



MILWAUKEE COUNTY PARKS – ORGANIZED SPORTS - 9480 WATERTOWN PLANK ROAD, WAUWATOSA, WI 53226
PHONE (414) 257-8030 - FAX (414) 257-8044 - www.countyparks.com

2017 Disc Golf Permit Policy & Procedures

Tournament Permit (for exclusive course use) - League Permit (non-exclusive course use)

Before you make your disc golf reservation, please review the Policy and Procedures document for rentals within Milwaukee County Parks. Permits are subject to all local municipal and county ordinances, in addition to all rules and regulations governing parks and parkways, and can be terminated immediately at the discretion of local law enforcement authorities and/or the Milwaukee County Parks Department, if the terms of the application are misrepresented, violated or when public safety is threatened. Cancellation of the permit for cause will result in forfeiture of all fees.

SCHEDULING: Many of our disc golf courses are available for reservation on a first come first serve basis. Please refer to our website for a complete listing of locations and course information.

If you are interested in running a tournament/league, please complete the application and return with full payment at least 3 weeks prior to your start date. All applications will be accepted and processed on a first-come, first served basis. No tournaments will be scheduled during the spring season and will not be scheduled with less than ONE (1) week notice. Telephone reservations are accepted.

Tournament & League permits do not include daily participant pass fees.

FEE INFORMATION: Payment will be charged IN FULL to your account upon verification of rental. Acceptable payments over the phone include: MasterCard, American Express, Discover and Visa. You may also make payments in person at the Public Services office during open hours Monday – Friday, 8 am - 4:30 pm. If paying by check, payment must be submitted at least 2 weeks prior to the rental date and it should be written to the order of the Milwaukee County Treasurer.

CANCELLATION / REFUND POLICY: If your cancellation is received in writing within:

- 24 hours of making your initial reservation, you will receive a full refund
- 60 days or more prior to the scheduled rental, you will receive a full refund minus our processing fee
- Between 60 to 30 days prior to the scheduled rental date, you will receive a 50% refund
- Less than 30 days prior to the scheduled rental date, you will receive no refund

CANCELLATION BY PARKS: Milwaukee County Parks reserves the right to cancel, reschedule, or relocate any rental if rental facility is not in playable condition. Every attempt possible will be made to avoid any and all inconveniences to customers. Groups who fail to follow course condition decisions could be charged for damages regardless if permits are taken out. In the event of a cancellation during the week, please call the

sports office (414) 257-8030 Monday-Friday after 4:00pm. For weekend rentals, park personnel will be in direct contact with the permit holder at least two (2) hours prior to start of rental. At any time, please refer to your permit for specific Operations contact information.

INCLEMENT WEATHER: Milwaukee County Parks reserves the right to cancel or postpone any activities due to weather, unsafe playing conditions or any other reasons that might endanger the safety of the players or public. In the event of inclement weather, some rental fees can be refunded or activities can be rescheduled to a later date. If parks operations must cancel the event due to reasons caused by renters or participants, no rental fees will be refunded.

SPECIAL EVENT PERMITS: A Special Event Permit is required for ALL events with amplified sound/speaker system, downtown park space or similar events on parks property that are not designated as athletic fields or picnic areas. For more information, please contact the Special Event Office at (414) 257-4503 or visit our website at www.countyparks.com.

CLEAN-UP: All groups using the Milwaukee County Parks facilities are expected to leave the area(s) in the same condition in which it was found. Groups who fail to clean area could be charged for excessive clean up. It is the responsibility of the permit holder to make sure these areas are cleaned up. All responsibility will fall on the named permit holder.

PARKING: Park patrons must use parking lots or designated street parking. There is absolutely NO PARKING allowed at field sites or areas designated "NO PARKING." There is absolutely no vehicle allowed on park walkways or grass for any reason. Vehicles will be reported to the Milwaukee Sheriff's Department and/or the proper local authorities and are subject to be ticketed and towed at the owner's expense.

PERMITS ISSUED MUST BE PRESENT ON-SITE AT ALL TIMES

All league and tournament play must obtain a permit issued by the Parks Organized Sports Office. All vendors on-site must also have a permit issued from the Milwaukee County Parks Special Event Office to sell equipment, t-shirts, food, etc. Any exchange/sale of merchandise on County Property must obtain a Vendor Permit.

2017 COURSE TOURNAMENT RENTAL RATE:

1 Day, 1 course Tournament:	\$210.00
2 Day, 1 course Tournament:	\$315.00
1 Day, 2 course Tournament:	\$350.00
Vendor permit(s):	\$125/Vendor (Daily permit per course)

2017 COURSE LEAGUE RENTAL RATE:

12 Week, 1 course League:	\$100.00/League per course
Vendor Permit(s):	\$250/Seasonal permit per course

LEAGUE PLAY: This option is for organizations looking to coordinate a league utilizing county courses. Fees are based on a League Sanction Fee in addition to a participant daily/seasonal pass fee. League play is modeled after County Parks programmed Adult sports leagues. League play is limited to run at one specific course for no more than one day per week (Monday-Friday) for a maximum 12 week period. A schedule must be provided to the Sports Office along with other information as it pertains to the specific league. Any questions regarding qualification for league play should be directed to the sports office.

League / Tournament Permit does not include daily participant use fees



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2017 COURSE LEAGUE APPLICATION

Please fill in the following w/your information by clicking on the lines below:

Organization: _____ **League Director:** _____

Cell Phone: _____ **Primary Phone:** _____ **Address:** _____

City: _____ **Zip:** _____ **E-Mail:** _____

Rental Request Information:

Day of week: Mon Tues Wed Thurs Fri

Date(s): _____ **Course:** _____

Time (s): _____ to _____ **#of players participating:** _____ **#of holes using:** _____

Vendor Permit: YES NO **Cost per player/week:** \$ _____ **Level of Play:** Beginner
Intermediate
Advanced

Other Information: _____

I hereby acknowledge that I have read, understand and agree to follow the terms and conditions, rules, regulations and considerations contained herein. I agree to let Milwaukee County Parks share my league information with the general public by all communication means necessary. In addition, I acknowledge and understand that I am responsible for any damage that may result from my actions or those of my guests or invitees.

I AGREE THAT THE ENTRY OF MY FULL NAME BELOW CONSTITUTES AN ELECTRONIC SIGNATURE.

Signature: _____ Date: _____

CLASS # _____
INVOICE # _____
FACILITY _____
OF GAMES _____
PAID _____

Payment Type: CREDIT CHECK CASH

Credit Card Information: (Visa, MasterCard, Discover, American Express)

Cardholder: _____
Card #: _____ Expiration: _____