S 1997 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
PUBLIC SAFETY FUNCTION

	1995 Actual	1996 Adopted Budget	1997 Recommended Budget	Increase (or Decrease) Amount
EXPENDITURES				
Sheriff	$ 44,840,887	$ 46,942,170	$ 37,782,280	$ (9,159,890)
Medical Examiner	2,491,777	2,884,472	2,285,687	(598,785)
House of Correction	17,919,986	19,106,524	15,175,777	(3,930,747)
District Attorney	6,994,508	7,753,196	5,946,044	(1,807,152)
Total	$ 72,247,158	$ 76,686,362	$ 61,189,788	$ (15,496,574)
REVENUES				
Sheriff	$ 5,847,828	$ 5,750,429	$ 6,753,603	$ 1,003,174
Medical Examiner	466,457	650,450	708,875	58,425
House of Correction	3,453,505	4,463,374	4,732,997	269,623
District Attorney	72,816	34,575	34,575	0
Total	$ 9,840,606	$ 10,898,828	$ 12,230,050	$ 1,331,222
STATE AND FEDERAL AIDS				
Sheriff	$ 3,356,973	$ 3,703,100	$ 4,155,690	$ 452,590
House of Correction	1,205,579	1,127,000	1,127,000	0
District Attorney	2,394,294	2,656,663	3,112,997	456,334
Total	$ 6,956,846	$ 7,486,763	$ 8,395,687	$ 908,924
NET FUNDS REQUIRED	$ 55,449,706	$ 58,300,771	$ 40,564,051	$ (17,736,720)

COUNTY OF MILWAUKEE

COUNTY EXECUTIVE'S 1997 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
PUBLIC WORKS FUNCTION

	1995 Actual	1996 Adopted Budget	1997 Recommended Budget	Increase (or Decrease) Amount
EXPENDITURES				
Airport Division	$ 30,387,937	$ 32,104,641	$ 32,078,497	$ (26,144)
Professional Services Division	6,637,644	7,482,214	5,921,426	(1,560,788)
Highway Maintenance	9,771,567	10,878,805	9,398,369	(1,480,436)
Fleet Maintenance Division	7,168,972	7,836,609	6,992,839	(843,770)
Milwaukee County Transit System	59,448,710	60,958,141	61,545,957	587,816
Admin & Facilities Mgt	23,199,469	28,317,235	22,482,542	(5,834,693)
Paratransit Services	7,749,692	8,567,600	8,798,806	231,206
Power Plant	16,531,219	0	0	0
Total	$ 160,895,210	$ 156,145,245	$ 147,218,436	$ (8,926,809)
REVENUES				
Airport Division	$ 30,399,077	$ 32,282,832	$ 34,619,218	$ 2,336,386
Professional Services Division	5,569,459	5,639,308	5,817,298	177,990
Highway Maintenance	86,391	96,900	77,200	(19,700)
Fleet Maintenance Division	7,136,007	7,803,609	7,875,022	71,413
Milwaukee Transit System	272,946	303,300	557,500	254,200
Admin & Facilities Mgt	15,631,309	19,013,561	9,275,735	(9,737,826)
Paratransit Services	1,401,483	1,635,893	1,755,400	119,507
Power Plant	16,341,399	0	0	0
Total	$ 76,838,071	$ 66,775,403	$ 59,977,373	$ (6,798,030)
STATE AND FEDERAL AIDS				
Airport Division	$ 693,442	$ 0	$ 0	$ 0
Professional Services Division	577,621	103,683	304,392	200,709
Highway Maintenance	9,643,231	10,533,594	10,329,354	(204,240)
Fleet Maintenance Division	32,928	33,000	34,000	1,000
Milwaukee Transit System	46,024,215	45,679,393	47,320,460	1,641,067
Paratransit Services	4,477,186	4,373,292	5,137,357	764,065
Total	$ 61,448,623	$ 60,722,962	$ 63,125,563	$ 2,402,601
NET FUNDS REQUIRED	$ 22,608,516	$ 28,646,880	$ 24,115,500	$ (4,531,380)

COUNTY OF MILWAUKEE

COUNTY EXECUTIVE'S 1997 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
HEALTH AND HUMAN SERVICES FUNCTION

	1995 Actual	1996 Adopted Budget	1997 Recommended Budget	Increase (or Decrease) Amount
EXPENDITURES				
Health and Human Services				
DHS-Mental Health Division	$ 102,202,920	$ 106,079,711	$ 98,509,432	$ (7,570,279)
John L. Doyne Hospital Transition	0	2,421,772	349,252	(2,072,520)
County Supported Health Program	58,707,134	57,856,961	48,744,865	(9,112,096)
Department on Aging	31,322,141	34,169,174	36,512,954	2,343,780
Human Services	207,834,664	212,043,568	252,296,611	40,253,043
Total	$ 400,066,859	$ 412,571,186	$ 436,413,114	$ 23,841,928
REVENUES				
Health and Human Services				
DHS-Mental Health Division	$ 58,345,285	$ 44,004,501	$ 54,193,859	$ 10,189,358
John L. Doyne Hospital Transition	0	2,421,772	428,058	(1,993,714)
County Supported Health Program	6,822,570	11,002,406	4,263,482	(6,738,924)
Department on Aging	634,497	966,046	1,138,075	172,029
Human Services	11,785,755	14,258,747	12,809,972	(1,448,775)
Total	$ 77,588,107	$ 72,653,472	$ 72,833,446	$ 179,974
STATE AND FEDERAL AIDS				
Health and Human Services				
DHS-Mental Health Division	$ 26,316,810	$ 34,878,334	$ 33,099,007	$ (1,779,327)
County Supported Health Program	20,236,706	17,344,914	16,592,511	(752,403)
Department on Aging	29,789,684	31,948,261	35,871,921	3,923,660
Human Services	153,379,049	155,710,401	214,605,603	58,895,202
Total	$ 229,722,249	$ 239,881,910	$ 300,169,042	$ 60,287,132
NET FUNDS REQUIRED	$ 92,756,503	$ 100,035,804	$ 63,410,626	$ (36,625,178)

COUNTY OF MILWAUKEE

COUNTY EXECUTIVE'S 1997 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
PARKS, RECREATION AND CULTURE

	1995 Actual	1996 Adopted Budget	1997 Recommended Budget	Increase (or Decrease) Amount
EXPENDITURES				
Parks Department	$ 37,372,861	$ 39,539,332	$ 33,955,904	$ (5,583,428)
Zoological Department	14,455,881	15,594,712	12,514,421	(3,080,291)
Milwaukee Public Museum	4,299,828	4,300,000	4,300,000	0
University Extension Service	416,153	452,465	365,885	(86,580)
Total	$ 56,544,723	$ 59,886,509	$ 51,136,210	$ (8,750,299)
REVENUES				
Parks Department	$ 13,442,862	$ 16,191,544	$ 16,931,924	$ 740,380
Zoological Department	10,405,741	12,533,118	12,271,525	(261,593)
University Extension Service	131,892	217,547	170,673	(46,874)
Total	$ 23,980,495	$ 28,942,209	$ 29,374,122	$ 431,913
STATE AND FEDERAL AIDS				
Parks Department	$ 149,611	$ 121,583	$ 121,583	$ 0
Total	$ 149,611	$ 121,583	$ 121,583	$ 0
NET FUNDS REQUIRED	$ 32,414,617	$ 30,822,717	$ 21,640,505	$ (9,182,212)

COUNTY OF MILWAUKEE

COUNTY EXECUTIVE'S 1997 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
DEBT SERVICE FUND DEPARTMENTS

	1995 Actual*	1996 Adopted Budget	1997 Recommended Budget	Increase (or Decrease) Amount
GENERAL COUNTY DEBT SERVICE				
EXPENDITURES				
Debt Service Principal	$ 39,545,000	$ 41,830,000	$ 43,069,800	$ 1,239,800
Debt Service Interest	25,883,045	26,922,884	26,394,263	(528,621)
Interest Allocation	(12,868,082)	(7,506,322)	(8,253,814)	(747,492)
Total	$ 52,559,963	$ 61,246,562	$ 61,210,249	$ (36,313)
CONTRIBUTIONS				
Escrow for Power Plant Bonds	$ 0	$ 670,464	$ 0	$ (670,464)
Reserve for County Bonds	0	8,800,000	8,159,000	(641,000)
Total	$ 0	$ 9,470,464	$ 8,159,000	$ (1,311,464)
REVENUES				
Jail Assessment Surcharge	$ 1,201,133	$ 1,290,000	$ 1,312,000	$ 22,000
Investment Earnings on Sinking Fund	321,613	0	0	0
Sale of Capital Asset	1,381,000	0	0	0
Surplus Bond and Note Proceeds	707,323	0	0	0
Revenue from Bonding Agent	158,264	0	110,000	110,000
Undistributed Revenue	18,469	0	0	0
Revenue from Project Rents	163,241	1,526,291	1,789,964	263,673
Total	$ 3,951,043	$ 2,816,291	$ 3,211,964	$ 395,673
NET FUNDS REQUIRED	$ 48,608,920	$ 48,959,807	$ 49,839,285	$ 879,478
METRO SEWER DEBT SERVICE				
EXPENDITURES				
Debt Service Principal	$ 2,900,000	$ 2,900,000	$ 2,000,000	$ (900,000)
Debt Service Interest	517,000	366,000	215,000	(151,000)
Total	$ 3,417,000	$ 3,266,000	$ 2,215,000	$ (1,051,000)
REVENUES				
Revenue from Metro Sewer	$ 3,417,000	$ 3,266,000	$ 2,215,000	$ (1,051,000)
NET FUNDS REQUIRED	$ 0	$ 0	$ 0	$ 0

* 1995 Actual excludes balance sheet entries to record principal retired for proprietary fund departments. This adjustment is intended to allow 1995 information to be reported on a basis comparable to the subsequent year budget summaries.

COUNTY OF MILWAUKEE

COUNTY EXECUTIVE'S 1997 BUDGET
SUMMARY OF EXPENDITURES AND REVENUES
EXPENDABLE TRUST ACCOUNTS

	1995 Actual	1996 Adopted Budget	1997 Recommended Budget	Increase (or Decrease) Amount
EXPENDITURES				
Park Trust Funds	$ 3,995	$ 3,995	$ 3,995	$ 0
Zoo Trust Funds	564,000	605,000	589,763	(15,237)
Museum Trust Funds	109,900	109,900	109,900	0
DHS-Mental Health Division Trust Fund	35,100	35,100	35,100	0
Total	$ 712,995	$ 753,995	$ 738,758	$ (15,237)
REVENUES				
Parks Trust Funds	$ 3,995	$ 3,995	$ 3,995	$ 0
Zoo Trust Funds	564,000	605,000	589,763	(15,237)
Museum Trust Funds	109,900	109,900	109,900	0
DHS-Mental Health Division Trust Fund	35,100	35,100	35,100	0
Total	$ 712,995	$ 753,995	$ 738,758	$ (15,237)
NET FUNDS REQUIRED	$ 0	$ 0	$ 0	$ 0

OPERATING AUTHORITY & PURPOSE

The nature, composition, powers, duties and responsibilities of County Boards are delineated in Chapter 59, Wisconsin Statutes, pursuant to Article IV, Sections 22 and 23 of the State Constitution. Each county in the State is a body corporate empowered to sue and be sued; to acquire and hold, lease or rent property; to enter into leases and to make contracts. The power of the County can only be exercised by the County Board or pursuant to a resolution or ordinance adopted by it. The general powers of the Board are set down in Section 59.07 of the Wisconsin Statutes.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 2,551,089	$ 2,764,342	$ 2,826,491	$ 62,149
Fringe Benefits*	645,752	890,669	0	-890,669
Services	215,796	256,050	219,905	-36,145
Commodities	52,587	62,350	66,476	4,126
Other Charges	1,643	1,500	1,500	0
Capital Outlay	13,206	7,500	13,800	6,300
Contractual Crosscharges*	419,350	446,548	34,279	-412,269
Abatements*	-289,040	-306,725	0	306,725
Total Expenditures*	$ 3,610,383	$ 4,122,234	$ 3,162,451	$ -959,783
State & Federal Revenue	44,249	29,000	19,900	-9,100
Tax Levy	$ 3,566,134	$ 4,093,234	$ 3,142,551	$ -950,683

* Inclusion of Fringe Benefits, Central Service Allocation, Space Rental Charge and abatement and IMSD charges in this budget would increase the tax levy $923,392 to $4,065,943 for a tax levy change of $-27,291.

PERSONNEL SUMMARY

	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	69.4	68.8	70.3	1.5
Direct Labor Hours	126,075	124,984	127,756	2,772
Overtime Hours	1,007	0	0	0
Overtime Dollars	$182	$0	$0	$0

DEPARTMENT DESCRIPTION

Legislative Services

The Milwaukee County Board of Supervisors is a body of 25 legislative representatives elected by residents of 25 supervisory districts in the County. Legislative Services includes 25 Board members who elect from their body the Chairperson of the Board and the First and Second Vice Chairpersons. Also included are 25 individually assigned positions of Legislative Aide. Upper management of all County Board services is the responsibility of the Chairperson of the County Board, who also functions as the department head.

The Board's primary power is to determine policy and direct County government through the adoption of ordinances and resolutions. As such, the Board establishes programs, services and laws for the County. Among the Board's most effective means of establishing policy is the adoption of the annual County budget. The Board conducts its business through standing committees, various subcommittees and task forces.

At the committee level, members hear testimony from the Supervisor proposing legislation and requests from departments and outside agencies regarding policy changes. The public is also afforded the opportunity to speak to the committees on an issue. The committee or County Board members may amend legislation to reflect the will of the committee and then vote on it. Committee recommendations are sent to the County Board with a recommendation for approval or rejection. The full Board may further amend the resolution or ordinance, or may send it back to committee for additional study and referrals of questions. The full County Board then votes on a measure, accepting or rejecting it.

Operations and Administrative Services

Operations and Administrative Services is under the supervision of the Chief of Staff. Included in Administrative Services are Systems and Budget, Public Information, Clerical Services and Constituent Services. The Chief of Staff is further responsible for operational support of the department.

Systems and Budget section is responsible for all computer and networking systems in the department, budget preparation and fiscal affairs.

Public Information section is responsible for the provision of information to the public through all written and visual media.

Clerical Services provides clerical and telephone support to twenty-five supervisors and ordering of departmental supplies.

Constituent Services provides support to twenty-five supervisors in difficult constituent complaint issues involving contact with state and local authorities.

Research and Committee Services

Research and Committee Services is under the supervision of the Research Director.

Research Services duties include specialized research analyses and studies for specific standing committees, subcommittees and other special committees of the County Board and preparation of resolutions, ordinances and fiscal notes. They are involved annually in the review, analysis and development of recommendations for the Finance Committee and the County Board on county-wide departmental operations and capital budget requests as presented in the Executive Budget.

Committee Services provides committee meeting support essential to the operation of the County Board. Their primary responsibility is to enter, in appropriate files kept for that purpose, a complete record of all committee meetings, including attendance, appearances for and against pending matters, and to record and prepare minutes of meetings, including all motions made and by whom, how each member voted upon each matter considered, together with a final action by a committee.

BUDGET HIGHLIGHTS

- Abolish 1 Administrative Secretary II (Constituent Services Representative)

  One vacant position of Administrative Secretary II (Constituent Services Representative) is abolished due to fiscal constraints for a savings of $35,111.

- Elimination of Fringe Benefits, Central Services Allocation Charge, Information Management Services Division and Courthouse Space Rental Charge and Abatement reduces this budget $923,392 compared to 1996.

- Vacancy and turnover is increased $23,508 from $242,076 to $265,584. It consists primarily of the vacant positions and Administrative Aide hours.

- Administrative Aide hours are increased from 30 to 35 hours per week. However, a portion of the increased cost is offset with vacancy and turnover related to Administrative Aides for a net increased cost of $32,262.

DEPT: DEPARTMENT OF AUDIT **UNIT NO.** 1001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.72 of the Wisconsin Statutes and Chapter 57 of the Milwaukee County Ordinances, the Department of Audit is responsible for post auditing the fiscal concerns of Milwaukee County. The term audit is used to describe not only work done in examining financial statements, but also work done in reviewing internal accounting and administrative controls, compliance with applicable laws and regulations, economy and efficiency of operations, and effectiveness in achieving program results. The department's audits are performed in accordance with Government Audit Standards. In addition, the department monitors contracts with vendors of goods and services for compliance with equal opportunity and affirmative action requirements. The department annually contracts for an audit of the financial statements of Milwaukee County and the Single Audit of Federal and State grants required by Federal OMB Circular A-128 and State Single Audit Guidelines. The staff also reconciles the County's checking accounts. In addition, the department maintains a Hotline to receive information from citizens and employees regarding waste, fraud and abuse of Milwaukee County resources.

OBJECTIVES

1. Perform audits and special projects either as initiated by the Audit Department, directed by the County Board, or as requested by the Audit Committee, law enforcement agencies and other departments. Types of audits include performance/operational, program results and compliance and internal control reviews.

2. Monitor the status of previously issued audit reports to determine if recommendations have been implemented or alternative solutions have corrected issues cited.

3. Conduct 50 on-site agency reviews to verify compliance with Equal Employment Opportunity and Affirmative Action requirements.

4. Reconcile monthly all of the County Treasurer's bank accounts and other accounts as authorized by the Finance Committee.

5. Operate a Hotline to receive and investigate complaints from citizens and employees regarding waste, fraud and abuse of Milwaukee County resources.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 1,168,342	$ 1,325,158	$ 1,333,217	$ 8,059
Fringe Benefits*	312,011	427,278	0	-427,278
Services	254,500	249,700	246,107	-3,593
Commodities	24,303	14,480	17,555	3,075
Capital Outlay	48,420	0	0	0
Contractual Crosscharges*	92,389	104,445	11,691	-92,754
Abatements*	-83,131	-99,417	-24,600	74,817
Total Expenditures*	$ 1,816,834	$ 2,021,644	$ 1,583,970	$ -437,674
Direct Revenue	21	0	0	0
Tax Levy	$ 1,816,813	$ 2,021,644	$ 1,583,970	$ -437,674

* Inclusion of Fringe Benefits, Space Rental Charge and abatement and IMSD charges in this budget would increase tax levy $398,356 to $1,982,326 for a tax levy change of $39,318.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	25.6	25.9	25.3	-0.6
Direct Labor Hours	41,574	42,061	41,086	-975
Overtime Hours	41.5	0	0	0
Overtime Dollars	$0	$0	$0	$0

BUDGET HIGHLIGHTS

- Vacancy and Turnover is reduced $15,229 from $157,612 to $142,383. It is equivalent to three vacant positions. In addition, the following position is abolished at a savings of $42,061:

  Auditor II (vacant)

- Abolish 1 unfunded Administrative Secretary Compliance Auditor

  This position, which was created unfunded and never filled, is abolished. There is no tax levy impact.

- No new or replacement equipment is budgeted in 1997.

- Elimination of Fringe Benefits, Information Management Systems Division and Courthouse Space Rental and abatement reduces this budget $398,356 compared to 1996.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Person-Hours Available	41,574	42,061	41,086
Allocation of Available Hours			
Financial/Internal Control Reviews	3,681	7,300	7,300
Economy & Efficiency/Program Results Audits	15,514	14,811	14,386
EDP Projects	1,810	1,900	1,700
Special Projects/Hotline	4,055	4,000	4,000
Bank Reconciliation	3,318	2,950	2,950
Contract Compliance	1,727	1,700	1,700
Administration	9,488	7,050	7,050
Other Indirect Time	1,981	2,350	2,000
Total	41,574	42,061	41,086
Contract Compliance Activities			
Desk Audits of Affirmative Action Plans	292	300	300
Pre-Bid/On-Site Construction Reviews	242	220	220
Equal Employment Opportunity Certificates Processed	271	275	280
Bank Reconciliation Section Activities			
Accounts Reconciled	593	582	584

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: COUNTY EXECUTIVE - GENERAL OFFICE **UNIT NO.** 1011

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.031 of the Wisconsin Statutes and Section 23-A of Article IV of the Wisconsin Constitution, the County Executive has the following duties and responsibilities:

Coordinate and direct all administrative and management functions of the County government; appoint department heads; appoint members of boards and commissions, subject to County Board confirmation; submit annually a recommended County budget to the County Board; communicate to the County Board condition of the County or other matters requiring their attention; and approve or veto all resolutions or ordinances enacted by the County Board.

Under the provisions of Section 166.03(4) of the Wisconsin Statutes, the County Executive may also act as Emergency Government Director and, as such, coordinate and direct all Emergency Government activities.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997* Budget	1996/1997 Change
Personnel	$ 791,235	$ 885,055	$ 808,264	$ -76,791
Fringe Benefits*	78,891	148,703	0	-148,703
Services	23,889	37,409	38,409	1,000
Commodities	9,898	16,589	19,589	3,000
Other Charges	14,144	2,000	2,000	0
Capital Outlay	0	1,000	0	-1,000
Contractual Crosscharges*	141,325	173,612	23,638	-149,974
Abatements*	-99,660	-103,390	0	103,390
Total Expenditures	$ 959,722	$ 1,160,978	$ 891,900	$ -269,078
Total Direct Revenue	$ 25,919	$ 20,550	$ 20,550	$ 0
Property Tax Levy	$ 933,803	$ 1,140,428	$ 871,350	$ -269,078

* Inclusion of Fringe Benefits, Central Service Allocation, Courthouse Complex Space Rental Charge and Abatement, and IMSD crosscharges in this budget would increase tax levy $269,078 to $1,140,428, for no tax levy change.

PERSONNEL SUMMARY

	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	15.5	16.6	13.9	-2.7
Direct Labor Hours	28,005	29,990	25,118	-4,872
Overtime Hours	0	40	40	0
Overtime Dollars	$0	$480	$480	$0

BUDGET HIGHLIGHTS

- Major reductions in the departments's budget request for 1997 include the elimination of the Fringe Benefits charge ($239,208) and the Central Service Allocation ($10,268). Also eliminated is the Courthouse Complex Space Rental Charge of $103,459, the Courthouse Complex Abatement of $103,459, and IMSD crosscharges of $19,602.

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$	54,135	Elimination of Direct Labor Charge to Airport
	44,088	Elimination of Direct Labor Charge to Department of Administration - Fiscal Affairs
	40,000	Elimination of Direct Labor Charge to Polish Grant
$	138,223	Sub-Total
	(111,954)	Unfund 2 Administrative Secretary - Principal Executive
	(27,599)	Unfund 1 Administrative Secretary Aide
$	(1,330)	Total

In 1997, staff from the County Executive - General Office will no longer be assigned to the Department of Administration - Fiscal Affairs Division or the Airport, resulting in elimination of $98,223 in direct labor charges to those departments. Also eliminated are direct labor charges of $40,000 to the Polish Grant, which was completed during 1996. Offsetting these tax levy increases is the unfunding of three currently vacant positions, resulting in a tax levy savings of $1,330.

OPERATING AUTHORITY AND PURPOSE

Chapter 166, Wisconsin Statutes, provides the authority of counties in matters pertaining to emergency government services.

Chapter 99 of the Milwaukee County Ordinances designates the County Executive as the County Emergency Government Director, defines the responsibilities associated with that function, and authorizes the County Executive to appoint a County head of emergency government services who shall administer the County emergency government organization.

Executive Order 75.01 establishes a Division of Emergency Government in the Office of the County Executive. The Division is charged with the administration of the Emergency Government program within Milwaukee County in accordance with applicable laws and regulations.

Wisconsin State Statute 59.07 (146) (a) identifies the Division of Emergency Government in each county as the responsible agency to assist in contingency planning for SARA Title III (1986 Superfund Amendment Reauthorization Act).

County Board Resolution File No. 90-526 identifies the Director as the reviewing entity for hazardous materials expenditures as stipulated by Wisconsin State Statute 166.22.

The division is the agency through which claims for hazardous materials response expenditures from both public and private sector agencies are reconciled and processed.

OBJECTIVES

1. Support a unified, County-wide emergency plan to mitigate all hazards, maintain communications and enhance public awareness campaigns to assure the community has knowledge of typical hazards and preventive measures which can be taken.

2. Provide direction and guidance to all County and municipal agencies, as well as the private sector, in the development of their individual emergency plans.

3. Comply with Superfund Amendment and Reauthorization Act (SARA Title III). Coordinate a developmental plan for industries to deal with requirements of SARA Title III, Community Right to Know, Clean Air and Oil Pollution Acts. Maintain all necessary facility records as mandated by the Community Right to Know Law.

4. Maintain knowledge of changes in policy, legislation and provide information to County and municipal governments. The Division will participate in and assist with the mission of all Federal, State and County organizations, i.e., Milwaukee County Local Emergency Planning Committee and Subcommittees, State Emergency Response Board, State Subcommittees and State Advisory Committee representing the Southeast region of Wisconsin, Milwaukee County Hazardous Materials Advisory Group, Milwaukee County Fire Chiefs Association, Milwaukee County Law Enforcement Association, Eastern Wisconsin Area Committee and Wisconsin Emergency Management Association.

DEPT: COUNTY EXECUTIVE - EMERGENCY GOVERNMENT **UNIT NO.** 1015

BUDGET SUMMARY				
Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 423,487	$ 354,636	$ 375,029	$ 20,393
Fringe Benefits*	102,423	114,307	0	-114,307
Services	32,012	53,557	45,668	-7,889
Commodities	4,913	7,350	6,150	-1,200
Other Charges	8,811	0	0	0
Capital Outlay	7,960	5,353	0	-5,353
Contractual Crosscharges*	124,541	149,588	17,020	-132,568
Abatements*	0	0	0	0
Total Expenditures*	$ 704,147	$ 684,791	$ 443,867	$ -240,924
State & Federal Revenue	360,171	299,417	322,912	23,495
Other Direct Revenue	5,611	7,500	4,305	-4,500
Total Direct Revenue*	$ 365,782	$ 306,917	$ 327,217	$ 20,300
Tax Levy	$ 338,365	$ 377,874	$ 116,650	$ -261,224

* Inclusion of Fringe Benefits, Central Service Allocation, IMSD crosscharges, Space Rental Charge, and abatements would increase tax levy $245,664 to $362,314 for a tax levy reduction of $15,560.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	11.0	8.5	8.9	0.4
Direct Labor Hours	18,208	14,070	14,732	662
Overtime Hours	619	0	0	0
Overtime Dollars	$586	$0	$0	$0

BUDGET HIGHLIGHTS

- Abolish 1 Emergency Service Coordinator

  One position of Emergency Service Coordinator is abolished for a personnel savings of $44,172, partially offset by a $17,227 decrease in revenue, for a net tax levy savings of $26,945. The position has been held vacant since 12/31/95 to meet vacancy and turnover requirements.

- Vacancy and turnover for salary and wages is reduced $54,675 to $6,383.

- A major expenditure reduction of $245,664 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation, IMSD crosscharge, the courthouse complex space rental charge and abatement as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Development of Emergency Operations Plan	56	50	50
Severe Weather Alerts	17	10	15
Emergency Situations Responded To	383	390	365
Emergency Phone Calls	648	600	600
Informational Phone Calls	3,600	3,500	3,500
Meetings and Seminars Conducted	60	60	60
EOC Staff Exercises and Briefings	5	5	5
Public Awareness Appearances	95	100	100
Disaster Drills	9	5	7
Brochures Distributed	50,000	50,000	50,000

OPERATING AUTHORITY & PURPOSE

The Milwaukee County Commission for Handicapped and Disabled Persons was established, March 21, 1978, under Chapter 73 of the General Ordinances of Milwaukee County to "promote the independence of Milwaukee County's handicapped and disabled persons." As part of this charge, the Commission is empowered, by s.73.09, to:

> "advise the County Board of Supervisors of the needs of handicapped and disabled persons within Milwaukee County and the status of existing services designed to meet those needs, and shall recommend any new programs or services required to meet such needs"

The Office for Persons with Disabilities provides the staff to assist the Commission in carrying out its mission. Services provided include but are not limited to: increasing access to Milwaukee County systems; overseeing the implementation and compliance with the Americans with Disabilities Act (ADA) (Public Law 101-336); implementing the Disabled Expanded Certification Appointment (DECA) program, a voluntary affirmative action program for hiring of qualified persons with disabilities; interpreter services for hearing impaired citizens; overseeing Milwaukee County's Building Accessibility Program; a bi-monthly Handi-NEWS & NOTES publication; a monthly ADA UPDATE publication; operation of an employer's resource center; and individual assistance designed toward mainstreaming as many of Milwaukee County's citizens with disabilities as possible into every facet of Milwaukee County's functioning.

OBJECTIVES

1. To be the fixed point of Milwaukee County's effort to comply with the requirements of the Americans with Disabilities Act (ADA) (Public Law 101-336) legislation.

2. To continue to coordinate, monitor and direct Milwaukee County's handicapped compliance efforts as Milwaukee County continues to make its facilities, programs and employment accessible to disabled citizens, especially in light of the recently passed Americans with Disabilities Act legislation.

3. To continue to implement Milwaukee County's Disabled Expanded Certification Appointment (DECA) program which allows disabled persons to be certified to appointing authorities for a trial work period within Civil Service positions in lieu of examination.

4. To continue to provide a fixed point of referral and access services for sensory impaired citizens within Milwaukee County through the provision of certified interpreters.

5. To work with private sector groups to create initiatives that will expand resources for disabled persons (i.e., various festivals and Milwaukee's City of Festivals and Circus Parades, private sector employers from industrial, service, hospitality, and retail sectors).

6. To continue to monitor Milwaukee County's Building Accessibility Program, as well as accessibility to other buildings within the Milwaukee metropolitan area.

7. To reinstate the Worksite Accessibility Program which provides resources for reasonable accommodations to Milwaukee County department worksites. These accommodations will be provided on a case-by-case basis to disabled Civil Service employees.

8. To increase the use of volunteers in the Office for Persons with Disabilities to include retired professionals in areas of personnel, marketing, and public relations who will assist with the work of the commission.

9. To continue to seek private sector funding for the publication of Handi-NEWS & NOTES, Telecommunication Device for Deaf Directory and other publications of the Office for Persons with Disabilities.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 155,652	$ 171,369	$ 192,713	$ 21,344
Fringe Benefits*	41,216	55,566	0	-55,566
Services	108,786	102,101	82,091	-20,010
Commodities	2,970	3,600	2,900	-700
Capital Outlay	0	0	5,706	5,706
Other Charges	12	0	0	
Contractual Crosscharges*	24,262	23,855	6,426	-17,429
Abatements*	-169,542	-185,092	-185,092	0
Total Expenditures*	$ 163,356	$ 171,399	$ 104,744	$ -66,655
Total Direct Revenue*	$ 0	$ 0	$ 0	$ 0
Tax Levy	$ 163,356	$ 171,399	$ 104,744	$ -66,655

* Inclusion of Fringe Benefits, Central Service Allocation and IMSD charges in this budget would increase tax levy $73,863 to $178,607 for a tax levy change of $7,208.

PERSONNEL SUMMARY

	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	4.4	4.0	4.4	0.4
Direct Labor Hours	6,986	6,355	6,986	631
Overtime Hours	620	900	738	-162
Overtime Dollars	$12,803	$17,333	$14,251	$-3,082

BUDGET HIGHLIGHTS

- Increase in the Personnel account is due to elimination of Vacancy and Turnover of $16,904. The Department currently has no positions that are funded and expected to be vacant in the ensuing year. Wage and step increases account for $9,202 of the increase. Overtime hours funding is decreased from $17,333 to $14,251 based on actual experience in 1994 and 1995 and projected 1996.

- The 1997 budget includes the move of the Office for Persons with Disabilities from the Schlitz Park Building into the County Courthouse which eliminates the Building and Space Rental charge for 1997, a decrease of $30,066 from 1996. Other decreases in services expenditures are due to reduction of $1,400 in the Auto Allowance account; an increase of $14,056 in the Contracts for Personnel Services-

Short Term account; a decrease of $1,000 in the Replacement and Office Equipment account and a decrease of $1,000 in the Telephone account.

- The increase of $5,706 in the Capital Outlay is due to the need of the Department to purchase a Level 2 copier due to the move to the Courthouse.

- A decrease of $17,429 in the Contractual Crosscharges account is the result of the removal of the crosscharges for IMSD services and the Central Service Allocation.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Commission Meetings	12	12	11
Committee Meetings	60	60	60
Public Hearings	2	2	2
Public Hearing Notices	3,354	3,000	3,400
ADA Compliance- Hours	1,200	1,200	1,500
Training Sessions	4	5	10
Informational Brochures	22,000	17,000	12,000
Technical Assistance - Hours	1,000	1,000	1,000
Handicapped Workers Placed in Competitive Employment	41	24-36	24-36
Disabled Expanded Certification Appointment Program (DECA) Outreach and Intake - Hours	1,000	700	700
Handicapped Compliance Annual Reports	105	70	70
Interpreter Service - Hours	5,834	4,900	4,900
Handi-NEWS & NOTES - Circulation	66,745	63,000	63,000
ADA UPDATE, Publication	2,852	2,600	2,200
Parking Violation Reports	0	20	40
Information and Referral	1,000	1,000	1,000

DEPT: COUNTY EXECUTIVE - INTERGOVERNMENTAL RELATIONS **UNIT NO.** 1020

OPERATING AUTHORITY AND PURPOSE

This division of the County Executive's office was created by County Board action of July 14, 1976 (File 76-514), to coordinate and develop a program for Milwaukee County which will assist in defining areas where modifications to State and Federal legislation should be developed and introduced.

OBJECTIVES

1. Secure property tax relief through increased State funding and statutory change in four critical areas, thereby reducing the local property tax burden for the State court system, welfare, youth services and probation/parole.

2. Coordinate the efforts of Milwaukee County to implement, in concert with other units of government, a lobbying strategy aimed at achieving the maximum possible impact. This effort shall include, but not be limited to, statewide coordination with major municipal organizations, especially Wisconsin Counties Association (WCA).

3. Work with all County departments in the development of legislative initiatives. Provide specific information to each concerning budgetary, legislative, and regulatory matters.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 240,355	$ 282,942	$ 285,951	$ 3,009
Fringe Benefits *	65,363	90,586	0	-90,586
Services	82,096	84,828	96,380	11,552
Commodities	3,309	4,300	6,500	2,200
Capital Outlay	5,031	0	3,300	3,300
Contractual Crosscharges*	31,460	33,949	4,916	-29,033
Abatements*	-16,171	-18,312	0	18,312
Total Expenditures*	$ 411,443	$ 478,293	$ 397,047	$ -81,246
Tax Levy	$ 411,443	$ 478,293	$ 397,047	$ -81,246

*Inclusion of Fringe Benefits, Central Service Allocation, IMSD charges and Space Rental Charge and abatement in this budget would increase tax levy $94,349 to $491,396 for a tax levy change of $13,103.

PERSONNEL SUMMARY

	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	4.1	4.1	4.1	0.0
Direct Labor Hours	6,634	10,440	6,634	0
Overtime Hours	0	0	0	0
Overtime Dollars	$0	$0	$0	$0

BUDGET HIGHLIGHTS

- Funding increases of $4,590 for meetings and other travel, $3,330 for membership dues and $1,200 for books and periodicals are included for 1997.
- Appropriations of $3,300 for a laptop computer and $1,500 for computer software are provided to facilitate transfer of information between staff in Madison and the Courthouse.
- A major expenditure reduction of $94,349 is due to change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation, IMSD charges and the courthouse complex space rental charge and abatement as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

DEPT: COUNTY EXECUTIVE - VETERANS SERVICE **UNIT NO.** 1021

OPERATING AUTHORITY & PURPOSE

The Veterans Service Office operates pursuant to Section 45.43 of the Wisconsin Statutes. Its purpose is to develop and coordinate programs for Milwaukee County veterans and their dependents. The Veterans Service Office advises and informs Milwaukee County veterans concerning any problems arising from service in the armed forces of the United States, and assists veterans and their dependents or survivors in the preparation of claims or applications for Federal, State and County benefits to which they may be entitled. The Veterans Service Office works with Federal, State and accredited veterans organizations whose primary responsibilities are the general well-being of the veterans community. The Veterans Service Office coordinates its work with other community agencies when issues related to veterans have varied implications.

The Veterans Service Commission operates under Section 45.12 of the Wisconsin Statutes and its responsibility is in the area of aid to veterans.

OBJECTIVES

1. Provide assistance to Milwaukee County veterans and/or their dependents in obtaining benefits from the Wisconsin Department of Veterans Affairs, the U.S. Department of Veterans Affairs, and other available sources.

2. Administer the Veterans Assistance Program and provide loans and grants to veterans with emergency financial needs.

3. Working with State, Federal and private efforts, seek to address the needs of homeless veterans in Milwaukee County.

4. Increase public awareness of veterans' programs through aggressive outreach activity to assure that veterans and their dependents receive the maximum amount of benefits to which they are entitled.

5. Increase Veterans Service Office networking with other veterans groups and community resources.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 135,458	$ 137,232	$ 138,763	$ 1,531
Fringe Benefits*	35,992	42,912	0	-42,912
Services	9,175	10,560	11,460	900
Commodities	16,226	16,014	16,414	400
Other Charges	137,646	0	0	0
Contractual Crosscharges*	29,698	32,932	2,768	-30,164
Abatements*	-20,904	-23,668	0	23,668
Total Expenditures*	$ 343,291	$ 215,982	$ 169,405	$ -46,577
State & Federal Revenue	142,646	5,000	5,000	0
Other Direct Revenue	1,961	3,000	3,200	200
Total Direct Revenue*	$ 144,607	$ 8,000	$ 8,200	$ 200
Tax Levy	$ 198,684	$ 207,982	$ 161,205	$ -46,777

* Inclusion of Fringe Benefits, Central Service Allocation, Space Rental Charge and abatement and IMSD charges in this budget would increase tax levy $49,932 to $211,137 for a tax levy change of $3,155.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	4.0	3.9	3.7	-0.2
Direct Labor Hours*	7,101	6,693	6,320	-373
Overtime Hours	0	0	0	0
Overtime Dollars	$0	$0	$0	$0

* Excludes Veterans Service Commission members.

BUDGET HIGHLIGHTS

- An expenditure reduction of $49,932 is due to a change in budgeting policy eliminating the allocation of the Fringe Benefit Charge, Central Service Allocation, Courthouse Space Rental Charge and abatement and IMSD charges as these costs are reflected in other budgets in 1997.
- Vacancy and turnover increases $4,246, from $4,348 to $8,594.

ACTIVITY & STATISTICAL SUMMARY

Veterans Benefits Obtained	1995 Actual	1996 Budget	1997 Budget
Flag Holders Provided	157	150	150
Full and Part-Time Education Grants	792	800	800
Health Care Aid and Subsistence Grants	59	30	30
Economic Assistance Loans	51	60	60
Certificates of Eligibility	294	300	300
Vital Records Procured	1,072	1,100	1,110
Graves Registration	860	1,000	1,000
Wisconsin Veterans Home Admissions	10	10	10
Home Improvement Loans (HILP)	11	10	10
Retraining Grants	22	10	10
New Files Created	434	400	400
First Mortgage Home Loans	103	80	80

DEPT: DEPARTMENT OF ADMINISTRATION - ECONOMIC DEVELOPMENT **UNIT NO.** 1106

OPERATING AUTHORITY & PURPOSE

The purpose of the Economic Development Division is to preserve and enhance the tax base of the County by undertaking programs and activities that stimulate, attract and revitalize commerce, industry and manufacturing. Its goal is to promote area-wide, regional economic development marketing and cooperation among all involved governments and private-sector groups to provide for a unified development approach for the Milwaukee area.

OBJECTIVES

1. Continue to pursue coordinated marketing efforts with other economic development agencies on a regional level and work toward more coordinated economic development efforts.

2. Work with the Airport, municipalities, and the private sector to maximize economic development opportunities, business investment, and job creation on and around the Airport.

3. Work with the Research Park Corporation to facilitate the development of the Research Park.

4. Work with Milwaukee County municipalities and community-based economic development organizations to assist their efforts when County assistance is requested and appropriate.

5. Market and sell surplus County real estate, manage air space parking lots, tax deed foreclosure properties, and other County property.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 309,105	$ 289,663	$ 402,539	$ 112,876
Fringe Benefits*	83,822	96,462	0	-96,462
Services	70,898	145,900	281,422	135,522
Commodities	3,785	6,400	6,900	500
Other Charges	556,113	286,000	261,000	-25,000
Capital Outlay	206,001	21,000	5,000	-16,000
Contractual Crosscharges*	68,081	68,674	40,870	-27,804
Abatements*	-179,019	-35,749	0	35,749
Total Expenditures*	$ 1,118,786	$ 878,350	$ 997,731	$ 119,381
Direct Revenue	1,369,441	1,296,362	1,528,531	232,169
Indirect Revenue	9,109	0	0	0
Total Revenue*	$ 1,378,550	$ 1,296,362	$ 1,528,531	$ 232,169
Tax Levy	$ -259,764	$ -418,012	$ -530,800	$ -112,788

* Inclusion of Fringe Benefits, Central Service Allocation, Courthouse Space Rental and abatement, and IMSD Charges in this budget would increase the tax levy $112,788 to $-418,012 for a tax levy change of $0.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	7.0	5.8	7.0	1.2
Direct Labor Hours	11,782	9,762	11,782	2,020
Overtime Hours	3	0	0	0
Overtime Dollars	$72	$0	$0	$0

DEPARTMENT DESCRIPTION

Economic Development includes an Administration Section and a Real Estate Section:

The ***Economic Development Administration*** Section develops and administers programs designed to enhance the business climate, allowing existing businesses in Milwaukee County to flourish and expand, and attracting new businesses to the community. Specific responsibilities include assisting businesses in accessing Milwaukee County resources and services, identifying and referring businesses to various sources of technical and financial assistance, working with municipalities and economic development agencies to "package" services to companies, and promoting Milwaukee County to outside business.

The ***Real Estate*** Section manages, sells and acquires real estate for Milwaukee County. The Division manages and leases improved and unimproved properties, including air space parking lots for the Wisconsin Department of Transportation (WISDOT). County surplus real estate and tax deed foreclosure properties in Milwaukee County suburbs are sold by the Division.

BUDGET HIGHLIGHTS

- A major expenditure reduction of $112,788 is due to a change in budgeting policy eliminating the allocation of the Fringe Benefit Charge, the Central Service Allocation, the Courthouse Space Rental Charge and abatement, and IMSD Charges as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

- The Economic Development Reserve Fund appropriation is increased from $150,000 to $200,000. This amount should provide for the County to respond to economic development opportunities throughout the County in 1997.

- Projected revenue from sale of surplus real estate is increased from $350,000 to $5,880,000. The increased revenue figure reflects the anticipated sale in 1997 of a strategically located ten acre parcel of land located at the northeast corner of Mayfair Road and Watertown Plank Road in the City of Wauwatosa, 50 acres of institutional land, surplus park land, tax deed foreclosure properties, and a parcel released by WISDOT from the Lake Parkway Project. Of the $6,180,000 in revenue from the sale of these properties, $200,000 is placed in the Economic Development Reserve Fund; $4,699,000 will be deposited in the Debt Service Reserve Fund; $500,000 will be allocated in the capital budget for Project #1865 - Brownfields Redevelopment, for the Economic Development Division, in conjunction with the municipalities within Milwaukee County, to plan for, acquire, remediate, and redevelop contaminated industrial and commercial sites in Milwaukee County; $50,000 will be allocated in the capital budget for Project #1376 - Underground Storage Tank Removal, for the Real Estate Section of the Economic Development Division to remove the Underground Storage Tank (UST) located on the

property at 2105 E. Lafayette Street in Milwaukee, and to remediate the potential soil contamination; and $430,558 is appropriated for operating expenditures in the Economic Development Division. 1997 is the first year in a eight-year land use development plan for Milwaukee County. Implementation of this plan will allow for a long-term, phased-in approach, that will accomplish staged positive economic and fiscal impact for Milwaukee County, and increase the number of jobs and the amount of tax base created.

- Parking rental is increased $15,973, from $785,000 to $800,973, to reflect higher amounts received from parking lot leases terminating in 1996.

- One position of Associate Director-HHS (TC#88220) is transferred from the Department of Public Works (Org. 5735) to the Economic Development Administration Section to help in the coordination, management, development and implementation of a land use development strategy at the County Grounds and elsewhere within the County.

DEPT: CIVIL SERVICE COMMISSION **UNIT NO.** 1110

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 63.01 to 63.03 of the Wisconsin Statutes, there shall be a civil service commission in every county containing 500,000 or more inhabitants.

The five-member Civil Service Commission conducts hearings on the merit system and, when necessary, makes recommendations to the County Board or its committees. The Civil Service Commission budget includes the following two programs:

1. Quasi-Judicial - The Civil Service Commission acts as an adjudicating body, conducting hearings on merit system violations and appeals of actions taken by the Director of Human Resources and rendering decisions thereon.

2. Administrative - The Civil Service Commission exercises administrative control over the merit system including promulgation of rules.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997* Budget	1996/1997 Change
Personnel	$ 8,770	$ 9,985	$ 9,985	$ 0
Fringe Benefits *	22,548	22,870	18,355	-4,515
Services	5,221	5,000	5,000	0
Commodities	0	0	0	0
Contractual Crosscharges	4,580	5,271	5,215	-56
Total Expenditures	$ 41,119	$ 43,126	$ 38,555	$ -4,571
Tax Levy	$ 41,119	$ 43,126	$ 38,555	$ -4,571

* Inclusion of Fringe Benefits and IMSD crosscharges in this budget would increase tax levy $5,994 to $44,549, for a tax levy increase of $1,423.

PERSONNEL SUMMARY

	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	5.0	5.0	5.0	0.0
Direct Labor Hours	0	0	0	0
Overtime Hours	0	0	0	0
Overtime Dollars	0	0	0	0

OBJECTIVES

1. Ensure strict adherence to the principles of the merit system and the timely resolution of appeals of actions taken by the Director of Human Resources.

BUDGET HIGHLIGHTS

- An expenditure reduction of $5,994 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation, the Courthouse Complex space rental charge and abatement, and IMSD crosscharges as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

ACTIVITY AND STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Number of Meetings	8	6	6
Hours Spent in Session	14	15	12
A. Quasi-Judicial			
Merit System Violations Filed	2	2	2
Employee/Applicant Appeals	30	50	40
B. Administrative			
Positions Transferred from Classified to Exempt	0	5	2
Rule Changes	0	5	2
Rule Waivers	17	20	20

DEPT: DEPARTMENT OF ADMINISTRATION-
HOUSING & COMMUNITY DEVELOPMENT

UNIT NO. 1111

OPERATING AUTHORITY & PURPOSE

The Housing & Community Development Division's purpose is to maximize available State and Federal resources for the production of affordable housing and continued enhancement of the tax base through the administration of the following programs: Community Development Block Grant Program; Home Repair Loan Programs; Rental Assistance Programs; Housing Organization Loan Fund; HOME Investment Partnership Program; and other programs as may be approved by the County Board.

OBJECTIVES

1. Maintain and strengthen the inter-agency relationships with other County departments, social service agencies, suburban municipalities, and the private sector for the production of affordable housing.

2. Continue to administer County, State and Federal housing programs.

3. Coordinate housing and community development programs with other County departments to reduce the dependency of families currently on assistance.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 875,584	$ 960,321	$ 1,038,270	$ 77,949
Fringe Benefits*	237,370	309,818	0	-309,818
Services	33,135	43,100	48,900	5,800
Commodities	9,534	11,450	18,950	7,500
Other Charges	9,184,333	10,830,394	11,662,922	832,528
Capital Outlay	1,742,248	6,000	894,300	888,300
Contractual Crosscharges*	221,517	267,896	12,950	-254,946
Abatements*	-1,337,688	-1,603,094	-1,761,999	-158,905
Total Expenditures*	$ 10,966,033	$ 10,825,885	$ 11,914,293	$ 1,088,408
Total Revenue*	$ 10,627,049	$ 10,702,504	$ 12,426,422	$ 1,723,918
Tax Levy	$ 338,984	$ 123,381	$ -512,129	$ -635,510

* Inclusion of Fringe Benefits, Central Service Allocation, Space Rental Charge and abatement and IMSD charges in this budget would increase tax levy to $638,629 to $126,500 for a tax levy change of $3,119.

PERSONNEL SUMMARY

	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	29.0	27.9	29.0	1.1
Direct Labor Hours	45,421	43,698	45,421	1,723
Overtime Hours	283	0	0	0
Overtime Dollars	$3,788	$0	$0	$0

BUDGET HIGHLIGHTS

- A major expenditure reduction of $638,629 is due to a change in budgeting policy eliminating the allocation of the Fringe Benefit Charge, the Central Service Allocation, the Courthouse Space Rental Charge and abatement, and IMSD charges as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

- The HOME Investment Partnership Program includes expenditures of $1,066,500, offset by Federal revenue of $940,000 based on the Federal budget for this program. This represents a $38,000 decrease in Federal revenue from the 1996 Adopted Budget for this program.

- Tax levy of $126,500 is provided as a local match for the Federal funds under the HOME Investment Partnership Program. This represents an increase of $3,119 over the 1996 budget.

- The budget for the Community Development Block Grant Program allocates $20,000 to the Family Self-Sufficiency Program.

- The Rent Assistance budget includes expenditures of $9,686,422, which is an increase of $1,757,505. The increase represents HUD funds awarded to the Mental Health Division to develop Safe Havens and provide rental assistance to homeless seriously mentally ill individuals. The Housing and Community Development Division has been authorized by the County Board to administer these grant funds. Supportive services required by the grant will be provided by the Mental Health Division.

DEPT: PERSONNEL REVIEW BOARD **UNIT NO.** 1120

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapter 33 of the General Ordinances, the Personnel Review Board consists of five members functioning as a quasi-judicial body to review all disciplinary charges filed by appointing authorities or other persons authorized to file charges alleging that an officer or employee in Milwaukee County classified service has acted in such a manner as to show them to be incompetent to perform their duties or to have merited discipline, demotion, or discharge pursuant to State Statute 63.10 or 63.12; to hear all appeals by non-represented County employees of rulings made in the final step of the established County grievance procedure; to act as final arbitrator over grievances not appealed to arbitration under the Union labor contract; and to act as the "Independent Fact Finder" to determine whether violations of the Ethics Code exists in all cases referred to the Personnel Review Board by the Ethics Board pursuant to Chapter 9 Code of Ethics, C.G.O. The Board also reviews the rules, practices and procedures of the Civil Service Commission.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 90,899	$ 98,339	$ 100,387	$ 2,048
Fringe Benefits*	-5,210	-1,550	-22,779	-21,229
Services	6,082	10,071	10,125	54
Commodities	623	700	575	-125
Contractual Crosscharges*	13,047	14,076	2,397	-11,679
Abatements*	-10,935	-11,746	-875	10,871
Total Expenditures	$ 94,506	$ 109,890	$ 89,830	$ -20,060
Tax Levy	$ 94,506	$ 109,890	$ 89,830	$ -20,060

* Inclusion of Fringe Benefits, Central Service Allocation, and Space Rental Charge and abatement and IMSD charges in this budget would increase tax levy $27,337 to $117,167 for a tax levy change of $7,277.

PERSONNEL SUMMARY

	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	2.0	2.0	2.0	0.0
Direct Labor Hours*	3,616	3,616	3,616	0
Overtime Hours	0	0	0	0
Overtime Dollars	$0	$0	$0	$0

* Excludes Personnel Review Board members.

BUDGET HIGHLIGHTS

- An expenditure reduction of $27,337 is due to a change in budgeting policy eliminating the allocation of the Fringe Benefit Charge, Central Service Allocation, Courthouse Space Rental Charge and abatement and IMSD charges as these costs are reflected in other budgets in 1997.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Discipline and Grievance Hearings Placed on Docket	159	170	160
Number of PRB meetings in hearing	45	35	29
Hours met in session	131	90	90

DEPT: CORPORATION COUNSEL **UNIT NO.** 1130

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.456 of the Wisconsin Statutes, the Corporation Counsel prosecutes or defends all civil actions in which the County, or any of its boards, commissions, committees, departments or officers, is interested or a party; issues opinions; drafts County ordinances and resolutions; drafts proposed legislation; processes commitments of mentally ill persons; drafts protective placement pleadings and guardianships for "developmentally disabled and aged infirm persons"; and acts as general counsel for the County in all civil matters in all Federal and State courts and before all Federal, State and County administrative bodies and agencies. In addition, pursuant to statutes, the Corporation Counsel represents State agencies or the Attorney General in civil matters and prosecutes various civil remedies mandated by State law.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 1,281,760	$ 1,340,305	$ 1,439,420	$ 99,115
Fringe Benefits*	331,570	423,215	0	-423,215
Services	107,483	106,591	102,141	-4,450
Commodities	20,436	16,280	17,724	1,444
Other Charges	320	2,400	2,400	0
Capital Outlay	480	0	6,506	6,506
Contractual Crosscharges*	145,534	206,776	17,450	-189,326
Abatements*	-583,661	-427,127	-374,781	52,346
Total Expenditures*	$ 1,303,922	$ 1,668,440	$ 1,210,860	$ -457,580
Total Revenue*	$ 782	$ 2,400	$ 2,400	$ 0
Tax Levy	$ 1,303,140	$ 1,666,040	$ 1,208,460	$ -457,580

* Inclusion of Fringe Benefits, Central Service Allocation, Space Rental Charge and abatement and IMSD charges in this budget would increase tax levy $454,041 to $1,662,501 for a tax levy change of $-3,539.

PERSONNEL SUMMARY

	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	25.6	22.7	23.0	0.3
Direct Labor Hours	39,247	34,798	35,258	460
Overtime Hours	1,098	0	0	0
Overtime Dollars	$189	$0	$0	$0

BUDGET HIGHLIGHTS

- A major expenditure reduction of $454,041 is due to a change in budgeting policy eliminating the allocation of the fringe benefits charge, the central service allocation, the courthouse complex space rental charge and abatement and IMSD charges as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

- Due to fiscal constraints, one position of Principal Corporation Counsel is unfunded in 1997 for a total savings of $81,381.
- Vacancy and turnover for salary and wages is reduced $66,840, from $80,692 to $13,852.
- Appropriations of $5,706 are included to replace a leased copier and $800 for a scanner which will improve efficiency and workflow in the clerical section.
- The professional services account is reduced $5,000 for a data processing consultant due to the creation of a Courthouse Data Processing unit. This unit will provide support to Corporation Counsel in 1997.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
A. Legal			
Legal Opinions & Advisory Memorandums	300	300	300
Claims Against County & Subrogation Matters	700	700	700
State Actions	450	500	500
Foreclosures	450	450	450
Probate & DBE Matters	250	250	250
Major Lease & Contract Negotiations & Review	550	600	600
Major Lawsuits--300 Hours or More	30	30	30
B. Labor Relations			
Major Contract Negotiations-300 Hours or More	0	6	6
Unemployment Compensation Hearings	150	150	100
Discrimination Complaints Including ADA	400	450	400
Grievance Arbitration, Appeals of Disciplinary Suspension Before Permanent Umpire or WERC	50	50	40
C. Mental Health			
Mental Commitments--Petitions, Hearings, Protective Placements, Temporary Guardianships	4,500	4,500	4,500
D. Workers Compensation			
Workers Compensation Claims Hearings and Review of Files	260	250	250
E. Personnel Review Board			
Civil Service and Personnel Review Board Hearings	250	300	250

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 63.01 to 63.09, 63.11, 63.13 to 63.17 and Chapter 50 of the Wisconsin Statutes, this department recruits and examines candidates for all positions in the classified service of Milwaukee County; certifies eligibles; investigates requests for changes in classification, increases in pay and changes in personnel practices and procedures; processes unemployment compensation claims; administers the coordination and implementation of the County's affirmative action plan; manages and coordinates the details of employee benefits programs, including hospital/surgical/dental care and life insurance plans; coordinates employee services programs dealing with behavioral/medical problems. The Employee Retirement Division administers and maintains the Milwaukee County Retirement System as established by Chapter 201 of the County Ordinances. It provides for the determination of benefits and payments to all eligible employees or their beneficiaries, and monitors and reconciles all transactions affecting the retirement fund.

OBJECTIVES

1. **Director's Office**

   Continue efforts to re-stabilize services provided to the County workforce following downsizing initiatives, fiscal constraints, and changes in state and federal legislation. Services currently provided by DHR to departments, employees, and the public will be reviewed in 1997 in an effort to identify and maintain required service levels given significantly fewer resources. The current examination procedures and the existing job classification system will be reviewed to identify and implement any necessary revisions.

2. **Employee Benefits**

   On-going analysis of the benefits available to County employees and retirees will continue during 1997. Professional service contracts with health and dental insurers and administrators will expire at the end of 1997. A thorough evaluation of these group insurance programs, including the issuance of a Request for Proposal to evaluate other cost-effective vendors, is the major objective for 1997.

3. **Employment Relations**

   Continue utilization of labor market availability data for calculation of realistic, attainable hiring goals. Implement a diversity-focused training program for personnel in the Executive Compensation Plan. Assist in the development of career ladder programs which enable employees in para-professional job titles to obtain the education and experience necessary for advancement into professional-level positions. Inform in writing all employees hired before 1990 having an adjusted seniority date as a result of the Jones Consent Order. Conduct a revised quarterly training program for first-line supervisors and middle managers. Continue to include domestic violence awareness components in the New Employee Orientation sessions. Continue efforts to revise County policies and procedures to insure compliance with the Americans with Disabilities Act, Milwaukee County Bilingual Task Force Recommendations and the Civil Rights Act of 1991. Examine compliance with County Board Resolution 89-100 calling for adherence to Affirmative Action Plans when considering ECP salary adjustments. In cooperation with the Employment and Staffing Division, develop and implement a County-wide recruitment program targeting underutilized groups identified as affirmative action goals.

4. **Employment & Staffing**

Continue with the development and refinement of policies, procedures and methods used to identify and relocate employees targeted for layoff due to the discontinuance or downsizing of County services and programs. Develop and implement, in conjunction with DHR's Management Information Systems Unit, procedures that will allow for total automation of routine personnel transactions; create and enhance computer-based data files and reports to facilitate and support the department's various personnel transactions. Strengthen and expand outreach recruitment activities. Evaluate, modify and/or replace existing classification procedures to better assist departments in maintaining effective staffing levels. Finalize a classification study of non-represented clerical and administrative assistant positions. Develop and maintain a computerized file of position descriptions for all authorized positions in County service. Establish partnerships with area schools, businesses and labor organizations for the development of performance testing for technical positions. Develop, implement and modify applicant testing alternatives. Continue staff development efforts, and streamline inter-departmental communications.

5. **Compensation**

Provide new and refresher training to payroll clerks on the use of the automated payroll/personnel and position control systems. Provide training with respect to performance evaluation procedures. Continue department training on unemployment compensation regulations and procedures.

6. **Management Information Systems**

Expand the use of the new Unisys A7-711 computer to interface position control and benefits information with applicant processing and payroll information to provide one source for DHR-wide query. Begin network personal computer upgrade process to Pentium machines and Windows 95 by beginning installation of new computers on the NetWare 4.1 platform. Improve staff skills testing and training capabilities by installing upgraded computer hardware and software. Expand LAN communications to outside departments, including County-wide E-mail, Internet access, and on-line certification of eligibles. Provide system enhancements for the Payroll and Retirement Systems, as well as the installation of a new release of GENESYS software.

7. **Employee Retirement**

Implement recommendations included in the independent and fiduciary audit reports. Implement all changes required by the new GASB pronouncements concerning accounting for pension plans by state and local governments and financial reporting for defined benefit pension plans. Install new general ledger software for the pension system. Redesign the accounts payable and ad hoc check paying system. Assist with the upgrade of the GENESYS DefBen pension software from 5.0 to 6.0 if this is implemented during 1997. Continue implementing GENESYS system enhancements. Continue converting retirees to Electronic Funds Transfer. Complete the Summary Plan Document for the OBRA Retirement System.

BUDGET SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 2,209,649	$ 2,034,197	$ 2,085,048	$ 50,851
Fringe Benefits*	555,342	595,256	-60,229	-655,485
Services	242,906	260,674	262,174	1,500
Commodities	35,271	43,081	52,384	9,303
Other Charges	19,020	22,520	18,000	-4,520
Capital Outlay	18,040	21,745	39,713	17,968
Contractual Crosscharges*	710,322	741,886	129,803	-612,083
Abatements*	-271,359	-294,877	-5,000	289,877
Total Expenditures*	$ 3,519,191	$ 3,424,482	$ 2,521,893	$ -902,589
Total Revenue*	$ 742,128	$ 726,690	$ 761,304	$ 34,614
Tax Levy	$ 2,777,063	$ 2,697,792	$ 1,760,589	$ -937,203

* Inclusion of Fringe Benefits, Central Service Allocation, Space Rental Charge and abatement, and the IMSD crosscharges in this budget would increase tax levy $877,525 to $2,638,114 for a tax levy decrease of $59,678.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	54.9	47.8	48.4	0.6
Direct Labor Hours	92,940	80,910	81,926	1,016
Overtime Hours	4,431.2	0	0	0
Overtime Dollars	$0	$0	$0	$0

DEPARTMENT DESCRIPTION

The Department of Human Resources includes the following divisions:

The ***Director's Office*** directs human resource programs, assigns projects and coordinates the work of the operating divisions; prepares the departmental budget and maintains budgetary controls; presents departmental recommendations to the Civil Service Commission and the Personnel Committee of the County Board; serves as staff to the Personnel Committee; analyzes and reports on legislation affecting the Human Resource function in Milwaukee County; directs the implementation of the automated personnel system; provides support and assistance in labor contract negotiations; and provides analysis and implementation of new approaches to human resource administration. The Director of Human Resources serves as ex-officio member of the Pension Board, and the Deputy Director serves as ex-officio secretary of the Civil Service Commission.

Employee Group Benefits provides on-going analyses of all current employee benefits and new benefit options while administering the Conventional Medical and Dental Plans, Health and Dental Maintenance Organization Plans, Basic and Optional Life Insurance Plans, Short-Term Disability Medicare and the Dependent Care Voucher Reimbursement Program. In addition, this division maintains enrollment records for active and retired employee members and their dependents; confers and corresponds with County

officials, employees, retirees, the public and industry-related agencies regarding benefits programs; monitors WPS on medical and dental claim payments and CNR for utilization review services; administers special projects relating to cost-containment and employee wellness; and directs the Employee Assistance Program for personal/behavioral/medical problems affecting job performance.

Compensation studies requests for reallocations, changes in compensation policies and practices and calculates the fiscal impact of these actions. The unit also processes filling of vacant positions; maintains current salary and classification standardization schedules; maintains salary provisions mandated by labor contracts or County ordinances; maintains and implements provisions of the Executive Compensation Plan; prepares changes to County ordinances reflecting various personnel actions; processes and edits a variety of payroll/personnel transactions; maintains position control and payroll records; maintains employee personnel records; and processes employee unemployment compensation claims.

Employment Relations function is to assist in the design and implementation of Milwaukee County's Equal Employment Opportunity Program. Activities of the unit include compiling information on the status of various groups in the County classified and unclassified service; reviewing class specifications to ensure accuracy and job relatedness of requirements; and evaluating County personnel procedures to insure compliance with equal opportunity guidelines. This unit also develops reports necessary to comply with State and Federal requirements and the Federal Court Order, develops and conducts affirmative action training and sexual harassment prevention programs, and assists departments in developing upward mobility training programs. This unit develops, coordinates, and directs employee in-service training programs; conducts employee training classes including New Employee Orientations; administers the tuition loan program; assesses County training needs and priorities; assists other County departments with specialized training applications.

Employment and Staffing develops, administers and monitors employee selection processes for all positions in the Milwaukee County Classified Service. This effort includes the assessment of job specifications and minimum qualifications; the strategy and coordination of recruitment efforts; the development and administration of applicant examinations; and the certification of qualified candidates to department heads and appointing authorities. Implicit in this activity is the responsibility of administering employee selection in compliance with prevailing Milwaukee County, State, Federal and labor-negotiated parameters, any or all of which may impact related hiring procedures, e.g., transfer, layoff, promotion, demotion, reinstatement, and salary adjustment obligations. In addition, the Employment and Staffing Division is responsible for activities supportive to the retention of employees within the Milwaukee County Classified Service, as well as the maintenance of appropriate records and reports.

Employee Retirement administers the Milwaukee County Employee Retirement System, manages the funds of the Retirement System, and maintains the general ledger and related books of the Retirement System. The unit also maintains enrollment, service and salary records for Retirement System members; calculates retirement and death benefits; processes monthly pension payroll; and prepares withdrawals for terminating members. In addition, the Employee Retirement System Director serves as Secretary of the Pension Board.

ORGANIZATIONAL COST SUMMARY

		1995 Actual	1996 Budget	1997 Budget
Director's Office	Expenditure	$ 1,214,552	$ 943,858	$ 569,363
	Abatement	242,731	274,969	5,000
	Revenue	1,202	800	600
	Tax Levy	$ 970,619	$ 668,089	$ 563,763
Employee Group Benefits	Expenditure	$ 323,064	$ 352,199	$ 231,743
	Abatement	28,628	0	0
	Revenue	13,153	4,000	4,000
	Tax Levy	$ 281,283	$ 348,199	$ 227,743
Compensation	Expenditure	$ 360,966	$ 445,767	$ 223,862
	Abatement	0	0	0
	Revenue	0	0	0
	Tax Levy	$ 360,966	$ 445,767	$ 223,862
Employee Relations	Expenditure	$ 241,131	$ 255,287	$ 185,337
	Abatement	0	0	0
	Revenue	0	0	0
	Tax Levy	$ 241,131	$ 255,287	$ 185,337
Employment and Staffing	Expenditure	$ 914,671	$ 980,450	$ 758,300
	Abatement	0	0	0
	Revenue	0	0	0
	Tax Levy	$ 914,671	$ 980,450	$ 758,300
Employee Retirement System	Expenditure	$ 736,170	$ 741,798	$ 558,288
	Abatement	0	19,908	0
	Revenue	727,774	721,890	756,704
	Tax Levy	$ 8,396	$ 0	$ -198,416

BUDGET HIGHLIGHTS

DEPARTMENTAL

- A major expenditure reduction of $877,525 is due to a change in budgeting policy eliminating the allocation of the Fringe Benefit charge, the Central Service Allocation, the Courthouse Complex Space Rental Charge and Abatement and IMSD crosscharges as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

- The Department of Human Resources and Labor Relations will work with the departments to assure that the Job Protection provision included in the tentative labor agreement with AFSCME - DC48 is complied with.

- An internal restructuring of staff results in a tax levy savings of $17,958.

DIRECTOR'S OFFICE

- An appropriation of $10,000 is included in this division's 1997 requested budget for technical assistance in the classification system review project.

- An appropriation of $24,529 is included in 1997 for computers and printers to provide upgraded capabilities.

EMPLOYEE BENEFITS

- None

COMPENSATION

$	-27,648	Abolish 1 Clerk Typist IV (NR)
	27,648	Reduce Vacancy and Turnover
$	0	Total

  One vacant position of Clerk Typist IV (NR) is abolished, offset with a corresponding reduction in vacancy and turnover, resulting in a zero tax levy effect.

EMPLOYMENT RELATIONS

- None

EMPLOYMENT & STAFFING

- None

EMPLOYEE RETIREMENT SYSTEM

- Revenues reimbursing DHR for Employee Retirement Division administrative expenses, **including fringe benefits, space rental and IMSD crosscharges,** are included in the 1997 requested budget.

ACTIVITY & STATISTICAL SUMMARY

		1995 Actual	1996 Budget	1997 Budget
A.	**Employee Group Benefits**			
	Health, Dental, Life Premiums Collected	$4,114,902	$3,440,286	$3,949,926
	Employee COBRA Payments	$ 167,055	$ 405,521	$ 172,900
	Health, Dental and Disability Plans Administered	8	10	13
	Health Covered Lives	23,852	27,351	23,024
	Dental Covered Lives	16,058	16,629	15,500
	HCN PPO Savings Realized	$6,466,747	$5,800,262	$6,000,000
	Lives Insured	11,231	11,200	10,791
	Life Insurance Claims Administered	194	172	190
	Medicare Notifications Issued	281	269	290
B.	**Compensation**			
	Payroll Corrections Processed	6,600	6,000	6,000
	Payroll/Personnel Transactions Processed	23,325	20,000	20,000
	Employment Verifications	8,590	6,000	9,000
	Payroll/Personnel On-Line Transactions	286,255	250,000	250,000
	Classifications Surveyed	512	500	500
	Timesheet Exceptions Monitored	10,521	9,000	9,000
	Timesheet Exceptions Corrected	1,330	1,600	1,500
	TAHC Forms Processed	1,250	900	1,200
	Unemployment Compensation Forms Processed	3,821	4,500	3,500
	Unemployment Compensation Payments Issued	9,866	16,000	12,000
	Unemployment Compensation New Claimants	781	1,000	700
C.	**Employment Relations**			
	ER/AA Complaints/Investigations	175	190	170
	New Employee Orientations	30	30	28
	Employee Training Classes	35	50	60
	Training Class Participants	2,000	3,500	3,500
	Tuition Loans	260	280	300

	1995 Actual	1996 Budget	1997 Budget
D. Employment/Staffing			
Total Applications Received	14,531	20,000	15,000
Exams Announced	78	150	100
Exams Administered	380	350	400
Exam Analysis Review	78	150	100
Certification Requests Processed	1,043	1,300	700
Candidates Certified	15,902	17,000	14,000
New Positions Studied for Proper Classifications	61	350	150
Existing Positions Studied for Proper Classification	126	425	400
Layoff/Placements Processed	584	300	300
E. Retirement Division			
Total Retirement System Assets (in millions) December 31	$1,220.2	$1,300.0	$1,400.0
Active Members 1/1	11,768	11,296	11,250
New Enrollments	267	600	500
Withdrawals	22	25	25
Deaths of Active Members	13	15	15
Retirements Granted	1,110	100	250
Active Members 12/31	10,890	11,756	11,460
Retirement Members 1/1	5,830	6,680	6,820
Benefits Granted	1,110	100	250
Benefits Terminated	70	150	150
Retirement Members 12/31	6,870	6,630	6,920
F. Management Information Systems			
Payroll/Personnel Online Transactions	34,342	35,000	35,000
System Support Days	440	440	330
Ad Hoc Reports	175	100	175
Mailing Labels Requests	17	30	20
Examination Scoring Requests	44	30	50
Support/Training Requests	39	55	40
Systems Maintenance Requests	29	60	30
Application Development/Program Requests (New)	19	30	20

DEPT: DEPARTMENT OF ADMINISTRATION - RISK MANAGEMENT **UNIT NO.** 1150

OPERATING AUTHORITY & PURPOSE

The Department of Administration is created pursuant to Section 59.07 (48) of the Wisconsin Statutes and Chapter 32 of the County Ordinances. Risk Management is responsible for administering the County's risk management program. Section 59.07(2)(a) of the Wisconsin Statutes authorizes the County to provide public liability and property damage insurance, either in commercial companies or by self-insurance created by setting up an annual fund for such a purpose, or by a combination thereof, covering without exclusion because of enumeration, motor vehicles, malfeasance of professional employees, maintenance and operation of County highways, parks, parkways and airports, and other County activities involving the possibility of damage to the general public, and provide fire and casualty insurance for all County property. Section 59.07(2)(d) of the Wisconsin Statutes authorizes the County to provide for the protection of the County and public against loss or damage resulting from the act, neglect or default of County officers, department administrators and employees, and to contract for and procure bonds or contracts of insurance to accomplish that purpose, either from commercial companies or by self-insurance created by setting up an annual fund for such purpose or by a combination thereof. Section 65.90(6) of the Wisconsin Statutes allows any county having a population of 500,000 or more to establish, maintain and levy a tax for a liability reserve fund for the purpose of paying liability claims or premiums on insurance to pay such claims. The annual taxes levied for the purpose may not exceed the level necessary to collect the amount recommended by an actuary, in accordance with generally accepted actuarial principles.

OBJECTIVES

1. Identify property, liability, net income and personnel losses which affect life and property safety of Milwaukee County, and identify, analyze, select and implement alternate risk financing methods most economical to Milwaukee County.

2. Maintain a central data base for property, liability, net income and personnel losses to effectively develop past loss information, in order to forecast and trend future losses to establish consistent cash flow needs and equitable internal cost allocation.

3. Reduce loss frequency and severity through a program of loss analysis, loss prevention and loss reduction.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 281,377	$ 323,864	$ 325,802	$ 1,938
Fringe Benefits Crosscharges*	60,052	103,035	0	-103,035
Services	53,599	92,521	76,190	-16,331
Commodities	11,442	6,929	10,384	3,455
Other Charges	5,493,743	5,062,884	5,920,290	857,406
Capital Outlay	10,588	9,000	8,100	-900
Contractual Crosscharges*	87,741	91,499	1,541	-89,958
Abatements*	0	-265,000	0	265,000
Total Expenditures*	$ 5,998,542	$ 5,424,732	$ 6,342,307	$ 917,575
Direct Revenue*	$ 5,997,645	$ 5,424,732	$ 6,513,419	$ 1,088,687
Tax Levy	$ 897	$ 0	$ -171,112	$ -171,112

* Inclusion of Fringe Benefits, Central Service Allocation, Space Rental Charge and abatement and IMSD crosscharges in this budget would increase tax levy $171,112, for a $0 tax levy change.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	7.0	7.0	7.0	0.0
Direct Labor Hours	11,418	11,418	11,418	0
Overtime Hours	52.3	0.0	0.0	0.0
Overtime Dollars	$0	$0	$0	$0

DEPARTMENT DESCRIPTION

The Risk Management Section includes the following sections: Administration, Self-Insurance, Insurance Policy and Services, and Claims Management (Workers' Compensation).

The ***Administration Section*** supervises the professional staff, coordinates activities between departments, submits reports, reviews contracts for liability exposures, and prepares budget documents. The unit is responsible for internal service fund accounting and cost allocations to departments. County-wide loss control activities are also administered by this section.

The ***Self-Insurance Section*** is responsible for property, general and automobile liability claim reporting, loss analysis, claim data and financing of self-retained losses.

The ***Insurance Policy and Services Section*** is responsible for selection of brokers, requests for proposals, determination of deductibles, limits and coverage, researching the market, and negotiating with brokers and companies for bundled and unbundled insurance services.

The ***Claims Management Section*** is responsible for administering the Workers' Compensation claims of employees who sustain job-related injuries, for medical-only and lost-time claims, and coordination of the return-to-work program. In addition, a data base is maintained for all claims.

BUDGET HIGHLIGHTS

ADMINISTRATION

- For 1997, Fringe Benefits, the Central Service Allocation, Courthouse Complex Space Rental and IMSD crosscharges are eliminated as expenditures in Risk Management. However, to recover direct revenues associated with those charges, Risk Management, and other proprietary fund departments, will continue to charge users for the projected costs of Fringe Benefits, the Central Service Allocation and Courthouse Complex Space Rental and IMSD crosscharges. For 1997, costs include $92,569 for Fringe Benefits, $39,287 for the Central Service Allocation, $34,359 for Courthouse Complex Space Rental, and $4,897 for various IMSD crosscharges.

SELF-INSURANCE

- Automobile and general liability claims result in an expenditure increase of $25,000, due to averaging historical data.

INSURANCE POLICY AND SERVICES

- Premium increases of $134,943 result from additional exposure factors such as increases in values, payroll costs and general inflation.

- To provide increased insurance coverage for Milwaukee County, meet GASB 10 requirements, avoid drastic swings in claims payout, and cap Milwaukee County's covered general liability, automobile liability and personal injury, including civil rights and police professional claims, and public officials' errors and omissions, at a maximum of $1 million per year, Milwaukee County will participate in the Wisconsin County Mutual Insurance Company (WCMIC) effective January 1, 1997. The cost if Milwaukee County provided this service in 1997 is $1,548,315, or $169,299 less than the $1,717,614 cost to participate in WCMIC. Included in the cost of this program is a $750,000 deposit for outstanding claim payments. After completion of the claim cycle and audit in approximately three to five years, any unspent funds remaining from the deposit will be returned to Milwaukee County.

- Milwaukee County's outside auditors have determined the County's outstanding liabilities for Doyne Hospital for general liability, including medical malpractice, discrimination and wrongful termination, and workers' compensation claims are $3,234,000. Actuarially developed patterns project that an appropriation of $700,385 will be needed to pay out 1995 and all other prior year claims in 1997. This will be funded by a reserve liability account for Doyne.

CLAIMS MANAGEMENT (WORKERS' COMPENSATION)

- Workers' Compensation increases are due to statutory benefit increases of 3.2%, analysis of recent case rulings by administrative law judges, and claim fund reserve strengthening, which has been recommended by the actuaries and auditors.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Risk Financing Cost			
Retained Losses (Self-Insured)	$967,537	$1,239,570	$981,033
Net Insurance Premiums	$990,353	$1,139,814	$1,731,921
Workers' Compensation			
Claims Processed	2,019	2,000	2,000
Dollar Amount of Claims Processed	$3,537,179	$2,681,948	$3,203,988
Auto and General Liability			
Accident Year (year of occurrence)	350	360	360
Calendar Year (year reported)	385	390	390

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATION -
ADMINISTRATION & FISCAL AFFAIRS DIVISION **UNIT NO.** 1151

OPERATING AUTHORITY & PURPOSE

The Department of Administration is created pursuant to Section 59.07 (48) of the Wisconsin Statutes and Chapter 32 of the County Ordinances. The position of Director of the Department of Administration is authorized in the Fiscal Affairs Division and is responsible for the execution of the duties and powers assigned to the department as specified in Chapter 32 of the County General Ordinances for the major divisions of Procurement, Information Management Services, Fiscal Affairs, County Health Related Programs, Housing and Community Development and Economic Development. The Fiscal Affairs Division is responsible for preparing and monitoring the County's annual operating and capital budgets and for preparing the County's Official Statements relating to debt issuance. It performs the County's accounting functions, which include centralized payroll, accounts payable, preparation of County financial statements, and determination of financial and cost accounting policies.

OBJECTIVES

1. Maintain the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for Milwaukee County's 1996 Comprehensive Annual Financial Report.

2. Assist in the selection, development and implementation of a new Automated Budgetary and Accounting System.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 1,971,401	$ 1,922,044	$ 1,941,562	$ 19,518
Fringe Benefits*	533,065	693,871	0	-693,871
Services	54,639	55,931	160,508	104,577
Commodities	28,531	41,100	36,100	-5,000
Other Charges	1,045	1,200	1,200	0
Capital Outlay	43,654	23,000	0	-23,000
Contractual Crosscharges*	1,022,048	1,093,905	23,311	-1,070,594
Abatements*	-152,172	-172,329	0	172,329
Total Expenditures*	$ 3,502,211	$ 3,658,722	$ 2,162,681	$ -1,496,041
Total Revenue*	$ 8,433	$ 6,000	$ 5,000	$ -1,000
Tax Levy	$ 3,493,778	$ 3,652,722	$ 2,157,681	$ -1,495,041

*Inclusion of Fringe Benefits, Central Service Allocation, Space Rental Charge and Abatement, and IMSD crosscharges in this budget would increase tax levy $1,112,781 to $3,270,462, for a tax levy decrease of $382,260.

PERSONNEL SUMMARY

	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	50.5	43.4	43.9	0.5
Direct Labor Hours	84,555	72,671	73,508	837
Overtime Hours	1,287.4	559	559	0
Overtime Dollars	$3,200	$10,984	$10,984	$0

DEPARTMENT DESCRIPTION

Administration. The Director is responsible for coordinating the operations of the divisions comprising the Department of Administration, including Procurement, Information Management Services, Fiscal Affairs, County Health Related Programs, Housing and Community Development and Economic Development. He is also responsible for the Risk Management Section.

The ***Budget Section's*** primary responsibilities are budget preparation and budget control for both operations and capital. All budget requests are analyzed and recommendations submitted to the County Executive. Assistance is provided both to the County Executive in preparing and presenting the Executive budget, and to the Finance Committee in its review of the County Executive's recommended budget, including the preparation of budget amendments approved by the Finance Committee and by the County Board. During the year, all appropriation transfer requests are analyzed and a recommendation submitted to the County Executive. In cooperation with the Accounting Section, County departmental accounts are analyzed to determine potential expenditure deficits or revenue shortfalls, with department administrators required to submit a corrective plan of action. Other major duties include (a) the study of all new position requests, with reports and recommendations submitted to County Board committees; (b) fiscal studies for the County Executive and County Board committees, including fiscal impact of legislative bills; and (c) special studies for the County Executive and County Board committees.

Central Accounting functions include Accounting Administration, Accounting, Accounts Payable and Payroll. A brief description of the responsibilities of each area follows:

Accounting Administration is responsible for the overall management and coordination of Central Accounting activities; the development of special studies and reports and technical assistance to both Central Accounting and other County departments; and the publishing of the Comprehensive Annual Financial Report and the Single Audit Report.

Accounting is responsible for the timely and accurate preparation of County-wide monthly financial reports; publication of the Comprehensive Annual Financial Report, the State of Wisconsin Financial Report Form, and the Single Audit Report; and development of the indirect cost allocation plan. In addition, Accounting is responsible for adherence to generally accepted accounting principles; the development and maintenance of the County's general ledger system (FIRMS), the fixed-asset system, and the grant system; conducting budget performance reviews on an ongoing basis to identify potential year-end deficits so that these problems can be resolved in a timely manner; and ongoing training and technical assistance to departments.

Accounts Payable is responsible for establishment of County-wide payment procedures, coordination with Procurement Division, encumbrance of purchases, payment of vendor invoices, development and maintenance of the accounts payable system, and technical assistance to departments. In addition, Accounts Payable monitors payments to ensure that purchasing regulations have been followed by departments and monitors unencumbered appropriation balances to ensure that the County has sufficient appropriations available for each payment.

Payroll is responsible for establishment of County-wide payroll procedures, coordination with the Department of Human Resources, preparation of payroll checks, maintenance of all earnings and deductions records, ensuring that County payroll practices meet Federal, State and contractual requirements, filing of all required Federal and State reports on a timely basis, and the development and maintenance of the payroll system.

BUDGET HIGHLIGHTS

- A major expenditure reduction of $1,112,781 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation, the Courthouse Complex space rental charge and abatement, and IMSD crosscharges, as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

- $ -71,884 Abolish 1 Budget Unit Manager
  71,884 Reduce Vacancy and Turnover
  $ 0 Total

  One vacant position of Budget Unit Manager is abolished, offset by a corresponding reduction in Vacancy and Turnover, resulting in a zero tax levy effect.

- $ -71,884 Transfer 1 Data Applications Manager - Fiscal

  One position of Data Applications Manager - Fiscal is transferred to the Department of Administration - Information Management Services Division (IMSD) to provide support to the Courthouse Data Processing Support group, which is established in the 1997 budget to consolidate data processing support services located in the Courthouse Complex.

- An appropriation of $100,000 is included to develop a strategic plan for Milwaukee County's future growth.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
A. Budget			
Budgets Analyzed			
Operating	50	50	45
Non-Departmental	52	51	43
Capital	16	16	16
B. Accounting			
Revenue Transactions	121,568	125,000	122,000
Journal Entries	462,622	490,000	475,000
Work Authorizations	8,063	9,000	8,200
C. Accounts Payable			
Checks Written	97,334	103,000	100,000
Encumbrance Transactions	94,961	100,000	100,000
Payment Transactions	209,672	215,000	215,000
D. Payroll			
Number of Employees' W-2s Processed	10,724	11,800	10,700
Number of Payroll Checks Issued	227,407	200,000	190,000

DEPT: DEPARTMENT OF ADMINISTRATION
PROCUREMENT DIVISION

UNIT NO. 1152

OPERATING AUTHORITY & PURPOSE

The Procurement Division of the Department of Administration operates under Chapter 32 of the Milwaukee County Ordinances and purchases or contracts for supplies, materials, equipment and contractual services required by County departments, or agencies, except for public works programs, repairs or alternations to buildings and structures or leases of County-owned real estate and appurtenances which are administered by the Department of Public Works. The Procurement Division develops standards, prepares specifications, signs contracts or issues purchase orders and disposes of surplus or obsolete supplies, materials, or equipment by sale or transfer between departments.

In addition, with the assistance of the Disadvantaged Business Development Division (DPW), the Procurement Division assures opportunity for full MBE/WBE participation in all Milwaukee County procurements under the jurisdiction of this division, in accordance with ordinances and goals established annually by the Milwaukee County Board of Supervisors.

OBJECTIVES

1. Review the feasibility of implementing a Purchasing Card Program in Milwaukee County.

2. Increase the dollar limits for discretionary, open market, informal and formal purchases. This increase is required due to recent abolishments and a vacant position. The reduction in paper work will allow time to do a better job investigating sole source requests and large dollar purchases where there is greater opportunity for cost savings.

3. Continue to use the bid reservation authority of Chapter 32 to increase MBE/WBE purchases to the County-wide goal of 17%.

4. Review the feasibility of interfacing the current or a new purchasing computer system with a new budgeting and accounting system.

5. Participate as a lead agency in V.A.L.U.E. (Volume Acquisition and Large Uniform Expenditures), a non-profit organization made up of local government entities in the Southeastern Wisconsin area and affiliated with the National Institute of Government Purchasing. The purpose of the organization is to reduce the cost of goods and services by allowing members to combine requirements for commonly used items on one single bid.

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATION
PROCUREMENT DIVISION

UNIT NO. 1152

BUDGET SUMMARY				
Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 516,422	$ 519,722	$ 556,401	$ 36,679
Fringe Benefits*	132,177	169,185	147,038	-22,147
Services	7,977	142,860	12,805	-130,055
Commodities	0	12,805	5,706	-7,099
Other Charges	140,865	0	0	0
Contractual Crosscharges*	145,004	153,267	15,107	-138,160
Abatements*	-42,659	0	0	0
Total Expenditures*	$ 899,786	$ 997,839	$ 737,057	$ -260,782
Total Revenue*	$ 218	$ 0	$ 0	$ 0
Tax Levy	$ 899,568	$ 997,839	$ 737,057	$ -260,782

* Inclusion of Fringe Benefits, Central Service Allocation, Space Rental and abatements, and IMSD crosscharges in this budget would increase tax levy $248,949 to $986,006, for a tax levy reduction of $11,833.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	16.3	12.9	13.3	0.4
Direct Labor Hours	22,924	18,146	18,708	562
Overtime Hours	43.4	1,280	1,280	0
Overtime Dollars	$482	$24,365	$24,365	$0

BUDGET HIGHLIGHTS

- A major expenditure reduction of $248,949 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation, the Courthouse Complex space rental charge and abatement, and IMSD crosscharges as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

- In 1997, the Department of Administration-Procurement Division will work with the Fleet Maintenance Division to develop a Request for Proposals to contract out maintenance services for passenger cars and small trucks that are purchased in 1997.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Purchasing Section			
Blanket Order Releases Processed	18,566	18,000	18,000
Purchase Orders Issued	5,279	5,500	5,500
Value of Purchase Orders ($ Million)	$51.6	$60.0	$60.0
Departmental Purchase Orders	13,865	18,000	14,000
Formal Bids Issued	165	100	150
Request for Proposals Issued	9	0	20
Informal Bids and Quotes Issued	459	450	450
General Awards	4,104	5,000	5,000
Stationery Stores			
Value of Goods Issued	$284,393	$0	$0
Disadvantaged Business Enterprise			
Dollar Amount of Procurements Awarded to MBE/WBE Vendors	$1,261,849	$8,500,000	$8,500,000

DEPT: DEPARTMENT OF ADMINISTRATION - INFORMATION MANAGEMENT SERVICES **UNIT NO.** 1160

OPERATING AUTHORITY & PURPOSE

The Information Management Services Division (IMSD) of the Department of Administration consists of seven functional groups: Administration and Support, Data Processing, Radio Communications, Graphics, Records Center, Telephone Communications and Justice Information System .

Administration and Support provides overall direction, coordination, planning, fiscal and support services.

Data Processing (DP) is organized along functional lines to support County departments' delivery of services to Milwaukee residents through the provision of a variety of application support and data processing services:

- Application Development supports departments in the development, modification and maintenance of automated systems.
- D P Operations includes two units: Data Center and Technical Support The activities of these groups insures seven-day-a-week, 24-hour mainframe data center availability and response time, the acquisition and maintenance of data center equipment and software; a 24-hour mainframe problem Help Desk; report distribution and data processing security.
- Data Communications administers the County's data communications network.
- Network services provides network support to selected County departments.

Graphics provides high-volume copying service and artistic design and forms management. Graphics contracts for printing service to meet County department requirements for forms, brochures, newsletters and other materials.

Radio Communications administers the County's wireless communications system, including conventional and 800 MHz radio.

Records Center provides off-site storage of departmental records which must be retained due to legal or programmatic requirements, but do not need to be immediately available to departmental staff.

Justice Information System (JIS) was transferred to IMSD in June, 1996. The section maintains the Civil/Criminal Justice Information System.

Telephone Communications administers the County's voice communications system.

OBJECTIVES

1. Position the County's centralized mainframe services operation (data center and data communications) and application development services for the technological transition required to support the core fiscal application software solutions selected to replace the antiquated, Year 2000 non-compliant systems.

2. Obtain FCC licensing authority for 20 800 mHz trunked radio system channels and expand the system by two channels, increasing the number of channels available to 17.

3. Support department electronic document transmission for printing or copying by Graphics.

4. Maintain C/CJIS, which supports operations in Milwaukee County's criminal justice system.

5. Implement use of C/CJIS by the District Attorney.

6. Continue development of Phase IIB components of C/CJIS, the Circuit Court Automation Project (CCAP) interface and the Transaction Information for Management of Enforcement System (TIME) interface systems.

7. Plan for a Juvenile Information Management System.

8. Support Case Management and Financial systems implementation in the Courts. CCAP/CJIS interface is scheduled for completion in 1997 and the Criminal Division CCAP implementation is scheduled to begin in 1997.

9. Begin planning for a new Jury Management System to improve the efficiency of the Jury Management Division.

10. Implement a pilot program to begin centralization of network support services of County departments by overseeing positions and functions now performed by personnel assigned to the Courts, the Department of Public Works and the Department of Administration.

DEPT: DEPARTMENT OF ADMINISTRATION - INFORMATION MANAGEMENT SERVICES **UNIT NO.** 1160

BUDGET SUMMARY				
Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 3,227,550	3,118,209	$ 3,813,779	$ 695,570
Fringe Benefits *	832,850	1,019,684	0	-1,019,684
Services	5,046,290	4,879,725	5,225,692	345,967
Commodities	360,391	408,128	325,121	-83,007
Other Charges	786,511	635,822	1,081,154	445,332
Capital Outlay	341,383	420,696	272,200	-148,496
Contractual Crosscharges*	1,820,204	1,918,342	1,455,137	-463,205
Abatements*	-1,027,951	-1,004,816	-932,327	72,489
Total Expenditures*	$ 11,387,228	$ 11,395,790	$ 11,240,756	$ -155,034
Direct Revenue	300,161	168,070	755,982	587,912
Indirect Revenue	9,412,288	9,346,162	0	-9,346,162
Total Revenue*	$ 9,712,449	$ 9,514,232	$ 755,982	$ -8,758,250
Tax Levy	$ 1,674,779	$ 1,881,558	$ 10,484,774	$ 8,603,216

* Inclusion of Fringe Benefits, Central Service Allocation, Space Rental Charge and abatement charges and the exclusion of crosscharge revenues in this budget, would decrease tax levy $7,458,290 to $3,026,484 for a tax levy change of $1,144,926.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	85.2	68.6	79.7	11.1
Direct Labor Hours	134,022	107,915	125,408	17,493
Overtime Hours	3,372.5	2,704	5,887	3,183
Overtime Dollars	$93,588	$76,276	$99,361	$23,085

DEPARTMENT DESCRIPTION

The Department of Administration - Information Management Services Division includes the following sections: Administration and Support, Data Processing, Data Communications, Graphics, Radio Communications, Records Center, Telephone Communications and Justice Information System.

Administration and Support provides overall direction, coordination, planning, fiscal and support services.

Data Processing is organized along functional lines for the delivery of client services. Application development provides systems development and design support for personal computers, minicomputers and mainframe computer applications. Application development activities include assisting clients in defining needs, analyzing alternative approaches and cost/benefits, development and modification of systems, training of clients in the use of these systems and continued support of client production systems. Data Center and Technical Support insure the availability and response time of the mainframe computer system, including activities such as the acquisition and maintenance of mainframe Data Center equipment and software, report distribution, help desk services, as well as the institution of performance improvement for the Data Center. Data Communications assists departments in the acquisition and use of data

communications services; the management of data communications within the County and between the County and State Data Centers, as well as with municipal law enforcement agencies; and coordinates the installation of departmental distributed computing equipment.

Graphics provides high-volume copying service, graphic arts consultation and forms management services. Graphics also contracts for printing service to meet County department requirements for forms, brochures, newsletters and other materials.

Radio Communications group manages the County's fifty-plus Federal Communications Commission frequency licenses, the installed radio equipment and transmission facilities, and the 800 MHz radio system implementation.

Records Center provides records storage, retrieval and destruction services to Milwaukee County departments. In addition, the Records Coordinator staffs the County's Records Committee and provides consultative services to departments on record retention policies, procedures and operations.

Justice Information Service (JIS) maintains the Civil/Criminal Justice Information System. The section is also responsible for the development and administration of policy and new development relative to the computerized systems that support the new Criminal Justice Facility and other law enforcement and justice system agencies within Milwaukee County. In addition, the section is also responsible for the development of the Juvenile Information Management System (JIMS) that will support the juvenile justice information requirements of the Department of Human Services - Intake and Probation, the District Attorney, the Public Defender, the Courts (via interface), and others.

Telephone Communications administers the County's telephone, cellular and pager programs and the County's telephone communications environment, systems and equipment. The group assists departments in acquiring additional telephone services, coordinates the installation of departmental telephone and data cabling, and administers the telecommunication system's service contracts.

DEPT: DEPARTMENT OF ADMINISTRATION - INFORMATION MANAGEMENT SERVICES **UNIT NO.** 1160

ORGANIZATIONAL COST SUMMARY

		1996 Budget	1997 Budget	1996/1997 Change
Data Processing	Expenditure	$ 5,934,483	$ 6,396,513	$ 462,030
	Abatement	282,501	805,731	523,230
	Revenue	5,651,982	0	-5,651,982
	Tax Levy	$ 0	$ 5,590,782	$ 5,590,782
Graphics	Expenditure	$ 1,111,184	$ 847,968	$ -263,216
	Abatement	40,275	45,900	5,625
	Revenue	1,070,909	0	-1,070,909
	Tax Levy	$ 0	$ 802,068	$ 802,068
Telelephone Communications	Expenditure	$ 2,086,541	$ 2,314,438	$ 227,897
	Abatement	37,200	34,200	-3,000
	Revenue	2,049,341	755,982	-1,293,359
	Tax Levy	$ 0	$ 1,524,256	$ 1,524,256
Data & Radio Communications	Expenditure	$ 415,375	$ 1,116,052	$ 700,677
	Abatement	0	46,496	46,496
	Revenue	415,375	0	-415,375
	Tax Levy	$ 0	$ 1,069,556	$ 1,069,556
Records Center	Expenditure	$ 379,336	$ 351,529	$ -27,807
	Abatement	57,711	0	-57,711
	Revenue	321,625	0	-321,625
	Tax Levy	$ 0	$ 351,529	$ 351,529
Justice Information System	Expenditure	$ 2,473,687	$ 1,146,583	$ -1,327,104
	Abatement	587,129	0	-587,129
	Revenue	5,000	0	-5,000
	Tax Levy	$ 1,881,558	$ 1,146,583	$ -734,975

BUDGET HIGHLIGHTS

- For 1997, Fringe Benefits, the Central Service Allocation and Courthouse Complex space rental are eliminated as expenditures. However, to recover direct revenues associated with those charges, proprietary fund departments will continue to charge users on an actual basis the projected cost of Fringe Benefits, Central Service Allocation and Courthouse Complex space rental.

- In anticipation of staff reductions which will result from the Year 2000 technology transition, IMSD's data center computer operator workload will be met by consultant services of $90,000, offset by a personal services cost reduction of $113,000.

- The 1996 installation of new online software (CICS) and data base (DB2) versions increases software operating costs $50,000, offset by the elimination of onetime 1996 software purchase costs of ($42,500).

- The first year of depreciation and interest charges associated with implementation of the 800 MHz radio system increases radio operating costs $654,584.

- To support department electronic document transmission for printing and/or copying by Graphics, $55,000 is requested for network transmission equipment.

- Ongoing use of the County's telephone system by Froedtert Memorial Lutheran Hospital is anticipated to produce $167,540 in revenues.

- Vacancy and turnover is eliminated from Justice Information System (JIS) to fill two Programmer Analyst (CJIS) positions to complete the implementation and handle the ongoing maintenance of both established and newly developed Phase IIB systems. This decreases the need for outside consultants. Personnel costs increase $106,490, offset by elimination of capital outlay ($16,900) and services ($109,097) for DP Software, DP Maintenance and DP Education.

- The major fiscal change in JIS is the elimination of crosscharges to other departments ($486,212) and a reduction to capital projects of $100,917, partially offset by the elimination of the fringe benefits crosscharge ($156,295). Services to other County departments are continuing as previously provided, including changes to the C/CJIS system and preparation of reports as requested by the Sheriff's Department, House of Correction, District Attorney and others; backup/maintenance of critical components in the Criminal Justice Facility, Safety Building and at various House of Correction locations; and backup/maintenance of TIME terminals at Suburban Police locations.

DATA PROCESSING

- The year 2000 issue will have consequences for IMSD's data center operation. In anticipation of hardware/software improvements resulting in reduced staffing needs, IMSD will offset data center computer operator vacancies with temporary staff until the YR2000 platform is chosen. Personal service cost reductions of $113,000 are offset with $90,000 for contract services.

- In the later part of 1996, new versions of data base (DB2) and mainframe system software (CICS, MVS, RACF) will be installed. In 1997, full year licensing costs will be experienced, increasing software costs $50,000. One time 1996 software costs of $42,500 to allow operation of current systems until YR2000 replacement are eliminated.

- With the closure of Doyne Medical Data Center, the newer mainframe disk storage devices and Xerox printing equipment owned by the County were transferred to the IMSD data center. This transfer avoided $108,000 in 1996 equipment acquisition capital costs. The additional DASD equipment, Xerox and tape drive equipment acquired results in the need for $48,500 for ongoing maintenance in 1997.

- Two vacant positions of Computer System Controller and one vacant position of Data Processing Support Manager were abolished in 1996.

• $	-46,018	Unfund 1 System Programmer
	33,755	Transfer 1 Network Service Analyst
	67,510	Create 2 Network Service Analyst
	56,307	Transfer 1 Network Manager (Courts)
	32,852	Transfer 1 Data Operator (Courts)
	187,027	Transfer 3 System Development Coordinators (DPW)
	39,240	Transfer 1 Microcomputer Support Tech (Courts)
	42,065	Transfer 1 Management Analyst 2 (Courts)
	38,002	Create 1 Application Developer (Courts)
	57,252	Transfer 1 Data Processing Manager (DPW)
	-52,017	Abolish Key Punch Operation Supervisor
	-49,538	Unfund Administrative Manager
	-52,225	Abolish Programmer Analyst
	-42,776	Abolish Programmer Analyst (CJIS)
	72,030	Fund Systems Development Manager
	72,030	Transfer Data Application Manager Fiscal
	72,030	Transfer Justice Information System Coordinator
$	527,526	

Staffing increases are the result of combining data processing staff from Courts and the Departments of Administration and Public Works. This staff will be consolidated with IMSD's network staff to provide County-wide network services and support to the Courts, DOA and DPW. Vacancy and turnover of $129,282, equivalent to the Data Processing Manager (DPW) and the Justice Information System Coordinator (Courts), is applied to this unit; however, all positions are transferred to provide flexibility to the IMSD Manager to streamline and supervise this unit in the most efficient and effective manner.

The State's new Child Support processing system, the Kids Information Data System (KIDS), has an implementation date in Milwaukee County of September, 1996. Implementation of KIDS will add 50 additional computers to the existing network of approximately 350 machines currently supported by Justice Information Services. The complete implementation of CCAP, CCAP-CJIS interface, KIDS and CCAP-JIMS interface projects will allow a significant reduction in the Courts use of the County's mainframe resources, including elimination of the Civil Index, JUSTIS, Alimony/Paternity, Jury Management and Juvenile JUSTIS Systems. Conversion of the Department of Public Works network will include using Windows technology from a DOS environment in 1997.

This staff will assist the Department of Administration's staff in planning for the conversion to a new Accounting and Budgeting System.

- Training costs are reduced $17,600 as a result of 1997 staffing and organizational changes.

RADIO COMMUNICATIONS

- Starting in 1992, the County began implementing current radio technology via an 800 mHz trunked radio simulcast system. By the end of 1996, 16 departments and 2,000 radio devices will be supported

by this system. 1997 is the first year of capital bond interest and depreciation costs for this program, increasing radio program costs $297,252 and $357,332, respectively, for a total increase of $654,584.

GRAPHICS

- Ongoing efficiencies in Graphics purchasing of outside printing services result in a $50,000 reduction, from $350,000 in 1996 to $300,000 in 1997.

- To support departmental electronic document transmission for printing or copying, $55,000 is included to enable Graphics to receive, transmit and reproduce departmental documents, as well as transmit documents electronically to printing vendors.

RECORDS CENTER

- No Major Changes

TELEPHONE COMMUNICATIONS

- The County's new contractual arrangement for pay phones results in increased revenue of $94,000, offset by a consultant's commission of $23,700 required for selection of a vendor.

- Froedtert Memorial Lutheran Hospital (FMLH) assumed operation of the Doyne Hospital facilities in 1996. IMSD is still providing telephone services to the FMLH facilities, as well as the Medical College staff located within the facilities. The provision of these services has the following cost characteristics for the County, assuming service levels continue at present levels (2,000+/- telephone devices):

FMLH revenue	$ 528,540
Phone switch maintenance	(73,000)
Telephone (ATEC) service costs	(278,000)
Miscellaneous parts/materials	(10,000)
Net Revenue	$ 167,540

- The one-time acquisition costs of $60,000 for telephone system call information recording and management software in 1996 are eliminated.

- During 1996, the County's voice mail systems were upgraded to support complex-to-complex return mail, as well as migrating the technology from 286 to 486 PC processors, reducing 1997 capital costs $45,000.

JUSTICE INFORMATION SERVICES

- Vacancy and turnover is eliminated to fill two Programmer Analyst (CJIS) positions to complete the implementation and handle the ongoing maintenance of both established and newly developed Phase IIB systems. This decreases the use of outside consultants. Personnel costs increase $106,490, offset by elimination of capital outlay ($16,900), services ($109,097) for data processing software,

maintenance and education, and the reduction of professional services ($100,000) which eliminates consultants to maintain C/JIS software.

- $39,982 Fund 1 Programmer Analyst (CJIS)

  One position of Programmer Analyst (C/JIS) is funded for 1,532 hours to provide ongoing programming for JIS projects, offset by a corresponding reduction to consultant services.

- The major fiscal change of JIS is elimination of crosscharges to other departments ($486,212) and a reduction to capital projects of $100,917, partially offset by the elimination of the fringe benefits crosscharge ($156,295). Services to other County departments are continuing as previously provided, including changes to the C/CJIS system and preparation of reports as requested by the Sheriff's Department, House of Correction, District Attorney and others; backup/maintenance of critical components in the Criminal Justice Facility, Safety Building and at various House of Correction locations; and backup/maintenance of TIME terminals at Suburban Police locations.

OVERALL IMSD INITIATIVE

- As described earlier, a Courthouse Data Processing Support Unit is created by combining existing IMSD network staff with existing staff from the Courts, the Department of Public Works and the Department of Administration. The unit will provide support to those departments, as well as the Corporation Counsel, which budget was reduced by $5,000 to eliminate data processing counseling support. This consolidation is an initiative to evaluate the effectiveness of centralizing all data processing support and to achieve efficiency by allowing staff to expand their expertise and to work in areas where most needed.

- The Data Processing Coordinating Committee is abolished. All future major projects will be overseen by specifically created oversight management teams similar to that created to oversee the FIRMS Replacement/Year 2000 project.

- The Management Committee overseeing the FIRMS Replacement Project is proceeding with a recommendation that the County retain consultants to develop an overall technology plan for the County. As now planned, it is anticipated that this plan could be approved by early 1997. Once developed, the IMSD Manager shall develop County-wide equipment and software standards consistent with the plan's recommendations (assuming endorsement of the plan's recommendations by the County Board and County Executive). Once these standards are in place, all minor equipment and software purchases and proposed application development will follow the normal review process that now occurs for equipment and other purchases, i.e., budget, fund transfer process or regular County Board review and approval. Once policy approval is given, all new and replacement equipment acquisitions shall require approval by the IMSD Manager to assure conformance with the County's established standards. Because of the rapidly changing nature of technology, the IMSD Manager shall be responsible for maintaining and updating the County-wide Standards.

- The IMSD Manager shall be required to develop standards for Internet access and web site development for Milwaukee County departments.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Request
Information Processing			
Clerk of Courts - Alimony and Paternity Checks	553,458	506,600	0
Social Services - AFDC, Day Care, and Miscellaneous Checks	186,111	138,494	145,084
Milwaukee County Payroll Checks	219,073	194,980	164,305
Milwaukee County Retirement Checks	37,325	63,978	54,855
Department of Administration - Accounts Payable Checks	87,246	79,052	105,750
Pages, Laser Printed Reports	14,804,000	17,825,060	18,000,000
Pages, Impact Printed Reports	739,000	977,500	650,000
Case Record & Judgment Docket	44,500	21,014	40,200
Summons, Circuit Court	0	1,400	0
Purchase Order	17,750	6,250	35,250
State Subpoena	139,400	120,492	148,500
Jury Qualification Questionnaires	75,000	100,000	150,000
Authorization Change Forms	90,300	80,926	25,000
Graphics			
Xerox Copies (each)	9,479,816	11,000,000	11,250,000
Pre-Press (number of jobs)	755	N/A	N/A
Press (number of jobs)	397	N/A	N/A
Press (number of impressions)	3,098,004	N/A	N/A
Finishing (number of jobs)	1,597	N/A	1,000
Typesetting/Keyline (no. of jobs)	806	1,000	900
Specifications (number of jobs)	2,383	2,500	2,500
Forms Control (each)	1,492	1,400	1,400
Outside Vendor (number of jobs)	1,075	2,500	2,500
Telecommunications			
Service Calls	1,487	1,584	1,024
Adds, Moves, Changes	7,936	7,731	7,468
Single-Line Phones	7,677	5,514	7,200
Multi-Line Phones	1,640	1,120	1,629
Records Center			
Boxes in Storage	34,019	46,068	59,810

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapter 79 of the Milwaukee County Ordinances, this department has the general responsibility for the negotiation and administration of all collective bargaining agreements, to establish labor relations training programs for supervisory staff, and to conduct on behalf of Milwaukee County all procedures ordered by the Wisconsin Employment Relations Commission, U.S. Department of Labor, or the Wisconsin Department of Industry, Labor and Human Relations. All matters relating to labor relations introduced to the County Board are referred to the Department of Labor Relations for its recommendation.

In addition to the foregoing, this department shall, under the direction of the Personnel Committee, carry out those procedural responsibilities delegated to that committee by Chapter 80 of the Milwaukee County Ordinances, and shall annually, in conjunction with the Department of Human Resources, review the wages, hours and conditions of employment of all employees not represented for purposes of collective bargaining, and submit recommendations to the County Board of Supervisors each year for the following year.

OBJECTIVES

1. To successfully achieve new collective bargaining agreements between Milwaukee County and its labor organizations which will meet the budget parameters established by the Milwaukee County Board of Supervisors and the County Executive.

2. To train managers and supervisors in the use of new technology tools which assist them in the labor relations arena.

3. To continue to assist user departments in modifying and refining personnel policies which will increase productivity and efficiency of operations.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997* Budget	1996/1997 Change
Personnel	$ 269,002	$ 289,951	$ 293,649	$ 3,698
Fringe Benefits*	73,438	99,218	0	-99,218
Services	24,334	40,634	50,716	10,082
Commodities	3,807	2,965	2,965	0
Capital Outlay	2,234	0	0	0
Contractual Crosscharges*	31,235	40,309	4,785	-35,524
Abatements*	-24,003	-27,172	0	27,172
Total Expenditures	$ 380,047	$ 445,905	$ 352,115	$ -93,790
Property Tax Levy	$ 380,047	$ 445,905	$ 352,115	$ -93,790

* Inclusion of Fringe Benefits, Courthouse Complex Space Rental Charge and Abatement, and IMSD crosscharges in this budget would increase tax levy $89,688 to $441,803, for a tax levy reduction of $4,102.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	5.0	5.0	4.9	-0.1
Direct Labor Hours	9,194	10,440	10,440	0
Overtime Hours	44	0	0	0
Overtime Dollars	$0	$0	$0	$0

BUDGET HIGHLIGHTS

- A major expenditure reduction of $89,688 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation and the Courthouse Complex space rental charge and abatement as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

- The Department of Human Resources and Labor Relations will work with the departments to assure that the Job Protection provision included in the tentative labor agreement with AFSCME-DC48 is complied with.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Labor Contracts Expiring	0	10	0
Labor Negotiations (including wage reopeners,fact finding, arbitration, mediation)	0	24	24
Hearings - Permanent Umpire	52	48	32
Wisconsin Employment Relations Commission and Court Cases	10	30	30
Labor Relations Orientation and Training Sessions	2	25	40
Meetings - Personnel Matters with County Officials, Department Heads, County Board Committees, Boards, Employees	303	320	320
Meetings - Personnel Matters with Unions, Others	135	340	340
Available Days for Union Grievances	44	75	75

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: INTEREST ON DELINQUENT PROPERTY TAXES **UNIT NO.** 1900-1133

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 74.47 (3)(d) of the Wisconsin Statutes, all interest collected by the County Treasurer on other taxes and special assessments, both prior and subsequent to the tax sale, shall be retained by the County Treasurer for the use of the County.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Interest and Penalty on Delinquent Property Taxes	$ 1,171,648	$ 1,475,000	$ 1,475,000

Based on generally accepted accounting principles (GAAP), revenue in this account includes accrued interest and penalty earned and received. This revenue fluctuates from year to year, and is dependent on the amount of delinquent tax balances turned over to the Treasurer and how quickly those balances are paid. Interest and penalty decrease when balances are paid more quickly.

Prior years' actual revenue received from this source over the last ten years has been as follows:

Year	Amount
1986	$2,330,519
1987	2,231,835
1988	1,975,401
1989	1,531,653
1990	1,740,595
1991	2,002,413
1992	2,417,290
1993	1,408,352
1994	1,368,716
1995	1,171,648

The 1997 budget request is based on the projection that delinquent tax levies will remain the same as 1996 budgeted levels.

DEPT: PROPERTY TAXES REFUND/RESCINDED CLAIMS **UNIT NO.** 1900-8005

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 70.511 (2)(b), 74.33 and 74.35 of the Wisconsin Statutes, a taxpayer may file a claim for refund of property taxes paid if the reviewing authority reduces the value of the property in question. Pursuant to Section 74.41, the tax district clerk may submit an inquiry to the State Department of Revenue containing required information about any refunded or rescinded tax of $500 or more for a single refund or that total at least $5,000 for multiple refunds of the same tax year and which meet other conditions as set forth under the above-mentioned sections of the statutes. The State will determine by November 15 the effect of the refunded or rescinded taxes on the equalized value of the taxation district. If the equalized value of the tax district changes as a result of the refunded or rescinded taxes, the State will either adjust the equalized value under Section 70.57 in its next equalization or certify the amount of refunded or rescinded taxes to be charged back to each taxing jurisdiction. The State will notify the County of its share of the chargeback to remit to the tax district by February 15 of the year following the State determination.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Property Tax Refund Rescinded Claims	$ 0	$ 17,500	$ 17,500

Pursuant to Section 74.41, the County is required to pay the tax district for its share of refunded/rescinded claims no later than February 15 of the year succeeding the State's November 15th determination. Prior years' actual expenditures are:

Year	Amount
1991	$26,506
1992	23,197
1993	14,270
1994	6,203
1995	0

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: PROPERTY TAX REFUNDS **UNIT NO.** 1900-8006

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 74.25 and 74.305 of the Wisconsin Statutes, a taxation district is required to settle in full with its taxing units for collected and uncollected personal property taxes.

Pursuant to Sections 70.511 (2)(b), 74.33 and 74.35 of the Wisconsin Statutes, a taxpayer may file a claim for refund of property taxes paid if the reviewing authority reduces the value of the property in question.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Property Tax Refunds	$ 101,644	$ 192,500	$ 125,000

The chargeback of uncollected personal property taxes and refunded/rescinded property taxes have been combined into a single account for 1997.

Personal property tax chargebacks for the last five years have been as follows:

Year	Amount
1991	$ 47,094
1992	58,496
1993	221,048
1994	166,448
1995	101,644

The County is required to pay taxing jurisdictions for their share of refunded/rescinded claims no later than February 15 of the year succeeding the State's November 15th determination. Prior years' actual expenditures are:

Year	Amount
1991	$26,506
1992	23,197
1993	14,270
1994	6,203
1995	0

Based on actual property tax refunds experienced to date for 1996, an appropriation of $125,000 is recommended for 1997.

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: COMMUNITY RELATIONS - SOCIAL DEVELOPMENT COMMISSION **UNIT NO.** 1900-8256

OPERATING AUTHORITY & PURPOSE

Pursuant to provisions of Section 66.433 of the Wisconsin Statutes and Chapter 77 of the General Ordinances of Milwaukee County, the County Board may appropriate money to defray the cost of operation of the Community Relations - Social Development Commission. The purpose of this commission is to study, analyze, and recommend solutions for the major social, economic, and cultural problems which affect people residing or working within the County, including without restriction because of enumeration, problems of the family, youth, education, the aging, juvenile delinquency, health and zoning standards, and discrimination in housing, employment, and public accommodations and facilities on the basis of sex, class, race, religion, sexual orientation or ethnic or minority status.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Building Security for the Elderly	$ 11,875	$ 11,875	$ 0
Other Programs	156,903	156,903	0
Milwaukee County Share (Tax Levy)	$ 168,778	$ 168,778	$ 0

The County Executive's Budget does not include funding for the Social Development Commission in 1997. Funds of $11,875 previously included in this budget for Building Security for the Elderly have been transferred to the Department on Aging's budget.

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: MISCELLANEOUS LEGAL FEES **UNIT NO.** 1900-8405

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Miscellaneous Legal Fees	$ 8,632,025	$ 80,000	$ 75,000

The purpose of this account is to provide an appropriation for payment of attorney fees and other legal costs. This account is subject to regular auditing by the Department of Audit. This non-departmental appropriation anticipates paying legal fees related to Moss-American, the Sheriff's lawsuit regarding probation and parole holds, the stadium negotiations, if necessary, and the Mental Health lawsuits. Within this account, provision is made for tracking of the costs by lawsuit.

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: UNCLAIMED MONEY **UNIT NO.** 1900-4980

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 59.89 and 59.90 of the Wisconsin Statutes, the County Treasurer is to publish a notice of the fact that the Treasurer's Office possesses unclaimed money. If no legal claim is made within the time specified in such notice, all funds and interest earned are to be turned over to the General Fund of the County treasury.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Unclaimed Money	$ 0	$ 732,800	$ 0

Under current law, court-related funds become revenue in even-numbered years. Previously, non-court-related funds became County revenue in odd-numbered years; now they will also become available in even-numbered years. In 1994, State law was changed to reduce the holding period for non-court-related funds from ten years to one year making these funds available in even-numbered years. Based on this change, no unclaimed monies are anticipated for 1997 or future odd-numbered years.

DEPT: ETHICS BOARD **UNIT NO.** 1905

OPERATING AUTHORITY & PURPOSE

On February 11, 1975, the County Board of Supervisors created Chapter 9 of the General Ordinances of Milwaukee County. This chapter establishes a Code of Ethics (Section 9.05) and a Board of Ethics (Section 9.07) which shall adopt guidelines and procedures necessary to carry out the provisions of the ordinance. The Board consists of six residents of Milwaukee County appointed by the County Executive and confirmed by the County Board. The County Executive appoints, subject to confirmation by the County Board, an Executive Director who shall perform such duties as the Board assigns to him. The County Board shall provide such additional personnel as may be required in the administration of this Chapter.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Ethics Board	$ 29,809	$ 38,743	$ 29,700

An appropriation of $29,700 is provided to maintain the same level of service as provided in prior years.

Due to the elimination of Fringe Benefit charges in Org. Unit 1120, Personnel Review Board, the Direct Labor Transfer to the Ethics Board is reduced $7,848. The elimination of IMSD crosscharges reduces this budget by $895.

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Revolving Bail Fund Project	$ 30,000	$ 30,000	$ 40,000

The Revolving Bail Fund began in November of 1991 as an effort to reduce jail population by providing a revolving loan program for pretrial detainees unable to pay bail of $1,000 or less. Funding provided in 1996 included $25,000 for the services of a low bail fund officer and $5,000 as the County contribution to the revolving loan pool. For 1997, an additional $10,000 in funding is requested to increase the County contribution to the revolving loan pool to $15,000.

Program Activities	1995	1996	1997 thru 6/19/97
Borrowers	90	137	53
Average Bail	$526	$417	$411
Average Revolving Bail Fund Loan	$268	$225	$223
Total Loans	$24,116	$30,852	$11,806
Failure to Appear Rate	23%	26%	17%
Forfeited from Revolving Bail Fund	$5,540	$6,360	$1,561
Bed Days Saved	**2,070**	**2,372**	**995**
Estimated Detention Costs Saved	**$181,125**	**$207,550**	**$81,567**

The Benedict Center shall report to the Justice System Review Coordinator to administer the grant under the direction of the Chief Judge.

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: COUNTY HISTORICAL SOCIETY **UNIT NO.** 1900-8266

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.07(31) of the Wisconsin Statutes, the County Board may appropriate money to any local historical society incorporated under Section 44.03 located in the County for the purpose of collecting and preserving the records and salient historical features of the County. This unit maintains the historical exhibits of the Milwaukee County Historical Society and assists with other phases of the program. Funds provided to subsidize the operation of the Society are used to employ a director and associate staff. The Society acts as custodian for non-current County records. The County appropriates funds for use by the Society pursuant to an agreement approved by the County Board of Supervisors on December 14, 1965, and renewed on May 16, 1988.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Property Tax Levy Contribution to County Historical Society	$ 291,118	$ 291,118	$ 291,118

OVERVIEW OF OPERATION

The Historical Society's total operating budget for 1997 amounts to $543,372, with $252,254 to come from private, non-County funds. Sources include: membership fees (individual and corporate), bequests, gifts, grants, income from invested funds, and sales and receipts from public programs.

Following are examples of some of the Historical Society's program activities:

1. Museum Houses: The Society continues to operate three museum houses in addition to its central facility downtown. These are: Kilbourntown House in Estabrook Park (Shorewood), Lowell Damon House (Wauwatosa), and the Jeremiah Curtin House (Greendale). All are open to the public, either year-round or on special summer schedules.

2. Major Fund Raising Event: The Annual Antique Show and Sale will once again be held at the Grain Exchange Room in October, 1997. This event is a major source of funding for support of Society operations.

3. Membership Support: The "Friends" group conducts public events to help support Society programs and activities.

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: COUNTY HISTORICAL SOCIETY **UNIT NO.** 1900-8266

WORKLOAD ACTIVITIES

	1993	1994	1995	5 Months 1996
Meetings/Public Programs	20	18	19	5
Organizational Members	1,246	1,229	1,175	1,115
Research Requests:	4,463	4,356	4,317	2,061
Library - In-Person	2,084	2,049	2,020	939
Telephone	1,766	1,628	1,613	887
Mail	613	679	684	235
Public Attendance	64,900	66,250	67,100	23,900
Guided Tours:				
Historical Center	169	155	142	45
Period Homes	275	212	198	51
Accessions:				
Library	131	129	133	23
Museum	132	191	128	51
Pages of Publication	130	275	140	15
Staff Program Presentations	21	18	35	23
Slide Shows	9	8	6	7

The County Historical Society spends the County's contribution as follows:

	1995 Actual	1996 Budget	1997 Budget
Expenditures			
Personal Services	$ 230,896	$ 223,034	$ 223,034
Space and Utilities	58,334	65,156	65,156
Office and Administrative Supplies	1,888	2,928	2,928
Total Expenditures	$ 291,118	$ 291,118	$ 291,118

DEPT: SISTER CITIES INTERNATIONAL **UNIT NO.** 1910

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Sister Cities International	$ 8,682	$ 10,000	$ 10,000

This appropriation is for the support of Milwaukee County's sister community relationships. Grants have been received from Sister Cities International (SCI) and this appropriation is to continue the worthwhile relationship with SCI in anticipation of dividends for the people of sister city communities.

DEPT: GREATER MILWAUKEE CONVENTION & VISITORS BUREAU **UNIT NO.** 1900-8255

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(30) of the Wisconsin Statutes, the County Board may appropriate funds to advertise the advantages, attractions and resources of the County and to conserve, develop and improve the same. Any county may cooperate with any private agency or group in this work.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Greater Milwaukee Convention & Visitors Bureau	$ 50,000	$ 25,000	$ 50,000

This appropriation represents Milwaukee County's support of the Greater Milwaukee Convention and Visitors Bureau, Inc. The major function of the bureau is the promotion of the County as a major tourist and convention community. For 1997, a $50,000 tax levy County contribution is provided to this agency.

Greater Milwaukee Convention and Visitors Bureau services include:

- Listing of all County facilities, events and attractions in over 500,000 pieces of literature
- Two full-time representatives in Washington, D.C., a full-time representative in Chicago, IL and a full-time sales staff in Milwaukee actively selling Milwaukee County and its facilities
- Production and placement of press releases, feature articles and stories in local, regional and national media to increase exposure of, and interest in, Milwaukee County
- Operation of three Visitor Information Centers

DEPT: CIVIL AIR PATROL **UNIT NO.** 1913

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(87) of the Wisconsin Statutes, the County Board may appropriate funds or donate property and equipment to Civil Air Patrol units in the County for the purpose of enabling such Civil Air Patrol units to perform their assigned missions and duties as prescribed by U.S. Air Force regulations.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Civil Air Patrol	$ 6,676	$ 6,800	$ 6,800

The Civil Air Patrol has been utilizing two lower floors of the Tower Building at Timmerman Field and the County has been providing appropriations for the utility costs (heat, light and telephone) of this facility. The County will continue to provide office space at Timmerman Field in 1997.

DEPT: WAR MEMORIAL CENTER **UNIT NO.** 1914

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements between Milwaukee County War Memorial Center, Inc., and the County of Milwaukee, Milwaukee County War Memorial Center, Inc., presently operates the War Memorial Center. The Milwaukee County War Memorial Center is situated at the south end of Lincoln Memorial Drive, overlooking Lake Michigan, and is directly adjacent to County park land. The facility is home to the Milwaukee Art Museum which boasts major cultural exhibits, including the Peg Bradley Collection. In addition, cultural agencies and major service groups such as the Florentine Opera, Rotary Club, Kiwanis, and national and State headquarters of veterans' organizations, and the War Memorial Center itself, maintain their administrative offices in the Center. To maximize utilization of the facility, it is available for general use by the public, use by veterans' groups, arts groups, and civic groups. "Honoring the Dead by Serving the Living" is the motto of the Corporation.

BUDGET SUMMARY

Expenditures	1995 Actual	1996 Budget	1997 Budget
War Memorial Center			
Personal Services	$ 923,769	$ 512,199	$ 512,199
Professional Fees	140,153	72,400	71,900
Advertising and Promotion	5,475	5,175	5,657
Meetings, Travel and Auto Allowance	957	1,200	1,300
Space and Utilities	662,259	631,863	552,863
Office and Administrative Supplies	11,792	12,300	12,500
Major Maintenance	13,472	0	0
Subtotal War Memorial Center	$ 1,757,877	$ 1,235,137	$ 1,156,419
Milwaukee Art Museum			
Program Development	$ 83,700	$ 83,700	$ 83,700
Fine Arts Insurance	52,524	52,500	52,500
Security	*	427,029	427,029
Custodial	*	64,096	64,096
Subtotal Milwaukee Art Museum	$ 136,224	$ 627,325	$ 627,325
Total Expenditures	$ 1,894,101	$ 1,862,462	$ 1,783,744
Revenues			
Office, Hall, Grounds and Room Rent	$ 155,625	$ 141,238	$ 146,344
Equipment Rental and Miscellaneous Revenue	58,715	54,524	58,700
Parking Revenue	265,186	261,700	261,700
Commissions, Food, Liquor and Other	8,047	5,000	6,000
Total Revenues	$ 487,573	$ 462,462	$ 472,744
Property Tax Levy	$ 1,406,528	$ 1,400,000	$ 1,311,000

* In 1995, funding for security and custodial services for the MAM was budgeted in the WMC budget.

BUDGET HIGHLIGHTS

- Expenditures are reduced for gas usage based on a study which projected a savings of $89,000 due to the approved installation of new boilers in 1996.

- The County Board of Supervisors adopted Resolution File No. 95-689 on March 21, 1996, that approved a memorandum of understanding between the County and War Memorial Center, Inc. (WMC) on behalf of the Milwaukee Art Museum (MAM) which provides for a fixed level of operating support of $627,325 for security, custodial services, fine arts insurance and educational programming support for the years 1996 through 2002. This guaranteed funding of $627,325 is provided to the WMC on behalf of the MAM to assist the MAM in raising private support for facility expansion and additional endowment funds to support expanded programming.

- The directive that the War Memorial Center is to report on a monthly basis to the Department of Administration and the Committees on Finance & Audit and Parks, Energy & Environment on the status of administrative, fiscal and marketing operations is eliminated. Any further reporting requirements are contingent on actions taken by the County Board of Supervisors. The normal quarterly financial reporting that occurred in past years will continue in 1997.

ACTIVITY AND WORKLOAD

	1995 Actual	1996 Budget	1997 Budget
Attendance			
Memorial Hall	38,726	42,000	43,000
4th-Floor Meeting Rooms	14,750	16,000	17,000
Fitch Plaza	11,223	11,000	11,000
Veterans Memorial Gallery	979	900	900
Milwaukee Art Museum	183,831	200,000	200,000
Special Events			
Lakefront Festival of Arts	50,000	50,000	50,000
Fireworks July 3	450,000	450,000	450,000
Circus Parade	150,000	150,000	150,000
WI Department of Veterans Affairs- WWII 50th Anniversary Commemoration	5,000	NA	NA
Labor at the Lakefront Day	1,500	0	0
Other - North Grounds	3,500	1,000	1,000
	909,509	920,900	922,900
Number of Events			
Memorial Hall	222	250	275
Catered Dinners	137	150	175
Meetings - 4th Floor Rooms	1,025	1,100	1,200
Art Classes - 4th Floor Rooms	806	850	850
Fitch Plaza	23	25	25
Veterans Memorial Gallery	10	12	12
Runs	3	3	3
	2,226	2,390	2,540

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements between Milwaukee County War Memorial Center, Inc., and the County of Milwaukee, Milwaukee County War Memorial Center, Inc., presently operates Villa Terrace, a museum of the decorative arts located at 2220 North Terrace Avenue. This facility offers a glimpse into the lifestyle of a wealthy Milwaukee industrialist and is available for public tours and private rentals. The gracious, Italian Renaissance-style home is richly decorated with antiques and retains almost all of its original fixtures dating back to the 1920s. The rear terrace area which overlooks the lake extends down a bank to a large, formal garden area fronting on Lincoln Memorial Drive. Admission is charged during public visiting hours. When not open to the public, the facility is available for rental on approval of policies established by the Board of Directors.

BUDGET SUMMARY			
Expenditures	1995 Actual	1996 Budget	1997 Budget
Personal Services	$ 88,245	$ 99,927	$ 97,672
Professional Fees	11,313	11,232	11,879
Advertising and Promotion	2,519	2,000	2,500
Space and Utilities	43,054	35,834	36,102
Office and Administrative Supplies	3,098	1,900	2,740
Return of 1994 Fund Transfer to Allis	4,879	0	0
Total Expenditures	$ 153,108	$ 150,893	$ 150,893
Revenues			
Admissions	$ 11,551	$ 12,000	$ 12,000
Rentals	28,485	34,000	34,000
Donation from the Friends of Villa	8,179	0	0
Total Revenues	$ 48,215	$ 46,000	$ 46,000
Property Tax Levy	$ 104,893	$ 104,893	$ 104,893

BUDGET HIGHLIGHTS

- The directive that Villa Terrace is to report on a monthly basis to the Department of Administration and the Committees on Finance & Audit and Parks, Energy & Environment on the status of administrative, fiscal and marketing operations is eliminated. Any further reporting requirements are contingent on actions taken by the County Board of Supervisors. The normal quarterly financial reporting that occurred in past years will continue in 1997.

ACTIVITY & STATISTICAL SUMMARY

Attendance	1995 Actual	1996 Budget	1997 Budget
Museum Visitors (Museum open 5 afternoons)	3,592	3,600	3,600
Meetings, Dinners, Receptions, Concert Rentals	5,475	6,000	6,000
Wedding Ceremony Rentals	4,470	5,500	5,500
Tours Conducted by Volunteers	565	600	600
Total Attendance	14,102	15,700	15,700

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements between Milwaukee County War Memorial Center, Inc., and the County of Milwaukee, Milwaukee County War Memorial Center, Inc., presently operates the Performing Arts Center (PAC). The PAC was built with private money in 1969 and deeded to Milwaukee County as a public trust for the preservation and enrichment of the performing arts, including drama, music and dance. The facility is home to the Milwaukee Symphony, Milwaukee Ballet, Florentine Opera, Milwaukee Youth Symphony, First Stage Milwaukee, and other performing arts groups. The PAC is located at 929 North Water Street. In addition to attracting well-known talent for concerts, the PAC offers a number of free concerts and activities year-round, including Rainbow Summer at Peck Pavilion, also a privately donated facility.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Expenditures	$ 3,487,605	$ 4,071,701	$ 3,650,645
Revenues	1,987,605	2,571,701	2,150,645
Property Tax Levy	$ 1,500,000	$ 1,500,000	$ 1,500,000

BUDGET HIGHLIGHTS

- The County Board of Supervisors adopted a resolution [File No. 93-283 (a)(a)] on May 20, 1993 that approved a memorandum of understanding between the County and the Performing Arts Center (PAC) which provides for a fixed level of operating support of $1.5 million for the years 1994 through 1998.
- The PAC will continue to provide quarterly reports and an annual budget request in accordance with past practice.

ACTIVITY AND STATISTICAL SUMMARY

	1995 Actual		1996 Estimate		1997 Projected	
	Events	Attend.	Events	Attend.	Events	Attend.
Performances/ Public Events	939	646,118	825	781,800	733	604,260
Private Events	1,680	115,313	989	75,100	1,209	75,715
Sub-Total	2,619	761,431	1,814	856,900	1,942	679,975
Rehearsals, Estimate	843	64,344	484	43,000	433	36,775
Totals	3,462	825,775	2,298	899,900	2,375	716,750

DEPT: MILWAUKEE COUNTY AUTOMATED LAND INFORMATION SYSTEM **UNIT NO.** 1923

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 15.105(16), 16.971, 20.505(4)(im) and 59.88 of the Wisconsin Statutes and County Board Resolution File 90-707(a), approved on November 8, 1990, the Milwaukee County Automated Land Information System may design, develop and implement a land information system integrating property and ownership records with U.S. Public Land Survey referenced parcel-identified boundary information; prepare boundary-referenced parcel property maps suitable for producing accurate land title or survey boundary line information; and prepare maps of documented accuracy suitable for local planning. Pursuant to Section 59.57, funding for a land information office, modernization of land records and the State of Wisconsin Land Information Program and Board is collected via a six-dollar surcharge on the County's recording fees, which were previously four dollars. The six-dollar surcharge is split, with four dollars designated for the Milwaukee County Automated Land Information System (Org. 1923), and two dollars for the State Land Information Board.

Previous Register of Deeds Recording Fees	$ 4
Fee for MCAMLIS	4
Fee for State Land Information Board	2
	$10

BUDGET SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Services	$ 356,953	$ 735,000	$ 635,000
Contractual Crosscharges	797	15,000	15,000
Abatements	-1,708	0	0
Total Expenditures	$ 356,042	$ 750,000	$ 650,000
Encumbrances	112,067	0	0
Total Expenditures & Encumbrances	$ 468,109	$ 750,000	$ 650,000
State Grants	$ 165,000	$ 200,000	$ 100,000
Sewer District & Utility Contributions	50,000	50,000	50,000
Recording Fee Surcharge	503,342	500,000	500,000
Total Revenue	$ 718,342	$ 750,000	$ 650,000
Contribution to Reserve Account	250,233	0	0
Property Tax Levy	$ 0	$ 0	$ 0

This appropriation will provide 1997 expenditure authority of $650,000 for the Automated Land Information System. Revenue of $500,000 is projected to be collected from recording fees collected by the Register of Deeds earmarked for land information modernization by Section 59.88(5) Wisconsin Statutes, and $100,000 is expected to result from grants to be awarded to the County by the Wisconsin Land Information Board. Additional revenue of $50,000 will result from an annual payment to be made by the Milwaukee Metropolitan Sewerage District. Contributions to this project from the utilities, Ameritech, Wisconsin Electric and Wisconsin Gas, of $520,000 each, were completed in 1994. Milwaukee County is not required to provide tax levy dollars.

Expenditure authority of $650,000 is comprised of $584,000 to continue to develop the automated base map and parcel-based land information system as provided for in the plan approved by the County Board,

$50,000 for surveying services provided by the Southeastern Wisconsin Regional Planning Commission (SEWRPC) in performance of its duties as the Milwaukee County Surveyor under the requirements of Section 59.60 Wisconsin Statutes, $15,000 to obtain subdivision and map survey prints from the Register of Deeds, and $1,000 for meetings and travel expense.

Work on the initial automated base map is scheduled to be completed in 1997. At that time, an ongoing maintenance effort will be requested to ensure that the automated base map is kept up to date. Subsequently the automated mapping base may be enhanced by the creation of additional layers of information useful to county and local government.

DEPT: CHARLES ALLIS ART MUSEUM **UNIT NO.** 1928

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements between Milwaukee County War Memorial Center, Inc., and the County of Milwaukee, Milwaukee County War Memorial Center, Inc., presently operates the Charles Allis Art Museum, located at 1630 East Royall Place, which was the home of a wealthy Milwaukee industrialist who collected a vast quantity of museum-quality artifacts. The building and its contents were originally donated to the City of Milwaukee in 1946 and operated under the auspices of the Public Library System. In 1979, this priceless community asset was transferred to the War Memorial Corporation, again to be held in the public trust. The exhibits offer a rare insight into art from all over the world. Public programming includes monthly changing art exhibits featuring primarily Wisconsin art, regularly scheduled concerts, films, workshops, an annual youth concert series and special events such as the Morning Glory Crafts Fair. Public tours, gallery talks and artist demonstrations are also offered. Community groups, civic, cultural and art organizations use the meeting facilities regularly.

BUDGET SUMMARY

Expenditures	1995 Actual	1996 Budget	1997 Budget
Personal Services	$ 123,781	$ 133,112	$ 133,112
Professional Fees	5,111	4,920	5,500
Advertising and Promotion	12,530	7,106	11,800
Meetings, Travel and Auto Allowance	459	600	600
Space and Utilities	43,891	46,673	42,899
Office and Administrative Supplies	7,345	8,300	7,300
Major Maintenance	12,750	0	0
Return of Fund Transfer to Villa in 1994	-4,879	NA	N/A
Total Expenditures	$ 200,988	$ 200,711	$ 201,211
Revenues			
Admissions	$ 12,508	$ 16,000	$ 16,000
Miscellaneous Income	19,470	16,000	16,500
Interest Income From Charles Allis Trust Fund	12,799	12,500	12,500
Total	$ 44,777	$ 44,500	$ 45,000
Property Tax Levy	$ 156,211	$ 156,211	$ 156,211

BUDGET HIGHLIGHTS

- The directive that the Charles Allis Art Museum is to report on a monthly basis to the Department of Administration and the Committees on Finance & Audit and Parks, Energy & Environment on the status of administrative, fiscal and marketing operations is eliminated. Any further reporting requirements are contingent on actions taken by the County Board of Supervisors. The normal quarterly financial reporting that occurred in past years will continue in 1997..

ACTIVITY AND STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Attendance			
General Museum Attendance	13,630	20,000	20,000
Tours, Contracted	300	400	400
Art-Related Activities	480	480	480
Special Events (Outreach)	1,010	1,200	1,200
Volunteer Activities	910	1,000	1,200
Private Events (Retreats, Receptions, Seminars, Weddings)	1,630	1,700	1,700
Civic & Cultural Activities	1,750	1,800	1,800
Total Attendance	19,710	26,580	26,780

DEPT: OFFSET TO INTERNAL SERVICE CHARGES **UNIT NO.** 1930

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Expenditures			
Offset to Service Departments Charges	$ -48,516,059	$ -41,163,269	$ -27,344,650
Revenues			
Offset to Service Departments Revenue	-48,516,059	-41,163,269	-24,270,124
Property Tax Levy	$ 0	$ 0	$ -3,074,506

The purpose of this non-departmental budget is to reduce total County expenditures and revenues by the amount of charges from internal service fund departments to other County departments. Without this adjustment, total County expenditures and revenues would be overstated.

The $23,532,710 of expenditure and revenue offsets reflect the charges from the following departments to other County departments:

1150 -	Dept. of Administration - Risk Management	$	-5,643,735
1160 -	Dept. of Administration - Information Management Services*	$	0
5070 -	Public Works Professional Services Division	$	-5,787,298
5330 -	Public Works - Fleet Maintenance	$	-7,777,152
5700 -	Public Works - Administration and Facilities Management	$	-4,324,525
Total		$	-23,532,710

The second part of this budget is the tax levy impact of undistributed crosscharges from the departmental budgets. At the Adopted level crosscharges from an internal service or enterprise department to a using department are analyzed to make sure that both budgets reflect the same amount. However, miscommunications between departments at the requested level or last minute changes to budgets at the recommended level may result in some crosscharges being over or under charged out. The crosscharge discrepancies are offset in this budget so that total County expenditures and revenues are not over or understated. The 1997 recommended budget includes the following undistributed crosscharges: $-4,002,402 related to the tentative labor agreement with AFSCME-DC 48, which includes a $0 wage increase for 1997, which $0 wage increase is applied budgetarily to all County employees; $-564,400 for vacancy and turnover-salaries to reflect ECP adjustments based on salary adjustments for management employees in the Executive Compensation Plan (ECP) staying at 1996 levels ($0 wage increase); $169,299 for Risk Management charges, $36,119 for Fleet Maintenance charges, and $55,592 for DPW charges.

	Expenditure	Revenue	Tax Levy
Offset to Service Departments Charges	$ -23,532,710	$ -23,532,710	$ 0
Undistributed Crosscharges	-3,811,940	-737,414	-3,074,526
Total	$ -27,344,650	$ -24,270,124	$ -3,074,526

* In 1997 a change in budgeting policy eliminates the allocation of IMSD charges to departmental budgets. However, to recover direct revenues associated with these charges, IMSD will continue to provide users the cost of its services.

DEPT: ALTERNATIVES TO INCARCERATION **UNIT NO.** 1940

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY		
	1996 Budget	1997 Budget
Alternatives to Incarceration	$ 0	$ 1,606,282

In 1996, the County Board of Supervisors adopted file 96-273 which authorized and directed that the Wisconsin Correctional Services and In-House Correctional Services contracts relating to the operation of the Intake Screening Center and the population levels of the Jail and House of Correction be transferred from Combined Court Related Operations to the jurisdiction of the Sheriff's Department. This transfer was made to provide the Sheriff with tools to assist with the management of the Jail and to ensure the continued unhampered future operation of these programs. For 1997, these programs will remain under the jurisdiction of the Sheriff and the funding for the programs will be placed in Org. 1940.

	1996 Budget*	1997 Budget
Wisconsin Correctional Services (WCS)		
Operation of Intake Screening Center	$ 604,722	$ 604,722
Booking Magistrate Program/Out-of-Custody Intake Court	0	120,560
Community Service Option Program	5,000	5,000
Milwaukee County Pretrial Intoxicated Driver Intervention Project	250,000	120,000
Subtotal Wisconsin Correctional Services	$ 859,722	$ 850,282
In-House Correctional Services, Inc.		
Intensive Supervision of Adult Defendants	$ 438,000	$ 876,000
Intensive Supervision of Juvenile Defendants	328,500	219,000
Crosscharge to Department of Human Services	(328,500)	(219,000)
Subtotal In-House Correctional Services	$ 438,000	$ 876,000
Total Expenditures	**$1,297,722**	**$1,726,282**
Less: Reimbursement Revenue from the State of Wisconsin Department of Transportation for the Milwaukee County Pretrial Intoxicated Driver Intervention Project	**(250,000)**	**(120,000)**
Tax Levy	**$1,047,722**	**$1,606,282**

*In 1996, these contracts were budgeted in Combined Court Related Operations.

The increase in appropriations requested for WCS and In-House Correctional Services, Inc. results from increased services being provided by these agencies. The actual per unit cost of the services provided is not increased from the level of funding provided in 1996.

The funding to continue the contract with WCS to operate the Intake Screening Center remains at the 1996 level of $604,722. Funding of $120,560 is provided for WCS to provide defendant screening and bail evaluation services for the Booking Magistrate and Out-of-Custody Intake Court Programs. Under these programs a Court Commissioner, with the assistance of Sheriff and WCS staff, reviews charges against minor violators and releases low-risk offenders with orders to return to the court. These out-of-custody misdemeanants are processed in Traffic Intake Court on Monday afternoon, Tuesday afternoon and Friday morning. The processing of out-of-custody misdemeanants in Traffic Intake Court increases the timeliness of processing in-custody defendants through Intake Court. Although the funding for the Booking Magistrate and Out-of-Custody Intake Court was not included in the 1996 Adopted Budget, the County Board provided $54,348 for the WCS portion of these programs in January of 1996 by adopting file 95-796(a)(b). In June of 1996, the County Executive recommended increasing the operation of the Booking Magistrate Program from four nights per week to seven nights per week. The cost to fund the WCS portion of the Booking Magistrate Program for the additional three nights recommended for the last six months of 1996 was $33,106. The $120,560 provided for 1997 will fund the WCS portion of these programs for seven nights per week for all of 1997.

The Community Service Options Program operates in most of the suburban municipal courts, coordinating and supervising sentences for persons convicted of municipal offenses who perform public services because they are unable to pay the assessed fine, or to fulfill specific sentence requirements. It reduces inmate housing costs at the House of Correction while providing free labor to non-profit groups. Occasionally, the program provides employment opportunities beyond the original volunteer service period. The County's contribution to this program remains at the 1996 level of $5,000.

Additional funding of $120,000 is added to the contract with WCS to operate the Milwaukee County Pretrial Intoxicated Driver Intervention Project. The entire $120,000 cost of this project is funded by a grant from the State Department of Transportation. The appropriation reflects a $130,000 reduction from the amount budgeted for 1996 to reflect the actual amount of the grant awarded in 1996.

An appropriation of $876,000 is provided to continue a contract with In-House Correctional Services, Inc. for a program for intensive supervision of an average of 200 pretrial adult defendants a day in lieu of detention in the Milwaukee County Jail. In June of 1996, the County Executive recommended increasing this program from 100 adults per day to 200 per day for the last six months of 1996 at a cost of $219,600. The funding for 1997 reflects an increase of $438,000 over the 1996 adopted budget and provides services for 200 adults per day at a cost of $12 per day per defendant.

The appropriation to continue the contract with In-House Correction Services, Inc. for the electronic monitoring of juveniles is decreased by $109,500 from 1996 to $219,000 for 1997. The 1996 level of funding provided services for 75 juveniles per day, however, actual experience during the year indicates that an average of 40 juveniles are supervised under this program each day. For 1997 the level of funding is reduced to provide services for 50 juveniles per day at $12 per day to reflect actual usage of these services. The entire cost of this contract is crosscharged to the Department of Human Services.

DEPT: MILWAUKEE COUNTY LEGAL RESOURCE CENTER **UNIT NO.** 1943

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(5), Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Milwaukee County Legal Resource Center			
Expenditures	$ N/A	$ 214,868	$ 178,195
Revenues	N/A	65,000*	0
Property Tax Levy	$ N/A	$ 149,868	$ 178,195

*Revenues of $65,000 are due to a one time partial sale of the Law and Reference Library collection.

BUDGET HIGHLIGHTS

- The Milwaukee County Legal Resource Center (MCLRC) opened May 1, 1996, under the control and oversight of the Chief Judge and the Clerk of Circuit Court/Director of Court Services. Corporation Counsel, the Chief Judge and Clerk of Circuit Court/Director of Court Services entered into a contract with the Wisconsin State Law Library for operation of the Center. Through collections and services linked to those at the State Law Library, MCLRC provides legal information, materials and online computer services to County departments, judges and the general public.

- The MCLRC collects revenue but it is deposited with the State. According to the contract with the State Law Library, any revenue collected may be used to pay sales tax; staff the Center; maintain, repair, lease or purchase equipment, books, software or other materials for the Center. On or before March 31, 1997, the State will provide a written accounting as to the collection and use of all such operating revenue. Any revenue not expended at the termination of the contract shall be paid to the County.

- Expenditures are reduced $36,673 from $214,868 to $178,195 due to one time start-up costs in 1996.

- The MCLRC collection consists of the following:

  - Wisconsin legal materials: case law, statutes, administrative code, agency decisions
  - Wisconsin CLE books and legal periodicals
  - Federal collection: U.S. Supreme Court Reporter, Federal Reporter, Federal Supplement, Federal Rules Decisions, U.S. Code Service, Code of Federal Regulations and Federal Register
  - Treatises and looseleaf services covering the significant areas of law
  - Indexes, encyclopedias, restatements and formbooks

  This collection is supplemented by LRC staff access to Lexis, Westlaw, the Internet and CD-ROM services. In addition, public terminals provide users with access to the LOIS Wisconsin CD-ROM disk, including all State Bar CLE books. Public access terminals are provided for dial-out capabilities for citizens who have accounts with Lexis or Westlaw.

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: APPROPRIATION FOR CONTINGENCIES **UNIT NO.** 1900-8901

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.84(5) of the Wisconsin Statutes, the Director, Department of Administration, shall transmit an estimate of funds required as an appropriation for contingencies.

BUDGET SUMMARY		
	1996 Budget	1997 Budget
Appropriation for Contingencies	$ 2,897,880	$ 3,000,000

Contingency Appropriation Analysis

* Unlike other organizational units, activity is composed solely of transfers, rather than revenue and expenditures.

	1994	1995
Adopted Appropriations	$ 4,000,000	$ 5,500,000
Transfers In	769,304	1,553,817
Transfers Out	-1,115,141	-4,553,967
Year-End Balance	$ 3,654,163	$ 2,499,850

BUDGET COMPARED TO APPROPRIATION TRANSFERS

Year	Adopted Budget	Appropriation Transfers Out
1987	$3,000,000	$3,556,436
1988	3,500,000	4,082,231
1989	3,000,000	3,476,406
1990	3,000,000	3,197,417
1991	4,500,000	4,789,182
1992	3,000,000	2,048,829
1993	2,762,252	2,616,635
1994	4,000,000	1,115,141
1995	5,500,000	4,553,967
1996	2,897,880	N/A
Mean	$3,516,013	$3,270,694

DEPT: JOHN L. DOYNE HOSPITAL CLAIM RUNOFF **UNIT NO.** 1947

OPERATING AUTHORITY & PURPOSE

In compliance with Government Accounting Standards Board Rule 10 (GASB 10), the Risk Management Department set up a claim reserve account in 1991. Based on actuarial assumptions, the County's outstanding liability for Workers' Compensation, Automobile, and General Liability claims is $13,900,000 as of December 31, 1994, of which $12,851,841 will be funded as of December 31, 1995. This claim reserve fund balance includes funds for claims at John L. Doyne Hospital occurring through December 31, 1995.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Expenditures	$ 0	$ 0	$ 500,000
Revenue	0	0	500,000
Tax Levy	$ 0	$ 0	$ 0

The purpose of this account is to pay the incurred losses from John L. Doyne Hospital for Workers' Compensation and Liability claims occurring up to December 31, 1995, and all prior years.

It is projected that claims paid in 1996, for 1995 and all other years, will be $500,000. Funds for these claims were set aside in the claim reserve fund in prior years to pay these claims as they came due in later years.

DEPT: YOUTH EMPLOYMENT PROGRAM **UNIT NO.** 1949

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Expenditures	$ 411,701	$ 300,000	$ 300,000
Revenue	0	0	0
Property Tax Levy	$ 411,701	$ 300,000	$ 300,000

This appropriation helps provide meaningful work experience, career exposure and limited on-the-job training to those individuals who, because of restrictive Job Training Partnership Act (JTPA) income requirements, would otherwise be precluded from this opportunity. The Program Administrator will contract with community agencies, municipalities, and school boards for the purpose of screening, employing and evaluating area youth for jobs in both After School and Summer Youth Employment Programs.

In 1995, the Department of Human Resources, which administers these appropriations, issued a Request for Proposal for administration of the Youth Employment Program. As a result of that RFP, a multi-year contract was awarded to Milwaukee Employment and Training, Inc.

DEPT: EMPLOYEE FRINGE BENEFITS **UNIT NO.** 1950

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have management of the business and concerns in all cases where no other provision is made.

BUDGET SUMMARY

	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Health Benefits - Hospital, Professional, Major Medical & Dental	$ 47,311,697	$ 41,787,208	$ 49,588,142	$ 7,800,934
Employee Group Life Insurance	1,358,364	1,475,934	1,538,082	62,148
Annuity - County Mandatory Contribution	1,602,361	1,750,000	800,000	-950,000
Retirement System Contribution	18,813,000	17,727,697	12,934,000	-4,793,697
Medicare Reimbursement to Retired Employees	2,306,429	2,871,540	3,061,152	189,612
Health Benefits - Consultant Fees	432,064	600,000	180,000	-420,000
	$ 71,823,915	$ 66,212,379	$ 68,101,376	$ 1,888,997
Less: Charges to Other County Departments	70,899,401	72,814,318	0	-72,814,318
Less: Other Revenue	924,515	0	0	0
Net Expenditures	$ -1	$ -6,601,939	$ 68,101,376	$ 74,703,315

5303 - Health Benefits - Hospital, Professional, Major Medical and Dental Expense

Increase $7,800,934, from $41,787,208 to $49,588,142.

This appropriation provides for the cost of the following health benefits:

	1996 Budget	1997 Budget	Change
Basic Health Benefits, Including Major Medical	$ 20,747,360	$23,629,581	$ 2,882,221
CNR Mental Health/Substance Abuse Carve-Out	1,365,322	1,466,625	101,303
Health Maintenance Organizations (HMO)	19,726,859	23,817,896	4,091,037
County Dental Plan	1,769,862	2,045,699	275,837
Dental Maintenance Organizations (DMO)	606,809	743,370	136,561
Administrative Expense	960,782	1,395,379	434,597
Employee Health Plan Waiver	50,500	66,000	15,500
Contributions (Active, Retired, Other Employees)	-3,440,286	-3,576,408	-136,122
Total Health Benefit Cost	$ 41,787,208	$49,588,142	$ 7,800,934

A five-year comparison of budget and actual experience for health insurance is as follows:

Year	Budget	Actual	% Change
1991	37,383,833	38,100,086	13.4
1992	45,374,923	44,297,415	16.3
1993	50,478,816	46,544,518	5.1
1994	49,391,645	44,936,626	(3.5)
1995	51,317,413	47,311,697	5.3

Based on actuarial analysis of the County's self-insured plan, in 1997 the costs for the basic hospitalization and surgical/medical plan are expected to increase by 8%, while the major medical costs will likely increase by 12%. In the second year of a two-year extension of the HMO contracts, increases are capped at 9% for Compcare and Humana, and 6% for Family Health Plan. In general, Milwaukee-area HMO's have provided more medical services than expected, resulting in reduced profits. Consequently, it is anticipated that 1997 HMO price increases across the board will be significant. Beginning in 1997, cost containment expenses previously budgeted in the consultant fees account will be budgeted in this account.

5304 - Employee Group Life Insurance

Increase $62,148 from $1,475,934 to $1,538,082

The 1997 appropriation of $1,538,082 is a "not to exceed" amount. Under the current split-funding

arrangement, the County will pay the lesser of either the actual death claims incurred during the year, or the total "calculated" premium of $0.59 per thousand/per month based on a projected inforce coverage amount of $270 million. Included in this amount is the carrier's administrative fee of $162,000 and State premium taxes of $32,400. Offsetting these costs is an estimated $373,518 in employee/retiree contributions. After an average to low claims experience for the previous three years, the 1996 claims activity has been very high. There have been 79 claims through April (237 pro-rated to year-end), compared with an average of 180 per year from 1993 through 1995.

Estimated Claims Paid	$1,717,200
Carrier Administrative Fee	162,000
State Taxes	32,400
Gross Appropriation Request	$1,911,600
Employee/Retiree Contribution	-373,518
Net Appropriation Request	$1,538,082

A five-year comparison of budget and actual experience for group life insurance is as follows:

Year	Budget	Actual	Actual % Change
1991	1,299,300	944,909	-24.4
1992	1,097,910	946,457	0.2
1993	775,000	893,237	-5.6
1994	1,310,329	997,103	11.6
1995	1,478,549	1,358,364	36.2

5305 - Annuity - County Mandatory Contribution

Decrease $950,000 from $1,750,000 to $800,000

The budget for the County's mandatory annuity contribution relates to eligible employees who have been members of the pension system prior to January 1, 1971, at the following rates:

8% of earnings for Deputy Sheriff
8% of earnings for Elected Officials
6% of earnings for Other Employees

A five-year comparison of budget-to-actual experience for the annuity contribution is as follows:

Year	Budget	Actual	Actual % Change
1991	2,285,000	2,255,465	-28.1
1992	2,165,000	2,064,239	-8.5
1993	2,000,000	2,024,520	-1.9
1994	1,900,000	1,920,161	-5.2

1995	1,950,000	1,602,361	-16.6

5309 - Retirement System Contribution

Decrease $4,793,697 from $17,727,697 to $12,934,000

The County's Retirement System lump-sum contribution for 1996 was budgeted at $17,727,697, including $124,072 for the OBRA pension contribution. For 1997, $12,934,000 is budgeted for the lump-sum contribution, including $167,688 for OBRA. This contribution will actually be paid in early 1998. The Employees' Retirement System administrative expenses are offset in the Department of Human Resources by revenue from pension fund investments and are not included in this budget.

The decrease in the County's lump-sum contribution for 1997 as compared to 1996 is due to the following:

1996 Final Estimate	$17,727,697
Decrease due to investment returns	-5,603,798
Decrease due to recognition of contribution variance	-184,000
Increase due to salary increases	318,000
Increase due to demographic changes	444,000
Increase for Military Service Credit for pre-1985 Retirees	234,000
Decrease due to Plan changes	-1,899
1997 Estimate	$12,934,000

A five-year comparison of budget-to-actual experience for the retirement system contribution is as follows:

Year	Budget	Actual	Actual % Change
1991	17,457,983	17,540,248	16.3
1992	17,180,830	15,429,288	-12.0
1993	15,631,287	15,631,287	1.3
1994	15,863,000	15,863,000	1.5
1995	18,813,000	18,813,000	18.6

5316 - Medicare Reimbursement to Retired Employees

Increase $189,612 from $2,871,540 to $3,061,152

This account provides for County payment of the Medicare Part B premium for 4,724 retired employees, including their eligible beneficiaries, over age 65 who retired with 15 or more years of pension-credited service or are on Disability Medicare. 1995 was the last year of a 5-year premium schedule set by the Federal Government in 1990. The Medicare Part B premiums for 1997 and beyond will not be approved by Congress until November, 1997. The Medicare Part B premium covers approximately 25% of the total costs. Congress has recently discussed the possibility of raising that percentage to about 31.5%. Such

action would increase the premium to about $54 per month, which corresponds to the requested amount.

A five-year comparison of budget-to-actual experience for Medicare reimbursement to retired employees is as follows:

Year	Budget	Actual	Actual % Change
1991	1,625,400	1,418,345	11.5
1992	1,855,950	1,734,669	22.3
1993	2,196,000	1,907,747	10.0
1994	2,173,532	2,209,622	15.8
1995	2,445,144	2,306,429	4.4

6148 - Health Benefits - Consultant Fees

Decrease $420,000 from $600,000 to $180,000

An appropriation of $180,000 is included in the 1997 Employee Fringe Benefits Budget for the purpose of retaining outside consultants to assist DHR staff in actuarial analysis, ad hoc reporting, contract/rate negotiations, preparation of Requests for Proposal, and implementation of major revisions to the Benefits Plan. Cost containment expenses previously budgeted in this account are now budgeted in the Health Benefits account. It is projected that appropriations in this account will be used for the following projects:

Section 125 Implementation	$100,000
Fringe Benefit Actuarial Analysis	25,000
Professional Assistance/Requests for Proposals & Contracts	50,000
Midwest Business Group on Health	5,000
	$180,000

DEPT: MILWAUKEE COUNTY FAMILY COUNCIL **UNIT NO.** 1956

OPERATING AUTHORITY & PURPOSE

Pursuant to the provision of Section 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Milwaukee County Family Council	$ 2,874	$ 5,000	$ 2,500

County Board adopted resolutions (Files 83-530 and 88-79) authorized the County Council for Family Culture, limited to twelve members, to function under the jurisdiction of the Department of Parks, Recreation and Culture and its Director for the purpose of coordinating community resources to foster the social solidarity of families and the family structure, and to promote positive family values. In 1989, control of this non-departmental budget was transferred from the Director of Parks, Recreation and Culture to the Director of Health and Human Services. Further, in 1993, the Council was renamed as the Milwaukee County Family Council.

All Council expenditures are used for direct funding of Council programs and activities, such as sponsorship of the annual "Outstanding Families of Milwaukee County" awards program. Each year of Council activity has resulted in continuing programming around the theme of Milwaukee County's role in strengthening the family institution.

In 1996, expenditure authority is reduced to $2,500 and the Council is abolished effected November 30, 1996.

DEPT: INTERGOVERNMENTAL TRANSFER PROGRAM-NURSING HOMES **UNIT NO.** 1958

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Intergovernmental Certification Program	$ 2,771,143	$ 2,400,000	$ 1,500,000

Under Section 3.775 of the State of Wisconsin Methods of Implementation for Medicaid payments to Nursing Homes, the State provides special allowances for facilities operated by local units of government. These allowances recognize the unique nature of facilities operated by local units of government. Local government-operated facilities experiencing operating deficits associated with the provision of care to Medicaid patients are eligible for supplemental funding.

The property tax associated with the provision of care to Medicaid patients is eligible as match for Federal Medicaid funds. This non-departmental budget is used to record the receipt of revenue associated with this supplemental funding program separate from the normal operating expenditures and revenues for the rehabilitation centers.

Budget Highlights

The 1997 Budget includes $1.5 million of revenue from the State of Wisconsin under the Intergovernmental Transfer Program (ITP). The final ITP award for 1995-96 is approximately between $1,900,000 and $2,200,000. Due to the 1996 closure of the Rehab Center-City Campus and the downsizing of the Rehab Center-Hilltop, which resulted in reduced operating and direct care deficits, MHD will realize decreased revenues under this program.

DEPT: COUNTY BOARD NON-DEPARTMENTAL PROJECTS **UNIT NO.** 1964

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
County Board Non-Departmental Projects	$ 165,405	$ 86,140	$ 99,000

This non-departmental appropriation provides the County Board with flexibility in determining priorities for necessary projects and allocating expenditures to meet greatest needs. For 1997, the County Board Non-Departmental Projects budget provides for projects which will include Merit Awards, County memberships and County Board publications including new County Board Report, Legislative Report and Calendar.

DEPT: FEDERATED LIBRARY SYSTEM **UNIT NO.** 1966

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.031 and 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Federated Library System	$ 66,960	$ 66,416	$ 66,702

The 1997 budget appropriation of $66,702 is based upon Section 43.15(2) of the Wisconsin Statutes which requires County support for library services at a level not lower than the average for the previous three years. The amount requested will not be designated for any specific purpose or special program. It is to be used by the Federated Library System to offset program costs which are determined to be priorities.

DEPT: MILWAUKEE COUNTY FUND FOR THE ARTS **UNIT NO.** 1974

OPERATING AUTHORITY & PURPOSE

Pursuant to the provision of Sections 59.031 and 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Milwaukee County Fund for the Arts	$ 490,000	$ 515000*	$ 515,000*
State Revenue	0	15,000	0
Property Tax Levy	$ 490,000	$ 500,000	$ 500,000

* The 1996 budget included revenue of $15,000 that was based on a one-to-one match of $15,000 from the State. No State revenue is budgeted for 1997 since any State match received will not be channeled through this non-departmental budget. Expenditures are also reduced by $15,000 for no tax levy impact.

On October 2, 1986, the County Board adopted resolutions [File Nos. 84-466 and 86-463] which specified that a non-departmental account be established for cultural programming to be administered by the County Board, with certain guidelines and criteria for awarding County arts funds. In addition, the County Cultural, Artistic and Musical Programming Advisory Council (CAMPAC) was created to advise the County Board, through the Committee on Parks, Recreation and Culture, with regard to the cultural, artistic and musical programming and endowment/grant components of County arts funding.

On November 9, 1989, the County Board adopted a resolution [File No. 88-631(a)(a)] which authorized and directed the Parks Director to have administrative authority and responsibility for all County cultural programs previously administered by the County Board. To effectuate this authority, the appropriation for County arts funding was transferred from the non-departmental account, Milwaukee County Funds for the Arts (Org. Unit 1974), to the Parks Department (Org. Unit 9000) operating budget.

The 1991 adopted budget re-established a non-departmental appropriation for County arts funding (Org. Unit 1974) with administrative authority, appropriation request and responsibility for County cultural programs remaining with the Parks Department.

On January 17, 1991, the County Board adopted a resolution [File No. 91-18 (a)(a)] which authorized and awarded matching grant funds, rental subsidies, and Artistic Development Program allocations to eligible organizations and individuals. The Board also authorized the Director of Parks, Recreation and Culture to prepare contractual agreements with specific agencies for community cultural events and to enter into an agreement with the Milwaukee Foundation to administer Milwaukee County's performing and visual arts fund. Allocations of the cultural arts funds are recommended by the Milwaukee County Cultural, Artistic and Musical Programming Advisory Council (CAMPAC).

I. Cultural, Artistic, and Musical Programming

Under this program Milwaukee County, through its administrative agent, the Milwaukee Foundation, will enter into contractual relationships with community organizations providing, either at a nominal charge or free to the public, specified cultural, artistic and musical performances, with priority given to those groups using County facilities.

(1) Community Cultural Events Program

Under this program category, Milwaukee County will, on an annual basis, determine the number and type of performances it desires to purchase through the solicitation of "Request for Proposals" based on approved eligibility criteria and guidelines:

Agency	1995 Allocations	1996 Allocations
Artreach Milwaukee	$ 5,000	$ 5,000
City Ballet	0	2,000
Ko-Thi Dance Company	6,000	6,000
Latino Arts, Inc (Friends of the Hispanic Community)	2,000	2,000
Milwaukee Inner City Arts Council	6,000	6,000
Milwaukee High School Theater Festival	4,500	5,000
Milwaukee Musician Association	0	3,000
Milwaukee Public Theater	2,500	2,500
Community Programming*	35,000	35,000
TOTAL	$ 61,000	$ 66,500

* The 1995 and 1996 allocations were for programming at Washington, Humboldt and other County Parks.

II. Endowments and Grants

Under this program, grants are awarded with the objective of promoting new and existing arts organizations. These grants are designed to help arts groups meet their operational and programming expenses.

(1) Matching Grants Program

This grant program provides a direct subsidy to professional performing arts organizations that meet established criteria:

Expenditures	1995 Grants	1996 Grants
Artist Series at the Pabst	$ 5,400	$ 5,500
Artreach Milwaukee	9,700	9,700
Bel Canto Chorus	9,200	8,500
City Ballet	0	3,000
Civic Music Association	6,500	4,000

Expenditures	1995 Grants	1996 Grants
Concord Chamber Orchestra	1,600	1,500
DanceCircus, Ltd.	7,500	7,500
Danceworks*	0	3,500
Et toi tu danses?*	0	3,000
First Stage Milwaukee	9,700	10,800
Florentine Opera Company	21,500	21,500
Great American Children's Theater	10,800	10,800
Great Lake Opera	6,500	6,500
Historical Keyboard Society	6,500	6,500
Ko-Thi Dance Company	9,700	9,700
Latino Arts (Friends of Hispanic Community)	4,900	6,000
Milwaukee Ballet	34,500	34,500
Milwaukee Chamber Orchestra	6,500	6,500
Milwaukee Chamber Theater	9,700	9,700
Milwaukee Children's Theater *	0	1,200
Milwaukee Dance Theater	7,000	6,000
Milwaukee Inner City Arts Council	8,600	8,000
Milwaukee Musical Theater (Milwaukee Opera Company)	7,500	7,500
Milwaukee Public Theater	7,500	4,000
Milwaukee Repertory Theater	34,500	34,500
Milwaukee Symphony Orchestra	107,800	107,000
Milwaukee Youth Symphony	9,700	9,700
Next Act Theater	9,200	9,200
Present Music	9,200	9,200
Skylight Opera Theater	10,800	11,000
Theater X	9,200	8,500
Walker's Point Theater for the Arts	7,500	7,500
Wild Space Dance Company	5,400	6,500
Woodland Pattern	9,200	9,000
TOTAL	$ 403,300	$ 407,500

* New Application.

Note: Matching Grant Program includes State regranting funds of $15,000.

(2) Artistic Development Program

Under this program, project grants and technical assistance are provided to individual artists and arts organizations which are not served by a major fund drive or a community organization which sponsors arts programs and is currently using criteria established by the Milwaukee Arts Foundation.

Expenditures	1995 Actual	1996 Allocated
Individual Artists	$ 10,700	$ 10,000

III. Administrative Services

The County Board of Supervisors has entered into an agreement with the Milwaukee Foundation to administer Milwaukee County's performing and visual arts fund under guidelines approved by the County Board of Supervisors.

Expenditures	1995 Actual	1996 Allocated
Milwaukee Foundation	$ 30,000	$ 31,000
Total Arts Funding	$505,000 *	$515,000*

* Includes State regranting funds of $15,000 for 1995 and 1996.

DEPT: KEEP GREATER MILWAUKEE BEAUTIFUL **UNIT NO.** 1980

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.031 and 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Keep Greater Milwaukee Beautiful	$ 12,750	$ 12,750	$ 12,750

Keep Greater Milwaukee Beautiful Inc. (KGMB) has been a certified affiliate of Keep America Beautiful, Inc. since 1985. KGMB facilitates Greater Milwaukee programs designed to educate the public about responsible solid waste management and to incorporate the principles of reduce, reuse, recycle and compost to all sectors of the community.

In 1996, 39,000 registered volunteers participated in the Spring County-wide Community Service Campaign, the Clean and Green Team, which collected over 2,000 tons of trash and litter. To continue KGMB litter reduction and recycling campaigns and the programs of educating the public in proper waste handling, a $12,750 County contribution is provided in this non-departmental account for 1997.

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.031 and 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
Payroll/Personnel Integration	1995 Actual	1996 Budget	1997 Budget
Expenditures*	$ 564,635	$ 339,222	$ 147,328
Abatements	0	0	0
Revenue	155,261	51,242	68,000
Property Tax Levy	$ 409,374	$ 287,980	$ 79,328

* Inclusion of IMSD charges in this budget would increase tax levy $106,435 to $185,763 for a tax levy change of $-102,717.

For 1997, the Payroll/Personnel Integration (GENESYS) Project includes $147,328 to continue the development of a modern, automated payroll/personnel environment for Milwaukee County. The approach continues the use of outside consultants integrated into a team of IMSD staff with overall project direction provided by the GENESYS Steering Committee. This approach will allow the completion of the two projects described below at significant cost savings.

Payroll/Personnel and Retirement System Enhancements

Implementation of the current systems for active employee and retiree payroll processing has left twelve critical unresolved enhancements that were not part of the original project scope, or resulted from County Board actions or external mandates after the original scope was defined. These were prioritized from a list of over fifty changes carried over from past years as well as several other changes identified more recently.

GENESYS Software Upgrade

This project includes the review of the new functions and features of the GENESYS Version 6.0 in 1997. Version 6.0 became available in June, 1996, while version 4.0 (currently used by Milwaukee County) will no longer be supported after February, 1997. In 1996, Milwaukee County staff will complete an upgrade to Version 5.0 of the GENESYS Software. This will allow for the Management Committee overseeing the FIRMS Replacement/Year 2000 Transition capital project to review the options available to the County for the Year 2000 issues facing all technology projects. This Version 5.0 conversion will postpone the concerns of support ending in February, 1997. The proposed 1997 capital budget for the FIRMS Replacement/Year 2000 Transition project includes funding for resolving Year 2000 issues relating to GENESYS, however, it leaves to the Management Committee overseeing the FIRMS Replacement Project the decision to proceed with Year 2000 upgrades or to delay these in lieu of purchasing a new Payroll/Personnel system following implementation of the new budgeting and accounting system. The committee will determine the cost benefit of these alternative approaches prior to making a decision.

DEPT: CAPITAL OUTLAY/DEPRECIATION CONTRA **UNIT NO.** 1985

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.031 and 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY		
	1996 Budget	1997 Budget
Expenditures	$ -16,610,095	$ -15,326,860
Revenue	0	0
Property Tax Levy	$ -16,610,095	$ -15,326,860

Proprietary Fund departments include Enterprise Fund departments, (e.g., Mental Health Complex) and Internal Service Fund departments (e.g., DOA - Information Management Services). Budgeting for Proprietary Fund departments in accordance with Generally Accepted Accounting Principles (GAAP) requires that Proprietary Funds expense the cost of fixed assets over the life of the asset through depreciation. In previous years fixed assets were defined as buildings and equipment with a cost in excess of $500. For 1997, the definitions regarding fixed assets have changed. The per unit cost for non-computer equipment must exceed $2,500 per unit and have a useful life greater than one year. Computer related equipment must exceed $500 to be considered a fixed asset.

Appropriations for Depreciation are included in Proprietary Fund departmental budgets while appropriations for Capital Outlay - Fixed Assets, the original cost of the fixed asset, are excluded from those budgets. To ensure proper budgeting in accordance with GAAP, yet also ensure that these departments retain control over the purchase of fixed assets, Proprietary Fund departments will reflect an appropriation for Capital Outlay - Fixed Assets but will also reflect an offsetting credit appropriation.

However, Proprietary Fund Capital Outlay - Fixed Assets is appropriately included in the property tax levy, and the appropriation for Capital Outlay - Fixed Assets for all Proprietary Funds will be reflected in this non-departmental account. Depreciation should not be included in the property tax levy and a contra appropriation for all Proprietary Funds will be reflected in this non-departmental account. This budgetary procedure has no County-wide tax levy impact.

Appropriations included in this non-departmental account are the following:

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: CAPITAL OUTLAY/DEPRECIATION CONTRA **UNIT NO.** 1985

Expenditures		Capital Contra	Deprec Contra	Net Total Contra
1150	Risk Management	$ 8,100	$ -11,448	$ -3,348
1160	Information Management Services	272,200	-1,352,245	-1,080,045
5040	Airport	1,493,100	-7,417,400	-5,924,300
5070	Public Works-Prof Services	152,900	-88,476	64,424
5330	Fleet Maintenance	0	-1,870,165	-1,870,165
5600	Milwaukee Transit System	285,370	-1,618,903	-1,333,533
5700	Public Works-Central Services	94,720	-3,332,279	-3,237,559
6800	Mental Health Complex	163,400	-2,105,734	-1,942,334
9500	Zoo	0	0	0
TOTAL EXPENDITURES		$ 2,469,790	$ -17,796,650	$ -15,326,860

Beginning in 1997 the Zoo is moved to the General Fund.

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: DEBT ISSUE EXPENSE **UNIT NO.**1900-8026

OPERATING AUTHORITY & PURPOSE

Appropriations are for expenses incurred for issuing bonds by Milwaukee County. The bonds are issued as provided under Section 67.04 of the Wisconsin Statutes which authorizes issuing bonds for specific purposes, subject to stated limitations. The issuance of Revenue Anticipation Promissory Notes are governed by Wisconsin Statute 67.12.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Debt Issue Expense	$ 146,784	$ 35,000	$ 10,500

STATISTICAL SUPPORTING DATA	1995 Actual	1996 Budget	1997 Budget
Total Debt Issue Expense	$ 146,784	$ 60,000	$ 35,500
Airport Issue Expense*	0	-25,000	-25,000
Net Debt Issue Expense	$ 146,784	$ 35,000	$ 10,500

*Reflected in Airport operating account 5040-8026.

This non-departmental account is used to pay bond counsel, financial advisor fees and other costs associated with issuing debt, including credit rating agency fees, financial auditor fees, printing and distribution costs for the official statement, and fiscal agent and trustee fees. Currently, a significant portion of debt issue expenses are paid from the proceeds of each financing. Under current Federal law, up to two percent of each financing may be used to cover expenses related to the issue. Expenses not eligible to be paid from financing proceeds are reflected in this budgetary appropriation. Expenditure authority for expenses paid from bond proceeds will be added through a Department of Administration-only transfer once actual financing amounts are determined.

The recommended appropriation for 1997 is intended to pay issuance expenses not eligible to be paid from proceeds of the 1997 general obligation corporate purpose issue and general obligation or revenue backed airport issue. These issues will be used to finance a portion of the County's 1997 capital improvement budget.

According to the Airport Master Lease Agreement, the Airport is required to pay all direct costs associated with the issuance of airport debt. Airport debt issuance costs totaling $25,000 have been included in the Airport's 1997 operating budget.

DEPT: LINCOLN PARK COMMUNITY CENTER **UNIT NO.** 1988

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.031 and 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Lincoln Park Community Center	$ 35,000	$ 35,000	$ 35,000

This non-departmental appropriation of $35,000 is provided to assist the Lincoln Park Community Center, Inc., to provide community and social services in the lower level of the Lincoln Park Pavilion. The Lincoln Park Community Center, Inc., provides four major programs and/or services: (1) JOB FIND, an employment assistance program targeted at low-income, economically disadvantaged and unemployed persons; (2) ABC's of Economic Opportunities, a program designed to foster economic empowerment through ongoing business ownership and acquisition; (3) Reclaiming the Streets, a program that targets at-risk, pre-employment-aged youth for job training and experience; and (4) Youth Fun Olympics, a two-day, special event for youth and families featuring skill development, sportsmanship and competition geared to individual levels.

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: PROPERTY TAXES **UNIT NO.** 1900-1110

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.84 of the Wisconsin Statutes, to determine the property tax levy required: the total estimated expenditures less the estimated amount of revenue from other than property tax sources and the amount of any surplus at the close of the fiscal year next preceding which has not been legally appropriated during the current year.

Section 66.77, Wisconsin Statutes imposed a property tax rate limit on Wisconsin counties, effective August 12, 1993. Separate limits were imposed for operating levy rates and debt service levy rates. Initially, the baseline for the rate limit was the 1992 actual tax rate adopted for 1993 budget purposes. The County may not exceed these operating levy rate and debt levy rate limits unless one or more specified conditions apply, as described in the statute. Section 66.77 also establishes specific penalties for failure to meet the limit requirements. Among the penalties for exceeding the limits are reductions in State shared revenues and transportation aids.

BUDGET SUMMARY			
	1995 Budget	1996 Budget	1997 Budget
Property Tax Levy	$156,314,750	$167,858,937	$176,490,384

Statistical Supporting Data

	1996 Budget	1997 Budget	Change
General County			
Expenditures	$ 875,690,242	$ 942,418,007	$ 66,727,765
Revenues	661,174,005	718,015,353	56,841,348
Bond Issues	46,657,300	47,912,270	1,254,970
General County Property Tax Levy	$ 167,858,937	$ 176,490,384	$ 8,631,447
Metro Sewer			
Expenditures	$ 3,266,000	$ 2,215,000	$ -1,051,000
Revenue from Metro Sewer	3,266,000	2,215,000	-1,051,000
Metro Sewer Property Tax Levy	$ 0	$ 0	$ 0
Total General County and Metro Sewer			
Expenditures	$ 878,956,242	$ 944,633,007	$ 65,676,765
Revenues	711,097,305	768,142,623	57,045,318
Total Property Tax Levy	$ 167,858,937	$ 176,490,384	$ 8,631,447

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: PROPERTY TAXES **UNIT NO.** 1900-1110

Summary of 1997 County Executive Tax Levy

Dept. No.	Department Description	1997 Budget Expenditures	1997 Budget Revenues	1997 Budget Tax Levy	Type Fund**
Legislative and Executive					
1000	County Board	$ 3,162,451	$ 19,900	$ 3,142,551	GEN
1001	Department of Audit	1,583,970	0	1,583,970	GEN
1011	County Executive-General Office	891,900	20,550	871,350	GEN
1015	County Exec-Emergency Government	443,867	327,217	116,650	GEN
1018	County Exec-Persons w/ Disabilities	104,744	0	104,744	GEN
1020	County Exec-Intergovern. Relations	397,047	0	397,047	GEN
1021	County Exec-Veteran's Services	169,405	8,200	161,205	GEN
Total Legislative and Executive		$ 6,753,384	$ 375,867	$ 6,377,517	
Staff Agencies					
1106	DOA-Dept of Economic Development	$ 997,731	$ 1,528,531	$ -530,800	GEN
1110	Civil Service Commission	38,555	0	38,555	GEN
1111	DOA-Housing & Community Develop	11,914,293	12,426,422	-512,129	GEN
1120	Personnel Review Board	89,830	0	89,830	GEN
1130	Corporation Counsel	1,210,860	2,400	1,208,460	GEN
1140	Department of Human Resources	2,521,893	761,304	1,760,589	GEN
1150	DOA-Risk Management	6,342,307	6,513,419	-171,112	INTER
1151	DOA-Fiscal Affairs	2,162,681	5,000	2,157,681	GEN
1152	DOA-Procurement	737,057	0	737,057	GEN
1160	DOA-Information Mgt Services	11,240,756	755,982	10,484,774	INTER
1190	Labor Relations	352,115	0	352,115	GEN
Total Staff Agencies		$ 37,608,078	$ 21,993,058	$ 15,615,020	
Sundry Appropriations					
1900-1999	Non-Departmentals	$ 36,647,000	$ 89,275,023	$ -52,628,023	GEN
Courts and Judiciary					
2000	Combined Court-Related Operations	$ 20,478,404	$ 9,829,331	$ 10,649,073	GEN
2430	Child Support Enforcement	8,098,391	10,989,779	-2,891,388	GEN
Total Courts and Judiciary		$ 28,576,795	$ 20,819,110	$ 7,757,685	

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: PROPERTY TAXES **UNIT NO.** 1900-1110

Dept. No.	Department Description	1997 Budget Expenditures	Revenues	Tax Levy	Type Fund**
General Governmental					
3010	Election Commission	$ 565,383	$ 85,500	$ 479,883	GEN
3090	County Treasurer	643,036	16,510	626,526	GEN
3270	County Clerk	392,504	457,697	-65,193	GEN
3400	Register of Deeds	1,529,212	2,772,210	-1,242,998	GEN
Total General Governmental		$ 3,130,135	$ 3,331,917	$ -201,782	
Public Safety					
4000	Sheriff	$ 37,782,280	$ 10,909,293	$ 26,872,987	GEN
4190	Medical Examiner	2,285,687	708,875	1,576,812	GEN
4300	House of Correction	15,175,777	5,859,997	9,315,780	GEN
4500	District Attorney	5,946,044	3,147,572	2,798,472	GEN
Total Public Safety		$ 61,189,788	$ 20,625,737	$ 40,564,051	
Public Works					
5040	Airport	$ 32,078,497	$ 34,619,218	$ -2,540,721	INTER
5070	Professional Services Division	5,921,426	6,121,690	-200,264	INTER
5100	Highway Maintenance	9,398,369	10,406,554	-1,008,185	GEN
5330	Fleet Maintenance	6,992,839	7,909,022	-916,183	INTER
5600	Milwaukee Cty Transit System	61,545,957	47,877,960	13,667,997	ENTER
5700	Public Works Administration	22,482,542	9,275,735	13,206,807	INTER
5900	User Side Subsidy	8,798,806	6,892,757	1,906,049	GEN
Total Public Works		$ 147,218,436	$ 123,102,936	$ 24,115,500	
Health and Human Services					
6800	DHS-Mental Health Division	$ 98,509,432	$ 87,292,866	$ 11,216,566	ENTER
7100	JLDH Transition Team	349,252	428,058	-78,806	GEN
7200	County Supported Health Program	48,744,865	20,855,993	27,888,872	GEN
7900	Department of Aging	36,512,954	37,009,996	-497,042	GEN
8000	Department of Human Services	252,296,611	227,415,575	24,881,036	GEN
Total Health and Human Services		$ 436,413,114	$ 373,002,488	$ 63,410,626	

DEPT: PROPERTY TAXES **UNIT NO.** 1900-1110

Dept. No.	Department Description	1997 Budget Expenditures	Revenues	Tax Levy	Type Fund**
Parks, Recreation and Culture					
9000	Parks Department	$ 33,955,904	$ 17,053,507	$ 16,902,397	GEN
9500	Zoo	12,514,421	12,271,525	242,896	GEN
9700	Museum	4,300,000	0	4,300,000	GEN
9910	University Extension	365,885	170,673	195,212	GEN
Total Parks, Recreation and Culture		$ 51,136,210	$ 29,495,705	$ 21,640,505	
Debt Service					
9960	General County Debt Service	$ 61,210,249	$ 11,370,964	$ 49,839,285	DEBT
9990	Metro Sewer Debt Service	2,215,000	2,215,000	0	DEBT
Total Debt Service		$ 63,425,249	$ 13,585,964	$ 49,839,285	
Capital Projects Fund					
1200-1876	Capital Improvements*	$ 71,796,060	$ 71,796,060	$ 0	CAP
Expendable Trust Accounts					
	Museum Trust Fund	$ 109,900	$ 109,900	$ 0	TF
	DHS-MHD Trust Funds	35,100	35,100	0	TF
	Park Trust Funds	3,995	3,995	0	TF
	Zoo Trust Funds	589,763	589,763	0	TF
Total Expendable Trust Funds		$ 738,758	$ 738,758	$ 0	
Total County		$ 944,633,007	$ 768,142,623	$ 176,490,384	

* Revenues include $47,912,270 in Bonding, $169,200 in Construction Fund Earnings, $1,200,000 in Proceeds from the Sale of the Power Plant, $550,000 in Land Sale Revenues, $4,738,400 in Passenger Facility Charges and $17,226,190 in Reimbursement Revenue.

** Type of fund, according to generally accepted accounting principles (GAAP), includes the following:

Designation	Type of Fund
GEN	General Fund
INTER	Internal Service Fund
ENTER	Enterprise Fund
DEBT	Debt Service Fund
CAP	Capital Projects Fund
TF	Trust Fund

DEPT: EARNINGS ON INVESTMENTS **UNIT NO.** 1900-1850

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 66.04 (2) and 219.05 of the Wisconsin Statutes, a county has the authority to invest any of its funds not immediately needed in time deposits of a bank, credit union, trust company or savings and loan association, or in bonds or securities issued or guaranteed as to principal and interest of the U.S. Government, Federal agency and instrumentality securities, highly rated corporate securities or repurchase agreements.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Earnings on Investments	$7,383,447	$8,303,936	$5,210,700

STATISTICAL SUPPORTING DATA

Earnings on All Funds	$ 7,231,586	$ 9,553,936	$ 6,713,700
Charge to Doyne Hospital for Negative Cash Balances	2,452,749	0	0
Total Earnings	$ 9,684,335	$ 9,553,936	$ 6,713,700
Earnings on Trust Funds, Reserves and Other Deferred Interest Liabilities	-719,116	-355,000	-883,500
Earnings on Proprietary Fund Bonds Allocated to the Capital Fund and Debt Service Fund	-1,581,772	-895,000	-619,500
General Fund Earnings	$ 7,383,447	$ 8,303,936	$ 5,210,700

For the 1997 budget, an average investment balance of approximately $84 million at an average interest rate of 6.20 percent will result in approximately $5,210,700 of investment earnings. The interest rate for the 1997 budget is projected to be lower than the 1996 budgeted rate of 6.33 percent. The average balance available for investment is also expected to decrease from the 1996 budgeted amount.

Construction fund earnings on unspent bond proceeds for proprietary fund departments are recorded directly in the capital fund. These investment earnings are used to offset capitalized interest expense for projects which are under construction. Investment earnings on bonds which have lapsed to the sinking fund are recorded in the debt service fund.

Projected earnings of $619,500 on unexpended bond proceeds for proprietary fund departments or restricted general fund projects are anticipated for 1997. These earnings are reflected as revenues recorded directly in the capital projects fund. Earnings on trust funds, reserves and other deferred interest liabilities include trust funds for the airport, zoo, museum, handicapped, Federated Library System, Research Park and HUD-Rent Assistance. These earnings are estimated at $883,500 for 1997.

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: STATE SHARED TAXES **UNIT NO.** 1900-2201

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 79.03 and 79.04 of the Wisconsin Statutes, the State apportions shared taxes to counties on the basis of population, equalized property values, the relative ranking of local purpose revenues, and the value of utility property (at 3 mills times the equalized value for incorporated areas within the county).

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
State Shared Taxes	$ 49,771,304	$ 51,076,039	$ 52,558,503

STATISTICAL SUPPORTING DATA	1995 Actual	1996 Budget	1997 Budget
Aidable Revenues	$ 45,109,913	$ 48,837,914	$ 54,528,801
Utility Payment	800,262	768,048	857,805
County Mandate Relief	3,861,129	3,812,669	3,778,513
Maximum - Minimum Adjustment (§79.06)	0	-2,342,592	-6,606,616
Total State Shared Taxes	$ 49,771,304	$ 51,076,039	$ 52,558,503

The Wisconsin Department of Revenue released estimates of 1997 State Shared Revenue (State Shared Taxes) for counties and municipalities on Monday, September 16, 1996.

The estimate for 1997 is $52,558,503. This represents an increase of $1,482,464, or approximately 2.9 percent, compared to 1996. County Mandate Relief revenues are allocated to individual counties on a per capita basis. The balance of Shared Revenues are distributed to governmental units based on an iterative formula which considers a number of factors including equalized property values, utility property values, taxing effort and user fee collections.

DEPT: MILWAUKEE COUNTY RESEARCH PARK **UNIT NO.** 1995

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.07(149) of the Wisconsin Statutes, Milwaukee County may participate in the development of a research and technology park through a nonprofit corporation organized specifically for this purpose. The Milwaukee County Research Park Corporation was incorporated on May 18, 1987, with a mandate from Milwaukee County to develop a research park on approximately 172 acres of County land in the southwest quadrant adjacent to the Milwaukee Regional Medical Center.

The development objective of the Milwaukee County Research Park Corporation (MCRPC) is the establishment of a quality research and technology park that will complement, to the greatest extent possible, the Milwaukee Regional Medical Center, the University of Wisconsin-Milwaukee, the Milwaukee School of Engineering, Marquette University and the Medical College of Wisconsin, and enhance the economy of the City of Wauwatosa, Milwaukee County and the State of Wisconsin.

BUDGET SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Expenditures	$ 595,594	$ 725,766	$ 792,550	$ 66,784
Revenues	83,001	248,200	327,500	79,300
Property Tax Levy	$ 512,593	$ 477,566	$ 465,050	$ -12,516

- The primary focus of the Research Park in 1997 will be marketing. Promotional materials have been developed and a marketing professional has been hired. Prime Care Health Plans Inc. took occupancy of a 137,000 square foot building in 1995.

- The Technology Innovation Center currently houses 24 tenants with approximately 153 employees, occupying 40,000 sq. ft. One lab and the Wisconsin Procurement Center have leased space in the facility. A 200 car parking lot is anticipated to be constructed in 1996 to accommodate Technology Innovation Center employees and visitors.

- Roadway and Infrastructure to the Town Square and Technology Innovation Center will be complete in 1996. Extensions to Watertown Plank Road and easterly to open more land for development is planned in 1997.

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: COUNTY SALES TAX REVENUE **UNIT NO.** 1900-2403

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 77.70 of Wisconsin Statutes, counties may enact a 0.5 percent sales and use tax. The tax is typically imposed on the same goods and services as the State's 5.0 percent sales tax.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
County Sales Tax Revenue	$ 43,675,957	$ 48,959,807	$ 49,139,100

STATISTICAL SUPPORTING DATA	1995 Actual	1996 Budget	1997 Budget
Estimated County Sales Tax Collections, Excluding Retailer's Discount	$ 44,332,689	$ 49,887,400	$ 49,887,400
State Administrative Fee	-656,732	-748,300	-748,300
Milwaukee County Sales Tax Collections	$ 43,675,957	$ 49,139,100	$ 49,139,100
County Sales Tax Allocated to Capital Improvements	0	-179,293	0
Net County Sales Tax Revenue	$ 43,675,957	$ 48,959,807	$ 49,139,100

On April 1, 1991, Milwaukee County retailers began collecting a 0.5 percent county sales and use tax. Milwaukee County is currently one of 48 counties in the State of Wisconsin which relies on the sales tax to fund services formerly financed by local property taxes. The county sales and use tax is administered and collected by the Wisconsin Department of Revenue. The State retains a 1.5 percent administrative fee for this service. The State distributes tax revenues to counties from seven weeks to eleven weeks after collection by retailers. Generally, items which are currently subject to the State's 5.0 percent sales tax are subject to the county sales and use tax in counties that have enacted the tax.

Milwaukee County Ordinances currently require that sales tax revenue be used to pay tax-supported debt service costs. Surplus revenues not needed for debt service payments are required to be used to directly finance capital improvements.

The 1997 budget recommendation estimates that total sales tax receipts will be unchanged from 1996 budgeted revenues. This projection is based on a methodology which uses estimated State collections multiplied by the ratio of Milwaukee County retail sales to State of Wisconsin retail sales. The budget estimate also incorporates actual experience for Milwaukee County collections compared to State totals. This adjustment is included due to the lack of information on taxable retail sales by county and variations in growth rates for local economies.

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: SURPLUS (OR DEFICIT) FROM PRIOR YEAR **UNIT NO.** 1900-4970

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.84(3m) of the Wisconsin Statutes, every accounting and budgeting procedure applied under this section shall comply with generally accepted accounting principles for government, as promulgated by the Governmental Accounting Standards Board.

BUDGET SUMMARY			
	1995 Budget	1996 Budget	1997 Budget
Surplus (Deficit) From Two Years Prior To Year Budgeted	$1,045,411	$4,564,977	$2,200,844

SURPLUS CALCULATION

1995 Expenditures and Encumbrances		
Expenditure Appropriation	$	1,234,147,140
Less: Actual Expenditures and Encumbrances		-1,149,563,577
Appropriation Carryover to 1996		-55,989,551
Available Appropriation, December 31, 1995	$	28,594,012
1995 Revenues		
Revenue Appropriation	$	1,183,950,356
Less: Actual Revenues		-1,098,203,167
Appropriation Carryover to 1996		-59,756,328
Excess Appropriation, December 31, 1995	$	25,990,861
Adjustments to Surplus		
Adjustments to Reserves	$	2,858,750
Other Adjustments		- 3,261,057
NET ADJUSTMENTS	$	-402,307
1995 SURPLUS FOR 1997 BUDGET*	$	2,200,844

* As part of the 12/31/95 year end closing process, $2.0 million of surplus was designated as debt service reserve which resulted in a $2.0 million decrease to surplus available for the 1997 budget.

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: OTHER MISCELLANEOUS REVENUE **UNIT NO.** 1900-4999

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.84(4)(a) of the Wisconsin Statutes regarding submission of annual budget estimates.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Other Miscellaneous Revenue	$ 375,491	$ 632,431	$ 295,500

Miscellaneous revenue for the last five years is as follows:

Year	Revenue
1991	$398,965
1992	348,147
1993	21,856
1994	536,114
1995	375,491

Typically, the miscellaneous revenue account is used to record extraordinary County revenues which are not attributable to County departmental operations or major non-departmental revenue accounts. This account includes revenues from the cancellation of uncashed County checks and the dissolution of municipal tax incremental financing districts (TID).

The budget for 1997 includes $150,000 for the cancellation of uncashed checks written during 1995. The budget estimate also includes $145,500 in revenues from the City of Milwaukee due to the closure of TID Number 8.

OPERATING AUTHORITY & PURPOSE

County Funded State Court Services Division

Pursuant to Section 8, Article VII, Wisconsin Constitution, and Section 753.03, Wisconsin Statutes, the State Circuit Courts have original jurisdiction in all civil, juvenile and criminal matters. They also conduct administrative reviews. Milwaukee County comprises the First Judicial Administrative District of the State system and has 46 judges.

Pursuant to Sections 59.39 to 59.43, inclusive, and other sections of the Wisconsin Statutes, the Clerk of Circuit Court maintains the records, books and files of the Circuit Courts - Civil, Family Support, Criminal and Children's Divisions; collects fees and costs prescribed by law; certifies copies of judgments or other papers or records; receives and disburses payment of alimony, child support, trust, bail or other funds pursuant to court orders; invests funds and has custody of securities held for the benefit of minors, as ordered by the Court; furnishes attorneys with legal papers; prepares the daily court calendar and processes all cases. Per Chapter 100 of the Milwaukee County Ordinances and the rules of the County Board of Judges, the Clerk of Circuit Court is also Director of Court Services. Eligible jurors for the Milwaukee County court system are summoned by the Clerk of Circuit Court.

Register in Probate Division

Pursuant to Wisconsin Statutes, the Register in Probate maintains the records and files of all probate proceedings; receives payments of statutory fees; performs administrative services and ministerial duties in connection with mental commitment proceedings (Chapter 51), protective placement proceedings (Chapter 55), will proceedings, contests of claims and other probate proceedings; processes termination of parental rights proceedings, agency adoptions and documents filed in all adoption proceedings (Chapters 48 and 882); performs administrative duties directed by the judges designated to hear probate proceedings; reviews documents and makes determinations required for informal administration of estates (Chapter 865); and exercises the powers and duties of a probate court commissioner when designated to do so by a judge assigned probate jurisdiction.

In addition, the 1985 Supreme Court decision in *State ex rel. Watts v. Combined Community Services*, 122 Wis. 2d 65, requires an annual court review of every existing protective placement case to protect the constitutional rights of persons under protective placement. The costs associated with such proceedings and other operating expenses not expressly assumed by the State are obligations of Milwaukee County [§ 753.19 and § 753.016(4), Wis. Stats. and *Romosco v. Milwaukee*, 108 Wis. 2d 32 (1982)].

Family Court Commissioner Division

The Division of the Family Court Commissioner was created pursuant to Section 767.13(2) of the Wisconsin Statutes and is the legal extension of the Family Court Branch of the Circuit Court. The general purpose of this department is to conduct formal hearings in matters relating to marriage and actions affecting the family pursuant to Chapters 765 and 767 of the Wisconsin Statutes, and includes the Family Court Counseling Services Unit.

BUDGET SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 10,667,887	$ 10,647,996	$ 11,262,292	$ 614,296
Fringe Benefits*	2,765,980	3,359,260	0	-3,359,260
Services	6,253,383	5,983,225	5,986,820	3,595
Commodities	337,759	343,841	364,180	20,339
Other Charges	1,664,652	1,626,222	0	-1,626,222
Capital Outlay	141,788	128,120	11,684	-116,436
Contractual Crosscharges*	11,165,103	12,110,375	5,540,659	-6,569,716
Abatements*	-3,537,995	-4,098,028	-2,687,231	1,410,797
Total Expenditures*	$ 29,458,557	$ 30,101,011	$ 20,478,404	$ -9,622,607
State & Federal Revenue	4,597,820	5,431,316	5,133,484	-297,832
Other Revenue	4,012,054	4,411,786	4,695,847	284,061
Total Revenue*	$ 8,609,874	$ 9,843,102	$ 9,829,331	$ -13,771
Tax Levy	$ 20,848,683	$ 20,257,909	$ 10,649,073	$ -9,608,836

* Inclusion of Fringe Benefits, Central Service Allocation, Space Rental Charge and abatement and IMSD charges in this budget would increase tax levy $8,799,929 to $19,449,002 for a tax levy change of $-808,907.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	349.4	303.5	321.5	18.0
Direct Labor Hours	549,319	477,142	505,413	28,271
Overtime Hours	11,799	6,655	6,416	-239
Overtime Dollars	$ 155,834	$ 123,841	$ 119,608	$ -4,233

General Summary

- When the 1991 budget combined four previously separate departments into the Combined Court Related Operations Department, reorganization and administrative responsibilities were not clearly assigned. In 1997, the department will continue to work toward streamlining operations and developing a court management plan with a central point of administration in accordance with recommendations resulting from a consultant's review of the Court system. Initiatives in 1997 include the creation of a Children's Court Coordinator to monitor the operations at the Children's Court Center and facilitate cooperation among the many departments at the Children's's Court Center. The transfer of a Full-time Court Commissioner from the Register in Probate to the Clerk of Courts will allow the department more flexibility in assignment of Court Commissioners.

- State reimbursement for the costs of operating the State courts is reduced by $297,833 for 1997. This reduction results from the transfer of the Operation While Intoxicated grant of $250,000 in 1997 to a non-departmental Org. 1940 Alternatives to Incarceration; a decrease of $27,858 in Court Support Grant from the State and a decrease of $31,183 in reimbursement for judges and court reporters' salaries. In addition, reimbursement of Guardian ad Litem costs is reduced by $9,092, from $987,953

to $978,861. Funding for Guardian ad Litem (GAL) reimbursement is distributed to counties based on each county's proportion of court branches, calendar year 1995 revenue generated by the Circuit Court Support fee and calendar year 1995 case filings that would likely involve GAL services. Increased revenue includes $300 in reimbursement of the cost of the Chief Judge's secretary and $20,000 in interpreter reimbursement.

DEPARTMENT DESCRIPTION

This presentation describes the former departments of County Funded State Court Services, Register in Probate, and Family Court Commissioner as programmatic divisions of the Combined Court Related Operations.

ORGANIZATIONAL COST SUMMARY

		1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
County Funded State Court Services	Expenditure	$ 29,312,520	$ 30,027,446	$ 20,063,154	$ -9,964,292
	Abatement	2,641,447	3,008,375	1,888,381	-1,119,994
	Revenue	7,761,543	8,777,708	8,804,309	26,601
	Tax Levy	$ 18,909,530	$ 18,241,363	$ 9,370,464	$ -8,870,899
Register in Probate	Expenditure	$ 1,804,155	$ 1,872,573	$ 1,388,110	$ -484,463
	Abatement	0	0	0	0
	Revenue	603,666	689,825	682,540	-7,285
	Tax Levy	$ 1,200,489	$ 1,182,748	$ 705,570	$ -477,178
Family Court Commissioner	Expenditure	$ 1,879,877	$ 2,299,020	$ 1,714,371	$ -584,649
	Abatement	896,548	1,009,653	798,850	-210,803
	Revenue	244,665	375,569	342,482	-33,087
	Tax Levy	$ 738,664	$ 913,798	$ 573,039	$ -340,759

COUNTY FUNDED STATE COURT SERVICES DIVISION

The division is comprised of six units, the Chief Judge's Office, Clerk of Courts Administration, Family Section, Criminal Section, Civil Section and Children's Section:

The **Chief Judge** is the Administrative Chief of the First Judicial Administrative District which is solely comprised of Milwaukee County. The Chief Judge is responsible for the oversight of administration of judicial activities in the 46 Circuit Courts within the District.

The ***Administration Section***, under direction of the Clerk of Circuit Court/Court Services Director, plans, directs and coordinates the operations of the Circuit Court Civil, Criminal, Family and Children's sections. It includes General Administration, Budget and Accounting, Appeals, Jury Management, and Management Information units. It coordinates budget preparation, accounting controls, cash management and investments, personnel, courts automation, jury management and the purchase and distribution of equipment and supplies, prepares statistical reports for the court system, and prepares cases for appeal to the State Appellate Court.

In the ***Family Section***, the Family Courts hear all actions affecting the family as set forth in Chapter 767, Wisconsin Statutes. The Clerk of Circuit Court, Family Support Section, receives and disburses money for alimony, child support, settlements, attorneys' fees and other amounts ordered in divorce and paternity actions. This section establishes, maintains and revises payment records, including assigned payments to the County and State welfare departments, and provides information to court officials, other governmental agencies and the public. It provides customer service, upon request, for audits, payment records and court calendars.

The courts in the ***Criminal Section*** hear, try and determine all matters for pretrial, trial and post-conviction proceedings in felony, misdemeanor and traffic matters. In addition, the misdemeanor courts conduct proceedings on matters in which jury demands have been filed in the municipal courts in Milwaukee County. The Clerk of Circuit Court, Criminal Section, consults with litigants and attorneys on procedural matters; processes the records for the court; receives cases from the municipal courts; accounts for and disburses fees and fines to the County Treasurer; prepares judgment rolls and case records; issues warrants and necessary documents for court actions including the issuance of occupational licenses in operating while intoxicated cases; maintains records for the automated JUSTIS System.

In the ***Civil Section***, the Civil Courts adjudicate small-claims, large-claims, replevin and eviction actions. The Clerk of Circuit Court consults with litigants and attorneys on procedural matters, calculates costs and records judgments. This division maintains the central court files for civil and family matters. The Civil Section directs the work of the clerical staff of the court, assigns and calendars all cases in the Civil and Family Sections of the Circuit Court and supervises the processing of Civil appeals to the State Court of Appeals.

The Clerk of Circuit Court, ***Children's Section*** consults with petitioners, court-appointed guardians, probation officers and other officials. The Children's Courts exercise jurisdiction over matters involving persons under the age of 18 years regarding delinquency, dependency, neglect, guardianships, detention and termination of parental rights. This section directs the preparation of legal processes, court orders and vouchers and maintains and files Children's Court records, including disposition of cases.

DIVISIONAL COST SUMMARY

		1995 Actual	1996 Budget	1997 Budget
Chief Judge	Expenditure	$ 1,379,468	$ 1,400,546	$ 313,016
	Abatement	305,736	328,500	0
	Revenue	2,879	17,700	18,000
	Tax Levy	$ 1,070,853	$ 1,054,346	$ 295,016
Clerk of Courts Administration	Expenditure	$ 1,784,914	$ 1,872,914	$ 746,309
	Abatement	121,770	185,193	53,988
	Revenue	1,762,773	210,000	156,825
	Tax Levy	$ -99,629	$ 1,477,721	$ 535,496
Family Section	Expenditure	$ 3,977,909	$ 4,284,711	$ 3,466,641
	Abatement	2,079,713	2,452,635	1,771,952
	Revenue	1,341,768	1,263,679	1,263,566
	Tax Levy	$ 556,428	$ 568,397	$ 431,123
Criminal Section	Expenditure	$ 10,766,079	$ 11,177,333	$ 6,849,844
	Abatement	0	0	0
	Revenue	1,541,718	3,083,221	3,133,033
	Tax Levy	$ 9,224,361	$ 8,094,112	$ 3,716,811
Civil Section	Expenditure	$ 6,166,632	$ 5,945,475	$ 3,991,061
	Abatement	134,228	122,047	62,441
	Revenue	1,791,411	2,981,907	3,003,466
	Tax Levy	$ 4,240,993	$ 2,841,521	$ 925,154
Children's Section	Expenditure	$ 5,205,689	$ 5,346,467	$ 4,696,283
	Abatement	0	0	0
	Revenue	1,267,370	1,221,201	1,229,419
	Tax Levy	$ 3,938,319	$ 4,125,266	$ 3,466,864

BUDGET HIGHLIGHTS

- Position actions for 1997 include:

$	70,096	Create 2 Deputy Clerk of Court/Judicial Assistant
	46,224	Create 1 Children's Court Coordinator
	-52,238	Abolish 2 Clerk Typist III
	-93,147	Abolish 1 Judicial System Review Coordinator
	-30,197	Abolish 1 Cashier II
	-26,072	Abolish 1 Teller II
	-27,291	Abolish 1 Account Clerk I
	-40,100	Abolish 1 Administrative Assistant II
	-49,854	Abolish 1 Projects Manager
	-27,179	Abolish 1 Legal Research Intern
$	-229,758	Total

- Included in the 1997 budget is the transfer of the Courts Judicial Information Systems Division, with expenditures of $550,960, into the Department of Administration - Information Management Services Division (IMSD) to provide support to the Courthouse Data Processing Support group, which is

established in the 1997 budget to consolidate data processing support services located in the Courthouse Complex. Included in the transfer are three new positions and the funding of one existing position, requested by the Department. The new positions are two Network Technicians Analysts and one Applications Developer and one existing Network Technician Analyst is funded.

- Two positions of Deputy Clerk of Court/Judicial Assistant are created to decrease the department's reliance on temporary help in these positions. The cost of these positions is offset by a reduction of $20,000 in the temporary help account and an increase of $50,000 in the department's vacancy and turnover account.

- For 1997, the two vacant positions of Clerk Typist 3, and the vacant positions of Cashier II, Teller I, Account Clerk I, Administrative Assistant II are abolished. A Legal Research Intern is abolished to offset a contract with the Legal Resource Center to provide assistance to the Judges with Lexis and Westlaw.

- Other 1996 changes related to staffing include a decrease of $317,458 in Vacancy and Turnover from $737,015 to $419,557 and a decrease in temporary help of $32,115 from $170,515 to $138,400. The decrease in temporary help is primarily due to the creation of two positions of Deputy Clerk of Court/Judicial Assistant in the 1997 budget.

- The cost to continue eight positions created during 1996 is $178,541. These positions include a Clerk Typist III, 1 Court Reporter, 1 Probate Court Commissioner, 1 Full-time Court Commissioner and 4 Legal Research Interns.

- One Full-Time Court Commissioner with a cost of $81,434, is transferred from the Register in Probate to the Clerk of Courts to allow for flexibility in assignment of commissioners.

- The cost of court-ordered services increased $120,250 due to increases of $6,000 in Legal Fees, $104,250 in Guardian Ad Litem Fees, $1,000 in Witness Fees and $32,000 in Interpreter Fees, partially offset by a decrease in the Transcript Fees account of $23,000 for transcript fees for non-indigent Public Defender appointments.

- Juror Costs increase by $9,284 due to an increase of $15,034, from $1,034,454 to $1,049,758, in Jurors Fees with funding for Juror Hotel and Meal cost remaining the same as in 1996. Funding for House of Correction Jury Meals decreases $6,020, from $44,320 to $38,300.

- Bailiff services are maintained at the same funding level as in 1996. The 1997 bailiff staffing plan provides 94 sworn positions, including 90 Deputy Sheriff I, three Sergeants, one Lieutenant, and 12,000 hours of overtime to provide full-time and vacation relief coverage for the following 75 posts: twenty for the Felony Judges, nineteen for the Misdemeanor Judges, eleven for the Juvenile Court Judges, four for the Family Court Judges, four for the Civil and Probate Judges, three for Civil Judges handling spin-off felonies, one for the Civil Judge handling small claims, four for the Juvenile Court Commissioners, three for Preliminary Hearing Court, two for the Family Court Commissioner's Office, two for Intake Court, and one each for the Traffic Commissioner and Small Claims Commissioner.

- Funding of $64,218 is included to fund the cost of a part-time Court Commissioner for seven night per week operation of the Booking Magistrate/Out-of-Custody Intake Court Program. Funding for the services of Wisconsin Correctional Services for this program is provided in Org. 1940 for 1997.

- Appropriations for library services for judges are increased by $42,467, with an increase of $41,525, from $78,920 to $120,445, in the book budget for written materials and an increase of $1,000 for the computerized judicial information systems LEXIS and WESTLAW. The creation of a $26,600 contract with the Legal Resource Center is authorized to order and maintain written reference materials in Judges' chambers and to provide assistance to court staff in the use of LEXIS and WESTLAW which is completely offset with the abolishment of one position of Legal Research Intern.

- The Legal Research Center, Org. 1943, created in 1996, will continue under the control and oversight of the Chief Judge and Clerk of Circuit Court.

- Funding of $29,107 is provided for replacement and minor equipment purchases including $784 for chairs for the two positions of Deputy Clerk of Courts being added in 1997 and $28,323 for miscellaneous minor equipment.

- The KIDS State-wide child support system went on-line in Milwaukee County on September 1, 1996. In 1997, FIRSTAR will continue to print and mail support checks on a daily basis versus the thrice-weekly basis used through most of 1996. The KIDS system produces work lists for the financial component of child support enforcement and includes more detailed payment records than provided under the old system.

- Completion of the Children's Court Center will occur in 1997. Court Services will remain the same with the movement of some offices occurring. Juvenile cases that require juries will continue to be held at the County Courthouse in 1997.

- In 1996, the County Board of Supervisors adopted File 96-273 which authorized and directed that the Wisconsin Correctional Services and In-House Correctional Services contracts relating to the operation of the Intake Screening Center and the population levels of the Jail and House of Correction be transferred from Combined Court Related Operations to the jurisdiction of the Sheriff's Department. This transfer was made to provide the Sheriff with tools to assist with the management of the Jail and to ensure the continued unhampered future operation of these programs. For 1997, these programs will remain under the jurisdiction of the Sheriff and the funding for the programs will be placed in Org. 1940.

- Funding of $14,000 for the rental of the Municipal Court room in the CJF continues in 1997, which is the same rate as 1996.

- State reimbursement revenue decreases $308,908, from $5,197,791 to $4,888,883, primarily due to the transfer of the Operation While Intoxicated grant of $250,000 to Org. 1940 Alternatives to Incarceration. Decreases of $26,647 in the Court Support Grant and of $21,378 in reimbursement in Guardian ad Litem services are partially offset by an increase of $300 for the Chief Judge's Secretary and $20,000 in Interpreter reimbursement. The reduction in reimbursement of $31,183 for salary costs for judges and court reporters will result in a corresponding reduction in expenditures for these costs.

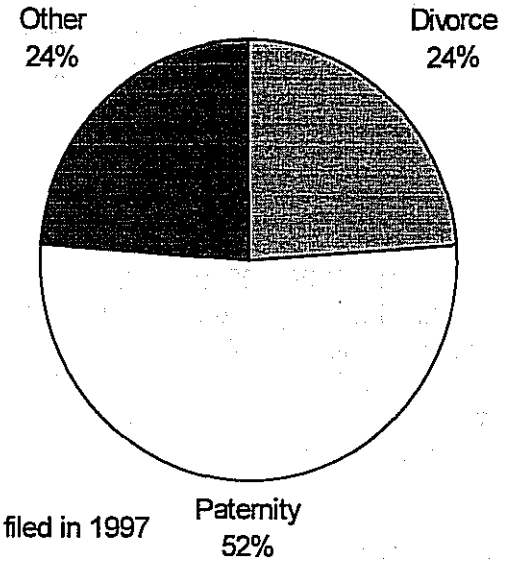
- A $305,253 increase in other revenue is primarily due to an increase of $235,000 in the Bail Forfeiture Fund which is a result of the increased jail population and a change in department policy that expedites collection of this revenue. An increase of $31,020 from $415,800 to $446,820 in Interest on

Investments is the result of transferring the responsibility of investment into the Treasurer's's Office for higher interest rates with the revenue returning into the Clerk of Circuit Court's budget. The interest on investment increase is lower than expected due to the State takeover of KIDS money, anticipated in mid-1997, which comprises a portion of the funds the department currently now invests.

Family Section

Program Activities	1995 Actual	1996 Budget	1997 Budget
Total Family Cases Filed	15,283	16,000	16,500
Divorce Cases Filed	3,808	4,000	4,000
Other Family Matters Filed	3,645	4,000	4,000
Paternity Cases Filed	7,830	8,000	8,500
Active Cases with Collections	103,000	86,000	107,000
Cases with IV-D Applications (Non-AFDC)	45,000	44,360	48,000
Annualized Value of			
Receipts	$121,197,000	$115,000,000	$141,000,000
Disbursements	$121,727,000	$115,000,000	$140,000,000
IV-D Collections:			
AFDC	$18,826,165	$20,880,000	$19,100,000
Non-AFDC	$38,790,278	$37,120,000	$38,000,000

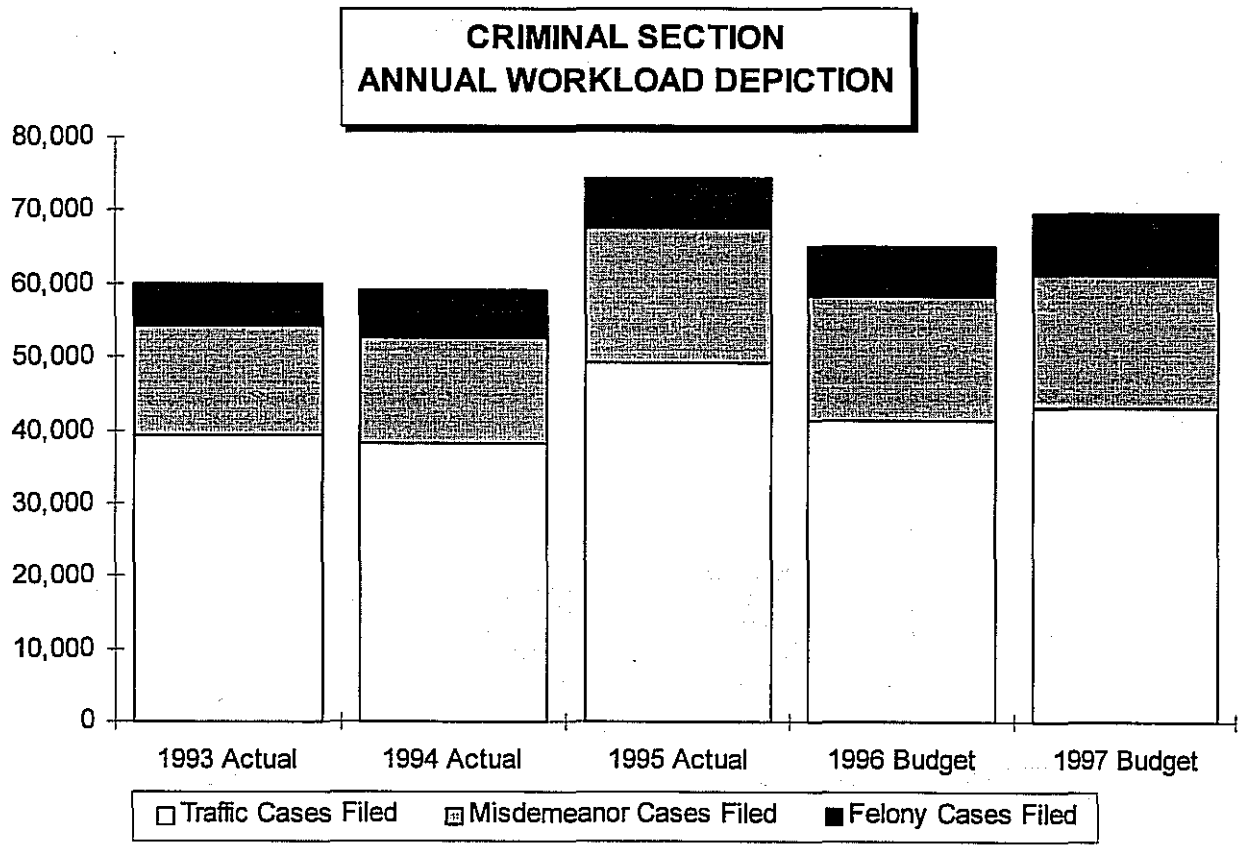
FAMILY SECTION
ANNUAL WORKLOAD DEPICTION



16,500 cases projected to be filed in 1997

Criminal Section

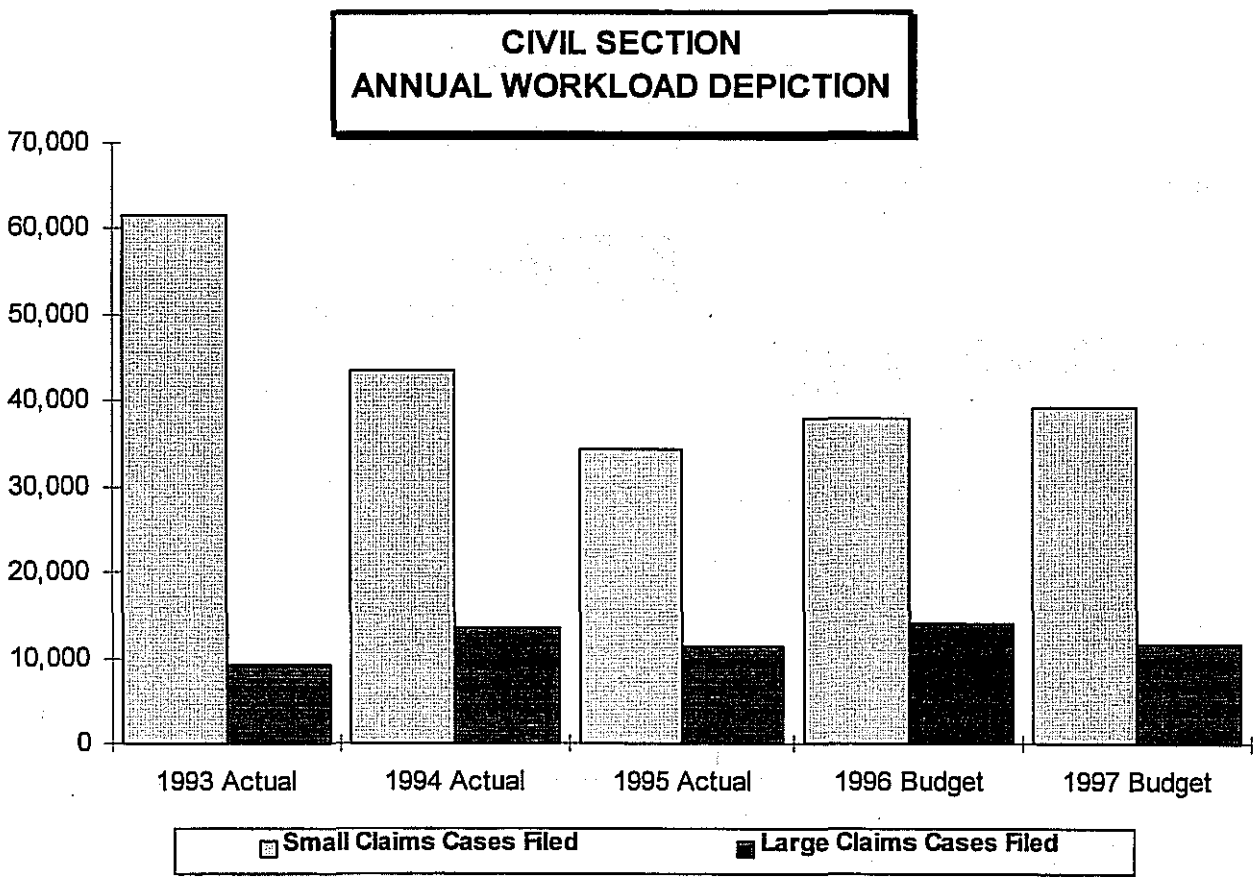
Program Activities	1995 Actual	1996 Budget	1997 Budget
Cases Filed	74,419	65,000	69,500
Cases Disposed	73,718	64,500	68,000
Cases Pending End-of-Year	37,686	37,485	37,600
Traffic Cases Filed	49,157	41,150	43,000
Misdemeanor Cases Filed	18,274	16,950	18,000
Felony Cases Filed	6,988	6,900	8,500



Civil Section

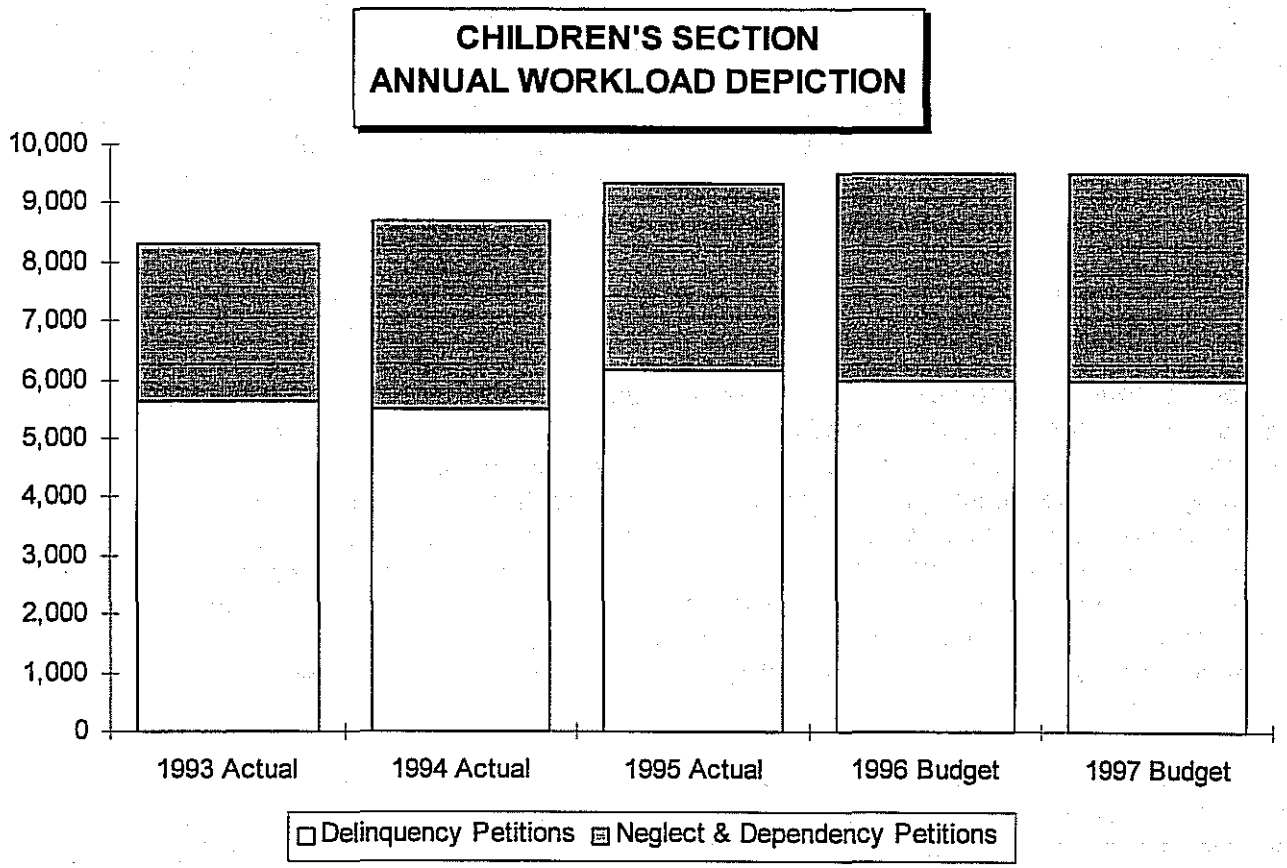
Program Activities	1995 Actual	1996 Budget	1997 Budget
Cases Filed	48,704	52,000	50,500
Cases Disposed	37,352	38,000	39,000
Cases Pending End-of-Year	11,352	14,000	11,500
Small Claims Filed	49,303	52,000	51,000
Large Claims Filed	11,451	8,600	6,000*

*Uncontested Small Claims end pending is not counted in the new CCAP reporting.



Children's Section

	1995 Actual	1996 Budget	1997 Budget
Cases Filed	10,014	10,530	10,400
Cases Disposed	6,160	6,000	6,000
Cases Pending End-of-Year	3,184	3,500	3,500
Delinquency Petitions	176	280	200
Neglect & Dependency Petitions	494	750	700
Termination of Parental Rights	9,409	9,200	9,600
Other Juvenile Matters	5,830	6,556	5,900



REGISTER IN PROBATE DIVISION

OBJECTIVES

1. Continue to develop computer programs as part of caseflow management to monitor the statutory duty of guardians to file annual reports on the condition of their ward as well as procedures to improve compliance.

2. Develop computer programs as part of caseflow management to monitor filings and dispositions of contested cases and expand the computerized index to probate proceedings to include all probate records to increase efficiency in retrieving probate records.

DIVISION COST SUMMARY

		1995 Actual	1996 Budget	1997 Budget
Administration	Expenditure	$ 906,194	$ 1,031,944	$ 691,822
	Revenue	397,201	456,300	437,940
	Tax Levy	$ 508,993	$ 575,644	$ 253,882
Courts Support	Expenditure	$ 897,961	$ 840,629	$ 696,288
	Revenue	20,465	233,525	244,600
	Tax Levy	$ 877,496	$ 607,104	$ 451,688

Division Description

The following is a divisional summary of major changes in the two organizational units of the Register in Probate budget:

The ***Probate Administration Unit*** provides administrative services for the probate system. It maintains all wills deposited for safekeeping or filed for probate, all probate records of estates, trusts, guardianships of persons and estates, conservatorship, protective placements, involuntary commitments, termination of parental rights and adoptions; provides information on probate procedures, practices and the status of pending probate proceedings; verifies disbursements and assets in guardianship accounts; collects probate filing fees; issues certified copies of probate records; microfilms probate records and processes originals for destruction; provides the mechanism and direct public services for informal administration of estates; provides legal services associated with adoption proceedings, procedural requirements for final settlements of estates and enforcing time limits for filing estate inventories and trust and guardianship accounts and for closing estates; and certifies appeal records to the Court of Appeals.

The ***Probate Court Support Unit*** assists the Probate Courts in adjudicating matters involving probate, trusts, guardianships of persons and estates, conservatorship, protective placements, involuntary commitments, termination of parental rights and adoptions, domestic violence cases and issues restraining orders and injunctions in harassment cases.

BUDGET HIGHLIGHTS

- One Full-Time Court Commissioner with a cost of $81,434, is transferred from the Register in Probate to the Clerk of Courts to allow for flexibility in assignment of commissioners.

- The cost of court-ordered services increases $17,313, from $425,749 to $443,062, primarily due to an increase of $18,763 for Guardian ad Litem fees and an increase of $18,350 in Legal fees partially offset by a decrease of $20,000 for psychiatrist fees based on experience. The increase in Guardian ad Litem fees is based on workload experience.

- Funding of $7,234 is included for minor office equipment and replacement equipment including $938 for three chairs, $650 for a television and VCR for guardians and personal representatives information, $862 for a ten drawer filing cabinet and $4,784 for a Level I copier to replace a 17-year old copier in the Division.

ACTIVITY AND STATISTICAL SUMMARY

Program Activities	1995 Actual	1996 Budget	1997 Budget
Informal Administration	1,932	2,000	2,000
Adoptions	290	140	140
Trust, Openings	123	75	100
Wills for Safekeeping	242	275	250
Guardianships and Conservatorship Opened	694	725	700
Protective Placement Cases Filed Chapter 55	523	575	550
Mental Commitment Cases Filed Chapter 51	2,456	2,450	2,695
Termination of Parental Rights	92	100	100
Annual Review of Protective Placements	1,670	1,600	1,670
Probate Proceedings in Court	674	760	760
Restraining Orders & Injunctions	1,639	1,600	1,600
Domestic Violence Cases	5,588	3,300	5,500

FAMILY COURT COMMISSIONER DIVISION

OBJECTIVES

1. Provide clients not represented by legal counsel with procedural information and direction regarding proceedings in the Family Courts and comply with the statutory provisions of Section 767.081 of the Wisconsin State Statutes.

DIVISION COST SUMMARY

		1995 Actual	1996 Budget	1997 Budget
General Office	Expenditure	$ 803,483	$ 970,798	$ 666,278
	Revenue	13,280	57,000	57,000
	Tax Levy	$ 790,203	$ 913,798	$ 609,278
Child Support Enforcement Support	Expenditure	$ 892,824	$ 1,009,653	$ 798,850
	Revenue	896,548	1,009,653	798,850
	Tax Levy	$ -3,724	$ 0	$ 0
Family Court Counseling Services	Expenditure	$ 183,571	$ 318,569	$ 249,243
	Revenue	231,385	318,569	285,482
	Tax Levy	$ -47,814	$ 0	$ -36,239

Division Description

The following is a division summary of major changes of the three units, General Office, Child Support and Family Court Counseling Services, included in this division.

The ***General Office Unit*** conducts hearings for the family matters of separation, divorce, and domestic abuse cases. This unit also provides clerical support for these activities. A total of 21 professional and clerical positions are authorized to provide these services. A portion of these salaries are internally charged to the Child Support Enforcement unit for services provided to that unit.

The ***Child Support Enforcement Unit*** provides support to Child Support Enforcement in coordination with the County Funded State Court Services and the Family Courts. This unit conducts the paternity hearings and monitors the job search task for those individuals liable for child support. This section has eight authorized full-time positions: four Assistant Family Court Commissioner positions and four clerical positions. It also receives staff support from the General Office.

The ***Family Court Counseling Services Unit*** was created in 1989 to provide mediation services and custody studies for the Family Courts as mandated by Section 767.11, Wisconsin Statutes. The authorized staff includes the Director of Family Court Counseling Service, a Family Court Clerk IV (NR) and a Family Court Counseling Clerk to provide referrals to private providers of custody studies and mediation services and to administer the contracts with these providers. Costs of mediation and custody studies are funded by user fees, filing fees and from a portion of the fee for the sale of marriage licenses.

BUDGET HIGHLIGHTS

- The $249,243 cost of expenditures for the Family Court Counseling Unit, along with $36,239 of costs for Fringe Benefits, IMSD charges and central services allocation, is offset by revenues collected from filing fees in certain family cases and user fees for mediation and custody study services and from a portion of the fee for the sale of marriage licenses. If, during 1996, the actual revenues received from these sources exceed the expenditures budgeted, the State mandates that they are to be set aside to offset future operating costs of this section.

- The cost of bailiff services to be provided by the Sheriff's Department for 1997 is $145,261. This appropriation is based on the Sheriff's Department providing the same level of bailiff services for 1997 as was provided in 1996.

- The abatement to Child Support Enforcement for child support enforcement services provided by this unit decreases by $210,803, from $1,009,653 to $798,850, since the cost of Fringe Benefits is no longer reflected in departmental budgets.

- An appropriation of $6,900 is provided for the purchase of a copy machine with partial funding from the mediation unit. An increase of $700, from $1,400 to $2,100 is provided for the purchase of minor office equipment.

ACTIVITY AND STATISTICAL SUMMARY

Program Activities	1995 Actual	1996 Budget	1997 Budget
Divorce/Compel Support Motions Scheduled	9,111	8,550	9,300
Paternity Motions Scheduled	25,702	30,900	31,000
Domestic Abuse/Child Abuse TRO Hearings	3,279	3,200	3,300
Domestic Abuse Injunction Hearings Scheduled	3,706	4,200	4,200
Default Hearings Heard for Judges	400	400	400
"Walk-In" Matters - Divorce/Paternity	4,690	4,250	4,700
Review of Stipulations/Issuance of Orders	2,500	2,500	2,500
Case Inquiries - by phone and mail	1,950	1,950	1,950
Referrals from Judges for FCC Hearing	100	100	100

DEPT: DEPARTMENT OF CHILD SUPPORT ENFORCEMENT **UNIT NO.** 2430

OPERATING AUTHORITY AND PURPOSE

The purpose of the Department of Child Support Enforcement is to implement and administer the Child Support Enforcement Act pursuant to Title IV-D of the Federal Social Security Act and Sections 46.25 and 59.07(97) of the Wisconsin Statutes, under contract with the State Department of Health and Social Services. Cases are referred to the Department of Child Support Enforcement by the Department of Human Services when a custodial parent applies for benefits. Non-AFDC custodial parents may also apply for services. The Department of Child Support Enforcement works cooperatively with other County departments within the IV-D program to conduct investigations, locate absent parents, appear in court on cases to establish and enforce support orders, establish paternity, conduct job search interviews and various other child support related functions. The Department also administers the recovery of medical as well as subsistence payments.

OBJECTIVES

1. Continue to implement procedures to comply with provisions of the 1988 Family Support Act for periodic review and revision of child support orders.

2. Monitor procedures to insure compliance with the Federal Court orders in the Dottie Moore case.

3. Continue to work with the State Bureau of Child Support Enforcement to develop and implement the new Child Support Automation System (KIDS) which the State brought on-line on September 1, 1996.

BUDGET SUMMARY

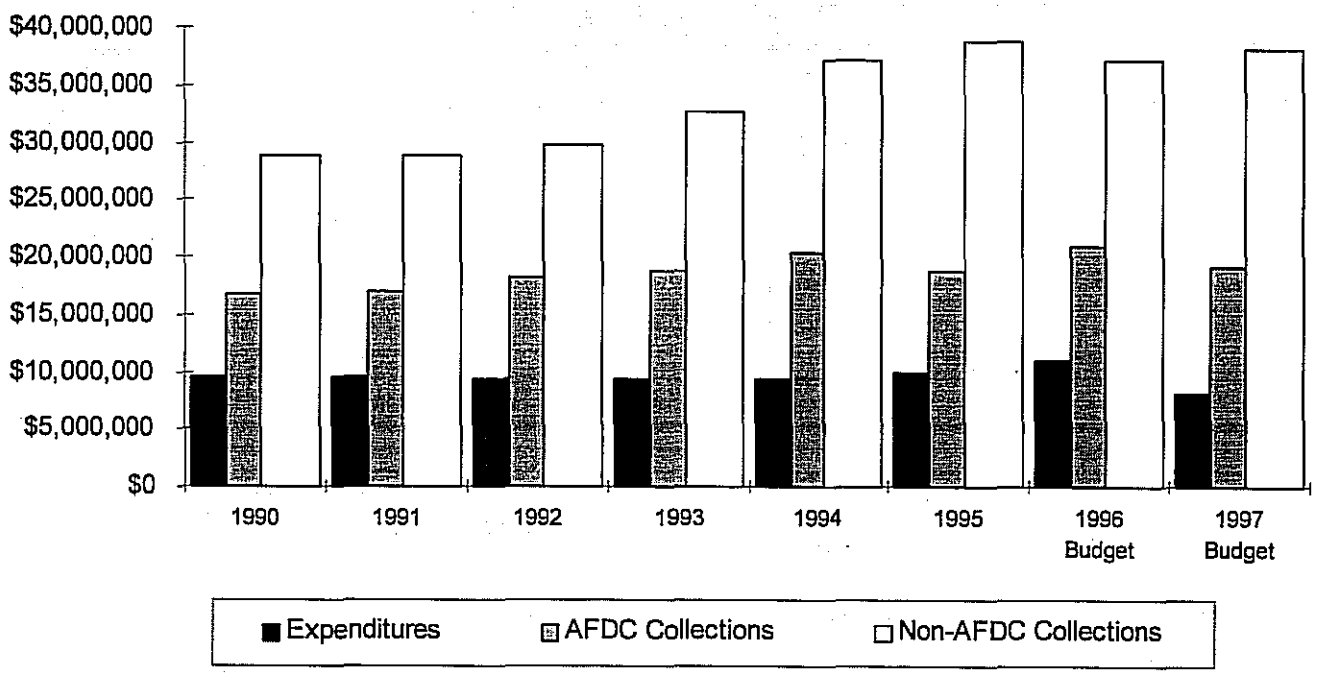
Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 3,792,167	$ 4,136,329	$ 4,232,259	$ 95,930
Fringe Benefits*	1,003,216	1,328,772	0	-1,328,772
Services	792,418	944,375	863,200	-81,175
Commodities	56,191	73,138	87,200	14,062
Capital Outlay	99,049	19,850	32,000	12,150
Other Charges	227	0	0	0
Contractual Crosscharges*	4,295,721	4,505,473	2,937,232	-1,568,241
Abatements*	-39,281	-53,500	-53,500	0
Total Expenditures*	$ 9,999,708	$ 10,954,437	$ 8,098,391	$ -2,856,046
State & Federal Revenue	9,954,163	10,558,863	10,493,779	-65,084
Other Direct Revenue	1,030,202	585,000	496,000	-89,000
Total Revenue*	$ 10,984,365	$ 11,143,863	$ 10,989,779	$ -154,084
Tax Levy	$ -984,657	$ -189,426	$ -2,891,388	$ -2,701,962

* Inclusion of Fringe Benefits, Central Service Allocation, Space Rental Charge and abatement and IMSD charges in this budget would increase tax levy $1,818,220 to $-1,073,168 for a tax levy change of $-883,742.

DEPT: DEPARTMENT OF CHILD SUPPORT ENFORCEMENT **UNIT NO.** 2430

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	132.8	124.8	124.5	-0.3
Direct Labor Hours	212,082	199,409	198,830	-579
Overtime Hours	4,805	2,128	1,084	-1,044
Overtime Dollars	$86,163	$44,199	$15,010	$-29,189

CHILD SUPPORT ENFORCEMENT
Actual Expenditures, AFDC and Non-AFDC Collections
1990 Through 1995 and 1996 and 1997 Budget



DEPARTMENT DESCRIPTION

The Department of Child Support Enforcement includes the Administrative Services and Client/Case Services Divisions:

The ***Administrative Services Division*** administers the Child Support Enforcement program at the County level by setting policy and establishing programs and procedures to comply with Federal regulations and State statutes. The Director enters into contractual agreements with other departments and private agencies to perform work to meet these requirements. This unit also provides data processing services and support to the Client/Case Services Division.

The ***Client/Case Services Division*** provides all legal, investigative and clerical support for case establishment, investigation and support enforcement, and legal services to clients. It consists of the following sections: Case Establishment, Parent Locate, Enforcement, URESA/Interstate, Foster Care, and Legal Services as well as the Pilot Order Revision Project, included in the Special Projects Section, and the Parental and Family Responsibility Project.

ORGANIZATIONAL COST SUMMARY

		1995 Actual	1996 Budget	1997 Budget
Administrative Services	Expenditure	$ 1,132,350	$ 929,161	$ 728,448
	Revenue	9,241,361	3,717,696	3,722,480
	Tax Levy	$ -8,109,011	$ -2,788,535	$ -2,994,032
Client/Case Services	Expenditure	$ 8,906,639	$ 10,078,776	$ 7,423,443
	Abatement	-39,281	-53,500	-53,500
	Revenue	1,743,004	7,426,167	7,267,299
	Tax Levy	$ 7,124,354	$ 2,599,109	$ 102,644

BUDGET HIGHLIGHTS

DEPARTMENTAL

- This budget includes a tax levy surplus of $2,891,338 for 1997. The 1997 Budget includes expenditures of $8,098,391 plus $2,489,417 in charges which are allocated to this budget for total expenditures of $10,587,808 for 1997 which is a decrease of $266,629 from 1996. Revenue is estimated to be $10,989,779. If, during 1996, the amount of actual incentive revenue exceeds the amount of budgeted expenditures, the surplus is to be recorded in a special revenue account 2499, titled Revenue from Other Governmental Units. These funds can only be expended via an appropriation transfer requiring approval of the County Executive and the County Board.

- The Department went on-line with the state-wide KIDS computer system on September 1, 1996. The new computer system requires department staff to include more detailed information in the computer system along with adding more steps to access information on the computer system. Compliance with federal guidelines will automatically be monitored by the system. The KIDS system produces work lists for cases as information is entered into the computer. The new system also requires staff to use three numbers when accessing accounts as opposed to the former use of only court case numbers. KIDS requires users to supply court case numbers, participants pin numbers, and a 4-D number. The KIDS

system allows for interfacing with other governmental agencies that work with child support enforcement including the County's Department of Human Services, the state Department of Corrections and Natural Resources, the Social Security Administration and the Office for Unemployment Compensation. The locate function of child support enforcement is now an automatic function on the KIDS system. The financial aspect of child support enforcement is also affected by going on-line with KIDS. Paternity checks, like divorce checks, will now be mailed on a daily basis as opposed to the three times a month during most of 1996. Checks will be printed and mailed by FIRSTAR. Payment records contain more detail in the KIDS system than was available under the old system.

ADMINISTRATIVE SERVICES DIVISION

- Incentive revenue increases $128,781, from $3,201,094 to $3,329,875, due to a $237,900 decrease in AFDC Revenue, a decrease of $273,585 in Non-AFDC Revenue, the removal of the Tax Intercept Expense and State Administrative Charge of $843,272, a decrease of $273,006 in Bonus Incentive and an increase of $70,000 in Paternity Incentive Revenue. The Federal AFDC reimbursement rate is 7.5% for 1997 which is a .5% decrease from the 1996 adopted level. This incentive revenue reimbursement rate increases when the ratio of collections to expenditures improves. The increase for 1997 is primarily due to changes in the criteria for calculating the reimbursement rate which occurred during 1995 and increased collections resulting from the implementation of the KIDS statewide child support computer system which occurred on September 1, 1996. The Federal reimbursement formula for non-AFDC incentive revenue is limited to 115 percent of AFDC revenue.

CLIENT/CASE SERVICES DIVISION

- The crosscharges to the Child Support program from the Family Court Commissioner, District Attorney and Clerk of Circuit Court are reviewed annually. Crosscharges are adjusted to reflect appropriate staffing levels, the percentage of operating expenses related to Child Support Enforcement activities, and the projected revenues from Child Support Enforcement operations. The Child Support service charges from the serving departments are as follows:

	1996 Budget	1997 Budget	1996/1997 Change
Family Court Commissioner	$ 1,009,653	$ 798,850	$ -210,803
Clerk of Circuit Court	2,795,875	2,074,705	-721,170
District Attorney	96,063	82,565	-13,498
Totals	$ 3,901,591	$ 2,956,120	$ -945,471

- Decrease of $945,471 is primarily due to the removal of Fringe Benefits from the crosscharge to the Department of Child Support.

- Administrative reimbursement revenue increases $154,375, from $6,398,065 to $6,243,690. Administrative reimbursement revenue is based on a 1997 reimbursement rate of 66% of allowable costs and 90% of net blood test costs.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Collections - AFDC	$18,826,165	$20,880,000	$19,100,000
Collections - Non-AFDC	$38,790,278	$37,120,000	$38,000,000
Cases Referred to Court	28,813	27,000	29,000
Total Cases Reviewed-Enforcement	77,899	100,000	100,000
Paternities Established	7,042	5,500	7,500
Income Withholding Orders (Not Requiring Court Appearance)	13,567	13,000	14,000
Total AFDC Cases	63,390	70,000	75,000
Total Non-AFDC Cases	58,087	58,000	58,000

DEPT: ELECTION COMMISSION **UNIT NO.** 3010

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 7.10, 7.21 and 7.60 of the Wisconsin Statutes, this department prepares, prints, distributes and has custody of ballots, prints all voting machine labels, absentee and sample ballots; canvasses returns and certifies them to the State Elections Board; advertises all elections held on a Federal, State and County-wide basis in community and minority newspapers; distributes, receives and verifies the legality of nomination papers filed; receives Code of Ethics forms, expense statements and registration forms of candidates and committees; maintains election records and files; prorates charges to municipalities and school boards for certain election services provided; reviews election laws; registers City of Milwaukee electors; conducts recount proceedings; issues certificates of election to County Supervisors, County Executive, five County constitutional offices and committee persons elected from the County; provides a statistical elections booklet after each fall election; prints County, Congressional, Supervisor, State Senate and Assembly maps; and attends meetings relative to the office.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 78,762	$ 99,062	$ 93,295	$ -5,767
Fringe Benefits *	18,906	26,075	0	-26,075
Services	235,639	885,186	464,649	-420,537
Commodities	642	3,250	3,700	450
Capital Outlay	0	16,000	0	-16,000
Contractual Crosscharges*	47,451	41,206	3,739	-37,467
Abatements*	-28,714	-32,510	0	32,510
Total Expenditures*	$ 352,686	$ 1,038,269	$ 565,383	$ -472,886
Direct Revenue*	83,191	75,500	85,500	10,000
Tax Levy	$ 269,495	$ 962,769	$ 479,883	$ -482,886

* Inclusion of Fringe Benefits, Central Service Allocation, Space Rental Charge and abatement and IMSD charges in this budget would increase tax levy $31,601 to $511,484 for a tax levy change of $-451,285.

PERSONNEL SUMMARY

	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent*	2.6	2.8	2.1	-0.7
Direct Labor Hours*	4,001	4,329	3,192	-1,137
Overtime Hours	178	550	300	-250
Overtime Dollars	$3,059	$12,442	$6,942	$-5,500

* This excludes Election Commission members.

The Election Commission budget includes the following two programs:

1. Spring Elections - The primary and general elections held in the Spring are Judicial, County and municipal elections. Municipalities reimburse the County for their share of expenses. The County

must absorb all costs for Judicial and County elections. In presidential election years there is also a presidential preference election.

2. Fall Elections - The primary and general elections held in the Fall are primarily state and national elections, with the exception of elections for County constitutional officers and committee persons held every two years. Almost all costs of Fall elections are not reimbursed to the County and are, therefore, tax levy.

BUDGET HIGHLIGHTS

- The workload of the Election Commission varies according to the number and type of elections anticipated in a given year. For 1997, expenditures reflect a decrease since 1997 is a two election year. Primary decreases related to workload changes are $5,767 for Personal Services, $30,000 for Advertising and $394,900 for ballots and election supplies. Overtime decreases $5,500, from $12,442 to $6,948.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Spring			
Elections	2	2	2
Recount	0	0	0
Referenda	3	0	0
Special Elections	0	0	0
Fall			
Elections	0	2	0
Referenda	6	0	0
Special Elections	3	0	0
Recall	0	0	0

FEE SCHEDULE

Service	Fee
Copies	$.20/sheet
Copies of Statutes	$1.00/copy
Ballots and supplies for municipalities	Varies

DEPT: COUNTY TREASURER **UNIT NO.** 3090

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.20 of the Wisconsin Statutes, this department receives all monies which belong to, or are deposited in trust with, the County of Milwaukee; pays out all monies on order of the County Board, or as otherwise provided by law or ordinances; transmits State taxes, fees, and revenues from other charges to the State Treasurer; collects and enforces the collection of property taxes; acts as custodian of the Employees' Retirement System; assists with certain administrative details in connection with the sale and redemption of 1982 and prior County bonds or notes; provides for the daily cash requirements of Milwaukee County; and invests County appropriations not needed immediately in short-term investments.

OBJECTIVES

1. Implement direct deposit of payroll and other appropriate systematic payments with the cooperation of IMSD, DOA, and other entities.

2. Manage the transition from the IMSD to GCS software. Review the long-term benefits and enhanced operating performance opportunities with a widely used real estate computer system.

3. Continue development of an internal and external network service, enhancing office productivity and generating tax administration efficiencies.

4. Streamline department operations emphasizing job sharing and cross-training, elimination of duplication and strengthening productivity.

5. Provide for a more equitable treatment of delinquent property owners by adjusting the County imposed penalty to a market-based, indexed rate.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 417,771	$ 425,206	$ 368,488	$ -56,718
Fringe Benefits*	113,603	136,981	0	-136,981
Services	134,980	215,399	188,519	-26,880
Commodities	4,494	3,400	16,590	13,190
Other Charges	61,247	80,000	51,500	-28,500
Capital Outlay	3,910	0	3,000	3,000
Contractual Crosscharges	90,849	98,775	18,459	-80,316
Abatements*	-68,775	-80,672	-3,520	77,152
Total Expenditures*	$ 758,079	$ 879,089	$ 643,036	$ -236,053
State & Federal Revenue	34,474	35,000	0	-35,000
Other Direct Revenue	18,936	18,210	16,510	-1,700
Total Direct Revenue*	$ 53,410	$ 53,210	$ 16,510	$ -36,700
Property Tax Levy	$ 704,669	$ 825,879	$ 626,526	$ -199,353

* Inclusion of Fringe Benefits, Central Service Allocation, Space Rental Charge and abatement and IMSD crosscharges in this budget would increase tax levy $149,851 to $776,377 for a tax levy change of $-49,502.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	11.8	11.7	9.7	-2.0
Direct Labor Hours	20,809	20,633	17,106	-3,527
Overtime Hours	29	0	0	0
Overtime Dollars	$0	$0	$0	$0

BUDGET HIGHLIGHTS

- A major expenditure reduction of $149,851 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation, the Courthouse complex space rental charge and abatement and IMSD charges as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

- $ -30,999 Abolish 1 Cashier I*
  -33,802 Abolish 1 Cashier II*
  26,952 Create 1 Account Clerk I
  -2,091 Increase vacancy and turnover
  $ -39,940

  * Abolishment of union positions will not occur until the conditions included in the tentative labor agreement with DC48 are resolved.

  One position of Cashier I and one position of Cashier II are abolished due to a reduced need for actual cash handling. Most of the cash management in the Treasurer's office is done through electronic transfer of funds and remote deposits already made in the field. Some of the cashier duties are eliminated in 1997 such as cashing employee personal checks. The County Treasurer is restructuring the office to reflect the use of technology advances such as electronic wire transfers, direct deposit of payroll and the installation of a computer network. One position of Account Clerk I is created to provide wider flexibility in job responsibilities. To assist the office in coin handling, an appropriation of $3,000 is included for a change machine.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Checks Issued	567,971	685,000	500,000
Receipts Issued: Property Taxes	6,362	6,500	5,500
Miscellaneous	672	1,325	600
Cash Reports Processed	17,849	19,500	17,000
Lost Checks and Forgeries Processed	1,064	1,100	1,100
Tax Delinquent Notices Processed	14,003	20,000	14,000
Unpaid Property Taxes Submitted to Treasurer (000's)	10,173	12,000	11,000
Number of Parcels with Bankruptcy Claims, Petitions for Foreclosure	56	120	70
Forms Furnished to Municipalities	1,064,480	700,000	1,000,000

DEPT: COUNTY CLERK **UNIT NO.** 3270

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.17 of the Wisconsin Statutes, Chapter 28 and Section 56.09 of the County General Ordinances, the County Clerk records the proceedings of the County Board of Supervisors; distributes copies of the printed proceedings; maintains all of the legislative files; produces a continuous index of the ordinances and resolutions presented to the County Board at each meeting; updates existing ordinances and prepares copies of new ordinances for distribution; receives/processes court summons and complaints naming Milwaukee County; maintains the central file of County deeds, contracts, insurance policies, agreements, leases and easements; maintains SARA Title III records for Milwaukee County; administers oaths of office and maintains a file of such oaths as well as public official bonds; maintains a file of qualified public improvement contractors; receives and publicly opens all sealed bids for public improvement projects; receives all bids for services and commodities; distributes copies of the Milwaukee County financial reports and statistical reports of property valuations; issues marriage, hunting, fishing, trapping, equestrian, hayride, horse and stable licenses; processes garnishment actions, tax levies and wage assignments of County employees; processes lien notices against contractors performing County public improvements; maintains the file of certificates of title for all County-owned vehicles; assists the County Treasurer in signing all County checks; acts as agent for the State in furnishing dog licenses to the municipalities in Milwaukee County; furnishes cat licenses to Milwaukee County municipalities and the Wisconsin Humane Society; and registers all lobbyists and reports quarterly to the County Board on the number of registrants.

OBJECTIVES

1. Continue to provide services to the County Board, County Executive, department administrators, County staff and the general public in a timely and cost-effective fashion.

2. Continue in pursuit of legislation that will increase the statutorily determined marriage license waiver fee.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 308,700	$ 322,826	$ 304,537	$ -18,289
Fringe Benefits*	80,302	104,910	0	-104,910
Services	46,773	60,150	74,681	14,531
Commodities	2,681	3,850	4,100	250
Capital Outlay	0	7,529	3,700	-3,829
Contractual Crosscharges*	99,154	103,044	5,486	-97,558
Abatements*	-56,807	-77,970	0	77,970
Total Expenditures*	$ 480,803	$ 524,339	$ 392,504	$ -131,835
Direct Revenue	325,589	420,267	457,697	37,430
Property Tax Levy	$ 155,214	$ 104,072	$ -65,193	$ -169,265

* Inclusion of Fringe Benefits, Central Service Allocation and Space Rental Charge and abatement and IMSD charges in this budget would increase tax levy $108,290 to $43,097 for a tax levy change of $-60,975.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	8.5	9.2	8.6	-0.6
Direct Labor Hours	16,147	17,447	16,338	-1,109
Overtime Hours	2,343	546	1,000	454
Overtime Dollars	$33,168	$9,392	$18,517	$9,125

BUDGET HIGHLIGHTS

- One position of Librarian I is continued for 1997, but is 100% offset by $30,197 in vacancy and turnover. It is not anticipated that the position of Librarian will be filled in 1997. An appropriation of $10,000 is included in the budget to contract for indexing of the County Board Proceedings.

- Overtime hours are increased from 546 hours to 1,000 hours based on current year experience. The overtime budget increases $9,125 from $9,392 in 1996 to $18,517 for 1997.

- The County Clerk is in the second year of a three year computer automation initiative. An appropriation of $3,700 is included in the budget to purchase a computer workstation and $400 is included for computer software.

- Revenue is increased $37,430 primarily due to rate increases of $5 for Marriage License Fees from $80 to $85, for an increase of $32,000, and Marriage Ceremony Fees from $70 to $75, for additional revenue of $5,000. It is projected that 6,400 Marriage Licenses will be issued and 1,000 marriage ceremonies will be performed in the Courthouse in 1997. The County ordinances governing Marriage Licences and Ceremony Fees (59.15 and 59.20) include a provision for a yearly increase to be included in the annual budget.

- The County Clerk will ensure that County ordinances are updated where appropriate to reflect proper wording of minority business enterprise and women business enterprise programs in accordance with File 92-474, adopted November 5, 1992, which abolished the race-neutral DBE certification/set-aside program and established race and gender based certification/set-aside programs.

- A major expenditure reduction of $108,290 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation and the courthouse complex space rental charge and abatement as these costs are reflected in other budgets in 1997.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Marriage Licenses	6,239	6,531	6,400
Marriage License Waivers	317	400	350
Marriage Civil Ceremonies	1,034	1,000	1,000
Resident/Non-Resident Fishing Licenses	53,900	56,000	54,000
Resident/Non-Resident Small-Game Licenses	7,071	7,400	7,200
Resident/Non-Resident Big-Game Licenses	22,775	25,000	23,000
Sports (Hunt/Fish) Licenses	3,940	5,000	4,000
Resident/Non-Resident Archer Licenses	8,597	9,200	8,600
Trout, Salmon and Waterfowl Stamps	19,404	27,000	19,500
Free Handicapped Fishing Licenses	69	90	75
Free Military Personnel Fishing/Small-Game Hunting Licenses	18	20	20
Dog/Cat Licenses	35,213	38,000	36,000
County Board Files	1,012	980	1,000
County Board Citations	390	450	400
County Ordinances	32	25	30
County Board Proceedings Pages Written/Proofread	2,419	2,600	2,600
County Board Digests, Actions Summarized/Routed	481	470	480
Resolutions/Ordinances Indexed	15,563	16,250	16,500
Employee Garnishments	6,501	4,500	5,500
Employee Wage Assignments	27,706	27,500	27,500
Employee/Vendor Tax Levies	6,501	1,500	4,500
Contractor Lien Notices	48	50	50
Contractor Qualification Statements	373	350	350
Claims Processed	975	750	950
Summons and Complaints Processed	1,453	1,400	1,400
Construction Bid Notices	154	125	150
Procurement Bid Notices Processed	4,973	4,500	4,800
Legal Documents Assigned to Central Files	1,497	1,300	1,300
County Checks Signature Processed	591,320	590,000	590,000
Lobbyist Registration	42	60	55

SERVICE	FEE
Marriage Licenses	$85.00
Wisconsin Conservation Licenses	Varies
Other License/Permits	Varies
Dog/Cat License Admin.	Recover costs
Marriage Waiver Fees	$10.00
Copy Fees	20¢ per page
Notary Fees	50¢
Marriage Ceremonies	$75.00

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: REGISTER OF DEEDS **UNIT NO.** 3400

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 59.51, 69.23 and other pertinent sections of the Wisconsin Statutes, the Register of Deeds records, indexes and microfilms all real estate documents, corporation papers and military discharges; records informal probate instruments; files and indexes financing statements; maintains a motor vehicle lien index; files and indexes birth, marriage and death certificates; sells copies of the above-described documents; collects the real estate transfer tax; issues the County and senior citizen identification cards; and performs such other functions as provided by law.

OBJECTIVE

To maintain all record systems in a timely, accurate, accessible and cost-effective manner.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 1,094,067	$ 1,198,952	$ 1,312,847	$ 113,895
Fringe Benefits*	291,131	385,008	0	-385,008
Services	107,884	144,050	140,815	-3,235
Commodities	30,609	50,295	51,803	1,508
Other Charges	-655	0	0	0
Capital Outlay	4,196	1,025	21,924	20,899
Contractual Crosscharges*	349,973	452,961	18,323	-434,638
Abatements*	-246,828	-281,529	-16,500	265,029
Total Expenditures*	$ 1,630,377	$ 1,950,762	$ 1,529,212	$ -421,550
Direct Revenue	2,506,038	2,510,191	2,772,210	262,019
Property Tax Levy	$ -875,661	$ -559,429	$ -1,242,998	$ -683,569

* Inclusion of Fringe Benefits, Central Service Allocation, Space Rental Charge and abatement and IMSD charges in this budget would increase tax levy $466,672 to $-776,326 for a tax levy change of $-216,897.

PERSONNEL SUMMARY

	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	43.0	41.2	44.1	2.9
Direct Labor Hours	67,092	64,283	68,810	4,527
Overtime Hours	150	1,010	1,010	0
Overtime Dollars	$1,512	$17,100	$17,100	$0

DEPARTMENT DESCRIPTION

The ***Administration*** division directs the activities of the Department in its recording, filing and sale of official documents, deeds and certificates; prepares the departmental budget and maintains budgetary controls; presents departmental recommendations to the Judiciary Committee of the County Board; analyzes and reports on legislation affecting the Register of Deeds function in Milwaukee County; and

performs all departmental business functions such as reconciliation of all revenue and statistical reports, preparation and processing of requisitions, work authorizations, expenditure/revenue transaction forms, receipt and dispersal of office supplies and inventory control; maintains and controls escrow funds. This division includes the Register of Deeds, Deputy Register of Deeds, Administrative Assistant II and one Account Clerk I.

The ***Cashier Services*** division receives all monies required by the department, determines the recordability and records all documents according to State statutes. This division includes one Cashier II, four Cashier I positions, one Clerk III, and one Clerk IV.

The ***Real Estate Services*** division's primary responsibility is to comply with State statutes regarding the recording, indexing, and microfilming of all public real estate indices. The duties include microfilming all documents, maintaining the automated real estate tract index, maintaining indices for motor vehicle liens, financing statements and military discharges; and validating DILHR weatherization stipulations and waivers. This division includes two Administrative Assistant I, one Microfilm Supervisor, and 16 clerical support positions.

The ***Vital Statistics/Identification Services*** division maintains files on birth, death and marriage records and change of name orders according to State statute. Records are updated and changed due to legitimization and adoption. Certified copies of these documents are sold to the general public. This division also conducts genealogical research and issues County and senior citizen identification cards. The division includes one Administrative Assistant I, one Clerk Typist IV and seven Clerk Typist III positions.

The ***Tax Listing Services*** division includes one Property Records Supervisor, one Drafting Technician III and three Property Records Technician. The division reviews tax descriptions; assigns new tax key numbers due to real estate boundary changes; maintains plat books and property records; assists in preparation of petitions for foreclosure action and provides copies of real estate document recordings to local assessors.

BUDGET HIGHLIGHTS

- A major expenditure reduction of $466,672 is due to a change in budgeting policy eliminating the allocation of the Fringe Benefit Charge, the Central Service Allocation, the Courthouse Space Rental Charge and abatement and IMSD charges as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

- Based on current activity, revenues are projected to be $153,219 over the 1996 budgeted amount of $2,519,191 due to an increase in General Recording Fee revenue.

- Contingent on revenues exceeding the budgeted amount of $2,772,210 by $34,000, the department is authorized to purchase replacement equipment of the Mobile Power File in Real Estate Services, along with two microfilm jackets.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Recording	126,766	120,000	131,000
Chattels, General Filings,	7,728	8,000	8,000
Vital Statistics Placed on File	33,676	36,000	35,000
Certified Copies - Birth, Marriage, Death	86,011	90,000	90,000
I D Cards - County	9,543	9,000	9,000
I D Cards - Senior Citizen	1,067	800	800
Microfilm - Current	254,000	250,000	250,500
Transfer Tax	15,274	13,000	15,000
Vital Statistics Corrections - No Fee	16,760	14,000	15,000
Vital Statistics Certifications - No Fee - Veterans	354	440	440
Termination of Joint Tenancy	1,896	2,000	2,000
Genealogy Service	6,101	5,600	6,000
Real Estate Searches	1,268	1,300	1,300
Milwaukee County Marriage Registrations	5,731	6,400	6,000
DILHR Validation	1,765	1,600	1,600

Recordings - Historical	Recordings by Month - 1995
1991 - 104,061 (416 per day)	January - 568 per day
1992 - 108,872 (435 per day)	February - 447 per day
1993 - 170,023 (680 per day)	March - 570 per day
1994 - 161,380 (646 per day)	April - 539 per day
1995 - 126,766 (507 per day)	May - 623 per day

DESCRIPTION	FEE SCHEDULE
Real Estate Search	$ 5.00
Rents Weatherization	10.00
LisPendens	10.00*
Notice of Tax Lien	10.00
General Recording Fees	10.00*
Release of Tax Lien	10.00
Birth - Vital Statistics	12.00**
Identification Cards	5.50
Death/Marriage - Vital Statistics	7.00
Copy Fees	2.00
Tax Listing/Map Drafting Fees	1.20/Document

* Of the $10.00 Recording Fee, $4.00 goes to the Register of Deeds, $4.00 to the Milwaukee County Automated Land Information System (Org. 1923) and $2.00 to the State Land Information Board.

** Of the $12.00 Birth Record Fee, the County realizes $5.00.

OPERATING AUTHORITY & PURPOSE

The Sheriff of Milwaukee County is a State constitutional officer and, under Section 59.23 of the Wisconsin Statutes, is responsible for law enforcement, the safety and security of citizens and protection of property throughout the County.

The Sheriff's Department acts as an arm of the criminal justice system carrying out criminal investigations, verifying welfare fraud, effecting arrests and warrants, detaining prisoners, providing court security, serving process papers, transporting prisoners and patients and extraditing criminals.

Security is provided at the Airport, County Stadium, County Parks and for the County Executive. Protection is rendered to County officials and domestic and international visiting dignitaries.

Expressway patrol provides the capability of immediate 24-hour response to emergency situations involving protection, safety and law enforcement throughout Milwaukee County.

The department provides specialized services to the community, County government, and municipal police agencies by means of investigative expertise, victim/witness protection, crowd control, photography, fingerprint and document examination, drug investigations, training, and emergency response.

OBJECTIVES

1. Operate the Milwaukee County Jail for the benefit of the community in the most cost effective manner possible while respecting the rights of inmates.

2. Vigorously pursue present litigation seeking the removal of all state prisoners from county detention facilities.

3. Provide legally required health care to inmates of the Milwaukee County Jail and House of Correction.

4. Provide security services to the various branches of circuit court located in the Courthouse, Safety Building, Criminal Justice Facility and Children's Court Center.

5. Perform D.A.R.E. seminars and participate in the TABS and GREAT programs for the benefit of youth in Milwaukee County.

6. Assist in the implementation of the 800 MHZ radio trunking system.

7. Continue to review operating procedures with the House of Correction and implement new approaches to eliminate any unnecessary duplication of services.

8. Patrol the expressway system of Milwaukee County. Maintain fatality ratio of less than 1 to 100 million vehicle miles driven.

BUDGET SUMMARY				
Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 34,233,465	$ 32,972,141	$ 36,002,916	$ 3,030,775
Fringe Benefits*	8,948,362	10,440,808	1,644,289	-8,796,519
Services	1,166,121	1,916,101	1,420,118	-495,983
Commodities	1,617,737	1,537,828	82,000	-1,455,828
Other Charges	75,958	85,000	153,012	68,012
Capital Outlay	47,801	354,932	0	-354,932
Allocated Contingency	0	0	0	0
Contractual Crosscharges*	14,768,493	13,742,350	6,175,191	-7,567,159
Abatements*	-16,017,050	-14,106,990	-7,695,246	6,411,744
Total Expenditures*	$ 44,840,887	$ 46,942,170	$ 37,782,280	$ -9,159,890
State and Federal Rev	3,356,973	3,703,100	4,155,690	452,590
Other Direct Revenue	5,847,828	5,750,429	6,753,603	1,003,174
Total Revenue*	$ 9,204,801	$ 9,453,529	$ 10,909,293	$ 1,455,764
Property Tax Levy	$ 35,636,086	$ 37,488,641	$ 26,872,987	$ -10,615,654

* Inclusion of Fringe Benefits, Central Service Allocation, IMSD crosscharge, Space Rental Charge and Abatement in this budget would increase tax levy $12,147,131 to $39,020,118, for a tax levy increase of $1,531,477.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	837.8	837.5	888.7*	51.2*
Direct Labor Hours	1,562,447	1,561,838	1,657,290	95,452
Overtime Hours	192,936	93,608	95,045	1,437
Overtime Dollars	$4,503,820	$ 2,798,135	$2,940,555	$142,420

* This figure includes 24 Deputy Sheriff positions created mid-year 1996, offset 100% with vacancy and turnover.

DEPARTMENTAL DESCRIPTION

The following is a departmental summary of functions. Changes that represent workload or policy and are attributable to a specific division are further described in the budgetary highlights section of the operational divisions.

The ***Administration Division*** consists of general administration, budget and personnel functions for the Sheriff's Department and House of Correction, and community relations activities. Included are command, professional standards, support, cashier and accounting staff.

The ***Patrol Division*** includes Airport Security, Stadium Security, Parks Security, County Grounds Security, Civil Process Service and Expressway Patrol.

The ***Detention Services Division*** includes the County Jail and Records and Identification. The jail is a secure detention facility with a design capacity of 800 beds for holding accused felons, misdemeanants and municipal violators until they are released on a pretrial basis or are adjudicated, and a small number of sentenced offenders awaiting transfers or hearings on new charges.

The Sheriff and the Superintendent of the House of Correction have the authority to transfer inmates between the Criminal Justice Facility and the House of Correction in order to maximize the use of available beds.

The ***Criminal Investigations Division*** includes General Police Services, Welfare Fraud, Drug Enforcement, Writs, Witness Protection, Bomb Disposal Unit, Tactical Narcotics Team and County Executive Security.

The ***Technical & Auxiliary Services Division*** includes Communications, Training, Building Security, Drug Abuse Resistance Education (D.A.R.E.), Bailiff Services, Extradition and Central Records.

ORGANIZATIONAL COST SUMMARY

		1995 Actual	1996 Budget	1997 Budget
Administration	Expenditure	$ 3,270,506	$ 1,461,374	$ 2,472,265
	Abatement	3,160,525	1,439,267	640,000
	Revenue	129,788	114,700	117,500
	Tax Levy	$ -19,807	$ -92,593	$ 1,714,765
Patrol	Expenditure	$ 9,361,167	$ 9,071,380	$ 7,672,083
	Abatement	3,181,804	1,672,574	1,696,106
	Revenue	5,431,734	5,860,754	6,230,124
	Tax Levy	$ 747,629	$ 1,538,052	$ -254,147
Detention	Expenditure	$ 33,869,608	$ 33,985,054	$ 23,379,271
	Abatement	3,801,119	4,349,383	0
	Revenue	1,988,046	1,785,500	2,676,500
	Tax Levy	$ 28,080,443	$ 27,850,171	$ 20,702,771
Criminal Investigations	Expenditure	$ 5,174,163	$ 5,500,131	$ 4,125,725
	Abatement	298,810	335,972	143,085
	Revenue	892,926	1,275,600	1,393,340
	Tax Levy	$ 3,982,427	$ 3,888,559	$ 2,589,300
Technical and Auxiliary Services	Expenditure	$ 9,302,610	$ 11,031,221	$ 7,828,182
	Abatement	5,574,792	6,309,794	5,216,055
	Revenue	438,136	416,975	491,829
	Tax Levy	$ 3,289,682	$ 4,304,452	$ 2,120,298

DEPARTMENTAL HIGHLIGHTS

$	71,884	Transfer 1 Fiscal and Budget Manager
	71,884	Transfer 1 Human Resources Manager
	58,732	Transfer 2 Clerk IV
	55,666	Transfer 2 Account Clerk I
	27,833	Transfer 1 Clerk Typist III
	35,111	Transfer 1 Accountant III
$	321,110	Total
$	43,358	Create 1 Office Manager - Sheriff
$	-71,884	Abolish 1 Fiscal and Budget Manager - Sheriff
	-71,884	Abolish 1 Bureau Director - Administration
$	-143,768	Total

The fiscal/budget and personnel functions of the Sheriff's Department and House of Correction are merged into one office in the Sheriff's Administration Bureau. Eight positions are transferred from the House of Correction budget to the Sheriff's including the Fiscal and Budget Manager, the Human Resources Manager, two Clerk IV, two Account Clerk I, one Clerk Typist III, and one Accountant III. The total personal services cost transferred in from the House of Correction budget for these positions is $321,110. One position of Office Manager - Sheriff is created at a personal service cost of $43,358 to provide administrative support due to bureau restructuring. As a result of restructuring business operations, four administrative positions (two in the HOC and two in the Sheriff's Department) are abolished. The abolished positions in the Administration Bureau include one Fiscal and Budget Manager - Sheriff, and one Bureau Director - Administration. The merger of business operations for the two departments will allow for a more coordinated approach to managing resources and eliminating duplication. The merger creates an administrative staff that has extensive experience with operations of both departments.

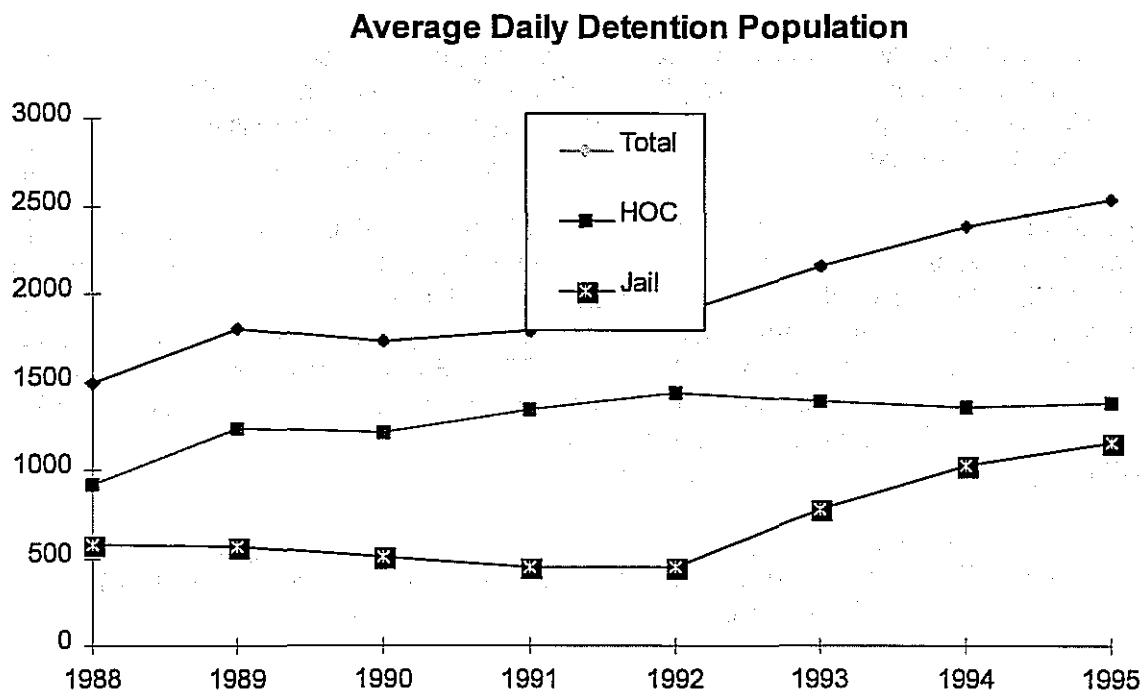
- Twenty four positions of Deputy Sheriff created in mid-1996, offset 100% with vacancy and turnover, are continued in 1997 at a personal services cost of $739,680. The additional positions will help reduce the number and duration of vacancies in the Detention Bureau, which are currently staffed through increased overtime expenditures.

- 1997 overtime appropriations increase $142,420, from $2,798,135 to $2,940,555, excluding Social Security. Overtime hours increase by 1,437 hours from 93,608 budgeted overtime hours for 1996 to 95,045 budgeted overtime hours for 1997.

- Vacancy and turnover decreases by $61,466 for 1997 from $1,575,937 to $1,514,471. The reduction does not reflect the 24 new positions created in 1996 which were agreed to be offset 100% with increased vacancy and turnover. Adjusted for the cost of the 24 Deputy Sheriff positions, vacancy and turnover decreases $801,146 in 1997. The relief is granted with the understanding that the Sheriff will staff the City Lock-Up, or like facility, with current staff when additional space is necessary to accommodate overflow prisoners. The $801,146 reduction in vacancy and turnover for 1997 represents 26 Deputy Sheriff positions.

- Funding is provided in the 1997 budget to continue various jail population control programs including the Revolving Bail Fund, House of Correction's electronic surveillance program, expanded Intake Court hours, District Attorney processing of domestic violence offenders on Sundays, In-House Correctional Services intensive supervision of pretrial defendants, WCS screening, bail evaluating and monitoring of pretrial offenders; and bailiffs, District Attorney and Clerk of Circuit Court support staff for specialized courts (homicide, violent crimes, drugs, sexual assault, domestic violence, and felony spin-off) to speed case processing.

- A major expenditure reduction of $12,147,131 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation, IMSD crosscharge, the courthouse complex space rental charge and abatement as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.



ADMINISTRATION

The Administrative Bureau performs management and support functions for the Sheriff's Department and House of Correction. Included in these duties are personnel management, preparation of the annual budget and accounting and payroll functions. Also included in this bureau is the Office of Professional Standards which investigates all incidents involving Deputy Sheriffs.

- The merger of House of Correction business office functions with the Sheriff's Department creates efficiencies which allows for the abolishment of four administrative personnel positions. The total personal service savings of the two abolishments at the House of Correction and the two in the Sheriff's Department is $206,715, offset $43,358 by the creation of one new position of Office Manager - Sheriff.

PATROL BUREAU

- Expressway Patrol consists of 50 Deputy Sheriff I, five Deputy Sheriff Sergeants and two Deputy Sheriff Lieutenants who patrol the expressways in Milwaukee County 365 days a year. For this service the Sheriff will receive $1,404,600 in County Trunk Maintenance revenue in 1997. This amount remains unchanged from 1996 levels. The Sheriff also receives a portion of all State citations written on the expressway. Revenue from State Fines and Forfeitures decreases $189,210 to better reflect actual collections and is budgeted at $506,934. County fines are budgeted at $1,627,957 for 1997, a $182,200 increase from the 1996 adopted budget.

- For 1997, sector and parking patrol will continue on the County Grounds. County Grounds Security is staffed by twelve Deputy Sheriff I, two Deputy Sheriff Sergeants, and one Clerk Typist III. County tenants will be crosscharged $427,894, and private geographic members will pay the Sheriff $567,278 for this service. Revenue from parking citations is budgeted at $49,278.

  Five positions of Deputy Sheriff were created in 1995 to be partially offset by a grant from the U.S. Department of Justice with funding provided in the 1994 Crime Bill for a "COPS FAST" program. The grant of $375,000 is designated to pay a portion of the salary costs of the five positions over a three year period. This grant allows the Sheriff to place the new positions in the jail and to reassign five Deputy Sheriff I positions from the jail to the "COPS FAST" program for the purpose of reducing organized gangs, gang violence, and other criminal acts within the Milwaukee County Parks System. For 1997, the $222,550 cost to continue the five positions of Deputy Sheriff I is partially offset by $125,000 in grant funding for a net tax levy cost of $100,550.

- The Sheriff provides security for events held at County Stadium, including all Brewer home baseball games. The Sheriff is projected to receive $486,161 in revenue from the Brewers in 1997. In addition, the Sheriff will receive $25,000 for escorting money from concession sales. Citation revenue from Stadium events is projected to generate $40,000 in revenue in 1997.

	1995 Actual	1996 Budget	1997 Budget
Traffic Citations Issued	37,751	31,000	31,500
Auto Accidents Reported and Investigated	3,388	3,700	3,700

DETENTION BUREAU

- The position actions related to Detention are budgeted with the intent of serving a jail population of 1,250. The Sheriff will take the necessary steps to manage the jail within the budgeted amounts.

- $30,172 Create 1 Cashier I

  One position of Cashier I is created at a personal service cost of $30,172 to increase the number of cashiers to eight. The increased number of bookings and, in turn, the increased number of inmate trust accounts to manage requires extra staffing. The Sheriff's policy of charging inmates for sundry items, such as aspirin, has resulted in increased job duties. The Sheriff's plan to charge inmates a small co-payment for medical services, and collecting from inmates able to pay, will require the cashiers to perform more functions.

- For 1997, overtime hours for the Detention Bureau increase 954 hours from 26,798 to 27,752. The associated costs increase $57,560 from $801,046 to $858,606.

- $-34,229 Abolish 1 ID Tech

  One position of ID Tech, vacant since January 1, 1995 is abolished at a personal service savings of $34,229. The position performed background checks for foster care, duties now assumed by the state.

- $ 104,288 Create 4 Unit Clerk
  106,636 Create 2 Nurse Shift Supervisor
  $ 210,924 Total

  Medical Service appropriations of $3,960,012 for inmates at the House of Correction and in the Jail is included in the Detention Services budget. Four additional Unit Clerks are created at a personal service cost of $104,288 to relieve higher paid nursing staff from clerical paperwork. Two additional Nurse Shift Supervisors are created at a personal service cost of $106,636 to help provide adequate supervision of nursing staff at the House of Correction and Jail. Jail Medical Services includes a staff of 96 comprised primarily of nurses and clerical support staff. Contractual Medical Services include $245,000 for physicians, $45,000 for dental services, $76,000 for pharmacy services, $94,700 for kidney dialysis, and $20,000 for medical claims processing. Hospital services for inmates will be provided at Froedter and other private hospitals in 1997 and are budgeted at $335,900. Other expenditures include $504,000 for Drugs, $56,350 for Medical and Surgical Supplies and $20,000 for ambulance services. Laboratory fees are $115,000 for TB skin tests for all CJF employees as well as testing of inmates for venereal and other infectious diseases.

- $25,000 of revenue is anticipated due to a new policy of charging inmates a small co-payment for medical services. Inmates will be charged through inmate trust accounts and collected if funds are available. No inmate will be denied necessary medical services based on an inability to pay the co-payment.

- $41,577 Create 1 Psychological Social Worker

  One Psychological Social Worker is created at a cost of $41,577 to better serve House of Correction inmates. Inmate Welfare has been budgeted as a sub-unit of the jail since 1995 and includes 16 staff. This organizational unit includes the cost of psychiatric care of inmates as well as jail programs. Psychiatric services are provided by the DHS-Mental Health Division and are budgeted at $329,472 for 1997. $50,000 is appropriated for inmate educational programs such as GED preparation, basic skills training and library services.

- In 1997, the House of Correction will prepare 1,300 servings of each meal for jail inmates from the Safety Building Kitchen for a budgeted total of 1,423,500 meals in 1997. In addition, a total of 275,000 sandwiches will be prepared for detainees held in the open waiting area of the jail. The House of Correction will charge the Sheriff $2,478,002 for jail food service in 1997 at a per meal cost of $1.57 and $.90 per sandwich.

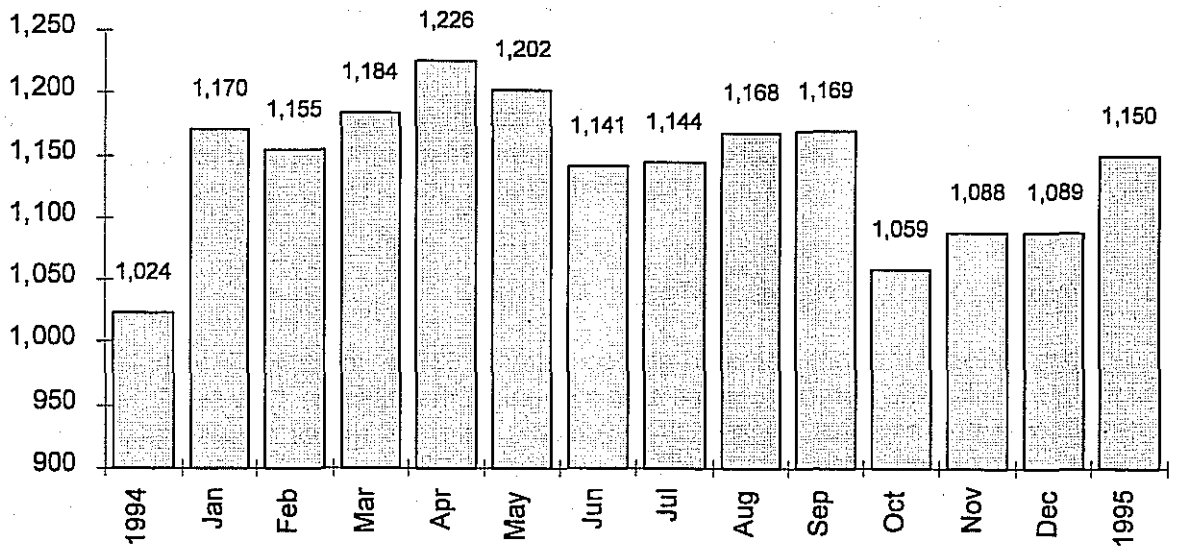
- The House of Correction will also provide laundry service for the jail at a 1997 cost of $311,000. The per pound cost of an anticipated 1,196,153 pounds of laundry remains at $.26 in 1997.

- Telephone revenue is projected to increase $455,000 from the 1996 budget of $1,336,500 to $1,791,500 for 1997, based on a 42% increase in the rate for collect calls from $2.10 to $3.00 per call.

- Commissary revenue remains at $210,000 for 1997 for the County's portion of the profit on each sale. The resale concession merchandise account is reduced from $25,000 to $0 in recognition that merchandise is purchased for resale by an outside vendor by contract.

	1995 Actual	1996 Budget	1997 Budget
Bookings	47,732	52,800	53,000
Daily Average Population	1,169	1,200	1,200
Average Daily Releases	110	150	150
Requests for Medical Services-Nurse Assessments	38934	42,000	42,000
Prescriptions Filled	30,792	32,808	33,000

AVERAGE DAILY CJF POPULATION FOR 1995



CRIMINAL INVESTIGATIONS BUREAU

- The Criminal Investigations Bureau has four components: General Investigations, Welfare Fraud and Witness Protection and Drug Enforcement. General Investigations performs background checks on all personnel seeking employment by the department, is responsible for serving all writs, three party petitions and temporary restraining orders. The Welfare Fraud unit receives Federal reimbursement for investigating persons who may be receiving assistance to which they are not entitled. The Drug Enforcement Unit works to reduce the supply of illicit drugs in the area and uses property seized from drug dealers to purchase law enforcement equipment for the Sheriff's Department. The Metro Drug Unit works cooperatively with the Milwaukee Police Department, the District Attorney's office and other agencies to apprehend and prosecute drug dealers.

- Process revenue in the Criminal Investigations Bureau increases $15,000 from $250,000 to $265,000 for 1997. This revenue is generated by evictions at $130 each and Writs of Restitution at $75 each. The majority of process papers served in this bureau are no-fee papers including temporary restraining orders and three-party petitions for indigent clients.

	1995 Actual	1996 Budget	1997 Budget
Welfare Fraud Complaints			
Received	979	1,250	1,350
Investigated	485	714	714
Criminal Complaints Issued	385	503	600
Writs of Restitution Received	3,600	3,600	3,071
Temporary Restraining Orders (TRO) Received	966	200	959
Witness Protection Cases	153	198	216

TECHNICAL/AUXILIARY BUREAU

- The charge for Bailiff Services decreases $987,519, from $5,964,407 to $4,976,888, mostly due to fringe benefits being centrally budgeted. The 1997 Bailiff staffing plan provides 94 sworn positions, including 90 Deputy Sheriff I, three Sergeants, one Lieutenant, and 14,000 hours of overtime to provide full-time and vacation relief coverage for the following 75 posts: twenty for the Felony Judges, nineteen for the Misdemeanor Judges, eleven for the Juvenile Court Judges, four for the Family Court Judges, four for the Civil and Probate Judges, three for Civil Judges handling spin-off felonies, one for the Civil Judge handling small claims; four for the Juvenile Court Commissioners, three for Preliminary Hearing Court, two for the Family Court Commissioner's Office, two for Intake Court, and one each for the Traffic Commissioner and Small Claims Commissioner.

- Appropriations for the purchase of commodities for the Training Academy are $189,331 for 1997. Employee wearing apparel is reduced $95,116 to reflect historical expenditures and no additional authorized sworn personnel. Law enforcement and public safety supplies are funded at $97,155 to enable the department to purchase uniforms and supplies, including ammunition, for recruit training. In 1997, the Training Academy will train recruits to fill positions vacated through normal staff turnover and provide required in-service training. The cost of training recruits in 1997 is partially offset by $125,350 from the Wisconsin Department of Justice Training and Standards Bureau for mandated law enforcement officer and jailer in-service training.

- Other Miscellaneous Revenue from the D.A.R.E program is projected to increase by $6,900 to $114,900 for 1997. This revenue is from the Boys and Girls Clubs to support TABS or Truancy Abatement and Burglary Suppression Program and will fund approximately 30% of this unit for 1997. $5,000 of State Fines and Forfeitures is budgeted for the D.A.R.E. program due to a State statute requiring a surcharge on fines against drug offenders go to drug abuse prevention programs.

- Revenue from Recoveries remains at $80,000 for 1997. This revenue is generated by fees received from the State of Wisconsin Department of Transportation for holding seized vehicles.

	1995 Actual	1996 Budget	1997 Budget
Recruits Trained County	58	60	75
Individuals Receiving In-service Training	930	995	995
Jailers Trained	140	140	160

DEPT: MEDICAL EXAMINER **UNIT NO.**4190

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 59.34, 59.90, 59.903, 69.18, 155.02, and Chapter 979, Wisconsin Statutes, this department investigates all deaths in which there are unexplained, unusual or suspicious circumstances, all homicides, all suicides, all deaths following criminal abortion, poisoning, and accident (whether the injury is or is not the primary cause of death), and all deaths in which there is no physician in attendance, or the attending physician refuses to sign the death certificate; investigates all deaths when the body is to be cremated; reports all deaths immediately to the District Attorney pursuant to Section 979.04(2) Statutes; performs autopsies, histologic studies and toxicological analyses, and testifies in court in regard to all investigative findings; issues death certificates, cremation permits and disinterment permits; takes possession of, stores and disposes of bodies when investigation is required or bodies are unclaimed; locates relatives of deceased persons; safeguards and legally disposes of money and property of deceased persons; and renders scientific aid to various law enforcement agencies in the examination of evidence.

OBJECTIVES

1. Maintain present level of service and increase revenue despite budgetary constraints and increasing case volume.

2. Continue to develop a regional forensic pathology laboratory service, including the satellite office in Fond du Lac County, to assist in defraying operating expenses.

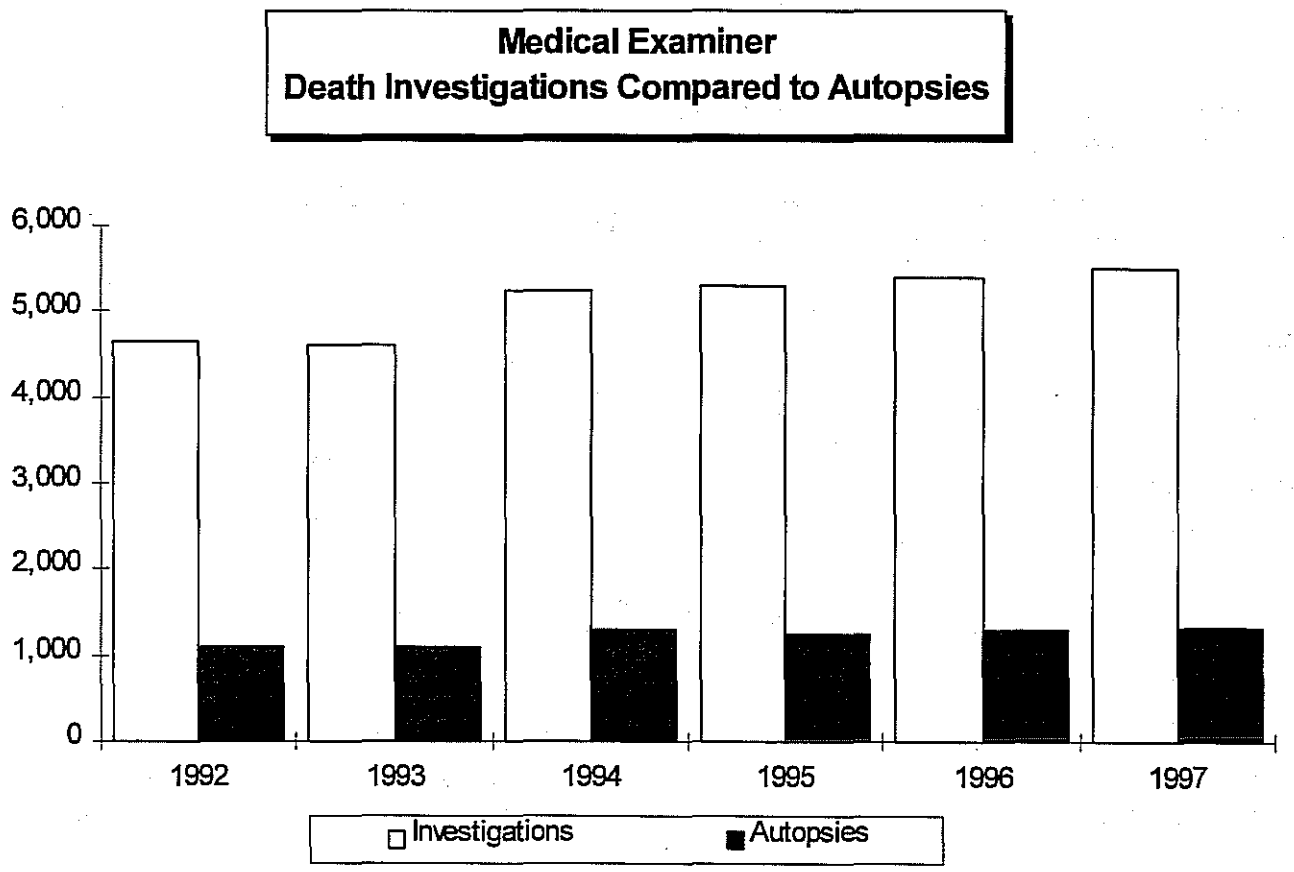
3. Continue to automate administrative, laboratory, and autopsy functions to increase productivity and cost effectiveness.

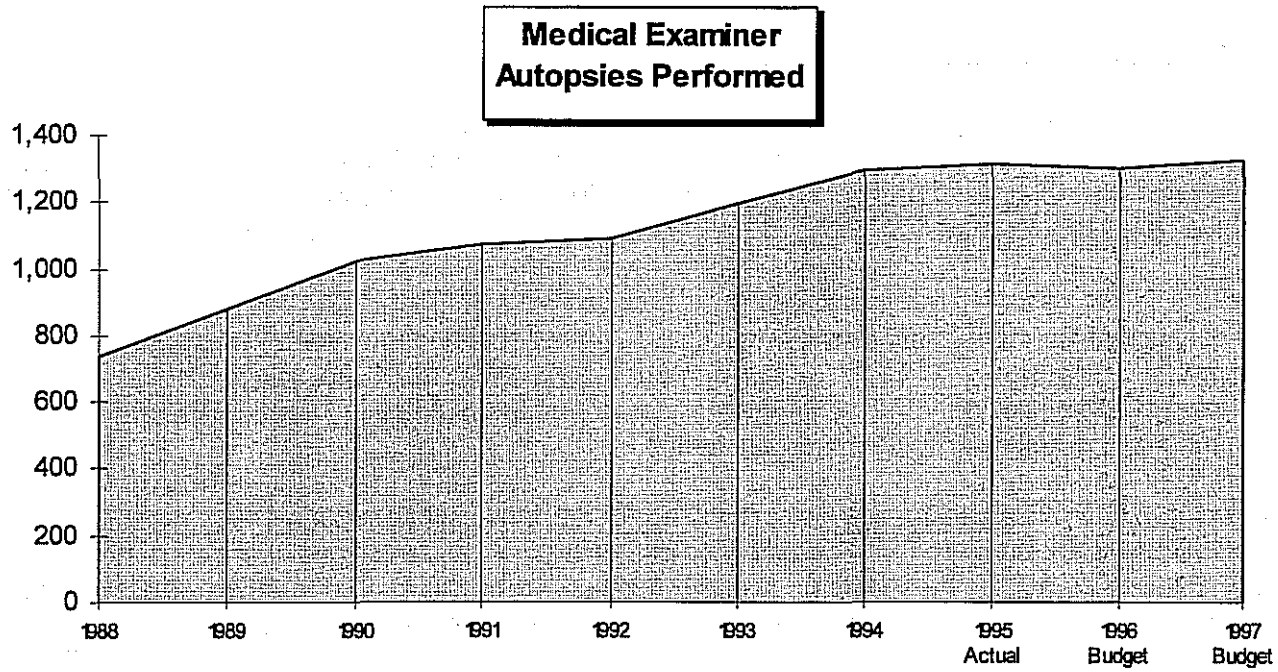
BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 1,590,002	$ 1,743,901	$ 1,703,206	$ -40,695
Fringe Benefits *	412,556	557,601	0	-557,601
Services	240,750	300,048	367,297	67,249
Commodities	164,561	188,401	177,106	-11,295
Other Charges	105	0	0	0
Capital Outlay	4,278	6,124	2,300	-3,824
Contractual Crosscharges*	402,282	453,927	35,778	-418,149
Abatements*	-322,757	-365,530	0	365,530
Total Expenditures*	$ 2,491,777	$ 2,884,472	$ 2,285,687	$ -598,785
Direct Revenue*	466,457	650,450	708,875	58,425
Property Tax Levy	$ 2,025,320	$ 2,234,022	$ 1,576,812	$ -657,210

* Inclusion of Fringe Benefits, Central Service Allocation, IMSD crosscharge, Space Rental Charge and abatement in this budget would increase tax levy $545,895 to $2,122,707, for a decrease in tax levy of $111,315.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	33.6	33.3	31.7	-1.6
Direct Labor Hours	56,968	56,460	53,722	-2,738
Overtime Hours	4,274	2,575	2,575	0
Overtime Dollars	$78,745	$63,975	$65,219	$1,244





BUDGET HIGHLIGHTS

- Create one position of Forensic Lab Technical Director

One position of Forensic Lab Technical Director is created May, 1997, for 1,288 hours at a personal services cost of $34,960. The Toxicologist II position is reduced from 2,088 hours to 800 hours. The incumbent Toxicologist II is expected to assume the Forensic Lab Technical Director position in May, 1997. The Toxicologist II position is asterisked for abolishment after completion of 800 hours of service in 1997, while the Forensic Lab Technical Director is expected to continue as a full-time position in 1998.

The Assistant Toxicologist position is reduced to 800 hours from 2,088 to reflect the retirement of the incumbent early in 1997. The Assistant Toxicologist position is asterisked for abolishment after completion of 800 hours of service in 1997. The personal services savings of $29,171 is offset by an increase of $40,000 in Professional Services to obtain an outside contract for toxicology services.

- Abolish II Histologic Tech I positions

Two positions of Histologic Tech I are abolished at a personal services savings of $61,998. Toxicology and Histological Services will be obtained from outside the Medical Examiner's Office in 1997. $40,000 is included for a toxicology consulting contract, and $36,000 is included for obtaining histological services from an outside laboratory. The Medical Examiner anticipates 19,500 histological

slides or blocks will be prepared by the outside laboratory. Increased costs for Medical Examiner laboratory supplies are offset by obtaining outside histological services.

- Create one position of Forensic Pathology Fellow

  One position of Forensic Pathology Fellow is created July, 1997, for 1,044 hours at a personal services cost of $27,117. The Forensic Pathology Fellow position will enable selected applicants to serve one-year full-time apprenticeships beginning July, 1997. The program will allow doctors to receive necessary training in order to receive board certification in forensic pathology.

- One position of Assistant Medical Examiner is reduced from 2,088 to 1,044 hours in order to retain the services of the incumbent, who has accepted another part-time position. The personal service savings of this action is $55,737, which entirely offsets the cost of the newly created Forensic Pathology Fellow position. The duties normally assigned to the Assistant Medical Examiner will be assumed by the Fellow and other staff doctors.

- A total of 2,575 overtime hours are appropriated for the Medical Examiner's Office in 1997. 1,950 overtime hours are budgeted for Forensic Investigators, who frequently must work extra hours after their shifts to complete the report on a death scene. An overtime appropriation of 625 hours is provided for Forensic Assistants who assist the pathologists in performing autopsies.

- Revenue increases $58,425 to $708,875 due to fee increases. Death Certificate Fees increase $5 to $40, Cremation Permit Fee increases $15 to $115, Body Storage Fees increase $15 to $25 per day, and Professional Testimony Fees increase $50 to $300 per hour.

- $1,440 is included for Tools and Minor Equipment for a slide projector, two Polaroid cameras, a 35mm autofocus camera, and two waterproof cameras. $900 is included in Machine and Equipment Replacement for an autopsy saw. $1,400 is included in New Machinery and Equipment for two x-ray storage cabinets.

- A major expenditure reduction of $545,895 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation, IMSD crosscharge, the courthouse complex space rental charge and abatement as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Deaths Investigated	5,308	5,400	5,500
Autopsies Performed	1,314	1,300	1,325
External Body Examinations by Pathologists	29	30	32
Bodies Admitted to Morgue	1,246	1,240	1,245
Death Certificates Signed	2,059	2,100	2,100
Cremation Permits Issued	1,888	2,300	2,300
Laboratory Activity Toxicological Analyses	28,766	29,000	29,500

MEDICAL EXAMINER FEES

	1996 Fee	1997 Fee	Change
Cremation permits	$ 100.00	$ 115.00	$ 15.00
Death certificates	$ 35.00	$ 40.00	$ 5.00
Disinterment permit	$ 30.00	$ 30.00	$ 0.00
Certified copies, per page charge:			
Autopsy protocol	$ 0.50	$ 0.50	$ 0.00
Toxicology report	$ 0.50	$ 0.50	$ 0.00
Death report	$ 0.50	$ 0.50	$ 0.00
Duplicate polaroid print	$ 1.50	$ 1.50	$ 0.00
Duplicate 35 mm slide	$ 1.50	$ 1.50	$ 0.00
Duplicate microscopic slide	$ 5.00	$ 5.00	$ 0.00
Body storage - per day, after 1 day	$ 15.00	$ 25.00	$ 10.00
Autopsies for other counties, more than 10 cases/year	$ 1,000.00	$ 1,000.00	$ 0.00
Autopsies for other counties, less than 10 cases/year	$ 1,275.00	$ 1,275.00	$ 0.00
Testimony fees	$ 250.00	$ 300.00	$ 50.00
Conference registration fee	$ 125.00	$ 125.00	$ 0.00

OPERATING AUTHORITY & PURPOSE

The functions of the House of Correction are defined in Chapters 302, 303, 304 and 973 of the Wisconsin Statutes. This institution receives and maintains custody of all sentenced prisoners in Milwaukee County committed by authorized courts for periods not exceeding one year and from other jurisdictions as authorized by County ordinance; provides programs of work release, rehabilitation, education, work, recreation and training; provides medical, dental and other necessary services in conjunction with the Detention Bureau of the Sheriff's Department; processes and considers applications for parole; and releases prisoners upon expiration of sentence, parole, or upon orders of the courts or other recognized authorities. Section 302.315 of the Wisconsin Statutes permits this institution to receive and maintain custody of unsentenced prisoners from the Milwaukee County Sheriff. The department also operates a program of home detention using electronic surveillance equipment and other systems of control.

OBJECTIVES

1. Provide an inmate and staff environment that places emphasis on safety and security as feasible within allocated resources and to prevent escapes and reduce walkaways through improvements in security measures.

2. Lower the Inmate-to-Correction Officer ratio to 60-to-1 in the Main Facility and the Training and Placement Center and to 50-to-1 in the Franklin Lotter Building.

3. Continue expanding inmate work and training programs in the kitchen, laundry, garden, nursery, fish hatchery and graphics operations to reduce the amount of idle time and promote a work routine. Develop a more extensive education program.

4. Continue efforts to increase community participation from funded agencies and volunteer organizations to provide services to inmates confined in the House of Correction.

5. Continue the electronic surveillance program for up to 200 inmates to minimize the in-custody population.

6. Continue to work with the Sheriff's Department in reviewing operations and recommend new approaches to eliminate any unnecessary duplication of services and costs.

BUDGET SUMMARY				
Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 12,302,955	$ 12,416,843	$ 12,818,738	$ 401,895
Fringe Benefits*	3,122,499	3,983,769	0	-3,983,769
Services	948,921	1,033,157	1,099,730	66,573
Commodities	3,660,067	3,766,832	3,939,154	172,322
Other Charges	154,115	130,775	175,000	44,225
Capital Outlay	71,656	175,550	12,445	-163,105
Contractual Crosscharges*	2,950,825	3,147,617	1,655,952	-1,491,665
Abatements*	-5,291,052	-5,548,019	-4,525,242	1,022,777
Total Expenditures*	$ 17,919,986	$ 19,106,524	$ 15,175,777	$ -3,930,747
State & Federal Revenue	1,205,579	1,127,000	1,127,000	0
Other Direct Revenue	3,453,505	4,463,374	4,732,997	269,623
Total Revenue*	$ 4,659,084	$ 5,590,374	$ 5,859,997	$ 269,623
Property Tax Levy	$ 13,260,902	$ 13,516,150	$ 9,315,780	$ -4,200,370

* Inclusion of Fringe Benefits, Central Service Allocation, Space Rental Charge and abatements and IMSD charges in this budget would increase tax levy $4,198,153 to $13,513,933, for a tax levy change of $-2,217.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	374.5	372.4	369.6	-2.8
Direct Labor Hours	673,836	670,057	665,043	-5,014
Overtime Hours	66,202	29,550	40,470	10,920
Overtime Dollars	$1,195,018	$611,685	$865,039	$253,354

DEPARTMENT DESCRIPTION

The ***Administration*** program consists of Central Administration, Inmate Canteen, Commodity Warehouse, Maintenance and Power Plant.

The ***Food Service*** program consists of the Adult Correctional Center kitchen, the Franklin Lotter Building kitchen, the Training and Placement Center kitchen, the Safety Building Kitchen and the Community Correctional Center kitchen. It prepares meals for the inmates at the House of Correction, the County Jail, and meals for special events held on County property.

Inmate Industries employs approximately 200 inmates and consists of a graphics print shop, laundry, recycling center, surplus equipment sales, fish hatchery and gardening programs. It provides basic training in vocational jobs and meaningful work experience in business/industrial operations, offsetting expenses with revenues produced by providing useful products and services to public and private agencies.

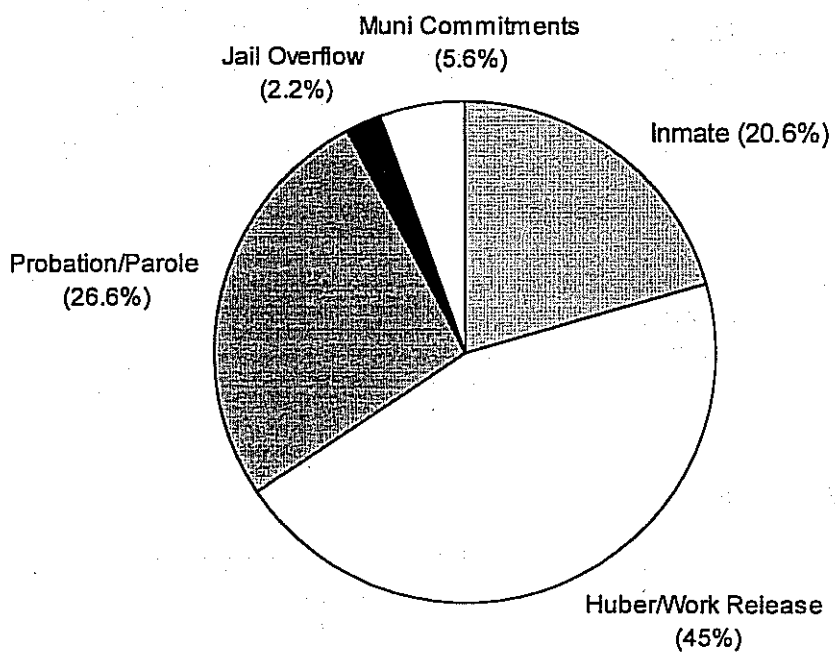
The ***Adult Correctional Center*** has a design capacity of 650 inmates, 400 beds in the main facility and 250 beds in the Franklin Lotter Building. The 24-bed infirmary and the 58-bed disciplinary/protective

custody unit are not counted in the facility capacity. The housing capacity has been increased by placing additional beds in each of the eight main facility dormitories and in each of the five dormitories in the Franklin Lotter Building. The 1997 budget is based on housing an average of 800 inmates at the Adult Correctional Center. In addition to providing direct supervision of inmates, the Adult Correctional Center provides inmate visiting, recreation and transportation.

The ***Community Correctional Center***, located at 1004 North 10th Street, has a capacity of 360 inmates. The majority of inmates at this facility have community access, under court order, to work or attend school. The facility also manages a program of home detention using electronic surveillance equipment.

The ***Training and Placement Center*** consists of four living units with a budgeted average daily population of 240 inmates. It primarily houses minimum-security inmates with limited or no community access privileges. Residents of this facility are assigned to minimum-security work details on the grounds of the House of Correction. The facility also serves as the overflow facility for the Community Correctional Center. Residents are enrolled in programs to correct their educational and vocational deficiencies, with the goal of securing private employment for them prior to discharge.

HOUSE OF CORRECTION - TOTAL POPULATION
1997 BUDGET



ORGANIZATIONAL COST SUMMARY

		1995 Actual	1996 Budget	1997 Budget
Administration	Expenditure	$ 3,505,624	$ 3,715,560	$ 2,245,525
	Abatement	4,349	0	0
	Revenue	477,232	472,781	470,245
	Tax Levy	$ 3,024,043	$ 3,242,779	$ 1,775,280
Food Service	Expenditure	$ 4,804,332	$ 5,210,127	$ 5,274,833
	Abatement	3,337,000	3,217,365	3,386,363
	Revenue	7,825	12,600	8,600
	Tax Levy	$ 1,459,507	$ 1,980,162	$ 1,879,870
Inmate Industries	Expenditure	$ 1,158,164	$ 1,327,657	$ 1,294,855
	Abatement	1,030,560	1,043,069	1,109,110
	Revenue	25,311	28,235	26,408
	Tax Levy	$ 102,293	$ 256,353	$ 159,337
Adult Correctional Center	Expenditure	$ 7,797,319	$ 8,271,424	$ 8,712,187
	Abatement	65,938	90,800	71,500
	Revenue	2,117,360	3,170,289	2,535,232
	Tax Levy	$ 5,614,021	$ 5,010,335	$ 6,105,455
Community Correctional Center	Expenditure	$ 3,085,379	$ 3,513,408	$ 3,760,777
	Abatement	0	922,706	981,046
	Revenue	2,028,839	2,150,450	2,342,812
	Tax Levy	$ 1,056,540	$ 440,252	$ 436,919
Training & Placement Center	Expenditure	$ 1,781,746	$ 1,744,363	$ 1,896,331
	Revenue	56,613	187,618	204,541
	Tax Levy	$ 1,725,133	$ 1,556,745	$ 1,691,790

BUDGET HIGHLIGHTS

- The 1997 House of Correction budget is based on an average daily inmate population of 1,600 inmates, including up to 200 inmates on electronic surveillance. This population will consist of 90 inmates with municipal commitments, 425 probation and parole violators, 35 jail overflow inmates, 720 Huber/Work Release inmates with community access and 330 sentenced inmates without community access.

- Create 10 Correctional Officer 1

  Ten Correctional Officer 1 are created in the Adult Correctional Center at a personal service cost of $308,750 to staff two additional posts due to an increase in the number of in-custody inmates. Five full-time Correctional Officers are required to staff a post 24 hours per day seven days per week.

• $	71,884	Transfer 1 Fiscal and Budget Manager
	71,884	Transfer 1 Human Resources Manager
	58,732	Transfer 2 Clerk IV
	55,666	Transfer 2 Account Clerk I
	27,833	Transfer 1 Clerk Typist III
	35,111	Transfer 1 Accountant III
$	321,110	Total

• $	-30,999	Abolish 1Administrative Assistant I
	-30,948	Abolish 1Accountant I *
$	-61,947	Total

Eight administrative positions involving fiscal/budget and payroll/human resources personnel are transferred to the Sheriff's Department, along with personal service costs of $321,110, to effectively create one joint business office for the House of Correction and the Sheriff's Department. The merger of administrative duties will allow for more coordinated management of Milwaukee County's inmate population. As a result, four administrative positions (two in the HOC and two in the Sheriff's Department) are abolished due to duplication of duties and increased efficiencies. The Fiscal/Budget Manager will be responsible for the House of Correction and Sheriff's fiscal duties and the Human Resources Director will coordinate personnel functions for both departments. The merger creates an administrative staff that has extensive experience with operations of both departments.

* Abolishment of union position will not occur until the conditions included in the tentative labor agreement with District Council 48 are resolved.

- The number of inmates on electronic surveillance is budgeted at 200. Revenue from the inmates on electronic surveillance increases $14,600, from $394,200 to $408,800, due to an increase in the rate from $13.50 to $14.00 per day and based on 80 employed (and therefore paying) inmates. During the first six months of 1996, the program averaged 70 employed (paying) participants. Electronic Monitoring costs for the Voice Print System are $149,250 for 1997 for up to 200 inmates on surveillance.

- Huber Board revenue is budgeted at $1,878,000 based on an average of 300 employed inmates at a rate of $17.25 per day. For 1997, the Huber Board rate is increased $.25 from $17.00 to $17.25 a day. The Huber Board rate was previously increased from $16.50 in 1994 and to $17.00 in 1995. Sales tax is paid to the state on the portion of the rate associated with meal costs.

- Municipal Board Revenues decrease $17,301 from $491,655 to $474,354, due to a decrease in the average number of municipal commitments from 100 to 90 per day based on experience, partially offset by an increase in the rate from $13.47 to $14.44 per day. The municipal per diem is calculated by dividing the previous year's actual expenditures by the number of inmate days.

- Telephone Commissions increase $275,000, from $1,038,219 to $1,313,219, based on a 42% increase in the price of a station-to-station collect call from $2.10 to $3.00.

- Probation and Parole Revenue for 1997 is $1,095,000, based on 75 reimbursable inmates at $40 per day.

- Beverage Sales commission decreases $15,336, from $130,063 to $114,727, due to a lower than anticipated number of beverages being purchased in 1996.

- Overtime hours increase by 10,920 hours from 29,550 in 1996 to 40,470 in 1997. Overtime expenditures increase $253,354 from $611,685 in 1996, to $865,039 in 1997, excluding Social Security.

- Vacancy and turnover increases $273,757 from $333,358 in 1996 to $607,115 in 1997.

- Funding for Adult Basic Skills/GED programs, Huber/Work Release Job Development and Placement, and inmate education programs such as the MATC Inmate Learning Center is increased from $110,775 in 1996 to $155,000 in 1997.

- Appropriations for Equipment and Major Maintenance are $12,445. Equipment authorized this year includes a replacement water softener and a new network hub.

- Food and provisions appropriations increase $152,971 from $2,178,450 to $2,331,421 for 1997. The House of Correction will prepare 1,300 servings of each meal for jail inmates for a budgeted total of 1,423,500 meals in 1997. In addition, a total of 275,000 sandwiches will also be prepared in the Safety Building kitchen for detainees held in the open waiting area of the jail. The House of Correction will charge the Sheriff $2,478,002 for jail food service in 1997 at a per meal cost of $1.57 and a per sandwich cost of $.90.

- $20,000 is continued for consultant services for the fish hatchery by the Center for Great Lakes Studies at the University of Wisconsin-Milwaukee. The fish hatchery produces 15,000 to 20,000 fish each year for County Park lagoons.

- Two positions of Correction Officer I (Farm) were reclassified in 1996 to Correction Officer I (Agriculture). This reclassification results in an increase of tax levy of $1,908 for 1997.

- A major expenditure reduction of $4,198,153 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation, IMSD crosscharge, the courthouse complex space rental charge and abatement as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Average Daily Population			
Milwaukee County Jail Overflow	150	100	50
Huber/Work Release	530	580	600
Probation and Parole	350	350	350
Municipal Commitments	120	120	100
Sentenced Inmates	250	250	300
Total Population Daily Average	1400	1400	1400
Electronic Surveillance	95	100	200

OPERATING AUTHORITY & PURPOSE

Pursuant to Wisconsin Statutes Section 978.05, the District Attorney of Milwaukee County has the following duties:

A. In the Circuit Courts of Milwaukee County having jurisdiction for ADULT MATTERS - Prosecutes all criminal actions; prosecutes all State forfeiture actions, County traffic actions, and actions concerning violations of County ordinances which are in conformity with State criminal laws; participates in John Doe or other investigatory proceedings; issues subpoenas and other processes to compel the attendance of witnesses; upon the request and under the supervision and direction of the Attorney General, briefs and argues all criminal cases brought by appeal or writ of error to the Court of Appeals or Supreme Court; handles all appeals or proceedings if the case is decided by a single Court of Appeals judge; institutes, commences, or appears in certain civil actions or special proceedings as set forth in Wisconsin Statutes Section 978.05(6).

B. In the Circuit Courts of Milwaukee County having jurisdiction for JUVENILE MATTERS - Represents the public's interest at the Children's Court Center for matters including children alleged to be delinquent, to have violated civil laws or ordinances, to be in need of protection or services, or who are developmentally disabled, mentally ill, alcoholic or drug dependent; initiates and defends appeals.

OBJECTIVES

A. Violent Crimes Courts Project

Continue the successful operation of the Violent Crimes Courts Project which brings homicide and sexual assault cases to trial within 90 days of the issuance of criminal charges and relieves jail overcrowding.

B. MMDEG and Speedy Trial Drug Court Project

Continue the major drug prosecution effort through the Milwaukee Metropolitan Drug Enforcement Group (MMDEG) by targeting, investigating and prosecuting major drug dealers in Milwaukee County by continuing the Community Relations Program to rid neighborhoods of drug dealers and drug houses and by continuing the successful Speedy Trial Drug Court Project.

C. Termination of Parental Rights Speedy Resolution Project

Continue the joint effort with the Department of Human Services (DHS) to expand the Termination of Parental Rights (TPR) Speedy Resolution Project at the Children's Court Center. Utilize new state funded positions to handle the sharp increase in TPR referrals, which have increased from 10 to almost 40 per month.

D. CJIS, CCAP, and JIMS

Enhance the computer operations and case processing efficiency of the District Attorney's Office by successfully implementing District Attorney functions in Phase IIB of CJIS, by supporting the development of the CJIS-CCAP interface scheduled for implementation in early 1997. Continue the development of JIMS at the Children's Court Center to replace juvenile JUSTIS.

E. Effectively manage workload pressures that have resulted from increased felony, misdemeanor, traffic crimes, and juvenile filings. Implement the newly created Juvenile Justice Code, effective July 1, 1996, which significantly changes court procedure and jurisdiction over delinquent juveniles.

BUDGET SUMMARY				
Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 5,986,493	$ 3,849,411	$ 4,032,771	$ 183,360
Fringe Benefits *	-1,477,542	1,184,374	3,000	-1,181,374
Services	1,099,171	1,254,751	1,528,688	273,937
Commodities	88,627	105,740	110,908	5,168
Other Charges	0	0	0	0
Capital Outlay	39,524	33,779	63,662	29,883
Contractual Crosscharges*	1,417,971	1,540,067	355,146	-1,184,921
Abatements*	-159,736	-214,926	-148,131	66,795
Total Expenditures*	$ 6,994,508	$ 7,753,196	$ 5,946,044	$ -1,807,152
State & Federal Revenue	2,394,294	2,656,663	3,112,997	456,334
Other Direct Revenue	72,816	34,575	34,575	0
Total Direct Revenue*	$ 2,467,110	$ 2,691,238	$ 3,147,572	$ 456,334
Property Tax Levy	$ 4,527,398	$ 5,061,958	$ 2,798,472	$ -2,263,486

* Inclusion of Fringe Benefits, Central Service Allocation, IMSD crosscharge, Space Rental Charge, and Abatement in this budget would increase tax levy $2,162,474 to $4,960,946 for a tax levy change of $-101,012.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	126.0	126.5	128.9	2.4
Direct Labor Hours	213,374	214,175	218,275	4,100
Overtime Hours	10,270	8,389	8,386	-3
Overtime Dollars	$128,688	$139,533	$139,484	$-49

BUDGET HIGHLIGHTS

- Create One Process Server (Hourly)

  One position of Process Server (Hourly) is created at a personal service cost of $15,117 to meet increased demand for subpoenas marked for personal service. The position is funded for 988 hours.

- The cost to continue positions of Paralegal and Clerk-Typist IV created in mid-1996 to expand the Termination of Parental Rights (TPR) Project at the Children's Court Center is $62,149, offset 100% with state grant revenue.

- Charges from the State for 1997 includes $733,562 for the salaries and fringe benefits of ten Assistant District Attorneys whose positions are funded by federal and state revenue. They include five

prosecutors in the Milwaukee Metropolitan Drug Enforcement Group (MMDEG) grant, three prosecutors for Drug Crimes grant, one Child Support prosecutor, and one DNA prosecutor funded until June 30, 1997. In addition, charges from the State increase $198,000 for two Assistant District Attorneys to expand the TPR Project, created July 1, 1996, also offset 100% with state grant revenue.

- The cost to continue a half-time position of Paralegal in the Sensitive Crimes Unit for the prosecution of sexual predator cases is $8,195, offset 100% with state grant revenue.

- Increased revenue of $209,841 is anticipated due to the 1997 Anti-Drug Abuse Task Force and Prosecution of Drug Crimes grants to be funded at or near current levels.

- $6,027 is included for a new fax machine in the CJF office, one new typewriter at the Children's Court Center, and for ten new dictation machines. $7,150 is included in major building maintenance to carpet room 406 of the Safety Building. $10,200 is included for four new computer workstations for staff in the Safety Building and Children's Court Center. $11,412 is included for two replacement copiers. $34,900 is included for a replacement file server for the Children's Court Local Area Network, along with ten replacement computer workstations and two replacement printers.

- Vacancy and turnover for salary and wages decreases $20,253 to $167,187.

- A major expenditure reduction of $2,162,474 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation, IMSD crosscharge, and the courthouse complex space rental charge and abatement as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

ACTIVITY & STATISTICAL SUMMARY

Description	1995 Actual	1996 Budget	1997 Budget
Major Offenses Reported to Police			
Violent Crimes	7,389	7,250	7,500
Property Crimes	60,223	60,000	62,000
Total Major Offenses	67,612	67,250	69,500
Milwaukee County Arrests			
Juvenile Arrests	29,708	28,000	28,000
Adult Arrests	85,047	90,000	90,000
Total Arrests	114,755	118,000	118,000
Charges Resulting in Court Cases			
Felony	6,988	7,250	8,250
Misdemeanor	16,823	17,500	17,500
Traffic (State)	8,137	8,600	8,500
County Ordinance	40,976	42,000	42,000
Juvenile Court Delinquent	6,193	7,000	6,250
CHIPS and Other	3,821	4,000	4,250
Juvenile Traffic	1,275	1,250	1,350
Total Court Cases	84,213	87,600	88,100
Prosecutions Completed by District Attorney	82,838	85,650	87,600

Violent Crimes Court Project

From October 14, 1991 through April 30, 1996, the violent crimes courts completed 596 homicide cases in an average time of 94 days from initial appearance to finding of guilt or innocence. Before the project began, the average time from initial appearance to finding in homicide cases was 315 days.

The Violent Crimes Courts Project was expanded on November 2, 1993 to include felony sexual assault cases. From November 2, 1993 through April 30, 1996, the violent crimes courts completed 923 felony sexual assault cases in an average time of 76 days from initial appearance to finding of guilt or innocence. Before the project was expanded to include sexual assault cases, the average time from initial appearance to finding was 221 days.

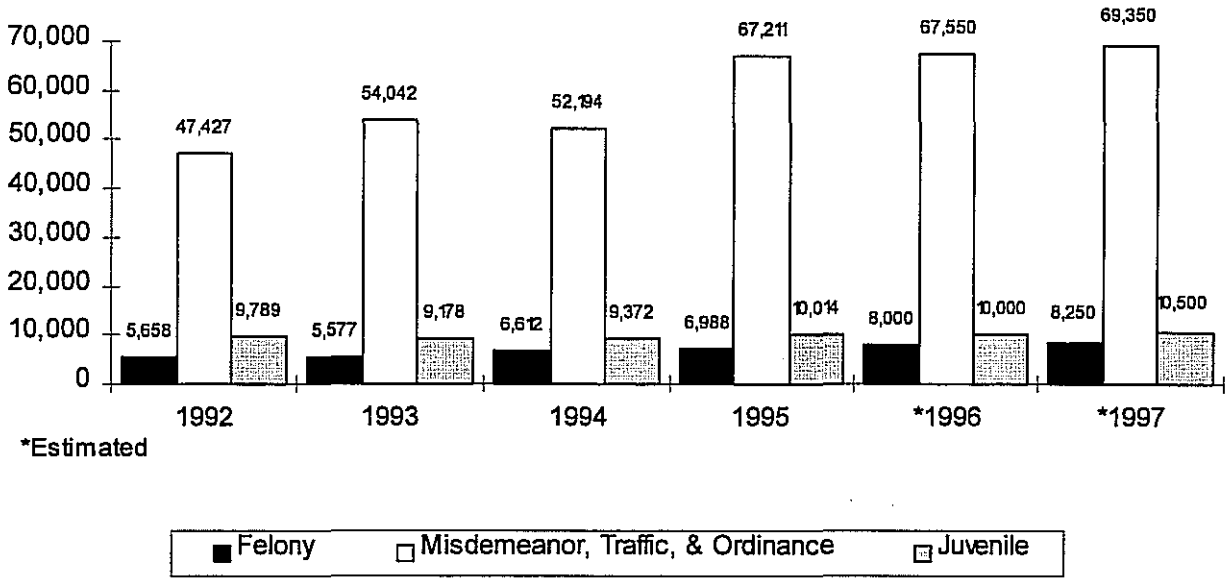
MMDEG and Speedy Trial Drug Court Project

From April 30, 1990 through April 30, 1996, this project completed 7,228 felony drug cases in an average time of 64 days from initial appearance to finding of guilt or innocence. Before the Speedy Trial Drug Court Project began, the average time from initial appearance to finding in felony drug cases was 307 days.

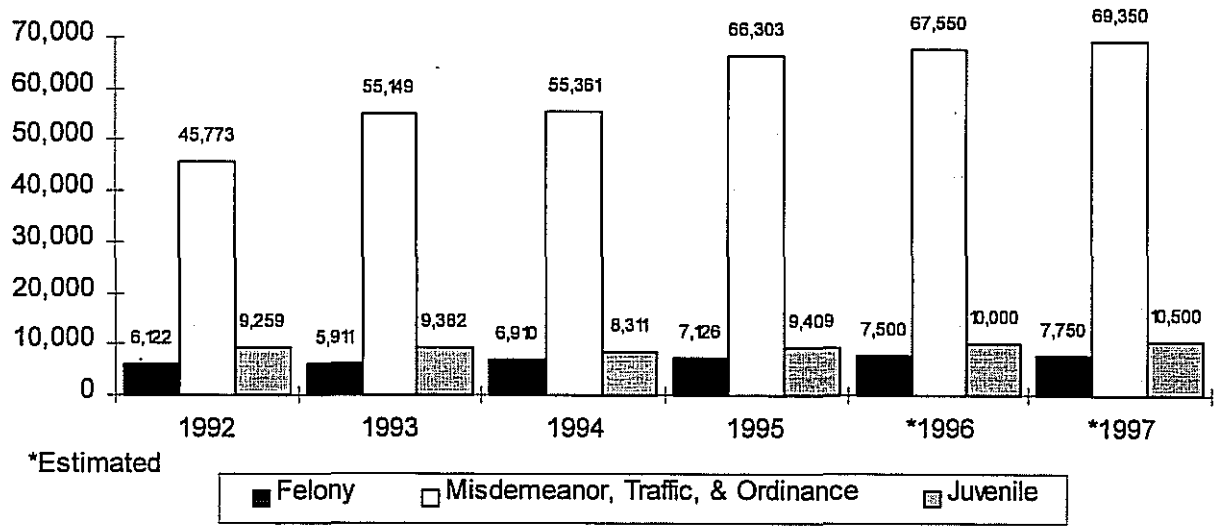
Termination of Parental Rights Speedy Resolution Project

From September 1, 1994 to December 31, 1995, parental rights to 288 children were terminated. There were 60 completed TPR's in 1992, 77 in 1993, and 105 in 1994. Due to state grant funding, two prosecutors, one paralegal, and a secretary have been added in July 1996 which effectively doubles the staff dedicated to TPR cases. TPR referrals have increased from 10 to 40 per month. The success of the project has resulted in children being adopted in record numbers.

Case Filings



Case Dispositions



DEPT: DEPARTMENT OF PUBLIC WORKS - AIRPORT DIVISION **UNIT NO.** 5040

OPERATING AUTHORITY & PURPOSE

Milwaukee County operates and maintains General Mitchell International and Lawrence J. Timmerman Field Airports by authority granted under Chapters 59 and 114 of the Wisconsin Statutes. General Mitchell International Airport provides commercial, military and general aviation services. Timmerman Field Airport is primarily for general aviation. Under the terms of the negotiated agreement between Milwaukee County and the signatory airlines, all operating expenses of the County's airport system are recovered through rates and charges assessed the airport users (terminal and land rentals, concession fees, and landing fees).

OBJECTIVES

1. Continue planning for phased implementation of the Master plan as appropriate to meet achieved milestone growth, recognizing the needs of Milwaukee County, Southeastern Wisconsin, and the air transportation industry, while addressing the concerns of those persons who may be affected by Airport expansion.

2. Continue implementation of the FAR Part 150 Noise Compatibility Study (Airport Noise Study), to mitigate aircraft noise impact on surrounding communities as much as feasible in accordance with the policy and programs outlined in the Home Owners Protection Plan.

3. Implement parking utilization management and service improvements along with continued implementation of the parking study needs recommendations and installation of an approved new Parking Revenue Control System.

4. Continue to operate and maintain the Airport in the most cost effective manner possible while meeting the needs of the Airport's primary customers, the airlines and the traveling public.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 5,992,437	$ 6,407,269	$ 6,931,209	$ 523,940
Fringe Benefits*	1,504,275	2,024,733	0	-2,024,733
Services	5,849,560	6,918,307	7,336,864	418,557
Commodities	1,103,210	1,053,500	1,392,350	338,850
Other Charges	6,566,194	6,941,681	6,155,406	-786,275
Capital Outlay	1,651,479	1,248,100	2,318,100	1,070,000
Personal Crosscharges	1,504,275	2,024,733	0	-2,024,733
Contractual Crosscharges*	7,728,534	7,511,051	7,964,568	453,517
Abatements*	-7,751	0	-20,000	-20,000
Total Expenditures	$ 31,892,213	$ 34,129,374	$ 32,078,497	$ -2,050,877
State & Federal Revenue	693,442	0	0	0
Other Direct Revenue	30,399,078	32,282,832	34,619,218	2,336,386
Total Direct Revenue	$ 31,092,520	$ 32,282,832	$ 34,619,218	$ 2,336,386
Property Tax Levy	$ 799,693	$ 1,846,542	$ -2,540,721	$ -4,387,263

* Inclusion of Fringe Benefits, Central Service Allocation and the IMSD crosscharges in this budget would increase tax levy $2,133,611 to $407,110, which is the 1997 Airport lease payment amount to the County.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	176.2	179.4	193.4	14.0
Direct Labor Hours	295,630	243,167	262,144	18,977
Overtime Hours	20,843	10,000	10,000	0
Overtime Dollars	$363,337	$339,900	$345,000	$5,100

DEPARTMENT DESCRIPTION

The Airport Division has essentially one program: "*Air Transportation*." This program includes all activities necessary for the efficient, day-to-day operation of General Mitchell International (GMIA) and Timmerman Field Airports.

One of the most important changes for the 1997 Airport Budget is the $228,919 increase in the "surplus" or repayment to the County's general fund from $178,191 in 1996 to $407,110 in 1997. Per the terms of the 25 year agreement with the airlines, the repayment schedule for money advanced to the airlines for the 1983-85 terminal building expansion project now results in an annual revenue flow back to the County through 2010.

ORGANIZATIONAL COST SUMMARY

		1995 Actual	1996 Budget	1997 Budget
General Mitchell International	Expenditure	$ 30,073,900	$ 31,687,475	$ 31,665,525
	Revenue	30,872,011	32,052,832	34,389,218
	Tax Levy	$ -798,111	$ -365,357	$ -2,723,693
Timmerman Field	Expenditure	$ 314,037	$ 417,166	$ 412,972
	Revenue	220,508	230,000	230,000
	Tax Levy	$ 93,529	$ 187,166	$ 182,972

BUDGET HIGHLIGHTS

- Expenditures are decreased by $2,133,611 due to the elimination of Fringe Benefits ($1,917,379), Central Services Allocation ($227,736) and IMSD ($36,560) crosscharges from the budget. The Airport revenues to offset these unallocated expenses, which includes the lease payment amount, is $2,540,721.

- The Personal Services budget increases $501,322 due to the addition of five (5) new positions and the abolishment of one (1) part-time position. In addition to the increase from adding the new positions, there are increases to the Personal Services budget from 18 positions created mid-year 1996 to establish a third shift maintenance crew, which consists of 17 Airport Maintenance Workers (Seasonal) and one (1) Assistant Airport Maintenance Supervisor, to be used primarily for snow removal on the taxiways and runways. Listed below are the five (5) new positions and the abolished position for 1997.

- $40,390 Create 1 Accountant IV
  40,390 Airline Revenue
  $ 0 Net Fiscal Effect

  The Accountant IV will assist the Accounting Manager with administering, controlling and reporting passenger facilities charges (PFC) revenues and the use of PFC funds in compliance with federal regulations. An additional responsibility will be to monitor and control the fiscal aspects of the Airport Capital Improvement Projects on an ongoing basis, including the monitoring of grant projects.

- $36,511 Create 1 Administrative Assistant - Airport
  36,511 Airline Revenue
  $ 0 Net Fiscal Effect

  The Administrative Assistant will assist the Airport Business Manager and primarily be responsible for coordinating implementation of the Parking Revenue Control System for the Airport and acting as System Manager for the system after installation.

- $36,111 Create 1 Public Relations Coordinator - Airport
  -15,500 Abolish 1 Administrative Assistant - Public Relations
  19,611 Airline Revenue
  $ 0 Net Fiscal Effect

  The Public Relations Coordinator - Airport will design, write and produce many of the communication materials needed by the Airport, coordinate Airport special events, and assist with publicity and marketing to travel agents, corporate travel planners and prospective passengers. With the creation of the above position, an existing half-time Public Relations Administrative Assistant position will be abolished.

- $35,111 Create 1 Noise Program Assistant
  35,111 Airline Revenue
  $ 0 Net Fiscal Effect

  The Noise Program Assistant will assist in the oversight of the various noise mitigation programs, handle noise complaint calls, monitor compliance with noise abatement traffic and Airport run-up procedures and represent the department in public, community, legislative and tenant meetings.

- $18,976 Create 1 Clerk Typist I
  18,976 Airline Revenue
  $ 0 Net Fiscal Effect

  The Clerk Typist I will assist with the issuance of Airport ID and parking badges.

- The appropriation for parking and ground transportation management is increased a total of $227,000 due to higher operating costs, including five additional shuttle buses to reduce headway times and provide greater service flexibility during peak periods.

- The appropriation for chemical deicing agents is increased $290,000 due to higher prices and usage.

- A total of $2,230,000 is included for all land improvements and building major maintenance projects in the 1997 Airport Operating Budget, which is a $1,178,000 increase from the 1996 appropriation. This increase is partially offset by an $867,000 Capital Outlay-Contra account increase. Listed below are some of the major projects for 1997.

$400,000	Airport Mezzanine Expansion
150,000	Parking Garage Maintenance
180,000	Hangar Door Replacement - LJT
530,000	Joint Seal & Sealcoat Rwy 1L-19R & Taxiway R & G
100,000	Remote Parking Lot Pavement Repairs
100,000	Variable Message Signage

The balance ($774,000) consists of numerous projects that each have an estimated cost of less than $100,000.

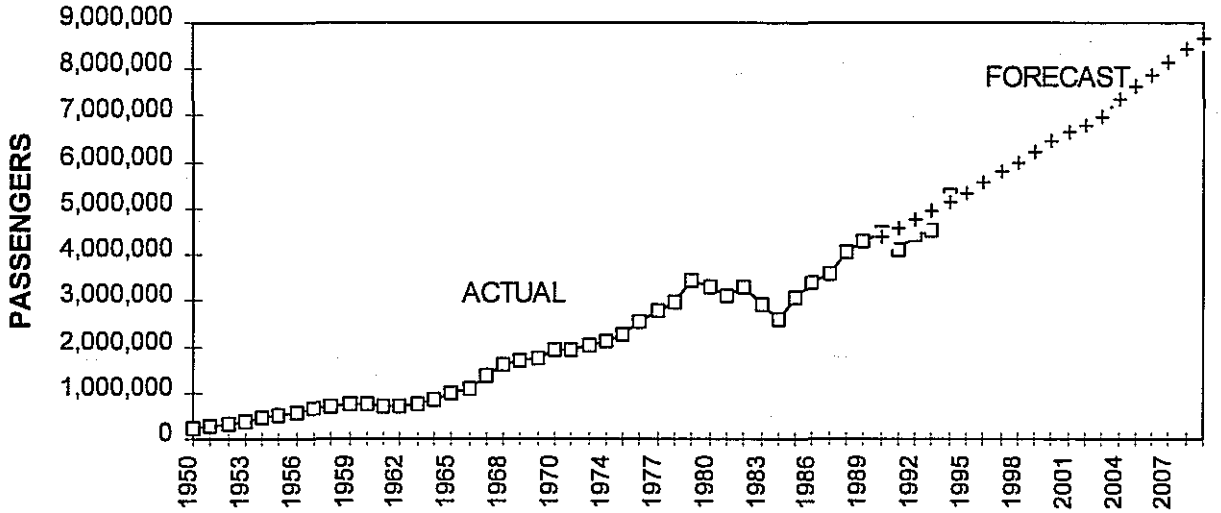
- Signatory airline revenues for security charges, terminal space rental, landing fees and apron fees are increased $1,206,892, to $13,504,321 due primarily to the net impact of adjusting signatory rates for the increased costs of Airport operation and changes in non-signatory airline revenues.

  In addition, revenue budgeted for non-signatory airline sources is increased a total of $1,056,324 based upon experience and/or contract terms. The primary sources of this increase are the $450,000 increase in rental car revenues, the $178,270 increase in non-signatory airline landing fees, the $218,000 increase in interest earnings on over-recovered airline revenues and a $117,000 revenue increase to offset PFC project interest.

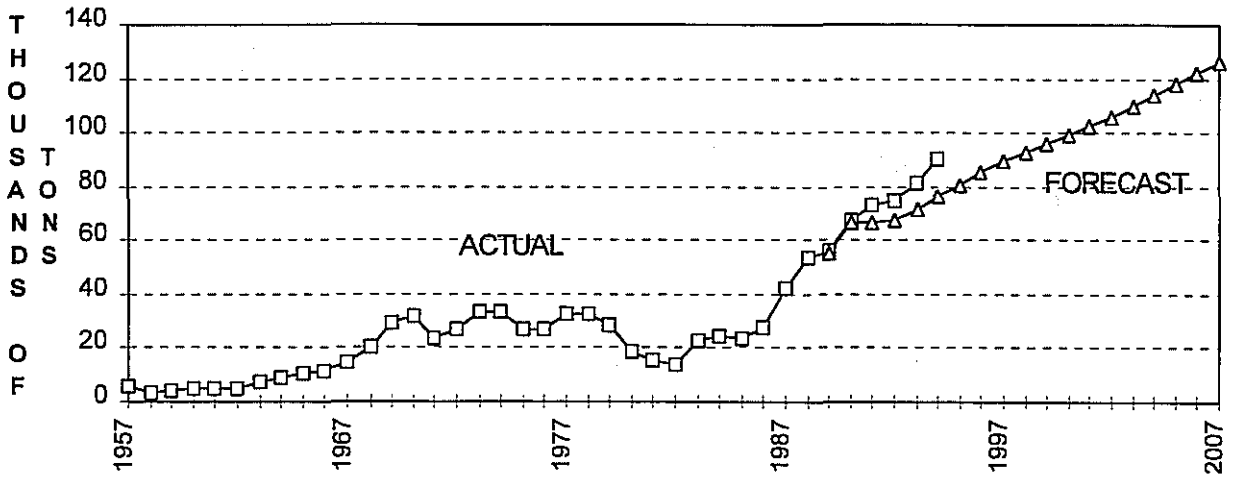
ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Passengers:			
Enplaned	2,593,359	2,810,000	2,900,000
Deplaned	2,628,346	2,810,000	2,900,000
Total	5,221,705	5,620,000	5,800,000
Revenue Landing Weight (1,000 lbs)	5,180,172	5,290,000	5,250,000
Air Freight (1,000 lbs)	177,489	200,000	200,000
Aircraft Operations (Takeoffs and Landings):			
Commercial	144,420	160,000	160,000
Military	5,187	5,500	5,500
General	55,174	60,000	60,000
Timmerman	75,879	89,000	80,000
Total	280,660	314,500	305,500

FORECAST PASSENGERS

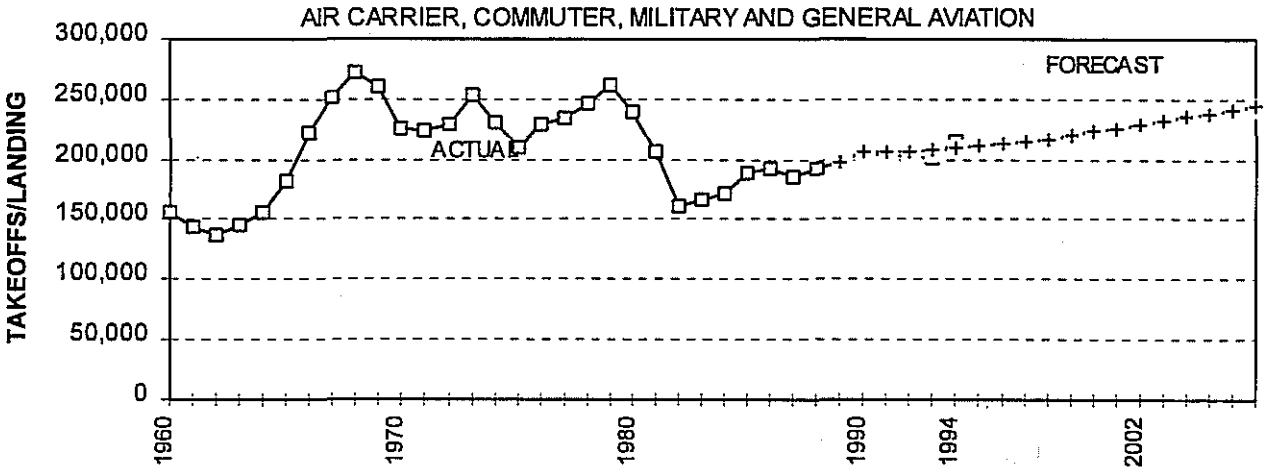


FORECAST AIR FREIGHT
GENERAL MITCHELL INTERNATIONAL AIRPORT

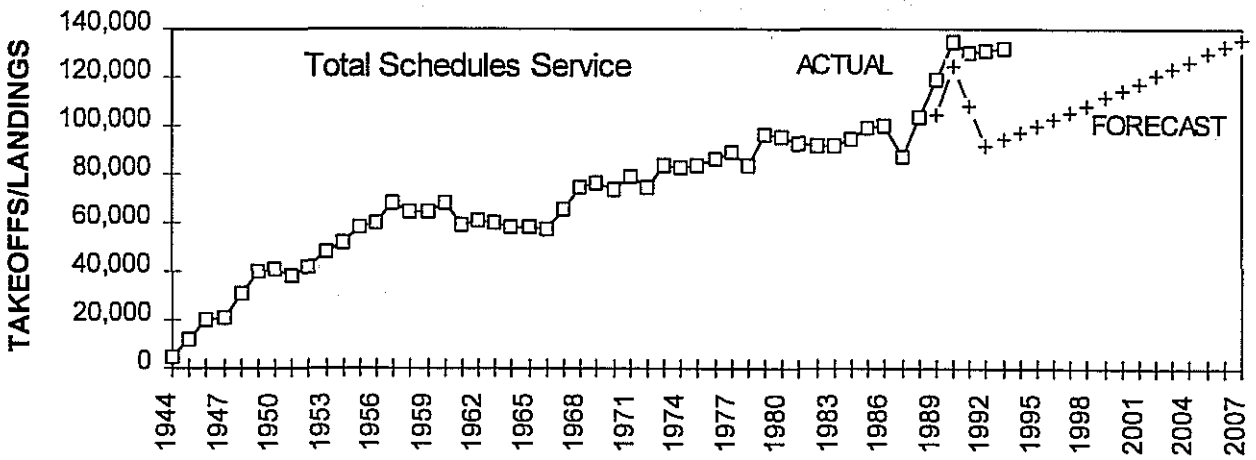


FORECAST TOTAL OPERATIONS

GENERAL MITCHELL INTERNATIONAL AIRPORT
AIR CARRIER, COMMUTER, MILITARY AND GENERAL AVIATION



AIR CARRIER AND COMMUTER FORECAST OPERATIONS



DEPT: DEPARTMENT OF PUBLIC WORKS - PROFESSIONAL SERVICES DIVISION **UNIT NO.** 5070

OPERATING AUTHORITY & PURPOSE

The Professional Services Division provides a broad spectrum of skilled and technical services for Milwaukee County. The Division is comprised of three sections: Architectural and Engineering Services, Environment and Energy; and Transportation Services. Through technical and professional efforts, these sections research, design, administer and implement a diverse combination of programs and projects.

OBJECTIVES

1. To continue administering major construction projects: Children's Court Center, House of Correction master plan, PAC restoration, McKinley Marina, Bender Park Shoreline Protection, Franklin and Doyne Park Landfill Remediation.

2. To assist in the planning and design of major projects: Airport master plan, Stadium infrastructure and the Courthouse/Safety Building master plan.

3. Maintain and update the environmental issue inventory of all County facilities and perform or contract environmental audits and assessments for property being considered for foreclosure, purchase or sale.

4. Bring to closure the landfill remediation activities at Crystal Ridge (Franklin), Doyne Park and the Airport while monitoring the situation at the Stadium.

5. Develop a comprehensive multi-year plan to address transportation issues affecting Milwaukee County incorporating County Trunk Highways, the Milwaukee County Transit System, the Milwaukee County Paratransit Program, County-owned parking facilities and other transportation related facilities and programs.

6. Participate in coordination efforts related to the State's East-West Corridor Study being performed for transit improvement in the East-West Corridor.

7. Conduct a detailed pavement analysis of County highways and develop a comprehensive pavement management plan. The analysis will determine the age, condition and estimated longevity of County highways to allow for a comprehensive repair and/or replacement program.

8. Inventory existing traffic control devices located on the County Highway System and develop a comprehensive traffic control management plan.

DEPT: DEPARTMENT OF PUBLIC WORKS - PROFESSIONAL SERVICES DIVISION **UNIT NO.** 5070

BUDGET SUMMARY				
Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 3,752,253	$ 4,193,408	$ 3,939,493	$ -253,915
Fringe Benefits	927,320	1,329,275	0	-1,329,275
Services	103,979	509,506	551,351	41,845
Commodities	50,298	137,607	121,700	-15,907
Other Charges	360,204	536,134	610,576	74,442
Capital Outlay	972,413	815,905	832,900	16,995
Contractual Crosscharges	1,106,354	905,345	274,204	-631,141
Abatements	-635,177	-944,966	-408,798	536,168
Total Expenditures	$ 6,637,644	$ 7,482,214	$ 5,921,426	$ -1,560,788
State & Federal Revenue	577,621	103,683	304,392	200,709
Other Direct Revenue	29,109	31,100	30,000	-1,100
Total Direct Revenue	$ 606,730	$ 134,783	$ 334,392	$ 199,609
Indirect Revenue	$ 5,540,350	$ 5,608,208	$ 5,787,298	$ 179,090
Property Tax Levy	$ 490,564	$ 1,739,223	$ -200,264	$ -1,939,487

* Inclusion of Fringe Benefits, Central Service Allocation, IMSD Charges and Space Rental Charge and Abatement in this budget would increase tax levy $1,568,605 to $1,368,341 for a tax levy change of $-370,882.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	77.8	79.8	75.1	-4.7
Direct Labor Hours	118,771	121,843	114,613	-7,230
Overtime Hours	2,760	1,050	1,600	550
Overtime Dollars	$50,766	$32,104	$55,199	$23,095

DEPARTMENT DESCRIPTION

Architectural Services provides program and cost estimates for building major maintenance and capital improvement projects for other County departments. Surveys, design and plan specifications required for construction contracts are also prepared and/or administered by this section. This section conducts preventive maintenance inventories, administers competitive bidding, presents bid recommendations, monitors adherence to consultant and construction contracts, and provides management and inspection for construction projects. Environmental Services provides technical services on energy conservation and management and environmental issues for various County departments. Environmental issues include asbestos abatement, underground storage tanks, PCBs, landfills, air quality, water quality and solid waste management.

The ***Transportation Services Section*** provides transit planning and coordination, grant preparation and development, transit facility development and staff assistance for the Paratransit Program. This section further provides traffic engineering services and plans, designs and oversees the construction of County trunk highways and bridges.

ORGANIZATIONAL COST SUMMARY

		1996 Budget	1997 Budget	1996/1997 Change
Architectural and Environmental Services	Expenditure	$ 6,577,368	$ 5,117,610	$ -1,459,758
	Abatement	938,610	421,168	-517,442
	Revenue	4,231,914	4,681,463	449,549
	Tax Levy	$ 1,406,844	$ 14,979	$ -1,391,865
Transportation Services	Expenditure	$ 2,009,662	$ 1,365,514	$ -644,148
	Abatement	166,206	140,530	-25,676
	Revenue	1,511,077	1,440,227	-70,850
	Tax Levy	$ 332,379	$ -215,243	$ -547,622

BUDGET HIGHLIGHTS

DEPARTMENTAL

- $ -187,027 Transfer 3 System Coordinator
  -57,251 Transfer 1 Data Processing Manager-DPW (DEV)
  $ -244,278

  These positions are transferred to the Department of Administration-Information Management Services Division (Org. 1160). These position transfers reflect the implementation of an initial pilot program to centralize data processing services in IMSD. The cost of these positions is included in the IMSD charge to this department.

- For 1997, Fringe Benefits, Central Service Allocation, IMSD Charges and Courthouse Complex Space Rental and abatement are eliminated as expenditures. However, to recover direct revenues associated with those charges, proprietary fund departments will continue to charge users for these projected costs. For 1997, costs include $1,145,148 for Fringe Benefits, $249,753 for the Central Service Allocation, $173,704 for IMSD Charges and $294,606 for Courthouse Complex Space Rental and abatement for a total expenditure reduction and tax levy credit of $1,568,605.

- Costs for New and Replacement Equipment including new and replacement DP equipment are decreased $6,950 from $134,850 to $127,900. Major items include $41,120 for replacing and adding CADD workstations, $20,980 for four copiers, $2,000 for a printer, $4,000 for a microfilm reader/printer, $4,600 for two laptop computers for traffic signal synchronization, $6,000 for two electronic survey data collectors, $1,700 for an overhead display monitor, $7,500 for a plotter, $5,000 for a plan duplicator, $8,000 for a record management backup unit and $27,000 for purchase of a Geographical Information System.

ARCHITECTURAL AND ENVIRONMENTAL SERVICES

- $ 41,415 Transfer 1 Drafting Supervisor (Civil)
  30,999 Transfer 1 Drafting Technician (Special)
  30,197 Transfer 1 Drafting Technician III (Electric)
  32,113 Transfer 1 Accountant II
  $ 134,724

The drafting positions are transferred from DPW-Administration and Facilities Management (Org. 5700). Their emphasis will be implementing design work for capital projects and providing cost analysis for Professional Services.

The Accountant II position is transferred from the DPW-Highway Maintenance Division (Org. 5100) to provide accounting services for capital projects.

- $ 0 Create 1 position of Clerk Typist III (Project Specific)

This position is created to provide clerical support for major capital projects that require such assistance to complete projects. This position is unfunded until a specific project has been established and County Board approval is granted to fill the position.

- $ 0 Create 1 Managing Architect (Project Specific)
  0 Abolish 1 Managing Architect HOC (Project Specific)
  0 Create 1 Preventive Maintenance Program Manager (Project Specific)
  0 Abolish 1 Civil Engineer IV Airport (Project Specific)
  $ 0

These position actions reflect no funding change for 1997. The Preventive Maintenance Program Manager would be responsible for managing the County-wide assessment of buildings and inclusion into a preventative maintenance program. The two created positions are project specific positions which can only be funded and filled with County Board approval.

- An appropriation of $200,000 is provided to fund year two of a five year plan to complete a County-wide facility major maintenance assessment and inventory. This project was authorized under County Board Resolution File No. 93-224.

- Funding of $50,000 is provided to continue a program begun in 1996 to digitize plans of existing County buildings. The plans are used by the Architectural and Environmental Services Division and the facility managers in repair and maintenance, remodeling and master planning.

- An appropriation of $66,500 is provided to train Professional Services Division staff for upgraded software installed to Windows, spreadsheet and word processing applications.

- Funding for computer software packages for highway construction management, storm water design, pavement management and Group Wise is budgeted at $50,000.

- The appropriation for Major Maintenance-Land Improvements is increased by $20,000, from $640,000 in 1996 to $660,000 for 1997. The funding will address operation and maintenance of remediation systems installed to address soil and/or water contamination at the Crystal Ridge (Franklin Landfill) site and to complete the underground tank program at ten sites.

- An increase of $169,000, from $199,000 in 1996 to $368,000 in 1997 is included for various environmental projects. This increase represents additional work required for composting, hazardous waste disposal, intergovernment relations, "brownfield" investigations and methane monitoring and includes a $25,000 appropriation for monitoring the Bliffert site and $15,000 for an alternative fuel initiative.

- An appropriation of $25,000 is provided for Milwaukee County to participate in the State's Digger's Hotline System as mandated by state law. Related funding of $27,000 is provided for hardware and software costs associated with installation of a new Geographical Information System. This system will give the department the information necessary to respond to inquiries regarding County owned property made to the Digger's Hotline.

- State revenue of $180,000 is included for a State Department of Natural Resources Local Assistance Program Grant.

TRANSPORTATION SERVICES

- $ 0 Create 1 Civil Engineer III (Project Specific)

  The creation of this position has no fiscal effect for 1997. This position is unfunded until a specific project has been established and County Board approval is granted to fill the position.

- Due to relaxed Federal Employee Commute Options (ECO) mandates, the appropriation for Consultant Services is reduced by $80,000, from $105,000 to $25,000 for 1997 and the appropriation for Other Charges related to the ECO compliance planning is reduced by $18,000, from $125,000 to $107,000.

DEPT: DEPARTMENT OF PUBLIC WORKS - HIGHWAY MAINTENANCE **UNIT NO.** 5100

OPERATING AUTHORITY & PURPOSE

The Department of Public Works-Highway Maintenance Division maintains all County trunk highways, State trunk highways and expressways. It is responsible for maintaining vacant freeway lands and the North Shore right-of-way.

OBJECTIVES

1. Maintain County trunk highways, freeways and State trunk highways in a manner that will provide citizens of the County with a safe, usable roadway system at a level of service acceptable to a majority of its citizens and at the lowest possible cost.

2. Resurface 12.5 lane miles (equivalent) of County trunk highways and expand the pavement repair program to provide extended pavement integrity on County trunk roadways.

3. Continue equipment training programs for personnel.

4. Continue implementation of the department's computer network and continue working with WISDOT on an interface to the State supplied billing program.

5. Continue maintenance of Parks roads in the areas of sweeping, striping, catch basin repairs and cleaning, minor asphalt work and bridge repairs.

6. Implement a pilot program for dump and flow salt delivery.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 4,373,345	$ 4,950,340	$ 4,966,363	$ 16,023
Fringe Benefits *	1,079,635	1,591,957	0	-1,591,957
Services	184,962	246,526	229,500	-17,026
Commodities	680,234	865,975	773,725	-92,250
Other Charges	6,252	35,000	5,000	-30,000
Capital Outlay	107,231	183,250	144,250	-39,000
Contractual Crosscharges*	4,730,428	3,165,757	3,439,531	273,774
Abatements*	-1,390,520	-160,000	-160,000	0
Total Expenditures*	$ 9,771,567	$ 10,878,805	$ 9,398,369	$ -1,480,436
State & Federal Revenue	9,643,231	10,533,594	10,329,354	-204,240
Other Direct Revenue	86,391	96,900	77,200	-19,700
Total Direct Revenue*	$ 9,729,622	$ 10,630,494	$ 10,406,554	$ -223,940
Property Tax Levy	$ 41,945	$ 248,311	$ -1,008,185	$ -1,256,496

* Inclusion of Fringe Benefits, Central Service Allocation, IMSD charges and Space Rental Charge and abatement in this budget would increase tax levy $1,581,900 to $573,715 for a tax levy change of $325,404.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	136.5	135.4	136.7	1.3
Direct Labor Hours	201,717	200,150	201,982	1,832
Overtime Hours	17,012	13,000	13,500	500
Overtime Dollars	$403,894	$309,518	$321,257	$11,739

DEPARTMENT DESCRIPTION

The ***State Highway Maintenance*** program provides general and winter maintenance on the freeways and State trunk highways within Milwaukee County. The State reimbursement for this program is based on actual labor, including incidental labor costs, machinery allowances as specified in the current Maintenance Machinery Agreement, and material purchases authorized by the State Department of Transportation. State highway maintenance program costs are 100% offset by State reimbursement revenue.

The ***County Highway Maintenance*** section provides general and winter maintenance on the Milwaukee County highway system. This includes pavement repair and resurfacing, shoulder maintenance, vegetation control, safety appurtenances, road drainage, litter pickup, bridge maintenance, ice and snow control, traffic signal maintenance and highway signing and pavement marking.

ORGANIZATIONAL COST SUMMARY

		1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
State Highway Maintenance	Expenditure	$ 8,135,479	$ 8,883,468	$ 7,423,795	$ -1,459,673
	Abatement	0	0	0	0
	Revenue	8,135,479	8,883,468	8,671,914	-211,554
	Tax Levy	$ 0	$ 0	$ -1,248,119	$ -1,248,119
County Highway Maintenance	Expenditure	$ 1,931,125	$ 2,155,337	$ 2,134,574	$ -20,763
	Abatement	155,892	160,000	160,000	0
	Revenue	1,594,143	1,747,026	1,734,640	-12,386
	Tax Levy	$ 181,090	$ 248,311	$ 239,934	$ -8,377

BUDGET HIGHLIGHTS

STATE HIGHWAY MAINTENANCE

- The State reimburses the Highway Division for 100% of eligible costs associated with the State trunk highways and the freeway system. For 1997, it is estimated that $8,671,914, or 78.9%, of the department's cost for personal services, contractual services and commodities will be dedicated to the freeway system of the State trunk highways. This amount reflects a $211,554 decrease from 1996 due to a reduction in the amount of this department's budget that will be used for State highway purposes.

- $47,287 Transfer 1 Accountant IV from DPW Facilities Management
  -32,113 Transfer 1 Accountant II to DPW Architectural and Engineering
  $15,174

These position actions were implemented in 1996 to efficiently consolidate all accounting functions for Highway Maintenance in the Highway Maintenance Division.

- State Transportation Aids for the maintenance of County trunk highways increase $7,314, from $1,650,126 to $1,657,440.
- Fleet maintenance services are increased $436,518, from $2,115,069 to $2,551,587, to reflect prior years experience.
- Building and Roadway Materials will be appropriated in 1997 at $340,000 for County trunk highways and $360,000 for State trunk highways.
- A major expenditure reduction of $1,581,900 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation and the courthouse complex space rental charge and abatement as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.
- In 1997, the Highway Maintenance Division will continue to provide striping, bridge repair, sweeping, catch basin cleaning and repairs, and snow plowing for selected parks. The Parks Department in turn will maintain selected boulevards for the Highway Maintenance Division. This action allows each department to be more efficient in their specialized maintenance areas and results in a zero County-wide fiscal effect.
- The Highway Maintenance Division is directed to adhere to Administrative Procedures 4.05 and 4.11 where applicable to substitution and reallocations of major maintenance projects and equipment purchases.

ACTIVITY & STATISTICAL SUMMARY

HIGHWAY MAINTENANCE PROGRAM	1995 Actual	1996 Budget	1997 Budget
Lane Miles (Maintenance)			
County Trunk Highways	341.06	341.06	341.06
State Trunk Highways	517.55	517.55	517.55
Freeways	667.62	677.62	677.62
Total	1,526.23	1,536.23	1,536.23
Acres (Grass Mowing)			
County Trunk Highways	657.67	657.67	657.67
State Trunk Highways	776.83	776.63	776.63
Freeways	1,875.87	1,875.87	1,875.87
Total	3,310.37	3,310.17	3,310.17

DEPT: DEPARTMENT OF PUBLIC WORKS - FLEET MAINTENANCE **UNIT NO.** 5330

OPERATING AUTHORITY & PURPOSE

Under the direction of the Director of Highway and Fleet Operations, the Department of Public Works-Fleet Maintenance Division controls, supervises, and maintains all automotive equipment owned by the County. It also centrally maintains materials and parts for the Department of Health and Human Services/Grounds Maintenance Division, Department of Parks, Recreation and Culture and the Highway Division.

OBJECTIVES

1. To address recommendations from the Department of Audit's March, 1996 audit of the Fleet Maintenance Division including improvement of the automated inventory system.

2. To continue with a systematic schedule of replacing equipment to avoid cost prohibitive major repairs due to high miles and the age of equipment.

3. To implement a new program to purchase service contracts for new small trucks and cars.

4. To continue working with the State Department of Transportation and their consultants in development of a computerized fleet shop and operations software program.

5. To continue an effort to improve fleet fuel consumption by downsizing the fleet and seeking Federal grant money targeted to developing use of alternative fuels.

6. To continue the use of multi-purpose fleet equipment and monitor the fleet size based on user need, adaptability and program changes.

7. To provide training for shop mechanics and support assistants to meet changes in automotive equipment technology and design change repair requirements.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 2,131,499	$ 2,305,342	$ 2,243,486	$ -61,856
Fringe Benefits *	545,734	731,302	0	-731,302
Services	216,725	411,009	495,150	84,141
Commodities	1,472,942	1,634,275	1,656,647	22,372
Other Charges	1,708,384	1,986,038	1,870,165	-115,873
Capital Outlay	0	0	0	0
Contractual Crosscharges*	1,093,688	837,346	796,242	-41,104
Abatements*	0	-68,703	-68,851	-148
Total Expenditures*	$ 7,168,972	$ 7,836,609	$ 6,992,839	$ -843,770
State & Federal Revenue	32,928	33,000	34,000	1,000
Other Direct Revenue	301,089	374,861	355,264	-19,597
Total Direct Revenue*	$ 334,017	$ 407,861	$ 389,264	$ -18,597
Indirect Revenue	6,834,918	7,428,748	7,519,758	91,010
Property Tax Levy	$ 37	$ 0	$ -916,183	$ -916,183

* Inclusion of Fringe Benefits, Central Service Allocation, IMSD crosscharges and Space Rental Charge and abatement in this budget would increase tax levy $916,183 to $ 0 for a tax levy change of $ 0.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	67.8	63.7	61.7	-2.0
Direct Labor Hours	141,542	132,981	128,805	-4,176
Overtime Hours	9,063	7,075	7,075	0
Overtime Dollars	$184,585	$115,393	$115,393	0

BUDGET HIGHLIGHTS

- In 1997, the appropriation for New and Replacement Fleet Equipment in the amount of $2,954,560 is budgeted in Capital Improvements Budget (Org. 1858). The replacement equipment will be utilized primarily by the Parks, Sheriff, Airport, Zoo and Highway Departments. All departments receiving replacement equipment will be required to turn in the used equipment so that Fleet Division total equipment stock does not exceed 1996 totals.

- $-96,906 Abolish 2 Automotive and Equipment Mechanic

  Two vacant positions of Automotive and Equipment Mechanic are abolished to reflect implementation of a pilot program in 1997. Under the pilot program, private service contracts will be purchased for passenger cars and light trucks acquired in 1997.

- In 1997, the Department of Administration-Procurement Division will work with the Fleet Maintenance Division to develop a Request for Proposals to contract out maintenance services for passenger cars and small trucks that are purchased in 1997. The RFP will stipulate that the service contracts will cover new vehicles in the first year and will continue to cover those vehicles as they age. Fleet Maintenance will coordinate the contracts for all County departments. When a vehicle covered by the service contract requires maintenance, Fleet will schedule the repair and process any necessary paperwork. Fleet will charge county departments for their portion of the service contract based on the number of vehicles assigned to the department. If a vehicle covered under a service contract requires repairs that are not covered under the contract because the damage was caused by abusive driving practices, the entire cost of the repair will be charged to the using department. Since County Board File 95-796(a) adopted in July 1996 directed that one vehicle must be eliminated from the fleet for each new vehicle purchased, several older vehicles being maintained by Fleet will be eliminated each year and eventually all vehicles will be covered by the service contract. Fleet staff will be reduced each year in proportion to the number of vehicles added to the service contract. This staff reduction could most likely be accomplished by abolishing staff positions as they become vacant, thereby, avoiding layoffs. The role of Fleet Maintenance will change from their current maintenance mission to a dual operation. One section of Fleet will continue to maintain large vehicles and miscellaneous county equipment and the other section will be devoted to coordinating the county-wide service contract for passenger cars and small trucks. In order to make a county-wide service contract or contracts attractive to vendors, Fleet and Procurement will be required to develop detailed specifications for each type of vehicle. Departments will be limited to requesting a vehicle type from a standard list of vehicles and will not be allowed to make modifications. This procedure will extend the County policy for standardization of equipment to motor vehicles.

- The motor vehicle budget is increased $22,372 to reflect a decrease of $91,258 due to the elimination of several small trucks and passenger cars from the fleet during 1996, offset by a $30,000 increase in the cost of fuel from approximately $.82 per gallon in 1996 to $.99 per gallon for 1997, and a $83,630 increase to cover the cost of a new pilot program to be implemented in 1997 to purchase rather than lease certain vehicles for the Zoo and Airport.

- The flexibility to expand, modify and reallocate major maintenance projects and equipment purchases while remaining within the total appropriation is continued in 1997. Quarterly reports shall be submitted to the Transportation and Finance Committees on any changes or substitutions.

- Depreciation charges for Fleet equipment are reduced $110,351 from $1,786,667 to $1,676,316 as a result of less replacement equipment purchases made over the past few years.

- Heating costs are increased $80,141 and reflect the sale of the Power Plant.

- For 1997, Fringe Benefits, the Central Service Allocation, IMSD crosscharges and Courthouse Complex Space Rental are eliminated as expenditures. However, to recover direct revenues associated with those charges, proprietary fund departments will continue to charge users for the projected costs of Fringe Benefits, Central Service Allocation, IMSD crosscharges and Courthouse Complex Space Rental. For 1997, costs include $641,086 for Fringe Benefits, $35,984 for IMSD crosscharges and $239,113 for the Central Service Allocation for a total expenditure reduction and tax levy credit of $916,183.

- An initiative begun in 1996 to discontinue the practice of allowing departments to purchase County fleet equipment which is declared surplus at the conclusion of its useful life is continued in 1997.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Ambulance (Miles)	2,210	1,000	1,800
Highway Patrol (Miles)	2,011,985	2,100,500	1,972,800
Other Cars (Miles)	1,044,152	1,220,300	994,100
Trucks (Miles)	3,411,342	3,461,600	3,401,400
Motorcycles (Miles)	16,988	15,500	16,900
Fire Trucks (Miles)	5,980	6,500	5,900
Other Equipment (Miles)	58,216	64,600	58,000
Total (Miles)	6,550,873	6,870,000	6,450,900
Repair Orders Written	11,614	13,200	11,300
Accident Repair Orders	159	235	150
Total Repairs	11,773	13,435	11,450
Equipment Under Fleet Control			
Major Equipment	912	1,075	914
Attachments	1,250	1,250	1,250
Less 165 Series	-111	-200	-111
Total Equipment	2,051	2,125	2,053

DEPT: MILWAUKEE COUNTY TRANSIT SYSTEM **UNIT NO.** 5600

OPERATING AUTHORITY & PURPOSE

Milwaukee Transit Services, Inc., is a private, non-profit corporation which manages and operates the public mass transit service, under contract, for Milwaukee County. The corporation uses the facilities which are owned by Milwaukee County. This corporation is assisted by personnel from the Professional Services Division of Milwaukee County, which provides staff for various Transit-related studies, the necessary activities involved in processing State and Federal grant applications, and the acquisition of capital needs.

OBJECTIVES

1. Continue to aggressively market the Transit System to retain and/or expand market share despite limited resources.

2. Continue to maintain efficient operations by optimizing services levels, monitoring system-wide and departmental performance measures, and maximizing the use of existing resources.

3. Increase community support for transit by interacting with citizen/community groups, such as the Transit NOW Coalition and other similar organizations.

4. Continue to maximize non-traditional revenue sources such as pass programs, public/private partnerships and grants.

5. Cooperatively work with the State of Wisconsin's Department of Transportation to successfully implement the East-West Corridor Alternatives selected by local elected officials.

6. Maintain or improve on the 3,000 mile interval between chargeable road calls.

7. Work with employees to develop programs that encourage and reward good customer services.

8. Maintain and update an ongoing Transit Improvement Plan which will identify service needs and opportunities.

9. Update fleet and facilities maintenance plan.

BUDGET SUMMARY				
Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Services	$ 69,162	$ 309,000	$ 306,300	$ -2,700
Commodities	614,707	451,000	520,000	69,000
Transit Operations	87,649,150	87,681,394	90,396,688	2,715,294
Other Charges	1,933,604	3,396,335	3,013,533	-382,802
Capital Outlay	1,504,705	2,417,965	1,628,590	-789,375
Contractual Crosscharges*	1,513,280	1,720,822	1,523,846	-196,976
Total Expenditures*	$ 93,284,608	$ 95,976,516	$ 97,388,957	$ 1,412,441
State & Federal Revenue	46,024,215	45,679,393	47,320,460	1,641,067
Other Direct Revenue	272,946	303,300	557,500	254,200
Transit Revenues	33,835,898	35,018,375	35,843,000	824,625
Total Revenues*	$ 80,133,059	$ 81,001,068	$ 83,720,960	$ 2,719,892
Property Tax Levy	$ 13,151,549	$ 14,975,448	$ 13,667,997	$ -1,307,451

* Inclusion of the Central Service Allocation and IMSD crosscharges in this budget would increase tax levy $597,426 to $14,265,423 for a tax levy change of $-710,025.

DEPARTMENT DESCRIPTION

The ***Transit Operations Program*** includes all activities necessary for the efficient, day-to-day management and operation of the Milwaukee County Transit System by Milwaukee Transport Services, Inc., a private nonprofit corporation under contract with Milwaukee County. The corporation consists of a Managing Director and a Deputy Director. The workforce totals approximately 1,422 employees who are assigned to four major divisions: Administration, Finance, Operations and Marketing.

The ***Transit Policy and Capital Acquisition*** program is staffed by five positions in the Transit Section of the Transportation Division and is responsible for all studies related to Transit planning, and for the replacement and acquisition of Transit capital assets. In addition, this program develops and submits grant applications and administers all approved State and Federal grants.

ORGANIZATIONAL COST SUMMARY

		1995 Actual	1996 Budget	1997 Budget
Transit Operations	Expenditure	$ 87,649,150	$ 87,681,394	$ 90,396,688
	Revenue	33,835,898	35,018,375	35,843,000
	Tax Levy	$ 53,813,252	$ 52,663,019	$ 54,553,688
Transit Policy and Capital Acquisition	Expenditure	$ 5,635,458	$ 8,295,122	$ 6,992,269
	Revenue	46,297,161	45,982,693	47,877,960
	Tax Levy	$ -40,661,703	$ -37,687,571	$ -40,885,691

BUDGET HIGHLIGHTS

Transit Operations

- There are no fare increases or service reductions budgeted for 1997.
- Transit Revenue for 1997 is projected to increase $824,625 due to an increase in ridership revenue and passengers are anticipated to increase by 466,193 to 48,515,581 for 1997. A portion of this ridership increase is attributable to the 10-1 Bus program which provides bus passes to University of Wisconsin-Milwaukee and Marquette University students through their student fees. This program was authorized by the County Board on February 20, 1992 (File No. 92-170).
- The 1997 budget includes $358,469 in expenses and corresponding revenue for Waukesha County service.
- Employee services costs increased $2,366,795 from $74,777,048 to $77,143,843. This includes a wage increase and an increase for medical insurance.
- Fuel costs are projected at $2,964,789 which is a decrease of $251,474 from 1996 and is based on 4,592,043 gallons of fuel at 64.56 cents per gallon. The 1996 Adopted budget of $3,216,263 was based on 4,873,172 gallons of fuel at 66 cents per gallon.
- Federal operating assistance revenues are decreased by $1,304,907, from $2,504,907 to $1,200,000.
- Replacement of major bus parts (i.e., transmissions and engines) is decreased $724,000, from $1,239,000 to $515,000.
- To efficiently allocate transit service, the MTS developed a quantitative measure called the Production Frequency Index. This index measures the relationship between passengers per bus hour (productivity) and time interval between buses (frequency). Through its use MTS is better able to increase or decrease service levels both equitably and with the goal of maximizing ridership.
- State Mass Transit Operating Assistance revenues are increased by $594,906, from $39,519,434 to $40,114,340. State operating assistance revenue is no longer based on a percentage of expenditures. For 1997 this funding is provided by a sum certain appropriation from the State.
- Effective April 1, 1996, the Federal Transit Administration implemented a new policy allowing 20% of total annual vehicle maintenance operating costs to be considered an eligible capital cost. This policy will provide approximately $2.4 million in Federal capital reimbursement for 1997 operating maintenance activities.
- Equipment and Major Maintenance appropriations of $400,370 include $15,000 for underground storage tank repair, $100,000 for unprogrammed maintenance, $27,550 for Power Spray Parts Washers, $20,995 for an aerial lift platform, $87,259 for vehicle replacements, $68,580 for a vacuum system for interior bus cleaning, $18,491 for a photo ID card system, $3,645 for dies for a hydraulic press, $5,400 for a welding cart, $28,450 for a print shop folding machine and $25,000 for computer network enhancements.

Transit Policy and Capital Acquisition

- For 1997, the Central Service Allocation and IMSD crosscharges are eliminated as expenditures. However, to recover direct revenues associated with those charges, proprietary fund departments will continue to charge users for the projected costs of the Central Service Allocation and IMSD charges. For 1997, costs include $210,046 for the Central Service Allocation and $387,380 for IMSD crosscharges for a total expenditure reduction and tax levy credit of $597,426.

- Employer Trip Reduction Response routes will be funded in 1997 with no tax levy through grant carryovers, fares and employer contributions.

- A marketing campaign to promote transit in Southeastern Wisconsin begun in 1996 is continued in 1997. The County has received a $1.2 million CMAQ grant to fund this project.

- Tire leasing costs for Milwaukee County Transit System buses will increase $70,000, from $450,000 to $520,000, due to negotiated vendor price increase.

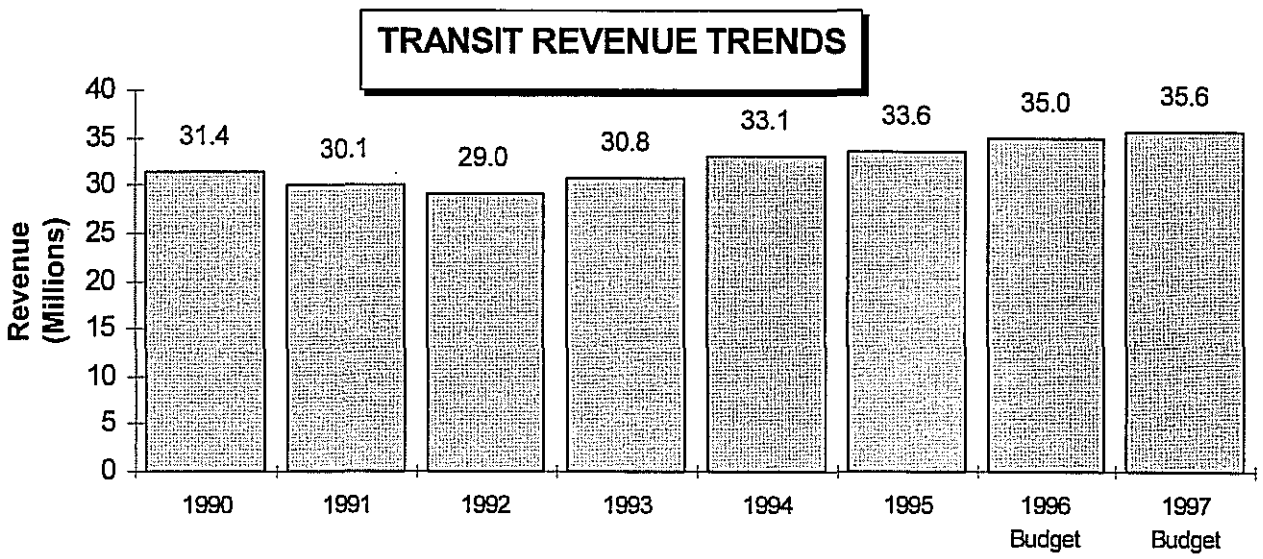
- The Transit Services Division is directed to adhere to Administrative Procedures 4.05 and 4.11 where applicable to substitution and reallocation of major maintenance projects and equipment purchases.

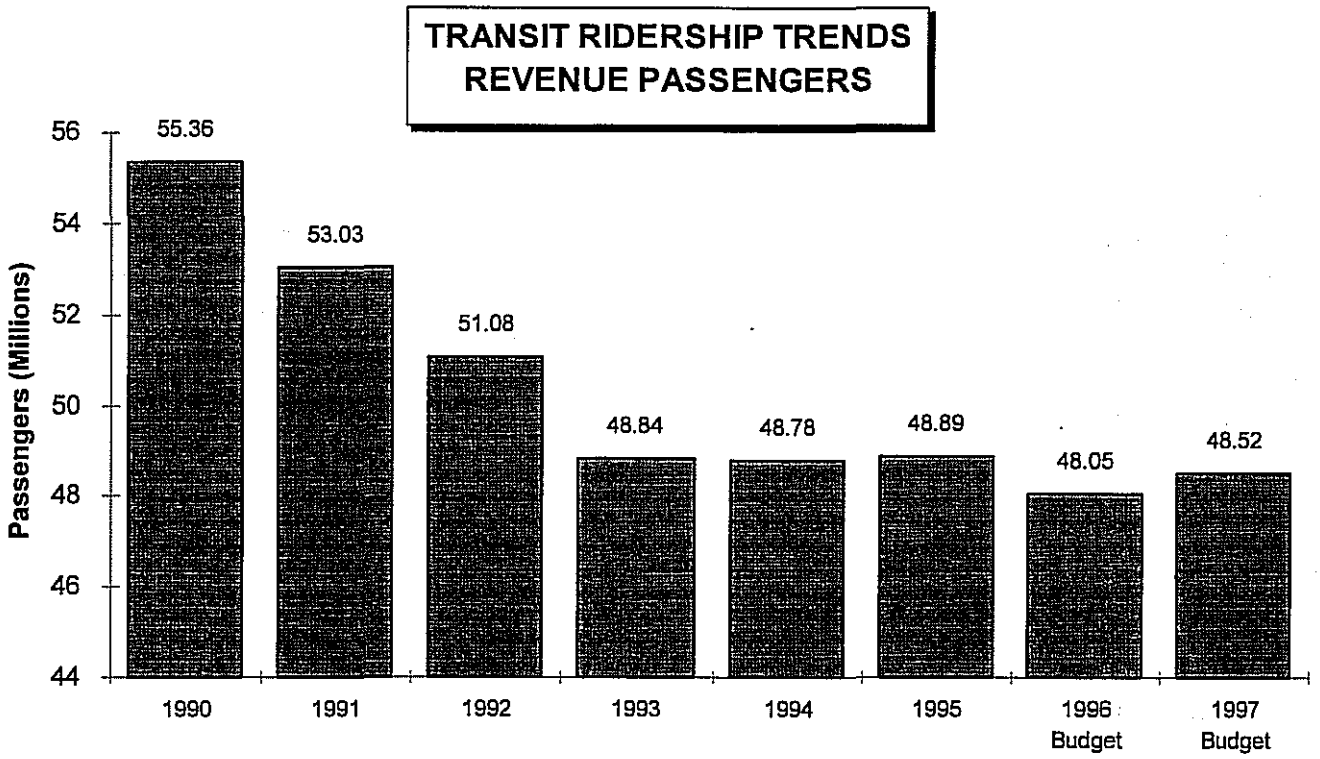
ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Buses Assigned	582	536	501
Buses Operated	427	421	406
Bus Miles	19,322,204	18,640,775	18,643,527
Revenue Passengers	48,887,923	47,925,388	48,515,581
Cost Per Mile	$4.5215	$4.7037	$4.8567
Revenue Per Revenue Passenger	$.6650	$ .7161	$.7170
Revenue Per Mile	$1.7365	$1.8786	$1.9225
Farebox Recovery Ratio (Proportion of Operating Cost Paid by Transit Revenue)	38.40%	39.94%	39.59%

BUS FARES

	1994	Jan 1- June 30 1995	July 1 - Dec 31 1995	1996 & 1997
Adult Cash	$1.25	$1.25	$ 1.25	$ 1.35
Adult Weekly Pass	$9.25	$9.25	$10.00	$10.50
Adult Ticket (10)	$9.25	$9.25	$10.00	$10.50
Children Ages 6 to 11	$ .60	$ .60	$ .60	$ .65
Children Ticket (10)	$6.00	$6.00	$ 6.00	$ 6.50
Senior Citizens and Handicapped	$ .60	$ .60	$ .60	$ .65
Senior/Handicapped Ticket (10)	$6.00	$6.00	$ 6.00	$ 6.50
Students with Permit	$ .90	$ .90	$ .90	$ 1.00
Students Weekly/Ticket (10)	$8.50	$8.50	$ 8.50	$ 9.00
Freeway Flyers	Applicable Fare Plus $.25	Applicable Fare Plus $.25	Applicable Fare Plus $.25	Applicable Fare Plus $.25
Flyers Ticket (10)	$11.75	$11.75	$12.50	$13.00




TRANSIT RIDERSHIP TRENDS
REVENUE PASSENGERS
Passengers (Millions)
56
54
52
50
48
46
44
55.36
53.03
51.08
48.84
48.78
48.89
48.05
48.52
1990
1991
1992
1993
1994
1995
1996 Budget
1997 Budget

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: DEPARTMENT OF PUBLIC WORKS - ADMINISTRATION AND FACILITIES MANAGEMENT **UNIT NO.** 5700

OPERATING AUTHORITY & PURPOSE

The Administration and Facilities Management Division provides administrative and management support to the divisions within the Department of Public Works as well as quality and cost effective property management, tenant services and maintenance and skilled trades services to the various private entities and County departments occupying space within the Courthouse and County Grounds Complexes. The department also provides maintenance and skilled trades services to other County Departments.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 8,784,525	$ 9,491,274	$ 9,512,728	$ 21,454
Fringe Benefits*	2,228,878	2,991,630	0	-2,991,630
Services	4,070,607	6,776,233	5,953,204	-823,029
Commodities	698,834	647,798	768,728	120,930
Other Charges	3,725,007	4,090,467	4,050,054	-40,413
Capital Outlay	888,811	514,600	707,520	192,920
Contractual Crosscharges*	5,607,357	6,322,023	11,197,622	4,875,599
Abatements*	-2,804,550	-2,516,790	-9,707,314	-7,190,524
Total Expenditures*	$ 23,199,469	$ 28,317,235	$ 22,482,542	$ -5,834,693
State & Federal Revenue	0	0	0	0
Other Direct Revenue*	7,484,067	12,541,468	4,953,810	-7,587,658
Indirect Revenue	8,147,242	6,472,093	4,321,925	-2,150,168
Property Tax Levy	$ 7,568,160	$ 9,303,674	$ 13,206,807	$ 3,903,133

* Inclusion of Fringe Benefits, Central Service Allocation, IMSD crosscharges, Space Rental Charge and abatement and Space Rental Revenue in this budget would decrease tax levy $4,310,392 to $8,896,415 for a tax levy change of $-407,259.

PERSONNEL SUMMARY

	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	261.1	246.3	241.3	-5.0
Direct Labor Hours	309,828	292,228	286,380	-5,848
Overtime Hours	15,571	6,978	6,978	0
Overtime Dollars	$234,340	$190,698	$190,698	$0

DEPARTMENT DESCRIPTION

In 1997, the department's organizational structure is further refined to better reflect major functions. The 1996 structure consisted of 4 divisions (Director's Office, Facilities Management., Utilities and Disadvantaged Business Development) and 12 low orgs. The major changes in 1997 include the combining of what was formerly the Grounds Services, Building Services and Maintenance Services units

into a single Maintenance Operations low org., and the establishment of the Buildings/Facilities org. to capture the costs of maintaining all structures. The Buildings/Facilities org. also reflects building costs which are not directly assignable to a specific facility, such as Fire and Police protection. The "Unassigned Buildings" org. is eliminated. In addition, various administrative functions are shifted to the Director's Office to allow for greater functional delineation.

The ***Director's Office*** is responsible for the management of the Department of Public Works. Administrative functions include establishment and implementation of departmental policy and procedures, personnel administration, accounting and budgeting, and general public information services.

The ***Maintenance Operations*** division is responsible for buildings, grounds and mechanical systems for all facilities under the stewardship of the Administration and Facilities Management Division. Functions include daily custodial and repair services, security, mail services, grounds care and snow removal, provision of centralized electrical, mechanical and engineering services as well as maintenance of the utilities distribution systems.

The ***Management Services*** division is responsible for property management and lease administration functions for all land and buildings under the stewardship of the Administration and Facilities Division. Functions include management of land and building leases for all County Grounds, Courthouse, Jail, Safety Building, and St. Anthony's tenants. This unit also provides land-use, facilities and space planning and development services, acts as a liaison between the County and major tenants such as the Regional Medical Center, Research Park and WEPCO and manages the County-operated electrical utility as well as the distribution for water, sanitary and storm sewers. This unit is a primary customer of the Maintenance Operations division.

The ***Disadvantaged Business Development*** division is responsible for the activities related to promoting successful growth of disadvantaged, minority and women-owned businesses. Specific responsibilities include contract compliance monitoring as well as policy implementation to ensure that County procurement of contractors and suppliers complies with Federal and County DBD requirements, administering the Section 20 (for Transit-related projects) and general revolving loan accounts to provide short-term assistance to qualifying DBD firms, developing various DBD seminars on effective business operations and coordinating the County's efforts in implementation of the Joint Certification Program.

DEPT: DEPARTMENT OF PUBLIC WORKS - ADMINISTRATION AND FACILITIES MANAGEMENT **UNIT NO.** 5700

ORGANIZATIONAL COST SUMMARY

		1995 Actual	1996 Budget	1997 Budget
Director's Office	Expenditure	$ 687,027	$ 779,066	$ 847,798
	Abatement	196,828	213,687	536,404
	Revenue	8,054,108	565,379	478,792
	Tax Levy	$ -7,563,909	$ 0	$ -167,398
Maintenance Operations	Expenditure	$ 19,013,578	$ 20,350,103	$ 10,347,970
	Abatement	1,401,022	818,862	7,898,140
	Revenue	10,196,744	11,939,299	2,815,207
	Tax Levy	$ 7,415,812	$ 7,591,942	$ -365,377
Management Services	Expenditure	$ 590,371	$ 947,608	$ 20,484,667
	Abatement	439,402	698,617	1,154,389
	Revenue	151,343	248,991	5,638,760
	Tax Levy	$ -374	$ 0	$ 13,691,518
Disadvantaged Business Development	Expenditure	$ 528,025	$ 681,379	$ 604,141
	Abatement	81,107	78,166	213,101
	Revenue	296,265	294,927	342,976
	Tax Levy	$ 150,653	$ 308,286	$ 48,064

BUDGET HIGHLIGHTS

DEPARTMENTAL

For 1997 this Department has agreed to work with the Department of Administration to develop a performance based budget. The 1997 budget will include appropriations in line item accounts, however, the Department will be given the flexibility to manage the budget by shifting appropriations within the budget as needs arise. Authority is granted for the Department to make expenditures from any account series as long as the department does not exceed the tax levy appropriation included in the adopted budget. The Department will also be required to meet the performance standards set as part of the 1997 adopted budget and to comply with all County rules and regulations.

1997 PERFORMANCE MEASUREMENTS

1. Develop a training program for all new supervisory staff and complete supervisory skills training by year end.
   Objective: To reduce grievances, disciplinary actions, suits, conflicts, and personnel problems.
   Performance Measurement: 10% decrease in grievances filed from previous year.

2. Improve communication between unionized employees and management staff and reduce the number of grievances filed from previous year.
   Objective: To resolve personnel issues in a proactive fashion.
   Performance Measurement: 10% decrease in grievances filed from previous year.

3. Develop a detailed written strategic plan for the Disadvantaged Business Development division and Joint Certification functions by December 1, 1997.
   Objective: To increase public and customer understanding of the process.
   Performance Measurement: Completion of strategic plan by December 1, 1997.

4. Streamline the Joint Certification process from 90 days to 60 days.
   Objective: To increase customer satisfaction and the number of firms certified each year.
   Performance Measurement: 75% of all applications reviewed within 60 days.
   10% increase in number of firms certified.

5. Develop and implement a concise internal expenditure and revenue monitoring system which will provide general financial status information which is current within 14 days.
   Objective: To develop and implement a system to provide timely and accurate fiscal data for use in estimating project costs for bidding on work for other County departments and private agencies.
   Performance Measurement: Implementation of monitoring system by December 1, 1997.

6. Remain within appropriations provided in 1997 Adopted Budget.
   Objective: To provide county services with limited resources.
   Performance Measurement: Absence of departmental deficit at year end.

7. Reduce County use of hourly Time and Material contractors.
   Objective: To save money by avoiding contractor mark-ups by performing work in-house.
   Performance Measurement: 50% decrease from previous year in the use of time and materials contractors.

8. Achieve trades work order completion within 30 days.
   Objective: To provide customer satisfaction due to more efficient and effective process.
   Performance Measurement: 75% of work orders completed within 30 days.

- A lump sum reduction of $1,050,000 to the departments' budget is made in conjunction with the department implementing a performance based budget which includes the flexibility to make expenditures from any account series within the appropriations provided for 1997.

- Major Maintenance costs are increased $186,800 from $376,000 to $562,800 for 1997.

- Utility costs are decreased $357,163, from $6,781,432 to $6,424,269 primarily due to a reduction in the cost of electricity from the Wisconsin Electric Power Company.

- An appropriation of $50,000 is provided to fund a strategic plan for City Campus and other County-owned facilities.

- For 1997, Fringe Benefits, the Central Service Allocation, IMSD charges and Courthouse Complex Space Rental are eliminated as expenditures in this budget. However, to recover direct revenues associated with those charges, proprietary fund departments will continue to charge users for these projected costs. For 1997, costs include $2,709,496 for Fringe Benefits, $393,662 for the Central Service Allocation, $236,145 for IMSD crosscharges and $74,403 for Courthouse Complex Space

Rental and abatement for a total expenditure reduction and tax levy decrease of $3,339,303. In addition, the policy change to no longer include courthouse space rental in departmental budgets results in a revenue reduction and tax levy increase of $7,649,695. The net effect of these policy changes is a tax levy decrease of $4,310,392 in this budget.

DIRECTOR'S OFFICE

- $ -41,415 Transfer 1 Drafting Supervisor (Civil)
  -30,999 Transfer 1 Drafting Technician (Special Projects)
  -30,197 Transfer 1 Drafting Technician III (Electric)
  $ -102,611

  These Drafting positions are transferred to the DPW Professional Services Division (org. 5070) to reflect actual work assignments. The decrease of $102,611 in personal services in this section is entirely offset by the reassignment of other administrative and support staff to the Director's office from other sections within this budget.

- Contractual services are increased $19,450 primarily due to a $20,000 increase in the appropriations for training.

- Funding of $19,870 is provided for the purchase of a level three office copier and two computer workstations.

MAINTENANCE OPERATIONS

- This division is structured to operate in a manner similar to private contractors as it relates to bidding and competing for time and material construction projects. The budget reflects those costs directly related to daily operations. Building costs and other indirect costs such as crosscharges and depreciation are transferred to the Building/Facilities Org. Unit to more accurately reflect the "true" cost of maintenance services.

- $ 32,000 Transfer 1 Maintenance Worker (Lead)
  -40,395 Abolish 5 Grounds Maintenance Traffic Worker I (Seasonal)
  $ -8,395

  One Maintenance Worker (Lead) position is transferred from the Department of Human Services - Mental Health Division (org. 6800) to reflect the transfer of the responsibility for the City Campus Building at 27th and Wells to the Department of Public Works. Five seasonal Grounds Maintenance Traffic Worker positions are abolished due to fiscal constraints.

- Funding of $27,500 is provided for new and replacement equipment including $1,000 for a replacement chemical feed pump and $3,000 for a replacement salt spreader. New equipment includes $3,500 for truck service racks, $1,000 for a hammer drill, $6,500 for a disc sander, $8,000 for carpet shampooers and vacuum cleaners and $1,500 for a lawn mower.

MANAGEMENT SERVICES

Facilities Management

- This unit is structured to operate in a manner similar to a property management firm inasmuch as it acts as custodian and landlord. The budget reflects those costs directly related to property management and tenant services. Various indirect expenditures are transferred to the Buildings/Facilities Org. Unit.

- $ -91,241 Transfer 1 Associate Director - HHS
  -47,287 Transfer 1 Accountant IV
  $ -138,528

  One position of Accountant IV is transferred to the DPW-Highway Maintenance Division (org. 5100) to provide adequate accounting support for that department. The Associate Director HHS is transferred to the Economic Development Division of the Department of Administration (Org. 1106). The transfer of this position will provide Economic Development with staff to help in the coordination, development and implementation of a land use development strategy at the County Grounds and elsewhere within the County.

- Major Maintenance and Building Improvement appropriations for 1997 include:

$	100,000	Courthouse Complex Unanticipated Repairs
	110,000	Courthouse Piping Replacement
	75,000	Electrical wiring and courtroom lighting updates
	15,000	Courthouse security improvements
	100,000	Courthouse asbestos removal
	100,000	Miscellaneous Courthouse infrastructure repairs
	10,000	Annual maintenance and repair of Courthouse Annex roof
	9,500	Evaluate roof and replace garage doors at DPW-Admin & Facilities Mgt building at 8700 West Watertown Plank Road
	18,600	Exterior painting of the A15 building at 854 North 94th Street
$	538,100	

Utility Management

- Expenditures for utilities are reduced $357,163 due primarily to a $669,681 reduction in estimated costs for electricity purchased from WEPCO partially offset by an increase of $181,596 for natural gas and $128,510 for heat.

- Appropriations for maintenance of County Ground Utilities include:

$	10,200	Underground water reservoir top repair
	10,000	Underground tank hatch cover repair
	7,000	Inspection of East & West tower tanks
	5,000	Pump house pipe painting
	5,000	Water meter upgrade
	15,000	Water monitoring system
$	52,200	

- The sale of the heat and chilled water operation of the Power Plant to Wisconsin Electric Power Company is anticipated to take place in December 1996. Power Plant functions provided to County departments and private geographic members of the Milwaukee Regional Medical Center include heat and chilled water. Other operations, formerly the responsibility of the Power Plant, were transferred to the Department of Public Works-Administration and Facilities Management Division in 1996. These operations include billing and maintenance of the 4Kv electrical system, storm and sanitary sewer distribution and potable water distribution.

  If the heat and chilled water operations are not sold in December, 1996, the County will have to continue operations and, therefore, implement rates for 1997 and also retroactive rates for 1996. The rates for heat and chilled water will be set at levels necessary to capture sufficient proceeds to offset lost revenue that the sale would have provided. For 1996, rates will be increased by $7,089,000 in order to provide property tax savings of $5,100,000. For 1997, anticipated break-even rates will be increased by $3,406,000 in order to provide property tax savings of $2,714,000.

  The following schedule shows anticipated rates:

	1996 Budget	1996 Retroactive	1997 Budget
Heating Steam Sold	$6,154,948	$9,966,689	$8,587,233
Units - 1,000 lbs.	615,000	615,000	615,000
Rate - 1,000 lbs.	$10.0080	$16.2060	$13.9630
Chilled Water Sold	$5,291,901	$8,569,160	$7,119,659
Units - Ton/Hrs.	16,300,000	16,300,000	16,300,000
Rate - Ton/Hrs.	$0.3246	$0.5257	$0.4368

DISADVANTAGED BUSINESS DEVELOPMENT

- Total costs of the Joint Certification Program are offset by Milwaukee County, the Milwaukee Area Technical College, the Metropolitan Sewerage District and Milwaukee Public Schools, each sharing the cost. For 1997, revenue of $333,976 is included to reflect this cost sharing.

- Contractual services costs are reduced $45,955 reflecting a $32,000 savings in rent payments as a result of the Joint Certification Program relocating to the Courthouse Annex and a $15,500 reduction in Data Processing consulting fees.

- Funding of $7,400 is provided for the purchase of one new computer workstation and replacement of two computer workstations and a tape cartridge drive.

- A $7,300 increase in commodities is primarily due to a $6,500 increase for computer software.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Work Order Received	30,000	49,200	40,000
Time & Materials Orders	515	495	495
Roadways - Maintenance - Snowplow & Salt (miles)	52	52	52
Parking Lots - Maintenance - Snowplow (5,048 spaces)	61	65	61
Sidewalks - Maintenance & Snowplowing (miles)	39	39	37
Turf Mowed (acres)	500	600	500
Patient Food Service (meals)	1,200,000	1,200,000	1,000,000
Equipment Transfers (hours)	9,000	10,000	10,000
Special Jobs Performed	300	300	300
Annual permits for free parking at Interchange Lot	1,100	1,100	1,100
Annual permits for paid parking in Annex, Safety Building Lots, Medical Examiner & St. Anthony's	375	375	375
Keys & Security Cards	1,900	2,000	3,000
Requisitions	1,061	3,000	3,000

DEPT: MILWAUKEE COUNTY PARATRANSIT SERVICES **UNIT NO.** 5900

OPERATING AUTHORITY & PURPOSE

The Paratransit Services program provides an efficient, convenient mode of transportation for eligible individuals with disabilities at reasonable fares. The program strives to provide service that is comparable to that available through the Transit System. Handicapped services are available throughout the County seven days a week, from early morning until late evening within a reasonable time of being requested, and are available without restrictions based on a trip purpose.

OBJECTIVES

1. Improve service reliability and availability.

2. Position the program to meet future ADA mandated changes.

3. Reduce service demand by encouraging self-reliance and a shift from paratransit to transit services via mobility training.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 464,963	$ 507,941	$ 535,213	$ 27,272
Fringe Benefits*	125,101	163,117	0	-163,117
Services	77,532	174,840	184,840	10,000
Commodities	15,382	21,400	22,400	1,000
Other Charges	6,942,943	7,636,000	7,924,075	288,075
Capital Outlay	8,409	7,850	35,650	27,800
Contractual Crosscharges*	234,998	221,248	96,628	-124,620
Abatements*	-119,636	-164,796	0	164,796
Total Expenditures*	$ 7,749,692	$ 8,567,600	$ 8,798,806	$ 231,206
State & Federal Revenue	4,477,186	4,373,292	5,137,357	764,065
Other Direct Revenue	1,401,483	1,440,450	1,555,400	114,950
Total Revenue*	$ 5,878,669	$ 5,813,742	$ 6,692,757	$ 879,015
Indirect Revenue	0	195,443	200,000	4,557
Property Tax Levy	$ 1,871,023	$ 2,558,415	$ 1,906,049	$ -652,366

* Inclusion of Fringe Benefits, Central Service Allocation, IMSD charges and Space Rental Charge and Abatement in this budget would increase tax levy $209,629 to $2,115,678 for a tax levy change of $-442,737.

PERSONNEL SUMMARY

	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	15.2	15.7	16.2	0.5
Direct Labor Hours	26,331	27,200	28,131	931
Overtime Hours	103	328	328	0
Overtime Dollars	$229	$6,164	$6,164	$0

BUDGET HIGHLIGHTS

- On September 6, 1991, the U.S. Department of Transportation, Federal Transit Administration (FTA) formerly the Urban Mass Transportation Administration (UMTA), issued final rules for implementation of the Americans With Disabilities Act (ADA) as it pertains to transportation for individuals with disabilities. This regulation requires public entities operating fixed-route systems to provide paratransit service as a complement to the fixed-route service. Affected entities must submit to FTA for review and approval, and begin implementation of, a local plan for providing the required complementary paratransit service to disabled persons who, because of the nature of their physical disabilities, are unable to use the fixed-route bus service provided for the general public. The paratransit service plan submitted should be developed in consultation with individuals with disabilities and groups representing them in the community. A reasonable period for public review and comment on the plan, and a public hearing on the plan, are to be provided according to Federal regulations.

  On January 16, 1992, the County Board adopted a resolution File 91-849 (a)(a) which approved the Paratransit Service Plan for Disabled Persons as prepared by Milwaukee County and the Southeastern Wisconsin Regional Planning Commission. This plan indicated full compliance with the regulations by January, 1993. The annual plan update was approved by the County Board in January, 1993 and submitted to FTA as required. The update changed the implementation dates for a number of items included in the original plan. The most significant areas of change to the User Side Subsidy Program under ADA is program eligibility and the resulting demand on services. Program eligibility was modified in April, 1993. Pre-ADA enrollment was approximately 8,000 and is anticipated to increase to 24,000. An estimated 1.3 million trips are projected for the 24,000 enrollees. The department continues to work toward full compliance with regulations.

- <u>$9,002 Create 3 positions of Student Intern (half-time)</u>

  The Student Intern positions are created to develop a Peer Travel Program, assist in data collection and planning actives related to program restructuring, and develop informational/educational materials. Under the Peer Travel Program, individuals, particularly older adults, will be exposed to the use of the transit system by a peer. The program's goal is to discontinue reliance on paratransit services by individuals with the functional ability to use the transit system. Informational/education program materials which describe the paratransit services available will be developed in an effort to address unrealistic expectations and demands for service.

- Costs associated with the addition of contract service providers to meet ADA requirements and growing demand for services include a $5,000 increase in telephone expense for modem services and $12,450 for new data processing equipment including modems, terminals and a printer.

- An appropriation of $23,200 for replacement computer equipment will provide for upgrade of the server for the program's stand alone system to meet volume requirements and the replacement of a personal computer, tape drive and printer purchased in 1987.

- For 1997, trip subsidy payments are based on an estimated total of 575,000 trips and are increased $173,075 from $6,198,500 to $6,371,575. Although the estimated number of trips for 1997 remains the same as 1996, experience during 1996 indicates that the number of riders is expected to increase from 15,000 to 19,000, while the number of trips per rider is expected to decrease. Since the ratio of van trips to taxi trips is difficult to accurately project in view of the expected increase of 4,000 new

riders in 1997, an average subsidy payment of $11.081 is applied to the estimated 575,000 trips and results in a $173,075 increase in the cost of subsidy payments over 1996. The actual subsidy to be paid to vendors in 1997 is $7.40 for taxi trips and $11.30 for van trips.

- A major expenditure reduction of $209,629 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation, IMSD charges and the Courthouse Complex space rental charge and abatement as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

- Paratransit fares will increase by $0.20 per ride in 1997 and will raise client fares to $2.70 per ride. Subsidy rates paid to vendors are decreased $0.20 per ride to reflect this increase in client fares.

- Revenue from client fares is increased $115,000 for 1997. The increase is related to the $0.20 increase in the client fare.

- State operating assistance is decreased from $4,373,292 in 1996 to $4,308,800 in 1997. In the past, this funding was based on reimbursement of a percentage of operating expenses. The State now provides a sum certain grant.

- Other State and Federal funding includes $706,837 in State Aid for Specialized Transportation (85.21) funds, $90,000 in Title XIX reimbursements and $31,720 in Federal reimbursement on capital purchases. This reimbursement is at a rate of 80% of capital expenditures.

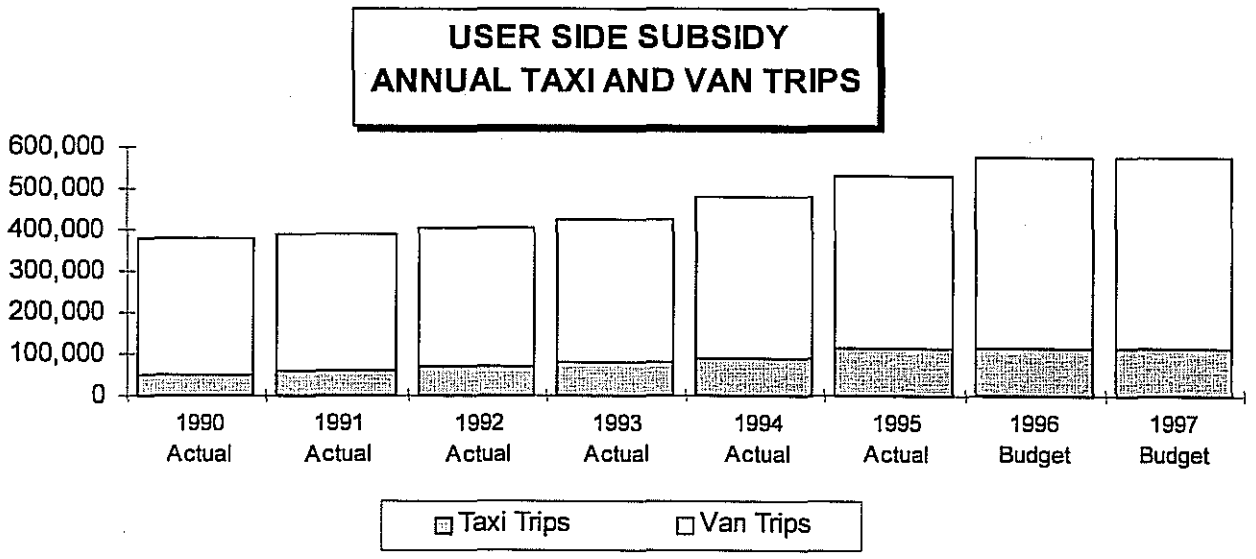
- The Paratransit Subsidy Program is directed to adhere to Administrative Procedures 4.05 and 4.11, where applicable to substitution and reallocation of major maintenance projects and equipment purchases.

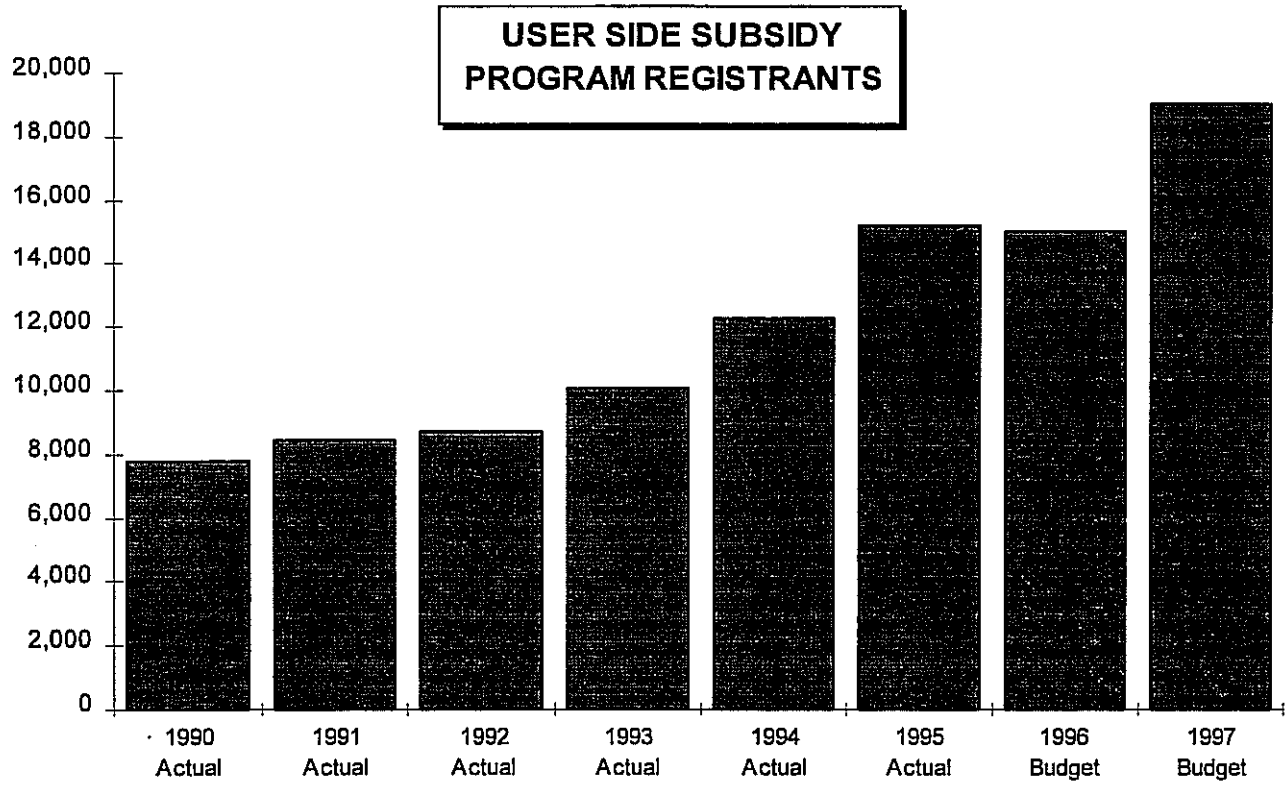
ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Van Trips	416,656	460,000	460,000
Taxi Trips	113,497	115,000	115,000
Total Trips	530,153	575,000	575,000
Active Enrollment	15,178	15,000	19,000

USER SIDE SUBSIDY ENROLLMENT

YEAR/TYPE	ENROLLMENT	TAXI TRIPS	VAN TRIPS	ALL TRIPS
1980 Actual	3,670	84,762	56,008	140,770
1981 Actual	4,599	95,143	81,032	176,175
1982 Actual	5,204	99,055	105,189	204,244
1983 Actual	5,567	98,951	147,366	246,317
1984 Actual	6,347	110,484	182,107	292,591
1985 Actual	7,595	155,389	232,432	387,821
1986 Actual	8,483	176,561	270,900	447,461
1987 Actual	7,734	86,679	283,746	370,425
1988 Actual	7,829	69,323	300,000	369,323
1989 Actual	7,452	54,152	313,475	367,627
1990 Actual	7,819	48,391	330,676	379,067
1991 Actual	8,420	58,473	329,744	388,217
1992 Actual	8,678	71,975	334,320	406,295
1993 Actual	10,066	81,591	341,899	423,490
1994 Actual	12,250	91,794	388,591	480,385
1995 Actual	15,178	113,497	416,656	530,153
1996 Budget	15,000	115,000	460,000	575,000
1997 Budget	19,000	115,000	460,000	575,000




USER SIDE SUBSIDY
PROGRAM REGISTRANTS
20,000
18,000
16,000
14,000
12,000
10,000
8,000
6,000
4,000
2,000
0
1990 Actual
1991 Actual
1992 Actual
1993 Actual
1994 Actual
1995 Actual
1996 Budget
1997 Budget

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 46.03(1), 46.21, 51.08, 51.35, 51.42 and 51.437 of the Wisconsin Statutes, this organization provides care and treatment to developmentally, emotionally and mentally ill adults, children and adolescents through contracts with community agencies, outpatient care, day treatment services, and inpatient care. The services include intensive short-term treatment as well as extended care of persons with serious mental illness. Acute hospital admissions are initiated by voluntary application, or through legal detention methods such as court commitment. The Adult Inpatient Services Branch and the Child and Adolescent Branch require Title-XIX certification and Joint Commission on Accreditation of Hospitals Organizations (JCAHO) accreditation to capture Title-XIX and other third-party reimbursement. The extended care portions of this agency require Federal certification as a skilled nursing facility and Facility for the Developmentally Disabled which allows for State reimbursement. Day treatment is offered to patients who have progressed to the state where inpatient hospitalization is no longer indicated but who require more intensive treatment than is available in an outpatient facility. Subsequent to this episode of care, outpatient services are normally offered on an ongoing basis. The Community Services Branch provides services through contract or at community clinics as well as clinics located on the main campus. Programs are managed by the Mental Health Division Administrator under the jurisdiction of the Director of the Department of Human Services, the Combined Community Services Board, the County Executive and the Milwaukee County Board of Supervisors.

MISSION STATEMENT

The mission of the Milwaukee County Department of Human Services (D.H.S.) - Mental Health Division is to provide a comprehensive continuum of quality mental health and AODA programs and services for the citizens of Milwaukee County.

This is accomplished by:

- Providing a full range of mental health and AODA services that are directed toward the diagnosis and treatment of mental illness, substance abuse, and mental illness/developmental disabilities as a biopsychosocial disease. Services are rendered in a manner that is least restrictive, emphasizes continuity of care, and is empathic to patients and their families.

- Coordinating services and programs with the activities of other public, voluntary and private providers, consumer and advocate organizations, and educational institutions.

- Being a leader in mental health care known for its excellence in research, professional and community education, and mental health delivery systems.

VISION STATEMENT

The vision of the mental health system serving the people of Milwaukee County is that the citizenry function at optimal levels of physical and mental health, and that individuals who have mental illness are full and equal members of the community. As such, the system shall provide individuals who have mental illness the support and the means to pursue success in the ways they choose to live, learn, love, work and play.

OBJECTIVES

To improve the mental health delivery system by:

1. Closing the 14 bed Dual Diagnosis Unit and, as an alternative, developing a community treatment/case management program for this target population.

2. In 1997, in accordance with the Five Year Master Plan for the Public Sector Mental Health System for Adults in Milwaukee County, closing a 24 bed Gero-psychiatry Inpatient Unit on July 1, 1997.

3. Redesigning the administrative structure of the MHD into a more efficient/cost effective organization.

4. Relocating the MHD Service Access Unit (SAIL) from its present leased site to space at MHD and developing a plan in collaboration with other County departments and divisions regarding the use of vacant space at MHD and CATC.

5. Developing a Master Plan for the Facility for the Developmentally Disabled (FDD) with emphasis on downsizing the facility and relocating the residents to community settings.

6. Improving the cost effectiveness of service delivery by contracting for transcription services.

7. Continuing the implementation of the Mental Health automated Management Information System.

8. Continuing the implementation of the federally funded Children's Mental Health Project (SED Grant) or Wraparound Milwaukee.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 52,893,695	$ 49,534,853	$ 47,968,952	$ -1,565,901
Fringe Benefits*	12,827,208	14,878,880	-28,924	-14,907,804
Services	4,723,564	7,530,178	7,533,738	3,560
Commodities	6,872,904	6,365,757	6,947,378	581,621
Other Charges	13,424,056	19,926,126	30,411,431	10,485,305
Capital Outlay	217,879	194,930	334,400	139,470
Contractual Crosscharges*	11,243,614	7,651,411	5,344,881	-2,306,530
Abatements	0	-2,424	-2,424	0
Total Expenditures*	$ 102,202,920	$ 106,079,711	$ 98,509,432	$ -7,570,279
State & Federal Revenue	26,316,813	34,878,334	33,099,007	-1,779,327
Other Revenue	58,345,281	44,004,501	54,193,859	10,189,358
Total Revenue	$ 84,662,094	$ 78,882,835	$ 87,292,866	$ 8,410,031
Tax Levy	$ 17,540,826	$ 27,196,876	$ 11,216,566	$ -15,980,310

* Inclusion of Fringe Benefits, Central Service Allocation, Courthouse Space Rental Charge and abatement and IMSD charges in this budget would increase tax levy $14,635,222 to $25,851,788 for a tax levy change of $-1,345,088.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	1,551.1	1,305.6	1,193.1	-112.5
Direct Labor Hours	2,444,203	2,057,375	1,880,080	-177,295
Overtime Hours	146,157.8	185,718	146,356	-39,362
Overtime Dollars	$2,523,990	$3,208,513	$2,500,000	$-708,513

GENERAL SUMMARY

The D.H.S. - Mental Health Division budget is presented in a programmatic format based on five major programs or service areas:

- Management/Support Section
- Adult Inpatient Services Branch - Acute Adult Inpatient Services and Rehabilitation Centers/Nursing Facility Services
- Adult Community Services Branch
- Child & Adolescent Services Branch
- Adult Crisis Services Branch

Under this format, program costs consist of both direct expenditures and allocated costs which are attributable to the operation of the program. All costs not directly offset by revenue in the Management/Support Sections are distributed to the other four program areas. The allocated or indirect costs are distributed to the program areas using a step-down methodology that operates under Medicare Cost Reporting principles. Those principles involve the use of statistical parameters that represent measures to allocate costs based on resources consumed by a program. For example, the number of patients served, space, number of staff, etc. are parameters.

Revenues for each program consist of both charges directly associated with the provision of services to patients and other operating revenues that are not directly related to patient services.

Reduction of Acute Adult Services Inpatient Revenues

MHD inpatient services revenue for 1997 reflects a decrease in revenues of $1,933,431. While part of the decrease is associated with downsizing inpatient units, approximately $500,000 of the reduction is a result of a significant change in financial classification of admitted patients. The number of Medicare covered patients has decreased from 37% to 30%, while the number of uninsured patients has increased from 31% to approximately 37% of the total inpatient admissions.

BUDGET OVERVIEW

A major expenditure reduction of $14,635,222 is due to a change in budgeting policy eliminating the allocation of the Fringe Benefit Charge, the Central Service Allocation, the Courthouse Space Rental Charge and abatement, and IMSD charges as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

Dual Diagnosis Inpatient Unit Closure

On January 1, 1997, the 14 bed Dual Diagnosis unit will be closed, and as an alternative, a community treatment/case management program will be developed for this target population.

Geropsychiatry Inpatient Bed Closure

In 1997, in accordance with the Five Year Master Plan for the Public Sector Mental Health System for Adults in Milwaukee County and also as a result of a decrease in the number of admissions of elderly patients to the Geropsychiatry inpatient units a, 24 bed Geropsychiatry unit will be closed July 1, 1997.

Mental Health Information Network

The project objectives for 1997 are to continue with the implementation of the automated billing system, inpatient service activity and client registration system.

Wraparound Milwaukee Project

The Children's Mental Health Project, or "Wraparound Milwaukee", completed year three of the five-year funding cycle in 1996. Year four will provide approximately $2.5 million in federal monies to Milwaukee County. The project now incorporates three major components: Mobile Urgent Treatment Team, Case Management Program, and Therapeutic Case Management Team. Both a federal and a project goal of Wraparound Milwaukee is to reduce the use of inpatient psychiatric treatment and residential treatment. The development of these wraparound services has reduced the need for 24 acute inpatient hospital beds at CATC.

Contracting for Transcription Services at MHD

MHD will contract out transcription services for the Main Campus effective January 1, 1997. This will generate savings in the administrative support structure of MHD and results in a net tax levy savings for the institution. This involves abolishment of seven Dictating Machine Transcriptionist (Medical) positions, However, abolishment of union positions will not occur until the conditions included in the tentative labor agreement with AFSCME, DC48 are resolved.

ORGANIZATIONAL COST SUMMARY

		1995 Actual	1996 Budget	1997 Budget
Management, Support Evaluation Section	Expenditure	$ 37,687,183	$ 37,565,551	$ 30,019,114
	City Campus	0		1,150,385
	Cost Allocation	-33,444,985	-34,643,582	-25,704,191
	Revenue	4,242,198	2,921,969	4,314,923
	Tax Levy	$ 0	$ 0	$ 1,150,385
Rehabilitation Centers/ Nursing Facility Services	Expenditure	$ 13,919,063	$ 13,594,096	$ 9,403,835
	Cost Allocation	10,024,253	10,763,192	6,678,203
	Revenue	12,953,618	10,723,627	9,363,722
	Tax Levy	$ 10,989,698	$ 13,633,661	$ 6,718,316
Acute Adult Inpatient Services	Expenditure	$ 17,270,817	$ 16,060,419	$ 11,227,042
	Cost Allocation	11,140,297	10,303,749	8,255,620
	Revenue	27,276,313	17,070,174	14,817,959
	Tax Levy	$ 1,134,801	$ 9,293,994	$ 4,664,703
Adult Community Services	Expenditure	$ 23,467,873	$ 24,507,430	$ 24,032,798
	Cost Allocation	5,855,311	5,979,538	4,656,151
	Revenue	21,309,153	25,216,161	25,045,344
	Tax Levy	$ 8,014,031	$ 5,270,807	$ 3,643,605
Child and Adolescent Services	Expenditure	$ 8,719,715	$ 10,987,628	$ 19,932,596
	Cost Allocation	3,764,577	4,513,695	3,540,158
	Revenue	13,702,546	16,334,080	27,399,772
	Tax Levy	$ -1,218,254	$ -832,757	$ -3,927,018
Adult Crisis Services	Expenditure	$ 1,138,270	$ 3,364,587	$ 2,743,662
	Cost Allocation	2,660,547	3,083,408	2,574,059
	Revenue	5,178,266	6,616,824	6,351,146
	Tax Levy	$ -1,379,449	$ -168,829	$ -1,033,425

ADULT INPATIENT SERVICES BRANCH
REHABILITATION CENTERS/NURSING FACILITY SERVICES

Program Description

Rehabilitation Center/Nursing Facility services are licensed Rehabilitation Centers that may provide long-term, non-acute care to patients who are chronically mentally ill, developmentally disabled or both.

The Rehabilitation Center-Central on the Main Campus is a 96-bed unit, Title XIX certified, skilled-care licensed nursing home. The facility consists of three units which serve geriatric, as well as young, physically aggressive persons with serious mental illness. The primary source of admission to the program is the Mental Health Division Acute Adult Hospital. The facility is one of the few long-term care facilities in Southeastern Wisconsin which provides locked-unit settings for extremely aggressive persons with serious mental illness. The facility operates as an Institute for the Mentally Diseased (IMD).

The Rehabilitation Center-Hilltop is a 120-bed Title XIX certified facility licensed as a Facility for the Developmentally Disabled (FDD). The facility provides programs and an environment specially designed for residents with a primary diagnosis of developmental disability and secondary psychiatric diagnoses.

The majority of the facility's residents are referred from the DHS-Mental Health Division Acute Adult Hospital.

BUDGET HIGHLIGHTS

- The program expenditures and revenues for the Rehabilitation Centers reflect a variety of adjustments which annualize the downsizing of the Rehabilitation Centers in 1995 and completion in 1996.

  The following positions are abolished effective January 1, 1997 which are related to the completion of the downsizing initiative:

Unit Clerk	1.00*	
Nursing Program Coordinator	1.00	
Occupational Therapist II (half time)	2.00	1 FTE
Behavior Psychology Technician	2.00	
Certified Occupational Therapy Assistant	1.00	
Psychiatric Licensed Practical Nurse (MHC)	3.00	

* Abolishment of union positions will not occur until the conditions included in the tentative labor agreement with AFSCME DC48 are resolved.

ADULT INPATIENT SERVICES BRANCH
ACUTE ADULT INPATIENT SERVICES

Program Description

Adult hospital inpatient services are composed of specialized programs that include Geropsychiatry, Dual Diagnosis, and the Acute Adult Units.

The DHS-MHD Geropsychiatry Units, staffed with multi-disciplinary specialists, provide a comprehensive system of diagnosis and treatment to Milwaukee's elderly who have mental disorders. Linking a range of personal, family, community and institutional resources that integrate medical, mental health and social services, this multi-faceted team of geropsychiatrists, geropsychiatric nurses and social workers coordinate community and institutional resources to maintain the individual in the community wherever possible. The 1997 Budget closes one 24 bed Geropsychiatry unit by July 1, 1997.

The Dual Diagnosis Unit provides inpatient treatment that is focused on polydrug users who have concomitant mental illness. Inpatient treatment is limited to brief hospitalization for evaluation and stabilization and may be followed by services in an AODA rehabilitation program. The 1997 budget closes the 14 bed AODA inpatient program and, as an alternative, the Adult Community Services Branch will develop a community treatment/case management program for this target population.

The Acute Adult units provide inpatient care to individuals over age 18 who require secure short-term or occasionally extended hospitalization. Psychiatry, psychology, social service and rehab therapy provide assessment and treatment designed to return the patient to his own community as rapidly as possible.

BUDGET HIGHLIGHTS

- The 14 Bed Dual Diagnosis unit will be closed effective 1/1/97 and as alternative, the Adult Community Services Branch will develop a community treatment/case management program for this target population. This closure reduces expenditures by $839,388 and revenues by $164,188, and increases the Adult Community Services Branch expenditures by $258,106.

  The following positions, which are related to this action, are abolished effective January 1, 1997:

Unit Clerk	1.00*
Nursing Assistant I Hourly (MH)	2,151 Hours
Nursing Assistant I (MH)	3.00*
Registered Nurse I (MH)	5.50
Program Coordinator Dual Disability	1.00

  * Abolishment of union positions will not occur until the conditions included in the tentative labor agreement with AFSCME DC48 are resolved.

- The following positions are transferred to the Community Services Branch budget for 1997:

Registered Nurse I (MH)	2.00
Registered Nurse II AODA	1.00
Physician IV-Addictionologist	.50

- In addition, funding for two contractual AODA counselors is transferred from the Inpatient Services Branch.

- In 1997, in accordance with the Five Year Master Plan for the Public Sector Mental Health System for Adults in Milwaukee County and also as a result of a decrease in the number of admissions of elderly patients to the Geropsychiatry inpatient units, a 24 bed Geropsychiatry unit will be closed July 1, 1997.

  The following positions, which are related to this action, are added to vacancy and turnover as of July 1, 1997 and abolished effective December 31, 1997:

Registered Nurse II (MH)	2.00
Registered Nurse I (MH)	8.00
Nursing Assistant I (MH)	7.00
Nursing Assistant I Hourly (MH)	2,088 Hours
Occupational Therapist II	1.00
Clinical Psychologist III (part time)	.50
Psychiatric Social Worker	1.00
Psychiatrist	2,088 Hours

ADULT COMMUNITY SERVICES BRANCH

The DHS - Mental Health Division Adult Community Services Branch is composed of three programs for the medical and non-medical care of patients in the community. The services include both those directly provided by Milwaukee County and purchased from community agencies. These services are designed to provide for a single integrated mental health delivery system that reduces institutional admissions, utilization and capacity. The Branch is dedicated to providing all services in the least restrictive and therapeutically appropriate and cost-effective setting.

The Community Services Branch is composed of three separate programs: Risk Reduction Services, Wellness/Rehab Services, and Pre-Crisis Services. ***Risk Reduction Services*** includes activities targeted toward promoting health and preventing problems within the community at large rather than providing treatment or services to individuals already experiencing a defined disability or illness. These programs are primarily related to wellness education and public mental health education and referral.

The ***Wellness/Rehab Services*** Section coordinates an array of services which can meet the needs of individuals with mental illness in a community setting. Services include an intensive community assessment program, short-term evaluation/triage, Community Support Programs and use of funds through the Community Options Program. Housing and benefit coordination is provided to assist individuals in receiving services. Adult Transitional Living Centers (ATLC's) are utilized in conjunction with Day Treatment and daily activities programs. Outpatient clinics provide on-going counseling and medical management. Effective case management is the primary mechanism for ensuring that individuals receive the on-going assistance from these services and resources.

The Community Options Program (COP) is a funding program that assists people with severe mental illness who live in IMD/nursing homes or are at risk of entering such, generally do not have support systems, are receiving limited financial assistance and are unable to access community resources because of a lack of knowledge and/or motivation to do so. Long-term support is needed to enable them to live at home or in community integrated settings and to have ready access to generic community resources such as shopping, money management, and medications monitoring.

The Community Consultation and Liaison Program is a mobile service responding to community requests through on-site mental health assessments, short-term interventions, triage to ongoing services and programs, and follow-up assessment.

The ***Pre-Crisis Services*** program provides intensive intervention to address issues before they develop into a more serious situation requiring more costly care and treatment. The Mobile Community Clinic, which is staffed by registered nurses and a psychiatrist, provides a variety of services to homeless mentally ill clients. The services include crisis intervention, assessment, consultation referral to other service providers, assistance in meeting basic needs, prescribing and monitoring medications, long-term psychiatric follow-up, and case management for people waiting to get into a Community Support Program. The Forensic Psychiatry Center offers court consultation, outpatient evaluation of psychiatric status in individuals charged with criminal acts, evaluation of civil commitment proceedings and consultation concerning jurisprudence and public policy information.

BUDGET HIGHLIGHTS

- The 1997 Budget for Risk Reduction Services again includes $212,000 of IMD Relocation funds to expand the MHD training program for the service delivery system. This includes $125,000 of contractual monies for training programs.

- The Wellness/Rehab budget again includes $120,000 of contractual monies for the Consumer Affairs Office to involve and/or employ consumers in MHD programs. This program is funded through IMD Relocation dollars.

- Targeted Case Management Services in the Wellness/Rehab budget will continue to be expanded in 1997. Targeted case managers will be available to assist individuals who do not need the comprehensive services provided by Community Support Programs, but who do need a primary person to assist them with service access and coordination. They will also be available to provide some therapeutic support. This expansion will be funded through IMD Relocation dollars.

- The 1997 Budget includes $258,106 to develop a Community Treatment/Case Management Program for dual diagnosis individuals. This program is being developed as an alternative for the 14-bed Dual Diagnosis inpatient unit which will close January 1, 1997.

- The 1997 Budget includes $1,140,000 for the Mental Health Division to continue to operate the Metro North Outpatient Clinic throughout 1997. The 1996 County Budget required the closure of the Mental Health Division (MHD) operated clinics effective July 1, 1996. After July, 1996, services were to be provided through contractual arrangements with private vendors. At the County Board meeting on May 16, 1996, the Board directed that the Mental Health Division continue to operate the Metro North Outpatient Clinic for the remainder of 1996, and approved contracts with private providers to operate the other Mental Health Division clinics.

- The 1997 budget restructures assignments in the Day Treatment Program. The following positions are abolished effective January 1, 1997:

Psychometry Technician I	1.00
Music Therapist II	1.00
Clerk Typist II In-Charge (NR)	1.00

ADULT CRISIS SERVICES BRANCH

The DHS Mental Health Division Adult Crisis Services Branch is composed of two programs which assist individuals when their situation has escalated to the point that they need immediate intervention to assess the problem and develop mechanisms for resolution. The two programs are the Crisis Response/Stabilization Services and Psychiatric Crisis Services. ***Crisis response and stabilization services*** are provided as short-term intervention designed to divert the need for more intensive care and treatment. ***Psychiatric Crisis Service (PCS)*** is a direct service resource for anyone in Milwaukee County who may be experiencing a psychiatric crisis. Services are also available to persons involved with an emotionally upset individual. PCS offers walk-in services and a walk-in clinic operating in association with PCS. These services are provided by a multi-disciplinary team of mental health professionals.

BUDGET HIGHLIGHTS

- The 1997 Budget will continue to use IMD Relocation funds to fund additional mobile crisis teams which will provide outreach-oriented crisis response and resolution services for individuals in community settings. Teams will intervene in emergency situations to help divert situations from becoming ones which might result in involuntary commitment.

CHILD AND ADOLESCENT SERVICES BRANCH

Program Description

The Child and Adolescent Services Branch provides inpatient, residential, outpatient and day treatment care for children and adolescents to age 18. The evaluation and treatment of the patient includes participation of the parents and often other family members. A variety of treatment methods are utilized including individual therapy, play therapy, group and family therapy. Referrals may come from family, friends, teachers, physicians, clergy, police, the courts and private and public social agencies.

The federally funded Children's Mental Health Project or "Wraparound Milwaukee" includes three major components:

The Mobile Urgent Treatment Team, operated out of CATC, provides crisis intervention services to children at risk of removal from their home and screens all potential inpatient admissions to CATC. The State Department of Health and Social Services has contributed approximately $705,000 in 1995 and $631,600 in 1996 based on the amount of inpatient diversion at CATC. An additional $150,000 in Block Grant Monies have been allocated to this program and case management.

The Case Management Program provides comprehensive mental health services to severely emotionally disturbed youth who are either at risk of residential treatment placement or can be returned home from a Residential Treatment Center with the availability of a "wraparound service plan". This program utilizes a managed care approach in the delivery of services including a comprehensive network of provider agencies providing in-home, day treatment, mentors, respite, crisis, transportation, and other services.

The Therapeutic Case Management Team is operated out of CATC and combines case management and intensive in-home treatment of 32 severely emotionally disturbed children and their families.

Both a federal and project goal of Wraparound Milwaukee is to reduce the use of inpatient psychiatric treatment and residential treatment. The development of the Mobile Urgent Crisis Team and other wraparound services has reduced the need for inpatient acute hospital beds at CATC. CATC is also now working with the DHS-Youth Services Division to use Wraparound to divert children from CCI placements and/or reduce lengths of stay.

The shift to a community-based service system for children will also impact on the CATC day treatment services. Through a collaboration effort with Milwaukee Public Schools, CATC/MPS has been providing a school based Day Treatment Program at Parkman Middle School since September 1995. MPS provides at least five teachers and three aides, and CATC provides a clinical team of social workers, nurses, occupational therapists, psychologists and psychiatric services. This does not result in an expansion of CATC staff, but by consolidating all staff within one site, the program can increase in size to serve 30-35 severely emotionally disturbed children. This location to a site in Zip Code 53206 will also enhance the DHS neighborhood initiative.

BUDGET HIGHLIGHTS

- Mental Health revenues for the Wraparound Program in 1997 include $2.5 million in federal grant monies, $2.8 million in anticipated Medicaid revenues and $10.5 million in DHS-Youth Services Division revenues. The $10.5 million in revenues from DHS anticipates DHS paying MHD $109/day for an average of 264 children per day for children diverted from Child Caring Institutions.

MANAGEMENT/SUPPORT SECTION

Program Description

The Management/Support Section includes costs associated with the overall operation and administration of the facility that affect all programs. These include DHS - MHD General & Administrative Services, Fiscal Services, Patient Accounts & Admissions, Management Information Systems, Personnel & Payroll, Security, and Operation & Maintenance of Plant. The Clinical Support Services area involves departments that provide patient or clinical services to all program areas. For purposes of operating efficiency and improved administration, these services are provided centrally and costs are allocated to each of the program areas as appropriate. Program areas show these expenditures as allocated costs. These services include Volunteers, Medical Records, Library , Pharmacy, Quality Assurance & Utilization Review, Dietary, Housekeeping, Linen and Stores, Clinical Administration, Medical Officer of the Day (MOD) Services, and Professional Education. The expenditures are allocated or charged to the Rehabilitation Centers/Nursing Facility programs, Adult Inpatient programs, Adult Community Services programs, Adult Crisis Services programs, and Child & Adolescent Services programs according to Medicare and Medicaid cost allocation methodologies which reflect services consumed by the programs.

BUDGET HIGHLIGHTS

- MHD will contract for transcription services effective January 1, 1997. Personal services expenditures are reduced $239,676 and contractual services expenditures increased by $169,560. This action results in a tax levy savings of $70,116 for 1997.

  The following positions are abolished effective January 1, 1997:

  Dictating Machine Transcriptionist (Medical) 7.00*

  * Abolishment of union positions will not occur until the conditions included in the tentative labor agreement with AFSCME DC48 are resolved.

- The closure of City Campus results in a reduction in dietary, housekeeping, and utilities and other maintenance expenditures of approximately $600,000.

- Drug expenditures were reduced in the 1996 budget as a result of the closure of the community clinics. The 1997 budget increases drug expenditures, pharmacy personnel expenditures and related revenue, because the MHD Pharmacy will continue to provide services to the outpatient population through the vendors with which MHD has contracts.

- One Maintenance Worker (Lead) position is transferred from MHD to reflect the transfer of the responsibility for the City Campus Building at 27th and Wells to the Department of Public Works. This action reduces expenditures by $32,000 and is effective January 1, 1997.

Maintenance Worker (Lead)	1.00

- Medical Duty Officer hours are reduced by assigning 2.4 full-time equivalent positions to vacancy and turnover, resulting in an expenditure reduction of $212,993. Increased work of the mobile crisis team in the community and increased contractual medical coverage has decreased the need for Medical Duty Officer coverage on weekends.

- As a result of general streamlining of operations, the following positions are abolished, effective January 1, 1997, resulting in an expenditure reduction of $122,719:

Assistant Mental Health Administrator	1.00
Sewing Machine Operator I	1.00
Pharmacy Technician	1.00

- The following positions, previously assigned to vacancy and turnover, are abolished effective January 1, 1997:

Account Clerk II	1.00
Mental Health Assistant	1.00
Adult/Youth Care Specialist (Hourly)	2.00*

* These two positions have no hours assigned to them; only the positions are being abolished.

Expendable Trust Accounts

The following are expendable trust accounts which may be utilized only for purposes which are legally mandated or where a formal trust relationship exists. The expenditures from these organizational units are limited to the purpose specifically designated by the donor. These trusts are not included as part of the MHD operating budget.

Org. Unit	Description of Expendable Trust		Estimated Balances as of 12/31/96
0701	MHC - Research Fund		
	Referred to as the Frieda Brunn Mental Health Research Fund, this fund was created in 1970 for the purpose of supporting mental health research. Expenditure recommendations from this fund are made by the Research Committee at MHD.		$304,000
	Expenditure	Revenue	
	$25,000	$25,000	
0702	MHC - Patient Activities and Special Events		$138,000
	This fund is comprised of various trusts which stipulate the expenditures should be made to provide for special patient activities and fund special events.		
	Expenditure	Revenue	
	$10,100	$10,100	

DEPT: JOHN L. DOYNE HOSPITAL TRANSITION **UNIT NO.** 7100

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 46.21 of the Wisconsin State Statutes, the John L. Doyne Hospital (Doyne Hospital) operates as a separate enterprise fund of Milwaukee County.

Doyne Hospital, formerly located at 8700 West Wisconsin Avenue, provided inpatient, outpatient and emergency patient care services as well as educational and research opportunities as prescribed by the Mission Statement adopted by the Milwaukee County Board of Supervisors on May 17, 1990. Doyne Hospital was fully accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) and served as a major teaching hospital in the Milwaukee metropolitan area and was a member of the Milwaukee Regional Medical Center. In September, 1995, the County Board of Supervisors adopted resolution 94-801(a)(e) authorizing the closure of John L. Doyne Hospital (JLDH) and the sale and lease of its assets to Froedtert Memorial Lutheran Hospital, in December, 1995. In 1996, a JLDH Transition Team budget was created to reflect the costs associated with closure of the hospital including the liquidation of assets not sold, the preparation of fiscal reports for 1995 and activities related to the sale of the property. The 1997 budget continues these activities with emphasis on the collection of accounts receivable.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 50,296,165	$ 620,319	$ 175,547	$ -444,772
Fringe Benefits *	0	241,120	0	-241,120
Services	65,646,078	1,555,833	232,385	-1,323,448
Commodities	23,831,198	4,500	2,000	-2,500
Other Charges	48,660,922	0	0	0
Capital Outlay	403,582	0	0	0
Contractual Crosschg*	19,215,798	0	6,144	6,144
Abatements*	0	0	-66,824	-66,824
Total Expenditures*	$ 208,053,743	$ 2,421,772	$ 349,252	$ -2,072,520
Net Patient Revenue	210,112,706	0	0	0
Non-Patient Revenue	537,416	2,421,772	428,058	-1,993,714
Total Revenues*	$ 210,650,122	$ 2,421,772	$ 428,058	$ -1,993,714
Property Tax Levy	$ -2,596,379	$ 0	$ -78,806	$ -78,806

* Inclusion of Fringe Benefits and IMSD charges in this budget would increase tax levy $78,806 to $0 for a net tax levy change of $0.

NOTE: The 1995 Actual column has been adjusted to reflect the transfer of the School of Nursing program, the International Health Training Center and the Paramedic program to the Division of County Health Related Programs. Prior to the adjustment, 1995 tax levy for JLDH would have been a surplus of $1,327,899.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	NA	13.6	2.0	-11.6
Direct Labor Hours	2,184,382	28,412	4,176	-24,236
Overtime Hours	88,298	0	0	0
Overtime Dollars	$1,454,483	$0	$0	$0

BUDGET HIGHLIGHTS

- For 1997, Fringe Benefits and IMSD charges are eliminated as expenditures. However, to recover direct revenues associated with those charges, proprietary fund departments will continue to charge users for the projected costs of Fringe Benefits and IMSD charges. For 1997, costs include $51,883 for Fringe Benefits and $26,923 for IMSD charges for a total expenditure reduction and tax levy of $-78,806.

- In accordance with the County Board Resolution 94-801(a)(e), John L. Doyne Hospital (JLDH) terminated operations December 31, 1995. The 1997 budget for JLDH reflects the continuing costs associated with closure of the hospital including the collection of accounts receivable and the preparation of fiscal reports for 1996. The continuation of the JLDH Transition Team beyond the end of 1996 is necessary due to 1) the large number of patient accounts remaining to collect; 2) delays in completing the investigation of the credit balance accounts; 3) the account inquires by patients and other parties being higher than anticipated; 4) an on-going need to research patient records for the collection agencies; and 5) continued discussion regarding the closure with Medicare and Medicaid.

- In accordance with Generally Accepted Accounting Principals (GAAP), all costs associated with sale and closing of John L. Doyne Hospital were booked in the year in which the decision to liquidate the asset occurs. Continuing costs for the JLDH transition team is offset by revenues from a reserve fund established as part of the 1995 County operating budget. The estimates associated with the patient revenues to be collected and the costs associated with the transition team have been increased as part of the 1996 projections.

- The 1997 budget continues the operation of the JLDH patient accounts receivable staff. The following positions associated with fiscal services and administrative services are retained as personnel in Org. Unit 7100 to function on the Transition Team and will be responsible for patient accounts receivable and closure of JLDH's financial records. All positions associated with the Transition Team are to be abolished December 31, 1997. The cost associated with these positions accounts for $175,547 of 1997 expenditures. An additional amount of $194,247 is budgeted for short-term contractual services.

  1 Chief Operating Officer
  1 Director of Patient Business Services

- Administrative oversight for the JLDH Transition Team will continue to be provided by the Director of the Department of Administration. The Chief Operating Officer for JLDH will be administratively responsible for all operations of the transition team. In addition, the Chief Operating Officer will also be responsible for the Firms Replacement/Year 2000 Transition Capital budget. A crosscharge of

$66,824 to the capital budget is included for half of the cost of the Chief Operating Officer position.

- The Chief Operating Officer of the JLDH Transition Team has the ability to administratively adjust the expenditures of the Transition Team with Department of Administration review and approval as long as those adjustments do not exceed the overall expenditure appropriation for the Transition Team. The Department of Administration will process any necessary fund transfers for the Transition Team.

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.07(5) of the Wisconsin Statutes, the County Board shall represent the County and have management of the business and concerns in all cases where no other provision is made. The Emergency Medical Services (Paramedics) Program operates under Chapter 97 of the Milwaukee County General Ordinances pertaining to comprehensive emergency medical care services. The General Assistance-Medical Program (GA-MP) is the County's health care financing/delivery system for indigent persons residing within Milwaukee County. GA-MP is governed by Chapter 49 of the Wisconsin Statutes and Milwaukee County Ordinance 32.90.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 481,453	$ 2,202,629	$ 1,743,094	$ -459,535
Fringe Benefits*	124,881	593,990	-8,851	-602,841
Services	8,818,721	9,020,400	8,188,450	-831,950
Commodities	256,874	71,113	211,850	140,737
Other Charges	46,340,225	45,520,952	38,316,240	-7,204,712
Capital Outlay	118,965	92,500	100,688	8,188
Contract Crosscharges*	2,566,015	355,377	217,370	-138,007
Abatements*	0	0	-23,976	-23,976
Total Expenditures*	$ 58,707,134	$ 57,856,961	$ 48,744,865	$ -9,112,096
State & Federal Revenue	$ 20,236,706	$ 17,344,914	$ 16,592,511	$ -752,403
Other Direct Revenue	6,762,263	10,987,406	4,263,482	-6,723,924
Total Direct Revenue*	$ 26,998,969	$ 28,332,320	$ 20,855,993	$ -7,476,327
Indirect Revenue	$ 60,307	$ 15,000	$ 0	$ -15,000
Tax Levy	$ 31,647,858	$ 29,509,641	$ 27,888,872	$ -1,620,769

* Inclusion of Fringe Benefits, Central Service Allocation and IMSD crosscharges in the budget would increase tax levy $598,363 to $28,487,235 for a tax levy change of $-1,022,406.

NOTE: Programs previously operating under John L. Doyne Hospital did not receive any direct tax levy support during 1995 unless specifically approved by the County Board of Supervisors.

PERSONNEL SUMMARY

	1995 Actual	1996 Budget	1997 Budget	1995/1996 Change
Position Equivalent	N/A	51.9	42.8	-9.1
Direct Labor Hours	N/A	110,568	91,151	-19,417
Overtime Hours	N/A	340	1,158	818
Overtime Dollars	N/A	$8,000	$30,742	$22,742

PROGRAM DESCRIPTION

The Division of County Health Related Programs (CHRP) is comprised of various programs which pertain to health related services. Some of these services were previously performed under the auspices of John L. Doyne Hospital (JLDH). The Department of Administration is administratively responsible for the Division of County Health Related Programs. The Division of County Health Related Programs is comprised of the following programs: the Emergency Medical Services Program (Paramedics), the School of Nursing (SON), the International Health Training Center (IHTC), the General Relief-Medical Program (GA-MP), and miscellaneous expenditures. The Division of County Health Related Programs also serves as the coordinating function for Employee Health Services.

BUDGET HIGHLIGHTS

- A major expenditure reduction of $598,363 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation and IMSD crosscharges as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

Administration (Section 7210)

The Division of County Health Related Programs contains an administration section which contains costs associated with the overall management of the division and the provision of coordinated employee health services.

	1996 Budget	1997 Budget	1996/1997 Change
Expenditures	$ 465,788	$ 1,261,247	$ 795,459
Revenues	0	0	0
Tax Levy	$ 465,788	$ 1,261,247	$ 795,459

- $ 0 Create 1 Data Applications Manager-Fiscal (Unfunded)

  One position of Data Applications Manager-Fiscal is created as an unfunded position. If, during the year, CHRP is able to reallocate funds within the Personal Services budget, this position may be filled by CHRP submitting a report identifying the funding source(s) to the Department of Administration and County Board for approval.

  This position will be responsible for overseeing the General Assistance - Medical Program eligibility system, developing the claims payment interface system, resolving vendor and GA-MP interface issues, coordinating the CHRP network and overseeing the various programs in the division.

- Other changes in the personnel budget reflect the continued sharing of the Hearing Officer (DSS) with the Department of Human Services, the annualized cost for positions which had been shared with the John L. Doyne Hospital Transition Team during 1996, and the reassignment of the Fringe Benefit costs.

- The Administration Budget includes $35,976 in the Professional Service Fees - Recurring Operational account which reflects the costs associated with pre-employment exams, TB tests and other employment related medical services which Milwaukee County may require for County employees. Most of this cost will be charged out to various County departments during the 1997 year as County employees are referred for service. The cost for the actual medical services are abated out, while the Division budget reflects the administrative costs for the contract. Other County departments will reflect a small charge for anticipated medical service fees.

- The 1997 budget for Professional Service Fees - Nonrecurring Operational includes $25,000 in expenditure authority which will be used to fund special health related programs such as health screenings, community health fairs and other activities targeted at primary health care services in high risk areas. During 1997, the Division of County Health Related Programs will develop an RFP for these services.

- Expenditures for the Division of County Health Related Programs include $800,000 related to funding the County's continuing obligation for pension costs related to United Regional Medical Services Labs and Radiology (URMS.)

- During 1997, equipment leased by John L. Doyne Hospital will be returned to the leasing agent at the end of the leasing period and replacement equipment will be acquired. This will include the purchase of one FAX machine and one photocopier. The Division budget also includes expenditures related to installation of network and communications equipment for administrative network needs.

Emergency Medical Services (Paramedics) (Section 7220)

The Emergency Medical Services Program (Paramedics) is a Milwaukee County supported paramedic service designed to benefit the entire community. There are two major components to the area-wide service: the Community Support component provides for 14 paramedic units to serve Milwaukee County, and the Hospital Support component provides an Education/Training Center for initial and refresher paramedic training and a Communication Center staffed with emergency medical communicators to handle local and regional emergency calls. Professional medical staff support for the program is provided through separate professional service contracts. Because Emergency Medical Services are broad-based community programs, these services are funded primarily by County tax levy and are partially offset with revenues from the Paramedic Cost Recovery Program.

1997 Goals and Objectives

1. The Paramedic Program will implement program changes which will allow it to respond to the recommendations of the Paramedic Study Council and future needs of the Paramedic System in Milwaukee County.

2. The Paramedic Program will enhance the Quality Assurance Program.

3. The Paramedic Program will continue to enhance revenues for direct service and training related services. This includes conducting Advanced Cardiac Life Support (ACLS) Training for individuals wishing to obtain certification, expanding training opportunities in the Paramedic Training Base, and provision of Paramedic services to such vendors as the Milwaukee Mile and the Bradley Center.

	1996 Budget	1997 Budget	1996/1997 Change
Expenditures			
Community Support	$ 7,081,769	$ 6,942,913	$ -138,856
Education/Training	635,326	636,828	1,502
Communication Center	485,685	861,927	376,242
EMS Council	1,800	0	-1,800
Total Expenditures	$ 8,204,580	$ 8,441,668	$ 237,088
Revenues			
Paramedic Cost Recovery	$ 3,103,854	$ 3,800,000	$ 696,146
Other	103,000	100,000	-3,000
Total Revenue	3,206,854	3,900,000	693,146
Tax Levy	$ 4,997,726	$ 4,541,668	$ -456,058

- $ 47,835 Create 3,132 Hours EMS Instructor Hospital (Hourly)
  (47,835) Increase training center revenue
  $ 0

  The 1997 budget includes the creation of EMS Instructor Hospital (Hourly) positions in the Paramedic Program to address expanding the training schedule and conducting additional training courses during 1997. These additional hours are offset with revenues from training courses and services provided to the Bradley Center and the Milwaukee Mile.

- $ 49,538 Create 1 Contract Administrator
  (44,000) Reduce Medical College Professional Service Contract
  $ 5,538

  The 1997 budget includes the creation of one Contract Administrator which replaces the need to contract with the Medical College for an Operations Director. The contract with the Medical Director will continue in 1997. The new position will oversee all operational aspects of the program, including the contracts between Milwaukee County and the municipalities of the County, oversite of the training center, paramedic base and quality assessment operations. The position will coordinate activities with the Medical Director to ensure contract compliance and quality service.

  Overtime hours for the paramedic training instructors are increased by $18,024 due to the 24 hour requirement for field instruction.

  The contract for paramedic billing services is reduced $50,270, from $298,000 to $247,730, due to a reduction in the rate charged by the billing service for its collections.

- Cost recovery revenues are projected to increase $696,146, from $3,103,854 to $3,800,000 based on 1996 year-to-date actuals. The base bill amount for a Paramedic transport will remain at $360 per transport, plus any billable, expendable supplies or equipment. The Paramedic Program adjusts the costs for expendable supplies and equipment based on purchase price and regional average charges.

- The Paramedic Program has established the following fee schedule for courses and training sessions which it may provide to non-contract municipalities or individuals.

Full Paramedic Training	$6,500/Person
Classroom and Hospital Experience	$4,500/Person
Hospital Experience	$250/Person/24 Hours
Field Experience and Supervision	$400/Person/24 Hours
Paramedic Refresher Courses	$50/Person
Trauma Nurse Ride Along	$50/Person/Day
Advance Cardiac Life Support Training	$250/Person

School of Nursing (Section 7230)

The School of Nursing program is the County operated diploma program which was previously part of John L. Doyne Hospital operations. With the closure of the John L. Doyne Hospital, the program transferred to the Division of County Health Related Programs in 1996 and expenditures and revenues reflected the costs associated with operating the program until its transfer to the Milwaukee School of Engineering in 1996. The 1997 budget for the School of Nursing reflects the contractual arrangement for the Milwaukee School of Engineering for continued County supervision until the final graduating class finishes the program in 1997.

1997 Goals and Objectives

1. During 1997, the School of Nursing, working in conjunction with the County Executive's Office and the County Board of Supervisors, will develop and plan a graduation ceremony for the final graduating class, the 109th, of the Milwaukee County Medical Complex School of Nursing. This ceremony will pay honor and recognition to the great history and tradition of the School of Nursing, and the invaluable contribution of its faculty and students and their services to the health and welfare of Milwaukee County's residents.

	1996 Budget	1997 Budget	1996/1997 Change
Expenditures	$ 1,883,690	$ 738,217	$ -1,145,473
Revenues	435,585	126,050	-309,535
Tax Levy	$ 1,448,105	$ 612,167	$ -835,938

- Operating expenditures for the School of Nursing reflect expenditures related to Milwaukee County's obligation to the final graduating class of the School of Nursing and to the Milwaukee School of Engineering.

- The 1997 budget for the School of Nursing contains $606,268 for payments to the Milwaukee School of Engineering per the transfer agreement for administrative costs and expenses for the MSOE library.

- The School of Nursing budget includes $6,000 in miscellaneous expenditures to provide for the final graduation ceremony of the School.

- School of Nursing expenditures are offset by $126,050 in revenues from tuition and miscellaneous sources.

International Health Training Center (Section 7240)

The International Health Training Center (IHTC), a program previously operating under the administrative authority of the John L. Doyne Hospital became part of the Division of County Health Related Programs in 1996. The Division of County Health Related Programs is responsible for administrative and fiscal oversight of the International Health Training Center.

	1996 Budget	1997 Budget	1996/1997 Change
Expenditure	$ 128,689	$ 116,843	$ -11,846
Revenue - USAID Grant	$ 26,038	$ 29,411	$ 3,373
Training	15,000	22,432	7,432
Agency Funds	44,967	15,000	-29,967
Tax Levy	$ 42,684	$ 50,000	$ 7,316

- The International Health Training Center budget for 1997 reflects revenues from grant sources, training activities and tax levy. Expenditures in non-personnel areas will be distributed in December through a fund transfer in keeping with the 10 year old resolution regarding IHTC's annual budgets being reviewed and approved by the Health Committee. Milwaukee County, through the Division of County Health Related Programs and other County departments, will continue to provide certain "in-kind" benefits to the program. Froedtert Memorial Lutheran Hospital provides office space as an "in-kind" donation to the program.

- Personnel and other operational expenditures for 1997 are budgeted until June 30, 1997. Funding for positions and operational expenditures past June 30, 1997 will be dependent on receipt of grant revenue.

- For 1997, the available balance of the International Health Agency Fund is transferred to the operational revenue account on January 1, 1997 and the agency fund shall be closed. All training and grant revenue will be credited to the operation of the International Health Training Program.

- The International Health Program Committee shall be restructured as an advisory committee and comprised of the following members: an appointee from the County Board of Supervisors, one appointee from the County Executive's Office, a member of Intergovernmental Relations, a private citizen named by the County Executive's Office and the Director of the Division of Health Related Programs who shall serve as Chair of the Committee.

- The Program Committee shall advise and consult with the Director of the Division of County Health Related Programs on the direction and activities of the Program, but all fiscal and operational aspects of the Division shall be the responsibility of the Director of the Division of County Health Related Programs.

General Assistance - Medical Program (Section 7250)

The General Assistance-Medical Program (GA-MP) is the County's health care financing system for indigent persons currently residing within Milwaukee County. During 1995, the State of Wisconsin

developed a medical relief block grant for Milwaukee County and State reimbursement is limited to $16.6 million in 1997.

1997 Goals and Objectives

1. Enhance and strengthen the General Assistance-Medical Program interface with medical vendors which will include expanding the communication network to all vendors.

2. Develop a plan for services to insure proper and adequate services to GA-MP in light of the proposed W-2 changes and with expected changes in the patient care system in future years.

3. Review and apply for grants to support innovation in the program with areas of investigation to include screening clinics, health education and life-style evaluation.

	1996 Budget	1997 Budget	1996/1997 Change
Expenditures			
Administration	$ 1,575,022	$ 1,276,918	$ -298,104
Medical Expenses	45,223,992	36,622,222	-8,601,770
Interim Disability Assist. Prog.	295,200	207,750	-87,450
Total Expenditures	$ 47,094,214	$ 38,106,890	$ -8,987,324
Revenues			
State Reimbursement	$ 17,318,876	$ 16,563,100	$ -755,776
Refunds and Recoveries	7,300,000	200,000	-7,100,000
Total Revenues	$ 24,618,876	$ 16,763,100	$ -7,855,776
Tax Levy	$ 22,475,338	$ 21,343,790	$ -1,131,548

- $(30,404) Abolish one position of Health Care Specialist

  Due to fiscal constraints, one vacant position of Health Care Specialist is abolished.

- Contractual service appropriations include $416,667 for claims payment, special report generation and fiscal services provided by EDS and $50,000 for services from We Four which assists clients in applying to Title 19 for medical services.

- New DP Equipment expenditures of $14,000 reflect costs associated with the primary care clinic and GA-MP interface development, including a communications server, modems, an additional hub and file server. This equipment is critical to the development of a GA-MP interface to medical providers in the community.

- The 1997 budget includes $207,750 in expenditures for the DHS Interim Disability Assistance Program. Accordingly, the DHS budget reflects revenues of $207,750 from GA-MP for the cash grant program. Revenues for the GA-MP program reflect the 40% State reimbursement of $83,100 for costs associated with the Interim Disability Assistance Program. The General Assistance-Medical Program and the Division of County Health Related Programs will work with the Division of Intergovernmental Relations to pursue the necessary statutory change to allow Milwaukee County the ability to recoup

revenues from the State General Relief Fund for the Interim Disability Assistance Program, as well as establishing secure funding for future years operations.

- Total expenditures related to the provision of medical services for 1997 are budgeted at $36,622,222. Medical expenditures are divided between Froedtert Memorial Lutheran Hospital for the provision of inpatient, outpatient and emergency services, other hospital providers who provide emergency and inpatient services related to emergency care and a variety of outpatient clinics who provide community based primary care services. State reimbursement is anticipated at $16,480,000, which reflects a 45% reimbursement for medical services. Medical expenditures and revenues have been adjusted to reflect the intention of the County to limit its payments for medical services independent of recoveries from Title 19. This adjustment is reflected as a $7,000,000 reduction in medical expenditures and an offsetting reduction in recoveries.

DISTRIBUTION OF NET MEDICAL EXPENDITURES

	1996 Budget	1997 Budget	1996/1997 Change
Expenditures			
Froedtert Memorial Lutheran Hosp.	$ 32,000,000	$ 30,500,000	$ -1,500,000
Other Hospital Providers	5,223,992	4,922,222	-301,770
Primary Care Clinical Services	1,000,000	1,200,000	200,000
Total Expenditures	$ 38,223,992	$ 36,622,222	$ -1,601,770

Other County Health Related Services (Section 7260)

Expenditures for other services which Milwaukee County supports through direct financial aid are reflected in this section.

	1996 Budget	1997 Budget	1996/1997 Change
Expenditures	$ 80,000	$ 80,000	$ 0
Revenues	0	0	0
Net Cost	$ 80,000	$ 80,000	$ 0

- Expenditures for 1997 include $80,000 for the following programs:

  $50,000 to the Campaign for Our Children-Milwaukee, a new program to reduce the incidence of teen pregnancy and promote sexual abstinence among children ages 9 to 14 (new appropriation in 1996); and

  $30,000 to the AIDS Resource Center of Southeast Wisconsin for preventive educational services and services to individuals suffering from AIDS which was provided to AIDS patients at Doyne Hospital.

  Payments will be distributed to the recipient agencies on a quarterly basis beginning March 30, 1997.

OPERATING AUTHORITY & PURPOSE

Under the Older Americans Act, the Milwaukee County Department on Aging is a Federal/State designated Area Agency on Aging for Milwaukee County. The Department on Aging's responsibilities are outlined in Chapter 53 of the General Ordinances of Milwaukee County and include planning, developing, providing, purchasing and coordinating services for the County's older adult population. The Department reports directly to the County Executive and provides staff support to the Milwaukee County Commission on Aging.

This Department provides a single entry point for older adults and their caregivers who are in need of elderly service information and assistance throughout Milwaukee County. Services provided by the Department on Aging are designed to provide an appropriate mix of community-based care and direct services to prevent the inappropriate and costly institutionalization of older adults.

OBJECTIVES

1. Maintain a comprehensive and coordinated network of community-based programs and services to support independent living among Milwaukee County's older adults. In 1996, the department will fully utilize all available funding through the Waiver and Medical Assistance programs, including developing an MA Personal Care agency.

2. Provide high-quality case management services to medically fragile older adults to prevent institutionalization and to maximize functional capacity of the individual and re-design access to the COP Hospital Link Program.

3. Work with community agencies and other County departments to make modifications to the protective services system and to develop appropriate services for persons 60 and over who have developmental disabilities, mental health needs and who abuse alcohol and drugs. Continue to cooperate as co-lead on the Community Options Program and other Medicaid Waiver programs with the Adult Services Division of DHS for frail elderly, and those older persons with developmental disabilities and mental health issues.

4. Monitor and access for the elderly the State of Wisconsin's Assisted Living Initiative and develop systems which will provide maximum services for older persons at the most reasonable cost, for example, contracting with Community-Based Residential Facilities (CBRFs) and recruiting Adult Family Homes as an alternative, less-expensive resource to CBRFs.

5. Publicize and promote the availability of accurate information, short-term assistance and easy access to benefits services and entitlements for all older adults and/or their caregivers through the Elder Link Information and Assistance Unit and work with the private sector to upgrade the department's technology to link resource lists and access to service with community groups.

6. Support the Commission on Aging in its advocacy effort with the state for additional revenue such as the Community Options Program and others to maximize the quality of life for seniors by allowing them to remain productive members of the community.

COUNTY EXECUTIVE'S 1997 BUDGET

DEPT: DEPARTMENT ON AGING **UNIT NO.** 7900

BUDGET SUMMARY				
Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 4,648,479	$ 5,145,762	$ 4,962,962	$ -182,800
Fringe Benefits *	1,227,256	1,654,548	0	-1,654,548
Services	517,138	552,664	600,695	48,031
Commodities	1,610,365	2,286,313	2,239,280	-47,033
Other Charges	22,184,079	23,893,388	28,358,563	4,465,175
Capital Outlay	44,259	0	0	0
Contractual Crosscharges *	1,875,717	1,571,061	1,123,677	-447,384
Abatements*	-785,152	-934,562	-772,223	162,339
Total Expenditures *	$ 31,322,141	$ 34,169,174	$ 36,512,954	$ 2,343,780
State & Federal Revenue	29,789,684	31,948,261	35,871,921	3,923,660
Other Direct Revenue	634,497	966,046	1,138,075	172,029
Total Direct Revenue*	$ 30,424,181	$ 32,914,307	$ 37,009,996	$ 4,095,689
Property Tax Levy	$ 897,960	$ 1,254,867	$ -497,042	$ -1,751,909

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	135.7	130.3	130.3	0.0
Direct Labor Hours	219,602	210,200	210,246	46
Overtime Hours	6,259	1,966	1,966	0
Overtime Dollars	$132,502	$111,450	$111,450	$0

* Inclusion of Fringe Benefits, Central Service Allocation and IMSD charges in this budget would increase tax levy $1,587,169 to $1,090,127 for a tax levy change of $-164,740.

ORGANIZATIONAL COST SUMMARY

		1995 Actual	1996 Budget	1997 Budget
Administration	Expenditure	$ 746,170	$ 934,562	$ 746,632
	Abatement	785,052	934,562	772,223
	Tax Levy	$ -38,882	$ 0	$ -25,591
Elderly Services	Expenditure	$ 3,544,340	$ 3,419,251	$ 3,323,097
	Revenue	2,942,741	2,722,520	2,742,755
	Tax Levy	$ 601,599	$ 696,731	$ 580,342
Elderly Nutrition	Expenditure	$ 3,852,987	$ 4,247,878	$ 4,183,487
	Revenue	3,840,699	4,126,412	4,145,421
	Tax Levy	$ 12,288	$ 121,466	$ 38,066
Information and Assistance	Expenditure	$ 523,579	$ 548,116	$ 439,443
	Revenue	492,214	519,635	546,234
	Tax Levy	$ 31,365	$ 28,481	$ -106,791
Washington Park	Expenditure	$ 576,907	$ 277,176	$ 277,176
	Revenue	16,200	15,959	15,959
	Tax Levy	$ 560,707	$ 261,217	$ 261,217
Case Management	Expenditure	$ 9,124,649	$ 10,622,178	$ 11,725,008
	Revenue	9,103,724	10,475,206	12,969,293
	Tax Levy	$ 20,925	$ 146,972	$ -1,244,285
Community Options Program Services	Expenditure	$ 5,005,377	$ 6,130,137	$ 6,197,640
	Revenue	4,996,720	6,130,137	6,197,640
	Tax Levy	$ 8,657	$ 0	$ 0
Community Options Waiver Program	Expenditure	$ 7,408,680	$ 7,417,354	$ 8,663,777
	Revenue	7,407,416	7,417,354	8,663,777
	Tax Levy	$ 1,264	$ 0	$ 0
Community Options Hospital Link Program	Expenditure	$ 1,624,467	$ 1,507,084	$ 1,728,917
	Revenue	1,624,467	1,507,084	1,728,917
	Tax Levy	$ 0	$ 0	$ 0

GENERAL SUMMARY

The Milwaukee County Department on Aging (MCDA) was created in the 1991 budget to serve as Milwaukee County's designated Area Agency on Aging under the Older Americans Act and as the County's designated unit to administer aging programs. The Department plans for and services the fastest growing segment of the community and is responsible for developing and administering services to meet the needs of this segment of the population. It is one dedicated, specialized agency within Milwaukee County government to represent and serve the needs of the elderly.

The department integrates 26 Federal and State revenue streams including the Older Americans Act, the Senior Community Services Program, the Alzheimer's Family and Caregiver Support Program, Base Community Aids, Community Options Program, Medical Assistance and the Medicaid Waiver Program.

The Department on Aging serves as a co-lead with the Department of Human Services Adult Services Division in administering the Community Options Program, Community Options-Waiver Program, and Community Integration Program-II (CIP-II) and Community Integration Program-1B (CIP-1B) Programs. Revenue allocated for administration and case management for these programs is included in the budget.

COMMUNITY AIDS FOR THE DEPARTMENT ON AGING			
	1996 Budget	1997 Budget	1996/1997 Change
I. Programs Requiring Match			
Base Allocation	$ 1,960,086	$ 6,124,593	$ 4,164,507
Supportive Home Care	4,414,081	0	-4,414,081
Sub-Total	$ 6,374,167	$ 6,124,593	$ -249,574
II. Other Programs			
Community Options Program-MA Waiver	$ 9,158,859	$ 10,002,681	$ 843,822
Community Options	7,118,484	7,225,200	106,716
COP-Hospital Link	1,615,195	1,899,161	283,966
Alzheimer Caregiver	480,869	480,869	0
Community Integration Program II (CIP II)	148,847	759,120	610,273
Community Integration Program 1B (CIP 1B)	965,564	3,096,422	2,130,858
Sub-Total	$ 19,487,818	$ 23,463,453	$ 3,975,635
Grand Total	$ 25,861,985	$ 29,588,046	$ 3,726,061

An increase of $2,130,858 in CIP 1B funding reflects full year funding for eligible developmentally disabled clients released from institutional care. The $610,273 increase in CIP II funding is due to a state loan of 13 CIP II slots and 40 new slots. All other increases reflect funding changes which occurred during the 1996 budget year and are reflected in the 1997 budget, offset by a projected decrease in Base County Allocation of $249,574.

Administration consists of the Director's Office and the Fiscal/Support Services Division. The major functions of the ***Fiscal/Support Services*** unit include budget development and administration, monitoring expenditures and revenues, and making projections for and monitoring compliance with all funding sources.

The ***Area Agency Services*** unit provides a comprehensive network of support services through community-based agencies that assist older adults to remain independent in their homes as long as possible. These programs are funded through Older Americans Act and State revenue earmarked for elderly services. The unit is responsible for planning, research and program development. In addition, unit staff solicit, monitor, evaluate and administer contracts for a variety of services in the community. Staff also develop contracts and coordinate the request for proposal process with other County departments.

The Area Agency Services unit provides staff support to the Milwaukee County Commission on Aging, its five standing committees and its Advisory Council. Unit staff assist the Commission in conducting public hearings and needs assessments as required under Federal statute, provide technical assistance and serve as a resource for businesses, universities and voluntary organizations interested in meeting the needs of older adults in the community.

The ***Elderly Nutrition Program*** is funded under Titles III-C-1 and III-C-2 of the Older Americans Act and other state and federal funds received from the State of Wisconsin Bureau on Aging and the Bureau of Long Term Support. The program receives reimbursement for eligible elderly meals from the United States Department of Agriculture (USDA). Approximately twenty-three percent of the cost of the program is generated through participant contributions.

The purpose of the program is twofold:

1. To provide older persons, particularly those with low incomes, low-cost, nutritionally sound meals in strategically located congregate sites. Two of the 33 meal sites offer weekend meals to program participants. The program also seeks to reduce the social isolation of participants by providing supportive services including recreation, education and information about other programs and services available to older adults.

2. To provide home-delivered meals five to seven days a week to eligible frail, homebound, older adults. The program assists older adults in remaining independent and living within their own homes and provides limited gap-filling services in addition to meals.

The ***Information and Assistance*** unit has four primary functions: (1) to provide Milwaukee County's older adults, their caregivers, and the general public with one central number to call for assistance with emergencies and to receive information and assistance about aging programs and services, including information about the availability of long-term support programs funded by the department; (2) to arrange short-term assistance for older adult callers with immediate or pressing needs; (3) to conduct telephone screening for long-term support programs including COP, COP-W, and Alzheimer's Family and Caregiver Support programs and services provided by community agencies under contract with the department; and (4) to provide community education to older adults, their families and caregivers on a broad range of subjects relating to aging, including health insurance, preventive care, pre-retirement planning and changes in Federal and State entitlement programs.

The ***Case Management*** unit is responsible for conducting assessments, determining eligibility, developing case plans and providing ongoing, case-managed long-term support services to medically frail older adults. These services are funded under the COP, COP-Waiver, CIP-II, CIP1B, IMD, CSP, BCA and AFCSP . The Case Management unit also petitions the court for guardianship and protective placement, conducts annual Watts reviews, determines eligibility for community-based services, certifies adult family homes and certifies individuals for the Supplemental Security Income-Exceptional Expense (SSI-E) benefit.

The ***Community Options Program*** is a State-funded, long-term support program that provides payments to functionally impaired older adults to purchase in-home supportive services and avoid institutionalization.

Older adults receiving payments through this unit receive case management services through the Department on Aging's Case Management unit. The Community Options Program unit of the Department on Aging manages the direct payments to older adults under this program.

The ***Community Options Waiver Program*** is a Federally funded, long-term support program that provides payments to income-eligible, functionally eligible older adults to purchase a wide variety of in-home supportive services. Older adults receiving payments through this unit receive case management services through the Department on Aging's Case Management Unit.

The ***Community Options Hospital Link*** is a Federal/State demonstration project which was initiated in June, 1990. The purpose of this project is to improve the coordination of services provided to older adults who are in need of long-term support services following their hospital discharge, thus reducing return hospital visits and premature nursing home placement. The COP-Hospital Link project provides intensive, short-term care management and assistance to hospitalized older adults and "links" them to ongoing, long-term support services provided through the Department on Aging's COP-Waiver program following discharge from the hospital. Case management services are provided to these individuals by the department's Case Management Section staff.

BUDGET HIGHLIGHTS

DEPARTMENTAL

- Department on Aging expenditures increase by $2,343,780 from $34,169,174 in 1996 to $36,512,954 for 1997. Expenditure increases include $4,465,175 in other charges for purchase contracts and direct client services, offset by reductions of $1,837,348 in personal services, $447,384 in contractual and internal service charges and $47,038 in commodities.

- The Department on Aging will expand its mission to serve older adults beyond business hours and provide emergency services 24 hours a day, including evenings, weekends and holidays. The after hour on-call services result in a total increase of $21,822, including $18,934 of overtime, $2,488 of telephone answering services and $400 of mileage reimbursement.

- Revenues increase $4,095,689, including increases of $2,130,858 in CIP IB, $610,273 in CIP II, $843,842 in COP Waiver, $106,716 in COP and $283,966 in the Hospital Link program.

- Basic County Allocation increases $4,164,507, from $1,960,086 in 1996 to $6,124,593 in 1997, primarily offset by elimination of Supportive Home Care funding of $4,414,081. BCA reflects a 2.8% decrease of $1,960,086 from the 1996 allocation of $6,301,022 to $4,164,507 for 1997 due to reductions by the State.

- For 1997, the Department on Aging will take over operation of the Building Security for the Elderly Program. $11,875 was previously budgeted in 1900-8256 Community Relations-Social Development Commission to purchase locks for houses and apartments occupied by seniors. The department will contract with a private vendor to install the locks.

- Building and Space Rental increases $30,666 from $223,954 for 1996 to $254,620 for 1997. $24,162 of the increase is due to the Department on Aging taking over space in Schlitz park previously occupied by the Office for Persons with Disabilities. The balance of the increase of $6,504 is due to a rate increase.

- For 1997, Fringe Benefits and Central Service Allocation are eliminated as expenditures. However, to recover direct revenues associated with those charges, the Department on Aging will continue to charge funding agencies for the actual cost of Fringe Benefits and Central Service Allocation. For 1997, budgeted costs include $1,506,286 for Fringe Benefits and $219,794 for the Central Service Allocation.

ELDERLY SERVICES

- Revenues increase $20,235 primarily due to an increase in Title III B of $60,707 and S85.21 revenue of $19,974, offset by a $63,159 reduction in Base Community Aids.

- Purchase of service contract level is primarily the same in 1997 as in 1996, reflecting a slight reduction of $7,992, from $2,873,142 to $2,865,150. Daycare services for developmentally disabled persons are reduced $62,814 due to available client specific long term support funding, partially offset by increases in individualized transportation of $16,532 and $25,000 for outreach and access services for Indochinese Americans.

ELDERLY NUTRITION

	1996 Budget	1997 Budget	1996/1997 Change
Number of Meal Sites Open	33	33	0
Number of Meals Served:			
At Meal Sites	600,881	530,388	-70,493
Home-Delivered Meals	250,321	255,057	4,736
Total Meals Served	851,202	785,445	-65,757

- Congregate Meal Program costs of $2,836,830 and Home Delivered Meal Program costs of $1,352,056 are partially offset by $2,534,132 in Title III grant funds, $955,252 in combined donations and carryover donations, $458,543 in USDA reimbursements, $85,630 in S85.21 funds, and other reimbursement revenue of $111,864.

- Food expenses decrease $72,032 primarily due to a reduction in the total number of meals served. Congregate meal site costs increase $121,864 for contractual management of public meal sites.

- The USDA reimbursement rate reflects a reduction from $.60 in 1996 to $.5838 in 1997.

INFORMATION AND ASSISTANCE

- An expenditure increase of $21,822 includes $18,934 in overtime for full year costs due to extension of MCDA service availability on a 24-hour basis. Staff will serve on a "stand-by" basis to address crises affecting elderly persons outside normal operating hours. Even though related expenses are budgeted in Information and Assistance, all departmental human service worker staff may take after hours calls. The increased cost of this initiative is more than offset by an overall expenditure decrease of $108,673 in this division.

- In 1997, the Information & Assistance unit will continue to expand collaborative efforts with the community at large to increase awareness and early Identification of isolated and/or impaired elderly persons. Efforts will continue to bridge service gaps identified in development of an Emergency Service Plan. Needed services include additional overnight shelters, specialized transportation and immediate response to heat and cold emergencies.

- Efforts will continue to link the Information and Assistance network with vendors in the community to avoid duplication of services and to provide better service to older adults. The Information and Assistance unit will continue to extend telecommunications with private vendors to make information more readily available in order to improve the quality of life for the elderly of Milwaukee County. Continuation of these efforts will require no additional funding.

WASHINGTON PARK SENIOR CENTER

- The 1997 budget includes the same level of funding support for Washington Park Senior Center, which reflects a tax levy of $261,217. In 1997, it is anticipated that program and facility marketing will generate revenue to offset operating expenditure increases and provide for program development. An appropriation of $257,176 is continued for a contract with a Community-Based Agency to operate the Center and $20,000 is provided for unanticipated operating expenses and repair and maintenance of the building. These costs are partially offset by $15,959 in revenue from space rental and concessions.

- Volunteer support and contractual services have provided for remodeling of the senior center in anticipation of additional activities.

CASE MANAGEMENT

	1996 Budget	1997 Budget
Number of Persons Served	11,381	10,950
Number of Persons Assessed	1,300	1,415
Number of Referrals	4,020	3,488

- Case management revenue reflects an increase of $2,494,087, from $10,475,206 in 1996 to $12,969,293 in 1997, partially offset by expenditure increases of $1,102,830. COP administrative funding is reduced $208,619 due to reallocation of COP funds to client services.

- Salary and social security expenditures decrease $226,983 primarily due to filling position vacancies with less senior personnel.

- Expenditures funded by the Bader grant increase $55,000 in 1997 to continue funding $24,960 in contractual psychiatric consultation services, $8,700 for program evaluation services and $21,340 for medications. 1997 is the last year of a two-year grant provided by the Bader Foundation to assist the department in the development and evaluation for the "at risk" unit which provides services to elderly persons suffering from Alzheimer's Disease, dementia, substance abuse, personality disorders and other behavioral problems.

- CIP 1B funding increases $2,130,858 to provide full year funding due to successful relocation of eligible elderly clients from nursing home care to community based care.

- The $610,273 increase in CIP II revenue and related expenses is due to 40 new CIP II slots and a loan of 13 additional CIP II slots. When the person assigned to a slot no longer utilizes it, the slot will return to the State.

- Expenditures for the MA Personal Care Program increase $463,610, from $577,659 in 1996 to $1,041,269 in 1997, for a full year of operation of the MA Personal Care Program. Offsetting revenue includes a program income increase of $120,010 and COP client service revenue of $343,600. This initiative will expand the human resource support base for providing daily living activities for the elderly such as hygiene assistance, dressing/undressing, light house cleaning, food preparation and other homemaking services.

COMMUNITY OPTIONS PROGRAM

Program Highlights	1996 Budget	1997 Budget
Projected Number of Clients Served	914	952

- Direct client service payments increase by $31,903 in 1997, from $5,650,134 to $5,682,037. This increase is due to an increase in the State's allocation for COP program services.

- The number of clients projected to be served in 1997 shows a slight increase from 1996. As of June 1, 1996, the department had a waiting list of 1,683 clients waiting to be assessed. Thirty-eight new clients will be added to COP due to clients leaving the program and anticipated administrative funding relief from other program funds.

COMMUNITY OPTIONS WAIVER PROGRAM

Program Highlights	1996 Budget	1997 Budget
Projected Number of Clients Served	1,722	1,835

- The State allocation for COP-Waiver services increased $1,246,423, from $7,417,354 in 1996 to $8,663,777 in 1997. This increase is due to an increase in the State's earmarked allocation for COP-Waiver services. There are 867 currently older adults on a waiting list, including 11 requests for service funding increases.

COMMUNITY OPTIONS HOSPITAL LINK PROGRAM

Program Highlights	1996 Budget	1997 Budget
Number of Assessments	95	120
Number of Case Plans Developed	76	100
Number of People Served	251	270

- Client service funding for this program increases $221,833, from $1,507,084 in 1996 to $1,728,917 for 1997. The Hospital Link Program was reopened April 1, 1996 for new hospital release clients. Only those persons currently on departmental waiting lists are being funded with available funds. Hospital Discharge Planning staff identify discharge needs of clients, and the departmental human service worker staff handle assessment and planning for services and implementation. This revised service delivery approach will help maintain control of the number of persons served and over the limited financial resources made available by the State for this program.

OPERATING AUTHORITY & PURPOSE

The Department of Human Services (DHS) operates under Chapters 46 (Social Services), 48 (Children's Code), 49 (Public Assistance), 51 (Mental Health), and 55 (Protective Services) of the Wisconsin State Statutes.

DHS provides a wide range of life-sustaining, life-saving and life-enhancing services to children and adults through age 60. Programs focus on providing services for abused and neglected children, delinquent children, dysfunctional families, the developmentally disabled, the physically disabled, the mentally ill, the homeless, alcohol and drug abusers, and those in need of financial assistance. Many of the services provided are mandated by State Statute.

OBJECTIVES

1. Continue to provide essential life-saving and life-sustaining services to people in need within the limited resources appropriated by the Federal, State and County units of government.

2. Work with the State on transferring the administration of child welfare services back to the State no later than 1998, while maintaining the County as a contractor for services that the County is well-suited to handle.

3. Negotiate and implement appropriate county involvement in Welfare Reform efforts to assist dependent Milwaukee County residents in moving to economic self-sufficiency.

4. Continue to implement the five year master plan for publicly-funded mental health services in Milwaukee County.

5. Continue to implement the expanded Long Term Support programs that provide community-based services to persons with physical and developmental disabilities.

6. Expand the staffing of the Juvenile Detention Center so that the operational capacity of secure detention is increased to handle 120 incarcerated juveniles per day in the new Detention facility.

7. Continue to work with the Judiciary, the District Attorney and others to improve and refine the operation of the juvenile justice system in Milwaukee County, with particular focus on probation services.

8. Work with the State to assess the feasibility of various managed care proposals for the delivery of services to persons with chronic mental illness, physical or developmental disabilities.

9. Cooperate with the Department of Public Works and the various users of the Children's Court Center during the renovation and expansion of the facility.

10. Work with the Department of Administration (IMSD) in the development of a Juvenile Information Management System (JIMS) that will provide the program and case management information that DHS needs to effectively manage its juvenile/delinquency programs.

BUDGET SUMMARY				
Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 42,431,441	$ 43,865,900	$ 45,579,599	$ 1,713,699
Fringe Benefits*	11,204,251	14,048,937	19,081	-14,029,856
Services	8,706,280	8,944,938	12,327,858	3,382,920
Commodities	773,664	1,209,659	1,121,523	-88,136
Other Charges	138,869,121	138,092,836	190,758,557	52,665,721
Capital Outlay	100,195	149,171	99,362	-49,809
Contractual Crosscharge*	21,348,847	21,792,204	17,743,843	-4,048,361
Abatements*	-15,599,135	-16,060,077	-15,353,212	706,865
Total Expenditures	$ 207,834,664	$ 212,043,568	$ 252,296,611	$ 40,253,043
State Div. of Corr.Chgs.	26,253,702	24,490,084	24,490,084	0
Total Expenditures*	$ 234,088,366	$ 236,533,652	$ 276,786,695	$ 40,253,043
State/Federal Revenue	153,379,049	155,710,401	214,605,603	58,895,202
Other Direct Revenue	11,785,755	14,258,747	12,809,972	-1,448,775
Total Direct Revenue	165,164,804	169,969,148	227,415,575	57,446,427
State Div. of Corr.Chgs.	26,253,702	24,490,084	24,490,084	0
Total Revenues*	$ 191,418,506	$ 194,459,232	$ 251,905,659	$ 57,446,427
Property Tax Levy	$ 42,669,860	$ 42,074,420	$ 24,881,036	$ -17,193,384

* Inclusion of Fringe Benefits, Central Service Allocation and IMSD charges in this budget would increase tax levy $16,160,830 to $41,041,866, for a tax levy change of ($1,032,554).

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	1,325.1	1,299.0	1,335.6	36.6
Direct Labor Hours	2,237,150	2,192,945	2,254,877	61,932
Overtime Hours	99,473	32,678	38,773	6,095
Overtime Dollars	$1,965,916	$593,073	$695,381	$102,308

DEPARTMENT DESCRIPTION

The Department of Human Services includes the following five divisions: Financial Assistance Division, Youth Services Division, Adult Services Division, Management Services Division, and Mental Health Division. All five divisions report to the office of the Director of the Department of Human Services. Since the DHS Mental Health Division financially operates as an enterprise fund, it appears as a separate organizational unit in the budget.

The ***Director's Office*** provides guidance and support to DHS and provides overall administrative direction to all DHS divisions. The DHS Director reports directly to the County Executive as a cabinet-level officer.

The ***Financial Assistance Division***, per State statutes, is charged with the responsibility of assisting eligible people in obtaining public assistance benefits. In addition, the Financial Assistance Division is one of a number of State agents responsible for assisting clients to become self-sufficient through employment and training efforts while providing support services such as day care.

The Financial Assistance Division administers the eligibility determination process which enables persons to receive public assistance benefits that totaled $927.6 million in 1995 for Milwaukee County residents. Some of these benefits are in the form of medical assistance payments made by the State ($619 million-last data from 1994). AFDC payments to low-income families total approximately $187 million in 1995. Food Stamp coupons with a cash equivalent value of approximately $113 million are also administered. While applications for and reviews of financial aid are handled by the Financial Assistance Division, payments for most programs are directly issued from the State (AFDC/Food Stamps) or from the State's Medicaid Intermediary.

Within the Financial Assistance Division, the *Financial Assistance Administration Bureau* provides the overall management, planning and coordination of the Financial Assistance programs, program support, error prevention, error reduction, fraud prevention and a comprehensive training program to all financial assistance staff. The *Financial Case Management Bureau* provides case management for most of the State/Federal financial assistance programs including AFDC, Food Stamps and Medicaid, which includes taking applications, performing case reviews, and updating and maintaining all case information on the State's CARES system. The *Employment and Support Services Bureau* administers specialized financial support programs and self-support programs and the new Interim Disability Assistance Program (IDAP).

The ***Youth Services Division*** is responsible for providing a variety of human services to youth and their families. The services provided generally relate to child abuse and neglect or juvenile delinquency. The Youth Services Division is comprised of five Bureaus: *Youth Services Administration, Delinquency and Court Services, Child Welfare, Placement Resources, and Specialized Services.* The Youth Services Division is funded by a combination of Community Aids, Youth Aids, other miscellaneous revenue and tax levy.

The *Youth Services Administration Bureau* oversees, coordinates, and directs the functioning of 544 position equivalent staff and $98.2 million in expenditures in Youth Services programs (excluding State Correctional Charges). The Youth Services Administration Bureau includes staff which support the entire Youth Services Division. In addition, this bureau is responsible for the "Fighting Back" Initiative, which is targeted at preventing and reducing the abuse of alcohol and drugs by youth in Milwaukee.

The *Child Welfare Bureau* works with children in need of protective services. Staff are responsible for investigating allegations of abuse and neglect, working with the Children's Court to remove children from dangerous home environments, monitoring homes in which abuse and neglect have not led to the removal of the children, and managing children placed in foster care. The Child Welfare Bureau performs activities that are mandated by State Statute for the protection of children. Child Welfare purchased programs are budgeted in the Placement Resources Bureau. This is the last year Milwaukee County administers the Child Welfare programs; the State will assume this responsibility in 1998 under the recently enacted Senate Bill 615.

The *Delinquency and Court Services Bureau* is composed of the operation of an 120-bed Juvenile Detention Center; juvenile probation services; support staff for the operation of the Children's Court; administering the pre-dispositional secure/non-secure placement resources and the First Time Offender

program. Purchased programs which serve a primarily delinquent population are administered in this Bureau rather than Placement Resources for the first time in the 1997 budget. Staff formerly funded by a Casey Foundation grant perform custody reviews to determine the appropriate level of custody for juveniles pending court disposition of their case. Staff at the Juvenile Detention Center maintain a 24-hour-per-day, secure correctional facility which primarily houses juveniles being held pending trial that are a threat to the community. Court Intake staff screen court intake referrals from police for the Juvenile Detention Center and prepare case reports and histories for the Children's Court judges while Probation staff supervise youth adjudicated for delinquent behavior in the community.

The *Placement Resources Bureau* has been reorganized to retain Child Welfare purchased services but those which are primarily for delinquent youth have been transferred to the Delinquency Bureau in preparation for the State takeover of Child Welfare. Most of the services purchased are substitute care placement resources for abused and neglected children or delinquent youth who have been removed from their homes through a court order. Examples of substitute care placements include child caring institutions, foster care, and temporary shelter. The Placement Resources Bureau also provides funding to community agencies for child abuse prevention, community diversion, and alcohol and drug abuse services. In addition, the Placement Resources Bureau serves as a liaison to the substitute care programs and is involved in the licensing and recruitment of providers such as foster care parents.

The *Specialized Services Bureau* is responsible for special child welfare programs that do not fit within the other areas of the Youth Services Division Bureaus. The first is the Family Preservation Program, which is a short-term program that provides intensive services to families to prevent the court-ordered removal of children by working with the family to correct conditions and/or behaviors that threaten the children's welfare. Family Preservation is an intervention program that has been successfully used as an alternative to removing the children from the home. The second program is the Neighborhood-Based Services program which was first created in the 1991 budget. The Neighborhood-Based Services program attempts to improve the delivery of child welfare services by dedicating units of staff in two high-risk areas (zip codes 53204 and 53206). The third program is the UWM Intern program which was created in late 1993 to improve the training and education of human service professional staff in DHS. Finally, Adoptions Services handles termination of parental rights, home studies and recruitment to accomplish permanent adoptive placements.

The ***Adult Services Division*** provides human services to adults between the ages of 18 and 60. Services are targeted at populations with special needs including the physically disabled, the developmentally disabled (including children from birth to three), and alcohol and drug abusers. A wide variety of services are provided including residential services, inpatient services, work and day services, community living support services, community treatment, community support, adult day care, fiscal agent services, and service access and prevention. The Adult Services Division is comprised of six bureaus as follows:

The *Administration Bureau* includes activities related to the administration of the service system for disabled persons including planning, program development, quality assurance, data entry and clerical support.

The *Developmental Disabilities Bureau* provides services to adults and children ages zero to three years old who have mental retardation, epilepsy, autism, brain injury, cerebral palsy or other neurological conditions closely related to mental retardation. This Bureau contracts with a number of community agencies for the provision of community-based services including residential services, work programs, day

services and in-home support services. This Bureau case-manages clients funded by long-term support revenues to allow them to live in the community and avoid institutional placements.

The *Alcohol and Other Drug Abuse Bureau* provides services to individuals seeking treatment because of the abuse of drugs or alcohol. Most of this Bureaus services are provided through vouchers provided to clients for inpatient, outpatient or transitional community living treatment services. Clients are screened for AODA needs and select a State-certified treatment provider to whom they present their voucher to pay for treatment. The AODA Bureau also contracts with various community agencies for prevention, emergency detoxification and assessment.

The *Physical Disabilities Bureau* serves persons 18-60 years old with physical disabilities and sensory impairments who are at risk of entering an institution. This unit provides case management services and funds various community agencies to provide in-home and community-based services including homemaking, personal attendant care, home modifications, and special equipment and supplies.

The *Access and Brief Services Bureau* is responsible for short-term case management and emergency services for disabled adults ages 18-60. The Bureau provides short-term emergency services, telephone information and assistance, housing and social services system access, and contracts for the provision of emergency services.

The ***Management Services Division*** provides data processing, accounting, budgeting, contract administration, human resources, collections, building operations, operational service and procurement to the Directors Office, Youth Services, Financial Assistance and the Adult Services Divisions.

ORGANIZATIONAL COST SUMMARY

		1996 Budget	1997 Budget	1996/1997 Change
Director's Office	Expenditure	$ 673,987	$ -798,868	$ -1,472,855
	Abatement	673,987	-649,484	-1,323,471
	Revenue	0	0	0
	Tax Levy	$ 0	$ -149,384	$ -149,384
Financial Assistance Division	Expenditure	$ 56,774,340	$ 105,558,820	$ 48,784,480
	Abatement	-1,187,804	-1,066,687	121,117
	Revenue	57,195,376	110,850,286	53,654,910
	Tax Levy	$ 766,768	$ -4,224,779	$ -4,991,547
Youth Services Division	Expenditure	$ 101,161,031	$ 98,153,161	$ -3,007,870
	Abatement	79,953	75,513	-4,440
	Revenue	62,758,267	67,213,959	4,455,692
	Tax Levy	$ 38,322,811	$ 30,863,689	$ -7,459,122
Adult Services Division	Expenditure	$ 53,707,946	$ 51,630,587	$ -2,077,359
	Abatement	1,179,137	1,104,756	-74,381
	Revenue	49,649,589	48,999,287	-650,302
	Tax Levy	$ 2,879,220	$ 1,526,544	$ -1,352,676
Management Services Division	Expenditure	$ 13,410,733	$ 9,673,781	$ -3,736,952
	Abatement	12,939,196	12,456,772	-482,424
	Revenue	365,916	352,043	-13,873
	Tax Levy	$ 105,621	$ -3,135,034	$ -3,240,655

BUDGET HIGHLIGHTS

DIRECTOR'S OFFICE

- Professional Services-Recurring operational expenses, which is increased $50,000 to $82,984, is included for the DHS Director to obtain the services of outside consultants to perform evaluations and monitor the effects of welfare reform on DHS clients.

FINANCIAL ASSISTANCE DIVISION (FAD)

- The 1997 budget is basically a status quo budget for 1997 which is based on continuing existing programs for all of 1997. It also manages increased day care dollars and provides for the County operation of the Low Income Energy Assistance Program in the event a contractual vendor is not available.

- The 1997 budget continues the current County policy of not providing property tax levy subsidies for income maintenance administration with the exception of the two Economic Support Specialist positions created in 1991 to comply with the provisions of the Dottie Moore lawsuit.

- Vacancy and turnover in the Financial Case Management Bureau is budgeted at 7.4% in 1997 compared to 7.3% in 1996. Total State Income Maintenance revenue is $17.4 million for 1997, compared to $17.8 million budgeted for 1996.

- Due to insufficient State funding for its Income Maintenance programs, the caseload per IM worker was 336 cases per worker in May, 1996. The state-wide average is about 174 cases per worker. Because of the high caseloads, Financial Assistance clients may continue to experience difficulty in accessing the service system.

- The 1997 FAD budget includes a $1,353,000 expenditure appropriation for the Interim Disability Assistance Program (IDAP) for an average caseload of 550 based on experience, partially offset by $1,150,050 SSI revenue (85% collection rate assumed) and $202,950 in GA-MP revenue for no net tax levy cost. The $1,908,030 expenditure appropriation includes $1,353,000 for cash assistance grants, $150,662 for County-staffed eligibility determination and benefit distribution, $274,657 for related operating expenses, $90,000 for SSI appeal assistance and $39,711 for special expertise in the evaluation of applicants. Persons may only receive Interim Disability Assistance for the period during which an SSI/SSDI application is pending and while an application is in appeal status. Assistance ends when one is determined ineligible for SSI/SSDI by the relevant agency.

- Other Charges for the Employment and Support Services Bureau are increased $51.8 million. This increase is based on a $55.3 million increase for Day Care programs. No additional staff are requested to handle this increase in day care payments. The purchase of service appropriation for the GATES/JOBS program is reduced $1.9 million since the State now funds the Private Industry Council directly for the Food Stamp Employment and Training Program.

- Contracted Services in Financial Case Management increase $3.5 million to a total of $4.8 million for Title 19-funded Medical Transportation. These payments, which are 100% revenue funded, have increased substantially since the State amended HMO contracts in 1994 to permit reimbursement in addition to the monthly HMO capitated rate.

- Create 1 Account Analyst I-DSS

  One position of Account Analyst I is recommended at a cost of $30,197 for the Food Stamp Claims/Benefit Recovery Unit to increase the number of claims which can be entered into the State's CARES system. Workload in this area has increased due to the interception of tax returns from AFDC and Food Stamp recipients.

- Create 3 Clerk Typist III (NR)
  Create 2 Administrative Assistant II (FCMB)
  Abolish 3 Clerk Stenographer 2
  Abolish 1 Clerk Stenographer 2 (Bilingual Spanish)
  Abolish 1 Work Relief Program Specialist
  Abolish 1 Work Relief Placement Specialist

  The creation of three positions of Clerk Typist III (NR) and two positions of Administrative Assistant II (FCMB) is recommended at a cost of $139,534, offset by the abolishment of three positions of Clerk Stenographer 2, one position of Clerk Stenographer 2 (Bilingual Spanish), one Work Relief Program Specialist and one Work Relief Placement Specialist for a savings of $157,335. The six positions recommended to be abolished are all currently vacant and do not coincide with the current workload generated by the CARES automated benefit system.

- Create 1 Clerk Typist II I/C
  Create 2 Economic Support Supervisor I
  Create 1 Economic Support Supervisor II
  Create 3 Energy Assistant Program Interviewers
  Create 6 Clerk Typist 2-LIEAP (Seasonal)
  Create 1 Telephone Clerk (Seasonal)
  Create 18 Energy Assistant Program Specialist (Seasonal)

  These 32 positions are created for the Low Income Energy Assistance Program (LIEAP) at an increased personnel cost of $665,198, offset by a $882,294 reduction to purchased services. DHS previously contracted for the majority of LIEAP services, with seven existing staff positions in this unit. These additional positions are created in the event that no contractual vendor can be found for 1997.

YOUTH SERVICES DIVISION

The Youth Services Division (YSD) budget is largely controlled by *State-Mandated, Court-Ordered Youth Care* which includes Foster Care, Child Care Institutions and State Juvenile Correctional charges. Expenditures in the four court-ordered substitute care programs are projected as follows:

- *Foster Care* decreases purchased services from $20,545,098 budgeted in 1996 to $19,594,622 for 1997, and assumes a caseload of 4,012, compared to 4,136 in 1996.

- *Child Care Institutions/Wraparound* are budgeted at $16,930,200 for 1997, compared to $16,508,164 in 1996, for an increase of $422,036. This increase is related to raising the program cap from 320 to 350. There is no rate increase budgeted for 1997. DHS anticipates paying the MHD $10.5 million which represents services to an average of 264 children per day at a cost of $109 per day for children diverted from CCIs.

- *State Department of Corrections (DOC)* charges for youth placed in a State correctional facility or CCI and receiving aftercare services that follow this placement are budgeted at $24,490,084, which is the same as the amount budgeted in 1996. The DOC programs are budgeted as follows:

  - *DOC Corrections* is projected to be $17,647,742 and 407 average cases. In previous years, DHS has attempted to forecast the number of youth detained in State facilities, however, due to changes in the age of majority and additional detention facilities coming on line, forecasts have become unreliable.

  - *DOC-CCI's* are budgeted at $3,108,111. The 1997 budget assumes an average daily census of 55.

  - *DOC Aftercare* is budgeted at $2,471,831.

  - *DOC Corrective Sanctions* is budgeted at $1,262,400.

- Of the total $28,560,013 Youth Aids revenue available in 1997, only $3,526,581, or 12.3%, is retained for County-operated juvenile delinquency programs.

- Youth Aids Refunds and Recoveries revenue is budgeted at $800,000 based on the last five year's experience.

- Based on experience, $4 million is budgeted in YSD for reimbursement revenue which will be received in 1997 after the State has reconciled its program records for 1996. While actually received in the budget year following the expense, this is the first year this revenue is budgeted.

- The State of Wisconsin will assume administration of the Child Welfare system in Milwaukee County by 1998. Based on State legislation, the County is required to continue the same level of tax levy support as budgeted in 1995. DHS is currently involved in ongoing negotiations with the State Department of Health and Family Services (DHFS) to transfer Child Welfare operations to the State. However, the Child Welfare system requires additional resources to fund continuing staff costs and increased caseloads in the interim period. The County agreed to increase its funding of Child Welfare by $1.5 million for increased costs. In addition, the State has agreed to provide an additional $1.5 million in Title IV-E revenue.

- Caseloads for foster care workers, child protection intake workers, child protection ongoing workers and probation staff continue to exceed national standards set by the Child Welfare League.

- The 1997 budget continues the County's child abuse prevention funding at the 1996 level of $1.4 million.

- The cost of operating the Juvenile Detention Center in 1997 is $6,461,661, partially offset by $210,088 in miscellaneous revenues, for a net tax levy cost of $6,251,573, compared to 1996 budgeted expenditures of $6,548,495, revenue of $196,127 and a tax levy cost of $6,352,368.

- Vacancy and Turnover for Probation Services is budgeted at 6.2% in 1997 compared to 7.3% in 1996.

- The YSD budget includes $6,642,252 for administration and benefits for the new Kinship Care Program which the State is planning to implement as a part of welfare reform. This program replaces the former AFDC benefit for persons who assume the housing and care of a child of a relative (formerly known as the AFDC Non-Legally Responsible Relative Program or NLRR). The budget includes $1.5 million to purchase administration of this program from a community agency and $5,142,250 for Kinship Care benefits.

- In 1997, Fighting Back will be entering the final year of the five-year Robert Wood Johnson Foundation grant. During 1997, the Fighting Back AODA prevention program will submit applications to incorporate as a non-profit corporation separate from Milwaukee County. The new corporation will solicit on-going funds from private foundations, the United Way and governmental agencies.

- The State Youth Aids Capacity Building Funds (also known as Early Intervention) are budgeted at $1,498,686 based on the actual funding level for 1996-97. $1,104,943 is allocated for purchased services for the First Time Offender Program which is an increase of $415,316 compared to the 1996 Adopted Budget. The remaining balance of $393,743 is budgeted to support staff who perform program risk assessments.

- Create 3 Facilities Worker Security
  Create 2 Facilities Worker Security (Half-time)

  Three full-time and two half-time positions of Facilities Worker Security are created at a 1997 personal services cost of $91,810 to staff the front entrance and magnetometer at the Children's Court Center. The Facilities Worker Security positions will report directly to DHS staff at the Children's Court Center position. The Children's Court Center currently uses contractual staff in this area through a combined contract with the Mental Health Division. DHS Management is concerned about the use of contractual security for a building which houses secure detention facilities, juvenile courts and staff offices.

- Create 16 Juvenile Correction Officer
  Create 1 Juvenile Correction Officer (Bilingual Spanish)
  Create 1 Registered Nurse II

  These 18 new positions are created to provide adequate staffing for the operation of all 120 beds in the newly completed detention facility. The 16 Juvenile Correction Officer positions and one position of Juvenile Correction Officer (Bilingual Spanish) will staff the 32 bed addition to the Detention Center. One position of RNII is created to provide increased nursing coverage and to supervise the two existing positions of RNI. The annual cost of the 18 additional positions is $545,698. For 1997 this amount is offset with $83,632 of Vacancy and Turnover since it will take some time to perform background checks and train the Juvenile Correction Officers, for a net increase of $462,066.

- Abolish 10 Human Services Intern Caseworker
  Abolish 1 Human Services Worker
  Abolish 2 Network Support Technician

  These positions were included in the 1996 adopted budget in anticipation of IV-E revenue which never materialized and are therefore abolished. In addition to these positions, 17 program enhancements to Child Welfare included in the 1996 adopted budget are eliminated due to lack of funding.

- Overtime for the Detention Center is increased from 4,555 hours to 13,617 hours for an increased cost of $81,447 due to the 32 additional beds.

- Create 1 Clerk Typist IV (Gatekeeper)

  One position of Clerk Typist IV (Gatekeeper) is created at a cost of $29,366 to monitor available slots in contract programs through a computer database. The Clerk Typist IV (Gatekeeper) will use court and probation documents to update the database so that it can be used to track the disposition of all juveniles who enter the system.

- Abolish 1 Management Information Systems Coordinator
  Abolish 1 Custody Placement Specialist
  Abolish 1 Staff Development Assistant
  Abolish 1 Human Services Worker

  These four positions were funded with revenue from the Casey Foundation Detention Alternatives Grant which was not renewed for 1997. The budget retains six positions previously funded by the Casey Foundation Grant at an increased tax levy cost of $260,810. They consist of four Custody Placement Specialists and one Custody Placement Specialist (Bilingual Spanish) and one Custody Placement Specialist Supervisor. The Casey Grant introduced an intake risk assessment tool which will continue to be used when juveniles are brought to Children's Court Center for Intake.

- One position of Clerk Typist IV was created mid-year 1996 to coordinate payment data for the First Time Offender Program funded with State of Wisconsin Capacity Building Funds. This position will be abolished when the funding ends.

- The Delinquency and Court Services Bureau includes $12,800 to purchase mobile shelving units.

ADULT SERVICES DIVISION

- DHS was notified in May, 1996 that the State of Wisconsin would pass on reductions to federal Social Service Block Grant funding which is a component of Base Community Aids (BCA) given to counties. The initial BCA reduction of $2,363,591 was totally made in the Adult Services Division due to mandates in other tax levy funded areas of the Department. Expenditures for persons with alcohol and other drug abuse are reduced $1,815,727 and funding for persons with physical disabilities is reduced $547,864.

  DHS was subsequently notified of a modification to the BCA cut of an additional $504,566 for 1997. This reduction was also made to AODA services and results in a total reduction to AODA purchased services of $1,009,132 due to the loss of AODA Block Grant revenue.

- A majority of the Adult Services Division budget is used to purchase services from community agencies. Only 7.7% of the ASD budget is used for personnel costs, while the balance is expended on community agency contracts and client-specific Long-Term Support payments.

- Create 4 Human Service Workers
  Create 1 Unit Supervisor Long Term Support

Four positions of Human Service Worker and one position of Unit Supervisor Long Term Support are created at an increased personal services cost of $245,038 in response to an initiative in the State of Wisconsin's 1995-97 biennial budget. The State budget contains a provision to charge counties 10% of the cost of maintaining a developmentally disabled person in a State Center if it is determined that the individual could be placed in the community. The Human Service Workers will assess the 365 developmentally disabled persons currently residing in State Centers for possible relocation. Center residents who are relocated to the community will require care plans and ongoing case management.

- State revenue of $3.5 million is provided for increased client specific payments under the Long Term Support Programs.

- Abolish 1 Data Analyst
  Abolish 1 Project Manager (OTI Grant)

  One position of Data Analyst and one position of Project Manager (OTI) grant are abolished for a savings of $86,050. In addition, one position of Budget Analyst II is transferred from AODA to Long Term Support where the $42,065 personal cost can be offset with CIP 1B administrative revenue. These positions were for the OTI/Target Cities grant which terminated at the end of 1995 and all of the final reporting for this grant has been completed. The result of these three position actions and a reduction from two Central Intake Units(CIU) to one CIU is a savings of $461,651 which will be applied to the Voucher Treatment budget.

- The Adult Services Division professional services budget includes $50,000 for AODA service evaluation, $50,000 for DD service evaluation, $10,000 for DD staff training required under the MH/DD consent decree, $5,500 for transcription services, $2,000 for temporary clerical support and $125,000 for Long Term Support fiscal agent data processing programming changes.

- Due to fiscal constraints, vacancy and turnover for the Adult Services Division is increased from 3.0% in 1996 to 4.4% for 1997.

MANAGEMENT SERVICES DIVISION

- Abolish 4 Custodial Worker I*
  Abolish 3 Custodial Worker II*
  Abolish 1 Custodial Worker Assistant Supervisor II*

  These eight custodial positions are abolished at a 1997 personal services saving of $195,700 to complete the transition to contractual cleaning at the 12th and Vliet facility. The cost of contractual cleaning for the entire facility is $222,314.

  * Abolishment of union positions will not occur until the conditions included in the tentative labor agreement with District Council 48 are resolved.

- Abolish 2 Accountant II
  Abolish 1 Clerk Typist II
  Abolish 1 Teller I

Two positions of Accountant II, one position of Clerk Typist II and one position of Teller I are abolished at a 1997 personal services savings of $122,102. The two positions of Account II are no longer needed due to increased automation of payment systems. The Clerk Typist II and the Teller I position can be abolished due to a workload decrease related to the elimination of General Assistance.

- Due to fiscal constraints, vacancy and turnover for the Management Services Division is increased from $357,673 for 1996 to $398,943 for 1997, or 8.8% of salaries.

- Contractual personal services are budgeted at $31,200 to hire temporary help to purge the inactive records area at 12th and Vliet and to meet Milwaukee County building and fire codes.

- The 1997 budget for the Operations Bureau includes a Major Maintenance appropriation of $20,000 for painting high traffic areas at 12th and Vliet.

- Replacement equipment budgeted in the Operations Bureau consists of $60,512 for replacement copiers for Financial Assistance, the Children's Court Center and Youth Services and $1,000 for a television, VCR and cart for the Children's Court Center.

ACTIVITY AND STATISTICAL SUMMARY

	1996 Budget	1997 Budget
FINANCIAL ASSISTANCE		
Average Monthly Cases Served		
AFDC	36,600	31,700
Food Stamps	51,800	40,000
Medicaid	58,600	52,900
Child Day Care Payments		
Budget	$19,203,804	$74,462,000
Families Per Month	2,907	8,372
Maximum Monthly Grant	$205	$205
Interim Disability Assistance Program	800	550
YOUTH SERVICES		
Child Welfare		
Average Protective Referrals Per Month	772	804
Average Non-Protective Referrals	178	194
Delinquency and Court Services		
Staffed Capacity of Juvenile Detention	88	120
Average Monthly Probation/Court Intake Cases	3,629	3,518
Average Monthly Delinquency Referrals	711	580

	1996 Budget	1997 Budget
Placement Resources		
Average Monthly Children in Child Care Institution	320	350
Average Monthly Foster Care Cases	4,136	4,012
Average Monthly Slots in Community Diversion		
Pre-dispositional	585	968
Post dispositional	551	527
Temporary Shelter	152	152
Specialized Services Bureau		
Average Annual Adoptions Completed	226	226
State Division of Corrections		
Average Monthly Cases:		
DOC-Corrections	407	407
DOC-Child Care Institution	55	55
ADULT SERVICES		
DD Adults Served		
Community Treatment	99	99
Community Residential	264	235
Community Living Support Services	1,264	1,500
Work and Day	1,111	1,200
Long-Term Support	754	821
DD Children Served		
Work and Day Program	1,811	1,950
Family Support	341	425
AODA Clients Served		
Community Treatment	2,972	2,265
Inpatient Care	1,363	1,192
Community Residential	742	455
Community Living Support	328	150
Physical Disabilities Clients Served		
Long-Term Support	868	868
Access and Brief Clients Served		
Community Living Support Services	2,000	2,000
Service Access & Prevention	8,000	8,000
Referrals	2,500	2,500

OPERATING AUTHORITY & PURPOSE

The Department administers and operates the Milwaukee County Park System. Major facilities include 56 swimming and wading pools, 16 golf courses (including the home of the Greater Milwaukee Open Golf Tournament), 130 tennis courts, 9 senior and recreation centers, 23 major pavilions, 200 athletic fields, boat launching sites, the McKinley Marina, the Mitchell Park Horticultural Conservatory, Wehr Nature Center, and the Boerner Botanical Gardens. The Park System spans almost 15,000 acres, and encompasses 139 parks and parkways, five beaches, extensive roadways and bike trails and 170 picnic areas.

Within budget and policy guidelines established by the Milwaukee County Board of Supervisors, the Department services the needs of Milwaukee County citizens in the following ways:

- Preserves and protects the natural environment, paying special attention to critical and sensitive natural resources.
- Provides open space for the enjoyment and recreation needs of the public, while responding to ever changing urban development patterns and recreational demands.
- Provides a variety of safe, active and passive recreation opportunities, offered at reasonable cost, which are responsive to the needs of the public.

OBJECTIVES

1. Maintain the Parks infrastructure by implementing preventive maintenance programs on park facilities, walkways and roadways.
2. Continue implementation of a strategic master plan that will serve as a guide for facility and program recommendations, based on recreation trends, community interest and cost-benefit analysis.
3. Identify opportunities and pursue stable outside funding sources to reduce tax levy support, while providing needed services.
4. Work toward the goal of employing a culturally diverse workforce, reflective of the community's diversity.
5. Continue to refine the Parks Department management environment to improve quality of services provided, including continuation of a management training program to improve leadership and communication skills of Parks managers.
6. Continue to increase the Parks Department systematic support of community advisory groups for the purpose of strengthening their organizational structure to increase constructive activities in Park facilities.
7. Develop an area and/or facility-specific marketing plan for the purpose of increasing the information available to potential customers of Parks Department services.

8. Continue to implement computerization techniques with the objective of reducing duplication of effort, increasing overall efficiency and utilizing automation to improve the overall management of the Park system.

BUDGET SUMMARY				
Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 21,784,795	$ 22,775,418	$ 23,193,572	$ 418,154
Services	4,216,274	5,123,880	4,667,429	-456,451
Commodities	3,475,687	3,438,348	3,505,105	66,757
Other Charges	27,966	11,900	11,900	0
Capital Outlay	874,239	723,732	691,932	-31,800
Pers.Serv. Crosscharges*	3,925,122	4,813,249	0	-4,813,249
Contractual Crosscharges	10,951,257	11,156,953	9,405,697	-1,751,256
Abatements*	-7,882,479	-8,504,148	-7,519,731	984,417
Total Expenditures	$ 37,372,861	$ 39,539,332	$ 33,955,904	$ -5,583,428
State & Federal Revenue	149,611	121,583	121,583	0
Other Revenue	13,442,862	16,191,544	16,931,924	740,380
Property Tax Levy	$ 23,780,388	$ 23,226,205	$ 16,902,397	$ -6,323,808

* Inclusion of Fringe Benefits, Central Service Allocation, Space Rental Charge and abatement, and IMSD crosscharges in this budget would increase tax levy $5,858,156 to $22,760,553, for a tax levy decrease of $465,652.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	903.4	863.3	866.8	3.5
Direct Labor Hours	1,549,707.0	1,480,821.0	1,486,882.0	6,061.0
Overtime Hours	46,793.5	19,685.0	19,685.0	0.0
Overtime Dollars	$387,673	$196,850	$196,851	$1.0

PROGRAM DESCRIPTIONS

The ***Operations Division*** manages the daily operation of the three Park regions and the horticulture operation. The horticulture operation includes Mitchell Conservatory, Boerner Botanical Gardens, Wehr Nature Center, the Greenhouse and other horticultural and botanical functions.

The ***Programs Division*** is responsible for the programmatic development, implementation and management of the aquatics, golf, concessions, public services, recreation, and special recreation operations.

The ***Marketing Division*** is responsible for outside vendor contract administration, special events, promotions, publicizing Park facilities and activities, Park development, Park Foundation implementation and merchandising.

The ***Facilities Division*** is responsible for the physical maintenance of the Park system, capital planning and landscape services function. The Park Maintenance section provides skilled trades services, a central stores operation, and utility shop services to the other Park regions and divisions. The Landscape Services section provides forestry, landscaping, and miscellaneous Park construction services. The Park Planning section provides landscape architectural services, design, planning, and technical support services.

The ***Finance/Administration Division*** manages the department's budgeting, purchasing, accounting, data processing, training and human resources functions. For purposes of budget presentation, the Director's office is incorporated within this division.

ORGANIZATIONAL COST SUMMARY

		1995 Actual	1996 Budget	1997 Budget
Operations	Expenditure	$ 30,348,601	$ 31,452,771	$ 26,148,648
	Abatement	366,589	415,946	355,000
	Revenue	11,386,398	12,492,853	10,749,205
	Tax Levy	$ 18,595,614	$ 18,543,972	$ 15,044,443
Programs	Expenditure	$ 5,716,125	$ 6,130,106	$ 6,808,094
	Abatement	101,609	47,226	104,850
	Revenue	1,838,229	3,437,334	5,913,307
	Tax Levy	$ 3,776,287	$ 2,645,546	$ 789,937
Marketing	Expenditure	$ 359,031	$ 559,383	$ 468,622
	Abatement	0	0	0
	Revenue	248,796	327,870	333,275
	Tax Levy	$ 110,235	$ 231,513	$ 135,347
Facilities	Expenditure	$ 7,575,209	$ 8,255,068	$ 6,979,211
	Abatement	7,414,276	8,040,976	7,059,881
	Revenue	109,136	23,520	46,520
	Tax Levy	$ 51,797	$ 190,572	$ -127,190
Finance/Administration	Expenditure	$ 1,256,374	$ 1,646,152	$ 1,071,060
	Abatement	5	0	0
	Revenue	9,914	31,550	11,200
	Tax Levy	$ 1,246,455	$ 1,614,602	$ 1,059,860

BUDGET HIGHLIGHTS

DEPARTMENTAL

Major Changes

- The highlight of the 1997 summer season will be the grand opening of three outdoor pools:

- Greenfield Aquatic Center

$	6,470	Create 1 Head Lifeguard (620 hours)
	7,916	Create 3 Assistant Head Lifeguard (310 hours each)
	132,968	Create 30 Lifeguard (585 hours each)
	7,940	Create 1 Food Service Operator (720 hours)
	5,188	Create 1 Park Worker III (640 hours) (Concessions)
	8,646	Create 2 Park Worker II (640 hours) (Concessions)
	18,157	Create 6 Park Worker I (560 hours) (Concessions)
	14,429	Reduce vacancy & turnover for Park Maintenance Worker II (Pool Operator) hours
	34,990	Create 7 Park Worker I (925 hours)
$	236,704	Total Staff Costs
	198,400	Operating Costs
	693,500	Concessions & Admissions Revenue
$	-258,396	Net Fiscal Effect

The Greenfield facility has been completely redesigned from its original configuration to make it a regional attraction that is intended to attract families in greater numbers. The new bathhouse will have a full concession area. The heated pool will vary in depth from 0 to 4'6" with areas for lap swimming and other aquatic activities. There will be two large water slides and a children's area with water play equipment. Areas of sand, grass and concrete will provide space for volleyball courts, play areas, sunning or lounging in the shade.

ADMISSIONS

RESIDENT	
Adult (12 or over) per session	$5.00
Child/Senior (Res & Non-Res) per session	3.50
Individual Season Pass	50.00
Family Season Pass (Up to 4 People)	125.00
Additional Child	25.00
NON-RESIDENT	
Adult (12 or over) per session	$7.50
Individual Season Pass	75.00
Family Season Pass (Up to 4 People)	200.00
Additional Child	50.00

- Kosciuszko Pool

$	6,470	Create 1 Head Lifeguard (620 hours)
	5,278	Create 1 Assistant Head Lifeguard (620 hours)
	51,672	Create 11 Lifeguard (620 hours each)
	5,188	Create 1 Park Worker III (640 hours) (Concessions)
	8,106	Create 1 Park Worker II (600 hours) (Concessions)
	1,729	Create 1 Park Worker I (320 hours) (Concessions)
	9,672	Reduce vacancy & turnover for Park Maintenance Worker II (Pool Operator) hours
	5,026	Create 1 Park Worker III (620 hours)
	16,752	Create 5 Park Worker I (620 hours)
$	109,893	Total Staff Costs
	51,600	Operating Costs
	122,500	Concessions & Admissions Revenue
$	38,993	Net Fiscal Effect

The Kosciuszko Pool will be reconstructed and downsized to make the facility a neighborhood attraction for persons of all ages. The new bathhouse will have a full concessions area. The pool, with zero depth entrances, will have two water slides, interactive water play attractions, and areas for lap swimming and other aquatic activities. Areas of sand, grass and concrete will provide space for volleyball courts, play areas, sunning or lounging in the shade.

ADMISSIONS

Adult (12 or over) per session	$3.00
Child/Senior per session	1.50

- Carver Pool

$	7,878	Reduce vacancy & turnover for Park Maintenance Worker II (Pool Operator)(505 hr)
	4,093	Create 1 Park Worker III (505 hours)
	5,458	Create 2 Park Worker I (505 hours)
$	17,429	Total Staff Costs
	22,000	Operating Costs
	12,500	Concessions & Admissions Revenue
$	26,929	Net Fiscal Effect

Carver Pool will be replaced by a zero depth type wading pool designed to attract neighborhood families. The renovated bathhouse will have concession vending machines. The heated pool will have a depth of 1 to 18 inches with interactive water play attractions and will be drainable at night. Concrete and grass areas will provide space for playing, sunning or lounging in the shade.

ADMISSIONS

Adult (12 or over) per session	$1.00
Child/Senior per session	.50

- A major expenditure reduction of $5,858,156 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation, the Courthouse Complex space rental charge and abatement, and IMSD charges as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

- An appropriation of $17,000 is included for tennis instruction at Washington and Sherman Parks, to be provided by the United Tennis Club. This is a continuation of the existing program providing tennis instruction at these two parks.

- New fees and sources of revenue for 1997 include:

$75,000	Noyes Park Golf Learning Center
39,900	Reduced Free Time at Mitchell Conservatory
35,000	O'Donnell Park Restaurant Rental
30,000	Horticultural Educational Programming
23,400	St. Luke's Hospital Parking Lot Lease
9,000	Tennis Reservation Fees for Youth Groups
8,000	MPS School Program at Kosciuszko Community
1,000	Athletic Field Preference Fee (Permit Leagues)
1,000	McKinley Marina Winter Storage Rates for Large Boats

- A summary of the primary fee increases included in the 1997 budget are as follows:

$150,500	Golf Permit Fees
60,218	Swimming
28,000	Marina Slip Rentals
13,600	Athletic Permit Fees
12,500	Boat Launch & Storage Fees
10,300	Hourly Ice Rentals
10,300	Pavilion Rentals
10,000	Water Exercise Classes
5,000	Lap Swimming

OPERATIONS DIVISION

$	61,563	Create 2 Interpretive Educator
	9,592	Create 1,420 Hours Park Worker II
	-35,112	Abolish 1 Greenhouse Director
	-36,043	Abolish 1 Horticulturist II
	30,000	Nature in the Parks Contract
	30,000	Educational Programming Revenue
$	0	Net Fiscal Effect

Two positions of Interpretive Educator are created to provide educational staffing at the Boerner Botanical Gardens and the Mitchell Park Horticultural Conservatory. Responsibilities of the Educators will include coordination of existing resources between the Gardens, Domes, Greenhouse and Wehr Nature Center, identification of audiences, development of special events, marketing and promotion

participation and liaisons with other related facility educators. Additional Park Worker hours are created to provide support for these professional positions. The creation of these new positions is totally offset with the abolishment of one position of Horticulturist II and one Greenhouse Director.

An increase in the Nature in the Parks contract will assist in the coordination and direction of the Educators' assignments. This increase is totally offset with increased revenue from educational programming fees.

- $ -31,948 Abolish 1 Secretarial Assistant
  -52,632 Abolish 7 Park Worker III (6,501 hours)
  -3,458 Abolish 1 Park Worker II (640 hours)
  -63,036 Increase Vacancy and Turnover
  $ -151,074

- Due to fiscal constraints, one position of Secretarial Assistant, 6,501 hours of Park Worker III and 640 hours of Park Worker II are abolished, resulting in a tax levy savings of $88,038. Additional savings of $63,036 result from increased Vacancy and Turnover.

- $ 101,888 Create 4 Forestry Worker, eff. 4-1-97
  51,743 Create 7 Park Worker III (6,383 hours)
  -185,931 Abolish 14 Forestry Worker II (Seasonal)
  $ -32,300

In 1994, the Landscape Services Section was reorganized to include greater emphasis on the seasonal nature of the operation. However, experience has shown that highly skilled individuals need to be employed as Forestry Workers. A combination of difficulty in recruitment, inability to retain trained Forestry Worker (Seasonals) from season to season, and the need to provide training to new recruitments every year has resulted in an ineffective operation. Fewer full-time Forestry Worker positions, augmented by Park Worker III positions used as helpers, will achieve the same or better results at a reduced cost. In addition, the time needed to provide training to the Forestry Worker (Seasonal) positions can be reallocated to productive work.

- $ 36,512 Create 1 Park Unit Manager II
  29,366 Create 1 Assistant Recreation Program Director
  25,409 Create 1 Park Maintenance Worker II
  13,314 Create 3 Office Assistant I (NR) (Seasonal) (466, 466 and 467 hours)
  9,263 Create 1 Food Service Operator (Seasonal)
  4,107 Create 1 Park Worker I (Seasonal) (760 hours)
  757 Create 1 Park Worker I (Seasonal) (140 hours)
  19,588 Create 4 Park Worker II (Seasonal) (725 hours each)
  2,593 Create 1 Park Worker III (Seasonal) (320 hours)
  $ 140,909
  74,457 Operating Costs
  215,366 Revenue
  $ 0

- One position of Park Unit Manager II, Assistant Recreation Program Director, Park Maintenance Worker II, Food Service Operator (Seasonal), Park Worker I (Seasonal) (760 hours), Park Worker I (Seasonal) (140 hours), Park Worker III (Seasonal) (320 hours), 3 Office Assistant I (NR) (Seasonal) (466, 466 and 467 hours) and 4 Park Worker II (Seasonal) (725 hours each) were created during 1996 to continue operation of the Sports Complex in 1997. Personal service and operating costs of $215,366 are entirely offset by revenues, resulting in no tax levy effect.

- Due to fiscal constraints, $100,000 in revenue previously budgeted as the County's contribution to the Park Amenity matching fund and $100,000 in donations revenue, as well as $200,000 in operating costs, are eliminated in 1997, resulting in a zero tax levy effect.

- Based on 1996 experience, golf revenue from the sale of non-resident discount cards is reduced $400,000, from $900,000 to $500,000.

- The flexibility to expand, modify and reallocate major maintenance projects, infrastructure projects and equipment purchases while remaining within the total appropriation is continued.

- With a 50% reduction in staffing over the last 10 years, adequate equipment is more important than ever to achieve maximum productivity with a smaller work force. Much of the Parks mowing and turf maintenance equipment has outlived its useful life. The aging equipment fleet results in excessive down time and loss of employee productivity. Not only is equipment out of use while it is being repaired, but staff costs are incurred for transportation between the work site and repair site. Equipment that is used to replace broken equipment is usually marginal equipment which has lower productivity and is itself subject to breaking down.

  To provide a long term solution to this problem, an annual allocation of approximately 1.2% of the Department's expenditure budget is earmarked for major equipment purchases. The 1997 budget for this purpose is $400,000.

- Noyes Park Golf Course will be operated by the Youth Golf Authority. The Golf Foundation of Wisconsin, in conjunction with the Milwaukee County Parks and Milwaukee Public Schools, will operate the Noyes Park Learning Center. The Center will offer low cost and free golf programs for children, seniors, and disadvantaged and disabled youth with the intent of reaching thousands of area young people and seniors who normally would not have been exposed to golf. The Parks Department will continue to maintain the course and will be reimbursed for course maintenance costs which are estimated at $75,000.

- An additional charge will be assessed to teams for athletic permit fees when a preferred diamond is specifically requested. Preferred diamonds include: Harden, Kuenn, Lincoln #1, Simmons, Washington #1, Wilson, and Zirkel fields.

- An additional charge will be assessed for winter storage fees for large boats that must be hauled in by semi- trucks. Boats that can be trailered in will be charged the normal winter storage rate.

- Free admission time at the Mitchell Conservatory is changed from Monday through Friday from 9:00 A.M. - 10:30 A.M. to Sunday 9:00 A.M. - 11:30 A.M. This change will result in a reduction of free time from 7.5 hours to 2.5 hours per week. The intent of this change is to stimulate Conservatory attendance during a normally slow time of the day and week.

- McKinley Marina slip rental fees are increased by approximately 3%.

- Beginning in 1997, a fee will be charged for youth (primarily high school) tennis reservations. These reservations are for practice sessions and competitive events. This is similar to high school golf rates which are based on 45% of the actual cost of the permit issued. The youth tennis reservation rate will be $1.50 per hour, approximately 45% of the standard $3.50 per hour tennis reservation fee.

- The following charts identify proposed fee changes in the 1997 County Executive Recommended Budget:

Category	1996 Fee	1997 Fee	Change
McKINLEY MARINA SLIP FEES (Resident)			
25 feet	$ 915.00	$ 940.00	$ 25.00
30 "	1,160.00	1,195.00	35.00
33 "	1,279.00	1,315.00	36.00
35 "	1,550.00	1,595.00	45.00
40 "	1,777.00	1,830.00	53.00
45 "	1,995.00	2,055.00	60.00
60 "	3,397.00	3,500.00	103.00
(Non-Resident)			
25 Feet	$ 915.00	$ 940.00	$ 25.00
30 "	1,227.00	1,265.00	38.00
33 "	1,353.00	1,395.00	42.00
35 "	1,639.00	1,690.00	51.00
40 "	1,887.00	1,945.00	58.00
45 "	2,109.00	2,170.00	61.00
60 "	3,591.00	3,700.00	109.00
Transient:			
Minimum up to 25 feet	$ 20.00	$ 20.50	$ 0.50
Each foot over 25 feet	1.25	1.30	0.05
McKINLEY MARINA			
Winter Storage (Trailered-in)	$ 175.00	$ 225.00	$ 50.00
Winter Storage (Trucked-in)	175.00	325.00	150.00
McKINLEY, SOUTH SHORE, GRANT AND RIVER FRONT MARINAS			
Daily Boat Launching			
Non-Motorized	$ 4.00	$ 5.00	$ 1.00
Under 20 Feet	7.00	8.00	1.00
20-26 Feet	8.25	9.00	0.75
Over 26 Feet	9.75	11.00	1.25
Season Boat Launching			
Non-Motorized	$ 40.00	$ 50.00	$ 10.00

Category		1996 Fee		1997 Fee		Change
Under 20 Feet	$	70.00	$	80.00	$	10.00
20-26 Feet		82.50		90.00		7.50
Over 26 Feet		97.50		110.00		12.50
BUILDING RENTAL RATES						
Tier #1 - Capacity of under 100 persons includes: Brown Deer Boathouse, Cannon, Cooper, Currie Clubhouse, Dineen, Falk, Grant Clubhouse, Greenfield, Hales Corners, Jacobus, LaFollette, Scout Lake and Zablocki. These facilities have capacities of from 50 to 90.	$	105.00	$	110.00	$	5.00
Tier #2 - Capacity of 100 to 175 persons includes: Brown Deer Clubhouse, Dretzka Chalet, Dretzka Clubhouse, Humboldt, Lincoln, McCarty, Mitchell, and Wilson.	$	130.00	$	135.00	$	5.00
Tier #3 - Capacity of 200+ persons: South Shore	$	240.00	$	250.00	$	10.00
INDOOR ICE SKATING (Wilson Rec Ctr)						
Hockey (per session)	$	4.00	$	6.00	$	2.00
Skate Rental		1.00		1.50		0.50
Primary Ice Rental (Per Hour)		130.00		135.00		5.00
Secondary Ice Rental (Per Hour)		120.00		125.00		5.00
SPECIAL EVENTS						
Basic Fee	$	170.00	$	175.00	$	5.00
Lakefront		350.00		375.00		25.00
Affect Traffic over 5,000		750.00		800.00		50.00
Affect Traffic under 5,000		450.00		500.00		50.00
GOLF PERMIT FEES						
Premium Course (Brown Deer)						
18-Hole Weekdays						
Discount	$	24.50	$	25.00	$	0.50
Standard		55.00		56.00		1.00
18-Hole Tuesday/Thursday						
Jr/Sr/Disabled		16.25		17.00		0.75
18-Hole Weekends and Holidays						
Discount	$	27.50	$	28.00	$	0.50
Standard		60.00		61.00		1.00

Category		1996 Fee		1997 Fee		Change
Gold Courses (Dretzka, Oakwood, Whitnall)						
18-Hole Weekday						
Discount	$	14.50	$	15.00	$	0.50
Standard		18.75		19.50		0.75
Jr/Sr/Disabled		9.50		10.00		0.50
18-Hole Weekends and Holidays						
Discount	$	15.50	$	16.00	$	0.50
Standard		21.75		22.50		0.75
Jr/Sr/Disabled		15.50		16.00		0.50
Silver Courses (Currie, Greenfield, Grant, Lincoln 9)						
18-Hole Weekdays						
Discount	$	12.25	$	12.75	$	0.50
Standard		16.50		17.00		0.50
Jr/Sr/Disabled		7.75		8.00		0.25
18-Hole Weekends and Holidays						
Discount	$	13.25	$	13.75	$	0.50
Standard		17.50		18.00		0.50
Jr/Sr/Disabled		13.25		13.75		0.50
Bronze Courses (Hanson, Warnimont (par 3/18-Hole))						
18-Hole Anytime						
Discount	$	7.25	$	7.50	$	0.25
Standard		9.00		9.50		0.50
Jr/Sr/Disabled		4.50		5.00		0.50
GOLF RENTALS						
Club and Bag	$	4.25	$	5.00	$	0.75
Bag Only or Individual Club		1.10		1.25		0.15
Club - Par 3		2.15		2.50		0.35
Caddy Cart		1.60		1.75		0.15
Motorized Cart Rentals						
18 hole	$	23.25	$	24.00	$	0.75
9 hole		14.80		15.00		0.20
18 hole Warnimont		14.80		15.00		0.20
18 hole-Disabled		14.80		15.00		0.20
18 hole Warnimont-Disabled		8.50		9.00		0.50
9 hole Warnimont-Disabled		5.30		5.50		0.20
CLUBHOUSE LOCKER RENTAL						
Daily	$	0.55	$	1.00	$	0.45
Seasonal		7.70		10.00		2.30

Category		1996 Fee		1997 Fee		Change
ATHLETIC PERMIT FEES (Baseball, Softball, Soccer, Football, etc.)						
Adult League (per team)	$	60.00	$	65.00	$	5.00
Adult League (per team) w/lights		70.00		75.00		5.00
Field Preference Requested		60.00		100.00		40.00
Field Preference w/lights		70.00		110.00		40.00
Youth League (per team)		20.00		25.00		5.00
Youth League (per team) w/lights		30.00		35.00		5.00
Field Preference Requested		20.00		40.00		20.00
Field Preference w/lights		30.00		50.00		20.00
Adult & Youth per game		17.00		20.00		3.00
Adult & Youth per game w/lights		30.00		35.00		5.00
Field Preference Requested		30.00		35.00		5.00
Field Preference w/lights		40.00		45.00		5.00
Tournaments						
Adults & Youth (per field)		80.00		90.00		10.00
Clinics & Special Events						
Adult & Youth (per field)		60.00		75.00		15.00
Franchise Leagues						
Non-Resident per player fee		20.00		25.00		5.00
PARKING - BUSES						
Boerner Botanical Gardens	$	20.00	$	21.00	$	1.00
Wehr Nature Center		15.00		16.00		1.00
HIGH SCHOOL/YOUTH TENNIS RESERVATIONS						
Per Hour	$	0.00	$	1.50	$	1.50
SWIMMING						
Lap Swimming	$	2.00	$	2.50	$	0.50
Water Exercise		2.00		2.50		0.50
SWIMMING (OUTDOOR)						
Washington Pool						
Adult	$	0.10	$	1.50	$	1.40
Junior		0.10		0.50		0.40

Category	1996 Fee	1997 Fee	Change
WEDDING CEREMONY PERMITS (Includes Photo Permit)			
All Parks	$ 120.00	$ 125.00	$ 5.00
CONSTRUCTION PERMITS/EASEMENTS			
Easement Process	$ 3,300.00	$ 3,500.00	$ 200.00
Right of Entry	2,200.00	2,500.00	300.00
Utility Permit	440.00	500.00	60.00
Additional Lineal Foot	4.50	5.00	0.50

PROGRAMS DIVISION

- The following operating reductions reflect the closing of Gordon Pool in 1997:

$	-5,113	Abolish 1 Head Lifeguard (490 hours)
	-3,320	Abolish 1 Assistant Head Lifeguard (390 hours)
	-23,639	Abolish 4 Lifeguard (780 hours each)
	-7,020	Increase vacancy & turnover for Park Maint Worker II (Pool Operator)(450 hours)
	-5,404	Abolish 1 Park Worker II (800 hours)
	-18,806	Abolish 4 Park Worker I (870 hours)
$	-63,302	Total Staff Costs
	-22,000	Operating Costs
	-2,700	Revenue
$	-82,602	Net Fiscal Effect

The deteriorating condition of the Gordon Park Pool infrastructure and the UWM Swimming Pool and Recreation Study, which indicated that other recreation activities were preferable to swimming in the surrounding area of Gordon Park, has prompted the Department to assess the recreational needs and demands of the local residents in an attempt to provide alternative activities. Riverside High School's pool is available for public use for those area residents who have used Gordon Pool on a regular basis.

- As a result of an innovative and collaborative effort between the Milwaukee Public School System and the Parks Department, approximately 150 children from the community will participate in a preschool program at the Kosciuszko Community Center. This effort will also afford the Kosciuszko Center staff the opportunity to introduce young families to the various services offered by the Parks Recreation Division. The Parks Department will receive an estimated $8,000 from MPS for maintenance services related to building utilization.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Botanical Gardens			
Attendance	220,539	175,000	190,000
Rose Festival	89,194	75,000	80,000
Conservatory			
Attendance	243,747	248,000	223,000
Rentals	45	48	48
Picnic Permits	3,301	4,120	4,120
Swimming Attendance			
Indoor	102,314	112,000	101,600
Outdoor	392,048	353,600	418,900
Water slide	30,376	24,600	24,600
Wading	122,637	110,000	110,000
Total	647,375	600,200	655,100
Golf Permits	573,774	686,500	686,500
Skating Attendance			
Indoor (Paid)	35,543	49,500	39,300
Special Event Permits	267	199	236
Restaurant/Concessions			
Merchandise Cost	$ 607,433	$ 645,000	$ 720,160
Resale Revenue	1,548,440	1,735,000	1,893,900
%Merch. Cost/Rev.	39.2%	37.3%	38.0%

WILLIAM BRUCE MEMORIAL STATUE EXPENDABLE TRUST ACCOUNT

The William Bruce Memorial Fund is established for the purpose of maintaining the statue of the "Immigrant Mother" located in Cathedral Square.

Expenditures	Revenues	Tax Levy
$3,995	$3,995	$0

Total 1997 expenditures and revenues for the William Bruce Memorial Fund include gift and donation revenue in the amount of $3,995 and repair and maintenance expenditures in the amount of $3,995.

OPERATING AUTHORITY & PURPOSES

The Zoological Department is charged with the general management of the Zoo facility. Included are business operations, management of the animal collection, maintenance of buildings and grounds, visitor services, education, planning/oversight of construction related to the capital master plan, and marketing of the Zoo.

The Zoo originally opened in the 1890s as an animal and bird display in Washington Park. It was acquired by the County in 1937 and operated under the Park Commission until 1981 when it became an independent department. The Zoo moved to its present 200-acre site in 1960. Most of the Zoo's animal collection and exhibits are acquired through private funding. There are presently 16 animal groupings at the Zoo, including the Reptile and Aquarium group, Australian group, Asiatic group, and the Heritage Farm.

The mission of the Milwaukee County Zoo is to develop public understanding, support and participation in global conservation of animal species and their natural environment by creating a unifying bond between Zoo visitors and the living earth.

The Zoo's organizational structure is designed to maximize efficiency of operations, facilities, animal management and human resources. The Zoo includes five divisions: Animal Management and Health, Administration and Finance, Maintenance and Facilities, Operations, and Public Affairs and Services. These divisions provide a work force organized to address the seasonal nature of operations, increased attendance, revenue-earning opportunities, optimum animal care, and the talents and abilities of Zoo staff.

OBJECTIVES

1. Increase visibility and use of the Zoo through greater emphasis on advertising and promotional outreach activities.

2. Continue capital programs of Bliffert site remediation and capital master planning and manage existing capital improvement projects within available appropriations.

3. Continue upgrading of existing facilities by implementation of a multi-year facility infrastructure improvements program.

4. Continue implementation of a "Graphics Master Plan" for Zoo grounds and exhibits.

COUNTY EXECUTIVE'S 1997 BUDGET

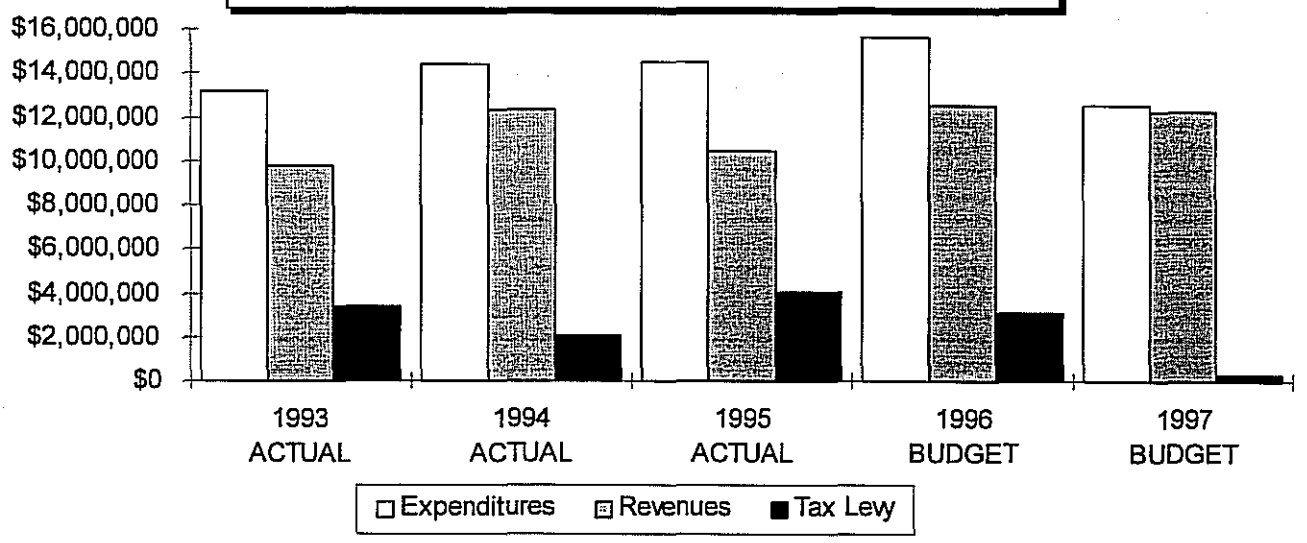
DEPT: ZOOLOGICAL DEPARTMENT **UNIT NO.** 9500

BUDGET SUMMARY				
Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 6,023,114	$ 5,977,364	$ 6,363,857	$ 386,493
Fringe Benefit*	847,164	1,105,563	-237,000	-1,342,563
Services	2,587,064	3,378,033	3,202,762	-175,271
Commodities	1,978,779	2,262,086	2,404,145	142,059
Other Charges	999,898	728,132	0	-728,132
Capital Outlay	373,387	367,840	241,038	-126,802
Contractual Crosscharges*	1,646,475	1,775,694	539,619	-1,236,075
Total Expenditures*	$ 14,455,881	$ 15,594,712	$ 12,514,421	$ -3,080,291
Other Direct Revenue	10,405,741	12,533,118	12,271,525	-261,593
Total Direct Revenue*	$ 10,405,741	$ 12,533,118	$ 12,271,525	$ -261,593
Tax Levy	$ 4,050,140	$ 3,061,594	$ 242,896	$ -2,818,698

* Inclusion of Fringe Benefits, Central Service Allocation and IMSD charges in this budget would increase tax levy $1,823,026 and the change of transferring the Zoo from an enterprise fund to a general fund would increase tax levy $1,412,365, for a total tax levy increase of $3,235,391 to $3,478,287, for a tax levy change of $416,693.

PERSONNEL SUMMARY				
	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	239.9	227.4	240.9	13.5
Direct Labor Hours	439,613	519,810	519,810	0
Overtime Hours	14,540	7,269	7,269	0
Overtime Dollars	$153,955	$163,552	$169,002	$5,450

ZOO EXPENDITURES, REVENUES AND TAX LEVY FIVE YEAR PERFORMANCE



DEPARTMENT DESCRIPTION

The ***Animal Management and Health Division*** is responsible for the care and management of the extensive animal collection, which means maintaining fish, amphibians, reptiles, birds, mammals and invertebrates in good health to allow their conservation, propagation, and display. This includes providing a well-balanced, nutritious diet; a preventive medicine program; and routine physical exam programs for such animals as the great apes and the large cats. Specialized medical health services such as surgery, immunology, parasite control, and drug and physical therapy are also performed. The animal facilities are designed and maintained to provide the proper environment for the animals and to provide an educational and entertaining experience to the visitor.

The ***Maintenance and Facilities Division*** provides for the maintenance, improvement and overall grooming of the grounds, which are critical to visitor satisfaction and return trade. Included in this area are mechanical and preventive maintenance programs for equipment, ventilating, air-conditioning and heating systems, and minor electrical and plumbing repairs. Also included are housekeeping and general cleaning of the entire Zoo.

Administrative and Finance Division support functions include cash management, financial and capital project planning and control, accounts payable and receivable, personnel and payroll, reception, switchboard, radio dispatch, other general office services and all secretarial and clerical support. This division provides the Zoo with planning direction, goals for all divisions, and daily financial and administrative management oversight control.

Activities of the ***Operations Division*** include business and concessions functions related to the Zoo's major revenue sources such as admissions, parking lot, a restaurant and patio complex, four major food concession facilities and various food stands, gift, novelty and souvenir stores, a miniature train ride, a Zoomobile ride and a carousel ride.

The ***Public Affairs and Services Division*** is responsible for public relations, promotional activities, special events and programs, group sales, and entertainment program development to increase public use, enjoyment and awareness of the Zoo facility.

This Division consolidates efforts and activities of Marketing, Special Programs such as the sea lion and raptor shows and Group Sales rentals into a single division for improved coordination of promotional efforts. Through news releases, interviews and other promotional activities, the Zoo attempts to attract residents of major Wisconsin markets and Northern Illinois. The Zoo engages in cross-promotions with other cultural and tourist attractions in order to increase attendance and encourage return visitation.

Included among annual special events activities held at the Zoo are "Milwaukee *a la Carte,*" Concert Series, Halloween Spooktacular, Harvest Zoobilee, Egg Days, Snow Sculpting, Holiday Night Lights and the Samson Stomp.

BUDGET HIGHLIGHTS

DEPARTMENTAL

- A major expenditure reduction of $1,823,026 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation and the IMSD charges and the change of transferring the Zoo from an enterprise fund to a general fund reduces expenditures an additional $1,412,365 as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

- Vacancy and turnover for wages and salary decreases $323,698, from $523,698 to $200,000.

- Funding of $66,038 is included for replacement and new equipment. This is a decrease of $76,802 from the 1996 budget.

ANIMAL MANAGEMENT AND HEALTH DIVISION

- Animal food expenses are budgeted at $330,000 which the Zoological Society will continue to provide 100% reimbursement in1997.

MAINTENANCE AND FACILITIES DIVISION

- Capitalized major maintenance appropriations are reduced $50,000, from $225,000 to $175,000. In addition, an appropriation of $598,000 is provided in the capital improvements budget for needed Zoo infrastructure improvements.

- The flexibility to reallocate major maintenance projects and equipment purchases while remaining within the total appropriation is continued in 1997.

ADMINISTRATION/FINANCE DIVISION

- Elimination of the temporary Destination Dinosaur exhibit presented in 1996 reduces expenditures $532,633 and revenue $835,000 and reflects the lost profit of $302,367. In addition, Zoological Society financial support for Destination Dinosaur II is also eliminated, reducing revenue an additional $245,000.

- A Robotic Zoo summer exhibit is planned in 1997 to maintain attendance levels at 1,450,000 visitors, adding $317,500 in expenditures and $493,400 in revenue for a tax levy savings of $175,900. Admission for this special exhibit is $1.50. Zoological Society financial support for the Robotic Zoo increases revenue an additional $130,000.

- A Warthog summer exhibit is also scheduled in 1997 to enhance attendance levels, increasing expenditures $87,050. Admission for this exhibit is free. Zoological Society financial support for the Warthog exhibit increases revenue $43,525.

- In order for the Zoo to continue presenting traveling temporary exhibits to enhance educational programming, allow the Zoo to offer a larger variety of animal kingdom-oriented exhibits and assist the Zoo in attaining its revenue budgets, the Zoological Society has agreed to provide full funding for the

design and construction of a Special Exhibits Building. It is estimated that this project is valued at $700,000 and it is recognized as additional Zoological Society financial support for the Zoo in 1997.

OPERATIONS DIVISION

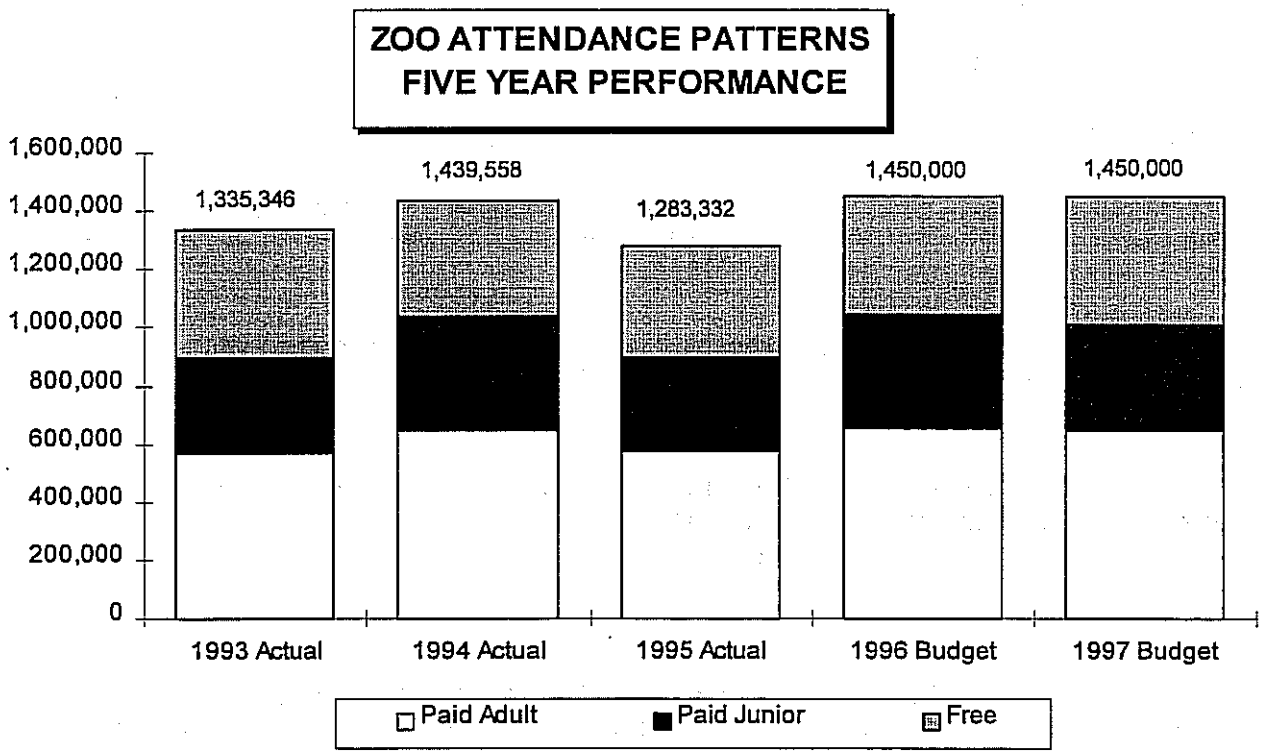
- Addition of the Zoo key audio-adventure increases expenditures $7,000 and revenues $14,000.
- Discounted admission fees will continue to be available to Milwaukee County residents on Wednesdays. Discounted admission fees for Milwaukee County residents will remain at $3.00 for adults and $1.50 for juniors and school groups.
- The Zoo Director's authorization to discount or waive admission fees to Zoo activities to promote and acquaint the public with the many programs and activities offered by the Zoo and to stimulate demand for Zoo activities is continued for 1997.
- Authority is continued for the Zoo Director to provide at his discretion one free day per month during the months of January through April and November and December, 1997. The specific free days selected are at the Zoo Director's discretion.

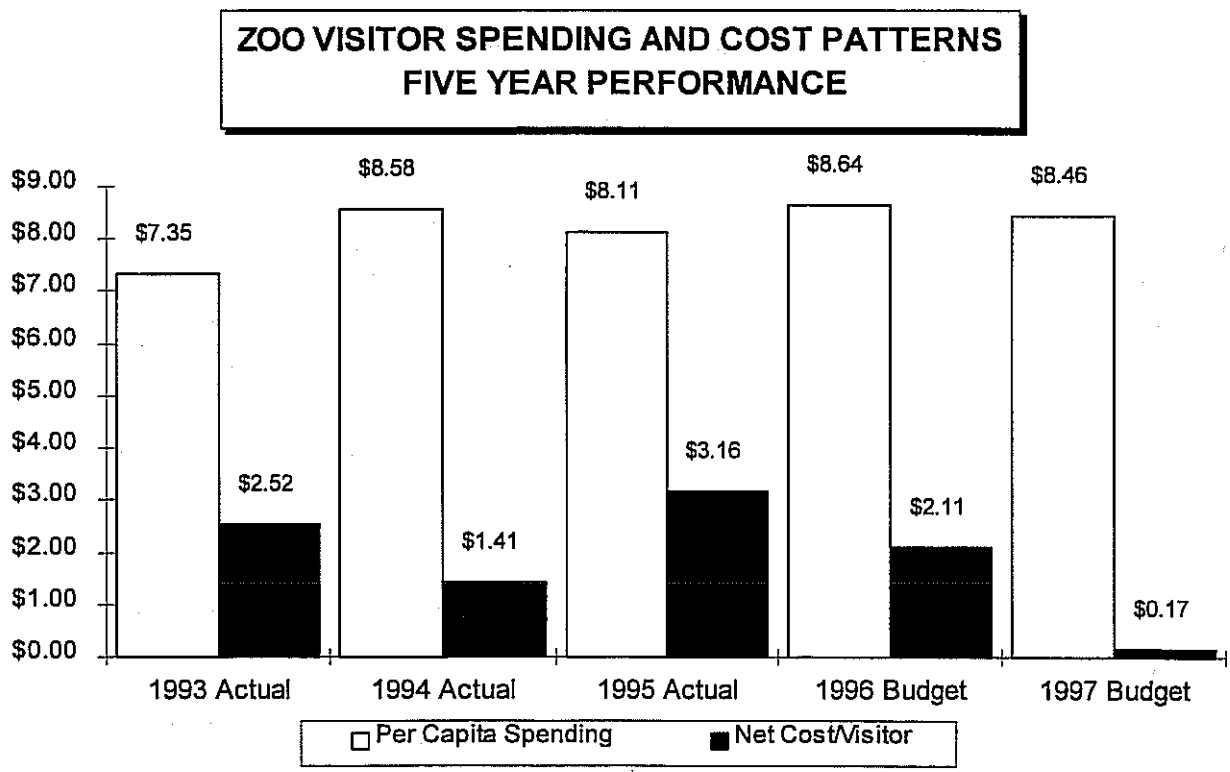
PUBLIC AFFAIRS AND SERVICES

- Revenues from Group Sales are increased $119,750 to $1,360,000 due primarily to increases in building rentals of $43,000, admission fees of $44,000 and beverage sales of $25,000.
- Sea Lion Show revenues are increased $23,000, from $136,000 to $159,000.
- Revenue from gifts and donations is increased $35,000, from $155,000 to $190,500.

ACTIVITY & STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Attendance			
Paid Adult	573,287	653,971	647,740
Paid Junior	320,027	393,084	361,590
Free	390,018	402,945	440,670
Total Attendance	1,283,332	1,450,000	1,450,000
Parking			
Auto	207,940	244,140	234,240
Buses Paid	1,535	1,692	1,733
Activities			
Parking Sales	$ 1,029,247	$ 1,229,000	$ 1,163,000
Admission Sales	$ 3,699,796	$ 5,360,502	$ 4,739,000
Food Concession Sales	$ 2,173,960	$ 2,324,000	$ 2,460,000
Gift Sales	$ 1,194,408	$ 1,280,000	$ 1,482,000
Sea Lion Show Sales	$ 140,796	$ 136,000	$ 159,000
Carousel	$ 113,162	$ 160,000	$ 160,000
Train Ride Sales	$ 414,022	$ 500,000	$ 466,000
Zoomobile Ride Sales	$ 95,438	$ 100,000	$ 105,000


ZOO ATTENDANCE PATTERNS
FIVE YEAR PERFORMANCE
1,600,000
1,400,000
1,200,000
1,000,000
800,000
600,000
400,000
200,000
0
1,335,346
1,439,558
1,283,332
1,450,000
1,450,000
1993 Actual
1994 Actual
1995 Actual
1996 Budget
1997 Budget
Paid Adult
Paid Junior
Free


ZOO VISITOR SPENDING AND COST PATTERNS
FIVE YEAR PERFORMANCE
$9.00
$8.00
$7.00
$6.00
$5.00
$4.00
$3.00
$2.00
$1.00
$0.00
$7.35
$2.52
$8.58
$1.41
$8.11
$3.16
$8.64
$2.11
$8.46
$0.17
1993 Actual
1994 Actual
1995 Actual
1996 Budget
1997 Budget
Per Capita Spending
Net Cost/Visitor

RAILROAD EXPENDABLE TRUST ACCOUNT (Org. 0305)

The Railroad Fund exists for the purpose of recording the receipt of all revenue derived from the operation of the Zoo's miniature passenger railroad.

Expenditure	Revenue	Tax Levy
$555,763	$555,763	$ 0

Total 1997 expenditures and revenues for the Railroad Fund are $555,763 and include the following:

Expenditures

$237,000 Reflects personal service charges from the Zoological Department for services provided by four Locomotive Engineers, eight Trackless Train Operators and various seasonal and other support staff.

$ 50,000 Appropriation for the repair of locomotives, track, ties, coaches and Zoomobiles, as well as train or coach purchases and train station improvements.

$ 20,000 Appropriation for animal purchases.

$240,763 Other commodities and supplies and expenses.

Revenue

$555,763 Reflects revenue of $555,763 from operation of the train and Zoomobile.

SPECIMEN EXPENDABLE TRUST ACCOUNT (Org. 0306)

The Specimen Fund exists for the purpose of recording receipts from the sale of animals. Disbursements are to be made for the purchase of animals, and related expenditures such as freight and express charges on the shipment of animals.

Expenditure	Revenue	Tax Levy
$34,000	$34,000	$ 0

Total 1996 expenditures and revenues for the Specimen Fund are $18,000 and include the following:

Expenditures

$ 13,000 Freight charges and travel expenses related to animal shipments.

$ 5,000 Appropriation for animal replacement and miscellaneous commodity purchases.

$ 16,000 Rent for the Warthog summer exhibit.

Revenue

$ 34,000 Revenue from animal sales and investment miscellaneous earnings.

OPERATING AUTHORITY & PURPOSE

Pursuant to Wisconsin Statute 59.07(33), Milwaukee County may acquire, own, operate and maintain a public museum in the County and appropriate money for such purposes. Chapter 89 of the County Ordinances provides, authorizes and directs the Museum's operations.

As a museum of human and natural history, it provides a dynamic and stimulating environment for learning. The Museum interprets the world's cultural and natural heritage through collections, research, education and exhibits. It holds its collections as a public trust and is dedicated to their preservation for the enrichment of present and future generations.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Milwaukee Public Museum	$ 4,300,000	$ 4,300,000	$ 4,300,000

Milwaukee County acquired the Milwaukee Public Museum from the City of Milwaukee in 1976. During its more than 100 years as a public institution, the Museum has grown to be one of the leading natural history museums in the nation, providing a valuable educational opportunity to visitors. However, due to changes in State-mandated services funded through the property tax (i.e., social services, criminal justice system, etc.) and increasing demand from taxpayers for property tax relief, tax levy support for non-mandated programs such as the Museum has been, and will continue to be, difficult to provide. This has resulted in increased admission/user fees and reductions in services and programs.

To continue its growth as an educational facility and maintain its reputation as one of the nation's leading natural history museums, it was necessary to provide alternative funding for the Milwaukee Public Museum. Based on the recommendations of the Blue Ribbon Task Force created in 1990 to study such alternatives, County Board Resolution 91-775, adopted November 12, 1991, created a not-for-profit Museum Corporation with a Board of Directors providing management of the facility, effective March 31, 1992. County Board Resolution 91-775 also established a review process to be performed by the Department of Administration, Department of Audit and County Board staff monitoring the progress of the transition of the Museum's operations to a non-profit corporation over a five-year period.

The Lease and Management Agreement entered into between Milwaukee County and the Milwaukee Public Museum, Inc. is up for re-negotiation in 1997. A lump sum appropriation of $4.3 million is included in the 1997 budget which is subject to negotiations between Milwaukee County and the Milwaukee Public Museum, Inc.

MUSEUM EXPENDABLE TRUST FUNDS

The following are expendable trust accounts which may be utilized only for purposes which are legally mandated or where a formal trust relationship exists as specifically designated by the donor. These trusts are not included as part of the Museum operating budget and funds are held in deposit by the County Treasurer as an investment account. Calendar quarterly payments will be requested during 1997.

Org. Unit	Expendable Trust	1996 Budget	1997 Budget
0301	Myrtle W. Baer	$ 36,000	$ 36,000
0302	Blanche R. Yale (Lecture)	1,600	1,600
0303	Blanche R. Yale (Exhibit)	6,000	6,000
0304	Rudolph J. Nunnemacher	700	700
0307	Toepfer Christmas Plates	100	100
0308	Slovenik Exhibit	500	500
0309	Ahlmann Acquisition	1,000	1,000
0311	European Village	1,000	1,000
0312	Fine Arts Collection	1,500	1,500
0313	Ivory Collection	1,000	1,000
0314	Vertebrate/Ornithology	100	100
0315	Peregrine Falcon Project	200	200
0316	Botany/Reich	200	200
0317	Endowment Fund	60,000	60,000
	TOTAL TRUST FUNDS	$109,900	$109,900

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.87 of the Wisconsin Statutes, the Milwaukee County UW Extension Department provides a Cooperative Extension Service by joint agreement between Milwaukee County and the University of Wisconsin. The department identifies and responds to family and community needs for practical education, research and knowledge. It provides Milwaukee County access to the research and resources of the University of Wisconsin System. Its educational programs promote community collaborations focused on youth and family development, community and economic development and the environment. The department strives to empower individuals, families, and communities by encouraging development of critical skills in leadership, strategic planning, problem-solving and decision making.

Program focus on four major areas:

Families

Family Financial Management
Nutrition Education
Child Abuse Prevention
School Readiness
School Success Skills

Community and Economic Development

Community Leadership Development
Economic Development Education
Planning and Goal Setting for Neighborhood Associations

Youth

Youth Development
4-H Clubs of Milwaukee
Youth Futures
Nature in the Parks
Zoo Education

Environmental Stewardship

Water Quality Education within Milwaukee Watersheds
Pollution Prevention for Businesses and Government Agencies
Recycling and Waste Reduction Education

Milwaukee County UW Extension programs are funded through County, State, Federal and grant sources. From July 1, 1995 through June 30, 1996, Milwaukee County dollars used to fund Extension were used to leverage $1,552,225 additional funds into Milwaukee County for support of programs. These funds include:

$ 146,306	Water Quality Education
173,505	Food Stamp Recipient Nutrition Education
117,000	Urban Gardening Education
266,920	Food and Nutrition Education for Low Income Families
9,533	Hmong Youth Futures
15,000	Latino Youth Futures
23,000	Home Ownership Counselor Training
614,800	University Support for Milwaukee Extension
48,037	Milwaukee Community Service Corps Anti-Hunger Program
12,648	Kraft Summer Youth Program
16,316	Child Abuse Prevention
5,000	ACT Readiness Program - Hmong Community
5,260	Lakeside Community Garden Grant
15,000	Urban Initiative
24,000	Hillside Housing Development Education Planning
52,500	Good Neighbor/Good Tenant Program
2,500	School Readiness Program
4,900	Nature in the Parks
$ 1,552,225	

Additional gifts and grants will target a variety of programs including the Youth Futures programs, urban forestry, and water quality and environmental education.

The University Extension Service consists of Administration, Family Living and Education, Horticulture, 4-H and Youth and Community Natural Resource and Economic Development sections.

Administrative operations include program support and evaluation, professional development, personnel management, accounting and financial planning. These resources are provided for Milwaukee County and the State of Wisconsin through contracts with the University of Wisconsin-Extension. The Director of the University Extension serves as the representative of the University of Wisconsin-Extension and works with Extension faculty to ensure strong and effective educational programs.

Family Living and Education provides training in the areas of housing, food science and nutrition, leadership development and consumer resource management. This section reaches 35,000 people through food and nutrition programs, and conducts the Master Food Preserver and Money Manager programs.

Horticulture offers instruction on home and community food production and the safe use of pesticides, the Master Gardener Program, counseling and provides technical advice to commercial horticulture businesses and Milwaukee County Parks staff on parks and golf courses and pesticide certification programs.

4-H and Youth promotes the natural sciences to youth between the ages of five and 19, teaches life skills, decision-making, develops programs for "latchkey" children and networks with other youth serving agencies and school teachers.

Community Natural Resource and Economic Development stresses economic revitalization, land use planning, waste management, small business development and local government education.

OBJECTIVES

Milwaukee County UW Extension provides education and research from the University system to the residents of Milwaukee County to assist them in solving their problems and in improving the quality of their lives. Programs will focus on family and youth development, community and economic development and the environment. Specifically the department will:

1. Strengthen families by providing:

    a. Nutrition and family financial management education for low income families with children.

    b. The urban garden program which supplements family nutrition and is an activity for the entire family.

    c. Programming which teaches parents to help their children succeed in school.

    d. Professional development training for agencies involved in Family Financial Management.

    e. Programming which will enable families in the Hillside Housing Development to become self reliant.

f. Programs and research for policy makers relating to the impact of policies on families.

2. Design and implement programs that contribute to the healthy development of youth and the prevention of youth problems by providing:

   a. Technical assistance to County departments, youth serving agencies and community collaborations focused on the reduction of risk factors and the increase of protective factors within neighborhoods.

   b. Continued technical and educational support for the Youth Futures Project which serves as a model for youth programming in the neighborhood bounded by 35th and 39th Streets, from Garfield to Brown.

   c. The Youth Futures neighborhood assessment model to the Hmong community to address the community's increasing concerns for their youth.

   d. Technical and educational support for the Youth Futures Project in the Latino Community of the near south side of Milwaukee.

   e. Youth programs for 25,000 youth using the Milwaukee County Parks and for 45,000 youth using the Milwaukee County Zoo.

   f. 4-H Club programs to neighborhoods and schools as a model for youth prevention programs.

   g. Research related to urban youth issues for neighborhoods and youth serving agencies.

3. Provide educational programs, research and technical assistance to support community and economic development. Specifically Extension will provide:

   a. Educational programs for business and neighborhood associations that assist them in the pre-organization and planning which is necessary to be able to access the resources of the County Economic Development Department.

   b. Neighborhoods and communities with the technical assistance, data and assessment process which empowers them to identify problems and design programs to address those problems.

   c. Provide leadership education programs for boards, associations, agencies and communities to empower them to assume and succeed in leadership roles.

   d. Provide education and technical assistance to the commercial horticulture business in Milwaukee County to improve their profitability and their ability to employ Milwaukee residents.

4. Provide educational programs, research and technical assistance to business, government, neighborhoods and families which encourage behavior changes that promote a healthy environment. Specifically Extension will provide:

   a. Educational programs and technical assistance related to non-point source water pollution in the Milwaukee River Watershed.

b. Educational training related to safe use of chemicals in the horticulture industry.

c. Educational programs that promote environmentally safe procedures to home gardeners, the horticulture industry and government departments using horticulture practices.

BUDGET SUMMARY

Account Summary	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Personnel	$ 29,627	$ 39,404	$ 31,748	$ -7,656
Fringe Benefits*	6,682	10,668	0	-10,668
Services	337,364	364,607	308,388	-56,219
Commodities	24,968	22,966	24,500	1,534
Contractual Crosscharges*	17,502	14,820	1,249	-13,571
Other Charges	10	0	0	0
Total Expenditures*	$ 416,153	$ 452,465	$ 365,885	$ -86,580
Total Revenue*	$ 131,892	$ 217,547	$ 170,673	$ -46,874
Tax Levy	$ 284,261	$ 234,918	$ 195,212	$ -39,706

* Inclusion of Fringe Benefits, Central Service Allocation and IMSD charges in the budget would increase tax levy $17,012 to $212,224 for a tax levy change of $-22,694.

PERSONNEL SUMMARY

	1995 Actual	1996 Budget	1997 Budget	1996/1997 Change
Position Equivalent	1.8	1.8	1.3	-0.5
Direct Labor Hours	2,615	2,615	1,922	-693
Overtime Hours	9	0	0	0
Overtime Dollars	$137	$0	$0	$0

BUDGET HIGHLIGHTS

- A major reduction of $17,012 is due to a change in budgeting policy eliminating the allocation of the fringe benefit charge, the central service allocation and IMSD charges as these costs are reflected in other budgets in 1997. Related revenues are included in departmental budgets.

- $ -10,906 Abolish 1 University Program Assistant

  Due to fiscal constraints, one position of University Program Assistant is abolished.

- Expenditures and revenues decreased due primarily to SingleFest branching out on its own.

ACTIVITY AND STATISTICAL SUMMARY

	1995 Actual	1996 Budget	1997 Budget
Classes, Conferences, Workshops and Events	2,365	2,300	2,300
4-H and Youth Participation	77,410	75,000	85,000
Program Volunteers	2,103	2,000	1,800
Organizations Served	1,850	1,850	1,800
Telephone Information Requests:			
Horticulture	18,000	18,000	15,000
Family Living	500	300	250
Environmental	4,000	4,000	3,500
InfoSource Computer Messages	55,454	50,000	40,000
Information Bulletins Distributed	55,454	50,000	50,000
Gardens Rented	2,700	2,700	2,500
Food Stamp Recipients Receiving Nutrition Information	74,800	75,000	80,000
Business Receiving Technical Assistance	450	300	400

FEE SCHEDULE

Service	Cost	Cost of Service
Garden Rental	$15/25	Fees Cover Costs
Plant Problem Analysis	$5/specimen	Fees Cover Staff Time
Soil Analysis	$12	Fees Cover Costs
Workshops	Depends on Conference Costs	Fees Cover Costs
Satellite Programs	$35/half day for room fees	
Information Bulletins	Retail price set in Madison plus handling and postage fee not to exceed $3/order	
Grant Administration	10% of grant amount	Covers administrative costs of grants within department

DEPT: GENERAL COUNTY DEBT ISSUE **UNIT NO.** 9960

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 67.05(10) of the Wisconsin Statutes, the County Board shall levy, by a recorded resolution, a direct annual irrepealable tax sufficient to pay the interest on bond obligations as they fall due, and also to pay the bond principal at maturity.

BUDGET SUMMARY

	1995 Actual*	1996 Budget	1997 Budget
Expenditures			
Debt Service Principal (9960-8021)	$ 39,545,000	$ 41,830,000	$ 43,069,800
Debt Service Interest (9960-8022)	25,883,045	26,922,884	26,394,263
Total Principal and Interest	$ 65,428,045	$ 68,752,884	$ 69,464,063
Interest Allocation (9960-8820)	-12,868,082	-7,506,322	-8,253,814
Total Expenditures	$ 52,559,963	$ 61,246,562	$61,210,249
Contributions			
Escrow for Power Plant Bonds (9960-4803)	$ 0	$ 670,464	$ 0
Reserve for County Bonds (9960-4803)	0	8,800,000	8,159,000
Total Contributions	$ 0	$ 9,470,464	$ 8,159,000
Revenues			
Jail Assessment Surcharge (9960-1315)	$ 1,201,133	$ 1,290,000	$ 1,312,000
Investment Earnings on Sinking Fund Bonds (9960-1850)	321,613	0	0
Sale of Capital Asset (9960-4905)	1,381,000	0	0
Surplus Bond and Note Proceeds (9960-4907)	707,323	0	0
Revenue from Bonding Agent (9960-4910)	158,264	0	110,000
Undistributed Revenue (9960-4995)	18,469	0	0
Revenue from Project Rents (9960-4999)	163,241	1,526,291	1,789,964
Total Revenue	$ 3,951,043	$ 2,816,291	$ 3,211,964
Property Tax Levy**	$ 48,608,920	$ 48,959,807	$ 49,839,285

* 1995 Actual excludes balance sheet entries to record principal retired for proprietary fund departments. This adjustment is intended to allow 1995 information to be reported on a basis comparable to the subsequent year budget summaries.

** In conformance with Chapter 22 of Milwaukee County Ordinances, county sales and use tax revenues shall be dedicated primarily to the payment of general obligation debt service costs. For budgetary purposes, the County's pledge to levy ad valorem taxes for the payment of debt service payments treats sales tax revenues and property tax revenues as fungible (interchangeable).

Summary of Bonds and Notes Outstanding

Type of Issue	True Interest Rate	Date of Bonds	Final Maturity Date	Bonds or Notes Outstanding 12/31/96	1997 Budget Requirements Principal	1997 Budget Requirements Interest
A	7.78	6-01-88	10-01-07	$ 10,075,000	$ 925,000	$ 783,075
A	7.25	4-01-90	12-01-09	5,975,000	475,000	428,025
C	7.15	5-01-90	12-01-97	2,925,000	2,925,000	198,900
C	6.54	4-15-91	12-01-98	5,150,000	2,575,000	309,000
C	6.38	3-15-92	12-01-01	23,125,000	4,625,000	1,345,875
A	6.32	5-15-92	12-01-11	2,175,000	145,000	134,270
R	5.64	9-01-92	9-01-10	138,185,000	14,825,000	7,423,963
C	5.36	4-01-93	12-01-12	48,000,000	3,000,000	2,460,750
R	5.04	10-15-93	12-01-11	57,480,675	180,000	2,223,078
N	4.20	10-15-93	12-01-02	10,800,000	1,630,000	446,110
C	5.49	5-15-94	12-01-09	40,950,000	3,150,000	2,157,750
M	5.78	5-15-94	12-01-13	8,645,000	320,000	479,933
C	5.28	5-15-95	12-01-10	52,850,000	3,775,000	2,732,156
A	5.65	6-15-95	12-01-14	5,850,000	325,000	320,775
C	5.44	6-15-96	12-01-11	37,050,000	1,700,000	2,833,067
A	5.80	6-15-96	12-01-15	7,100,000	350,000	577,623
AR	5.41	7-01-96	10-01-08	23,520,000	2,040,000	1,525,813
N	4.70	5-01-97	5-01-00	0	104,800	14,100
Outstanding Balance as of December 31, 1996 and Associated Debt Service				$ 479,855,675	$ 43,069,800	$ 26,394,263
1997 Total Budgeted Debt Service						$ 69,464,063

Type of Issue Explanation

A - Airport Bonds
C - Corporate Purpose Bonds
M - Museum Bonds
N - General Obligation Note
R - Refunding Bonds
AR - Airport Refunding Bonds

CONTRIBUTIONS

Escrow for Power Plant Bonds (9960-4803)

The sale of the Power Plant required the County to meet a number of requirements related to a "change in use" for this facility. The Internal Revenue Service has established conditions which must be satisfied in order to change the use of facility without affecting the tax exempt status for bonds issued to finance the facility. One of the required actions is that outstanding facility bonds must be redeemed at the earliest call date after the change in use and, until the call date, the funds to redeem the bonds must be invested in a yield-restricted escrow account. The contribution of $194,678 from the Power Plant escrow established

for 1997 reflects cash outlays for principal and interest on currently outstanding County issued Power Plant bonds and is reflected as part of the interest allocation credit expenditure.

Reserve for County Bonds (9960-4803)

A reserve for the repayment of principal and interest on currently outstanding general County bonds is expected to be financed from a variety of sources including the proceeds of the sale of the Power Plant and Doyne Hospital and from available appropriations remaining from projects completed in prior years. A total Debt Service Reserve balance of $3.46 million is expected to be available for 1997 as summarized below.

Revenue Source	Description	Revenue Amount
Doyne Hospital Sale	1997 Payment From FMLH	$1,900,000
Power Plant Sale	Revenues Earmarked for Debt Service	1,560,000
Land Sales	Revenues Earmarked for Debt Service	4,699,000
Total	Total Revenues Available for 1997 Debt Service	$8,159,000

DEBT SERVICE REVENUES (9960-4999)

Jail Assessment Surcharge (9960-1315)

Jail Assessment Surcharge Revenue of $1,312,000 is projected to be used to pay 1997 debt service costs for the construction of the Criminal Justice Center as allowed by Wisconsin Statutes Section 302.46(2).

Project Rents

Milwaukee Kickers Soccer Club
The County issued a total of $3,750,000 in 1994 and 1995 General Obligation Bonds for the Milwaukee Kickers Soccer Club (MKsc) for the purpose of purchasing land and developing an indoor/outdoor sports complex to be located at the Uihlein Soccer Park at 7003 W. Good Hope Road in Milwaukee. The MKsc has agreed to repay the County for debt service on these bonds. Debt service payments for 1997 total $797,559.

Marcus Center Renovation
The County issued a total of $5,802,000 in General Obligation Bonds during 1994 and 1995 for the purpose of renovating the interior of the Marcus Center for the Performing Arts. The Marcus Center is undertaking a private fund raising effort to repay the County for bonds issued for this $12.7 million project. Based on information provided by the Marcus Center, current pledges are sufficient to repay bonds issued by Milwaukee County for this project. Project debt service for 1997 totals $688,465.

MPM Large Screen Theater
The County issued $8,950,000 General Obligation Museum Bonds, Series 1994A, on May 19, 1994, for the construction of a 275-seat large-screen theater and associated facility improvements. The Milwaukee Public Museum (MPM) is scheduled to begin making debt service payments on this issue in December, 1996. For interest payment dates occurring prior to facility completion, project bond proceeds were used to make payments to investors. Capitalized interest appropriations totaled $941,280. Scheduled debt

service payments for 1997 total $799,932; however, the Milwaukee Public Museum has budgeted for only $303,940 in payments. The 1997 recommended budget anticipates this revenue amount.

DEBT SERVICE LEVY LIMITS

Effective August 12, 1993, Section 66.77, Wisconsin Statutes imposed a property tax rate limit for Wisconsin counties. Separate limits were imposed for operating levy rates and the debt service levy rates. Initially, the baseline for the rate limit was the 1992 actual tax rate adopted for 1993 budget purposes. The County cannot exceed these operating levy rate and debt levy rate limits unless one or more of the following conditions apply, as described below. The statute establishes specific penalties for failure to meet the limit requirements. Among the penalties for exceeding the limits are reductions in state shared revenues and transportation aids.

The County adopted a debt levy rate of approximately $1.42 per $1,000 of equalized value as part of the 1993 budget. The conditions under which the debt service rate may be increased include: (1) a referendum is held that approves the debt issuance; (2) the County Board of Supervisors adopts a resolution that sets forth its reasonable expectation that the issuance of the debt will not cause the County to increase the debt levy rate; (3) the issuance of the debt was authorized by an initial resolution adopted prior to the effective date of 1993 Wisconsin Act 16 (August 12, 1993); (4) the debt is issued for certain specified purposes, including financing regional projects under Section 67.5(7)(f); (5) the debt is issued to fund or refund outstanding municipal obligations; (6) the County Board of Supervisors adopts an initial resolution authorizing the issuance of the debt by a vote of at least three-fourths of the members-elect of the County Board.

INTEREST ALLOCATION (9960-8820)

Fund No.	Org. No.	Capitalized and Operating Interest Expense for Proprietary Fund Departments	1997 Amount
26	1166	Information Management Services Division	$ 297,252
26	1170	Information Management Services Division	61,503
26	1173	Information Management Services Division	28,846
75	5041	Airport (1996 and prior projects)	4,353,245
75	5041	Airport (1997 projects)	27,226
30	5300	DPW Fleet Maintenance	219,584
83	5605	Transit System	861,836
54	5725	DPW Facilities Management	162,735
54	5731	DPW Facilities Management	30,358
54	5732	DPW Facilities Management	616,256
54	5742	DPW Facilities Management	2,760
77	6901	DHS-Mental Health Division	411,637
77	6901	DHS-Mental Health Division - City Campus	691,398
-	6171	Power Plant Escrow	194,678
		SUBTOTAL	$ 7,959,314
15	1200-1875	Capitalized Interest for Proprietary Fund Departments	294,500
TOTAL INTEREST ALLOCATION (Credit Expenditure)			$ 8,253,814

DEPT: METROPOLITAN SEWERAGE DISTRICT **UNIT NO.** 9990

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.96(7) of the Wisconsin Statutes, the County Board of Supervisors was required and directed to provide, by resolution adopted by the Metropolitan Sewerage Commission, the amount so required by tax levy or by issuing corporate bonds for such Metropolitan Sewerage District to cover the cost of projection, planning and construction of main sewers, pumping and temporary deposit works, or for improving any watercourse within the District. Effective in 1981, the District was reorganized under provisions set forth in Sections 66.88 to 66.918 of the Wisconsin Statutes. Beginning in 1983, the District was authorized to issue its own debt. However, the County must still repay the debt issued on behalf of the District. Provisions in Section 66.882 assure annual reimbursement by the District to the County for this principal and interest payment.

BUDGET SUMMARY			
	1995 Actual	1996 Budget	1997 Budget
Expenditures			
Debt Service Principal (9990-8021)	$ 2,900,000	$ 2,900,000	$ 2,000,000
Debt Service Interest (9990-8022)	517,000	366,000	215,000
Total Expenditures	$ 3,417,000	$ 3,266,000	$ 2,215,000
Revenues			
Revenue from Metro Sewer (9990-2499)	$ 3,417,000	$ 3,266,000	$ 2,215,000
Property Tax Levy	$ 0	$ 0	$ 0

STATISTICAL SUPPORTING DATA

Metropolitan Sewerage District principal and interest due and payable in 1997 is for a general obligation bond issued on March 1, 1979. Outstanding principal for this issue will total $4.0 million on December 31, 1996. Principal payments of $2.0 million will be due on December 1, 1997 and 1998. Interest payments are due semiannually on March 1 and December 1. Interest payments due in 1997 total $215,000.

Revenue From Metro Sewer District (9990-2499)

As a result of the Metropolitan Sewerage District's reorganization, the County annually receives revenue from the District for debt service on County bonds issued on behalf of the District. The revenue offsets County expenditures for the District's debt service principal (9990-8021) and interest (9990-8022). Revenue anticipated for 1997 totals $2,215,000.