



DEPARTMENT OF TRANSPORTATION  
*Milwaukee County*

**Brian Dranzik** • Director  
• Highway Commissioner

April 3, 2015

Mr. Gary Below  
Daily Reporter  
Box 92933  
Milwaukee, WI 53202-0933

Mr. Below:

Please publish the following in the Daily Reporter under upcoming projects/ bids wanted on April 10<sup>th</sup>, 2015. When published, please provide an Affidavit of Publication.

**Request for Qualifications (RFQ)**

Topographic Survey  
Wetland Delineation & Report  
Phase 1 Site Reconnaissance Report  
Section 106 Historic and Archaeological Report  
Soils Investigation  
Turning Movement Traffic Counts  
Structural Engineering (Box Culvert Extensions)

RE: CTH V South 13<sup>th</sup> Street  
West Drexel Avenue to West Rawson Avenue (CTH BB)  
Project I.D. 2505-00-03

Your firm is hereby requested to submit a Statement of Qualifications to provide professional services for a pavement replacement PROJECT in the City of Oak Creek, Milwaukee County. The PROJECT is located on South 13<sup>th</sup> Street (CTH V) from West Drexel Avenue to West Rawson Avenue (CTH BB). The services include providing a Topographic Survey, Wetland Delineation, Phase 1 Site Reconnaissance Report, Section 106 Historic and Archaeological Report, Soils Investigation, Turning Movement Traffic Counts and Structural Engineering. All work shall be in accordance with the requirements of the StateWisDOT Facilities Development Manual (FDM).

The Statement of Qualifications should include recent experience of your firm (i.e. projects within the last 2 to 4 years), identification of key project personnel and their qualifications, and a maximum of three (similar project) references which may be contacted. The key personnel listed in the proposal shall be the individuals who will be doing the work.

MILWAUKEE COUNTY DEPARTMENT OF TRANSPORTATION  
TECHNOLOGY INNOVATION CENTER  
10437 INNOVATION DRIVE, FIFTH FLOOR  
WAUWATOSA, WI 53208  
PHONE NUMBER: 414-257-5096 FAX NUMBER: 414-257-5950

One (1) original and three (3) copies of the Statement of Qualifications shall be received no later than 2:00 p.m., April 24, 2015 and addressed as follows:

Marc Hilliard, P.E.  
Project Engineer  
Milwaukee County Department of Transportation  
Technology Innovation Center  
10437 Innovation Drive, Fifth Floor  
Milwaukee, WI 53226

Statement of Qualifications by joint venture groups as well as individual firms will be considered. **Milwaukee County reserves the right to enter into immediate negotiations and contract award with any firm based solely on the information contained in the Technical Proposal.**

A 17% goal has been established for Disadvantaged Business Enterprise (DBE) participation for this work. Further assistance with this initiative can be obtained by contacting the Community Business Development Partners Department of Milwaukee County (CBDP) at (414) 278-4747, or [cbdpcpliance@milwcnty.com](mailto:cbdpcpliance@milwcnty.com). The directory of DBE firms currently certified can be found at: <https://app.mylcm.com/wisdot/Reports/WisDotUCPDirectory.aspx>

Technical Proposals will be evaluated and ranked on the following criteria:

<u>Evaluation Criteria</u>	<u>Weight</u>
Project Experience	35%
Key Project Personnel Credentials	55%
Project References	10%

A tentative schedule for award of this contract is as follows:

<u>Activity</u>	<u>Target Date</u>
Receive Technical Proposals	April 24, 2015
Evaluate Proposals	April 27, 2015
Select Firm	April 29, 2015
Request Cost Proposal	April 29, 2015
Receive Cost Proposal	May 8, 2015
Negotiate Contract	May 11-13, 2015
Issue Notice to Proceed	May 15, 2015

A cost proposal will be requested from the selected firm. The selected firm will enter into negotiations for a two-party contract with Milwaukee County.

If negotiations result in an award of a contract to the selected firm, then all remaining firms will be notified accordingly. If negotiations with the selected firm fail to result in a contract award, then a cost proposal will be requested and negotiations will begin with the next firm selected on the short-list, and so on.

All questions regarding the project and this announcement shall be directed to Marc Hilliard at (414) 257-5919 or fax (414) 257-5950.