

Wlser Choice Network Services

Please be aware that ALL SERVICES (both Ancillary and Clinical) must be provided by “approved providers” only. Approved Providers are those individuals who have been authorized by the Wlser Choice Contract Services Coordinator / Quality Assurance to provide services to clients. Those providers, who have not been authorized to provide services to clients, will NOT be paid for services provided, and the agency may be withdrawn from the Wlser Choice Provider Network for failure to abide by established standards.

Ancillary Services

Service Description	Service Code	Rate	Unit
<u>Community Employment Program</u>	2027	\$45.00	Day

This service provides assistance to individuals in completing the tasks necessary to obtain employment. The provider must complete an employability assessment with every participant prior to service provision, which includes an analysis of the individual's job skills, employment history and employment educational goals. The provider must also complete a job development plan, which includes the activities and training necessary to achieve the goals identified in the employability assessment. It is expected that each client file will contain, at a minimum, an employability assessment, a job development plan, a completed resume, a completed list of references, progress notes, and sign-in sheets for all sessions conducted with the individual. The client must receive a minimum of 60 minutes of service on any given day in order for the agency provider to receive payment for services, and this time must be spent one-on-one with the individual on job readiness skills such as mock interviewing, resume building, career exploration, filling out applications, teaching appropriate job behavior, etc. with the exception of up to 2 group sessions per month. Additional time should also be provided to the client to allow for internet employment searches, faxing of documents, making copies, utilizing the computer, etc. The agency provider must have demonstrated training or experience in providing this service and must submit a Community Employment Program Outline, which identifies the method(s) that will be utilized for assessing the individual's needs and assisting with obtaining employment.

Method of delivery: Individual (1:1) OR Group setting – services may be provided in the community or at the Provider's site, the majority of sessions must be conducted on an individual basis (each individual client should receive no more than 2 group sessions every 30 days for general topic presentations only)

Requirements of Individual Providers: Submission of a resume, which demonstrates training, education and/or experience providing individual services to clients. Must demonstrate an ability to provide Employment Services to clients through past experience, training and/or education. Must possess a minimum of a high school diploma, and have experience in successfully assisting individuals to obtain employment. Providers may provide transportation to clients for this service, and therefore must provide a copy of their driver's license to verify with the Wisconsin Department of Transportation.

<http://www.dot.wisconsin.gov/drivers/drivers/points/index.htm>

Service Description	Service Code	Rate	Unit
<u>Daily Living Skills - Group</u>	2007	\$16.00	Hour

Daily Living Skills Services are those services that are designed to teach or enhance the skills of individuals related to the day-to-day activities necessary for self-care, home management, employment and leisure. These services refer specifically to *Instrumental Activities of Daily Living*, which are those activities that enable the individual to live independently within a community, and ultimately enhance the individual's quality of life. Services should provide clients with ongoing support and training in everyday practical and financial matters. Education and training topics for this service may include, but are not limited to, housework, nutrition, meal preparation and clean-up, shopping, financial management and budgeting, banking, pet care, community mobility and transportation, health management and maintenance, hygiene, safety procedures and emergency responses, etc. This service is conducted in a group setting and provides general information related to the training topics indicated above. Agency providers are required to submit a training curriculum, along with a list of references pertaining to the resources that will be utilized to provide this service (i.e. videos, workbooks, training materials, etc.) It is expected that each client file will contain at a minimum, client-specific progress notes and sign-in sheets for all sessions conducted with the individual.

Method of delivery: Group setting – services may be provided in the community or at the Provider's site

Requirements of Individual Providers: Submission of a resume, which demonstrates training, education and/or experience providing services in a group setting. Must demonstrate an ability to provide Daily Living Skills Services to AODA clients through past experience, training and/or education. Must possess a minimum of a high school diploma.

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Ancillary Services (continued...)

Service Description	Service Code	Rate	Unit
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Daily Living Skills - Individual	2008	\$32.00	Hour
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Daily Living Skills Services are those services that are designed to teach or enhance the skills of individuals related to the day-to-day activities necessary for self-care, home management, employment and leisure. These services refer specifically to *Instrumental Activities of Daily Living*, which are those activities that enable the individual to live independently within a community, and ultimately enhance the individual's quality of life. Services should provide clients with ongoing support and training in everyday practical and financial matters. Education and training topics for this service may include, but are not limited to, housework, nutrition, meal preparation and clean-up, shopping, financial management and budgeting, banking, pet care, community mobility and transportation, health management and maintenance, hygiene, safety procedures and emergency responses, etc. This service provides the client with one-on-one training and/or assistance related to deficiencies in activities of daily living. Agency providers are required to submit copies of the tool utilized to assess the individual client's current level of functioning AND the tool utilized to develop the client's plan of care or learning plan. (Sample assessment tools and learning plans can be found at: <http://www.caseylifeskills.org/>.) It is expected that each client file will contain at a minimum, an assessment, learning plan, progress notes and sign-in sheets for all sessions that are conducted with the individual.

Method of delivery: Individual (1:1) setting – services may be provided in the community or at the Provider's site

Requirements of Individual Providers: Submission of a resume, which demonstrates training, education and/or experience providing individual services to clients. Must demonstrate an ability to provide Daily Living Skills Services to AODA clients through past experience, training and/or education. Must possess a minimum of a high school diploma.

Service Description	Service Code	Rate	Unit
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Domestic Violence Batterer Services	2057	\$30.00	Hour
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The primary goal of Domestic Violence Batterer Services is to end domestic violence, including but not limited to physical, emotional, sexual and economic abuse, as well as threats of violence and social isolation of a partner. Program curriculum must address the batterer's beliefs and attitudes towards violence, including information about power and control issues, address the issues of sexism and gender role stereotyping, encourage personal responsibility by challenging batterers about their negative and/or sexist attitudes and beliefs which support their abusive behaviors, and teach skills for nonviolent behavior. Providers must have a safety planning procedure in place to follow when the batterer's behavior in the program indicates a potential threat to the victim; including a reporting procedure to follow if there is confirmed knowledge of any recurrence(s) of violence or threats of violence. As a result of group sessions being a potentially sympathetic environment for batterers to reinforce each other's attitudes, behaviors and actions which promote violence and condone the value of controlling their partners and others, the program must acknowledge this dangerous side effect and have written policies advising facilitators how to address it. Programs must address the unique needs of special populations (people of color, people with limited literacy, differently-abled, homosexuals, etc.) in program development and implementation. Agencies approved to provide this service will be those whose primary objective it is to offer programs and services to individuals and families affected by domestic violence. In other words, the agency or program within the agency must identify itself as either a **Domestic Abuse Program**-an organization which provides safety for battered women or men and their children in a shelter or safe home network or at a minimum provide services such as crisis counseling and advocacy, 24 hour crisis phone services and support groups for battered women or men, OR a **Program for Batterers**-an organization providing primary treatment such as education or counseling services for individuals who have admitted to committing acts of domestic violence or who have been convicted of such. The agency provider must be able to demonstrate expertise in working with this population through the provision of active programs and services addressing domestic violence issues for a minimum of 2 years, and must have specific experience providing Domestic Violence Batterer Services. The agency must submit a Program Outline, which identifies the topics and discussion that are to be covered during group sessions, including a description of any educational materials to be used. It is expected that each client file will contain at a minimum, client-specific progress notes and sign-in sheets for all sessions conducted with the individual. **This service cannot include efforts to engage the batterer with his/her victim.**

(Criteria established for this service description taken from the 1996 male Batterers Treatment Standards for State-Funded Domestic Abuse Batterers Treatment Grants/Contracts from the State of Wisconsin.)

Method of delivery: Individual (1:1) or Group setting

Requirements of Individual Providers: The individual provider must be violence-free in their own lives, and will be able to demonstrate that if they have been a perpetrator of violence in the past, they have remained violence-free for at least two years and they have successfully completed a certified batterers treatment program. Providers must have demonstrable knowledge of the effects of violent victimization by an intimate partner, as would be acquired by regular contact with battered women and/or formerly battered women or men, and must be able to verify that training on domestic violence and perpetrator treatment services has occurred, in addition to supervised work experience for a period of at least one year facilitating batterers treatment groups. The possession or attainment of a formal degree or formal education is viewed as neither necessary

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nor sufficient for educational qualifications to facilitate batterers treatment groups. The provider must have the capacity to work with the other systems and community services where appropriate.

Ancillary Services (continued...)

Service Description	Service Code	Rate	Unit
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Domestic Violence Victim Services	2056	\$30.00	Hour
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The purpose of the Domestic Violence Victim Services is to provide support to those individuals who have experienced abuse in intimate relationships, and to assist and support participants to overcome the affects of being victimized by violence. The provider must complete a safety assessment and develop a Safety Plan with every participant prior to service provision. It is expected that each client file will contain, at a minimum, a safety assessment, a Safety Plan, progress notes and sign-in sheets for all sessions conducted with the individual. Progress notes must identify what material and topics for discussion were included in any given session, along with the client's level of participation in the session. Programs must provide information to participants including, but not limited to, housing options (emergency, temporary and permanent); sexual assault treatment services; how to obtain a temporary Restraining Order; and how to access medical care, emergency food, household items and baby items. Programs should also provide education to participants which may include education about the dynamics of an abusive relationship, strategies to keep themselves and their children safe, assertiveness training, identifying and understanding violent behavior and domestic abuse, identifying and understanding the dynamics of healthy relationships and self-esteem and confidence building. The group setting should provide a safe atmosphere in which participants are able to share their experiences, exchange ideas and reduce feelings of isolation. The agency provider must have demonstrated experience (minimum of 2 years) in providing Domestic Violence Victim Services, and must submit a Program Outline which identifies the topics of discussion that are to be covered during group sessions, including a description of any educational materials to be used, and a copy of both the safety assessment and Safety Plan format that will be utilized for this service. The provider should have an identified procedure to follow in the event of an emergency such as a client medical emergency or the witnessing of an assault by a staff member. This policy and/or procedure must be submitted with the application. **This service cannot include efforts to engage the victim with his/her batterer.**

(Criteria established for this service description taken from the website on the National Coalition Against Domestic Violence.)

Method of delivery: Individual (1:1) or Group setting

Requirements of Individual Providers: Submission of a resume which demonstrates an ability to provide Domestic Violence Victim Services in a group setting to individuals through past experience, training and/or education. Must possess a minimum of a high school diploma, and have demonstrated training and experience in working with this population. The provider must have the capacity to work with the other systems and community services where appropriate.

Service Description	Service Code	Rate	Unit
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Education/Academic Skills Development	2055	\$35.00	Hour
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This service may be provided individually or by small group instruction (no more than 4 in a group). The services, which are designed to aid in skill development and assist individuals in achieving their personal and/or employment goals, may include literacy services or assistance with obtaining a high school diploma (HSD) or a general education diploma (GED). The agency provider must have demonstrated training or experience in providing this service and must submit an Education/Academic Skills Development Program Outline, which identifies the methods for assessing the individual's skills and abilities, along with the tools, and educational materials that will be utilized to help the participant prepare for the exam. It is expected that each client file will contain, at a minimum, an assessment, a skills development plan, completed exercises, quizzes or exams, progress notes and sign-in sheets for all sessions conducted with the individual. A copy of the assessment tool and a detailed reference list of the educational materials utilized for this service must be included with the agency's application.

Method of delivery: Individual (1:1) or Group setting

Requirements of Individual Providers: Submission of a resume, which demonstrates training, education and/or experience providing services in a group setting. Must demonstrate an ability to teach Education/Academic Skills in a group setting to individuals through past experience, training and/or education. Must possess a minimum of a high school diploma, and have prior teaching experience.

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Ancillary Services (continued...)

Service Description	Service Code	Rate	Unit
<u>Housing Assistance</u>	2032	\$25.00	Hour

This service assists families to locate and secure affordable and safe housing as needed. Services may include accessing housing referral service, assisting with relocation, tenant/landlord counseling, repair mediation, and other identified housing needs. This service will pay out a maximum of \$100.00 per enrollment. Providers supplying this service may not refer participants to their own rental units. The agency provider must submit a Housing Assistance Outline which identifies the method(s) that will be utilized for assisting the individual's housing needs and locating housing for the client.

Method of delivery: Individual (1:1) setting – the majority of sessions should be conducted either in the community or in the client's residence, although some sessions may be appropriately held at the Provider's site
Requirements of Individual Providers: Submission of a resume, which demonstrates training, education and/or experience providing individual services to clients. Must demonstrate an ability to provide Housing Assistance Services to AODA clients through past experience, training and/or education. Must possess a minimum of a high school diploma. Providers may provide transportation to clients for this service, and therefore must provide a copy of their driver's license to verify with the Wisconsin Department of Transportation. <http://www.dot.wisconsin.gov/drivers/drivers/points/index.htm>

Service Description	Service Code	Rate	Unit
<u>Interpreter Services</u>	2029	\$35.00	Hour

Interpreter services provided to the individual/family (may be bi-lingual, hearing impaired, or other).

Method of delivery: Individual (1:1) setting, or in conjunction with client's natural supports
Requirements of Individual Providers: Submission of a resume, which demonstrates training, education and/or past experience providing interpreter services to clients. Must possess a minimum of a high school diploma.

Service Description	Service Code	Rate	Unit
<u>Parent Assistance</u>	2031	\$30.00	Hour

This service provides assistance to parents and caregivers to improve upon parenting skills, by teaching, modeling and monitoring appropriate child care methods such as rule setting, time outs, etc. The Parent Assistant acts as a guide and support for the parent and may provide information and advocacy on child development and age appropriate needs and expectations. The service provider should have the skills and knowledge to help the parent in locating natural supports in their community, such as parenting support groups, age-appropriate child educational and recreational activities, and other such resources. This service may also provide home health and personal care services such as bathing, dressing, budgeting and organization of the home, as identified in the Single Coordinated Care Plan. Service providers should have a knowledge of community resources and be able to provide assistance with securing needed basic resources such as food, clothing, furniture, medicine, etc. The provider must complete an assessment with every participant prior to service provision, which includes an analysis of the individual's parenting skills, natural support system and parenting goals. The provider must also complete a plan of care, which includes the activities necessary to achieve the goals identified in the assessment. It is expected that each client file will contain, at a minimum, an assessment, a plan of care, progress notes and sign-in sheets for all sessions conducted with the individual. The agency provider must have a Parenting Assistance Program Outline, which identifies the method(s) that will be utilized for assessing the individual's needs and assisting with improving parenting skills. This outline should include the community resources that will be utilized in assisting participants.

Method of delivery: Individual (1:1) setting – the majority of sessions should be conducted either in the community or in the client's home, although some sessions may be appropriately held at the Provider's site.
Requirements of Individual Providers: Submission of a resume, which demonstrates training, education and/or experience providing individual services to clients. Must demonstrate an ability to provide Parent Assistance Services to AODA clients through past experience, training and/or education, with a specific emphasis on experience that qualifies the individual to teach appropriate parenting skills to others. Must possess a minimum of a high school diploma, and have experience in child development and/or childcare. Providers must have completed Caregiver Background Checks which meet the criteria for "Programs Serving Any Clients Under the Age of 18" according to the Department of Health and Family Services.

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Ancillary Services (continued...)

Service Description	Service Code	Rate	Unit
<u>Parenting Classes</u>	2063	\$40.00	Hour

This service assists parents by providing information on child development and parenting techniques as well as networking with other parents with similar circumstances. Topics covered during classes may include effective parenting techniques, child/adolescent development, issues related to specific developmental stages, building self-esteem, communication skills, appropriate discipline techniques, anger management, conflict resolution, and other similar topics. The agency provider must have demonstrated training or experience in providing this service and must submit a Parenting Class Program Outline which identifies the topics and discussion that are to be covered in each class, along with a list of references pertaining to the resources that will be utilized to provide this service (i.e. videos, workbooks, training materials, etc.). It is expected that each client file will contain at a minimum, client-specific progress notes and sign-in sheets for all sessions conducted with the individual.

Method of delivery: Group setting – services may be provided in the community or at the Provider's site
Requirements of Individual Providers: Submission of a resume, which demonstrates training, education and/or experience providing services in a group setting. Must demonstrate an ability to teach Parenting Classes to AODA clients through past experience, training and/or education. Must possess a minimum of a high school diploma, and have prior teaching experience. Providers must have completed Caregiver Background Checks which meet the criteria for "Programs Serving Any Clients Under the Age of 18" according to the Department of Health and Family Services.

Service Description	Service Code	Rate	Unit
<u>Spiritual Support – Ancillary</u>			
Individual	2058	\$24.00	Hour
Family	2059	\$36.00	Hour
Group	2109	\$16.00	Hour

This service supports the participant's recovery plan and may cover spirituality in recovery and spiritual growth and development. This service provides spiritual support specific to the provider's identified faith or denomination and must be provided under the auspices of an identified church or congregation. The agency provider, which must be a Faith-Based Organization, is required to identify the faith or denomination affiliation, and must clearly describe how faith/religion will be incorporated into the delivery of services. This service is individualized and time limited.

Method of delivery: Individual (1:1), Family or Group setting depending on Service Code authorized for the client.
Requirements of Individual Providers: Submission of verification that the provider is ordained or licensed by the identified faith or denomination. Must demonstrate an ability to provide Spiritual Support services through training, education and prior experience. Providers must have completed Caregiver Background Checks which meet the criteria for "Programs Serving Any Clients Under the Age of 18" according to the Department of Health and Family Services.

Service Description	Service Code	Rate	Unit
<u>Work Adjustment Training</u>	2054	\$14.00	Hour

This service is a facility-based work service that provides a variety of paid work opportunities at a fair-market hourly rate. The provider must complete an individual employment plan with participants and each individual must participate in an integrated work setting. Hands-on, paid training services may include food service, assembly/packing training and/or assembly/spot welding. This service is designed for those agency providers who have an established work program (minimum of 5 years) and a history of working with individuals with a mental health and/or an AODA diagnosis.

Method of delivery: Facility-based work service
Requirements of Individual Providers: Submission of a resume, which demonstrates training, education and/or experience assisting individuals in an integrated work setting. Must demonstrate an ability to provide hands-on work services to clients through past experience, training and/or education. Must possess a minimum of a high school diploma.

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Ancillary Services (continued...)

<i>Service Description</i>	<i>Service Code</i>	<i>Rate</i>	<i>Unit</i>
<u>Temporary Housing</u>	2017	\$30/room per person	Day
Temporary Housing provides a safe, clean and sober environment for adults with substance abuse disorders or co-occurring substance abuse and mental health disorders. Individuals living in Temporary Housing are required to be engaged in AODA treatment. The anticipated length of stay in Temporary Housing is less than two weeks. A Temporary Housing facility is required to be licensed as a Community Based Residential Facility (CBRF), under DHS 83, by the State of Wisconsin and is expected to comply with local zoning regulations. Applications must include current CBRF license and staff schedule showing 24-hour coverage. Medication monitoring services can be provided if "the resident requests in writing CBRF employees manage and administer medications". DHS 83.37(2)(a). Temporary Housing facilities must provide meals to residents, and length of stay will not be authorized beyond two weeks unless deemed appropriate by Milwaukee County Behavioral Health Division-SAIL. Providers must provide a description of the residence, a copy of all admissions paperwork including the house rules and a completed Housing Profile Packet with the application. <u>Requirements of Individual Providers:</u> All providers must meet the criteria as established in HFS 83.16.			

<i>Service Description</i>	<i>Service Code</i>	<i>Rate</i>	<i>Unit</i>
<u>Room and Board</u>	2024	\$700/room per person	Month
Room and Board housing provides a safe, clean and sober environment for adults with substance abuse disorders or co-occurring substance abuse and mental health disorders. Individuals living in a Room and Board house are required to be engaged in AODA treatment. The anticipated length of stay is ninety days or less as the individual reintegrates into the community, consistent with the goals identified in their Single Coordinated Care Plan (SCCP). A Room and Board facility is required to be licensed as a Community Based Residential Facility (CBRF), under DHS 83, by the State of Wisconsin and is expected to comply with local zoning regulations. Applications must include current CBRF license and staff schedule showing 24-hour coverage. Medication monitoring services can be provided if "the resident requests in writing CBRF employees manage and administer medications." DHS 83.37(2)(a). Room and Board facilities must provide meals to residents, and length of stay will not be authorized beyond ninety days unless deemed appropriate by Milwaukee County Behavioral Health Division-SAIL. Providers must provide a description of the residence, a copy of all admissions paperwork including the house rules and a completed Housing Profile Packet with the application. <u>Requirements of Individual Providers:</u> All providers must meet the criteria as established in DHS 83.16.			

Those agencies approved to provide Temporary Housing and Room and Board Services prior to 1/1/09, will be monitored in accordance with the previous Service Description.

If you are a Faith-Based Organization, you are required to state your faith or denomination affiliation and if faith/religion is incorporated into the delivery of the service you are applying for, you must clearly describe how this will occur.

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Clinical Services

Service Description	Service Code	Rate	Unit
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<u>AODA Day Treatment</u>	2009	\$25.00	Hour
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"A day treatment service is a medically monitored, and non-residential substance abuse treatment service which consists of regularly scheduled sessions of various modalities, such as individual and group counseling and case management, provided under the supervision of a physician. Services are provided in a scheduled number of sessions per day and week, with each patient receiving a minimum of 12 hours of counseling per week" DHS 75.12(1). Providers of this service must maintain clinic certification from the State of Wisconsin Department of Health Services, which is 'active' throughout the entire duration of the agreement with Milwaukee County Department of Health and Human Services. It is expected that all providers adhere to the requirements established in DHS 75.12, and other applicable requirements indicated throughout DHS 75. This would include, but is not limited to, maintaining appropriately credentialed and experienced personnel as indicated, ensuring that all required case record documentation is contained in every client file, and that all documentation contains appropriate signatures. It is important to note that there are documentation requirements indicated in the Fee for Service Agreement and BHD Community Services Branch Quality Assurance Policies and Procedures that exceed those indicated in DHS 75. Providers are expected to familiarize themselves with these requirements, and be in compliance with such.

Requirements of Individual Providers: A substance abuse counselor MUST have one of the following certifications from the State of Wisconsin Department of Regulation and Licensing: Substance Abuse Counselor In Training, Substance Abuse Counselor, Clinical Substance Abuse Counselor.

A Clinical Supervisor MUST meet one of the following criteria:

1. Certified as an AODA Clinical Supervisor by the State of Wisconsin Department of Regulation and Licensing (Clinical Supervisor in Training, Intermediate Clinical Supervisor, Independent Clinical Supervisor),
2. Licensed as a Physician AND Certified as an Addiction Specialist by the American Society of Addiction Medicine (ASAM),
3. Licensed as a Physician AND Certified in Addiction Psychiatry by the American Board of Psychiatry and Neurology,
4. Licensed as a Psychologist AND Certified in Addiction from the American Psychological Association (APA).

Certificates and licenses must be provided for ALL individual providers. All certifications and licenses must remain active and in good standing in order to provide services under this service description. Any of the certificate holders as identified above who provide AODA counseling services under this agreement, MUST receive Clinical Supervision in the amount specified in DHS 75.12(5); this includes Clinical Supervisors who provide AODA counseling services. The provision of clinical supervision shall be evidenced in that individual's personnel file as specified in DHS 75.03(4)(g). All AODA Day Treatment Services paid for under this service description MUST be provided by appropriately credentialed staff.

Service Description	Service Code	Rate	Unit
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<u>AODA Family Counseling</u>	2010	\$24.00	1/4 hour
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"An outpatient treatment service is a non-residential treatment service totaling less than 12 hours of counseling per patient per week, which provides a variety of evaluation, diagnostic, crisis and treatment services relating to substance abuse to ameliorate negative symptoms and restore effective functioning. Services include individual counseling and intervention and may include group therapy and referral to non-substance abuse services that may occur over an extended period" DHS 75.13(1). Providers of this service must maintain clinic certification from the State of Wisconsin Department of Health Services, which is 'active' throughout the entire duration of the agreement with Milwaukee County Department of Health and Human Services. It is expected that all providers adhere to the requirements established in DHS 75.13, and other applicable requirements indicated throughout DHS 75. This would include, but is not limited to, maintaining appropriately credentialed and experienced personnel as indicated, ensuring that all required case record documentation is contained in every client file, and that all documentation contains appropriate signatures. It is important to note that there are documentation requirements indicated in the Fee for Service Agreement and BHD Community Services Branch Quality Assurance Policies and Procedures that exceed those indicated in DHS 75. Providers are expected to familiarize themselves with these requirements, and be in compliance with such.

Requirements of Individual Providers: A substance abuse counselor MUST have one of the following certifications from the State of Wisconsin Department of Regulation and Licensing: Substance Abuse Counselor In Training, Substance Abuse Counselor, Clinical Substance Abuse Counselor.

A Clinical Supervisor MUST meet one of the following criteria:

1. Certified as an AODA Clinical Supervisor by the State of Wisconsin Department of Regulation and Licensing (Clinical Supervisor in Training, Intermediate Clinical Supervisor, Independent Clinical Supervisor),
2. Licensed as a Physician AND Certified as an Addiction Specialist by the American Society of Addiction Medicine (ASAM),
3. Licensed as a Physician AND Certified in Addiction Psychiatry by the American Board of Psychiatry and Neurology,

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4. Licensed as a Psychologist AND Certified in Addiction from the American Psychological Association (APA).

Certificates and licenses must be provided for ALL individual providers. All certifications and licenses must remain active and in good standing in order to provide services under this service description. Any of the certificate holders as identified above who provide AODA counseling services under this agreement, MUST receive Clinical Supervision in the amount specified in DHS 75.13(4); this includes Clinical Supervisors who provide AODA counseling services. The provision of clinical supervision shall be evidenced in that individual's personnel file as specified in DHS 75.03(4)(g). All AODA Outpatient Treatment Services paid for under this service description MUST be provided by appropriately credentialed staff.

Service Description	Service Code	Rate	Unit
<u>AODA Group Counseling</u>	2011	\$5.90	1/4 hour

"An outpatient treatment service is a non-residential treatment service totaling less than 12 hours of counseling per patient per week, which provides a variety of evaluation, diagnostic, crisis and treatment services relating to substance abuse to ameliorate negative symptoms and restore effective functioning. Services include individual counseling and intervention and may include group therapy and referral to non-substance abuse services that may occur over an extended period" DHS 75.13(1). Providers of this service must maintain clinic certification from the State of Wisconsin Department of Health Services, which is 'active' throughout the entire duration of the agreement with Milwaukee County Department of Health and Human Services. It is expected that all providers adhere to the requirements established in DHS 75.13, and other applicable requirements indicated throughout DHS 75. This would include, but is not limited to, maintaining appropriately credentialed and experienced personnel as indicated, ensuring that all required case record documentation is contained in every client file, and that all documentation contains appropriate signatures. It is important to note that there are documentation requirements indicated in the Fee for Service Agreement and BHD Community Services Branch Quality Assurance Policies and Procedures that exceed those indicated in DHS 75. Providers are expected to familiarize themselves with these requirements, and be in compliance with such.

Requirements of Individual Providers: A substance abuse counselor MUST have one of the following certifications from the State of Wisconsin Department of Regulation and Licensing: Substance Abuse Counselor In Training, Substance Abuse Counselor, Clinical Substance Abuse Counselor.

A Clinical Supervisor MUST meet one of the following criteria:

1. Certified as an AODA Clinical Supervisor by the State of Wisconsin Department of Regulation and Licensing (Clinical Supervisor in Training, Intermediate Clinical Supervisor, Independent Clinical Supervisor),
2. Licensed as a Physician AND Certified as an Addiction Specialist by the American Society of Addiction Medicine (ASAM),
3. Licensed as a Physician AND Certified in Addiction Psychiatry by the American Board of Psychiatry and Neurology,
4. Licensed as a Psychologist AND Certified in Addiction from the American Psychological Association (APA).

Certificates and licenses must be provided for ALL individual providers. All certifications and licenses must remain active and in good standing in order to provide services under this service description. Any of the certificate holders as identified above who provide AODA counseling services under this agreement, MUST receive Clinical Supervision in the amount specified in DHS 75.13(4); this includes Clinical Supervisors who provide AODA counseling services. The provision of clinical supervision shall be evidenced in that individual's personnel file as specified in DHS 75.03(4)(g). All AODA Outpatient Treatment Services paid for under this service description MUST be provided by appropriately credentialed staff.

Service Description	Service Code	Rate	Unit
<u>AODA Individual Counseling</u>	2012	\$13.25	1/4 hour

"An outpatient treatment service is a non-residential treatment service totaling less than 12 hours of counseling per patient per week, which provides a variety of evaluation, diagnostic, crisis and treatment services relating to substance abuse to ameliorate negative symptoms and restore effective functioning. Services include individual counseling and intervention and may include group therapy and referral to non-substance abuse services that may occur over an extended period" DHS 75.13(1). Providers of this service must maintain clinic certification from the State of Wisconsin Department of Health Services, which is 'active' throughout the entire duration of the agreement with Milwaukee County Department of Health and Human Services. It is expected that all providers adhere to the requirements established in DHS 75.13, and other applicable requirements indicated throughout DHS 75. This would include, but is not limited to, maintaining appropriately credentialed and experienced personnel as indicated, ensuring that all required case record documentation is contained in every client file, and that all documentation contains appropriate signatures. It is important to note that there are documentation requirements indicated in the Fee for Service Agreement and BHD Community Services Branch Quality Assurance Policies and Procedures that exceed those indicated in DHS 75. Providers are expected to familiarize themselves with these requirements, and be in compliance with such.

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Requirements of Individual Providers: A substance abuse counselor MUST have one of the following certifications from the State of Wisconsin Department of Regulation and Licensing: Substance Abuse Counselor In Training, Substance Abuse Counselor, Clinical Substance Abuse Counselor.

A Clinical Supervisor MUST meet one of the following criteria:

1. Certified as an AODA Clinical Supervisor by the State of Wisconsin Department of Regulation and Licensing (Clinical Supervisor in Training, Intermediate Clinical Supervisor, Independent Clinical Supervisor),
2. Licensed as a Physician AND Certified as an Addiction Specialist by the American Society of Addiction Medicine (ASAM),
3. Licensed as a Physician AND Certified in Addiction Psychiatry by the American Board of Psychiatry and Neurology,
4. Licensed as a Psychologist AND Certified in Addiction from the American Psychological Association (APA).

Certificates and licenses must be provided for ALL individual providers. All certifications and licenses must remain active and in good standing in order to provide services under this service description. Any of the certificate holders as identified above who provide AODA counseling services under this agreement, MUST receive Clinical Supervision in the amount specified in DHS 75.13(4); this includes Clinical Supervisors who provide AODA counseling services. The provision of clinical supervision shall be evidenced in that individual's personnel file as specified in DHS 75.03(4)(g). All AODA Outpatient Treatment Services paid for under this service description MUST be provided by appropriately credentialed staff.

Service Description	Service Code	Rate	Unit
<u>Urinalysis</u>	2015	\$8.00	Test
Reimbursement to provider agencies for obtaining required urinalysis tests, regardless of the number of test panels.			

Service Description	Service Code	Rate	Unit
<u>Faith-focused AODA Family Counseling</u>	2060	\$24.00	1/4 hour

"An outpatient treatment service is a non-residential treatment service totaling less than 12 hours of counseling per patient per week, which provides a variety of evaluation, diagnostic, crisis and treatment services relating to substance abuse to ameliorate negative symptoms and restore effective functioning. Services include individual counseling and intervention and may include group therapy and referral to non-substance abuse services that may occur over an extended period" DHS 75.13(1). Faith-focused family counseling services include a variety of evaluation, diagnostic, crisis and treatment services relating to substance use and involve direct and systematic incorporation of faith/religion to ameliorate negative symptoms and restore effective functioning. Providers are expected to follow recommended ethical guidelines regarding the explicit use of faith/religion or spirituality in clinical practice. Please disclose any religious beliefs or practices that do not recognize the efficacy of treatment, including medication, for people with substance abuse and mental health disorders. Please submit a copy of the informed consent. The provider must identify the affiliated faith or denomination. Providers of this service must maintain clinic certification from the State of Wisconsin Department of Health Services, which is 'active' throughout the entire duration of the agreement with Milwaukee County Department of Health and Human Services. It is expected that all providers adhere to the requirements established in DHS 75.13, and other applicable requirements indicated throughout DHS 75. This would include, but is not limited to, maintaining appropriately credentialed and experienced personnel as indicated, ensuring that all required case record documentation is contained in every client file, and that all documentation contains appropriate signatures. It is important to note that there are documentation requirements indicated in the Fee for Service Agreement and BHD Community Services Branch Quality Assurance Policies and Procedures that exceed those indicated in DHS 75. Providers are expected to familiarize themselves with these requirements, and be in compliance with such.

Requirements of Individual Providers: A substance abuse counselor MUST have one of the following certifications from the State of Wisconsin Department of Regulation and Licensing: Substance Abuse Counselor In Training, Substance Abuse Counselor, Clinical Substance Abuse Counselor.

A Clinical Supervisor MUST meet one of the following criteria:

1. Certified as an AODA Clinical Supervisor by the State of Wisconsin Department of Regulation and Licensing (Clinical Supervisor in Training, Intermediate Clinical Supervisor, Independent Clinical Supervisor),
2. Licensed as a Physician AND Certified as an Addiction Specialist by the American Society of Addiction Medicine (ASAM),
3. Licensed as a Physician AND Certified in Addiction Psychiatry by the American Board of Psychiatry and Neurology,
4. Licensed as a Psychologist AND Certified in Addiction from the American Psychological Association (APA).

Certificates and licenses must be provided for ALL individual providers. All certifications and licenses must remain active and in good standing in order to provide services under this service description. Any of the certificate holders as identified above who provide AODA counseling services under this agreement, MUST receive Clinical Supervision in the amount specified in DHS 75.13(4); this includes Clinical Supervisors who

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provide AODA counseling services. The provision of clinical supervision shall be evidenced in that individual's personnel file as specified in DHS 75.03(4)(g). All AODA Outpatient Treatment Services paid for under this service description MUST be provided by appropriately credentialed staff.

Service Description	Service Code	Rate	Unit
<u>Faith-focused AODA Group Counseling</u>	2061	\$5.90	1/4 hour
"An outpatient treatment service is a non-residential treatment service totaling less than 12 hours of counseling per patient per week, which provides a variety of evaluation, diagnostic, crisis and treatment services relating to substance abuse to ameliorate negative symptoms and restore effective functioning. Services include individual counseling and intervention and may include group therapy and referral to non-substance abuse services that may occur over an extended period" DHS 75.13(1). Faith-focused group counseling services include crisis and treatment services relating to substance use and involve the direct and systematic incorporation of faith/religion to ameliorate negative symptoms and restore effective functioning. Providers are expected to follow recommended ethical guidelines regarding the explicit use of faith/religion or spirituality in clinical practice. Please disclose any religious beliefs or practices that do not recognize the efficacy of treatment, including medication, for people with substance abuse and mental health disorders. Please submit a copy of the informed consent. The provider must identify the affiliated faith or denomination. Providers of this service must maintain clinic certification from the State of Wisconsin Department of Health Services, which is 'active' throughout the entire duration of the agreement with Milwaukee County Department of Health and Human Services. It is expected that all providers adhere to the requirements established in DHS 75.13, and other applicable requirements indicated throughout DHS 75. This would include, but is not limited to, maintaining appropriately credentialed and experienced personnel as indicated, ensuring that all required case record documentation is contained in every client file, and that all documentation contains appropriate signatures. It is important to note that there are documentation requirements indicated in the Fee for Service Agreement and BHD Community Services Branch Quality Assurance Policies and Procedures that exceed those indicated in DHS 75. Providers are expected to familiarize themselves with these requirements, and be in compliance with such.			

Requirements of Individual Providers: A substance abuse counselor MUST have one of the following certifications from the State of Wisconsin Department of Regulation and Licensing: Substance Abuse Counselor In Training, Substance Abuse Counselor, Clinical Substance Abuse Counselor.

A Clinical Supervisor MUST meet one of the following criteria:

1. Certified as an AODA Clinical Supervisor by the State of Wisconsin Department of Regulation and Licensing (Clinical Supervisor in Training, Intermediate Clinical Supervisor, Independent Clinical Supervisor),
2. Licensed as a Physician AND Certified as an Addiction Specialist by the American Society of Addiction Medicine (ASAM),
3. Licensed as a Physician AND Certified in Addiction Psychiatry by the American Board of Psychiatry and Neurology,
4. Licensed as a Psychologist AND Certified in Addiction from the American Psychological Association (APA).

Certificates and licenses must be provided for ALL individual providers. All certifications and licenses must remain active and in good standing in order to provide services under this service description. Any of the certificate holders as identified above who provide AODA counseling services under this agreement, MUST receive Clinical Supervision in the amount specified in DHS 75.13(4); this includes Clinical Supervisors who provide AODA counseling services. The provision of clinical supervision shall be evidenced in that individual's personnel file as specified in DHS 75.03(4)(g). All AODA Outpatient Treatment Services paid for under this service description MUST be provided by appropriately credentialed staff.

Service Description	Service Code	Rate	Unit
<u>Faith-focused AODA Individual Counseling</u>	2062	\$13.25	1/4 hour
"An outpatient treatment service is a non-residential treatment service totaling less than 12 hours of counseling per patient per week, which provides a variety of evaluation, diagnostic, crisis and treatment services relating to substance abuse to ameliorate negative symptoms and restore effective functioning. Services include individual counseling and intervention and may include group therapy and referral to non-substance abuse services that may occur over an extended period" DHS 75.13(1). Faith-focused individual counseling services include a variety of evaluation, diagnostic, crisis and treatment services relating to substance use and involve the direct and systematic incorporation of faith/religion to ameliorate negative symptoms and restore effective functioning. Providers are expected to follow recommended ethical guidelines regarding the explicit use of faith/religion or spirituality in clinical practice. Please disclose any religious beliefs or practices that do not recognize the efficacy of treatment, including medication, for people with substance abuse and mental health disorders. Please submit a copy of the informed consent. The provider must identify the affiliated faith or denomination. Providers of this service must maintain clinic certification from the State of Wisconsin Department of Health Services, which is 'active' throughout the entire duration of the agreement with Milwaukee County Department of Health and Human Services. It is expected that all providers adhere to the requirements established in DHS 75.13, and other applicable requirements indicated throughout DHS 75. This would include,			

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but is not limited to, maintaining appropriately credentialed and experienced personnel as indicated, ensuring that all required case record documentation is contained in every client file, and that all documentation contains appropriate signatures. It is important to note that there are documentation requirements indicated in the Fee for Service Agreement and BHD Community Services Branch Quality Assurance Policies and Procedures that exceed those indicated in DHS 75. Providers are expected to familiarize themselves with these requirements, and be in compliance with such.

Requirements of Individual Providers: A substance abuse counselor MUST have one of the following certifications from the State of Wisconsin Department of Regulation and Licensing: Substance Abuse Counselor In Training, Substance Abuse Counselor, Clinical Substance Abuse Counselor.

A Clinical Supervisor MUST meet one of the following criteria:

1. Certified as an AODA Clinical Supervisor by the State of Wisconsin Department of Regulation and Licensing (Clinical Supervisor in Training, Intermediate Clinical Supervisor, Independent Clinical Supervisor),
2. Licensed as a Physician AND Certified as an Addiction Specialist by the American Society of Addiction Medicine (ASAM),
3. Licensed as a Physician AND Certified in Addiction Psychiatry by the American Board of Psychiatry and Neurology,
4. Licensed as a Psychologist AND Certified in Addiction from the American Psychological Association (APA).

Certificates and licenses must be provided for ALL individual providers. All certifications and licenses must remain active and in good standing in order to provide services under this service description. Any of the certificate holders as identified above who provide AODA counseling services under this agreement, MUST receive Clinical Supervision in the amount specified in DHS 75.13(4); this includes Clinical Supervisors who provide AODA counseling services. The provision of clinical supervision shall be evidenced in that individual's personnel file as specified in DHS 75.03(4)(g). All AODA Outpatient Treatment Services paid for under this service description MUST be provided by appropriately credentialed staff.

Service Description	Service Code	Rate	Unit
<u>Co-occurring Biomedically Enhanced Residential Treatment Service</u>	2095	\$120.00	Day

"A medically monitored treatment service operates as a 24-hour, community-based service providing observation, monitoring and treatment by a multidisciplinary team under supervision of a physician, with a minimum of 12 hours of counseling provided per week for each patient" DHS 75.11(1). Providers of this service must maintain clinic certification from the State of Wisconsin Department of Health Services, which is 'active' throughout the entire duration of the agreement with Milwaukee County Department of Health and Human Services. It is expected that all providers adhere to the requirements established in DHS 75.11, and other applicable requirements indicated throughout DHS 75. This would include, but is not limited to, maintaining appropriately credentialed and experienced personnel as indicated, ensuring that all required case record documentation is contained in every client file, and that all documentation contains appropriate signatures. It is important to note that there are documentation requirements indicated in the Fee for Service Agreement and BHD Community Services Branch Quality Assurance Policies and Procedures that exceed those indicated in DHS 75. Providers are expected to familiarize themselves with these requirements, and be in compliance with such. Co-occurring Biomedically Enhanced Residential Treatment Service is equivalent to ASAM Level III.7 Dually Diagnosed Capable Medically Monitored Intensive Inpatient Treatment. It is a residential service that provides a planned regimen of 24-hour professionally directed evaluation, observation, medical monitoring and addiction/co-occurring treatment in an inpatient-type setting. It is appropriate for patients whose subacute biomedical and emotional, behavioral or cognitive problems are so severe that they require inpatient treatment, but who do not need the full resources of an acute care general hospital or a psychiatric hospital. The services of this program are designed to meet the needs of patients who have functional deficits in Dimensions 2 and 3 of the ASAM PPC-2R. For example, Dimension 2 problems could include such comorbid medical problems as poorly controlled hypertension or diabetes or a co-occurring chronic pain disorder that interferes with the patient's ability to engage in a recovery program. Dimension 3 problems would include either a diagnosable comorbid DSM-IV Axis I disorder or symptoms of such a disorder that are subthreshold of diagnostic criteria, but interfere or distract from recovery efforts (for example, anxiety or hypomanic behavior), and thus require the availability of 24-hour nursing and medical interventions. The care is delivered by an interdisciplinary staff of appropriately credentialed treatment professionals, including a physician who is a board certified or eligible Addictionologist. Treatment is specific to substance-related disorders, but the skills of the interdisciplinary team and the availability of support services also can accommodate conjoint treatment of co-occurring subacute biomedical and/or emotional, behavioral or cognitive conditions. Individuals who have a greater severity of illness in Dimensions 2 and/or 3 require use of more intensive staffing patterns and support services.

The service is required to be certified under DHS 75.11, and comply with the service description for an ASAM Level III.7 dually diagnosed capable program. This includes, but is not limited to, the following: A physician is available to assess the patient in person within 24 hours of admission and thereafter as medically necessary. Psychiatric services are available through consultation or referral. Such services are available within 8 hours by telephone or 24 hours in person. The facility is staffed 24 hours a day by nursing personnel. A registered nurse conducts an alcohol or other drug-focused nursing assessment at the time of admission. An appropriately credentialed and licensed nurse is responsible for monitoring the patient's progress and for medication

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administration. Clinical staff is knowledgeable about the biological and psychosocial dimensions of substance dependence and mental disorders and have specialized training in behavior management techniques, and treatment includes clinical and didactic motivational enhancement strategies that are appropriate to the patient's stage of readiness to change.

Requirements of Individual Providers: A substance abuse counselor MUST have one of the following certifications from the State of Wisconsin Department of Regulation and Licensing: Substance Abuse Counselor In Training, Substance Abuse Counselor, Clinical Substance Abuse Counselor.

A Clinical Supervisor MUST meet one of the following criteria:

1. Certified as an AODA Clinical Supervisor by the State of Wisconsin Department of Regulation and Licensing (Clinical Supervisor in Training, Intermediate Clinical Supervisor, Independent Clinical Supervisor),
2. Licensed as a Physician AND Certified as an Addiction Specialist by the American Society of Addiction Medicine (ASAM),
3. Licensed as a Physician AND Certified in Addiction Psychiatry by the American Board of Psychiatry and Neurology,
4. Licensed as a Psychologist AND Certified in Addiction from the American Psychological Association (APA).

Certificates and licenses must be provided for ALL individual providers. All certifications and licenses must remain active and in good standing in order to provide services under this service description. Any of the certificate holders as identified above who provide AODA counseling services under this agreement, MUST receive Clinical Supervision in the amount specified in DHS 75.11(5); this includes Clinical Supervisors who provide AODA counseling services. The provision of clinical supervision shall be evidenced in that individual's personnel file as specified in DHS 75.03(4)(g). All Co-occurring Biomedically Enhanced Residential Treatment Services paid for under this service description MUST be provided by appropriately credentialed staff.

Service Description	Service Code	Rate	Unit
<u>AODA Medically Monitored Residential</u>	2005	\$120.00	Day

"A medically monitored treatment service operates as a 24-hour, community-based service providing observation, monitoring and treatment by a multidisciplinary team under supervision of a physician, with a minimum of 12 hours of counseling provided per week for each patient" DHS 75.11(1). Providers of this service must maintain clinic certification from the State of Wisconsin Department of Health Services, which is 'active' throughout the entire duration of the agreement with Milwaukee County Department of Health and Human Services. It is expected that all providers adhere to the requirements established in DHS 75.11, and other applicable requirements indicated throughout DHS 75. This would include, but is not limited to, maintaining appropriately credentialed and experienced personnel as indicated, ensuring that all required case record documentation is contained in every client file, and that all documentation contains appropriate signatures. It is important to note that there are documentation requirements indicated in the Fee for Service Agreement and BHD Community Services Branch Quality Assurance Policies and Procedures that exceed those indicated in DHS 75. Providers are expected to familiarize themselves with these requirements, and be in compliance with such.

Requirements of Individual Providers: A substance abuse counselor MUST have one of the following certifications from the State of Wisconsin Department of Regulation and Licensing: Substance Abuse Counselor In Training, Substance Abuse Counselor, Clinical Substance Abuse Counselor.

A Clinical Supervisor MUST meet one of the following criteria:

1. Certified as an AODA Clinical Supervisor by the State of Wisconsin Department of Regulation and Licensing (Clinical Supervisor in Training, Intermediate Clinical Supervisor, Independent Clinical Supervisor),
2. Licensed as a Physician AND Certified as an Addiction Specialist by the American Society of Addiction Medicine (ASAM),
3. Licensed as a Physician AND Certified in Addiction Psychiatry by the American Board of Psychiatry and Neurology,
4. Licensed as a Psychologist AND Certified in Addiction from the American Psychological Association (APA).

Certificates and licenses must be provided for ALL individual providers. All certifications and licenses must remain active and in good standing in order to provide services under this service description. Any of the certificate holders as identified above who provide AODA counseling services under this agreement, MUST receive Clinical Supervision in the amount specified in DHS 75.11(5); this includes Clinical Supervisors who provide AODA counseling services. The provision of clinical supervision shall be evidenced in that individual's personnel file as specified in DHS 75.03(4)(g). All AODA Medically Monitored Residential Treatment Services paid for under this service description MUST be provided by appropriately credentialed staff.

Service Description	Service Code	Rate	Unit
<u>AODA Transitional Residential</u>	2006	\$90.00	Day

"A transitional residential treatment service is a clinically supervised, peer-supported therapeutic environment

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with clinical involvement. The service provides substance abuse treatment in the form of counseling for 3 to 11 hours per patient weekly, immediate access to peer support through the environment and intensive case management which may include direct education and monitoring in the areas of personal health and hygiene, community socialization, job readiness, problem resolution counseling, housekeeping and financial planning" DHS 75.14(1). Providers of this service must maintain clinic certification from the State of Wisconsin Department of Health Services, which is 'active' throughout the entire duration of the agreement with Milwaukee County Department of Health and Human Services. It is expected that all providers adhere to the requirements established in DHS 75.14, and other applicable requirements indicated throughout DHS 75. This would include, but is not limited to, maintaining appropriately credentialed and experienced personnel as indicated, ensuring that all required case record documentation is contained in every client file, and that all documentation contains appropriate signatures. It is important to note that there are documentation requirements indicated in the Fee for Service Agreement and BHD Community Services Branch Quality Assurance Policies and Procedures that exceed those indicated in DHS 75. Providers are expected to familiarize themselves with these requirements, and be in compliance with such.

Requirements of Individual Providers: A substance abuse counselor MUST have one of the following certifications from the State of Wisconsin Department of Regulation and Licensing: Substance Abuse Counselor In Training, Substance Abuse Counselor, Clinical Substance Abuse Counselor.

A Clinical Supervisor MUST meet one of the following criteria:

1. Certified as an AODA Clinical Supervisor by the State of Wisconsin Department of Regulation and Licensing (Clinical Supervisor in Training, Intermediate Clinical Supervisor, Independent Clinical Supervisor),
2. Licensed as a Physician AND Certified as an Addiction Specialist by the American Society of Addiction Medicine (ASAM),
3. Licensed as a Physician AND Certified in Addiction Psychiatry by the American Board of Psychiatry and Neurology,
4. Licensed as a Psychologist AND Certified in Addiction from the American Psychological Association (APA).

Certificates and licenses must be provided for ALL individual providers. All certifications and licenses must remain active and in good standing in order to provide services under this service description. Any of the certificate holders as identified above who provide AODA counseling services under this agreement, MUST receive Clinical Supervision in the amount specified in DHS 75.14(4); this includes Clinical Supervisors who provide AODA counseling services. The provision of clinical supervision shall be evidenced in that individual's personnel file as specified in DHS 75.03(4)(g). All AODA Transitional Residential Treatment Services paid for under this service description MUST be provided by appropriately credentialed staff.

Service Description

Service Code

Rate

Unit

Methadone

2020

\$8.80

Day

"A narcotic treatment service for opiate addiction provides for the management and rehabilitation of selected narcotic addicts through the use of methadone or other FDA-approved narcotics and a broad range of medical and psychological services, substance abuse counseling and social services. Methadone and other FDA-approved narcotics are used to prevent the onset of withdrawal symptoms for 24 hours or more, reduce or eliminate drug hunger or craving and block the euphoric effects of any illicitly self-administered narcotics while the patient is undergoing rehabilitation" DHS 75.15(1). Providers of this service must maintain clinic certification from the State of Wisconsin Department of Health Services, which is 'active' throughout the entire duration of the agreement with Milwaukee County Department of Health and Human Services. It is expected that all providers adhere to the requirements established in DHS 75.15, and other applicable requirements indicated throughout DHS 75. This would include, but is not limited to, maintaining appropriately credentialed and experienced personnel as indicated, ensuring that all required case record documentation is contained in every client file, and that all documentation contains appropriate signatures. It is important to note that there are documentation requirements indicated in the Fee for Service Agreement and BHD Community Services Branch Quality Assurance Policies and Procedures that exceed those indicated in DHS 75. Providers are expected to familiarize themselves with these requirements, and be in compliance with such.

Requirements of Individual Providers: The medical director and nursing staff shall meet the qualifications and requirements as established in DHS 75.15(4). A substance abuse counselor MUST have one of the following certifications from the State of Wisconsin Department of Regulation and Licensing: Substance Abuse Counselor In Training, Substance Abuse Counselor, Clinical Substance Abuse Counselor.

A Clinical Supervisor MUST meet one of the following criteria:

1. Certified as an AODA Clinical Supervisor by the State of Wisconsin Department of Regulation and Licensing (Clinical Supervisor in Training, Intermediate Clinical Supervisor, Independent Clinical Supervisor),
2. Licensed as a Physician AND Certified as an Addiction Specialist by the American Society of Addiction Medicine (ASAM),
3. Licensed as a Physician AND Certified in Addiction Psychiatry by the American Board of Psychiatry and Neurology,
4. Licensed as a Psychologist AND Certified in Addiction from the American Psychological Association (APA).

Certificates and licenses must be provided for ALL individual providers. All certifications and licenses must

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remain active and in good standing in order to provide services under this service description. Any of the certificate holders as identified above who provide AODA counseling services under this agreement, MUST receive Clinical Supervision as specified in DHS 75.15(4); this includes Clinical Supervisors who provide AODA counseling services. The provision of clinical supervision shall be evidenced in that individual's personnel file as specified in DHS 75.03(4)(g). All Methadone Services paid for under this service description MUST be provided by appropriately credentialed staff.

Service Description	Service Code	Rate	Unit
<u>Recovery House</u>	2081	\$45.00	Day

Recovery Houses provide a safe, clean and sober environment for adults with substance abuse disorders or co-occurring substance abuse and mental health disorders. Individuals living in a Recovery House are required to be engaged in an outpatient or day treatment level of care. The anticipated length of stay in Recovery House is expected to be of relatively short duration as the individual reintegrates into the community, consistent with the goals identified in their Single Coordinated Care Plan (SCCP). Recovery House is staffed 24 hours a day by salaried paraprofessional staff (staff employees are paid by salaries and not by stipend and are not peer mentors). Recovery House is a structured recovery environment that provides sufficient stability to prevent or minimize relapse or continued use and continued problem potential. Recovery House is intended to assist the individual to integrate relapse prevention and recovery skills to achieve autonomy, including gainful employment and independent living in the community. Individuals are expected to participate in vocational/educational services as identified in their SCCP while living in a Recovery House. Services on-site emphasize individual and group living skills promoted through the use of community or house meetings of residents and staff, as well as services required by DHS 83, including room and board and medication monitoring. Mutual/self-help meetings may be available on-site. Recovery House plus an outpatient level of care approximate an ASAM Level III.1 residential service. Recovery House coupled with a day treatment level of care approximates an ASAM Level III.5 residential service. Recovery Houses are required to be licensed under DHS 83 as a community based residential facility (CBRF), and are expected to comply with local zoning regulations. Applications must include current CBRF license, staff schedule showing 24-hour coverage, and a schedule supporting a structured recovery environment, as well as daily assignment listing for residents and house rules supporting a recovery milieu.

If you are a current Wlser Choice residential clinical treatment provider or Recovery Support service housing provider (i.e. pre-existing Transitional Housing provider, Room and Board Housing provider and Emergency/Temporary Housing provider), please submit the following along with your application materials:

- Delineate programmatic separation if concurrent programs operate out of the same facility, as well as the physical separation to minimize or prevent combining of populations
- Description of how this level of care is distinguished from the current level of care you are currently providing
- Detailed description of the programming that will be provided to your Recovery House clients,
- Information that will be used for orientation purposes, such as program rules and guidelines, etc.

Requirements of Individual Providers: All providers must meet the criteria as established in DHS 83.16.

Service Description	Service Code	Rate	Unit
<u>Anger Management</u>			
Individual	2112	\$13.25	¼ hour
Family	2110	\$24.00	¼ hour
Group	2111	\$5.90	¼ hour

The goal of Anger Management services is to help individuals manage their anger and their behavior when upset in an effective and appropriate manner. Anger management services teach individuals to deal with situations and problems in a more effective manner utilizing a skill-based approach. These services should help clients to:

1. learn basic problem solving skills in order to more effectively resolve problems,
2. utilize effective communication skills and interventions to promote non-violent conflict resolution, and
3. increase self-awareness and knowledge of stress management concepts.

The provider must complete an assessment or initial screening with every participant prior to service provision to screen for severe mental health or substance abuse issues that would interfere with fully participating in anger management. It is expected that each client file will contain, at a minimum, an initial assessment or intake form, progress notes, and sign-in sheets for all sessions conducted with the individual. Providers of this service are required to submit their program outline, which includes the length of the program, and topics to be addressed during each session. Any other specific requirements unique to the program should be identified. The agency provider must have demonstrated training or experience in providing this service for a period of at least 2 years.

Method of delivery: Individual (1:1), Family or Group setting depending on Service Code authorized for the client. Groups should consist of no more than twelve (12) individuals per session.

Requirements of Individual Providers: Submission of a resume, which demonstrates experience in facilitating anger management groups and knowledge of effective approaches to resolving anger issues. Group

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facilitators must be a licensed therapist with knowledge of group dynamics and must be credentialed by the State of Wisconsin to provide individual therapy. ***Individual providers of this service MUST have the credentials of a licensed therapist, and must be credentialed by the State of Wisconsin to provide individual therapy. Examples of appropriate credentials include: Licensed Professional Counselor, LCSW, Psychologist, etc. OR individual providers must have a specific certification by the National Anger Management Association, as an Anger Management Specialist II, III, IV, or V: <http://namass.org/certification.htm>. AODA certification is not sufficient in meeting this requirement.***

If you are a Faith-Based Organization, you are required to state your faith or denomination affiliation and if faith/religion is incorporated into the delivery of the service you are applying for, you must clearly describe how this will occur.

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Closed Services

Service Description	Service Code	Rate	Unit
After School Program These are partial-day programs that offer supervision and instruction for ASDA Services clients' children before and after the regular school day, which may include social/recreation activities as well as academic activities. If academic support is provided, agencies must maintain documentation of teaching or tutoring experience on file.	2026	\$12.00	Hour

CLOSED FOR NEW PROVIDERS

Service Description	Service Code	Rate	Unit
Child Care, Daily Daily (up to 10 hours) supervision of a child (1 to age 12) in a licensed Day Care facility (when there is three or more children at one time) so that the parent/legal guardian or caretaker may attend Child / Family Team meetings, therapy sessions related to meeting the needs of the Single Coordinated Care Plan or Treatment Plan. This service is not for the purpose of providing child care during work hours for a parent caregiver. This is not an overnight service. A Day Care License is required.	2033	26.50	Day

CLOSED FOR NEW PROVIDERS

Service Description	Service Code	Rate	Unit
Child Care, Hourly Supervision of a child for up to 4 hours in a licensed Day Care facility (if there are three or more children at one time). The purpose is to facilitate the attendance by parent / legal guardian or caretaker at Client/Family Team meetings, therapy sessions, but not for the purpose of providing child care during working hours for parent (s). A Day Care License is required.	2034	\$6.00	Hour

CLOSED FOR NEW PROVIDERS

Service Description	Service Code	Rate	Unit
House Management Services Includes teaching skills such as budgeting and money management, cooking, cleaning, chore services and financial management, etc.	2028	\$23.00	Hour

CLOSED

Service Description	Service Code	Rate	Unit
Bridge Housing Formerly known as "Transitional Housing". Housing for a period of ninety days or less. Location will have staff supervision and be furnished. Providers will need to provide description of residence and house rules. Residence must be city code compliant and must submit an occupancy permit if deemed necessary by the city. Milwaukee County will conduct routine Housing Quality Standards inspections. Providers must include a completed W-9 form. Length of stay will not be a provider's responsibility unless deemed appropriate by Milwaukee County Behavioral Health Division-SAIL. Providers must submit attached Housing Profile Packet with the application.		\$350/room per person	Month

CLOSED FOR NEW PROVIDERS

Service Description	Service Code	Rate	Unit
Life Skills Training This service is designed to empower families to make their own decisions through training, education, vocational skills and transitional resources available in the community. As a result of such training, families will acquire skills to support an independent lifestyle, coupled with improved self worth as measured by their successes in setting goals, demonstrating accountabilities, and achieving the ability to function productively in the family and in the community.	2025	\$30.00	Hour

CLOSED

Service Description	Service Code	Rate	Unit
Respite Care – Daily Same as the hourly Respite Care service, but provided as a daily rate. For emergency consideration only.	2035	\$45.00	Day

CLOSED FOR NEW PROVIDERS

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Service Description	Service Code	Rate	Unit
Respite Care – Hourly Temporary care required to relieve the principal caregiver of the stress in taking care of a child/children or for other reasons that help sustain the family structure or meet the needs of the child. Respite care may be provided in the client's home or in the home of the respite provider.	2036	\$10.00	Hour

CLOSED FOR NEW PROVIDERS

Service Description	Service Code	Rate	Unit
Supported Work Environment/Job Coach This service provides a supported work environment for individuals who are in need of intervention and support on the job. It is individualized and time limited. This service may include vocational and functional assessments, job training, career planning, job exploration and placement.	2039	\$40.00	Hour

CLOSED

Service Description	Service Code	Rate	Unit
Transportation - Client/Family Transportation by a SMV certified transport provider. Medicaid reimbursable transportation, i.e. therapeutic visits, should be arranged and billed for by the Provider.	2040	\$25.00	One-way trip

CLOSED

Service Description	Service Code	Rate	Unit
Evaluation Services - PHD Service will be provided by a licensed psychologist. A report must be rendered which minimally addresses the following: intellectual functioning, global psychological functioning dynamics; DSM-IV diagnosis; strengths and specific treatment recommendation.	2016	\$350.00	Session

CLOSED

Service Description	Service Code	Rate	Unit
Individual Therapy-Ph.D. Individual therapy provided by a Ph.D. level psychologist licensed in the State of Wisconsin.	2022	\$100.00	Session

CLOSED

Service Description	Service Code	Rate	Unit
Psychiatric Reviews/Meds Psychiatric assessment of an individual and their family performed by a licensed Psychiatrist (M.D.) with recommendations for treatment. Requires a written report, including DSM-IV diagnosis and specific treatment recommendations.	2023	\$65.00	Session

CLOSED

Service Description	Service Code	Rate	Unit
Temporary Housing Housing for a period of less than two weeks for participants having immediate housing needs. Providers will need to provide description of residence and house rules. Residence must be city code compliant and must submit an occupancy permit if deemed necessary by the city. Milwaukee County will conduct routine Housing Quality Standards inspections. Length of stay will not be authorized beyond two weeks unless deemed appropriate by Milwaukee County Behavioral Health Division-SAIL. Providers must include a completed W-9 form. Providers must submit attached Housing Profile Packet with the application.	2017	\$20./room per person	Day

CLOSED FOR NEW PROVIDERS

Service Description	Service Code	Rate	Unit
Room and Board Housing for a period of ninety days or less. Location will have staff supervision, be furnished, and provide meals. Providers will need to provide description of residence and house rules. Residence must be code compliant with the City of Milwaukee and Milwaukee County will conduct routine Housing Quality Standards inspections. Residence will also need to have appropriate room and board licensure from their municipality. Applications will be accepted prior to the agency receiving their license, but payment will not be authorized until proof of license is provided. Providers must include a completed W-9 form. Length of stay will not be authorized beyond ninety days unless deemed appropriate by Milwaukee County Behavioral Health Division-SAIL. Providers must submit attached Housing Profile Packet with the application.	2024	\$500./room per person	Month

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