

MINUTES OF THE 98th MEETING
MILWAUKEE COUNTY AUTOMATED MAPPING AND LAND INFORMATION SYSTEM
STEERING COMMITTEE

Date: March 24th 2015
Time: 9:00 a.m.
Place: Milwaukee Metropolitan Sewerage District
MMSD Hdqtrs
260 W Seeboth St.
Milwaukee, WI. 53204

Members Present

Kurt W. Bauer	Milwaukee County Surveyor
Donald R. Nehmer, Chair	Capital Program Business Manager, Milwaukee Metropolitan Sewerage District
Doug Seymour	Director of Community Development, City of Oak Creek representing the Intergovernmental Coordinating Council of Milwaukee County
Greg High	Director, Architecture, Engineering and Environmental Services Division, representing Milwaukee County Department of Administrative Services Facilities Management
Dana Kahle	GIS Supervisor, EDAM Support, We Energies
Nancy Olson	Chief Information Officer, City of Milwaukee
John LaFave	Milwaukee County Register of Deeds

Members Absent

Dan Laurila	Fiscal Analyst, Milwaukee County DAS, representing Director of Milwaukee County Department of Administrative Services
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Guest and Staff Present

William C. Shaw, LIO	MCAMLIS Project Manager, Milwaukee County DAS/ECD-MCAMLIS
Kevin Bruhn	Senior GIS Analyst, Milwaukee County DAS/ECD- MCAMLIS
Brad Blumer	GIS Analyst, Milwaukee County DAS/ECD-MCAMLIS
Katheen Bach	GIS Analyst, Milwaukee County Register of Deeds Office
Tammy Bronson	GIS Analyst, City of Milwaukee, ITMD
Phil Mroczkowski	Engineering Drafting Tech, City of Milwaukee
Jerrel Kruschke	Central Drafting Records Manager, City of Milwaukee
Hardy Meihnsner	Consultant, Spatial Data Systems

Peter Herreid	WLIP Grant Administrator
Stephen Appel	Student, UW-Milwaukee
Eliza Bettinger	Digital Geospatial Specialist, AGS Library, UW-Milwaukee
Pamela Booth	GIS Project leader, City of Milwaukee
Michael G. Hahn	Deputy Director, SEWRPC
Laura Kletti	Chief Environmental Engineer, SEWRPC

I. ROLL CALL

Chairman Nehmer called the Ninety-Eighth meeting of the Milwaukee County Automated Mapping and Land Information System (MCAMLIS) Steering Committee to order at 9:00 a.m. Roll Call was taken by circulating an attendance signature sheet and a quorum was declared present.

Secretaries Note: Items III. Meeting Minutes and IV.E.2 Countywide Initiatives – Report by SEWRPC Staff regarding the Milwaukee County Floodplain Mapping Program were taken out of order to accommodate attendee schedules. The remainder of the meeting agenda was followed in order.

II. SPECIAL ORDER OF BUSINESS

ELECTION OF 2015 MCAMLIS STEERING COMMITTEE OFFICERS

Nehmer: stated that there is a recommendation from the nominating committee included in the packet of materials and asked for a motion or if there were any further nominations for the positions of Chair and Vice-Chair.

High: stated that he was hereby recommending that the current MCAMLIS Steering Committee officers – Don Nehmer, Chair and Nancy Olson, Vice Chair be nominated for the new term. Further stating that Milwaukee County continues in the un-elected capacity of Secretary.

Bauer: moved to accept the recommendation of the nominating committee

Lafave: second, motion carried, unanimous

III. MEETING MINUTES

CONSIDERATION OF THE MINUTES OF THE 97TH STEERING COMMITTEE MEETING HELD DECEMBER 16TH, 2014

Bauer: moved approval of the minutes as written

Olson: second, motion carried unanimous

IV. REPORTS

A. 2014 – 2015 WORK PLAN STATUS

1. INTERACTIVE MAP VIEWER

Shaw: directed the Committee to the report included with the meeting materials. He noted that the website was launched at the end of June 2014. He stated that the Silverlight viewer upgrade was installed and operational. He added further migration of the website was necessary due to the need to remove 'plug-in' technologies that are no longer supported and that the project to accomplish the migration would be considered later on the agenda under New Business.

2. MOBILE TECHNOLOGY

Shaw: directed the Committee to the report included with the meeting materials. He further noted the mobile parcel viewer had not moved forward in 2014 but that carryover of this project is recommended for 2016 and will be considered later in the meeting under New Business.

3. COLLABORATION

Shaw: directed the Committee to the report included with the meeting materials and that the two Collaboration projects were now complete.

4. WEBSITE

Shaw: directed the Committee to the report included with the meeting materials and stated that there would be no further reporting on this project as it is now considered complete.

5. DATA

Shaw: directed the Committee to the report included with the meeting materials. He enumerated the completion of Non-Vector data acquisitions including the additions of numerous historical aerial photo series and noted that staff recently acquired two packages of photos from MMSD which have been scanned and are now being prepared to be indexed and added to the library. He added that this was the second year of a four year project expecting to be completed through 2017.

Shaw: continued, describing Vector data improvements and noted that all planimetric polygon production delivery areas have been delivered by the vendor in final form and distribution and posting of the materials has been completed.

Olson: inquired regarding aerial photography collected between 1937 and 1963.

Shaw: replied that earlier collection effort had produced countywide aerial coverages for dates including 1951 and 1956, with partial aerial coverage for 1958 (City of Greenfield) and 1961 (City of Oak Creek)

Nehmer: expressed appreciation to the MCAMLIS Staff for the many 2014 accomplishments included in the reports and stated for the minutes that the reports were accepted by consensus and are to be placed on file.

B. MAINTAIN CORE FOUNDATIONAL ELEMENTS

1. 2015 REGIONAL ORTHOPHOTOGRAPHY PROJECT

Shaw: directed the Committee to the report included with the meeting materials, noting that the Steering Committee approved the 2015 Orthophotography Project at its September 23rd 2014 meeting and that final approvals by the County Board were secured at the March 19th 2015, Finance, Personnel and Audit (FP&A) Committee meeting. He added that execution of the contract agreement with SEWRPC will proceed with the FP&A approvals. He added that Pictometry had started flying and that 62% of the county has been collected through last week. He then directed the Committee to the exhibit included with the materials that describes the county 'footprint' where the imagery collection will include extraterritorial municipal holdings outside of the Milwaukee County limits boundary. He further identified those properties in Ozaukee, Washington and Racine Counties that will be added to the 2015 flight.

2. 2015 REGIONAL ELEVATION DATA PROJECT

Shaw: directed the Committee to the report included with the meeting materials, noting that the Committee approved the 2015 Elevation Data collection project at its meeting held on September 23rd 2014. He further added that the project was approved as part of a five county regional effort being coordinated by SEWRPC and involved the possibility of a USGS grant to help offset a portion of the cost.

Shaw: continued by stating that the USGS grant offering was rejected by a unanimous decision from the LIOs representing the five participating counties. He further commented that USGS grant option was determined to be not worth pursuing due to cost and other requirements that USGS would impose on the delivery. Adding that, the additional cost of these requirements would not allow for the any savings to the project and would likely impinge on the ability to receive desired products that were to be included in the original proposal prior to USGS participation. In conclusion he directed the Committee to an attached exhibit that described LiDAR to be delivered using NAD27 based coordinates and noted that this was necessary due to the need to be compatible with past deliveries.

Nehmer: inquired whether the participation in this project was to expected levels.

Shaw: replied that the each of the original county projects will proceed.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

C. PROMOTE THE INTEGRATION OF PARCEL BASED LAND INFORMATION

1. REPORT BY MILWAUKEE COUNTY REGISTER OF DEEDS STAFF ON MCAMLIS STREET ADDRESS AND CADASTRAL MAP MAINTENANCE OPERATIONS

Bach: directed the Committee to the report included with the meeting materials, noting the continuing status of both the cadastral and address maintenance efforts conducted within the suburban communities.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

2. REPORT BY CITY OF MILWAUKEE STAFF ON MCAMLIS STREET ADDRESS AND CADASTRAL MAP MAINTENANCE OPERATIONS

Bronson: directed the Committee to the report included with the meeting materials. Further reporting that there has been a substantial increase in tax-key assignments (14) with up to 200 pending release by the City Assessor's Office. She continued, reporting that address updates within the City in 2014 there were over 15,000 and 1,700 through the 1st quarter of 2015.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

D. EDUCATIONAL OUTREACH

1. REPORT BY MCAMLIS STAFF ON THE STATUS OF WORK PERFORMANCE ON BEHALF OF MCAMLIS IN SUPPORT OF LOCAL COMMUNITY GIS EFFORTS

Shaw: directed the Committee to the report included with the meeting materials, noting that staff had facilitated the 12th meeting of the Metro Milwaukee GIS Users Group (MMGUG) held on 1/13/15 at the MMSD Headquarters further noting that the next meeting is scheduled to be held at Natural Resource Technologies on 4/21/2015.

Shaw: continuing, reported that the MCLIO provided training to the City of Milwaukee Assessor's Office and posted the assessor related training materials on the website for others to access. He further noted that on 3/26 the MCLIO will host a webinar and that 15-20 people have registered for the training.

Olson: requested that City staff be alerted when MCLIO Staff would be on location at the City so that training could be properly coordinated with City Staff.

Shaw: acknowledged that he understood the concern and would make a point of coordinating future training at the City with appropriate staff.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

E. COUNTYWIDE INITIATIVES

1. REPORT BY MCAMLIS STAFF REGARDING COUNTYWIDE INITIATIVES AND PROGRAM ACTIVITY STATUS

Shaw: directed the Committee to the report included with the meeting materials. Noting the deployment of the 4th Quarter consolidated City of Milwaukee and County Cadastral Data and the importance of address information and related accomplishments

e.g., Historical Aerial photo, street centerline, plat of survey and Community Basemap Projects among others.

2. REPORT BY SEWRPC STAFF REGARDING THE MILWAUKEE COUNTY FLOODPLAIN MAPPING PROGRAM

Hahn: thanked the Committee for the opportunity to provide an update regarding the Floodplain Mapping Program for the period of March 13th 2013 through March 23rd 2015. He then directed the Committee to a report included with the materials and proceeded to highlight features of the report pertaining to Data Acquisition, Hydrologic Modeling and Floodland Map Preparation including three attached exhibits: one showing the Status of MCAMLIS Floodland Mapping dated March 23rd 2015 and two status maps depicting Floodland Mapping as of March 2013 and March 2015.

Hahn: stated that major work on the project is concentrating on the Root River Watershed along with work being finalized in the Menomonee and Fish Creek watersheds. Mentioning in more detail FEMA LOMR and CLOMR efforts that were completed or are to be completed throughout Milwaukee County watersheds.

Nehmer: noted that the preparation of LOMRs is seemingly of minor consequence but is in fact a very important end result since it is what ultimately provides the property owner relief from having to purchase flood insurance.

Hahn: agreed, adding that all the floodplains will be incorporated into LOMRs and submitted to FEMA for incorporation into FEMA's digital flood insurance rate maps (DFRIMs).

Shaw: asked how the updates to the FEMA DFIRMs would be made available for publication.

Hahn: replied that FEMA would issue new map panels once the LOMRs have been accepted. He further qualified this by saying that the extent of the Floodland mapping project is beyond the scope of an individual property owner LOMR request which would not generate a DFIRM panel update but instead would be referenced to the map panel and incorporated when the DFIRM panel was updated. Concluding that much valuable work has been completed and has benefited numerous community projects but these staff commitments continue to have an adverse effect on the overall schedule of the floodplain mapping project whereby he reported that the previous completion schedule of EOY 2015 will need to be adjusted to reflect a projected completion of June 30th 2016.

Hahn: took a moment to introduce Laura Kletti, Chief Environmental Engineer, SEWRPC as the new Floodland Project Manager. Noting that she had several years of experience on this project and would now take the lead.

Shaw: made note of the absence John 'Jack' Bennett, a long standing member of the Steering Committee who in the past had expressed disappointment in progress in the Root River watershed wherein completion dates have been delayed numerous times.

Hahn: replied that he has previously met with Mr. Bennett and was aware of his frustration but noted that he has addressed many of Mr. Bennett's specific issues in an effort to satisfy his concerns on an interim basis. Further stating that the project focus is now, more than ever focused on the Root River Watershed which was Mr. Bennett's chief concern.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

3. REPORT BY THE MILWAUKEE COUNTY SURVEYOR ON THE STATUS OF 2014 SURVEYOR ACTIVITIES

Bauer: directed the Committee to the report included with the meeting materials. Briefly noting the various elements of the report and confirmed the use of certified DBE professional services exceeding the goal of 17% to perform 21% of the contract.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file

4. REPORT BY MCAMLIS STAFF REGARDING 2014 ACCOMPLISHMENTS

Shaw: directed the Committee to copies of a report that is being made available at the meeting. He further stated that this report contained a list of 2014 project accomplishments that would be included in the annual report required by the Wisconsin Land Information Program (WLIP).

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

F. REPORT BY MILWAUKEE COUNTY DAS STAFF ON MCAMLIS FISCAL STATUS

Nehmer: noted that a fiscal report is being distributed at the meeting but that in the absence of Mr. Laurila there was no one here to present the report. He requested that Committee Members receive a copy of the report and take a moment to review its contents. He concluded, that if members of the Committee had an opportunity to review the materials later and had questions they should direct them to Mr. Shaw who will follow-up to find answers to their questions.

Shaw; agreed to Mr. Nehmer's request.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

V. OLD BUSINESS

A. REPORT BY WISCONSIN LAND INFORMATION PROGRAM STAFF REGARDING STATUS OF THE STATE OF WISCONSIN EFFORTS TO DEVELOP A STATEWIDE PARCEL MAP AS PART OF ACT 20 INITIATIVES RELATED TO THE WISCONSIN LAND INFORMATION PROGRAM (WLIP)

Shaw: introduced Mr. Peter Herreid – Grants Administrator, Wisconsin Land Information Program to present the state program.

Herreid: reported that he was attending Land Information Council meetings throughout the state in an effort to understand how they operate and to get to know and connect with council members. He proceeded to provide an update to the Committee regarding recent activities e.g., the statewide parcel map initiative etc. and how these relate to improvements and savings to many government and private activities e.g., emergency management, PSC broadband regulation etc.

Shaw: confirmed that legislated requirements related to the Statewide Parcel Initiative(s) included in ACT 20 would take effect July 2017 and that any deficiencies in Milwaukee County parcel data would need to be addressed prior to that date e.g., tax bill and land use attributes that are currently not included with the MCAMLIS parcel attribution.

Nehmer: inquired as to whether the program was setting standards regarding the parcel program

Herreid: replied that yes, standards are being considered e.g., the 1st round requested the counties to contribute what they had wherein the 2nd round starting in 6/2015 would include a discussion/review of standards by LIOs, Register of Deeds, others and how counties can meet these. He added that final benchmark standards would be included as part of 2016 Grant Applications arriving in out October 2015.

Herreid: allowed the likelihood that the parcel standards will not be difficult for the built-out systems like Milwaukee County's but that they may pose a problem to lesser populated/rural areas where systems may be more antiquated.

Kahle: asked about accuracy standards and whether accuracy standards were under consideration

Herreid: replied that accuracy standards e.g., positional accuracy would be addressed longer-term and would not be initially considered

Herreid: noted that the WLIP is receiving significant revenue from the counties due to the sunset of the redaction fee (\$5 per recorded document) which is now collected and going to the state land information program; whereby, his office is estimating that 90% of the revenue coming to the state will be returned to the counties in the form of grants

e.g., Training and Education Grants, Base Budget Grants and newly added Strategic Initiative (SI) Grants. He added that the SI Grants would be awarded (up to \$50,000 annually) to each county, including Milwaukee. Continuing his report, he stated that initially the SI Grants would be focused on helping counties meet the statewide parcel request benchmark requirements but that once all the benchmarks were met that the grants could be awarded for other foundational land records purposes e.g., LiDAR, Orthophotography etc.

Shaw: asked if the state may allow a county to obtain an SI Grant for something other than parcel mapping if all the parcel mapping benchmarks were met.

Herreid: replied that yes, perhaps that was a possibility for built-out systems like Milwaukee County's.

Herreid: continuing, stated that instructions for preparation of the County Land Information Plan (LIP) Updates would be forthcoming by June 30th 2015 for LIP draft submittals by December 31st 2015. Adding that the Milwaukee County Five-Year Work Plan that was recently revised could be considered as a basis for preparing the required LIP draft but that he would need to discuss this further to determine how this could be accomplished.

Shaw: expressed an interest in having the state consider reviewing the MCAMLIS Business Planning Process and possibly adopting some or all it in preparing the revised instructions to LIOs regarding draft County Land Information Plan Updates.

Olson: asked, whether the statewide parcel information would be available in both on-line and downloadable formats at no cost to the requestor.

Herreid: replied, yes. Concluding his remarks.

Nehmer: thanked Mr. Herreid for his very informative presentation.

VI. NEW BUSINESS

A. REVIEW OF MCAMLIS PROGRAM STATUS REPORT PREPARED BY THE OUTGOING MCAMLIS PROJECT MANAGER.

Shaw: directed the Committee to copies of a report that is being made available at the meeting. He informed the Committee that the report is intended to identify to the Steering Committee any major project or policy issues that need to be addressed and to provide the incoming MCAMLIS Project Manager a status of the MCAMLIS Program along with a statement of work tasks that remain to be completed. He further acknowledged that the MCAMLIS Program had the good fortune of having Mr. Tom Patterson precede him as MCAMLIS Project Manager and that this report followed a similar report that Mr. Patterson had provided the Steering Committee upon his departure in December 2004.

Shaw: summarizing, that the status report was a complete synopsis of the MCAMLIS Program and could be used to explain where the program began, what it is focused on today and where it is expected to go tomorrow. He further highlighted a number of accomplishments over the years noting that the program itself remains unique as a true public/private partnership and was very early on recognized by the Public Policy Forum for its potential to provide significant cost avoidance to both taxpayers and utility ratepayers among others.

Shaw: concluding, that there remains one possible policy issue regarding the Land Information Coordination Council and how the action taken by the Steering Committee on October 6th 2010 making the Steering Committee in affect the Land Information Council may need to be revisited to align with statutes governing the program.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

B. CONSIDERATION OF A MCAMLIS STAFF RECOMMENDATION TO THE MCAMLIS STEERING COMMITTEE REGARDING DIGITAL COPYRIGHT PROTECTED MATERIALS.

Shaw: directed the Committee to the report included with the meeting materials, noting that the materials provide background details and current status of the MCAMLIS Digital Data Copyright. He further added that the report provides staff recommendations at the conclusion of the report that may be considered by the Committee at this meeting. He continued with a chronology of the relevant dates regarding the transfer of the original digital data copyright from the MCAMLIS Utilities sub-committee to the MCAMLIS Steering Committee and noted that the MCAMLIS staff has maintained these copyright protections over time. He continued by stating that the more recent practice of providing improved access to data via the internet and changes in the current License Agreement requested by academic licensees have made the strict adherence to the Data Requisition and Distribution guidelines more difficult to enforce; thus, leading staff to recommend changes in both the licensing requirements and the Digital Data Copyright itself.

Shaw: continuing, that he was seeking guidance from the Committee regarding three areas: 1) to modify or remove the indemnity clause from the License Agreements pertaining to all license holders but more importantly, any academic institutions, 2) to develop a policy that would lead to abandoning the digital data copyright restrictions entirely, and 3) to instruct staff to draft new guidelines that would incorporate actions taken by the Committee regarding actions taken by the Committee to modify Digital Data Copyright policies at this meeting.

Nehmer: inquired as to enforcement of copyright when it pertains to data that is provided to ESRI for support of their on-line systems.

Bruhn: replied that these data are limited to viewing only and there are download restrictions on the data that preserve the copyright.

Nehmer: inquired, if Milwaukee County Corporation Counsel had been asked to review these recommendations

Shaw: replied, no. Not at this time.

Olson: asked, if Recommendation #1 would be a moot consideration if the Committee were to choose to dissolve the practice of enforcing the copyright as in Recommendation #2

Shaw: replied that Recommendation #1 would only be relevant if the Committee did not choose to accept recommendation #2

Olson: moved to adopt MCAMLIS Staff Recommendation #2 and #3

Nehmer: acknowledged Ms. Olson's motion and Mr. LaFave seconded

Seymour: expressed concern regarding the lack of Corporation Counsel review.

Bettinger: added that the majority of counties across the state do not require License Agreements regarding data that is distributed by academic institutions. Further adding, that having an agreement or not having an agreement does not necessarily negate the existence of a copyright

Nehmer: noted that it is his understanding that Committee action on Recommendation #2 would not in itself relieve UW-Milwaukee (or others) from an obligation to insure themselves against liability related to clause #7 of the License Agreement. Further stating that it was his understanding that the only way to do this would be to modify the original agreement with UWM by striking the clause all together.

Bettinger: agreed with Mr. Nehmer's assessment of the agreement

Lafave: argued that he did not think it necessary to request Corporation Counsel review if the Committee adopted Recommendation #2 and that he was comfortable with proceeding without review

Shaw: agreed with Mr. Lafave as did Ms. Olson and Mr. Seymour

High: objected, further requesting that the motion be formulated such that action by the Committee in this regard would be contingent upon a favorable review by Corporation Counsel

Nehmer: reiterated his concern regarding Recommendation #1 in that Recommendation #2 did not resolve the problem related to clause #7 of the License Agreement

Olson: offered that Recommendations #1 & #2 be considered separately

Bauer: asked whether adoption of Recommendation #2 would be applied to both Non-Commercial and Commercial use. Further noting that the reasoning behind the original

Digital Data Copyright was to protect investment by utilities (in the MCAMLIS Program) from having that investment become public domain

Shaw: confirmed that yes, that it was MCAMLIS Staff's recommendation that there would no longer be any enforcement of copyright restrictions

Nehmer: suggested that perhaps the Committee may want to take a different approach from the MCAMLIS Staff Recommendations whereby a request would be made to Corporation Counsel to provide guidance regarding:

1. Determine how to terminate all License Agreements regarding the use of data for which the MCAMLIS Steering Committee currently holds a copyright
2. How to effectively adopt a policy whereby the MCAMLIS Steering Committee would no longer seek to enforce (dissolve) its copyright interests and remove any restriction to the use or distribution of the data currently held under copyright

Nehmer: summarizing, reasoned that all the original MCAMLIS stakeholders had fully depreciated their investments over the past 25 years and that it was his view that MCAMLIS should be distributing data in the future with few or no restrictions.

Bauer: noted that action on this item would need to be held over if Corporation Counsel review was desired

Lafave: observed that the Committee could proceed with the original MCAMLIS Staff recommendation #1

Nehmer: asked whether Ms. Olson would want to amend the original motion

Olson moved to amend the original motion as follows: to ask the Corporation Counsel to determine how MCAMLIS may be allowed to terminate the existing License Agreements and in the future not require the MCAMLIS Staff to enforce the MCAMLIS Digital Data Copyright

Kahle: expressed concern that the motion would not provide relief regarding the License Agreement Clause #7

Olson: replied that by nullifying all existing agreements that this, in her opinion would in effect address the clause #7 issue

Lafave: asked if the Committee would need to meet again pending Corporation Counsel review and vote to proceed

Nehmer: initially said yes but further suggested that the motion be modified to allow adoption pending review by Corporation Counsel. Adding, that in the event that Corporation Counsel's advice in this matter will allow implementation without further consideration by the Committee, to have MCAMLIS Staff proceed as stated in the motion; otherwise, the MCAMLIS Staff will need to bring the item back to the Committee at its next meeting for further consideration.

Olson: restated the motion as follows:

So moved, that the MCAMLIS Steering Committee policies and practices regarding MCAMLIS Digital Data Copyright are herein adopted such that:

- 1. all License Agreements regarding the use of digital data for which the MCAMLIS Steering Committee currently holds a Digital Data Copyright are terminated (nullified) and future issuance of said License Agreements will cease and;**
- 2. the MCAMLIS Steering Committee will no longer seek to enforce (abandon/dissolve) its Digital Data Copyright interests and remove all restrictions regarding the use or distribution of the Digital Data currently held under copyright, and;**
- 3. approval of the aforementioned policies and practices are conditional; pending, the Milwaukee County Corporation Counsel's favorable assurance(s) of the MCAMLIS Steering Committee's unilateral ability to act in a manner as described above with regard to modifying its current policies and practices governing the MCAMLIS Digital Data Copyright and License Agreements, and;**
- 4. the MCAMLIS Staff will act in accordance with the Milwaukee County Corporation Counsel guidance regarding this matter and; as may be required, engage the Steering Committee at its next meeting to consider reformulation of its current Digital Data Copyright policies and practices.**

Lafave: seconded, motion carried unanimous.

C. CONSIDERATION OF A MCAMLIS STAFF RECOMMENDATION TO THE MCAMLIS STEERING COMMITTEE REGARDING ACCEPTANCE OF THE REVISED FIVE YEAR WORK PROGRAM IMPLEMENTATION PLAN.

Shaw: directed the Committee to the report included with the meeting materials adding that Mr. Brad Blumer, MCAMLIS Staff will present a summary of the approved Business Planning Process (BPP) with changes requested by the Committee at its December 16th 2014 meeting and thus have been implemented. He continued his report with a review of the results of the MCAMLIS Staff's implementation of the MCAMLIS BPP conducted through the 1st quarter 2015.

Blumer: further directed the Committee to the BPP flow diagram included with the materials highlighting changes in the process that were requested by the Committee and recently implemented by staff. He proceeded to use the 1st of seven projects included in the packet pertaining to each project. The packets included a Summary, an Organization Representative Survey response and the Final MCAMLIS Staff Review. In summary, noting that there were seven projects considered and that these received a total of 48 survey responses, that responses per project ranged from 3 to 11, that the highest

response rate per project was 40%, that project survey scores ranged between 19% – 31%, that MCAMLIS Staff final review scores ranged between 44 – 50% and the total combined scores for each of the projects ranged from 73 – 83%. He concluded, that the process went smoothly and the general rate of response was quite reasonable.

Shaw: noted that the 7 projects that were reported are projects that were either holdovers from the 2014 Work Plan or were projects that the Committee had previously approved for inclusion in the Five-Year Plan. Adding that each of the 7 projects are now included and scheduled as part of the revised Five Year Work Plan that staff is recommending approval by the Committee.

Nehmer: commended staff on an outstanding job in going through the process, revising the Work Plan and keeping the MCAMLIS Program looking forward. Further stating that this was how he had originally envisioned the process to work.

Olson: inquired, asking about the veracity of later year cost projections versus those projects that were scheduled earlier in the plan.

Nehmer: offered that the Five Year Work Plan costs were useful in setting a strategic direction and planning budgets. Adding, that the next item on the agenda would be considered by the Committee to set the funding level for the current year.

Olson: noted that all the projects included in this review process were submitted by the MCAMLIS Project Manager and inquired if it was envisioned that future project requests would possibly be submitted by others e.g., North Shore Fire Department.

Shaw: replied yes, that the BPP was open to anyone and that submittals from others would be welcomed

Bauer: moved to adopt the revised MCAMLIS Five-Year Work Plan

Seymour: second, motion carried unanimous

D. CONSIDERATION OF A MCAMLIS STAFF RECOMMENDATION TO THE MCAMLIS STEERING COMMITTEE FOR INCLUSION IN THE MCAMLIS 2015-2016 WORK PROGRAM.

Shaw: directed the Committee to a report and Fiscal Note included with the meeting materials. Further enumerating the 7 projects that were included in the MCAMLIS Five-Year Work Plan and are now recommended to the Committee to be funded as part of the 2015-2016 Work Plan at a cost of \$185,000.

Nehmer: noted that the Fiscal Note supports the recommended expenditures out of current year operating funds.

High: asked for clarification of the projects listed on the 1st page of the request versus projects listed for funding on the 2nd page. Noting that projects #1 Support Datum Improvements and #4 Improve Property Record Currency and Content were identified on page 1 but funding is not requested on page 2.

Shaw: replied that these projects are not being requested at this time but that each of these projects was scheduled in the MCAMLIS Five-Year Work Plan to either start late 4th quarter 2015 or 1st quarter 2016 and that funding for these projects would be requested as part of the 2016-2017 Work Plan.

Olson: moved approval of the 2015-2016 Work Plan Recommendation authorizing expenditures of up to \$185,000

Kahle: second, motion carried unanimous

VII. CORRESPONDENCE

NA

VIII. DATE, TIME, AND PLACE OF NEXT MEETING

Shaw: recommended that the Committee entertain postponement of the next regular Committee meeting into September in accordance with past practice and to allow time for the incoming MCAMLIS Project Manager to fully acclimate to the MCAMLIS Program.

Nehmer: asked if there were any concerns with Mr. Shaw's request. Hearing none, he then opened the discussion followed by agreeing to set the next regular meeting for September 15th 2015 @ 9:00 am, MMSD

IX. ADJOURNMENT

By consensus of the Committee

Respectfully submitted,
William Shaw