

MINUTES OF THE 96<sup>th</sup> MEETING  
MILWAUKEE COUNTY AUTOMATED MAPPING AND LAND INFORMATION SYSTEM  
STEERING COMMITTEE

Date: September 23<sup>rd</sup> 2014  
Time: 9:00 a.m.  
Place: Milwaukee Metropolitan Sewerage District  
MMSD Hdqtrs  
260 W Seeboth St.  
Milwaukee, WI. 53204

Members Present

Kurt W. Bauer	Milwaukee County Surveyor
Donald R. Nehmer, Chair	Capital Program Business Manager, Milwaukee Metropolitan Sewerage District
Doug Seymour	Director of Community Development, City of Oak Creek representing the Intergovernmental Coordinating Council of Milwaukee County
Greg High	Director, Architecture, Engineering and Environmental Services Division, representing Milwaukee County Department of Administrative Services Facilities Management
Dana Kahle	GIS Supervisor, EDAM Support, We Energies
Erica Horton	Fiscal Analyst, Milwaukee County DAS, representing Director of Milwaukee County Department of Administrative Services
Pamela Booth	GIS Developer – Project Lead, representing Chief Information Officer, City of Milwaukee
Katheen Bach	GIS Analyst, Milwaukee County Register of Deeds representing LIO, Milwaukee County Register of Deeds

Members Absent

Guest and Staff Present

William C. Shaw	MCAMLIS Project Manager, Milwaukee County DAS/ECD-MCAMLIS
Kevin Bruhn	Senior GIS Analyst, Milwaukee County DAS/ECD- MCAMLIS
Brad Blumer	GIS Analyst, Milwaukee County DAS/ECD-MCAMLIS
Dan Laurila	Fiscal Analyst, Milwaukee County DAS

Tammy Bronson	GIS Analyst, City of Milwaukee, ITMD
Phil Mroczkowski	Engineering Drafting Tech, City of Milwaukee
Jerrel Kruschke	Central Drafting Records Manager, City of Milwaukee
Emily Champagne	GIS Supervisor, Milwaukee Metropolitan Sewerage District
Hardy Miehsner	Consultant, Spatial Data Systems

## I. ROLL CALL

Chairman Nehmer, called the Ninety-Sixth meeting of the Milwaukee County Automated Mapping and Land Information System (MCAMLIS) Steering Committee to order at 9:00a.m. Roll Call was taken by circulating an attendance signature sheet and a quorum was declared present.

## II. SPECIAL ORDER OF BUSINESS

### INTRODUCTION OF NEW COMMITTEE MEMBERS

Nehmer: announced that new Steering Committee members were attending their first meeting and asked the Committee members to introduce themselves followed by new member introductions of Dana Kahle – We Energies replacing Timothy Marquardt, Doug Seymour – City of Oak Creek replacing John Bennett and Erica Horton – Milwaukee County (arriving later) replacing Dan Laurila

## III. MEETING MINUTES

### CONSIDERATION OF THE MINUTES OF THE 95TH STEERING COMMITTEE MEETING HELD MARCH 18TH, 2014

Shaw: apologized for the minutes that were not included with the meeting materials and stated that copies were being provided to the Committee at this meeting.

**Motion: Booth moved approval of the minutes as written**

**Second: High, motion carried unanimously**

## IV. REPORTS

### A. 2014 WORK PLAN STATUS

#### 1. INTERACTIVE MAP VIEWER

Shaw: directed the Committee to the report included with the meeting materials. He noted that the web-site was launched at the end of June and further directed the Committee to a number of exhibits highlighting the newly deployed web-site capabilities.

**Secretaries Note:** Due to a scheduling conflict Mr. Laurila requested that the Fiscal Report be taken out of order. Mr. Nehmer agreed to the agenda change. The original order of business will continue following the Fiscal Report.

**F. REPORT BY MILWAUKEE COUNTY DAS STAFF ON MCAMLIS FISCAL STATUS**

Horton: directed the Committee to the fiscal report provided with the meeting materials. She briefly summarized the contents of the report for the Committee -noting that revenues through August 29, 2014 were just over \$500,000 and by adding 2013 carryover encumbrances of over \$300,000 resulted in to-date actual revenue balance of \$830,248. Further stating that projected YE revenue is estimated to be \$1.1 million. She then continued her report stating that current expenditures are \$950k with projected YE expenditures estimated to be \$1.2 million leaving a projected YE deficit of \$113,383.

Nehmer: submitted that revenue shortfalls were responsible for the projected deficit and not increased expenditures.

Laurila: concurred with that assessment.

Horton: continued her report regarding fund balances noting that the current estimated Reserve Fund balance was \$1.43 million with a YE estimate of \$1.43 as well.

Seymour: asked in the fund balances appeared to align with overall expectations.

Nehmer: submitted that historically the Reserve Fund balance was considered by the Committee to be available for allocation to projects and that the Committee would be considering this topic later on the agenda. In response to Mr. Seymour's question he added that the current balance appeared to be the highest it has been since 2007 but that because revenues are down that there remains a concern regarding maintaining a balanced budget.

Bauer: noted that there were projects in the past that had depleted the entire Reserve Fund balance and made reference to the topographic mapping project conducted earlier.

Nehmer: agreeing with Mr. Bauer stated that historically that was true but that the cost of the performance of similar projects today were falling in recent experience thus allowing that there can be flexibility as the Committee considers undertaking new projects.

Nehmer: directed the Committee to the 'FY2014 Project Budget Status' included in the meeting materials and asked Mr. Shaw to provide an explanation of this exhibit.

Shaw: reported that he had compiled a report regarding budgeted expenditures versus actual expenditures related to each of the projects included in the MCAMLIS 2014 Workplan approved by the Committee at the end of 2013. He then provided the Committee an explanation of each project's actual vs. budgeted cost and concluded by

estimating that the overall budgeted cost for the 2014 projects would possibly result in a much lower expenditure of \$150,000 rather than the original estimated \$260,000.

Seymour: inquired as to whether this budget surplus would return to the Reserve Fund balance.

Laurila: replied that changes to balances would be reflected by moving funds from the restricted to the unrestricted funding categories within the Reserve Fund but in effect would not change the overall Reserve Fund balance itself.

Nehmer: noted that at the March 18<sup>th</sup> Steering Committee Meeting that MCAMLIS and Fiscal Staff were requested to provide a recommendation to the Committee regarding an analysis of the unrestricted account balance in the Reserve Fund for purposes of guiding the Committee when considering project funding. He further requested that this item be included on the next meeting agenda.

Nehmer: then requested that Mr. Laurila verbally assure the Committee that sufficient funds were available in the current Reserve Fund balance to allow the Committee to consider two projects included on the agenda under New Business – 2015 Orthophotography and 2015 LiDAR Elevation Data. He added that Mr. Laurila's remarks would be provided to the Committee in lieu of a Fiscal Note that would normally accompany project requests but that one had not been prepared that specifically addressed items that would be considered by the Committee later today.

Laurila: relayed that the combined project expenditure requested to be considered would be approximately \$200,000 and if approved would be expected to be expended during the 2015 budget cycle. He noted that the County Executive has not yet proposed the 2015 County Budget and that a 2015 Budget remains to be approved by the County Board. He concluded that given the projected YE balance of \$1.3 million in the Reserve Fund that in the worst case if the funds for these projects were not available in the 2015 MCAMLIS Operating Budget that they could be transferred out of the Reserve Fund if necessary. He added that he could support the transfer of \$200,000 from the unrestricted to restricted balance within the Reserve Fund and into the MCAMLIS 2015 Operating Budget.

Nehmer: requested further clarification and inquired if these specific project funding requests were currently included in the MCAMLIS 2015 Operating Budget.

Shaw: explained that the original proposed budget – line 6149 included funds totaling \$400,000 and included funding for these projects but because the estimated MCAMLIS 2015 revenue is not expected to support this level of expenditure without causing an operating account deficit thus the line 6149 funding was reduced accordingly in the final proposed budget recommendation. He then stated that in consultation with MS. Horton it was agreed that unbudgeted operating revenue balances could be increased and made available via transfer from the Reserve Fund once the County's budget was finalized.

Horton: confirmed that the proposed MCAMLIS budget does not include the original \$400,000 amount that would have included the funding for these projects and a fund transfer could be necessary to allow for the funding of projects that may be approved by the Committee later today.

Shaw: summarized that for purposes of the Committee's work today that Mr. Laurila's remarks would serve to support the Committee's requirement for a Fiscal Note regarding the availability of funds to support the projects that would be considered later in the agenda. He further stated that he would follow-up with Mr. Laurila and Ms. Horton to prepare a proper Fiscal Note attesting to the statements made by fiscal staff at the meeting today.

Nehmer: further clarifying for the Committee that there would not be sufficient operating revenue included in the MCAMLIS 2015 Operating Budget to cover the cost of these projects, that sufficient funds were available in the Reserve Fund unrestricted account balance and therefore if these projects are approved it will necessitate a transfer of funds to cover any project cost from the MCAMLIS Reserve Fund.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file

#### **A. 2014 WORK PLAN STATUS (CONTINUED)**

##### **2. MOBILE TECHNOLOGY**

Shaw: directed the Committee to the report included with the meeting materials. He noted the mobile parcel viewer had not moved ahead and that he was concerned that it would be necessary to find a willing municipality or utility partner in need of establishing a mobile viewer environment similar to Zillo – a commercially available parcel viewer before much work on this project could be accomplished

He concluded that at this time the mobile project was in a holding pattern until staff was able to prepare and solicit input specifications and requirements.

Bauer: commented that the integration of coordinate positions and address information was considered critical elsewhere and that our capabilities to do this was notable due to our longstanding efforts in the development of the cadastral and address systems.

Booth: inquired regarding the need to develop the mobile application with a single user in mind and questioned if this approach would be suitable for others.

Shaw: replied that it was not his intention to exclude others but that there're inherent difficulties in engaging the many diverse communities in a meaningful way without introducing substantially more effort. He acknowledged that there would be an effort to emphasize and incorporate ideas and functionality that would account for broader community needs which would then present a better example for others to consider.

Booth: asked if there would be an effort to develop a prototype that could be built upon.

Shaw: agreed that this would be his approach.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file

### 3. COLLABORATION

Shaw: directed the Committee to the report included with the meeting materials. He stated the goals of the project and proceeded to inform the committee regarding various accomplishments and progress toward each project objective related to training opportunity provided by MCAMLIS. He noted that in some ways the efforts outlined in the project were somewhat outside the realm of MCAMLIS's traditional role in that MCAMLIS does not have a strict educational mandate e.g., MATC and that perhaps it would be preferable to address more specific training requirements rather than becoming a considerably broadened source of training opportunity.

Nehmer: commented that he thought that the project performance was very close to his understanding and expectations as these were described in the 2014 Workplan. He further stated that he felt that the project was much closer to completion than what Mr. Shaw had characterized as perhaps not meeting the full range of expectations originally envisioned.

Shaw: agreed with Mr. Nehmer in so far as he felt that there was excellent progress toward the overall objectives. Nonetheless there were missing components that needed to be addressed in the coming quarters. Principally he intends to introduce on-line documentation tutorials in the form of video and webinar type offerings to assist users of common tools and workflows.

High: inquired about the level of interaction with outside entities and events e.g., the State Cartographers Office

Shaw: replied that through tools located on the revamped website there were many opportunities to inform people about events that are outside the county and that he and his staff among others in the community do attend and participate in many of these events.

Nehmer: commented that he thought we were approaching the target of providing a one-stop shop where people could go if they didn't know where they could locate the information about events, data and applications.

Shaw: continued regarding the MCAMLIS Business Planning project that is intended to address the way that the Committee will formally introduce, evaluate and approve projects in the future. He stated that he was expecting to be able to provide a policy and procedure for consideration by the Committee at the December meeting.

Booth: asked if there were interviews being conducted to gather input from the MCAMLIS partner organizations.

Shaw: replied that a few interviews had been conducted but that he intended to conduct further interviews once he had a chance to draft a set of criteria so that the partner organizations would have something more concrete to respond.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file

#### **4. WEBSITE**

Shaw: directed the Committee to the report included with the meeting materials. He then described various methods that are now available through the re-architected website used to access data and information regarding MCAMLIS and the Milwaukee County Land Information Office (MCLIO).

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

#### **5. DATA**

Shaw: directed the Committee to the report included with the meeting materials. He then highlighted various exhibits attached to the report regarding Non-Vector data acquisitions including the addition of 1937, and 1990 into the historical aerial photo series and explained how staff was proceeding to acquire and index historical imagery dating back to 1963. He noted that if anyone knew of any large-scale images that there's a possibility that these could be added to the library e.g. 1961 Oak Creek images where added last year.

Bauer: commented that imagery collected in 1961 for City of Oak Creek was used to produce the 1<sup>st</sup> large scale digital topographic maps in Milwaukee County.

Shaw: continued with his report regarding Vector Data Improvements. He then highlighted the status of the Planimetric Polygon processing project that is underway to condition planimetric feature lines into discreet classified areas. He added that this is the final phase of the polygonalization project and will be completed through the early part of next year.

Bauer: commented that early on it was envisioned that when the planimetric data was first compiled it would one day be used to complete an accurate impervious surface analysis and that the work being completed today will provide the products necessary to complete the original vision.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

### **B. MAINTAIN CORE FOUNDATIONAL ELEMENTS**

No report

### **C. PROMOTE THE INTEGRATION OF PARCEL BASED LAND INFORMATION**

**1. REPORT BY MILWAUKEE COUNTY REGISTER OF DEEDS STAFF ON MCAMLIS STREET ADDRESS AND CADASTRAL MAP MAINTENANCE OPERATIONS**

Bach: directed the Committee to the report included with the meeting materials. She noted that there were 42 CSM and 15 Subdivision plats recorded to date.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

**2. REPORT BY CITY OF MILWAUKEE STAFF ON MCAMLIS STREET ADDRESS AND CADASTRAL MAP MAINTENANCE OPERATIONS**

Bronson: directed the Committee to the report included with the meeting materials. Further reporting that during this period there were 98 parcel updates with an addition 63 updates pending.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

**D. EDUCATIONAL OUTREACH**

**1. REPORT BY MCAMLIS STAFF ON THE STATUS OF WORK PERFORMANCE ON BEHALF OF MCAMLIS IN SUPPORT OF LOCAL COMMUNITY GIS EFFORTS**

Shaw: directed the Committee to the report included with the meeting materials, noting that staff had facilitated the 9<sup>th</sup> & 10<sup>th</sup> meeting of the Metro Milwaukee GIS Users Group (MMGUG) held on 4/8/14 at the City of Cudahy and 7/22/2014 at the City of Greenfield further noting that the next meeting is scheduled to be held at the Lincoln Park – Blatz Pavilion on 10/28/2014.

Shaw: continued reporting that he had an opportunity to present the MCAMLIS Business Needs Assessment findings to the Milwaukee County Board Economic and Community Development Committee at their June meeting. He further reported continued maintenance of the website to include new materials and data. Further noting the quarterly update of Sheriff Sale Foreclosure's occurring countywide.

Shaw: further reported activities to coordinate support for various municipalities and their select vendors e.g., MSA – Village of Shorewood and R&M – Wauwatosa.

Booth: asked if there would be an opportunity for the Committee e to review any Memorandum of Understanding that may evolve out of these discussions prior to any signatures.

Shaw: replied that discussion with vendors in this regard is intended to serve to be included in policy decisions by the Committee and that staff would not enter into a formal agreement that commits MCAMLIS resources unless the Committee had approved that action.

Shaw: continued by highlighting work performed to assist the North Shore Fire Department's effort to gain national certification and efforts using a community Analysis tool that assesses economic indicators for selected geographies e.g. City of Franklin retail leakage.

High: commented that a similar community analysis report was a used by the County's Economic Development Director to engage local participation in a near west side project he attended.

Shaw: added that the service was being promoted for anyone who would find it useful.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

## **E. COUNTYWIDE INITIATIVES**

### **1. REPORT BY MCAMLIS STAFF REGARDING 2013 COUNTYWIDE INITIATIVES AND PROGRAM ACTIVITY STATUS**

Shaw: directed the Committee to the report included with the meeting materials. Noting the deployment of the 2<sup>nd</sup> Quarter consolidated City of Milwaukee and County Cadastral Data and the growing importance of address information and related accomplishments e.g., Historical Aerial photo, street centerline, plat of survey and Community Basemap Projects among others.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

## **V. OLD BUSINESS**

### **A. REPORT BY MCAMLIS STAFF REGARDING STATUS OF THE STATE OF WISCONSIN EFFORTS TO DEVELOP A STATEWIDE PARCEL MAP AS PART OF ACT 20 INITIATIVES RELATED TO THE WISCONSIN LAND INFORMATION PROGRAM (WLIP)**

Shaw: directed the Committee to the report items included with the meeting materials. The materials include coordinated responses to the State Department of Administration by the Land Information Officers Network (LION) extending support for the proposed increase to the WLIP base budget grants from \$50,000 to \$100,000, the Statewide Parcel Project – requesting that the state provide an annual report and the opportunity for County's to apply for project grants up to \$50,000 to assist locals in reaching their LRM goals.

Nehmer: commented that the materials presented suggested that the State was very early in its planning stage for how it will proceed.

Shaw: concurred noting that there were challenges that remained to be overcome e.g., county contributions are extremely varied where basically five counties – Milwaukee among these are disproportionately subsidizing the state’s program.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

**B. REPORT BY MCAMLIS STAFF REGARDING STATUS OF THE 2015 REGIONAL ORTHOPHOTOGRAPHY PROJECT**

Shaw: directed the Committee to the report items included with the meeting materials. He noted that the regional LIO’s met with SEWRPC staff where they observed presentations by two vendors – Pictometry International and Quantum Spatial gave presentations regarding their respective offerings. Mr. Shaw noted that the Regional Planning Commission assessed the vendors and selected Quantum Spatial as the vendor that would best provide products meeting the Commission’s planning and pricing needs. He further added that each County would be responsible to negotiate with either vendor to identify the products that would be delivered wherein selecting other than the Commission’s selection of baseline product or vendor would likely require additional funding from the county to cover any unsubsidized costs for products different from the Commission. He noted that the Commission would be responsible for managing the overall project regardless of the County’s selected product alternatives e.g., higher resolution, oblique imagery or LiDAR.

Nehmer: stated for the minutes that the report was accepted by consensus and is to be placed on file.

**VI. NEW BUSINESS**

**A. MCAMLIS STAFF RECOMMENDATION REGARDING THE 2015 MCAMLIS ORTHOPHOTOGRAPHY PROJECT FOR CONSIDERATION BY THE MCAMLIS STEERING COMMITTEE**

Shaw: directed the Committee to the report items included with the meeting materials. He provided a narrative background of the project dating back to September 2009 leading to the selection by the Steering Committee of Pictometry International to both provide ortho and oblique imagery. He noted that the Pictometry AccuPlus ortho imagery product went through a rigorous testing and certification process conducted jointly by MCAMLIS Staff and the Commission among others which ultimately concluded with AccuPlus being certified by both the Commission and USGS as meeting these agency’s imagery and accuracy requirements. Consequently the County entered into a 6 year three flight agreement with Pictometry International to provide countywide AccuPlus orthophotography in 2010 and 2013 and ostensibly 2015.

Shaw: further noted that staff has recommended that the Steering Committee select Pictometry based on the combined cost of ortho and oblique imagery. He justified this as the best option as well as the least costly for Milwaukee County over selecting these

products separately given the County's longstanding use of Pictometry and its commitment to quality ortho/oblique imagery. He proceeded to describe the various pricing scenarios leading to the staff recommendation ranging from a low of \$2,089 for baseline 6" orthophotography to a high of \$126,158 for the recommended 3" orthophotography and oblique imagery from Pictometry. He also described the staff considerations leading to this choice rather than a less expensive option having 4" resolution which was based upon the differential cost between these two options amounted to less than \$17,000 and the quality of the images was visually significant enough to sway staff to recommend the 3" approach.

Bauer: commented that 6" resolution was adequate for most purposes but that by increasing the resolution there would be an enhanced capability to enlarge the image to be able to view features beyond the publication scale of the 1inch equals 100 feet scale maps used to overlay the photos. He further noted that the recommendation from staff could be viewed as acquiring better photographs.

Nehmer: asked Mr. Shaw the cost of the 2013 4" resolution flight.

Shaw: replied that the unsubsidized cost of the 2013 flight was \$134,000 and was roughly \$10,000 greater than the equivalent cost today for the same 4" product.

Nehmer: noted that by accepting the proposed 3" recommendation that this would mean that MCAMLIS would actually pay marginally less than in 2013 for 4" – the difference between \$134k and \$126k.

Seymour: inquired why there was a difference in the project areas for the various proposals.

Shaw: replied that the project area of 242 sq. mi/ was based on a continuous flight over the entire seven county region and the 269 sq. mi. figure was based on having to collect imagery outside of the county to fully rectify the targeted area. The Commission's proposal does not include a need for buffered area for Milwaukee County whereas Pictometry would need to buffer the county to prepare the edges required to mesh their imagery with adjacent imagery obtained from other counties e.g., Waukesha, Ozaukee, Washington and Racine.

High: noted that the Quantum Spatial product cost of \$117,492 was less than the Pictometry cost of \$126,158 for the listed 3" products. He wanted to know what differentiated these costs and why if Quantum was less expensive did staff recommend Pictometry.

Shaw: acknowledged that there appeared to be a \$9k differential but that the associated savings related to software integration products included from Pictometry far exceeded any cost advantage listed with the raw products themselves. He further described the lack of capabilities exhibited by Quantum Spatial versus what has been delivered by Pictometry is considerable and that MCAMLIS staff and others using the current Pictometry products would be consumed by having to develop an equivalent level of functionality and utility in the offering from Quantum Spatial.

Nehmer: stated that the Committee received a MCAMLIS Staff recommendation to approve the purchase of 3" resolution ortho/oblique imagery from Pictometry for a total cost of \$126,158. He requested a motion to accept the recommendation.

**Motion: Bauer moved to approve the purchase of 3" resolution ortho/oblique imagery from Pictometry for a total cost of \$126,158**

**Second: Kahle, motion carried unanimously**

## **B. MCAMLIS STAFF REPORT & RECOMMENDATION REGARDING THE SE WISCONSIN 2015 LIDAR ELEVATION DATA PROJECT**

Shaw: directed the Committee to the report items included with the meeting materials. He further described a project proposal submitted by the Regional Planning Commission that included the collection and production of elevation products using LiDAR covering five of the seven county region. The proposed project recommends that specifications for the project adhere to the USGS 3DEP project requirements for certain LiDAR point density and hydro-enforced break-lines to qualify for a 50% match obtained from USGS. The total cost of the project if a matching grant is secured would be \$34,795. Alternatively if a grant is not secured a project cost of \$62,343 is anticipated. He stated that MCAMLIS staff is recommending approval of this project in an amount of not-to-exceed \$62,343.

Shaw: continued by noting that the proposed elevation products included in this project are essential for MCAMLIS to continue the process of accurately maintaining planimetric features throughout the county.

Nehmer: summarized that the recommendation before the committee would be for the full amount of \$62,343 with the possibility that this would be reduced to \$34,795 if USGS participates in the cost sharing proposal submitted by the Commission.

Bauer: noted that the proposed elevation products would be compiled using the 1988 vertical datum which varies by .22 feet from the 1929 vertical datum that is in use historically throughout the region. He further stated that for most purposes e.g., mapping would not be a concern but that unless it was commonly understood and clearly published it may introduce confusion especially as it may relate to survey work. He added that federal specifications have made the 1988s datum a requirement and that grant funding would be contingent on its use.

Shaw: commented that there would be a chance to reconsider which vertical datum would be employed if grant funding was not made available and MCAMLIS has to pick up the total cost of the project. He also noted that the 2010 LiDAR elevation project funded by HUD had a similar datum requirement and that the products produced therein have not introduced any real problems excepting that they are used outside of survey work.

Nehmer: questioned whether project completion was contingent on grant funding and if the project would proceed in the absence of USGS cost share.

Shaw: replied that the five counties had agreed to budget the full amount and that if grant funding fell through each of the counties would be positioned to fully fund the project.

Nehmer: stated that the Committee has received a MCAMLIS Staff recommendation to approve a 2015 LiDAR Elevation Data Project with a proposed cost Not-to-Exceed \$62,343. He then requested a motion to accept the recommendation.

**Motion: High moved to approve the recommended 2015 LiDAR Elevation Data Project with a proposed cost Not-to-Exceed \$62,343**

**Second: Seymour, motion carried unanimously**

### **C. MCAMLIS STAFF REPORT REGARDING THE 2015-2019 SURVEYOR COST RECOVERY PLAN**

Shaw: referred the Committee to an informational item regarding County Surveyor costs included with the materials. He further noted that the Regional Planning Commission has recommended that the County Surveyor annual cost to Milwaukee County would be increased from \$78,719 per year to \$82,916 per year over the next five years and that Milwaukee County has communicated its acceptance of this change to the Commission

## **VII. CORRESPONDENCE**

Nehmer: asked if there was any correspondence.

Shaw: replied that there was no correspondence but that he would like to make an announcement regarding his plans to retire from service to the Committee effective April 3<sup>rd</sup>, 2015. He added that he planned to continue in his capacity as MCAMLIS Project Manager through that period. He also urged the Committee to use the time available to develop a recruitment plan and coordinate this with the County's Director of Economic Development.

Bauer: commented that he considered the work that Mr. Shaw has performed for the Committee among the best that he has had an opportunity to participate and that in his view the Committee will greatly miss his contribution. He then inquired how Mr. Shaw thought the Committee should proceed with finding his replacement.

Shaw: recalled that when he was hired that Ms. Olson had been involved to represent the Committees interests and he recommended that the Committee look to Teig Whaley-Smith the Milwaukee County Director of Economic Development to similarly coordinate recruitment.

Nehmer: agreed that the Committee should reach out to the County to assure its interests will be considered in the recruitment and hiring of a new Project Manager.

Bauer: added that he considered the work of the Project Manager to be critical to the success of the Committee and that he thought that finding a replacement for Mr. Shaw would be difficult. He then asked if the hiring process would follow the normal civil service practices of the County.

Shaw: noted that he currently holds a civil service position and that he expected that would be the route taken for his replacement.

Bauer: recalled numerous appointment committees that he had participated in – wondering if this is still the practice and felt that the Steering Committee should have a voice in making this appointment. He also noted that he felt that the high level of efficiency that the Steering Committee is able to conduct its business may be a factor that is unknown to many and that the unique character of the Steering Committee must be considered when selecting an appropriate candidate to replace Mr. Shaw.

Shaw: committed that he would do whatever he could over the next six months to make the Steering Committee's transition to a new Project Manage successful.

**VIII. DATE, TIME, AND PLACE OF NEXT MEETING**

Mr. Nehmer opened the discussion of the next meeting by offering December 16<sup>th</sup>, 2014 @ 9:00 am, MMSD (next regular meeting)

**IX. ADJOURNMENT**

**Motion: Bauer, moved to adjourn**

**Second: Nehmer, motion carried unanimously**

Respectfully submitted,  
William Shaw