

**CHECKLIST FOR OPENING
AN INFORMAL ESTATE ADMINISTRATION**

TO OPEN AN ESTATE/RECEIVE DOMICILIARY LETTERS	
	Application for Informal Administration (PR-1801)
	Proof of Heirship (PR-1806)
	Original Will (and Codicils, if any)
	Waiver and Consent (Informal Administration) (PR-1803)
	Consent to Serve (PR-1807)
	Statement of Informal Administration (PR-1808)
	Signature Bond in Estate or Trust Proceedings (PR-1809) OR Surety Bond (if required)
	Domiciliary Letters (PR-1810)
	Notice to Creditors (PR-1804) OR
	Notice Setting Time to Hear Application and Deadline for Filing Claims (PR-1805)
	Probate Claims Notice (if required) (#HCF-13033)
	Notice Concerning Fiduciary Relationship (IRS Form 56)
	Declination to Serve or Resignation (if necessary) (PR-1802)
	Order Appointing Guardian ad Litem or Attorney (if required) (GF-131)
	Consent to Serve as Trustee (if necessary) (PR-1930)
	Letters of Trust (if necessary) (PR-1931)