

ADDENDUM NUMBER: Addendum - One
REQUEST for PROPOSAL: HVAC System Replacement
MARTIN LUTHER KING JR. – community center
1531 West Vliet Street
Milwaukee, Wisconsin 53205
PROJECT NUMBER: P202-13610
DATE OF ADDENDUM: May 09, 2013

This Addendum to the Request for Proposal (FRP) is issued to modify, explain or correct the original Documents, Dated April 16, 2013 and is hereby made part of the Request for Proposal. Acknowledge receipt of this addendum in the Letter of Transmittal, as part of your proposal submission.

PROJECT SCOPE DESCRIPTION

Include the additional paragraph to the following item in the project scope description:

9. The engineering consultant shall have the option of using a condensing boiler in conjunction with a hot water temperature reset schedule based on outside air temperatures in lieu of the non-condensing boiler as stated above. The engineering consultant shall analyze each type of boiler and present to the Owner the best option based on its use in Martin Luther King Jr. – community center.

Add the following item to the project scope description:

13. The existing emergency generator located in the lower level, boiler room, shall be removed and replaced with a new emergency generator. The engineering consultant shall review existing electrical loads and size the new emergency generator accordingly.

SCOPE OF CONSULTANT SERVICES

CONSULTANT REQUIREMENTS:

- I. Basic Services Provide at Bidding Phase:
Revise item 5 as follows:
 - 5). Review submitted bids for conformance with County bidding requirements and reviewing contractor's qualifications pertaining to HVAC System Replacement. Make a written recommendation on award of the contract.

Add the following item to the consultant's requirements:

- K. Asbestos bulk sampling and inspection report for Martin Luther King Jr. – community center is the responsibility of Milwaukee County and shall not be considered a consultant requirement.

PROPOSAL CONTENT

- G. Project Approach:
Revise paragraph as follows:
Provide a brief description of how this project will be handled by your consulting firm in each phase of the design (as stated above) through bidding to substantial completion. In addition your project approach description needs to address two key items of concern by the owner:
 - 1). Design of the HVAC replacement system shall minimize any interruption in the operation of the community center.

2). The Martin Luther King Jr. – community center has a great diversity in its daily operation, from types of activities to the number of people within the community center at any one given time. The successful engineering consultant needs to develop a project approach that effectively takes into account the daily use of the community center to design an efficient HVAC replacement system.

L. Fee Proposal

Revised first and second paragraph as follows:

- The fee for this project shall be clearly stated as a lump sum fee, for these basic services as detailed in this document.
- Reimbursable expenses for this project shall be clearly stated as a lump sum dollar amount for reimbursable items as described in the proposal. Clearly state reimbursable expenses as a separate amount of the fee proposal. See attached Type “A” agreement – Guidelines For Reimbursable Expenses for additional information.

The selected consulting firm shall be responsible for submitting final construction documents to all State and Local agencies for plan review and approvals required. HVAC plan submittal and review fees are to be considered as a reimbursable item and included in the lump sum dollar amount for reimbursable expenses.

END OF SECTION

Cc: Greg High, Director AE&ES
Jill Organ, Park Planning
Gene Andrzejak, Park Maintenance
Dayton Davenport, Park Maintenance
Tony Crivello, Park Maintenance

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